

**Palm Beach County, FL
Fiscal Year 2011
ANNUAL BUDGET**





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Palm Beach County
Florida**

For the Fiscal Year Beginning

October 1, 2009

A handwritten signature in black ink, appearing to be 'H.R.' followed by a flourish.

President

A handwritten signature in black ink, appearing to be 'Jeffrey R. Egan'.

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Palm Beach County Board of County Commissioners, Florida for its annual budget for the fiscal year beginning October 1, 2009.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

PRINCIPAL OFFICIALS OF PALM BEACH COUNTY

Board of County Commissioners:

Karen T. Marcus, District 1

Paulette Burdick, District 2

Shelley Vana, District 3

Steven L. Abrams, District 4

Burt Aaronson, District 5

Jess R. Santamaria, District 6

Priscilla A. Taylor, District 7

Constitutional Officers:

*Sharon R. Bock,
Clerk & Comptroller*

*Gary R. Nikolits,
Property Appraiser*

*Ric L. Bradshaw,
Sheriff*

*Susan Bucher,
Supervisor of Elections*

*Anne M. Gannon,
Tax Collector*

Appointed Officials:

Robert Weisman, County Administrator

Denise Nieman, County Attorney

Joseph Bergeron, Internal Auditor

Office of Financial Management and Budget:

Elizabeth Bloeser, OFMB Director

Joseph Doucette, Budget Director

Marianela Diaz, Assistant Budget Director

ACKNOWLEDGEMENTS

Special recognition is given to the following individuals for their efforts in coordinating and preparing the FY 2011 Budget.

Office of Financial Management & Budget

Elizabeth Bloeser	OFMB Director
Joseph Doucette	Budget Director
Marianela Diaz	Assistant Budget Director
John Long	County Debt Manager
Susan Neary	Budget Manager
Jeremy Baker	Grant Budget Analyst
Aaron Maharaj	Budget Analyst II
Valerie Alleyne	Budget Analyst I
Maria Corona	Budget Analyst I
Jeannine Damato	Budget Analyst I
Angela Leach-Jayroe	Budget Analyst I
Lisa Pontius	Budget Analyst I
Deanna MacDonald	Special Projects Coordinator
Ann Wilson	Fiscal Specialist III
Jennifer Torres	Senior Secretary

Special thanks to:

County Commissioners for their early and continuous involvement in the budget process.

County Administrator, Deputy County Administrator and Assistant County Administrators for their expanded participation in this year's budget process.

Department Heads and Their Staff for their extraordinary effort in formulating the budget.

Mission Statement

To continually improve, in the most cost-effective manner, the services to our customers; protection of the overall public good, as guided by the Board of County Commissioners' policies; and to achieve a recognized high level of public satisfaction on both costs and quality of service.

We will focus continually on our customers' needs and expectations, recognize limitations in resources, explore creative and equitable revenue alternatives and respond capably and swiftly to changing priorities.



HOW TO USE THE BUDGET DOCUMENT

The purpose of this section is to provide the reader with a guide to the document's contents: the following describes each of its major sections.

County Administrator's Budget Message

This section provides an overview of the entire budget and highlights how the County is responding to the needs of our community and the Board of County Commissioners' policy direction.

Introduction

This section provides general information about the County, its budget philosophy and process, and other general information.

Budget Summary Information

This section provides the reader with the basic overview of the budget. Included in this section are the budget assumptions, budget summary, staffing, revenue sources trends and forecasts, a description of the budget process, the budget calendar, and a tax millage summary.

Board Departments/Agencies

This section of the County's budget presents departments/agencies reporting to the Board of County Commissioners and contains information about County activities and expenditures.

Constitutional Officers

This section presents the budgets of the independently elected officials (other than the Board of County Commissioners), i.e., Clerk & Comptroller, Sheriff, Supervisor of Elections, Tax Collector, Property Appraiser, Judiciary, State Attorney, and Public Defender.

Budget by Fund

This section lists all funds by fund type, shows that each group of funds is balanced in accordance with Florida statutory requirements, and shows the budget for each fund.

Capital Improvement Program

This section highlights the County's capital improvement expenditures and provides an overview of the capital needs, as well as proposed financing sources.

Debt Service

This section highlights the County's budgeted debt service expenditures and provides an overview of the projected debt service needs through FY 2015.

Appendices

This section contains general reference including a glossary; financial policies (which form the foundation of the County's budget development and financial management processes); explanation of fund structure and governmental accounting; information about revenue sources and property taxes; and a summary of grant funding, showing incoming and outgoing grants.

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Board of County Commissioners

Karen T. Marcus, Chair
Shelley Vana, Vice Chair
Paulette Burdick
Steven L. Abrams
Burt Aaronson
Jess R. Santamaria
Priscilla A. Taylor



County Administrator

Robert Weisman

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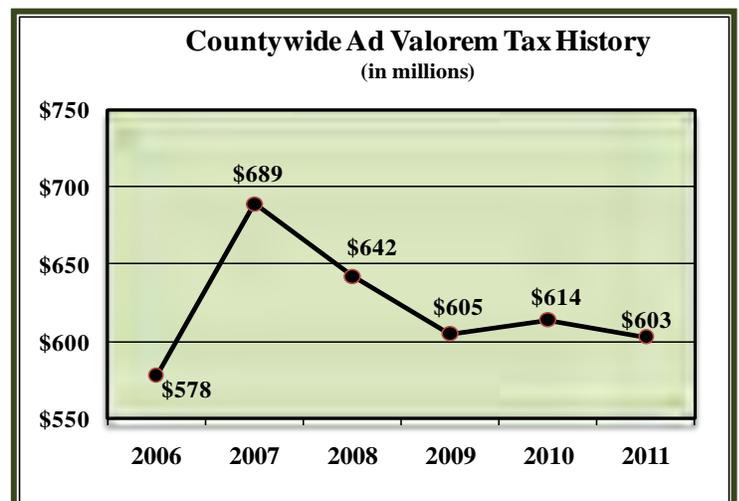
December 1, 2010

The Honorable Karen T. Marcus, Chair and
Members of the Board of County Commissioners

RE: Adopted Budget – FY 2011

On behalf of the County Departments and Constitutional Officers, I am pleased to present the adopted budget for FY 2011. The budget is balanced at 4.75 mills which is 1.5% below the roll back rate. This rate will generate \$603 million in taxes, \$10.3 million less than last year and only 4% more than five years ago. Balancing the budget was challenging and required difficult funding decisions. This was accomplished by a careful review of County operations and capital project requirements. Decreases in annual revenues are offset by cuts and one-time funding such as reducing reserves and using investment earnings on debt proceeds for annual debt service payments. This year's cuts include \$26 million to County Departments and Agencies, \$15 million to the Sheriff and \$3.5 million to reserves. Reducing the levels of service in many programs is necessary to maintain funding for nearly all of the services that the Board has traditionally supplied to County residents and visitors. Funding will be available to keep commitments to employees (union contracts) and to provide adequate supplies, materials and equipment so that they can perform their jobs safely and satisfactorily.

Undesignated reserves for the countywide, tax-equivalent funds for FY 2011 are 8% of the budget for those funds. The availability of reserves for use in a financial emergency is one indication that a government is financially strong. Reserves provide the flexibility to fund special opportunities and emergencies and are a key consideration when rating agencies evaluate future borrowings. The County – one of only 22 in the country – currently maintains AAA ratings from all three rating agencies.



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 Members of the Board of County Commissioners
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Budget, Millage, and Taxes:

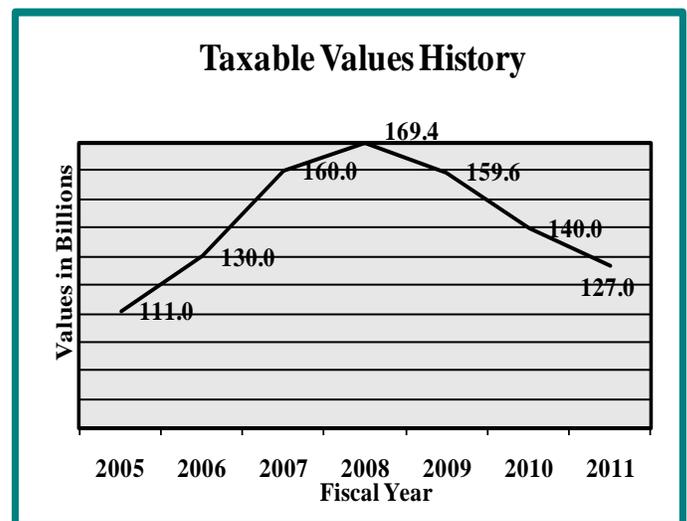
The FY 2011 adopted budget totals \$4.1 billion. The net budget, which excludes internal service charges, interdepartmental charges, and interfund transfers, is \$3.49 billion and is \$304 million (8%) less than the 2010 Modified Budget. Taxes in comparison to roll-back and the prior year are summarized in the following table.

Taxing District	FY 2010		FY 2011 Rollback		FY 2011 Adopted	
	Millage	Amount	Millage	Amount	Millage	Amount
Countywide	4.3440	613,607,557	4.8223	612,486,522	4.7500	603,303,606
Library	0.4970	37,474,834	0.5491	37,686,348	0.5491	37,686,348
Fire Rescue						
Main MSTU	3.4581	196,305,394	3.8456	199,098,977	3.4581	179,036,866
Jupiter MSTU	1.9501	15,098,789	2.1208	15,153,205	2.2489	16,068,485
Aggregate	6.1059	862,486,574	6.8059	864,425,052	6.5828	836,095,305

Property Values:

The taxable value as of January 1, 2010 (used in calculating millage rates for FY 2011) is \$127 billion, a decrease of \$13 billion, or 9.3% from the 2009 valuation, including new construction of \$1.2 billion and the revaluation of existing property. All property values and roll back calculations are based on the preliminary tax roll submitted by the Property Appraiser on July 1. For the third consecutive year, the rollback millage rate is greater than the prior year rate because of the decreased taxable value.

The \$13 billion decrease in taxable value was less than the \$20 billion (13%) decrease last year and less than the original projection of 12%. Following three years of decline, home prices have begun to stabilize. Buying opportunities in the condo market continues to attract domestic and foreign buyers.



Budget Preparation Guidelines:

The review and adoption of the annual budget is one of the most important policy-making responsibilities of the Board of County Commissioners. The budget establishes priorities among competing governmental services and establishes levels of service that are within the fiscal capabilities of the County. The budget development process began early with a workshop in October and one in December 2009. The Board reviewed all General Government services and their benefit to the community. Key assumptions were identified and budget forecasts were prepared. Instructions for the budget were set forth in the Budget Instruction Manual (BIM) which was distributed to County departments in February 2010. County departments were instructed to reduce their ad valorem budgets based on their pro-rata share of ad valorem funding and their capacity to do so.

One key element of the budget development process was the identification of budget strategies that achieved budget reductions while minimizing the impact on services to the residents. Administration reviewed these strategies that included relevant information about the effect(s) reduced funding or elimination of program(s) would have on a department's ability to achieve their goals and objectives. These strategies were the basis on which this year's difficult funding decisions were made. Departments were encouraged to give special consideration to:

- Programs that could be reduced, combined, or eliminated;
- Positions vacant for an extended period of time;
- Line-item analysis to maximize efficiency; and
- Procedural improvements that maximized efficiency of operations.

Budget priorities for FY 2011 were maintenance of service levels and public safety. A discussion of these issues and their budget implications can be found on page viii of this message in the **Issues/Priorities** section.

Requests for new funding in the capital budgets were carefully reviewed and prioritized by the Office of Financial Management and Budget and the Management Team. Detailed information including current financial status, recommended departmental funding changes and capital projects was presented to the Board during budget workshops held on June 16 and July 12, 2010. Citizen input – a key component of the budget development process – was a significant segment of each workshop and throughout the entire budget development process. After reviewing major assumptions and the impact of proposed budget cuts on the community, the Board voted to advertise the millage rate of 4.75 on Truth in Millage (TRIM) notifications.

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Members of the Board of County Commissioners
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Major Changes in Countywide Tax Equivalent Funding: 2011 Compared to 2010

The following table provides a summary of changes in funding levels in FY 2011, followed by discussion of the major factors affecting those changes. For purposes of this schedule, countywide tax equivalent funds include the General Fund and the Sales Tax Fund.

Budget Factor	Impact on Ad Valorem Requirements (in millions of dollars)	
	Increase	Decrease
Decrease in Ad Valorem Taxes	\$10.3	
Net Decrease in Tax-Equivalent Revenue	4.5	
Net Impact of Decrease in One-time Funding Sources	16.6	
Decrease in Beginning Balances Brought Forward	16.6	
Appropriations:		
Decrease in Capital Projects		\$0.4
Decrease in Board Departments and Agencies		26.0
Decrease in Non-departmental Operations		2.6
Increase in Debt Service	7.4	
Decrease in Sheriff		19.2
Net Decrease in Other Constitutional Officers		2.1
Net Decrease in Reserves		3.5
Impact of Statutory Reserve Requirement		1.7

Ad Valorem Taxes: The millage rate of 4.75, which is 1.5% below the roll back rate of 4.8223 will generate \$10.3 million less ad valorem than last year.

Decrease in Net Tax-Equivalent Revenue: The decrease is mostly attributable to the decrease in interest and departmental charge-off revenues. More detailed information can be found on page vi of this message.

Decrease in Beginning Balance Brought Forward: The decrease is due to the planned use of fund balance to balance the FY 2010 budget.

Impact of One-time Funding Sources: This decrease reflects the difference in one-time funding from FY 2010 to FY 2011, \$26.7 million and \$10.1 million, respectively.

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Members of the Board of County Commissioners
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Capital Projects: The FY 2011 budget includes \$11 million in new countywide ad valorem, or equivalent, funding for capital projects. This is down 4% from the prior year.

Board Departments and Agencies: This \$26 million decrease represents an 8.7% reduction in Board Departments and Agencies. Specific decreases for each Board Department and Agency are highlighted in the budget document under each Department/Division Summary section.

Non-Departmental Operations: The decrease is primarily attributable to reduced payments to Community Redevelopment Agencies (CRA) and an overall reduction in operating expenses required to balance the budget at the adopted millage rate.

Sheriff's Budget: The Sheriff's budget – representing nearly half of the tax equivalent budget – continues to be the major component in the budget development process. The \$19.2 million decrease in net ad valorem for operations is net of carryover funding, \$8 million into 2010 and \$5 million into 2011. The Sheriff returned excess fees of \$10 million in 2009 and projected a return of \$3 million in 2010.

Other Constitutional Officers/Judicial: Included in this category are the following offices:

- The **Property Appraiser's** net budget is \$20.2 million, of which \$18 million is the general fund portion. Although operating expenses are less, a \$1 million decrease in Commission Refunds will result in a net ad valorem increase of 5%.
- The **Supervisor of Elections'** operating budget is \$10.7 million, 10% higher than FY 2010. A significant portion of this increase is due to preparation for the November 2010 general election.
- The **Tax Collector's** budget is based on proposed taxes and fees determined by statute. The general fund portion, net of Commission Refunds, is estimated to be \$3.9 million.
- The **Clerk and Comptroller's** budget for BCC supported costs is \$12.9 million. Net of ISS charges, the budget decreased 4.2% from FY 2010. Four positions were deleted for FY 2011.
- **Judicial** has four components – Court Administration, Public Defender, State Attorney, and Court Related Information Technology (IT). The total Judicial budget decreased 22% or \$1.7 million, primarily due to reduced IT costs for the soon to be replaced County funded Criminal Justice Information System.

Net Decrease in Reserves: Undesignated reserves for the countywide, tax-equivalent funds are being maintained at 8% of the total budget for those funds. Rating agencies carefully monitor reserve levels and consider adequate reserve levels to be a sign of creditworthiness. Rating agencies have cited the County's prudent reserves as a significant factor in maintaining our AAA rating throughout the prolonged period of economic uncertainty.

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 Members of the Board of County Commissioners
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Revenues:

Other than Utility Taxes, FY 2011 projections are level with FY 2010 to reflect stabilization in our economy. The revenues represented in this summary include the countywide tax-equivalent funds (General Fund and Sales Tax).

Revenue Category	FY 2010 Budget	FY 2011 Budget	% Change Budget-to-Budget
Communications Services Tax	\$25,800,000	\$25,800,000	0%
Half Cent Sales Tax	62,000,000	62,000,000	0%
State Revenue Sharing	20,000,000	20,000,000	0%
Electric Franchise Fees	35,000,000	35,000,000	0%
Utility Taxes	29,100,000	33,100,000	13.7%
Total	\$171,900,000	\$175,900,000	2.3%

The Communications Services Tax (CST), a State administered revenue, is a tax on telecommunications and cable television. Although level with FY 2010, CST is down from FY 2009 due to three annual repayments of \$2.3 million to the State for redistribution to other local governments as a result of the State's miscalculation of CST distribution in prior years. The final repayment will be in FY 2012.

The increase in Utility Taxes budget is not entirely due to an increase in usage. A portion of the increase is attributable to more accurate budget projections.

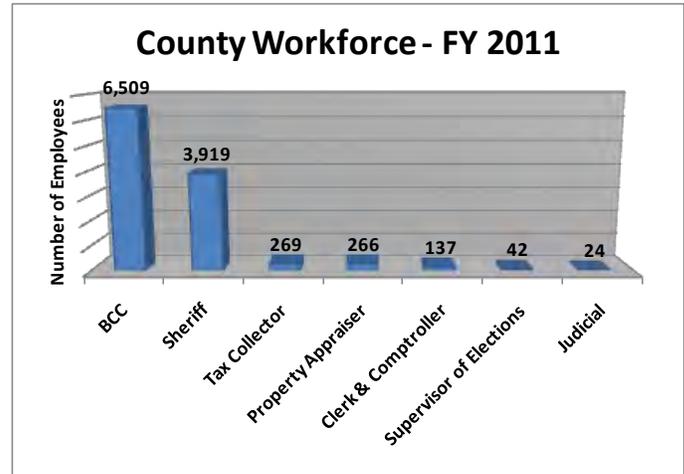
Size of the Workforce:

The FY 2011 budget provides for 11,166 positions, of which 6,509 are funded in departments controlled by the Board of County Commissioners. County departments have eliminated 180 positions, a 2.7% decrease from the FY 2010 complement. Since a majority of those positions were vacant, the cuts will not result in a significant reduction in service levels in the upcoming year. The largest cuts this year were in Fire Rescue where 31 positions were deleted, Parks and Recreation where 29 positions were deleted and Engineering and Public Works where 20 positions were deleted. Another 16 positions were cut from Facilities Development and Operations, with the remainder of the positions coming from 12 different departments.

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The Voluntary Separation Incentive Program (VSIP) – an early retirement program for eligible employees – was offered to employees again for this budget cycle. Ninety-two employees accepted the VSIP offer and nearly all of those positions will be eliminated.

The Constitutional Officers’ staff (including Judicial) totals 4,657, a total decrease of 93 from FY 2010. The changes were: 92 cut from the Sheriff’s Office; four cut from the Clerk; and three added to Judicial.



Capital Projects: The FY 2011 Capital Improvement Program, including interfund transfers and debt service, totals \$1.32 billion. Of this, \$977.8 million is funding carried over from previous years and approximately \$344.4 million is new funding, including ad valorem taxes, gas taxes and impact fees. New capital projects usually impact the County’s operating budget in future years. This impact is an important consideration in determining the approval of new projects; each department is required to provide estimated operating expenses when requesting capital projects during the budget development process. Further discussion of operating impact can be found in the Capital section of this document and in the Capital Improvement Program (CIP) document. Due to the current budgetary limitations, most general funded capital projects have been limited to repair & maintenance.

The other new capital projects are from other funding sources and include the following (stated in millions of dollars):

- \$ 140.2 Various Road Projects including Jog Road-Roebuck Road to South of 45th Street and Ocean Ave over Intracoastal Waterway
- \$ 21.7 Water Utilities’ projects including the East Central Region Wastewater Treatment Facility
- \$ 69.3 Various Airports’ projects including the Midfield Taxiway “L” EAST

Criteria for establishing the prioritization of capital project proposals are established in the Capital Improvement Element of the Comprehensive Plan (Comp Plan). These criteria address issues such as why the project is needed, what type of service the project will support and the physical location of the proposed project. The Comp Plan is based on an overall goal of maintaining a high quality of life in Palm

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Beach County. Further discussion of the Comp Plan can be found in the Introduction section of the Budget Document, under Long-Term Goals and Policies.

The County's five-year CIP is published in a separate document and includes capital and operating costs with funding sources for the current fiscal year plus four years into the future. County Administration, the Planning Division, and the Budget Office staff work together to review and revise the levels of service previously adopted in the Comp Plan. The Comp Plan is the basis for prioritizing capital projects and for determining if an amendment to the Capital Improvement Element of the Comp Plan is necessary.

Issues/Priorities:

Criminal Justice Issues: Criminal justice issues continue to be a driving force on the County budget. The Sheriff was asked to share in reducing the deficit by cutting \$28 million, or 5% from his budget. He cut \$15 million and was given credit for returning \$13 million in excess fees. To insure no reduction in patrol services, he eliminated three programs identified as not part of his core function: Eagle Academy, Drug Farm and Park Patrol. The County continues to fund the Park Ranger program in the Park's budget. Carryover of revenue bond funding for the Jail Expansion Program is included in the FY 2011 Capital budget.

Affordable Housing – Homelessness: The County's 10-year plan to end homelessness outlines the various strategies and timelines to target homelessness and the lack of affordable housing in the County. Significant strides have been made in this endeavor. The first of three Homeless Resource Centers – primarily grant funded – is scheduled to open in FY 2011. Also, in FY 2010 the County approved a new program whereby unspent interest earnings from Impact Fees can be used to offset Impact Fees for affordable housing projects.

Economic Development: The Palm Beach County Strategic Economic Development Plan shapes the County's policies and directions that will define its economic future. It provides a comprehensive overview of the economy, sets policy direction for economic growth and identifies strategies, programs and projects to improve the tax base and the economy. Elements of the plan include recommendations to County economic policy, realization of federal and state funding, and continued coordination with public/private partnerships. Current endeavors include the Ag Market Place System, Inland Port, and Glades Ecotourism.

Moreover, the County has made a significant investment in the biotechnology industry. Scripps and the Max Planck Society are two high-profile anchor organizations that are attracting many smaller biotech related companies that have either expanded operations or begun operating in the area; a clear indication of the positive economic impact of our investment in biotechnology.

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For the Future:

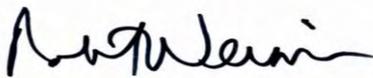
A projected 5% decrease in taxable value for FY 2012 could reduce ad valorem tax by \$30 million if the millage rate were to remain the same. Even at roll back, due to the one-time funding used to balance this year's budget, and without a significant improvement in revenues, we will be facing a deficit. It will be the fifth year of a multi-year challenge to balance the budget with declining revenues. Again this year, a critical factor is the Sheriff's budget and he must do his part in helping to eliminate the looming deficit. If not, we are faced with no other options but to increase taxes, significantly reduce levels of service or eliminate County programs.

Conclusion:

This budget achieves the Board's directive of a decrease in tax revenue. Sacrifices have been made and the quality and level of services that Palm Beach County residents expect and demand has been affected.

Budget preparation is truly a team effort. The work and support of the Management Team, the Office of Financial Management and Budget, and the individual departments are greatly appreciated. Special appreciation is directed to the Board of County Commissioners for their commitment to addressing the difficult policy decisions inherent in the budget process.

Sincerely,



Robert Weisman
County Administrator



Located on the southeast coast, Palm Beach County is the largest of Florida's 67 counties. The County's 2,228 square miles include 1,977 square miles of land and 251 square miles of surface water, making it one of the largest counties east of the Mississippi River.

The surface water areas include the Intracoastal Waterway and approximately one-third of Lake Okeechobee. Lake Okeechobee is the largest freshwater lake in the state and the largest in the United States except for the Great Lakes. The County has 45 miles of shoreline and is 53 miles wide.

Palm Beach County's climate has enhanced its image as a location that provides a high quality of life to its residents. The average temperature is 75 degrees with an average of 82 degrees in the summer and 67 degrees in the winter. The wet season extends from June through October, with an average annual rainfall of 62 inches.

Close to several major Florida cities, central Palm Beach County is about one hour north of Fort Lauderdale, one and one-half hours north of Miami, and two and one-half hours south of Orlando.

History

The first settlers in what is now Palm Beach County were Indian tribes such as the Tequesta, Jeaga, Caloosa, and later the Seminoles. The next settlers arrived in 1860 when the Jupiter Lighthouse was built to aid sailors navigating the Atlantic Ocean.

Homesteading began in the late 1800's with the majority of the settlers coming to the area to farm. Early farmers found the soil to be highly productive and earned most of their income by growing vegetables for the northern winter market.

The late 1800's also marked the beginning of the tourism industry. Transportation improvements, particularly to the railroad system, provided easier access to the area. Hotels to serve tourists and the first winter homes for seasonal residents were constructed.

In 1892, Henry Flagler visited Palm Beach and decided to build a large resort hotel, the Royal Poinciana, and extend the Florida East Coast Railroad to West Palm Beach from Jacksonville. These developments made Palm Beach the nation's premier winter resort. Flagler considered the mainland area a perfect satellite location to service his resort and a good place for his workers to live. This area was incorporated as West Palm Beach in 1894.

Other cities, such as Linton and Boynton Beach, were established soon after West Palm Beach. Linton was founded in 1894 by William S. Linton, the postmaster of Saginaw, Michigan. He and a friend purchased 160 acres of land and sold it in five-acre tracts through ads in Michigan newspapers. In 1901, they renamed the town Delray Beach, after a Detroit suburb. Boynton Beach was founded in 1895 when Civil War officer Major Nathan S. Boynton built a 50-room resort hotel on the beach. One year later the railroad came through on its way to Miami.

The State Legislature established Palm Beach County as Florida's 47th County on July 1, 1909. Prior to that time, the area was part of Dade County. Palm Beach County originally encompassed Lake Okeechobee and the areas that became Broward County in 1915, Okeechobee County in 1917, and Martin County in 1925. In 1963, the State of Florida partitioned Lake Okeechobee among all of the counties that border it.

The first County Commission meeting was held on July 6, 1909 and West Palm Beach was designated as the County Seat. By 1910, the County's population had grown to more than 5,500 residents. The entire County experienced tremendous growth and development following World War I. The building and population increase produced a great land boom in the early 1920's. Contributing to the land boom was the climate, as well as an increase in the use of the automobile along with a growing network of roads. The State encouraged the influx of new residents during this period by promising never to pass state income or inheritance taxes. The 1926 Florida Land Bust, the 1926 and 1928 hurricanes, and the 1929 stock market crash drastically affected the local economy, but these events did not stop growth entirely due to the prior establishment of major transportation facilities.

World War II brought many changes to the County, including air bases and new jobs. After the war, Grace Morrison Field was expanded and became Palm Beach International Airport. During the same time period, small specialized businesses, many electronic-oriented, joined industrial giants like Pratt-Whitney and IBM in establishing plants in Palm Beach County.

The County remained largely undeveloped through the 1950's as evidenced by a 1960 population of less than 250,000. Although some citizens felt that it had lost its natural, unspoiled quality, many leaders welcomed urbanization and actively promoted growth and development.

In the late 1960's and early 1970's, large numbers of middle and upper income retirees began to move to Florida, prompting developers to build new subdivisions and cities. During this same period, the advent of air conditioning greatly enhanced the living and working environment, further increasing the pace of development.

Throughout the 1980's, the economy and the construction industry thrived as the population grew by approximately 5% per year. The national recession that occurred in the early 1990's reduced the County's growth rate to an average of approximately 2% annually. The County's FY 2010 population is estimated to be 1,286,461, an increase from the previous year, and is expected to further increase in FY 2011 despite the current economy.

Form of Government

As a result of the November 6, 1984 general election, Palm Beach County became a Home Rule Charter County on January 1, 1985. This "Home Rule" allows residents, through their elected commissioners, greater independence in determining how their County government will function and what services it will provide. Major advantages resulting from changing to this form of government include

- allowing the County to pass its own ordinances and laws as long as they do not conflict with state and federal laws;
- providing initiative procedures that allow voters to create, modify and amend local laws;
- providing a process to modify or amend the Charter; and
- providing voters with a process to recall County Commissioners for cause.

The Board of County Commissioners, which is the legislative branch of County government, adopts ordinances and resolutions to establish programs that protect and maintain the health, safety, and welfare of County residents. In 1990, the Board changed from five at-large Commissioners to seven, each representing a single-member district. Each Commissioner is elected to a four-year term by voters in the district in which they reside. Commissioners elect a Chair to preside over meetings and serve as the ceremonial head of the County. A Vice Chair is also selected to assume these duties in the absence of the Chair; each term is for one year.

The County Commission considers major problems facing County government and guides the growth and development of the County consistent with the public interest. Major areas of public interest under the control of the Board include

- provision of fire protection and disaster relief services;
- construction and maintenance of County buildings, roads, and bridges;
- provision of programs of housing, community development, slum clearance, conservation, flood and beach erosion control, and air pollution control;
- adoption and enforcement of building and housing codes and regulations;
- preservation of natural resources;
- preparation, review and periodic amendment of the Comprehensive Land Use Plan for the development of the unincorporated portion of the County; and
- provision of cultural and recreational facilities and programs.

Additionally, the Board may enter into agreements with other governmental agencies for the joint performance of duties.

The Commission appoints the Chief Executive Officer, i.e., the County Administrator, who implements Board-approved programs and manages the day-to-day operations of County government. With Commission approval, the County Administrator appoints Assistant County Administrators and Department Directors.

The County's Departments under the County Administrator are organized into two groups: General Operations Departments, which provide direct services to residents, and Central Services Departments.

General Operations Departments include

- Airports
- Community Services
- County Cooperative Extension Services
- County Library
- Engineering & Public Works
- Environmental Resources Management
- Fire-Rescue
- Housing & Community Development
- Medical Examiner
- Palm Tran
- Parks & Recreation
- Planning, Zoning & Building
- Public Safety
- Tourist Development
- Water Utilities

Central Services Departments include

- County Administration
- County Attorney
- Facilities Development & Operations
- Financial Management & Budget
- Human Resources
- Information Systems Services
- Internal Audit
- Legislative Affairs
- Public Affairs
- Purchasing
- Risk Management

In addition to the County Administrator, the Board of County Commissioners appoints County residents to serve as volunteers on various citizens' boards, commissions, committees, and councils. These groups are established for advisory and/or regulatory purposes. State law creates some advisory boards, while others are formed by the County Commission to meet special needs and to help solve challenging issues facing County government.

Constitutional Officers and Judiciary are the County Officials other than the County Commissioners, who are elected by the voters. The Clerk and Comptroller, Property Appraiser, Sheriff, Supervisor of Elections, Public Defender, State Attorney, and Tax Collector are the Constitutional Officers elected to four-year terms in general elections.

Palm Beach County is not a consolidated or "metro" form of government. The Palm Beach County School System is governed by a non-partisan elected School Board and operates under the direction of a School Board-Appointed Superintendent. The County Commission has no jurisdiction over the School Board.

The South Florida Water Management District, Children's Services Council, Health Care District, Drainage Districts, Inlet Districts, and municipalities within the County are also not under the authority of the Board of County Commissioners.

Economic Trends

Palm Beach County is Florida's largest county in area and third in population. Growth has been the major influencing factor of the County in the last several years. Population has increased approximately 2% annually since 1990 and is estimated to continue increasing through FY 2011. Also, significant investment has been made to develop the Biotechnology industry in Palm Beach County. Tourism, construction and agriculture are the leading industries in the County.

Tourism - Palm Beach County government is making a concentrated and continuing effort to increase the number of visitors to our area each year, which is expected to generate a two percent increase in revenues in fiscal year 2011. This increase will accommodate the recent decline in non-ad valorem revenues in the tourism industry. There are more than 62,000 people employed in jobs related to the tourism industry representing a 1% increase from FY 2009, with tourists contributing \$1.3 billion annually to the County's economy.

Construction – During FY 2010, a significant increase in construction and permitting activity was realized over the previous year, in both major areas of residential and non-residential development. In residential, there were 834 single family permit starts and 52 multi-family permit starts compared to 506 and 81 in FY 2009. Total values of FY 2010 residential permit starts were \$238.5 million compared to \$150.8 million in FY 2009. Non-residential work also increased considerably, with the permitted value of new construction in FY 2010 being \$144.3 million compared to \$98 million in FY 2009. Overall, permitting values in FY 2010 increased to \$652 million from \$488 million, representing an increase of 33.6% from the previous year. Influential factors are the fee increases that took place in October 2009 and January 2010 for building permits. Further contributing factors that worked to increase construction include some stabilization in the economy, and a decrease in the inventory of vacant and foreclosed residences.

Agriculture - Palm Beach County's agricultural acreage has remained stable for the last four years. Palm Beach County still leads the state of Florida, and all counties east of the Mississippi River, in agricultural proceeds. Currently Palm Beach County ranks among the top counties in the US and first in the state of Florida for agricultural sales. Palm Beach County leads the nation in the production of sugarcane and fresh sweet corn. It leads the state in the production of rice, bell peppers, lettuce, radishes, Chinese vegetables, specialty leaf produce and celery.

The 468,000 acres dedicated to agriculture, represent 38% of the total land mass in the county. Palm Beach County is third in the state in nursery production with estimated sales at \$250 million, and leads the state in agricultural wages and salary with over \$347 million. The industry currently uses bagasse, a sugarcane by-product, in conjunction with other waste wood products as the fuel source for the largest agriculturally based biomass co-generation plant in the United States for electricity generation. Several crops are currently grown as potential sources for ethanol production. Equestrian acreage in Palm Beach County continues to expand, currently ranking as the 2nd largest equine county in the state, following Marion County.

Manufacturing - Primarily electronics and other high tech products, manufacturing plays an important role in the County's local economy. The arrival of the Scripps Research Institute continues to provide a boost to the area's technology industry.

Bio Science – Scripps Research Institute and Max Planck Florida Institute are anchors to an eight million square feet Bioscience Cluster in Northern Palm Beach County. A “cluster” of related bio-technology businesses will form a hub to strengthen the County’s position as leader in this industry. A number of smaller bio-related companies have either expanded or moved to the County.

The County's per capita personal income of \$58,358 is well above the national average and the highest in the State of Florida. The County's labor force employed is estimated at 547,295, with the largest employers displayed below:

Company	Product/Service	Employees*
School Board	Education	21,718
Palm Beach County	Government	11,166
Tenet HealthCare Corp.	Health Care	5,127
Hospital Corp. Of America	Health Care	4,150
Florida Power & Light	Utility	3,658
Wackenhut Corporation	Security Services	3,000
Florida Atlantic University	Education	2,776
Bethesda Memorial Hospital	Health Care	2,300
Veterans Health Administration	Health Care	2,205
Boca Raton Resort & Club	Hotel	2,200

***Rounded**

Property Taxes

Property taxes are a lien on all taxable property as of January 1st of each year. Taxes are due November 1st and are payable by April 1st of the following year. Each parcel of property is assessed to the last known owner as established from the latest recorded deed or tax return.

There are three types of property which are subject to an ad valorem tax (a tax based on the assessed value of real or personal property). The three types are:

Real Estate covers land and the improvements thereon;

Tangible Personal Property includes property such as business fixtures, equipment, and machinery; and

Intangible Personal Property includes stock, bonds (except those exempt), mortgages accounts receivable, mutual funds, notes, trusts, estates, etc. (This is a State tax handled directly by the State of Florida.)

All property owners who maintain their permanent home on the property are entitled to a "Homestead Exemption" which exempts the first 25,000 of assessed value of the property from ad valorem taxes. Effective January 1, 2008, a property with an assessed value of \$75,000 or more receives an additional \$25,000 exemption. Additional exemptions are also available to widows, widowers, disabled veterans, totally disabled non-veterans, and senior citizens.

The Board of County Commissioners levies a Countywide millage that applies to all property owners in the County on the net assessed value of property. (Millage is the rate used to determine the amount of tax. A mill is one-tenth of a cent, or \$1.00 of tax for every \$1,000 of net assessed value.) The FY 2011 Countywide millage rate is 4.75.

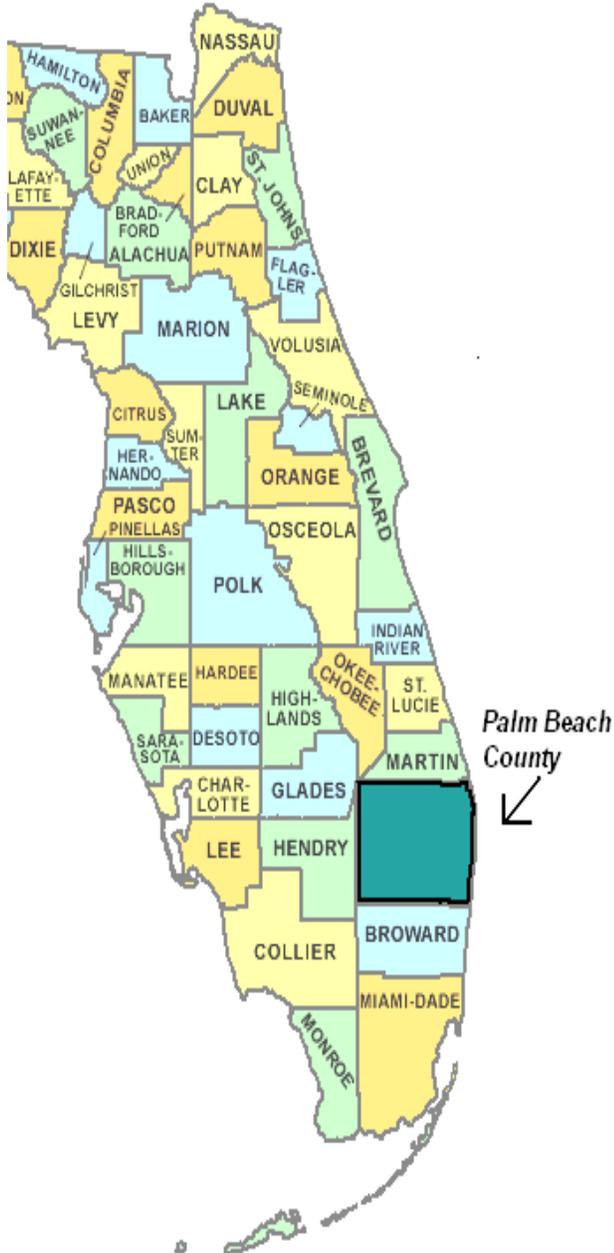
Palm Beach County Fire-Rescue and the County Library are dependent districts under the control of the Board of County Commissioners. They levy millages that apply to all property owners in the unincorporated portion of the County and residents of the municipalities that have elected to join the districts rather than provide the services themselves. The municipalities also levy millages to finance their local government's operating costs.

In addition to the Board of County Commissioners and municipalities, various other taxing districts levy millages that affect all property owners in the County or property owners in the particular districts. Some other entities in the County that levy property taxes are drainage districts. These taxes are not based on the value of the property, but on the number of acres in the parcel. Each district assesses an "Acreage Levy", a fixed amount for each acre or part thereof, to cover the maintenance and debt of the drainage facilities in the district. Additionally, some districts assess a "Parcel Levy", a fixed amount per parcel, to cover the cost of road maintenance and debt within the district.

Education

The Palm Beach County School District (School District) will serve more than 172,701 kindergarten through 12th grade students during the 2010-2011 school year. With 187 public schools, the Palm Beach County School District is the 5th largest in the state and the 11th largest in the nation. Additionally, vocational and occupational training is provided at three technical education centers and various community schools. The School District is governed by a separately-elected Board.





As part of Florida’s Gold Coast, Palm Beach County is located in Southeast Florida and is the largest County in area in the State of Florida. It is located just 50 miles north of Fort Lauderdale, 70 miles north of Miami and 150 miles south of Orlando.

The County is off the coast of the Atlantic Ocean.



Date Established
Form of Government
Area (Including water)
Total Adopted Fiscal Year 2011 Budget

July 1, 1909
Commission-County Manager
2228 square miles
\$4.078 Billion

County Demographics

Population	1,297,760
Median Age	43.4
Median Household Income	\$52,700
Average Household Size	2.47

Sheriff's Office

Law Enforcement Officers	1,492
Correction Officers	697



Palm Beach County Sheriff's Office Headquarters



Fire Rescue Headquarters

Fire Protection

Suppression units (including 19 brush trucks)	67
Advanced Life Support Units	83
Fire stations	49
Employees (Certified Firefighters)	1,331
Employees (Non-Certified)	180
FY10 Total Fire Runs	15,779
FY10 Total EMS Runs	97,353
FY10 Average Response Times For Fire/EMS	6:30

Palm Beach County Schools

There are 187 schools in Palm Beach County with 172,701 enrollment. See below for the number of schools

Elementary Schools	107
Middle Schools	33
High Schools	23
Alternative	17
Adult & Community Schools	2
Other Educational Schools	5

Illustrated below are the FCAT rating and the # of schools with the respective rating (High Schools results not available)

"A" Schools	88
"B" Schools	20
"C" Schools	25
"D" Schools	4
"F" Schools	3

2010 FCAT RESULTS

Elementary	Reading		Math	
	Grade	County % / State %	Grade	County % / State %
Elementary	Grade 3	68/72	Grade 3	79/78
	Grade 4	72/72	Grade 4	75/74
	Grade 5	70/69	Grade 5	65/63
Middle	Grade 6	68/67	Grade 6	63/57
	Grade 7	71/68	Grade 7	70/61
	Grade 8	58/55	Grade 8	73/68
High	Grade 9	51/48	Grade 9	71/67
	Grade 10	45/39	Grade 10	77/73

Source: Palm Beach County School Board website and www.fcata.fldoe.org

Major Employers

Palm Beach County School Board	21,718
Palm Beach County	11,166
Tenet Healthcare Corporation	5,127
Hospital Corp. of America (HCA)	4,150
Florida Power & Light	3,658

Land Usage (%)

Residential	13.9%
Commercial	1.1%
Recreational	2.5%
Agriculture	38.0%
Conservation	30.7%
Other	13.8%

Elections

Registered Voters	822,730
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Southern Regional Water Reclamation Facility

Utility System

Active accounts		
Water		171,527
Wastewater		154,874
Number of Units Served		
Water		223,745
Wastewater		205,909
Capacity per day (thousand gallons)		
Water (tgd) max.		114,380
Sewer (tgd) max.		58,500
Miles of Water and Sewer Mains		
Water		2,121
Sewer		1,676
Fire Hydrants:		
		16,235
Pump Stations		
		764

Parks and Recreation

The County offers over 8,000 acres of parkland, which are available to

<u>County Owned Amenities</u>	<u># of</u>
Golf Courses	5
Playgrounds	60
Play Structures	101
Parks	81
Water Parks	2
Splash Parks	3
Swimming Pools	6
Dog Parks	3
Community Centers	2
Recreation Centers	5
Nature Centers	3
Equestrian Parks	5
Beaches	15
Campgrounds	3
Amphitheaters	3



Coconut Cove Waterpark



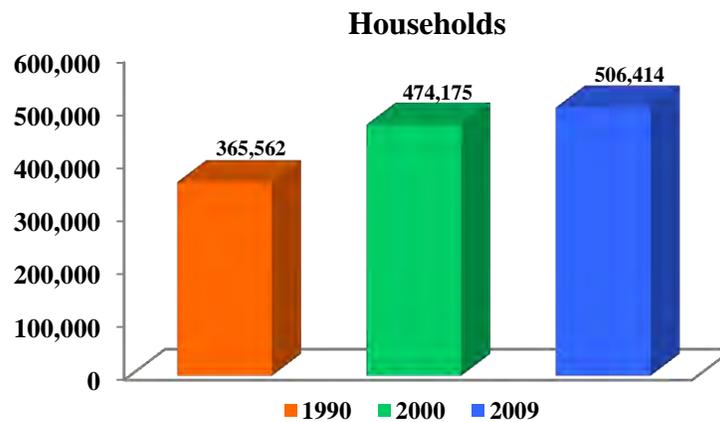
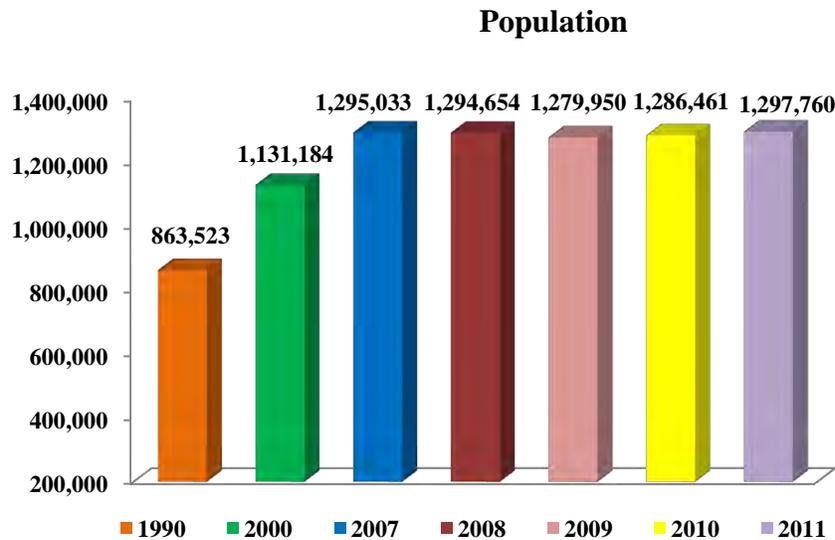
John Prince Park Playground



Riverbend Park

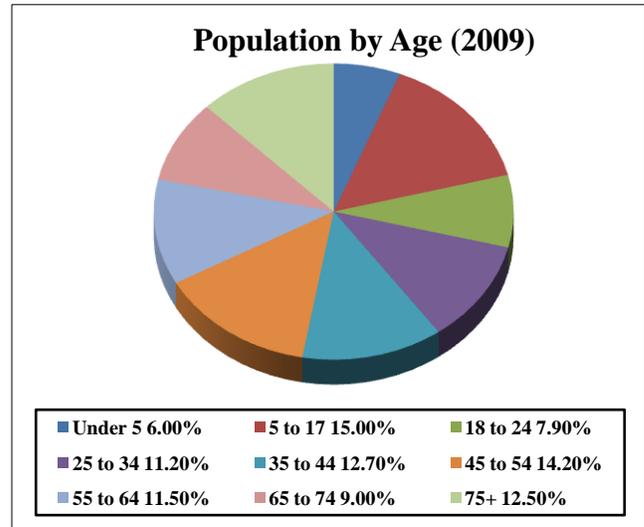
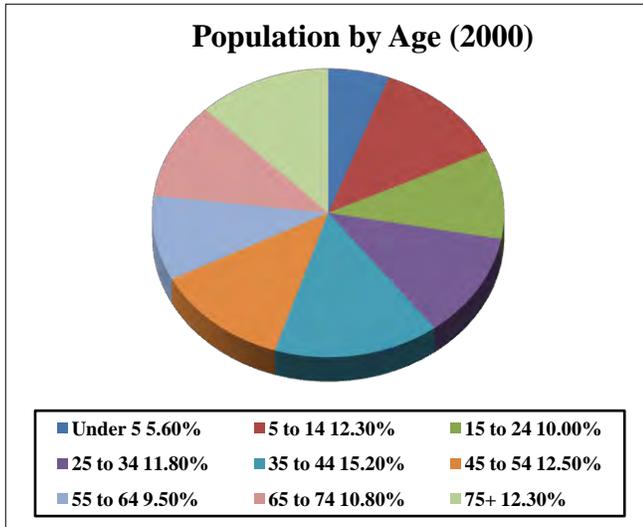
According to the U.S. Census Bureau, Palm Beach County has a total area of 2,228 square miles. Of which, 1,977 square miles is land and 251 square miles is water, much of it in the Atlantic Ocean and Lake Okeechobee. It is bounded on the north by Martin County, on its west by Hendry County, on its northwest by Okeechobee County and Glades County, on its south by Broward County and on its east by the Atlantic Ocean. Palm Beach County is the largest county by area and third largest county by population in the State of Florida.

Population/Household Demographics



The number of households in the County in 2009 was 506,414, which is an increase of 39% from 1990 and an increase of 7% from 2000. The household projection for 2011 is expected to experience a slight decline from 2009. The population in the County has experienced significant growth since 1990. In 2011, the population is 50% higher than in 1990 and 15% higher than in 2000. Population projections for 2011 is expected to experience a slight increase.

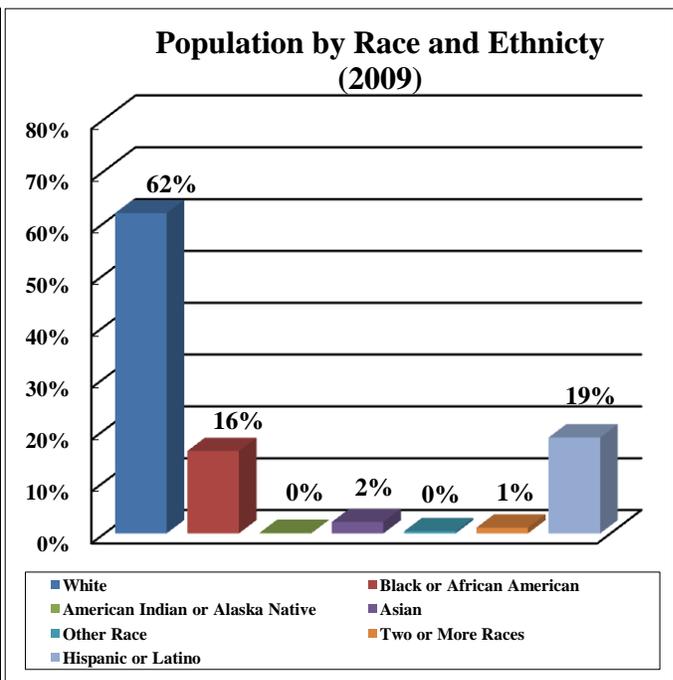
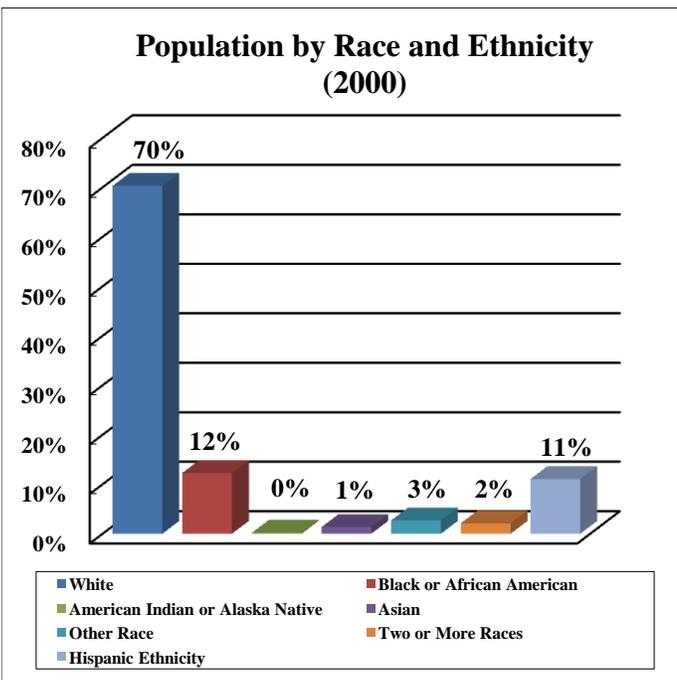
Population by Age



The median age of the total population in the County in 1990 was 39.8, in 2000 it was 41.8, and in 2009 it was 43. The overall population, coupled with Palm Beach County being a retirement destination, is aging. As such, the median age is anticipated to continue to increase.

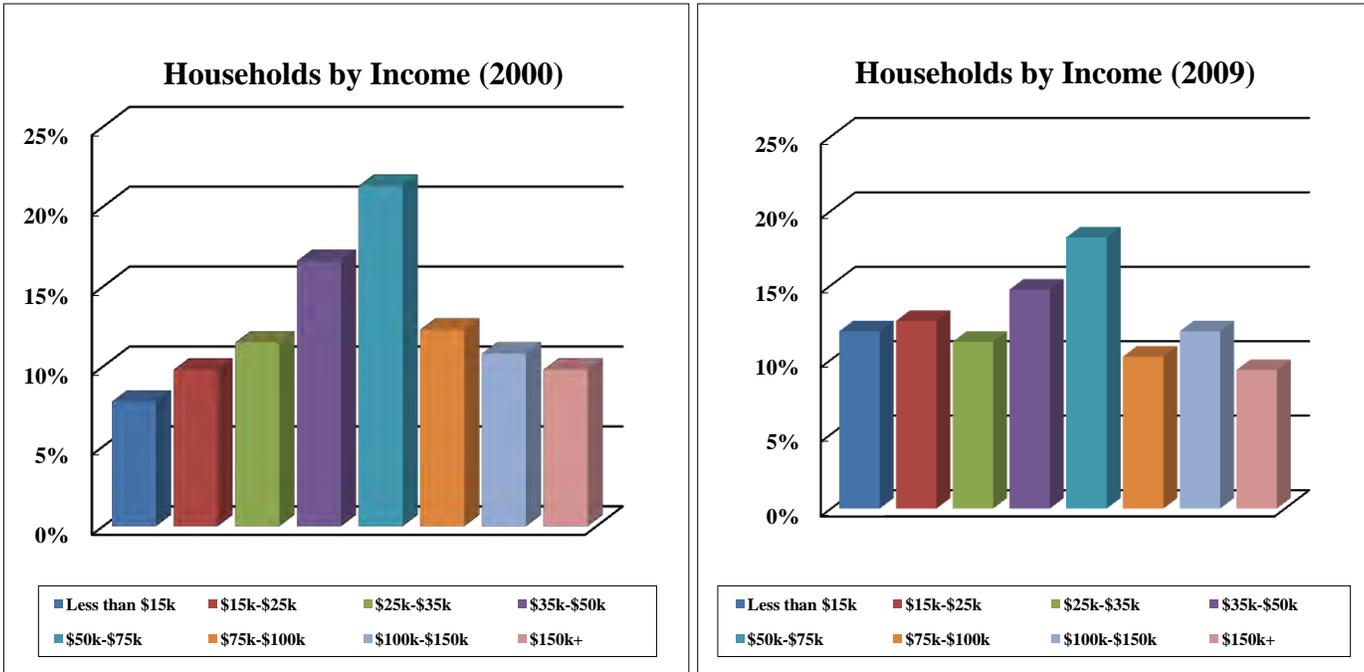
In 2009, females represented 51.1% of the population and males represented 48.9% of the population and the most prominent age group in this geography is 45 to 54 years. The group least represented in this geography is under 5 years.

Population by Race / Ethnicity



In 2009, the predominant race and ethnicity category in the County is White at 62%. The least represented race and ethnicity category in the County is American Indian or Alaskan Native and Other.

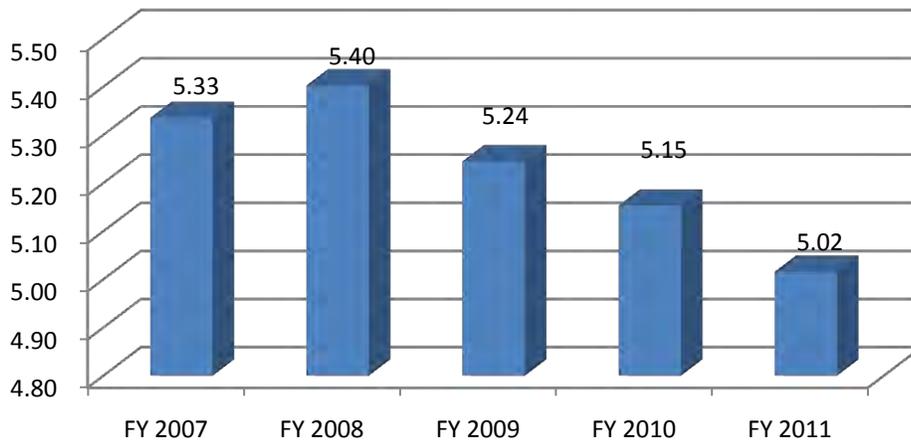
Households by Income



In 2009, The predominant household income category in Palm Beach County is \$50K-\$75K and the income group that is least represented is \$150K plus. As illustrated in the above graphs, the County has significant constituent base in all household income levels.

Source Data is from the U.S. Census Bureau and Palm Beach County's Planning & Zoning Department.

EMPLOYEES PER 1,000 POPULATION



	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>
Total Employees	6,909	6,994	6,713	6,629	6,509
County Population	1,295,033	1,294,654	1,279,950	1,286,461	1,297,760
Employees per 1,000 population	5.33	5.40	5.24	5.15	5.02

Palm Beach County Board of County Commissioners has a total of 6,509 full and part-time employees budgeted for FY 2011. The number of employees per 1,000 population is being presented in order to reflect the effects of growth. This chart shows the decrease in employees from FY 2007 through FY 2011. Despite eliminating over 650 positions since FY 2008, there has been an increase in positions in Fire Rescue, Library, and Water Utilities Department as a result of expansion of services and addition of new facilities.

Because personnel costs are a major portion of the County's operating budget, changes in the number of employees per 1,000 population have a direct relationship to the cost of providing services. A decrease in employees per 1,000 population indicates the County is either becoming more efficient and/or service levels are decreasing. In light of current economic conditions, the County has eliminated positions and has implemented more effective processes to maintain current service levels.

As indicated by the above graph and table, the Board's employees per 1,000 population has been showing only a slight increase through FY 2008 and then a decline since then. The decrease from FY 2010 to FY 2011 would have been more significant; however, there was an increase of 23 positions in Community Services. The decrease from FY 2008 to FY 2011 is 6.9%.

Palm Beach County is committed to providing quality service to its residents, at the lowest possible cost, in order to optimize taxpayer dollars. In developing the County's financial plan, or budget, attention is first given to assuring that the budget will be in balance, both on an overall basis and in each of the County's funds. Any potential imbalances are eliminated by the County Administrator before the Tentative Budget is presented to the Board of County Commissioners for consideration and adoption at Public Hearings.

Fiscal Year

Palm Beach County's Budget is based on a fiscal, rather than calendar year. The year begins on October 1st and ends on September 30th. Thus, FY 2011 is from October 1, 2010 through September 30, 2011.

Statutory Requirements

In the State of Florida, county budgets are governed by State Statutes. Chapter 129 of the Florida Statutes, entitled "County Annual Budget" specifically directs that (among other requirements) a budget be prepared annually and it must be balanced. It further provides for amendment of the budget in limited circumstances and prohibits expenditures in excess of budgeted amounts.

Funds Included

The County's budget is consolidated and presents the planned disposition of all available resources in all funds. The total budget is appropriated by the Board of County Commissioners as the adopted financial plan for the County for the ensuing fiscal year.

Basis of Accounting

The County's accounting records for general governmental operations are maintained on the modified accrual basis; i.e., revenues are recorded when available and measurable and expenditures are recorded when the services or goods are received and the related liabilities are incurred. The County's proprietary operations are maintained on the full accrual basis; i.e., revenues are recognized when earned and expenses are recognized when incurred. For budgetary purposes, the modified-accrual method is utilized for all funds.

Budget Development Process

The first Board Budget Workshops were held in October and December to review each departments goals, objectives, operations and budgets. Budget development training was held on February 17th. The FY 2011 budget was developed based on department and countywide strategies mandated by Administration. Departments did not make across the board cuts. Instead, specific departments were directed to reduce their net Ad Valorem budgets first by eliminating vacant positions and then by targeting cuts that resulted in the least impact to the community.

All Department requests were due April 5th, with Constitutional Officers' proposed budgets due May 1st or as specified by State Statute.

A Workshop was held with the Management Team in May. Workshops with the Board of County Commissioners were held on June 16th and July 12th and included input from the public. Based on Board direction at these workshops, changes were made and a tentative budget was finalized.

Public Hearings were held on September 14th and 28th to receive final public comments on the Tentative Budget and to adopt a final FY 2011 budget. The Board of County Commissioners adopted a millage rate of 4.75 mills for FY 2011, which is 1.5% below the rolled-back rate. The rolled-back rate is the millage which, exclusive of new construction, provides the same ad valorem tax revenue as was levied during the prior year. The Adopted budget became effective on October 1, 2010.

Amendments After Adoption

Florida Statutes specifically direct that, upon the final adoption of the budgets, the budgets shall regulate the expenditures of the County and the itemized estimates of expenditures shall have the effect of fixed appropriations and shall not be amended or altered or exceeded except as provided by the Statutes.

The Board of County Commissioners at any time within a fiscal year may amend a budget as follows:

- Appropriations for expenditures in any fund may be decreased and other appropriations in the same fund correspondingly increased with the approval of the Board provided that the total appropriations of the fund are not changed.
- Appropriations from the reserve for contingencies may be made to increase the appropriation for any particular expense in the same fund for any lawful purpose. Expenditures can not be charged directly to the reserve for contingencies.
- The reserve for future construction and improvements may be appropriated by the Board for the purpose(s) for which the reserve was established.
- A receipt from a source not anticipated in the budget and received for a particular purpose, including but not limited to grants, donations, gifts, or reimbursement for damages, may, upon approval by the Board, be appropriated and expended for that purpose. Such receipts and appropriations shall be added to the budget of the proper fund.
- Increased receipts for enterprise or proprietary funds received for a particular purpose may, upon approval by the Board, be appropriated and expended for that purpose.

Florida Statutes provide for the delegation of authority to approve certain types of budget transfers. The Board of County Commissioners has established procedures by which the Director of the Office of Financial Management and Budget may authorize certain transfers which are intra-departmental in nature, such as appropriations from one line item to another within a department, transfers from designated capital reserves to establish budgets for projects previously approved, transfers between school impact fee reserves and appropriation units within the same fund, and transfers from reserves for donations for a specific purpose.

Departmental Performance

Annually, the Departments include a mission statement, program/service descriptions, highlights and accomplishments, the budget year's goals (objectives), and performance measures in the Budget Document. These functions help Administration and the County Commission evaluate the performance of each Department. The Office of Financial Management and Budget has helped to establish more effective performance measures and objectives.

The over-all objective is to verify that Palm Beach County performance measures are:

- A positive tool in gauging organizational achievements;
- Increase the meaningfulness (value) to all;
- An important management tool to aid decision making;
- An accurate source of justification for resource requests; and
- A way to connect staff level activities to higher level organizational missions and objectives.

<u>Date</u>	<u>Activity</u>	<u>Participants</u>
<u>2009</u>		
October 27	Budget Workshop	Board County Administrator Departments/Divisions
October 28	Budget Workshop	Board County Administrator Departments/Divisions
December 9	Budget Workshop	Board County Administrator Departments/Divisions
<u>2010</u>		
January 5 - February 12	Development of Non Departmental revenue estimates for current year and projections for subsequent year	Budget Division
January 11	SWA Disposal Fee budget estimates due	Budget Division Solid Waste Authority
January 22	Offer Voluntary Separation Incentive Program (VSIP)	Human Resources
January 27	Identify vacant positions for elimination	Management Team Budget Division
February 5	Request employee suggestions for budget cuts	Budget Division Department/Divisions
February 17	FY 2011 Budget Kickoff	Budget Division
March 1	Budget Central - forms and instructions for FY 2011 budget process available online	Budget Division
March 1 - March 8	BRASS budget data input training available to Departments, as needed	Budget Division Departments/Divisions
March 1 - April 5	Department Budget Strategy Discussion with County Administrator (as needed)	Budget Division Departments/Divisions
March 1 - April 5	Development of Departmental estimates for current year and budget requests for subsequent year (revenues and operating expenditures)	Departments/Divisions

<u>Date</u>	<u>Activity</u>	<u>Participants</u>
March 5 - April 5	Forwarding of specific requests to proper Departments for technical review: <ul style="list-style-type: none"> - data processing requests to ISS - facility improvement requests to Facility Mgmt. - communication and electronic system requests to Communications Division (Airports excepted) - new vehicle requests to Fleet Management 	Budget Division
March 8	Capital Project proposals due	Departments/Divisions
April 5	Submission of Departmental operating budget request to Budget Division	Departments/Divisions
April 6 - April 19	Review and analysis of budget requests and recommendation of funding levels	Budget Division
April 19	Calculation of tax requirements & gross budget and completion of overall budget review	Budget Division
May 1	Submission of Constitutional Officers' Budget requests	Sheriff Clerk & Comptroller Supervisor of Elections
May 20	Meeting with Management Team to discuss and finalize budget strategies	County Administrator Management Team Budget Division
June 1	Estimate of assessed property value provided to the Board (F.S. 200.065 (7))	Property Appraiser
June 1	Submission of Property Appraiser's budget request: <ul style="list-style-type: none"> - to State Department of Revenue - to Board (F.S. 195.087 (1)(a)) 	Property Appraiser
June 16	BOARD WORKSHOP - Discussion of budget strategies	Board County Administrator Departments/Divisions Budget Division Constitutional Officers
July 1	Certification of taxable property values to Board (F.S. 193.023 (1); 200.065 (11))	Property Appraiser

<u>Date</u>	<u>Activity</u>	<u>Participants</u>
July 9	Offer Voluntary Separation Incentive Program (VSIP)	Human Resources
July 12	BOARD WORKSHOP - Recommended Tentative budget and tentative millage, including the Proposed Five Year Capital Improvements Program	Board County Administrator Departments-Divisions Budget Division Constitutional Officers
July 20	BOARD MEETING - Setting of Tentative Millage for Certification to Property Appraiser	Board Budget Division
July 24	Tentative budget amendments to Property Appraiser's budget from Department of Revenue: -to Property Appraiser -to Board (F.S. 195.087 (1)(a))	Dept. of Revenue
July 27	Notification to Property Appraiser of proposed millage rate, rolled back rate, and date, time and place of First Public Hearing (form DR-420) (F.S. 200.065 (2)(b))	Budget Division
August 1	Submission of Tax Collector's budget request: - to State Department of Revenue - to BCC (F.S. 195.087 (2))	Tax Collector
August 13	Property Appraiser's budget: - Board comment period ends - Final budget amendments from Department of Revenue (F.S. 195.087 (1)(a))	Board Budget Division Property Appraiser Dept. of Revenue
August 17	Board Meeting - Approve request of Tax Collector to order tax roll to be extended prior to completion of Value Adjustment Board hearings	Budget Division
August 24	Mailing of Notices of Proposed Property Taxes and First Public Hearing Date (i.e. TRIM@ Notice) (F.S. 200.065 (2)(b))	Property Appraiser
September 14 (6:00 p.m.)	FIRST PUBLIC HEARING - Adopt proposed millage and amended tentative budget (F.S.200.065 (2)(c))	Board County Administrator Budget Division

<u>Date</u>	<u>Activity</u>	<u>Participants</u>
September 22	Submission of advertisements to newspaper of Second Public Hearing and Budget Summary Statement	Budget Division
September 25	Publication of newspaper advertisements of Second Public Hearing and Budget Summary Statement (F.S. 129.03 (3)(b); 200.065 (2)(d) and (3)(1))	Budget Division
September 28 (6:00 p.m.)	SECOND PUBLIC HEARING - Adopt final millage and budget (F.S. 200.065 (2)(d))	Board County Administrator Budget Division
September 30	Submission of approved millage levy resolution and budget to Property Appraiser, Tax Collector, and Department of Revenue (F.S. 200.065 (4))	Budget Division
October 1	Beginning of new fiscal year	
October 1 - November 15	Update and print adopted Budget Documents	Budget Division
October 6	Certification of Compliance submitted to Department of Revenue (F.S. 200.068 DR-487)	Budget Division
December 3	Submission of Budget Documents to GFOA Awards Program	Budget Division
December 10*	Completion of Value Adjustment Board Hearings	VAB
December 17*	Certification of final taxable values (form DR-422) (F.S. 200.065 (5))	Property Appraiser
December 22*	Return Certification of final taxable values (form DR-422) to the Property Appraiser	Budget Division
<u>2011</u>		
January 4*	Forward proof of publication and full page ad from VAB hearings to DOR	Budget Division

*Dates may vary due to Value Adjustment Board Hearings

This portion of the Budget Document provides the basic budget assumptions/directions that were approved by the County Administrator for the preparation of the FY 2011 budget and FY 2012-2015 forecast.

Factors Outside County Control

- The County's FY 2010 population is estimated to be 1,286,461, a 0.51% increase from the previous year, and is expected to increase slightly in FY 2011.
- Economic indicators, such as rising unemployment and decreasing property values, continue to impact the County.
- Rates for interest income are estimated at 3.75% for FY 2011.

Factors Within County Control

Financial

- Budgeted contingency amounts were analyzed on an individual basis.
- Budgeted cash reserve levels are adequate to provide for cash flow requirements.
- Savings from reduced programs and all revenues are projected through FY 2015.
- Bond issues are preceded by a fiscal impact analysis including potential funding sources.

Administration

- The FY 2011 Budget submission incorporated
 - a) A budget approach which matches spending levels to services performed;
 - b) No cost of living adjustment, except those in special bargaining units; and increase health insurance costs to all employees which equates to a 3% (average) reduction in pay.
 - c) Maximizing resources to reduce the impact on existing service levels.

- Vacant positions were identified and prioritized as to need and 180 (3%) were deleted. Detailed analysis and justification was submitted for approval of remaining vacancies before filling them. They are generally budgeted at 75% of the annualized cost. If a new facility is scheduled to open, new positions were budgeted only for the period the new facility will be operational.
- Budget requests should be adequate to assure that safety standards are met.
- Contracting services when considered as a cost effective alternative where possible, especially for new facilities.

Equipment Purchases

- Budget requests for additional equipment were accompanied by a utilization assessment, comparative buy vs. rent or lease/purchase cost analysis, and a cost analysis of associated maintenance and personnel requirements.
- Equipment replaced due to age, mileage, or condition will be disposed of as trade-in or at auction. The level of equipment inventory should; therefore, not increase. In fact, it may decrease due to more effective equipment.

General

- New facilities, becoming operational in FY 2011, outlined requirements for their operation and maintenance.
- Budgeted construction management costs were shown as a component of the related project cost.
- Capital Improvement Program budget requests required identification of associated operations and maintenance costs.
- Five-year projections were developed for all County expenditures and revenues in order to facilitate the update of the Palm Beach County Comprehensive Plan.
- Departments submitted the narrative budget with updated performance measures.

Payroll Related Assumptions and Employee Recognition

- An *attrition rate* of 1% was applied to all units of six or more employees. Allowances were made for departments with only one cost center (unit) having minimal turnover rates. The attrition rate was calculated by BRASS/SBFS.
- The amount of wages subject to *Social Security* tax is \$106,800 for calendar year 2010 and 2011. Tax rates for *Social Security and Medicare* continue at 6.2% and 1.45%, respectively.
- A 5% *longevity* increase was calculated for employees hired before June 4, 1992 using the employee’s hire date as the effective date.
- *Life and health insurance* rates are \$9,100 per employee, but are subject to adjustment by Risk Management.
- *Retirement rates* used for preliminary budget estimations are listed below:

Regular	11.36%
High risk	24.92%
Senior management	15.41%
Elected official	23.21%
DROP	12.60%

Budgetary Issues

- Maximize efficiency to minimize annual increases in operating costs
- Expansion into Western Community
 - Sheriffs Office
 - Fire Rescue
 - Water Utilities
- Maximize available resources to increase Community Revitalization efforts
- Increased accountability to Florida Department of Community Affairs regarding maintenance of levels of service and future growth
- Other Post Employment Benefits
- Public Safety, including Sheriff operations and funding for programs/services to combat youth violence

Trends

- Decrease in construction industry
- Decrease in residential and commercial property values
- Increased cost for Public Safety (Police Services, Jails, Fire Rescue & Emergency Management)
- Aging work force
- Geographic centralization of county departments to reduce overhead and administration costs
- Increased unemployment due to struggling economy

Resource Choices

- Maintenance of adequate reserves while reducing ad valorem revenue
- Consideration of alternate gas tax uses to support reduction in ad valorem tax
- User fee adjustments to offset reduction in ad valorem funding
- New User fees to coincide with direct benefit of service and offset reduction in ad valorem funding

Palm Beach County adopted a Comprehensive Plan in 1980 providing the framework for land use changes within the unincorporated area and mechanisms and standards through which changes could occur. This plan represented a rethinking and restructuring of land use planning in the County. The changes were a result of unstable conditions in the economy of the County, the needs of the Palm Beach County residents and state legislative requirements. The basic concept of the Plan was to permit development at urban densities in those areas where urban services could be provided efficiently and economically, and to prevent urban density development in areas which were not planned for extension of urban services.

Palm Beach County's 1989 Comprehensive Plan built upon the strengths of its predecessor. This plan is based on an overall goal of maintaining a high quality of life in the County. The mechanisms and means for attaining this goal have been incorporated into the Elements of this Plan. Element drafts took shape and developed into the 1989 Plan as a result of a successful citizen participation program. Citizen input and Board of County Commissioners' direction throughout the planning stages of this document have created a Plan that not only reflects the interests of the County as a whole, but maintains and protects the unique qualities and characteristics present in its sub-regions.

In 1995, the County evaluated the Plan, in accordance with the Evaluation and Appraisal Report requirements of the Florida Statutes. As a result, the Plan was substantially amended in 1996 and 1997, to incorporate the revisions necessary to update the Plan in preparation for the next planning time frame. Additional reporting requirements were statutorily mandated during the 2006 and 2007 Florida Legislative sessions. These changes help to strengthen the connection and inter-relationship between the planning and budget development processes by identifying specific funding sources for future services required to maintain established levels of services.

Palm Beach County's Comprehensive Plan has been prepared to address the needs and interests of the County's residents and visitors. Areas addressed include, but are not limited to, future land use, transportation, housing, fire-rescue, health and human services and capital improvements.

The Capital Improvement Element (CIE) of the plan consolidates the levels of service established in the various other elements into a comprehensive financial framework which projects the costs of providing those services and the County's ability to finance them. The CIE also establishes criteria for prioritizing and locating capital improvements. Fiscal policies regarding revenue generation, debt financing, capital improvements and renewals and replacements are included. This element includes a five year projection of the total cost of operating the County government including capital improvements, debt payments and operations as well as the revenues necessary to finance those activities.

The CIE is updated and revised annually to reflect the outcome of the budget development process that is based on Board of County Commissioner direction and County-wide planning. This annual planning process incorporates the current year operating and capital budgets and future projections into the CIE and the Five-Year Capital Budget. The updated Plan then becomes the initial guiding document in the subsequent year's countywide, comprehensive planning process.

The Goals, Objectives and Policies presented in the Plan reflect the directives of the citizenry and the County Commissioners. The following are some of the Goals (in no particular order) and what is being done in FY 2011 to accomplish them:

GOAL Accommodate the increased demand for emergency services in a comprehensive and organized fashion

The County has undergone significant changes in the concentration of its growth, namely into the western portions of the County. Much of this area is either unincorporated or contains municipalities who rely on County Fire-Rescue and Sheriff's Office services. To address service demand, the FY 2011 Sheriff's Office budget reflects the creation of District 15 from existing resources. District 15 provides services to the region of Loxahatchee/Acreage in the unincorporated area of the County.

The Fire Rescue Department continues to provide quality service. The County's service area now encompasses 1,822 square miles, serving approximately 808,000 people. In FY 2010 Fire Rescue began full service to the City of Riviera Beach and Medical Dispatch Services to the Town of Palm Beach Shores. They now provide service to 28 of the 38 municipalities in the County.

GOAL Utilize a capital improvements program to coordinate the timing and to prioritize the delivery of public facilities and other capital projects

The County has a policy of maintaining a five-year capital improvement plan to identify and fund projects required to maintain minimum acceptable levels of service. Capital project proposals are ranked as either essential, necessary, or desirable when submitted to the Budget Office during the budget development process. The projects are prioritized during meetings with the County's Management Team. Each of the major departments involved in the process; Facilities Development and Operations, Engineering, Parks and Recreation, etc.; maintain their own individual objectives and performance measures to assure the success of each project.

GOAL Redirect growth to where services and facilities can be provided in the most efficient manner and encourage the revitalization/redevelopment to meet the long term needs of the County

The Countywide goal of revitalization/redevelopment is most directly associated with the goals and objectives of the Office of Community Revitalization (OCR). The mission of the OCR is to develop revitalization strategies and to provide technical and financial assistance to residential neighborhoods and commercial districts. Working closely with other County departments, OCR will determine funding initiatives which will then be reviewed by County Administration and then presented to the Board of County Commissioners for approval.

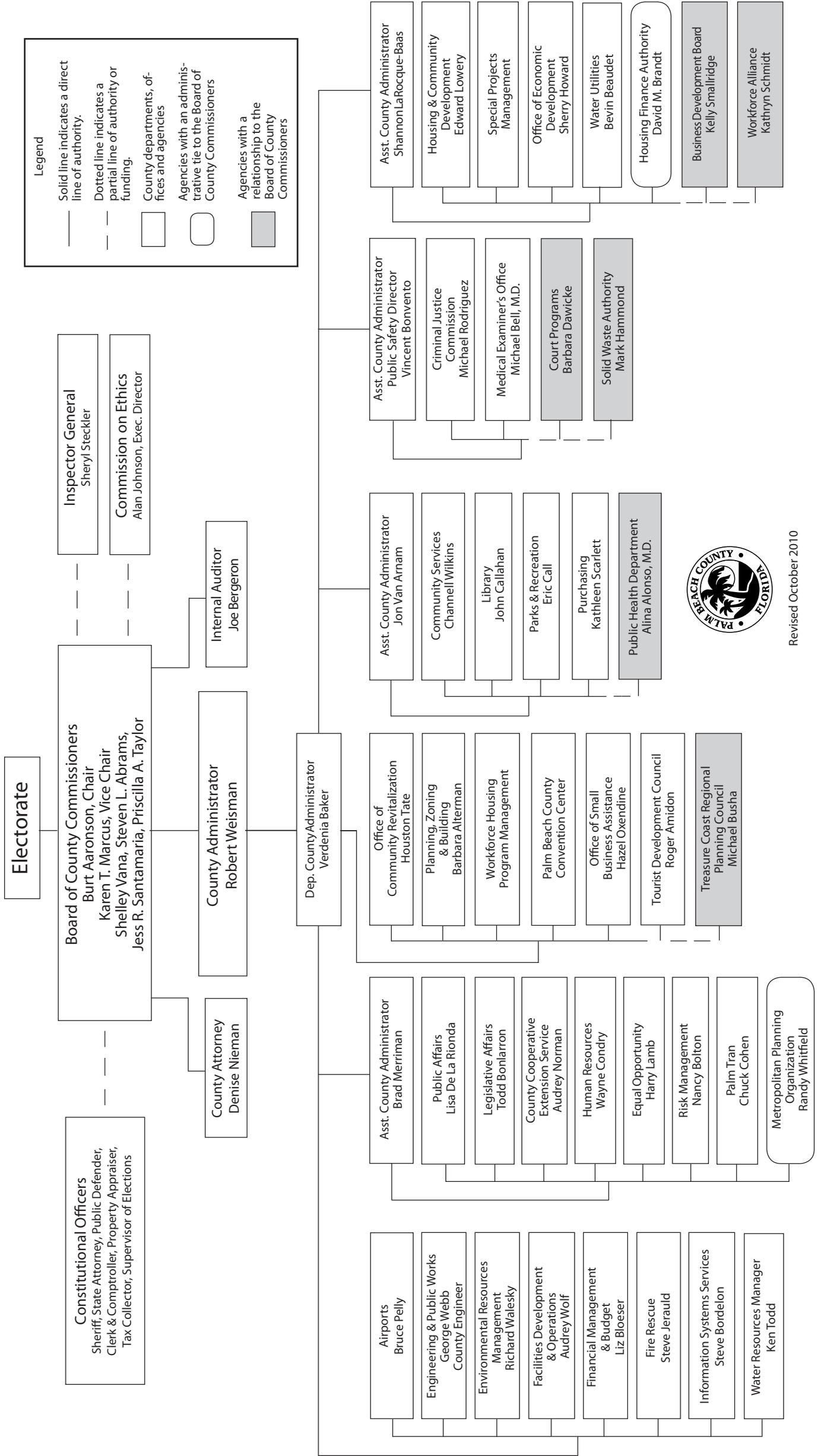
GOAL **Facilitate the provision of an adequate supply of safe, sanitary and affordable housing to meet the needs of the County's residents**

Affordable housing in Palm Beach County is a significant budget issue. Due to the economic crisis, the number of households living in cost burden, severe cost burden and overcrowded conditions have substantially increased. This particularly affects County residents in the very low and low income levels, although all income levels are being affected. The Department of Housing and Community Development (HCD) has developed a five-year plan identifying needs and setting goals and objectives for the allocation of state/federal/county funds to support affordable housing. In 2011, HCD grants will increase by 75% or \$51 million. One County supported initiative is the Community Land Trust, a nonprofit organization, recently established to address the need for affordable housing in the County. The Trust will buy property, and build and sell homes, but retain title to the land. The majority of HCD's performance measures track housing construction, mortgage assistance and renovation/rehabilitations. In response to the housing slump and the foreclosure crisis, new federally-funded programs have been initiated by HCD that will assist in stabilizing neighborhoods while providing affordable housing to low to middle income owners and renters. The Board also approved an Affordable Housing/Impact Fee Program whereby unused interest on Impact Fee Funds will be appropriated to offset impact fees for new affordable housing.

GOAL **Create a balanced and diversified economy**

The Economic Development Office in collaboration with the Business Development Board will continue its focus on strengthening the economy and creating more jobs. Significant resources have been secured to support expansion and revitalization of the economy in the Western Communities. Also, efforts continue for developing the Inland Port in the Western Communities. The presence of Scripps and Max Planck is facilitating new and expanding biotech related companies, a clear indication of the positive impact of one investment in the biotechnology industry. Efforts will continue to support and promote growth in this sector.

Palm Beach County Board of County Commissioners Organizational Structure



Revised October 2010

FY 2010 Adopted to FY 2011 Adopted Budget

What is the Budget?

The **budget** is a plan for the accomplishment of goals and objectives within programs identified as being necessary to the purpose of Palm Beach County government. Included in the format are the estimates of the appropriations of the resources required, the tax and non-tax revenues available to support implementation and the number of positions estimated to fulfill the level of service represented by workload measures. In practice, the "budget" may be the plan presented to the appropriating body for adoption, labeled adopted, or the adopted budget, which is the legal authorization to expend County funds during the fiscal year. The budget may be amended during the fiscal year by the governing body in accordance with procedures specified by law and/or administrative order.

Total Budget

The **Total Budget** includes budget transfers from one fund to another and payments from one County department to another for services received.

Net Budget

The **Net Budget** subtracts Internal Service Charges, transfers of money from one fund to another (Interfund Transfers), and payments from one department to another for services rendered, from the total Gross Budget. These reductions from the total Gross Budget are considered double-counted because they do not represent money coming into the County budget as revenue or leaving the County budget as expense. Interfund transfers are necessary to reflect movement of revenues within the legal budget from the fund where received to the fund where the expenditure is to be recorded.

	<u>FY 2010 Adopted Budget</u>	<u>FY 2010 Modified Budget</u>	<u>FY 2011 Adopted Budget</u>
Total Budget	\$4,101,803,250	\$4,469,299,051	\$4,078,260,913
Less: Internal Service Charges	(\$122,194,096)	(\$122,194,096)	(\$125,145,342)
Interfund Transfers	(\$471,572,668)	(\$537,490,497)	(\$446,767,912)
Interdepartmental Charges	(\$18,718,251)	(\$17,238,251)	(\$17,925,724)
Net Budget	<u>\$3,489,318,235</u>	<u>\$3,792,376,207</u>	<u>\$3,488,421,935</u>
Budgeted Reserves	\$738,387,376	\$801,331,485	\$830,554,057
Budgeted Expenditures	\$2,750,930,859	\$2,991,044,722	\$2,657,867,878
Net Budget	<u>\$3,489,318,235</u>	<u>\$3,792,376,207</u>	<u>\$3,488,421,935</u>

BUDGET SUMMARY

	General Fund	Special Revenue Funds
Estimated Revenues:		
Current Property Taxes	\$603,303,606	\$232,791,699
Licenses, Permits, & Other Taxes	99,235,500	66,391,583
Intergovernmental Revenues	23,187,240	339,842,360
Charges For Services	96,421,991	61,236,670
Interest Earnings & Other Misc.	(12,243,018)	(490,652)
Interfund Transfers	7,921,355	105,216,542
Total Revenue	\$817,826,674	\$804,988,202
Other Financing Sources	0	17,938,200
Total Revenue & Other Financing Sources	\$817,826,674	\$822,926,402
Balances Beginning of Year	141,414,006	234,926,422
Total Estimated Revenues, Sources and Balances	\$959,240,680	\$1,057,852,824

Debt Service Funds	Capital Projects Funds	Enterprise Funds	Internal Service Funds	Total
\$35,238,302	\$0	\$0	\$0	\$871,333,607
0	41,583,502	2,155,000	0	209,365,585
0	123,787,368	34,696,250	0	521,513,218
0	3,518,271	228,324,896	115,842,123	505,343,951
583,940	37,488,050	22,017,600	5,608,250	52,964,170
100,171,650	21,232,048	212,226,317	0	446,767,912
\$135,993,892	\$227,609,239	\$499,420,063	\$121,450,373	\$2,607,288,443
0	0	0	0	17,938,200
\$135,993,892	\$227,609,239	\$499,420,063	\$121,450,373	2,625,226,643
24,026,173	841,036,097	169,476,307	42,155,265	1,453,034,270
\$160,020,065	\$1,068,645,336	\$668,896,370	\$163,605,638	\$4,078,260,913

BUDGET SUMMARY

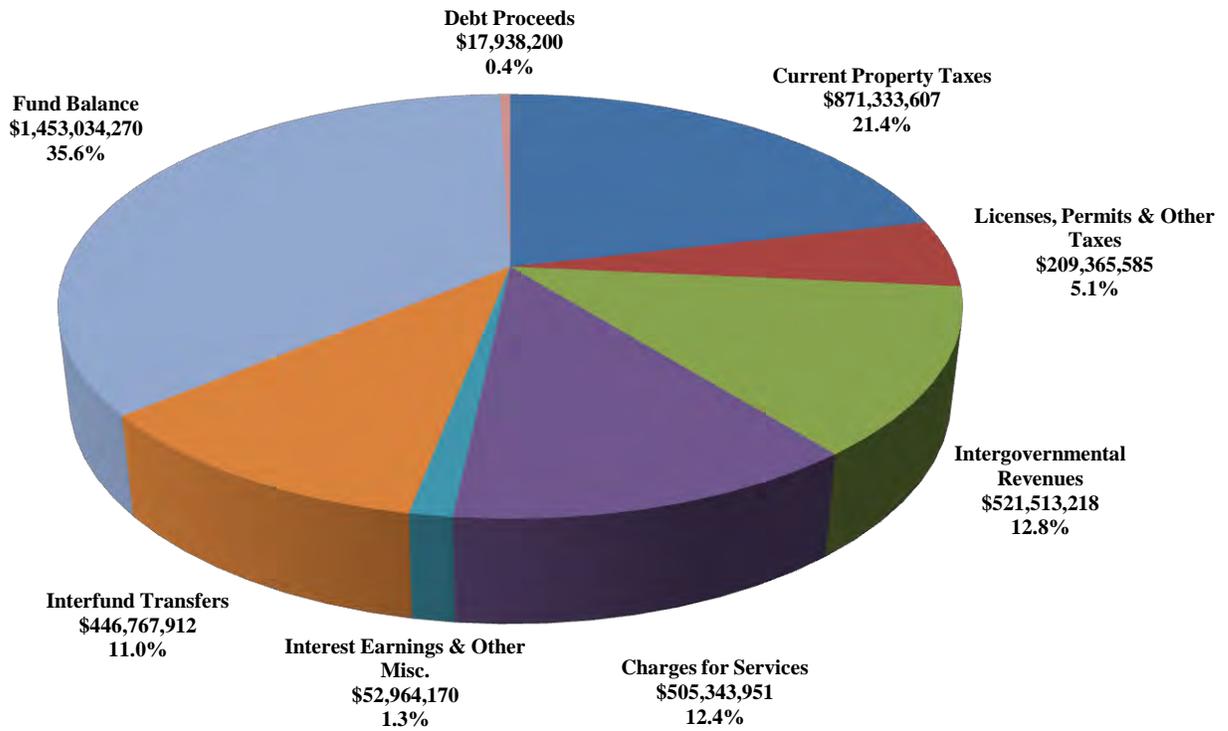
	General Fund	Special Revenue Funds
Expenditures, Uses & Reserves:		
General Governmental Services	\$132,743,024	\$5,434,746
Public Safety	501,371,254	307,989,597
Physical Environment	12,590,455	13,241,688
Transportation	6,076,000	184,055,697
Economic Environment	23,532,616	174,341,532
Human Services	49,487,045	56,462,508
Culture and Recreation	55,433,248	50,393,909
Interfund Transfers	74,607,006	133,118,325
Reserves	82,000,000	143,208,074
Internal Services	0	0
Non-Departmental	21,400,032	(10,393,252)
Total Expenditures	\$959,240,680	\$1,057,852,824

Debt Service Funds	Capital Projects Funds	Enterprise Funds	Internal Service Funds	Total
\$0	\$203,219,767	\$0	\$311,867	\$341,709,404
0	34,835,968	0	0	844,196,819
0	67,687,484	202,438,355	0	295,957,982
0	176,555,350	114,794,231	0	481,481,278
0	13,621,870	0	0	211,496,018
0	376,457	0	0	106,326,010
0	83,684,737	0	0	189,511,894
2,073,789	24,841,274	212,119,518	8,000	446,767,912
20,372,977	441,534,683	111,567,896	31,870,427	830,554,057
0	0	0	131,727,211	131,727,211
137,573,299	22,287,746	27,976,370	(311,867)	198,532,328
\$160,020,065	\$1,068,645,336	\$668,896,370	\$163,605,638	\$4,078,260,913

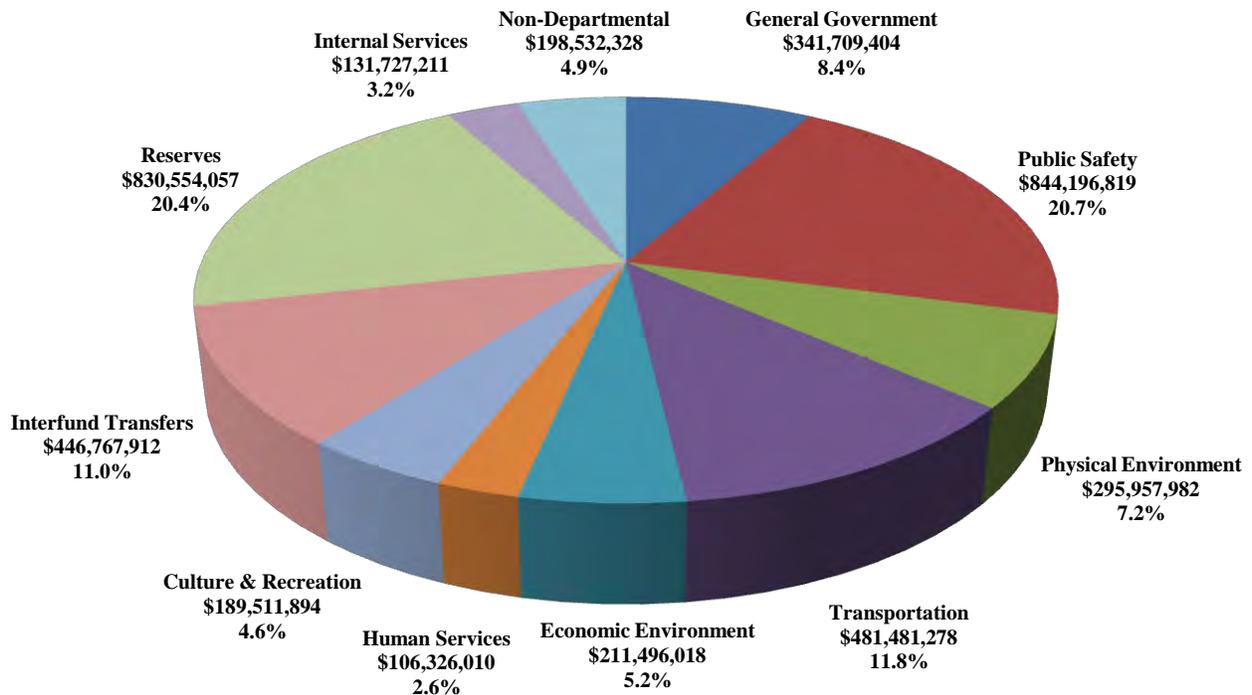
BUDGET SUMMARY

\$4,078,260,913

Revenues by Source



Expenditures by Function



FISCAL YEAR 2007-2011

<u>Revenue Source</u>	<u>Actual FY2007</u>	<u>Actual FY2008</u>	<u>Actual FY2009</u>	<u>Estimated FY2010</u>	<u>Budget FY2011</u>
Current Property Taxes	\$ 938,520,585	\$ 896,209,694	\$ 850,038,301	\$ 854,973,631	\$ 871,333,607
Licenses, Permits & Other Taxes	249,745,351	223,895,353	202,751,347	211,736,999	209,365,585
Intergovernmental Revenues	231,954,221	245,041,733	233,089,376	253,979,519	521,513,218
Charges for Services	513,246,012	463,941,582	707,815,133	482,638,938	505,343,951
Interest Earnings & Other Miscellaneous	232,296,906	165,274,353	237,563,743	128,010,527	52,964,170
Interfund Transfers	585,863,967	549,416,224	575,431,862	474,927,608	446,767,912
Debt Proceeds	62,955,271	365,124,572	113,544,382	11,881,999	17,938,200
Fund Balance	1,785,407,032	1,568,205,240	1,648,546,338	1,641,643,585	1,453,034,270
Total	\$ 4,599,989,345	\$ 4,477,108,751	\$ 4,568,780,482	\$ 4,059,792,806	\$ 4,078,260,913
<u>Uses of Funds</u>					
General Government	\$ 430,163,895	\$ 348,890,542	\$ 365,966,145	\$ 226,903,743	\$ 341,709,404
Public Safety	693,598,071	726,641,327	751,252,332	805,141,437	844,196,819
Physical Environment	254,069,414	187,363,345	318,541,980	223,387,584	295,957,982
Transportation	346,504,853	297,194,005	295,498,353	255,868,013	481,481,278
Economic Environment	86,516,050	88,427,979	101,369,915	83,621,062	211,496,018
Human Services	104,139,550	100,275,662	101,590,906	109,429,707	106,326,010
Culture/ Recreation	161,667,168	153,000,543	139,956,248	128,433,488	189,511,894
Interfund Transfers	585,863,967	549,416,224	642,852,987	470,652,743	446,767,912
Reserves	0	0	0	0	830,554,057
Internal Services	153,287,625	143,144,647	151,870,092	114,587,537	131,727,211
Non-Departmental & Debt Service	154,116,024	172,138,472	128,067,553	190,044,407	198,532,328
Total	\$ 2,969,926,617	\$ 2,766,492,746	\$ 2,996,966,511	\$ 2,608,069,721	\$ 4,078,260,913

(Per Florida Statute 129.01(2)(b))

<u>Budgeted Revenues</u>	Total	Countywide	Non-Countywide
Ad Valorem Taxes	\$ 871,333,607	\$ 635,377,929	\$ 235,955,678
Licenses, Permits & Other Taxes	209,365,585	197,326,326	12,039,259
Intergovernmental Revenues	521,513,218	519,640,181	1,873,037
Charges for Services	505,343,951	226,092,438	279,251,513
Statutory Reserves	(67,536,801)	(60,905,161)	(6,631,640)
Miscellaneous Revenue	62,798,259	61,998,659	799,600
Interest Earnings	57,702,712	50,091,710	7,611,002
Debt Proceeds	17,938,200	17,938,200	-
Balances Forward	1,453,034,270	1,220,438,795	232,595,475
Transfers	446,767,912	419,820,974	26,946,938
Total Revenues	<u>\$ 4,078,260,913</u>	<u>\$ 3,287,820,051</u>	<u>\$ 790,440,862</u>

<u>Budgeted Expenditures</u>	Total	Countywide	Non-Countywide
General Government	\$ 341,709,404	\$ 341,709,404	\$ -
Public Safety	844,196,819	474,557,196	369,639,623
Physical Environment & Utilities	295,957,982	93,519,627	202,438,355
Transportation	481,481,278	479,774,870	1,706,408
Economic Environment	211,496,018	209,950,476	1,545,542
Health & Human Services	106,326,010	106,326,010	-
Culture & Recreation	189,511,894	107,623,084	81,888,810
Transfers	446,767,912	428,400,413	18,367,499
Reserves	830,554,057	718,988,992	111,565,065
Internal Services	131,727,211	131,727,211	-
Non-Departmental & Debt Service	198,532,328	195,242,768	3,289,560
Total Expenditures	<u>\$ 4,078,260,913</u>	<u>\$ 3,287,820,051</u>	<u>\$ 790,440,862</u>

PERCENT INCREASE (DECREASE) IN MILLAGE OVER ROLLED-BACK RATE ⁽¹⁾

	FY 2011 Rolled-Back Rate		FY 2011 Adopted Taxes		Adopted Increase or Decrease		
	Millage	Taxes	Millage	Taxes	Millage	Taxes	% Increase Or % (Decrease) From Rolled-Back Rate
Countywide ⁽²⁾	4.8223	\$612,486,522	4.7500	\$603,303,606	(0.0723)	(\$9,182,916)	(1.50) %
County Library District ⁽²⁾	0.5491	37,686,348	0.5491	37,686,348	0.0000	0	0.00 %
Fire-Rescue MSTU	3.8456	199,098,977	3.4581	179,036,866	(0.3875)	(20,062,111)	(10.08) %
Jupiter Fire-Rescue MSTU	2.1208	15,153,205	2.2489	16,068,485	0.1281	915,280	6.04 %
Aggregate Millage Rate ⁽³⁾	6.8059		6.5828		(0.2230)		<u>(3.28) %</u>
Total Taxes		<u>\$864,425,052</u>		<u>\$836,095,305</u>		<u>(\$28,329,747)</u>	<u>(3.28) %</u>

(1) Rolled-Back Rate is the millage rate which, exclusive of new construction, will provide the same ad valorem tax revenue as was levied during the prior year.

(2) Exclusive of voted debt millages 0.2460 mills Countywide and 0.0578 County Library.

(3) Aggregate Millage Rate is the sum of all ad valorem taxes levied by the governing body of a county for countywide purposes, plus ad valorem taxes levied for any district dependent to the governing body, divided by the total taxable value of the county, converted to a millage rate. The aggregate millage rate is not the sum of the individual millage rates levied for countywide and dependent districts.

	<u>Millage Rate</u>					<u>Tax Revenue*</u>
	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2011</u>
Countywide	4.4775	3.9813	3.9656	4.5614	4.9960	634,574,924
Library Taxing District	0.5989	0.5441	0.5427	0.5518	0.6069	41,653,332
Fire Rescue Main MSTU	2.9800	2.7794	2.9500	3.4581	3.4581	179,036,866
Glades Regional Fire MSTU	1.8240	1.7621	n/a	n/a	n/a	n/a
Jupiter Fire Rescue MSTU	1.4809	1.4809	2.2858	1.9501	2.2489	16,068,485

* Ad valorem taxes for FY 2011 are based upon the tentative calendar year 2010 Certification of Taxable Value, multiplied by the millage for FY 2011. The Countywide millage and taxes include voted debt of 0.2460 mills and taxes of \$31,271,318. The Library Taxing District millage and taxes include voted debt of 0.0578 mills and taxes of \$3,966,984.

The above millage rates are those levied by the Palm Beach County Board of County Commissioners for Countywide and Dependent Taxing Districts. All property owners with taxable properties located within Palm Beach County pay the Countywide millage. The millages shown for the Dependent Taxing Districts apply only to properties located within those Districts.

A "mill" is one tenth of a penny, or \$1.00 of ad valorem tax for each \$1,000 of certified taxable value.

A property owner with property assessed at \$250,000 and a homestead exemption of \$50,000 will pay the above Countywide millage on \$200,000 of taxable value, calculated by the following formula:

$$(\text{Assessed Value Homestead Exemption}) \text{ divided by } 1,000 \times \text{Millage Rate} = \text{Ad Valorem Tax}$$

Countywide Example:

$$(\$250,000 - 50,000) / 1,000 \times 4.9960 = \$999.20$$

Note that the above example is calculated on the Countywide rate only and does not take into account the Dependent Taxing Districts.

There are numerous other taxing authorities within Palm Beach County which levy taxes in addition to the Palm Beach County Board of County Commissioners. Examples of these other taxing authorities include the South Florida Water Management District, the School Board of Palm Beach County, various municipalities, and independent taxing districts.

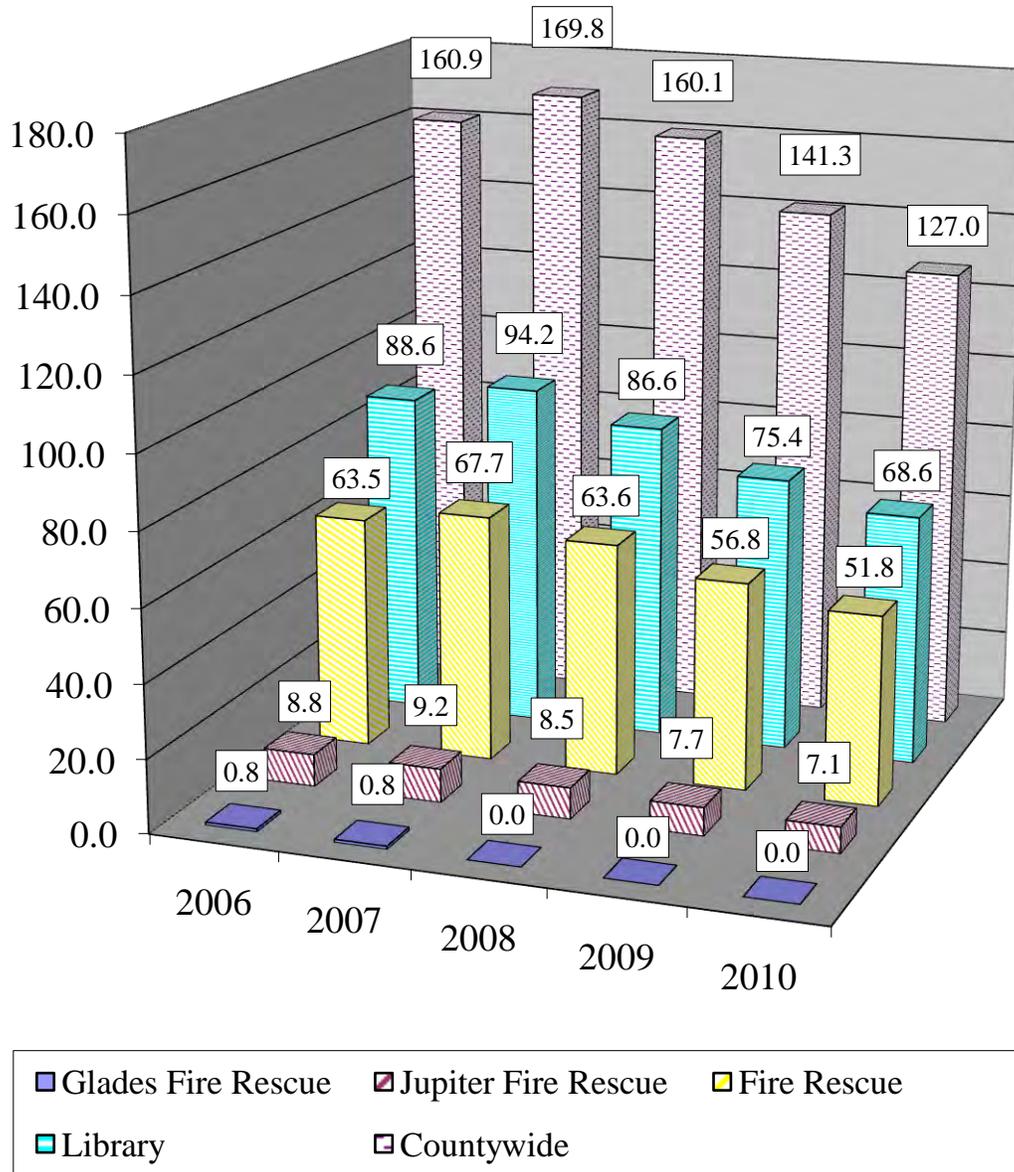
As of FY 2009, Glades Regional Fire MSTU is included in the Fire Rescue Main MSTU.

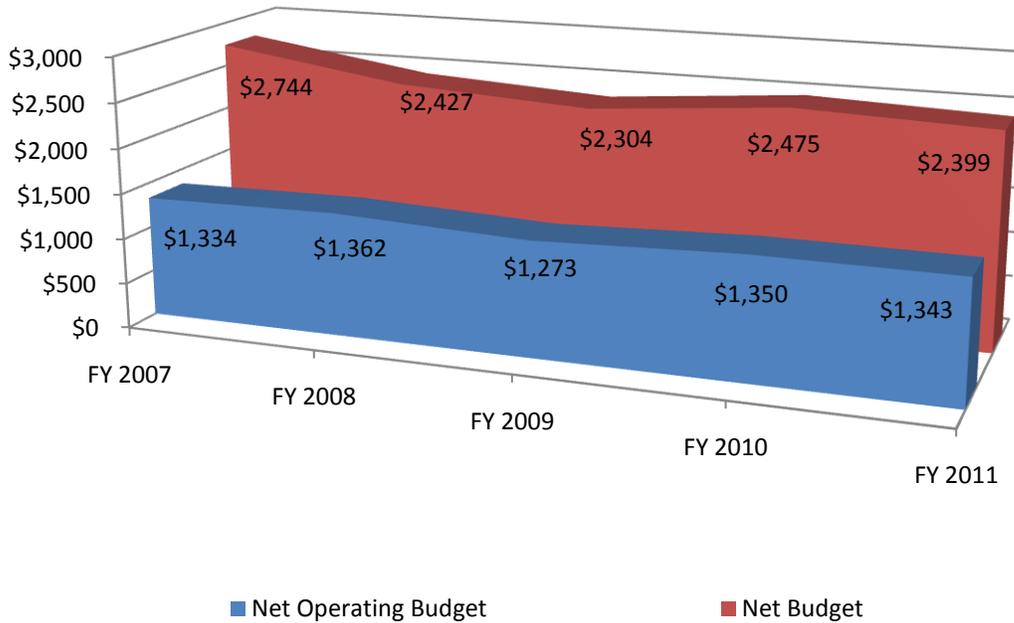
CHANGES IN PROPERTY (AD VALOREM) TAXES

Palm Beach County, FL

	FY 2010 Budget		FY 2011 Budget		Increase (Decrease) Amount	Percent
	Millage	Amount	Millage	Amount		
General Fund	4.3440	\$613,607,557	4.7500	\$603,303,606	(\$10,303,951)	-1.68%
Voted Debt Service	0.2174	30,732,418	0.2460	31,271,318	538,900	1.75%
Sub-Total Countywide	4.5614	\$644,339,975	4.9960	\$634,574,924	(\$9,765,051)	-1.52%
<u>Dependent Districts</u>						
County Library	0.5518	\$41,606,868	0.6069	\$41,653,332	\$46,464	0.11%
Fire-Rescue Countywide MSTU	3.4581	196,305,394	3.4581	179,036,866	(17,268,528)	-8.80%
Jupiter Fire MSTU	1.9501	15,098,789	2.2489	16,068,485	969,696	6.42%
Sub-Total Dependent Districts		\$253,011,051		\$236,758,683	(\$16,252,368)	-6.42%
Total Property Taxes		\$897,351,026		\$871,333,607	(\$26,017,419)	-2.90%

	FY 2010 Budget	FY 2011 Budget	Increase (Decrease) Amount	Percent
Use of Property Taxes				
County Commission - Countywide	\$200,885,976	\$215,525,548	\$14,639,572	7.29%
County Commission - Voted Debt Service	30,732,418	31,271,318	538,900	1.75%
County Library	41,606,868	41,653,332	46,464	0.11%
Fire - Rescue	211,404,183	195,105,351	(16,298,832)	-7.71%
Sheriff	363,318,406	340,699,811	(22,618,595)	-6.23%
Property Appraiser	17,162,672	17,976,815	814,143	4.74%
Judicial System	5,588,711	2,168,845	(3,419,866)	-61.19%
Clerk & Comptroller	12,428,606	12,361,632	(66,974)	-0.54%
Supervisor of Elections	9,710,270	10,664,400	954,130	9.83%
Tax Collector	4,512,916	3,906,555	(606,361)	-13.44%
Total	\$897,351,026	\$871,333,607		





	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>
Net Budget	\$2,744	\$2,427	\$2,304	\$2,475	\$2,399
Percent Change from Prior Year	N/A	-11.6%	-5.1%	7.4%	-3.1%
Net Operating Budget	\$1,334	\$1,362	\$1,273	\$1,350	\$1,343
Percent Change from Prior Year	N/A	2.1%	-6.5%	6.0%	-0.5%

Palm Beach County’s net budget and net operating budget for the fiscal years ending September 30, 2007 through 2011 are presented in constant dollars per capita, using FY 2007 as the base year, to counter the effects of inflation and growth.

Palm Beach County, like every large organization, from time to time finds it necessary to alter its organizational structure in order to more effectively manage and monitor existing programs or to add new programs. In order to gain a clearer understanding of the FY 2011 Operating Budget, the reader should be aware of organizational changes since adoption of the FY 2010 budget. The following organizational changes are incorporated into the FY 2011 Budget Document. Also included in this section is information relating to changes in the location of various Operating Budgets within the budget document.

FIRE RESCUE

During FY 2010, Palm Beach County Fire Rescue began full dispatch services for the City of Riviera Beach and medical dispatch services for Palm Beach Shores. The County now provides dispatch services for 28 of the 38 municipalities.

COUNTY LIBRARY

The Library has entered the final phase of the Library Expansion Project which includes 16 projects. At the end of FY 2010, eleven of the proposed projects were completed. During FY 2011, three more projects will be completed. In FY 2011 the Library will continue to staff new and expanded branches with personnel redeployed from branches temporarily closed for renovation. Additional Radio Frequency Identification technology and automated materials handling equipment will be added in FY 2011 to reduce staff time used scanning and sorting library materials. All new and expanded library branches have incorporated self-check equipment and self-service coin-operated copiers and printers to further reduce demands on staff time and generate revenue. During FY 2011, pay stations will be added to the self-check stations to further reduce demands on staff time.

PLANNING, ZONING AND BUILDING

Planning, Zoning and Building continues to review processes and procedures to maximize efficiencies and to identify cost savings. Economic conditions continue to depress the construction industry; however, a slight improvement in revenues is expected. For FY 2011, the Building Division plans to increase work hours back to full time (40 hours) for staff. The Building Division's goal for FY 2011 is to maintain the balance between revenues and expenditures with consideration given to maintaining adequate levels of service.

PUBLIC AFFAIRS

Public Affairs eliminated the Cable TV Division. The Division had four positions; employees were reassigned to other vacant positions within Public Affairs and Facilities Development and Operations.

COMMISSION ON ETHICS

The Commission on Ethics was created to foster integrity in public services, to promote the public's trust and confidence in that service, and to prevent conflicts between private interests and public duties. The office is funded with ad valorem dollars and reports to the Commission on Ethics Board.

INSPECTOR GENERAL

The office of Inspector General provides independent oversight of County operations, is funded from multiple revenue sources based on contract activity and does not report to the Board of County Commissioners.

SUMMARY OF REVENUES BY SOURCE

Palm Beach County, FL

	FY 2009 Actual	FY 2010 Estimate	FY 2011 Budget	% Change
Property Taxes - Current	\$ 850,038,301	\$ 854,973,631	\$ 871,333,607	1.9%
Licenses, Permits and Other Taxes				
Franchise Fees	\$ 29,913,714	\$ 35,000,000	\$ 35,000,000	0.0%
Utility Service Tax	29,662,838	33,100,000	33,100,000	0.0%
Local Option Gas Taxes	45,471,013	44,074,000	44,513,000	1.0%
Tourist Development Tax	22,346,490	21,676,096	22,109,617	2.0%
Communication Service Taxes	26,446,677	25,800,000	25,800,000	0.0%
Developer Contributions& Impact Fees	25,850,256	29,458,470	27,166,866	-7.8%
Building Permits	8,223,170	9,705,805	9,905,805	2.1%
Other Licenses, Permits and Taxes	14,837,189	12,922,628	11,770,297	-8.9%
Licenses, Permits and Other Taxes	\$ 202,751,347	\$ 211,736,999	\$ 209,365,585	-1.1%
Intergovernmental Revenue				
State Shared Revenues	\$ 22,072,684	\$ 20,000,000	\$ 20,000,000	0.0%
State Grants	46,210,131	37,120,920	120,041,669	223.4%
One-Half Cent Sales Tax	64,658,133	62,000,000	62,000,000	0.0%
Other Local Government Revenue	3,030,684	3,376,210	14,373,894	325.7%
Federal Grants	75,420,651	110,657,309	284,099,695	156.7%
Constitutional Gas Tax	16,016,685	15,783,000	15,941,000	1.0%
Other Intergovernmental Revenue	5,680,408	5,042,080	5,056,960	0.3%
Intergovernmental Revenue	\$ 233,089,376	\$ 253,979,519	\$ 521,513,218	105.3%
Charges for Services				
Water and Wastewater	\$ 125,739,010	\$ 138,971,000	\$ 153,219,000	10.3%
Airport	75,266,174	74,368,800	74,953,000	0.8%
Sheriff	60,902,241	63,070,222	61,449,483	-2.6%
Fire Rescue	28,540,504	29,499,816	29,040,748	-1.6%
Parks and Recreation	12,547,592	12,642,198	15,156,184	19.9%
Palm Tran	9,900,165	12,003,905	11,005,401	-8.3%
Interdepartmental	159,230,551	137,926,068	142,865,066	3.6%
Other Charges for Services	235,688,896	14,156,929	17,655,069	24.7%
Charges for Services	\$ 707,815,133	\$ 482,638,938	\$ 505,343,951	4.7%
Miscellaneous	\$ 89,629,856	\$ 53,011,482	\$ 62,798,259	18.5%
Interest	147,933,887	74,999,045	57,702,712	-23.1%
Debt Proceeds	113,544,382	11,881,999	17,938,200	51.0%
Statutory Reserves	-	-	(67,536,801)	0.0%
Balance Brought Forward	1,648,546,338	1,641,643,585	1,453,034,270	-11.5%
Interfund Transfers	575,431,862	474,927,608	446,767,912	-5.9%
Total	\$ 4,568,780,482	\$ 4,059,792,806	\$ 4,078,260,913	0.5%

	Actual	Actual	Actual	Estimated	Budget
	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>
Ad Valorem-New Construction	\$27,539,742	\$25,818,302	\$20,953,513	\$20,360,014	\$10,779,579
Electricity Franchise Fees	25,495,545	25,042,044	29,913,714	35,000,000	35,000,000
Electricity Utility Tax	28,693,159	29,343,750	28,590,929	32,000,000	32,000,000
Development Fees	78,495,699	55,702,941	23,811,700	27,766,558	11,782,021
Sales Tax	76,120,744	72,375,457	64,658,133	62,000,000	62,000,000
Total	<u>\$236,344,889</u>	<u>\$208,282,494</u>	<u>\$167,927,989</u>	<u>\$177,126,572</u>	<u>\$151,561,600</u>

Revenues Sensitive to the Economy are affected by the direction of the economy, i.e., employment, construction, consumption, etc. These revenues are driven by factors both within and outside the County, as families and business owners evaluate national and international issues in the timing of their purchases and the creation or expansion of their businesses. The housing slump and struggling economy are reflected in the decrease of these revenues compared to previous years.

Ad Valorem from New Construction: New taxable property values for FY 2011 decreased by 46% from FY 2010 and related property tax revenues decreased 47% from the same period. New construction includes additions and rehabilitative improvements increasing assessed value by at least 100%, plus annexations, minus deletions. This revenue reflects Countywide, Library and the Fire Rescue districts.

Electricity Franchise Fees are subject to the weather and rate adjustments. On June 16, 2009, the Board of County Commissioners approved a new Franchise Fee agreement with Florida Power & Light (FPL) for unincorporated Palm Beach County. The new agreement decreased the maximum rate from 6% to 5.9% and changed the method of calculating the Franchise Fee by eliminating the consideration given for taxes FPL pays to the County.

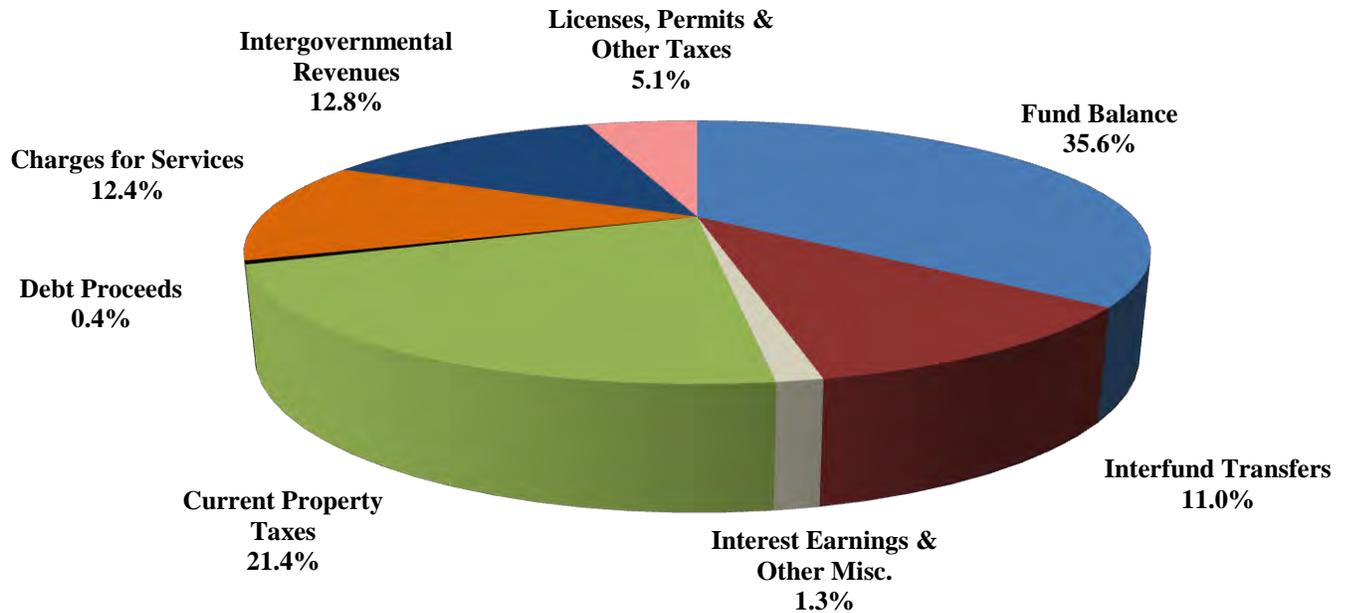
Electricity Utility Tax is subject to the weather and rate adjustments. Economic hardships, fluctuating temperatures, as well as a decrease in year round population, have decreased overall consumption levels which has been offset by anticipated rate increases.

Development Fees consist of building permits, impact fees, developer contributions, and fees for permits, platting, zoning, planning, and building. The increased build-out in the County, as well as a slow down in the housing market, has contributed to a significant decrease in this revenue as compared to prior periods.

Sales Tax is the County's portion of the State's 6% Sales and Use Tax. A slow turn around of the economy is anticipated resulting in a leveling off of revenue and modest increases in the future.

TRENDS AND FORECASTS

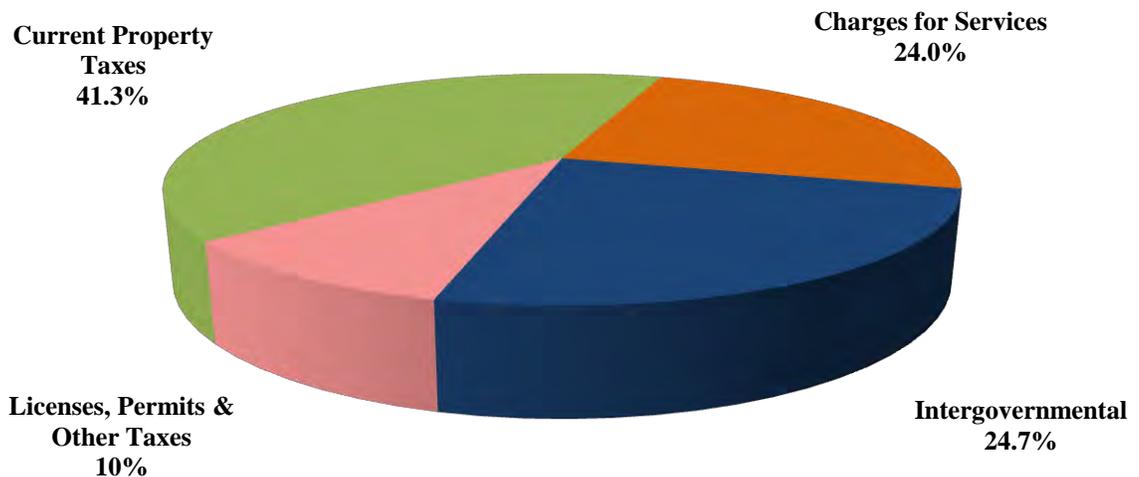
The graph below represents FY 2011 budgeted revenues totaling \$4,078,260,913:



The use of fund balances and interfund transfers comprise 47% of total budgeted revenues in Palm Beach County. When you exclude these two categories, the major revenue sources for Palm Beach County are property taxes, charges for services, intergovernmental revenues, and licenses, permits and other taxes. These major current revenue sources account for 52% of overall FY 2011 budgeted revenue, or 97% of FY 2011 budgeted revenues not including fund balance and interfund transfers.

The graph below illustrates the percentage of each major revenue source against the total of all major revenues (\$2,178,458,731).

FY 2011 Major Revenue Sources



The following pages will discuss each major revenue source, the underlying assumptions for each revenue estimate, and significant revenue trends.

TRENDS AND FORECASTS

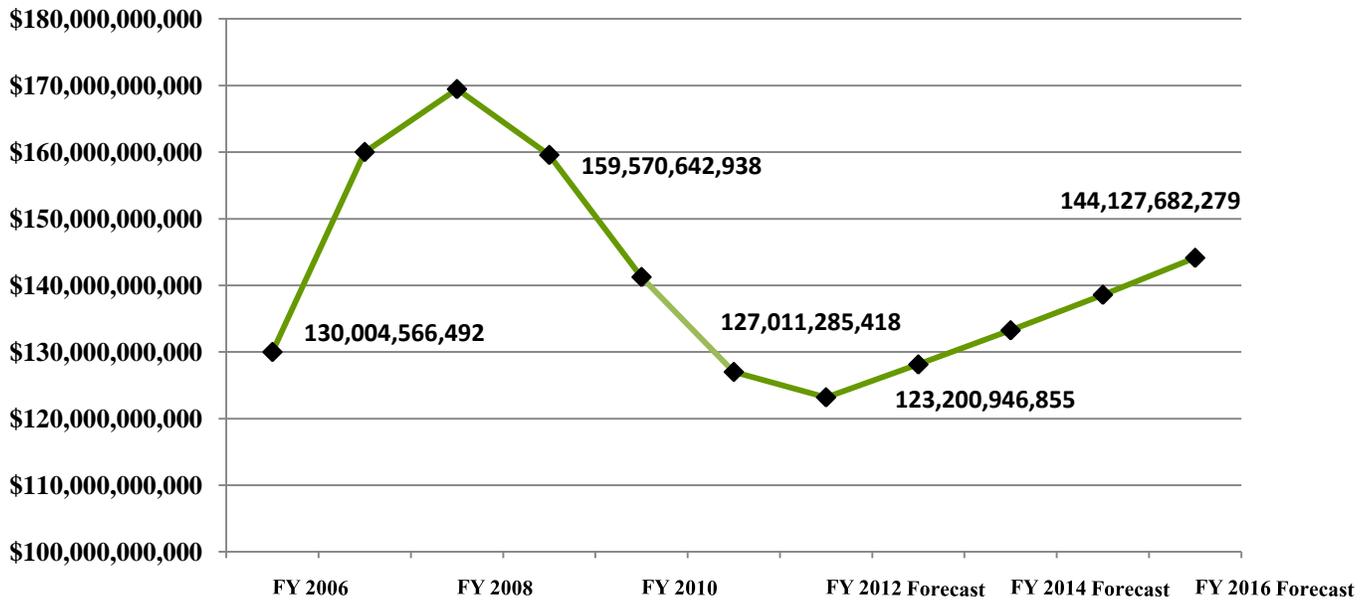
Current Property Taxes

The major revenue source funding Palm Beach County's general operations continues to be the property tax. The following graphs present the history of the taxable property values and the operating property tax revenues for the County, the Fire district, and the Library district. The projections are based on the County experiencing a decrease in taxable property values of \$14 billion (10.2%) offset by the addition of new construction of approximately \$1 billion. Thereafter, the County anticipates the taxable property values to recover slightly starting in FY 2013 (2.0%), with a modest addition of new construction valuing approximately \$2 billion. The County is projecting the property taxes based on a roll-back rate for the future years.

In FY 2011, current property taxes total \$871.3 million. Of this amount, \$603.3 million or 69% is attributable to the Countywide millage rate. The Fire Rescue millage comprises \$195.1 million or 23% of the total. The remaining property tax revenue is related to millages for the County Library (\$37.7 million or 4%) and the general obligation debt (\$35.2 million or 4%).

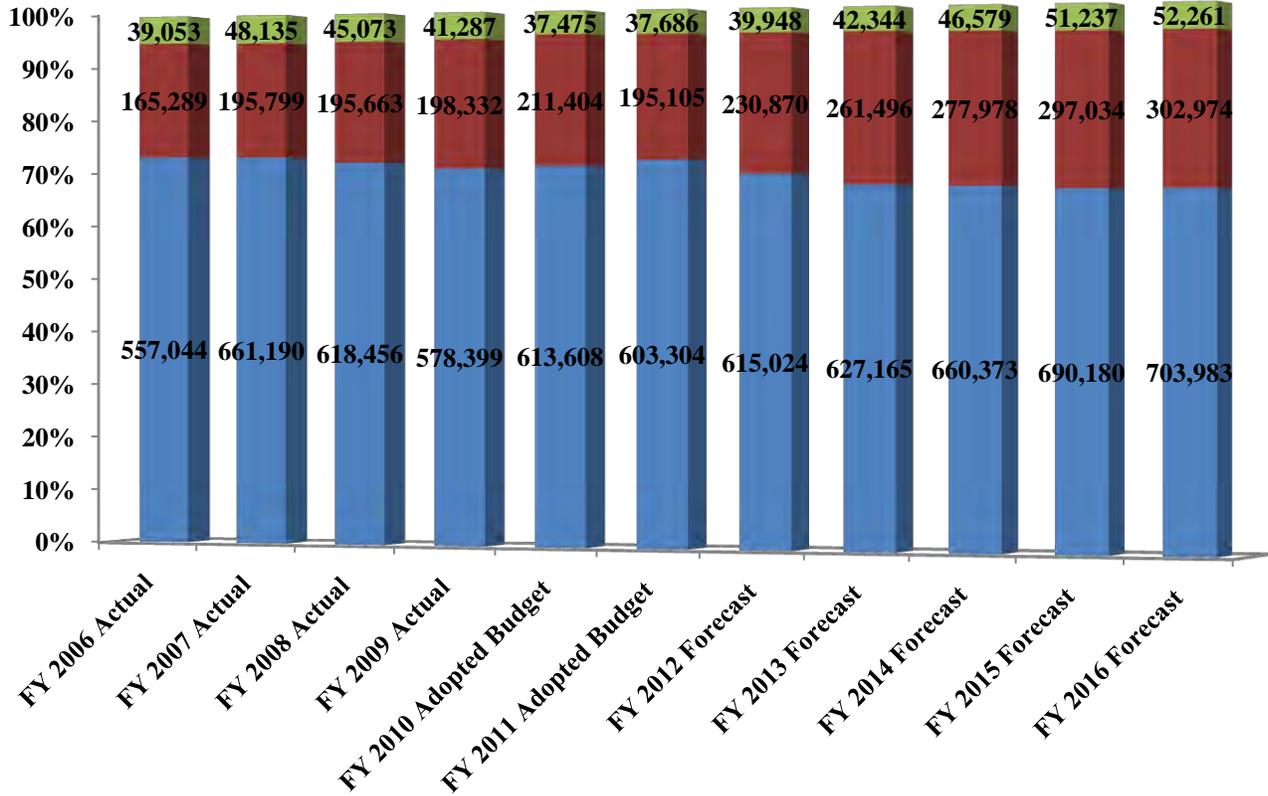
The Countywide operating tax rate was increased from 4.3440 to a below rollback rate of 4.7500. The rollback rate is the millage rate that generates the same tax revenue from the same assessed properties. Therefore, new construction is not calculated in the roll-back rate. FY 2011's new construction is valued at approximately \$1.2 billion, which equates to Countywide property tax revenue of approximately \$5.7 million.

Taxable Property Values



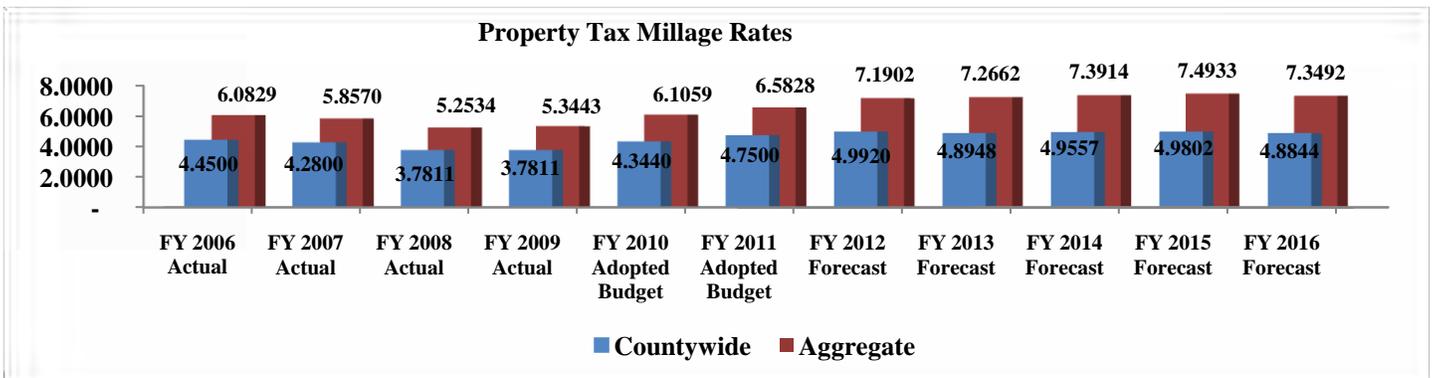
TRENDS AND FORECASTS

Property Tax (Operating) Revenues (\$000)



	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Adopted Budget	FY 2011 Adopted Budget	FY 2012 Forecast	FY 2013 Forecast	FY 2014 Forecast	FY 2015 Forecast	FY 2016 Forecast
Library	39,053	48,135	45,073	41,287	37,475	37,686	39,948	42,344	46,579	51,237	52,261
Fire	165,289	195,799	195,663	198,332	211,404	195,105	230,870	261,496	277,978	297,034	302,974
Countywide	557,044	661,190	618,456	578,399	613,608	603,304	615,024	627,165	660,373	690,180	703,983

The graph below illustrates the history of the countywide operating millage rate and the aggregate millage rate.



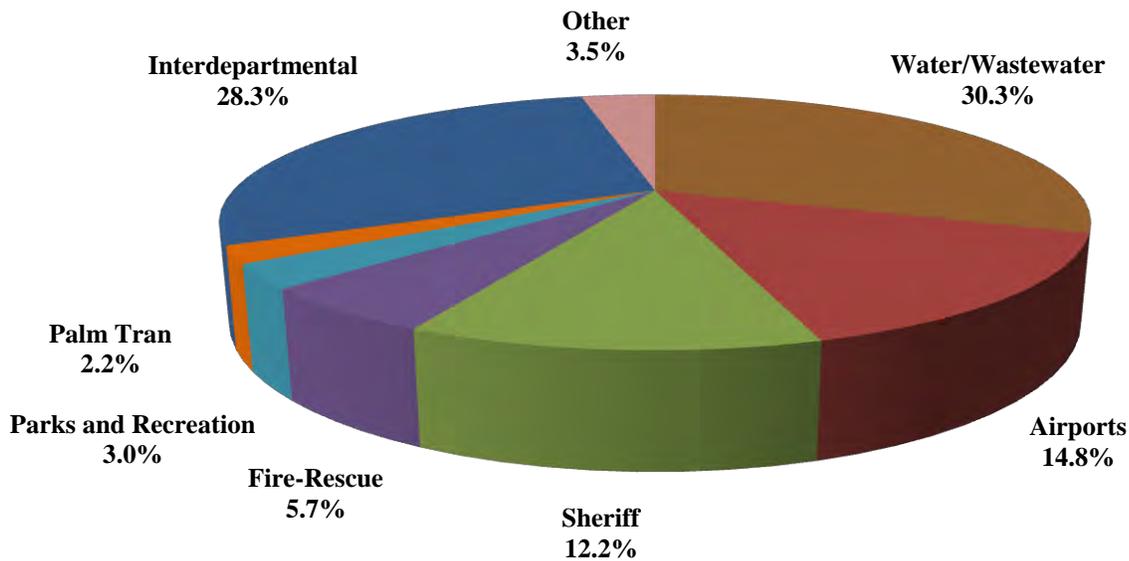
TRENDS AND FORECASTS

Charges for Services

Charges for Services represents fee charges as a result of direct benefit or in lieu of other charges. As shown in the graph below, Interdepartmental Charges and Water/Wastewater Utilities Charges account for a majority of the revenues in the charges for services category. The other major revenues in this category include Airport, Sheriff, and Fire Rescue charges. The remaining balance in charges for services include Parks and Recreation fees, Palm Tran fares, and other miscellaneous fees.

The graph below illustrates the percentage of each charge for services type against the total of all charges for services (\$505,343,951).

FY 2011 Charges for Services

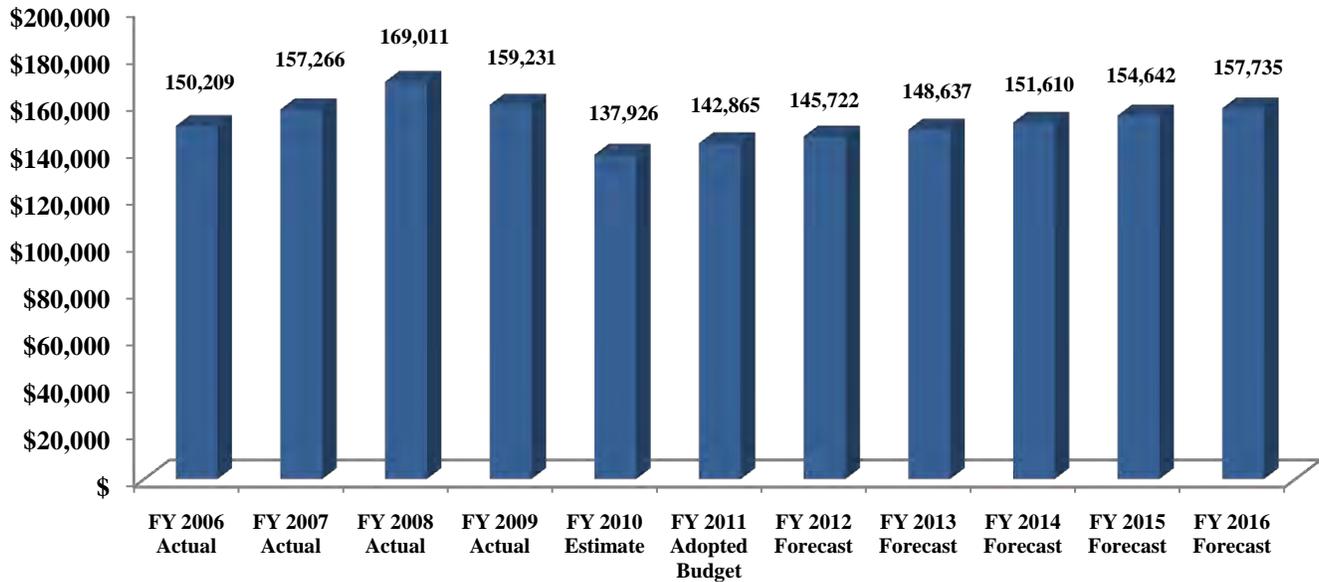


Charges for Services - Interdepartmental Charges

Interdepartmental Charges total \$142,865,066 in FY 2011, or 28% of the FY 2011 Charges for Services Category. Interdepartmental Charges represent charges for goods and services exchanged between County departments. The majority of revenues in this category are related to Risk Management charges for insurance, including health, property and casualty, and workers compensation, which amounts to \$79.2 million or 55% of the total. The other major sources of revenue include Fleet Management charges (\$36 million) and Information Systems Services fees (\$9.5 million) to non-General funded Departments. Combined, Risk Management, Fleet Management and Information Systems Services charges comprise over 87% of the Interdepartmental Charges category. These revenues are based on a cost allocation method supported to recover costs to support the operations. In FY 2010, Information Systems Service Department was moved from an Internal Service Fund to the General Fund. As a result, charges have decreased since the department will no longer be billing General Funded Departments. Projections were estimated to be calculated at an increase of 2%. This is determined based on potential increase in the service departments budgets related to personnel retirement cost increases, maintenance contract increases, and property and health insurance increases.

TRENDS AND FORECASTS

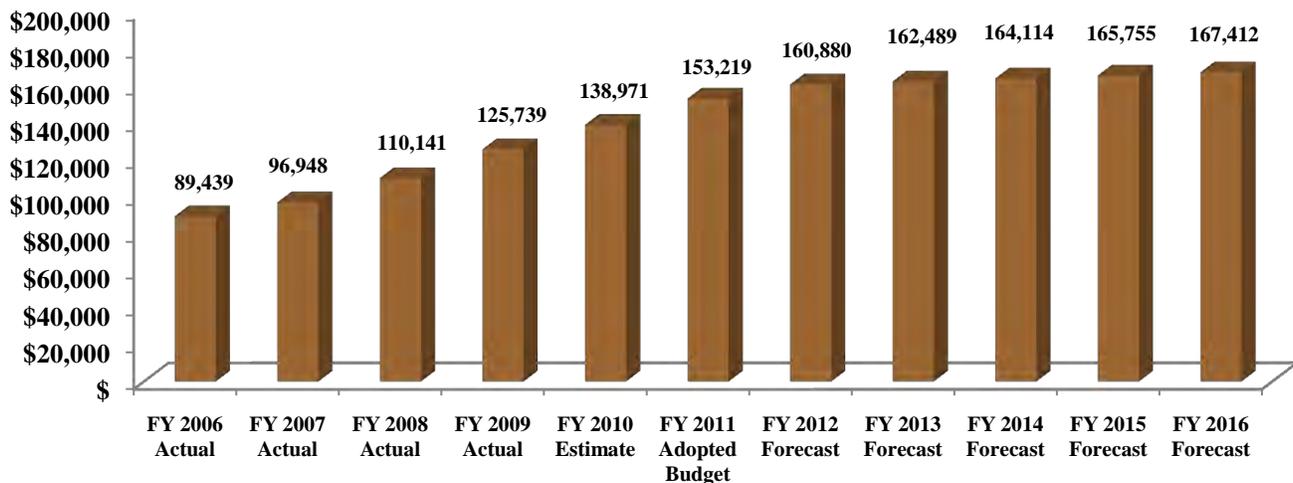
Interdepartmental Charges (\$000)



Charges for Services - Water/Wastewater Utilities Charges

Water/Wastewater Utilities charges total \$153,219,000 in FY 2011, or 30% of the FY 2011 Charges for Services Category. These revenues represent fees paid to the Water Utilities Department for providing potable water, reclaimed water, and wastewater service to approximately 514,000 residents in the central and south-central unincorporated areas of the County and the western communities. Effective October 1, 2010, fees for potable water, wastewater, and reclaimed water were increased by 5.68% as part of the annual Consumer Price Index adjustment for water and sewer maintenance. The revenue increase in FY 2011 is also attributable to the contractual reclaimed water revenues from Florida Power & Light; a new revenue source in FY 2011.

Water/Wastewater Utilities Charges (\$000)

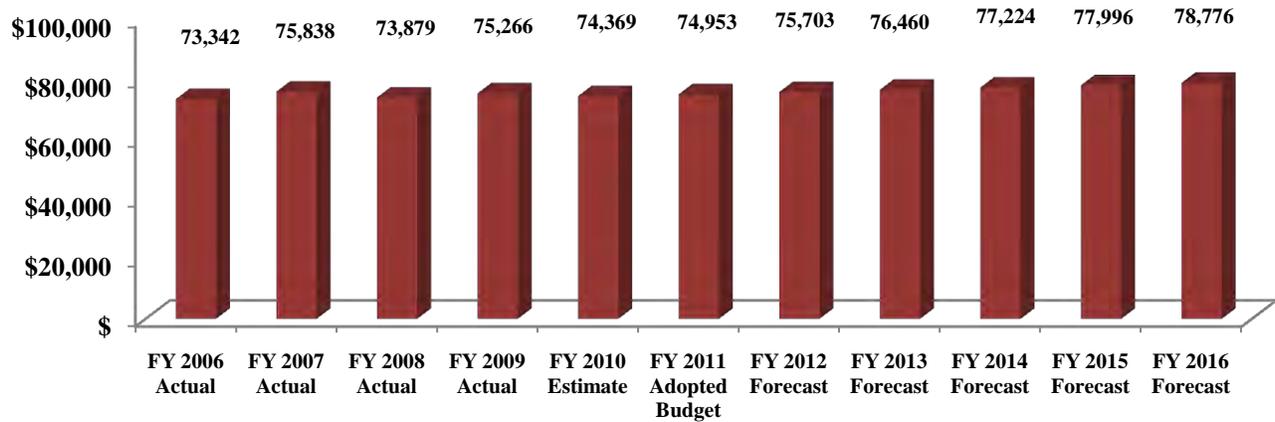


TRENDS AND FORECASTS

Charges for Services - Airport Charges

Airport charges total \$74,953,000 in FY 2011, or 15% of the FY 2011 Charges for Services Category. This category includes revenues associated with the operation of Palm Beach International Airport, as well as three general aviation airports. Approximately 68% of total revenue is attributable to fees for parking and rental cars, rental space for airlines, and passenger facility charges. The remaining balance of revenue includes items such as landing fees, concession charges, and other rental charges. Future estimates are based on historical trend analysis and current and projected economic conditions.

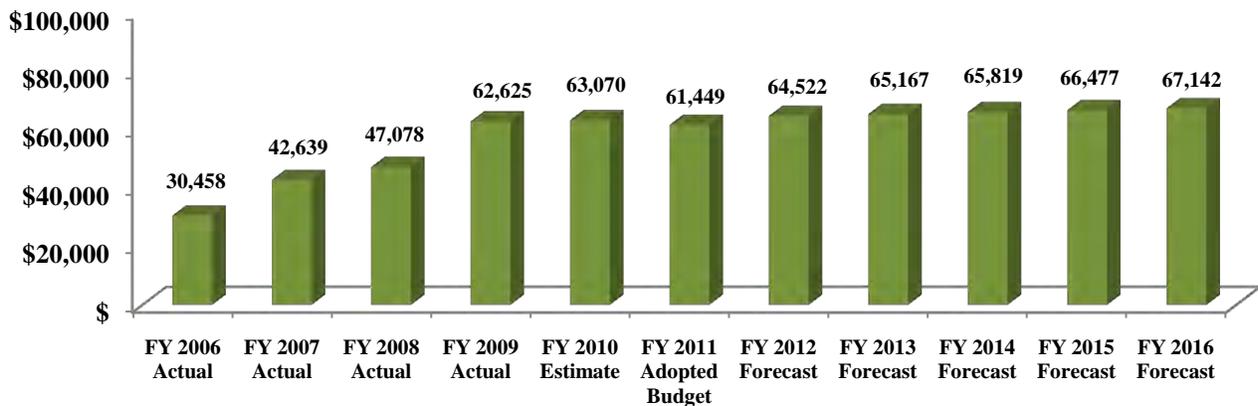
Airport Charges (\$000)



Charges for Services - Sheriff Charges

Fees charged by the Palm Beach County Sheriff's Office total \$61,449,483 in FY 2011, or 12% of the FY 2011 Charges for Services Category. The majority of this amount are charges for police services provided to specific fee-for-service areas, which comprise \$52 million or 85% of total Sheriff charges. Currently, the Sheriff's department provides police services to nine cities. The other major fee collected by the Sheriff's Office is for room and board charges at correctional and detention facilities paid by the Federal government. This charge totals \$5.9 million or 9.6% of total Sheriff charges. The significant growth in this revenue category over the past five years is entirely attributable to charges for Police Services, which includes the most recent addition, the City of Lake Worth in FY 2009. Future estimates are based on contractual annual increases with the cities.

Sheriff Charges (\$000)

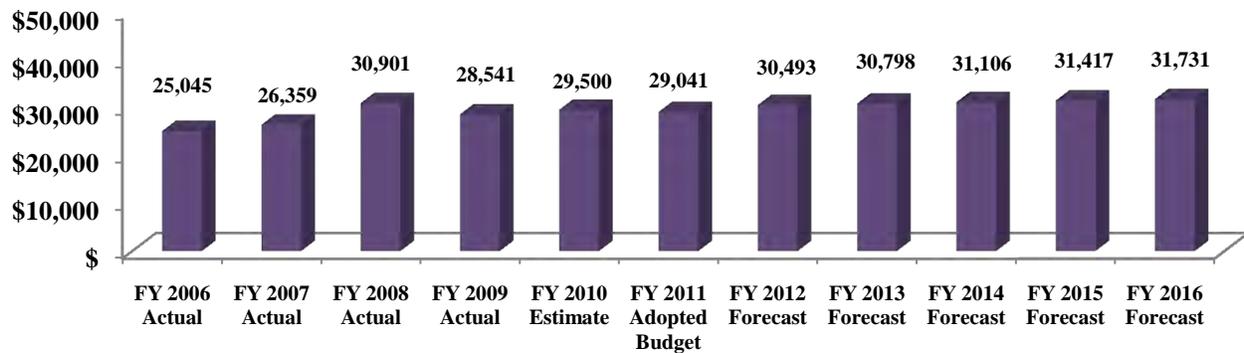


TRENDS AND FORECASTS

Charges for Services - Fire Rescue Charges

Fire Rescue charges total \$29,040,748 in FY 2011, or 6% of the FY 2011 Charges for Services Category. This category includes fees charged by Palm Beach Fire Rescue. The largest source of revenue in this category is for Ambulance Transport Fees, which represent \$13.6 million or 47% of total Fire Rescue Charges. The other major revenue source is charges for fire protection services provided to specific fee-for-service areas, which totals \$9 million or 31% of total Fire Rescue Charges. Future estimates are based on annual increases with the cities and a projected increase in ambulance trips. During FY 2009, the County entered into agreements with two cities, Palm Springs and Lake Worth to provide fire protection services. In FY 2010 they began full service to the City of Riviera Beach and medical dispatch serve to the Town of Palm Beach Shores.

Fire Rescue Charges (\$000)



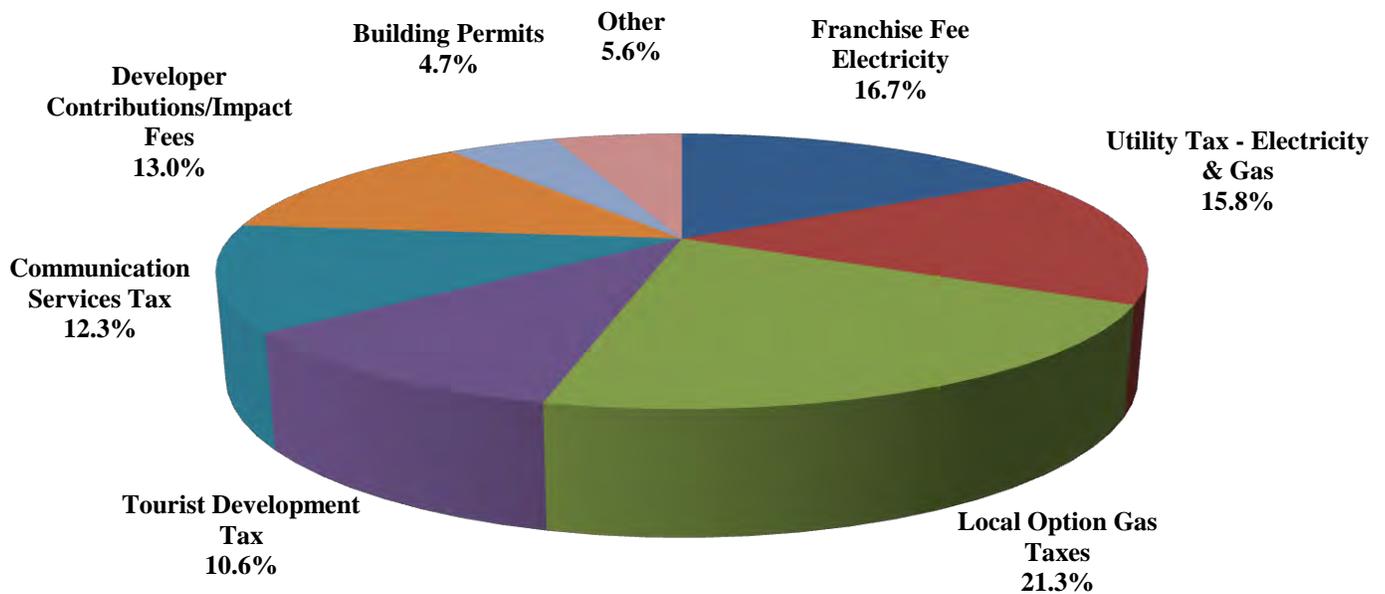
TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes

This category reflects multiple revenue types, the largest of which are local option gas taxes totaling \$44.5 million or 21% of revenue in this category. The next largest revenue type includes fees and taxes on public utilities, including the electricity franchise fee (\$35 million or 17%), electricity and natural gas utility taxes (\$33.1 million or 16%), and the communications services tax (\$25.8 million or 12%). Other revenue types in this category include the Tourist Development Tax, Developer Contributions and Impact Fees, Building Permits, and fees paid for professional and occupational licenses.

The graph below illustrates the percentage of each charges for services type against the total of all licenses, permits, and other taxes (\$209,365,585).

FY 2011 Licenses, Permits, and Other Taxes

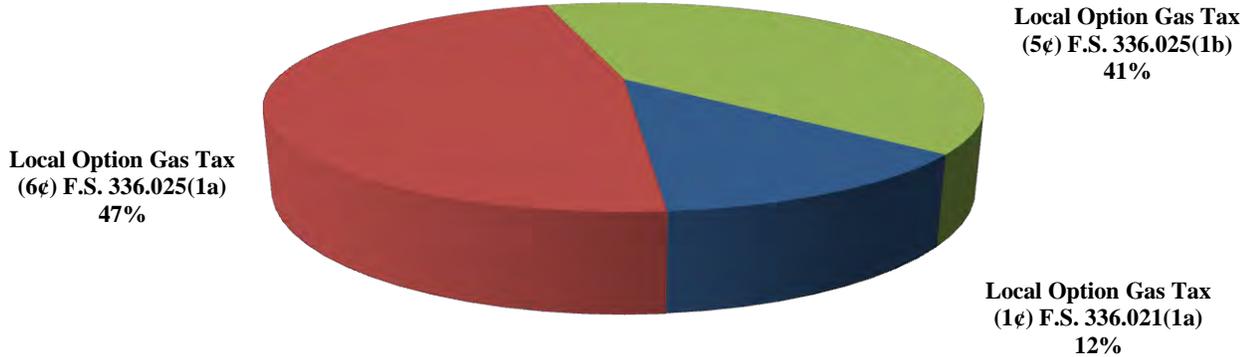


TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes - Local Option Gas Taxes

Palm Beach County levies three local option gas taxes totaling \$44,513,000 in FY 2011. The graph below illustrates the percentage of each local option gas tax against the total of all local option gas taxes.

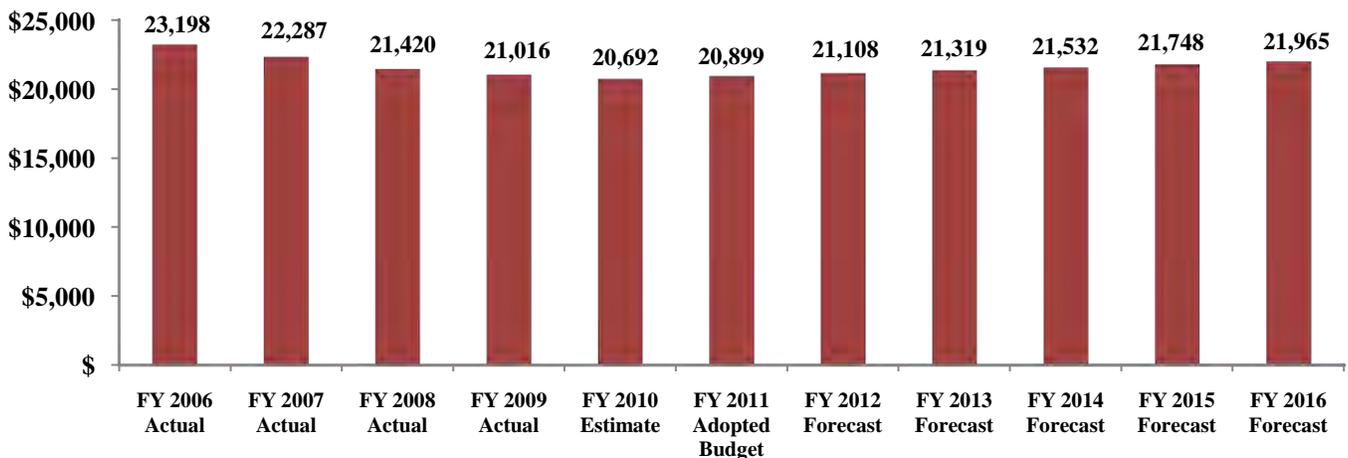
FY 2011 Local Option Gas Taxes



The County receives estimates each year for the local option gas taxes. Revenue forecasts are based on historical trend analysis of fuel prices. Typically, when fuel prices increase, there is an overall decrease in discretionary driving, thus less gallons of fuel purchased, which negatively impacts the County's revenue. Although, recent fuel prices have not significantly fluctuated and has overall averaged under \$3/gallon, there is a nationwide emphasis on utilizing fuel economical cars.

A **6-Cent Gas Tax** is levied by the County per F.S. Section 336.025(1)(a) on each gallon of motor and diesel fuel sold. This tax, originally adopted in 1983 by the Board of County Commissioners, was due to expire in 1995 and was extended for an additional thirty years. Use of the proceeds is restricted to transportation expenditures. The proceeds of the tax are distributed by the Department of Revenue and the County receives approximately two-thirds of the allocation.

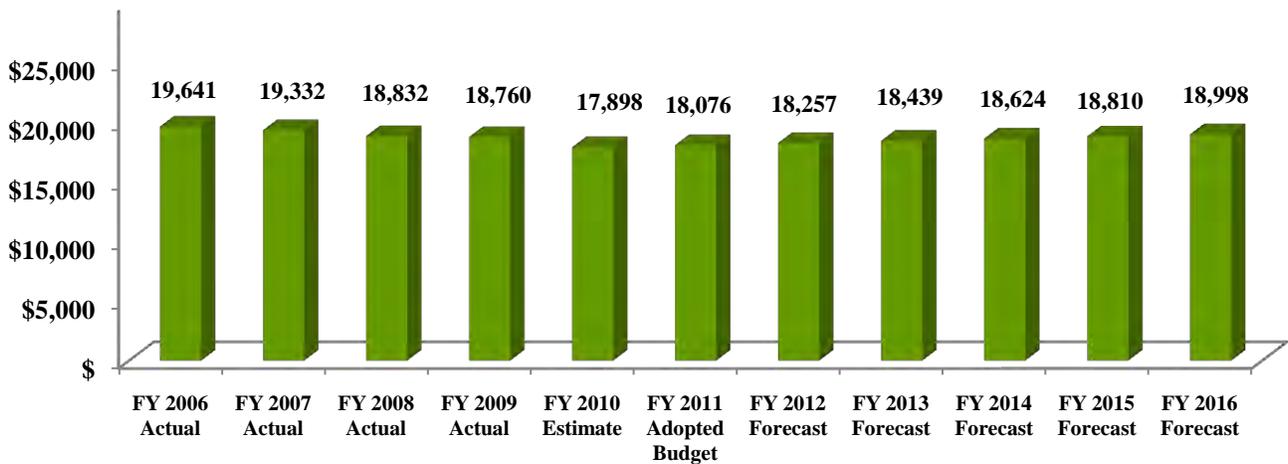
Local Option 6-Cent Gas Tax (\$000)



TRENDS AND FORECASTS

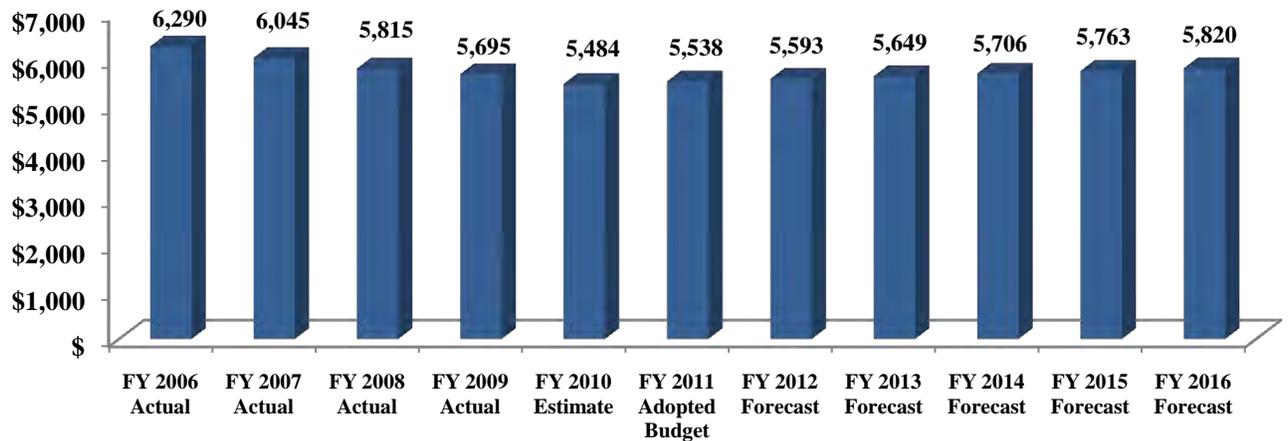
A **5-Cent Gas Tax** is levied by the County per F.S. Section 336.025(1)(b) on motor fuel only. This tax was adopted by the Board of County Commissioners in 1993, and use of the proceeds is restricted to transportation expenditures needed to meet the requirements of the capital improvement element of the adopted comprehensive plan. Current board policy allocates 50% of this revenue to mass transit and 50% to road improvements. The County shares proceeds of this tax with local municipalities through interlocal agreements. The proceeds of the tax are distributed by the Department of Revenue and the County receives 78.92% of the allocation.

Local Option 5-Cent Gas Tax (\$000)



A **1-Cent Gas Tax (Ninth Cent)** is levied by the County per F.S. Section 336.021 on each gallon of motor and diesel fuel sold. This tax was adopted by the Board of County Commissioners in 1993, and use of the proceeds is restricted to transportation expenditures. Current board policy allocates 50% of this revenue to mass transit and 50% to road improvements. The proceeds of the tax are distributed by the Department of Revenue to the County and this tax is not shared with municipalities.

Local Option 1-Cent (Ninth Cent) Gas Tax (\$000)



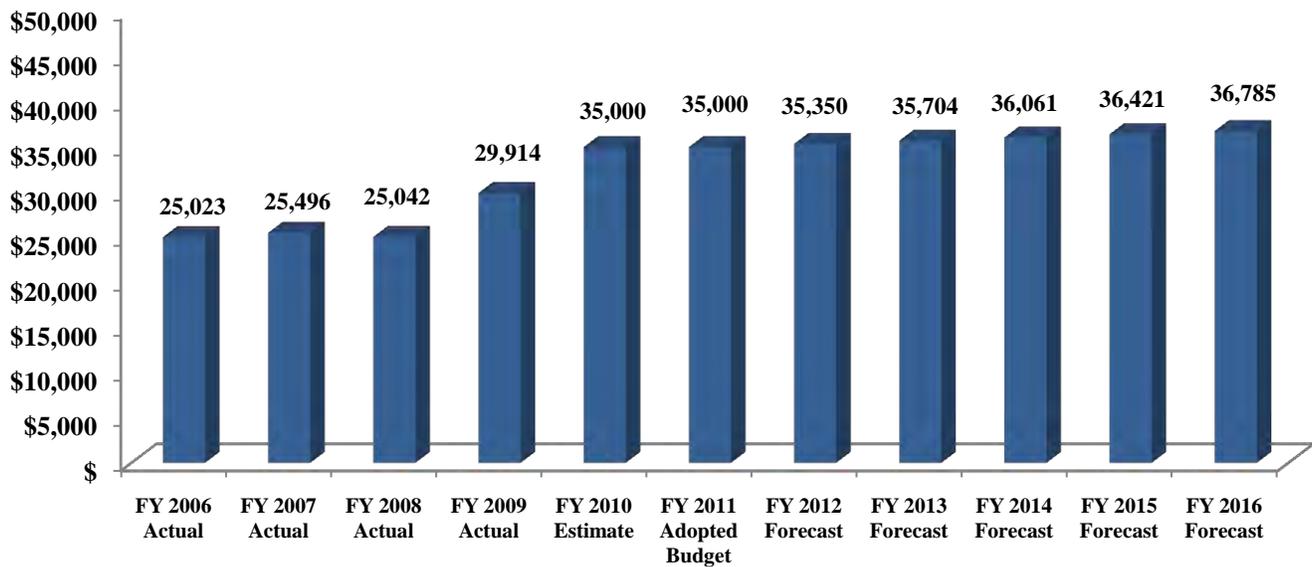
TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes - Franchise Fee - Electricity

The County's largest franchise agreement is for electricity. The franchise fee is imposed on the sale of electricity to customers within unincorporated areas of Palm Beach County. This fee is charged for the privilege, granted to Florida Power and Light (FPL), to use the right-of-way in the unincorporated area of Palm Beach County.

In FY 2009, the County entered into a new franchise agreement with FPL where the franchise fee decreased from 6% to 5.9% while changing the method of calculation by eliminating the consideration given for taxes FPL pays to the County and other taxing authorities. Under the prior agreement's method of calculation, the effective rate was 4.2%. Future estimates are based on trend analysis considering a slight upturn in population, a flat FPL rate, and conservative consumption.

Franchise Fee - Electricity (\$000)



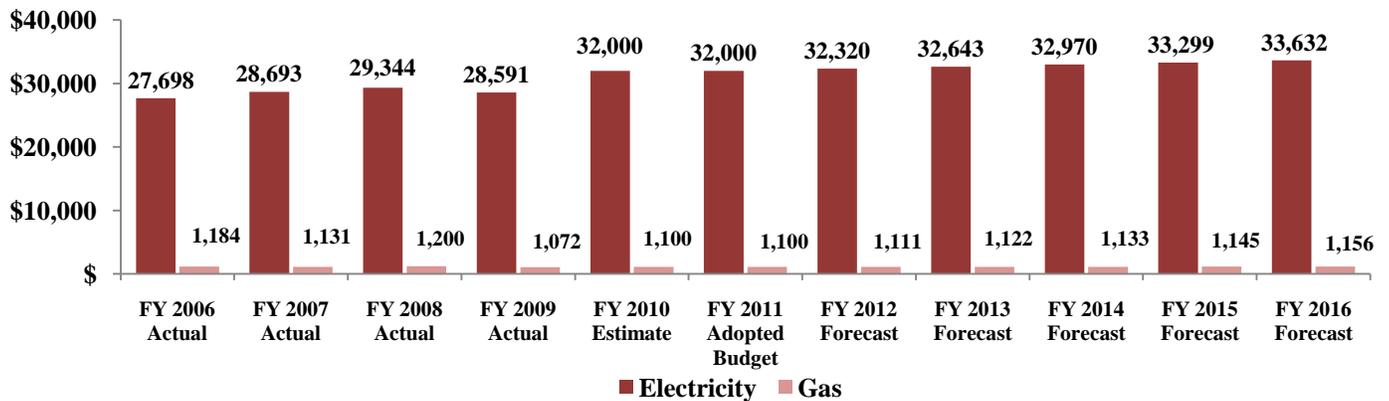
TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes - Utility Taxes - Electricity and Gas

The County imposes Utility Taxes on the purchase of both electricity and metered or bottled gas within the unincorporated areas of Palm Beach County. These taxes are authorized under the Palm Beach County Public Service Tax Ordinance, which requires sellers of these utilities to collect the tax from its customers and remit to the County. For FY 2011, Electricity Utility Taxes total \$32 million, while Gas Utility Taxes total \$1.1 million.

Utility taxes are assessed at 10% of the first \$4,000 purchased in a monthly period, 2% of the next \$2,000 purchased, and 1% of any amount in excess of \$6,000. For billings other than monthly, the tax rate is 10%. Future estimates are based on trend analysis considering a slight upturn in population, flat utilities rates, and conservative consumption.

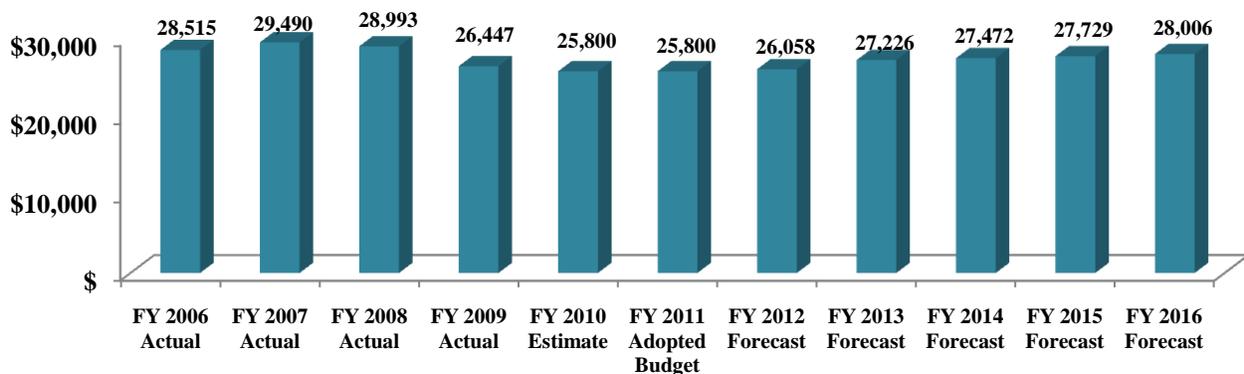
Utility Taxes - Electricity and Gas (\$000)



Licenses, Permits, and Other Taxes - Communications Services Tax

As of 2001, the Communications Services Tax (CST) replaced the Telecommunications Service Utility Tax, Telecommunication Franchise Fees, and the Cable TV Franchise Fees with a single levy. The CST is collected and distributed by the State. Palm Beach County's rate is 5.62% and FY 2011 revenue totals \$25.8 million. Revenue estimates are projected by the State to be used by local agencies during budget preparations and projections are based on historical trend analysis. The decrease in fiscal years 2010-2012 is attributable to the State reducing the County's distribution by \$2.2 million/year to redistribute Statewide. The repayment in to correct the State's prior years' distribution formulas.

Communications Services Tax (\$000)



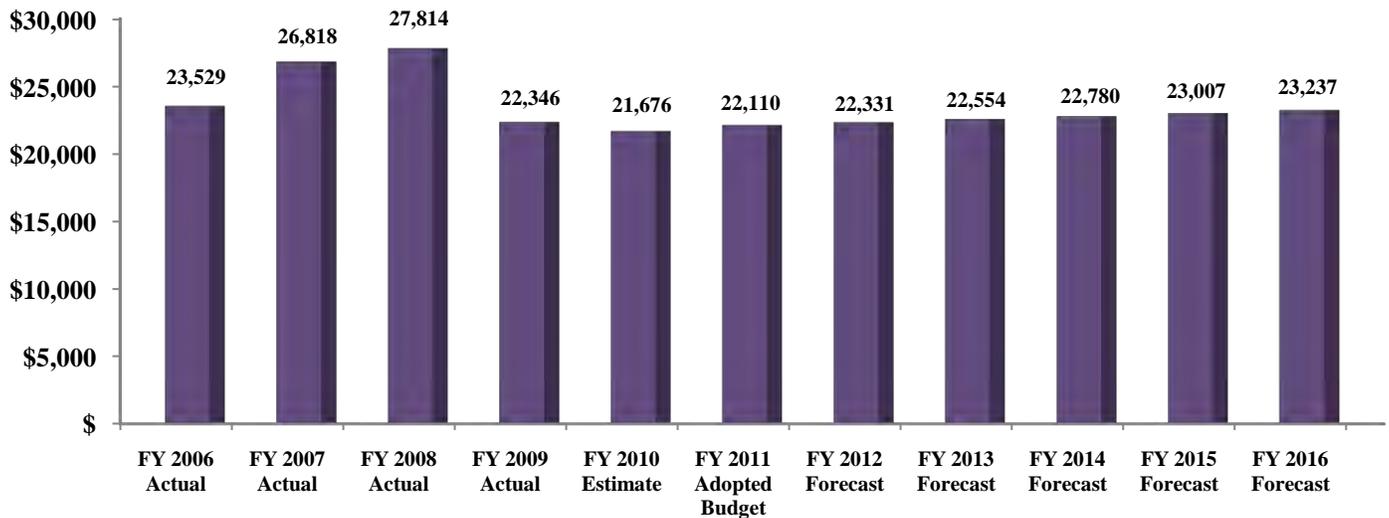
TRENDS AND FORECASTS

Licenses, Permits, and Other Taxes - Tourist Development Tax

Tourist Development Taxes are derived from a 5% tax on the renting of any living accommodation for a term of six months or less. Each year, the first cent is reserved for convention center improvements. The first \$250,000 of the 2nd, 3rd, and 5th cents is reserved for the operation and maintenance costs of the convention center, and the next \$150,000 is reserved for special major projects. The remaining balance of the 2nd, 3rd, and 5th cents of this tax are distributed as follows: 52.47% for tourism promotion, 22.51% for cultural and fine arts, 14.1% for beach restoration, 3.92% for promotion of film/television production, and 7% for promotion of sporting events/activities. The 4th cent was adopted by the Board of County Commissioners in 1994 for debt service on bonds issued to finance the construction of a professional sports franchise facility (Roger Dean Stadium) and the convention center.

Due to the current economic climate, the County has experienced a significant decline in tourism. As such, FY 2011 revenue is significantly down from FY 2008, but slowly recovering from FY 2010 due to tourism marketing efforts. Future estimates are based on historical trend analysis hedged with current economic conditions.

Tourist Development Tax (\$000)



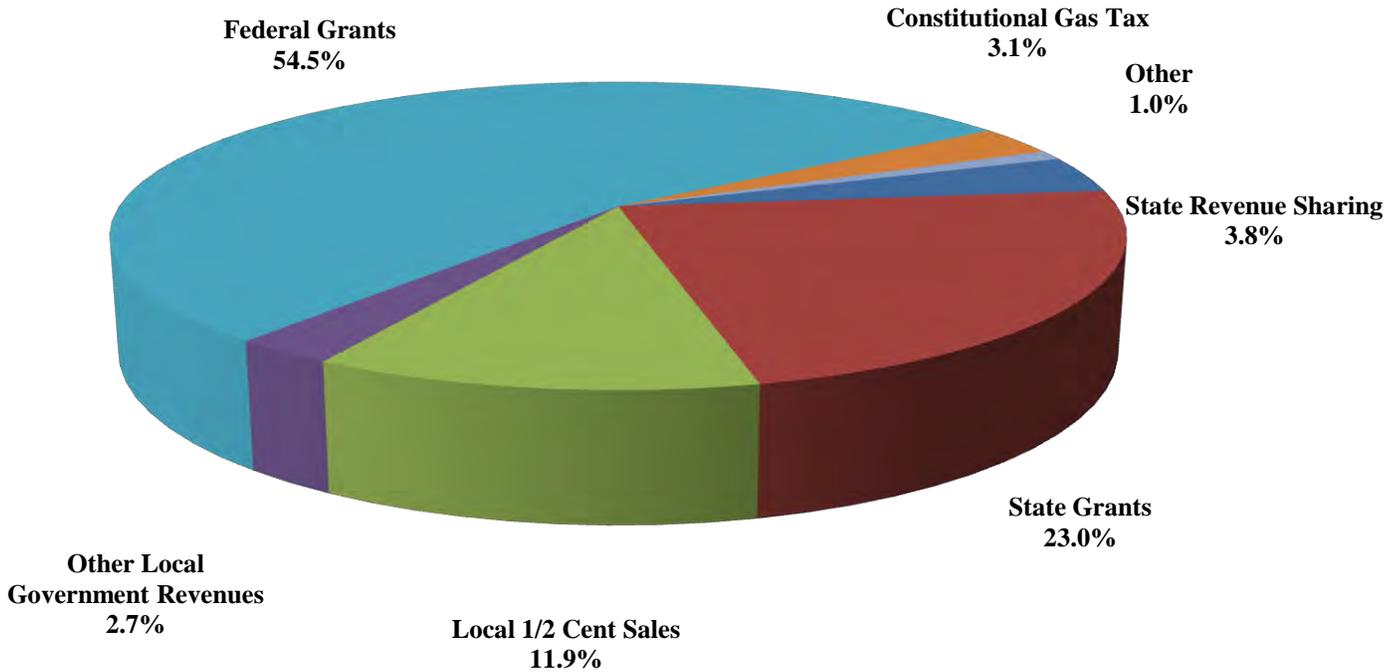
TRENDS AND FORECASTS

Intergovernmental Revenues

Intergovernmental revenue consists of revenues that are received from other government agencies. The majority of these revenues consist of Federal Grants, State Grants, and the local share of the State Sales Tax, which when combined represent 89% of Intergovernmental Revenues. Other revenues in this category consist of Constitutional Gas Taxes, Local Grants, and State Revenue sharing.

The graph below illustrates the percentage of each intergovernmental revenue type against the total of all intergovernmental revenues (\$521,513,218).

FY 2011 Intergovernmental Revenues



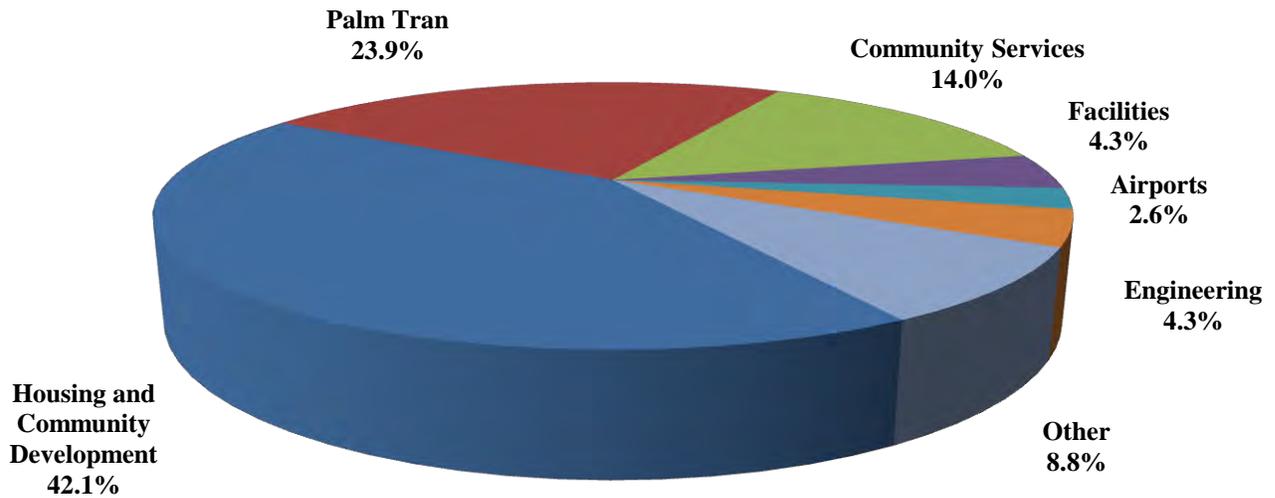
TRENDS AND FORECASTS

Intergovernmental Revenues - Federal Grants

Grant funding from the Federal Government includes formula grants, block grants, and competitive allocations. FY 2011 federal grants total \$284.1 million, of which 80% is attributable to funds awarded to Housing and Community Development, Palm Tran, and Community Services.

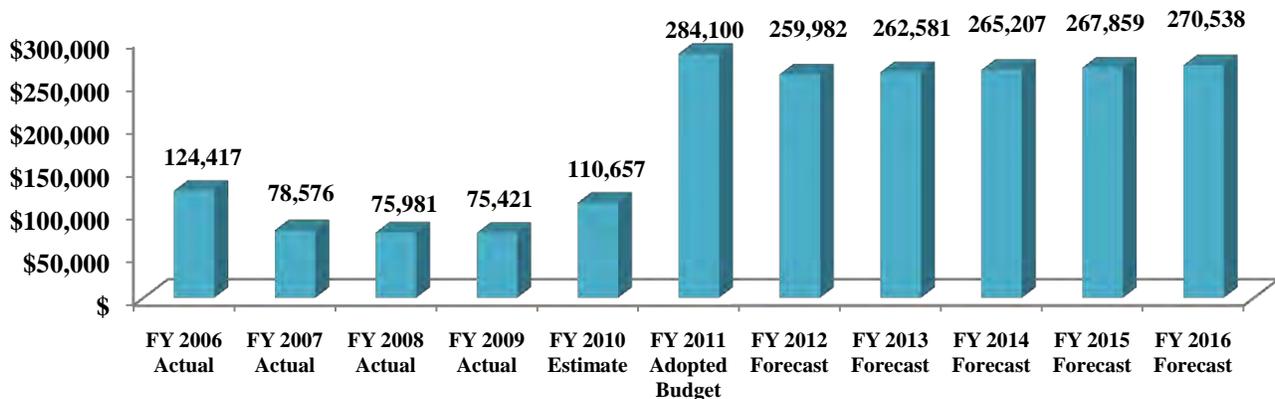
The graph below illustrates the percentage of total FY 2011 Federal Grant revenue by department:

FY 2011 Federal Grants by Department



The County budgets grant awards in total; however, they are usually received for multiple fiscal years. Due to this methodology, grants show a higher amount budgeted in the current fiscal year than in prior years. Additionally, the FY 2011 adopted budget also includes \$26.7 million in American Recovery and Reinvestment Act (ARRA) awarded to the County and \$50 million in Neighborhood Stabilization awarded to the Housing and Community Development Department. Future estimates are based on historical trends of budgeted amounts, adjusted to exclude one-time ARRA stimulus funds from FY 2011. These estimates can vary significantly due to the nature of the Federal appropriations process.

Federal Grants (\$000)



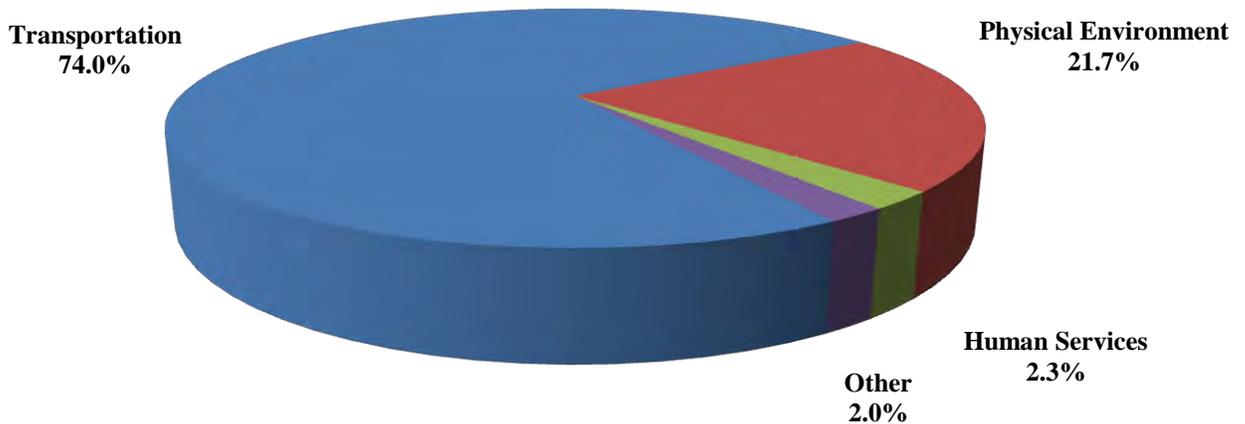
TRENDS AND FORECASTS

Intergovernmental Revenues - State Grants

Grant funding from the State Government include formula grants, block grants, and competitive allocations. The majority of FY 2011 state grants is attributable to funding for transportation related activities, including capital funding for Engineering, Palm Tran, and Airports. The next largest category is funding for the physical environment, primarily for Environmental Resource Management.

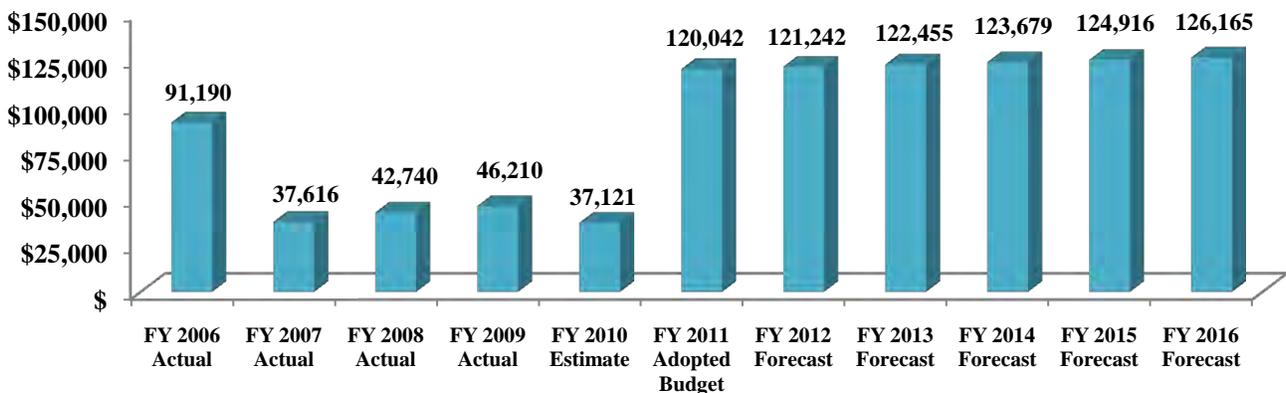
The graph below illustrates the percentage of total FY 2011 State Grant revenue by department:

FY 2011 State Grants by Department



The County budgets grant awards in total; however, they are usually received for multiple fiscal years. Due to this methodology, grants show a higher amount budgeted in the current fiscal year than in prior years. Future estimates are based on historical trends of budgeted amounts, but may vary significantly since funding is dependent upon the State appropriations process. The FY 2006 State grants were significantly higher due to the disaster recovery grant reimbursement costs for Hurricane Wilma, which struck in October 2005.

State Grants (\$000)

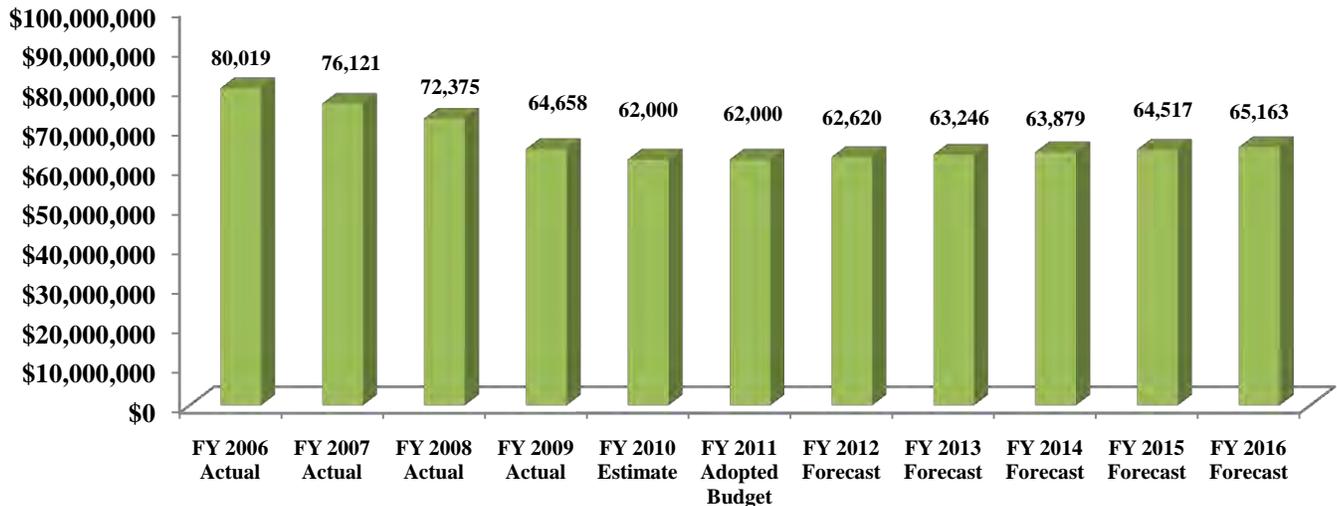


TRENDS AND FORECASTS

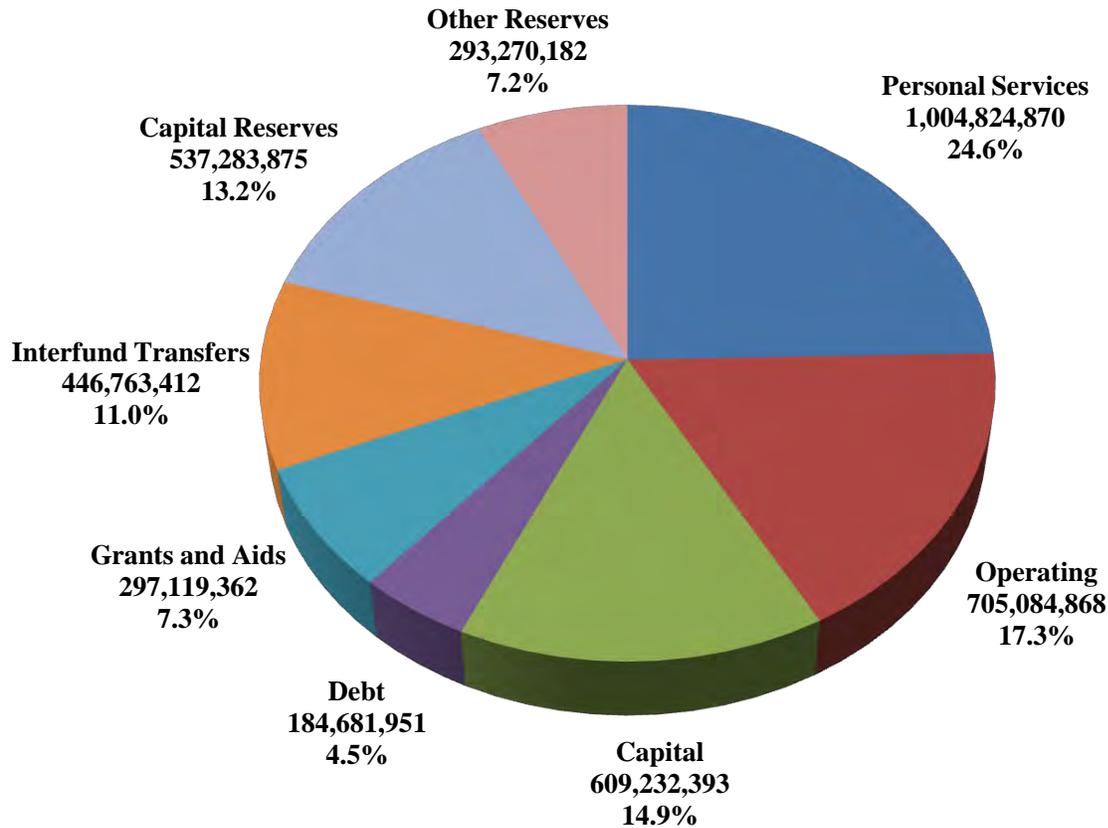
Intergovernmental Revenues - Local Government Half-Cent Tax

The State of Florida collects and distributes net sales tax to eligible county and municipal governments. The County and its municipalities share the total Palm Beach County distribution in accordance with a statutorily determined formula. The County's share includes both a countywide component (based on two-thirds of the County's incorporated population), and an unincorporated component (based on the unincorporated population). In total, the County receives approximately 59% of the proceeds and the municipalities share the remaining 41%. Revenue estimates are provided by the State each year. Revenue forecasts are based on a historical trend analysis hedged against current economic conditions.

Local Government Half-Cent Tax (\$000)



Total of all Funds \$4,078,260,913



The above graph reflects how funds for the total County budget are allocated.

Personal Services - Items of expenditures in the operating budget for salaries and wages paid for services performed by county employees; including fringe benefit costs.

Operating - Budget for general expenditures; such as, utilities and supplies.

Capital - Expenditures which result in the acquisition of, or addition to, fixed assets; such as, buildings, land & roads.

Debt - Expenditures that include debt for all funds, but do not include reserves for debt (\$25,658,087) which are part of Other Reserves

Interfund Transfers - Amounts transferred from one fund to another to assist in financing the services of the recipient fund.

Capital Reserves - A specified amount of funds set aside for the purpose of meeting future expenses for Capital Projects.

Other Reserves - Reserves for cash carry forward, contingencies, specific operations and debt service.

Appropriation	Actual 2007	Actual 2008	Actual 2009	Estimated 2010	Budget 2011
Personal Services	\$916,363,246	\$986,203,326	\$1,009,780,140	\$973,911,678	\$1,004,824,870
Operating Expenses	657,922,126	759,993,607	628,807,905	583,280,021	705,084,868
Capital Outlay (1)	326,194,333	245,440,523	282,905,639	260,163,907	609,232,393
Debt Service (2)	160,921,771	149,327,714	148,730,511	188,915,690	184,681,951
Grants & Aids	256,991,431	232,799,180	156,069,833	130,225,757	297,119,362
Reserves	0	0	0	0	830,554,057
Interfund Transfers	600,619,689	580,363,795	612,361,874	471,572,668	446,763,412
Total Gross Budget	\$2,919,012,596	\$2,954,128,145	\$2,838,655,902	\$2,608,069,721	\$4,078,260,913

(1) Capital Outlay includes capital projects as well as operating capital expenses.

(2) Debt Service includes lease purchases and excludes PBSO debt service budget.

	Adopted		Forecast		
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
<u>Revenues</u>					
Property Taxes - Current	\$ 871,333,607	\$ 915,508,081	\$ 960,673,080	\$ 1,014,495,470	\$ 1,067,999,780
Licenses, Permits and Other Taxes					
Franchise Fees	\$ 35,000,000	\$ 35,350,000	\$ 35,703,500	\$ 36,060,535	\$ 36,421,140
Utility Service Tax	33,100,000	33,431,000	33,765,310	34,102,963	34,443,993
Local Option Gas Taxes	44,513,000	44,958,130	45,407,711	45,861,788	46,320,406
Tourist Development Tax	22,109,617	22,330,713	22,554,020	22,779,561	23,007,356
Communication Service Taxes	25,800,000	26,058,000	27,226,000	27,472,000	27,729,000
Developer Contributions& Impact F	27,166,866	27,438,535	27,712,920	27,990,049	28,269,950
Building Permits	9,905,805	10,004,863	10,104,912	10,205,961	10,308,020
Other Licenses, Permits and Taxes	11,770,297	11,888,000	12,006,880	12,126,949	12,248,218
Licenses, Permits and Other Taxes	\$ 209,365,585	\$ 211,459,241	\$ 214,481,253	\$ 216,599,806	\$ 218,748,084
Intergovernmental Revenue					
State Shared Revenues	\$ 20,000,000	\$ 20,200,000	\$ 20,402,000	\$ 20,606,020	\$ 20,812,080
State Grants	120,041,669	121,242,086	122,454,507	123,679,052	124,915,842
One-Half Cent Sales Tax	62,000,000	62,620,000	63,246,200	63,878,662	64,517,449
Other Local Government Revenue	14,373,894	14,517,633	14,662,809	14,809,437	14,957,532
Federal Grants	284,099,695	259,981,618	262,581,434	265,207,249	267,859,321
Constitutional Gas Tax	15,941,000	16,100,410	16,261,414	16,424,028	16,588,269
Other Intergovernmental Revenue	5,056,960	5,107,530	5,158,605	5,210,191	5,262,293
Intergovernmental Revenue	\$ 521,513,218	\$ 499,769,276	\$ 504,766,969	\$ 509,814,639	\$ 514,912,785
Charges for Services					
Water and Wastewater	\$ 153,219,000	\$ 160,879,950	\$ 162,488,750	\$ 164,113,637	\$ 165,754,773
Airport	74,953,000	75,702,530	76,459,555	77,224,151	77,996,392
Sheriff	61,449,483	64,521,957	65,167,177	65,818,848	66,477,037
Fire Rescue	29,040,748	30,492,785	30,797,713	31,105,690	31,416,747
Parks and Recreation	15,156,184	15,913,993	16,073,133	16,233,864	16,396,203
Palm Tran	11,005,401	11,555,671	11,671,228	11,787,940	11,905,819
Interdepartmental	142,865,066	145,722,367	148,636,815	151,609,551	154,641,742
Other Charges for Services	17,655,069	18,537,822	18,723,201	18,910,433	19,099,537
Charges for Services	\$ 505,343,951	\$ 523,327,077	\$ 530,017,571	\$ 536,804,115	\$ 543,688,252

	Adopted		Forecast		
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
<u>Revenues</u>					
Miscellaneous	\$ 62,798,259	\$ 63,426,242	\$ 64,060,504	\$ 64,701,109	\$ 65,348,120
Interest	57,702,712	58,279,739	58,862,537	59,451,162	60,045,673
Debt Proceeds	17,938,200	18,117,582	18,298,758	18,481,745	18,666,563
Statutory Reserves	(67,536,801)	(68,212,169)	(68,894,291)	(69,583,234)	(70,279,066)
Balance Brought Forward	1,453,034,270	1,380,382,557	1,338,971,080	1,312,191,658	1,318,752,616
Interfund Transfers	446,767,912	451,235,591	455,747,947	460,305,427	464,908,481
Total	\$4,078,260,913	\$4,053,293,216	\$4,076,985,408	\$ 4,123,261,897	\$4,202,791,288
<u>Expenditures</u>					
Personal Services	\$1,004,824,870	\$1,014,873,119	\$1,025,021,850	\$ 1,035,272,068	\$1,061,153,870
Operating Expenses	705,084,868	690,983,171	704,802,834	711,850,862	729,647,134
Equipment & Capital	609,232,393	601,957,021	632,831,415	651,829,070	657,982,740
Debt Service	184,681,951	186,528,771	179,067,620	173,695,591	175,432,547
Grants and Aids	297,119,362	282,263,394	270,972,858	273,682,587	276,419,413
Reserves	830,554,057	838,859,598	822,082,406	830,303,230	851,060,810
Transfers	446,763,412	437,828,144	442,206,425	446,628,489	451,094,774
Total	\$4,078,260,913	\$4,053,293,216	\$4,076,985,408	\$ 4,123,261,897	\$4,202,791,288

The change in fund balance is projected for the major funds; General Fund and the Fire Rescue Fund; and all other (non-major) governmental funds.

	General Fund	Fire Rescue Fund	Non-Major Funds (Aggregate)
FY11 Budgeted Revenue and Other Sources	\$817,826,674	\$222,318,710	\$964,210,823
FY11 Budgeted Expenditures and Other Uses	877,240,680	263,240,717	1,418,161,774
Adjustment to FY 11 Expenditures	-35,089,627	0	0
Net Change in Fund Balance	-24,324,379	-40,922,007	-453,950,951
FY 10 Projected Ending Fund Balance	141,414,006	95,641,323	1,002,824,342
Adjustment to FY 10 Projected Fund Balance	15,000,000	0	0
FY11 Projected Ending Fund Balance	\$132,089,627	\$54,719,316	\$548,873,391

Changes in Fund Balances

Palm Beach County has adhered to a Fund Balance Policy that establishes an acceptable minimum range (15%-20%), which General Fund's fund balance (including statutory reserve) should fall. The purpose of the Fund Balance Policy is to provide financial stability, by ensuring the County maintains a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unexpected one-time expenditures.

In light of the economy, the County has utilized some of its fund balance to get through these recent years. As a result, the fund balance in the General Fund reflects a decrease of 15.6% from the prior year. At 16% of budgeted expenditures, the General Fund's fund balance falls within the 15%-20% range.

	General Fund	Fire Rescue Fund	Non-Major Funds (Aggregate)
FY11 Ending Fund Balance	\$132,089,627	\$54,719,316	\$548,873,391
% Change in Adjusted Fund Balance	-15.6%	-42.8%	-45.3%
% of Budgeted Expenditures	16%	21%	39%

The General Fund balance has decreased by \$24.3 million. The FY 11 total projected expenditures have been adjusted due to position vacancies, cost savings, and expected residual dollars left in each department. In addition, the FY 10 projected fund balance has been adjusted to reflect revenues in excess of the original projection.

Detailed projections for each major fund and the aggregate of the non-major governmental funds are shown on the following pages.

FISCAL YEARS 2009-2011

General Fund (Major Fund)

	<u>Actual</u> <u>FY 2009</u>	<u>Budget</u> <u>FY 2010</u>	<u>Estimated</u> <u>FY 2010</u>	<u>Budget</u> <u>FY 2011</u>
<u>Revenues</u>				
Ad Valorem Taxes*	\$582,556,639	\$615,607,557	\$582,927,179	\$605,303,606
Utility Services Tax	27,518,586	54,900,000	58,900,000	58,900,000
Franchise Fees	31,352,457	35,894,000	35,867,524	35,858,000
Intergovernmental Revenue	25,699,295	24,099,488	26,087,053	23,187,240
Charges for Services	86,822,849	95,187,035	93,777,040	92,598,772
Miscellaneous Revenues	31,174,841	25,458,398	35,898,826	21,158,597
Interest Earnings	25,028,176	17,659,850	13,030,896	14,533,150
Operating Transfers In	45,130,362	19,835,832	21,547,047	7,921,355
Statutory Reserves	-	(43,121,621)	-	(41,634,046)
Total Revenues	<u>\$855,283,205</u>	<u>\$845,520,539</u>	<u>\$868,035,565</u>	<u>\$817,826,674</u>
<u>Expenditures</u>				
Personal Services	\$157,753,841	\$172,338,763	\$166,897,658	\$165,358,650
Operating Expenses	80,824,585	84,189,436	81,704,633	79,151,401
Capital Outlay	289,736	404,446	400,744	246,353
Lease Purchase Payments	-	107,294	107,294	-
Grants and Aids	76,762,146	70,289,785	71,550,015	66,424,609
Non-Operating	579,171,005	586,963,631	584,773,861	566,059,667
Total Expenditures	<u>\$894,801,313</u>	<u>\$914,293,355</u>	<u>\$905,434,205</u>	<u>\$877,240,680</u>
Net Change in Fund Balance	<u>(\$39,518,108)</u>	<u>(\$68,772,816)</u>	<u>(\$37,398,640)</u>	<u>(\$59,414,006)</u>
Fund Balance - Beginning	<u>\$218,575,160</u>	<u>\$154,303,480</u>	<u>\$178,812,646</u>	<u>\$141,414,006</u>
Fund Balance - Ending	<u>\$179,057,052</u>	<u>\$85,530,664</u>	<u>\$141,414,006</u>	<u>\$82,000,000</u>

*Includes delinquent taxes

FISCAL YEARS 2009-2011

Fire Rescue Fund (Major Fund)

	<u>Actual</u> <u>FY 2009</u>	<u>Budget</u> <u>FY 2010</u>	<u>Estimated</u> <u>FY 2010</u>	<u>Budget</u> <u>FY 2011</u>
<u>Revenues</u>				
Ad Valorem Taxes*	\$180,634,838	\$196,430,394	\$188,453,178	\$179,161,866
Intergovernmental Revenue	291,575	285,880	273,329	283,960
Charges for Services	22,270,586	23,943,478	24,034,218	23,423,623
Miscellaneous Revenues	498,542	88,800	379,846	94,690
Interest Earnings	10,332,772	3,660,000	5,210,000	4,160,000
Operating Transfers In	25,316,852	24,223,836	22,897,934	25,550,778
Statutory Reserves	0	(11,220,428)	0	(10,356,207)
Total Revenues	<u>\$239,345,165</u>	<u>\$237,411,960</u>	<u>\$241,248,505</u>	<u>\$222,318,710</u>
<u>Expenditures</u>				
Personal Services	\$181,760,569	\$210,867,978	\$202,654,432	\$219,619,911
Operating Expenses	24,395,012	33,408,117	27,894,038	33,384,747
Capital Outlay	5,616,363	9,567,525	7,279,454	7,085,072
Grants and Aids	1,797,494	1,787,623	1,766,976	1,476,089
Non-Operating	7,755,200	210,000	479,984	1,674,898
Total Expenditures	<u>\$221,324,638</u>	<u>\$255,841,243</u>	<u>\$240,074,884</u>	<u>\$263,240,717</u>
Net Change in Fund Balance	\$18,020,527	(\$18,429,283)	\$1,173,621	(\$40,922,007)
Fund Balance - Beginning	\$76,465,628	\$72,588,445	\$94,467,702	\$94,450,426
Fund Balance - Ending	<u>\$94,486,155</u>	<u>\$54,159,162</u>	<u>\$95,641,323</u>	<u>\$53,528,419</u>

*Includes delinquent taxes

FISCAL YEARS 2009-2011

Non-Major Governmental Funds (Aggregate)

	<u>Actual FY 2009</u>	<u>Budget FY 2010</u>	<u>Estimated FY 2010</u>	<u>Budget FY 2011</u>
<u>Revenues</u>				
Ad Valorem Taxes*	\$92,569,619	\$87,490,575	\$83,593,274	\$89,153,135
Utility Tax-Electricity	28,590,929	-	-	-
Local Option Gas Tax	45,471,013	44,074,000	44,074,000	44,513,000
Permits, Licenses and Other Fees	13,734,432	15,240,460	15,041,462	17,371,362
Tourist Development Tax	22,346,490	21,910,965	21,676,096	22,109,617
Intergovernmental Revenue	206,746,007	372,143,306	215,454,625	463,345,768
Charges for Services	110,941,954	39,551,572	38,034,773	39,966,318
Fines & Forfeitures	13,105,691	5,955,416	6,726,071	5,969,203
Miscellaneous Revenues	12,178,621	9,722,023	10,191,933	10,556,605
Interest Earnings	91,584,884	37,046,652	47,144,149	29,413,062
Developer Fees/Impact Fees	13,025,149	11,907,464	19,323,470	25,056,916
Debt Proceeds	113,544,382	15,845,750	11,881,999	17,938,200
Operating Transfers In	821,175,131	227,944,141	235,779,579	214,364,185
Statutory Reserves	-	(15,639,684)	(1,766,694)	(15,546,548)
Total Revenues	\$1,585,014,302	\$873,192,640	\$747,154,737	\$964,210,823
<u>Expenditures</u>				
Personal Services	\$580,795,776	\$137,152,175	\$135,651,849	\$142,442,995
Operating Expenses	270,474,128	308,187,509	179,345,318	271,406,285
Capital Outlay	220,670,195	515,142,434	143,037,980	450,211,311
Debt	133,429,415	140,759,184	150,787,015	137,668,407
Grants and Aids	78,628,925	196,307,993	56,237,766	229,218,664
Transfers Out	372,618,583	211,991,315	198,572,910	185,941,865
Non-Operating	1,787,450	1,529,732	1,469,731	1,272,247
Total Expenditures	\$1,658,404,472	\$1,511,070,342	\$865,102,569	\$1,418,161,774
Net Change in Fund Balance	(\$73,390,170)	(\$637,877,702)	(\$117,947,832)	(\$453,950,951)
Fund Balance - Beginning	\$1,188,759,256	\$1,119,599,872	\$1,120,772,174	\$1,005,538,266
Fund Balance - Ending	\$1,115,369,086	\$481,722,170	\$1,002,824,342	\$551,587,315

*Includes delinquent taxes

Department	Adopted FY 2010	Modified FY 2010	Additions	Deletions	Transfers	Budget FY 2011
<u>Board of County Commissioners</u>						
Airports	158	158				158
Community Services	461	484		13		471
County Administration	11	11				11
County Attorney	46	46				46
County Commission	27	27				27
County Cooperative Extension Service	32	32		4		28
County Library	452	452				452
Engineering & Public Works	470	470		20		450
Environmental Resources Management	145	145		6		139
Facilities Development & Operations	394	394		16		378
Financial Management & Budget	36	36		2		34
Fire-Rescue	1,542	1,542		31		1,511
Housing & Community Development	43	51				51
Human Resources	35	35		2		33
Information Systems Services	204	204		15		189
Internal Auditor	10	10				10
Legislative Affairs	4	4		1		3
Medical Examiner	20	20				20
Metropolitan Planning Organization	10	10				10
Palm Tran	548	549				549
Parks & Recreation	624	624		29		595
Planning, Zoning & Building	278	278		15		263
Public Affairs	51	51		6		45
Public Safety	341	344		13		331
Purchasing	43	43				43
Risk Management	32	32		2		30
Tourist Development	4	4				4
Water Utilities	559	558				558
Non-Departmental:						
Criminal Justice Commission	17	17		5		12
Commission on Ethics	N/A	4				4
Economic Development	7	10	1			11
Office of Community Revitalization	6	6				6
Office of Equal Opportunity	12	12				12
Office of Inspector General	N/A	18				18
Office of Small Business Assistance	7	7				7
Total BCC	6,629	6,688	1	180	0	6,509
<u>Constitutional Officers</u>						
Clerk & Comptroller	141			4		137
15th Judicial Circuit	21	24				24
Property Appraiser	266	266				266
Sheriff	4,011	4,021		102		3,919
Supervisor of Elections	42	42				42
Tax Collector	269	269				269
Total Constitutional Officers	4,750	4,622	0	106	0	4,657
Grand Total	11,379	11,310	1	286	0	11,166

Following is a list of each new approved position, the costs for FY 2011, and the reason the position was added. Generally, because of the time required to fill a new position, the personal services costs have been computed at 75% of the full year cost, unless otherwise noted.

Economic Development

1	Economic Development Specialist –	\$51,943
	To provide direct services and assistance to large and small businesses creating, expanding and maintaining jobs for members of low/moderate income levels.	
		<hr/>
		<hr/>
		\$51,943
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BUDGETED POSITION HISTORY BY DEPARTMENT

Palm Beach County, FL

Board of County Commissioners	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
Airports	150	159	161	158	158
Community Services	475	469	471	461	471
County Administration	14	13	12	11	11
County Attorney	59	55	51	46	46
County Commission	36	28	28	27	27
County Cooperative Extension Service	39	39	36	32	28
County Library	416	481	452	452	452
Engineering & Public Works	510	499	487	470	450
Environmental Resources Management	156	151	145	145	139
Facilities Development & Operations	461	458	429	394	378
Financial Management & Budget	47	43	38	36	34
Fire-Rescue	1,418	1,471	1,473	1,542	1,511
Housing & Community Development	51	55	55	43	51
Human Resources	39	39	38	35	33
Information Systems Services	231	225	211	204	189
Internal Auditor	12	12	11	10	10
Legislative Affairs	4	4	4	4	3
Medical Examiner	22	22	22	20	20
Metropolitan Planning Organization	10	10	10	10	10
Palm Tran	570	570	555	548	549
Parks & Recreation	720	699	657	624	595
Planning, Zoning & Building	401	400	333	278	263
Public Affairs	56	57	54	51	45
Public Safety	368	372	345	341	331
Purchasing	51	51	46	43	43
Risk Management	37	37	36	32	30
Tourist Development	4	4	5	4	4
Water Utilities	499	518	499	559	558
<u>Non-Departmental:</u>					
Ethics Commission	N/A	N/A	N/A	N/A	4
Criminal Justice Commission	18	19	17	17	12
Economic Development	7	6	5	7	11
Office of Community Revitalization	9	9	7	6	6
Office of Equal Opportunity	12	12	12	12	12
Office of Inspector General	N/A	N/A	N/A	N/A	18
Office of Small Business Assistance	8	8	8	7	7
Total BCC	6,910	6,995	6,713	6,629	6,509
<u>Constitutional Officers:</u>					
Clerk & Comptroller	144	144	144	141	137
15th Judicial Circuit	20	20	20	21	24
Property Appraiser	280	280	280	266	266
Sheriff	3,615	3,812	3,848	4,011	3,919
Supervisor of Elections	45	45	45	42	42
Tax Collector	280	269	269	269	269
Total Constitutional Officers	4,384	4,570	4,606	4,750	4,657
Grand Total	11,294	11,565	11,319	11,379	11,166

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

FY 2010 Adopted Budget and FY 2011 Adopted Budget

Department	Adopted Budget		Change	
	FY 2010	FY 2011	Amount	%

BCC Countywide Departments and Agencies

Community Services

Gross	62,422,284	64,208,726	1,786,442	2.9%
Ad Valorem Equivalent	20,643,246	19,985,541	(657,705)	-3.2%
Positions	461	471	10	2.2%

There was a net increase in positions for FY 2011 of ten positions. This comprises twenty-three positions added to the staff complement during FY 2010 and thirteen positions which were eliminated for FY 2011.

County Administration

Gross	1,862,124	1,935,371	73,247	3.9%
Ad Valorem Equivalent	1,547,426	1,548,656	1,230	0.1%
Positions	11	11	0	0.0%

The increase in revenues is due to an increase in charges for interdepartmental services. The increase in expenses is due to increased costs for health insurance and the increase in the retirement rate.

County Attorney

Gross	5,829,768	5,979,428	149,660	2.6%
Ad Valorem Equivalent	4,041,768	4,102,828	61,060	1.5%
Positions	46	46	0	0.0%

The increase in revenue is due to an increase in billable hours. The increase in expenses is due to the elimination of the attrition assumption and increased Health Insurance.

County Commission

Gross	2,742,561	2,790,816	48,255	1.8%
Ad Valorem Equivalent	2,742,561	2,790,816	48,255	1.8%
Positions	27	27	0	0.0%

The increase is due to higher retirement rate expenses.

County Cooperative Extension Service

Gross	2,705,343	2,645,476	(59,867)	-2.2%
Ad Valorem Equivalent	2,565,660	2,297,714	(267,946)	-10.4%
Positions	32	28	(4)	-12.5%

Four positions were eliminated to meet budget reductions.

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

FY 2010 Adopted Budget and FY 2011 Adopted Budget

Department	Adopted Budget		Change	
	FY 2010	FY 2011	Amount	%

BCC Countywide Departments and Agencies

Engineering and Public Works

Gross	64,978,641	57,422,006	(7,556,635)	-11.6%
Ad Valorem Equivalent	16,604,306	9,299,196	(7,305,110)	-44.0%
Positions	470	450	(20)	-4.3%

Personnel services decreased by \$2.8million as a result of the elimination of twenty vacant positions in FY 2011 and the reclassification of personnel service costs for Construction Coordination and Roadway Production from revenue to charge-off. The Hurricane Wilma Signal Interconnect project was completed; therefore the grant revenue and expenditures of \$2.7 million were eliminated. In addition various expense accounts such as neighborhood resurfacing (\$875,000) and major thoroughfare resurfacing (\$525,000) were reduced as part of the budget reduction strategies.

Environmental Resource Management

Gross	51,091,374	58,610,249	7,518,875	14.7%
Ad Valorem Equivalent	10,037,444	9,241,250	(796,194)	-7.9%
Positions	145	139	(6)	-4.1%

The reduction in ad valorem is a result of an increase in revenues from additional non-recurring contractual agreements providing reimbursement for project related staff services and decreases in ad-valorem supported positions and operating expenses. The increase in the gross budget is primarily due to grants and agreements initiated in prior fiscal years and continuing in FY2011.

Facilities Development and Operations

Gross	90,129,954	87,421,705	(2,708,249)	-3.0%
Ad Valorem Equivalent	36,063,904	35,193,067	(870,837)	-2.4%
Positions	394	378	(16)	-4.1%

Sixteen positions were deleted as part of the budget process.

Financial Management and Budget

Gross	3,595,911	3,364,211	(231,700)	-6.4%
Ad Valorem Equivalent	3,088,911	3,146,711	57,800	1.9%
Positions	36	34	(2)	-5.6%

Two vacant Fixed Assets positions were eliminated. Surplus asset revenues were reduced based on prior year actuals that increased the Ad Valorem Equivalent.

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

FY 2010 Adopted Budget and FY 2011 Adopted Budget

Department	Adopted Budget		Change	
	FY 2010	FY 2011	Amount	%

BCC Countywide Departments and Agencies

Housing and Community Development

Gross	80,092,267	128,786,691	48,694,424	60.8%
Ad Valorem Equivalent	0	141,520	141,520	100.0%
Positions	43	51	8	18.6%

The increase in gross budget is a result of the Neighborhood Stabilization Program (NSP) 2 grant. Eight positions were added to operate the NSP-2 program. The increase in ad valorem support is to fund 2 positions to meet continuing obligations for grant programs.

Human Resources

Gross	3,283,336	3,077,856	(205,480)	-6.3%
Ad Valorem Equivalent	3,274,836	3,069,356	(205,480)	-6.3%
Positions	35	33	(2)	-5.7%

Two positions were eliminated for FY 2011.

Information Systems Services

Gross	31,088,060	28,338,874	(2,749,186)	-8.8%
Ad Valorem Equivalent	25,606,162	23,187,671	(2,418,491)	-9.4%
Positions	204	189	(15)	-7.4%

The decrease is due to fifteen vacant positions that were eliminated in FY 2011. The decrease in appropriations also includes a reduction in contractual services with IBM, OCE, and Tech Support Group due to savings from the decommissioned mainframe.

Internal Auditor

Gross	1,189,731	1,190,414	683	0.1%
Ad Valorem Equivalent	1,054,731	1,122,914	68,183	6.5%
Positions	10	10	0	0.0%

The increase in Ad Valorem funding is due to a reduction from six to three major audits charged directly to the departments.

Legislative Affairs

Gross	583,313	516,314	(66,999)	-11.5%
Ad Valorem Equivalent	583,313	516,314	(66,999)	-11.5%
Positions	4	3	(1)	-25.0%

The decrease is due to the elimination the Legislative Coordinator position, offset by upgrading the Secretary to a Legislative/Delegation Aide position.

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

FY 2010 Adopted Budget and FY 2011 Adopted Budget

Department	Adopted Budget		Change	
	FY 2010	FY 2011	Amount	%

BCC Countywide Departments and Agencies

Medical Examiner

Gross	2,622,606	2,646,404	23,798	0.9%
Ad Valorem Equivalent	2,310,606	2,310,904	298	0.0%
Positions	20	20	0	0.0%

The increase in the Gross Budget is due to the Urban Area Security Initiative (U.A.S.I.) Grant received to prepare for a mass fatality.

Metropolitan Planning Organization

Gross	3,073,675	3,225,930	152,255	5.0%
Ad Valorem Equivalent	60,873	58,438	(2,435)	-4.0%
Positions	10	10	0	0.0%

Palm Tran

Gross	120,589,145	130,734,894	10,145,749	8.4%
Ad Valorem Equivalent	21,895,872	15,514,940	(6,380,932)	-29.1%
Positions	548	549	1	0.2%

One grant funded position was added in FY 2010. The increase in the Gross Budget is due to an increase in Federal grant awards. Various budget reduction strategies were implemented including a \$1.8 million reduction to Palm Tran Connection Transportation Disadvantage (TD) budget to only fund TD services outside the ADA boundaries.

Parks and Recreation

Gross	65,061,833	63,409,397	(1,652,436)	-2.5%
Ad Valorem Equivalent	49,901,579	47,123,272	(2,778,307)	-5.6%
Positions	624	595	(29)	-4.6%

Twenty-nine vacant positions were eliminated in FY 2011. In addition, various budget reduction strategies were implemented, including the elimination of beach raking, and significant reductions in the repair/renovation and capital equipment budgets.

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

FY 2010 Adopted Budget and FY 2011 Adopted Budget

Department	Adopted Budget		Change	
	FY 2010	FY 2011	Amount	%

BCC Countywide Departments and Agencies

Planning, Zoning and Building

Gross	25,849,397	25,115,564	(733,833)	-2.8%
Ad Valorem Equivalent	12,421,722	11,443,134	(978,588)	-7.9%
Positions	278	263	(15)	-5.4%

Fifteen vacant positions were eliminated in FY 2011 due to current market conditions in the construction industry.

Public Affairs

Gross	6,355,118	6,319,402	(35,716)	-0.6%
Ad Valorem Equivalent	4,403,219	4,099,133	(304,086)	-6.9%
Positions	51	45	(6)	-11.8%

Five vacant positions and one filled position were eliminated in FY 2011. The Cable TV Section was also eliminated as part of the budget reduction strategies.

Public Safety

Gross	54,316,387	51,115,447	(3,200,940)	-5.9%
Ad Valorem Equivalent	19,402,873	18,958,744	(444,129)	-2.3%
Positions	341	331	(10)	-2.9%

Three grant funded positions were added in FY 2010, and nine vacant and four filled positions were eliminated in FY 2011. The decrease in gross budget and ad valorem requirement is primarily due to the 2010 implementation of various components and the project management of the Next Generation E-911 project, which were not included in FY 2011.

Purchasing

Gross	3,597,898	3,574,615	(23,283)	-0.6%
Ad Valorem Equivalent	3,584,698	3,561,415	(23,283)	-0.6%
Positions	43	43	0	0.0%

The decrease in the gross budget is primarily due to various operating expenses such as lower Casualty Self Insurance premiums and gasoline.

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

FY 2010 Adopted Budget and FY 2011 Adopted Budget

Department	Adopted Budget		Change	
	FY 2010	FY 2011	Amount	%

Non-Departmental

Commission on Ethics

Gross	0	475,626	475,626	100.0%
Ad Valorem Equivalent	0	475,626	475,626	100.0%
Positions	0	4	4	100.0%

Community Revitalization

Gross	2,041,083	1,798,603	(242,480)	-11.9%
Ad Valorem Equivalent	602,203	591,630	(10,573)	-1.8%
Positions	6	6	0	0.0%

The decrease is due to capital improvement project funding being discontinued.

Criminal Justice Commission

Gross	2,646,956	2,619,778	(27,178)	-1.0%
Ad Valorem Equivalent	1,372,865	831,622	(541,243)	-39.4%
Positions	17	12	(5)	-29.4%

Four filled grant funded positions and one vacant Ad Valorem funded position was eliminated in FY 2011. The significant decrease in ad valorem dollars is due to the carry forward of grant funding from the American Recovery & Reinvestment Act Grant and the annual Justice Assistance Grant, and the reduction of annual funding for the Criminal Justice Reserve Fund.

Economic Development

Gross	21,311,034	30,547,090	9,236,056	43.3%
Ad Valorem Equivalent	1,584,482	1,606,114	21,632	1.4%
Positions	7	11	4	57.1%

The significant increase from FY 2010 to FY 2011 is due to \$6.6 million in Energy Efficiency and Conservation Block Grant, \$2.8 million in Section 108 Loan Program funds for the Pahokee revitalization, and \$1.1 million in Brownfields Economic Development Initiative Grant funds. The Ad Valorem requirement includes funding for Office Depot \$650,000, Business Development Board \$834,701 (10% reduction) and Film Industries \$36,500 (50% reduction).

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

FY 2010 Adopted Budget and FY 2011 Adopted Budget

Department	Adopted Budget		Change	
	FY 2010	FY 2011	Amount	%

Non-Departmental

Equal Opportunity

Gross	2,322,709	2,030,188	(292,521)	-12.6%
Ad Valorem Equivalent	0	229,478	229,478	100.0%
Positions	12	12	0	0.0%

Ad Valorem funding is required for personal services and operating costs due to the depletion of one-time grant funding for the Fair Housing Program.

Office of Inspector General

Gross	0	1,474,825	1,474,825	100.0%
Ad Valorem Equivalent	0	0	0	0.0%
Positions	0	18	18	100.0%

Public Health Unit

Gross	2,160,459	2,160,459	0	0.0%
Ad Valorem Equivalent	2,160,459	2,160,459	0	0.0%

Small Business Assistance

Gross	873,234	844,492	(28,742)	-3.3%
Ad Valorem Equivalent	828,234	797,692	(30,542)	-3.7%
Positions	7	7	0	0.0%

The decrease in gross budget is primarily due to a decrease in various operating expenses such as video production and outside training.

Value Adjustment Board

Gross	583,750	838,549	254,799	43.6%
Ad Valorem Equivalent	224,250	326,249	101,999	45.5%

Total BCC Countywide Departments/Agencies				
Gross	714,999,951	775,219,400	60,219,449	8.4%
Ad Valorem Equivalent	248,608,203	225,732,404	(22,875,799)	-9.2%
Positions	3,882	3,796	(86)	-2.2%

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

FY 2010 Adopted Budget and FY 2011 Adopted Budget

Department	Adopted Budget		Change	
	FY 2010	FY 2011	Amount	%

BCC Dependent Taxing District Departments

County Library

Gross	48,029,812	47,150,028	(879,784)	-1.8%
Ad Valorem Equivalent: Library	37,474,834	37,686,348	211,514	0.6%
Positions	452	452	0	0.0%

The decrease in gross budget is primarily due to a reduction in personal services from temporarily deactivated positions pending future library expansions.

Fire-Rescue

Gross	346,986,345	356,627,601	9,641,256	2.8%
Ad Valorem Equivalent: Countywide	8,964,411	9,423,026	458,615	5.1%
Fire Rescue	211,404,183	195,105,350	(16,298,833)	-7.7%
Positions	1,542	1,511	(31)	-2.0%

The increase in gross budget is primarily due to collective bargaining agreement across the board increase, increase in the retirement rate and increase in the long term disability rate. Additionally, thirty one positions were eliminated in FY 2011.

Total BCC Dependent Taxing District Departments				
Gross	395,016,157	403,777,629	8,761,472	2.2%
Ad Valorem Equivalent	8,964,411	9,423,026	458,615	5.1%
Positions	1,994	1,963	(31)	-1.6%

BCC Proprietary (non tax supported) Departments

Airports

Gross	79,476,986	76,699,499	(2,777,487)	-3.5%
Ad Valorem Equivalent	0	0	0	0.0%
Positions	158	158	0	0.0%

Risk Management

Gross	118,745,698	116,163,775	(2,581,923)	-2.2%
Ad Valorem Equivalent	364,178	375,775	11,597	3.2%
Positions	32	30	(2)	-6.3%

Two vacant positions were eliminated in FY 2011 as part of the budget reduction strategies.

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

FY 2010 Adopted Budget and FY 2011 Adopted Budget

Department	Adopted Budget		Change	
	FY 2010	FY 2011	Amount	%

BCC Proprietary (non tax supported) Departments

Tourist Development

Gross	40,203,368	43,211,933	3,008,565	7.5%
Ad Valorem Equivalent	0	0	0	0.0%
Positions	4	4	0	0.0%

Revenues reflect an increase of two percent for Tourist Development Tax revenues and a rental fee increase for the convention center.

Water Utilities

Gross	108,482,938	117,223,355	8,740,417	8.1%
Ad Valorem Equivalent	0	0	0	0.0%
Positions	559	558	(1)	-0.2%

The increase in revenues is due to the effect of in-line rate indexing, a new FPL Reclaimed agreement and increases to various other charges. The increase in expenses is primarily due to uncontrollable operating costs and new services: reclaimed water to FPL's West County Energy Center and bulk potable water service to the City of Lake Worth and the Town of Lake Clarke Shores.

Total BCC Proprietary (non tax supported) Departments

Gross	346,908,990	353,298,562	6,389,572	1.8%
Ad Valorem Equivalent	364,178	375,775	11,597	3.2%
Positions	753	750	(3)	-0.4%

Total All BCC Funds

Gross	1,456,925,098	1,532,295,591	75,370,493	5.2%
Ad Valorem Equivalent	257,936,792	235,531,205	(22,405,587)	-8.7%
Positions	6,629	6,509	(120)	-1.8%

Judicial

15th Judicial Circuit (Court Admin.)

Gross	1,372,310	1,213,859	(158,451)	-11.5%
Ad Valorem Equivalent	1,176,619	1,023,468	(153,151)	-13.0%
Positions	6	9	3	50.0%

The decrease in the ad valorem equivalent is due to the reduction of funding for services of contractual traffic hearing officers and other various operating expenses.

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

FY 2010 Adopted Budget and FY 2011 Adopted Budget

Department	Adopted Budget		Change	
	FY 2010	FY 2011	Amount	%

Judicial

Law Library

Gross	611,458	516,427	(95,031)	-15.5%
Ad Valorem Equivalent	0	0	0	0.0%
Positions	4	4	0	0.0%

The decrease in gross budget is due to a decrease in contributions/donations from private sources, service charges and other miscellaneous revenue sources.

Public Defender

Gross	361,934	477,430	115,496	31.9%
Ad Valorem Equivalent	266,434	283,930	17,496	6.6%

The increase in ad valorem equivalent is due to an increase in casualty insurance, and operating expenses for the Re-Entry Program.

State Attorney

Gross	302,941	278,052	(24,889)	-8.2%
Ad Valorem Equivalent	302,941	278,052	(24,889)	-8.2%

The decrease in ad valorem equivalent is due to the reduction of various operating expenses.

Court Related Information Technology

Gross	5,119,729	3,541,971	(1,577,758)	-30.8%
Ad Valorem Equivalent	3,842,717	583,395	(3,259,322)	-84.8%
Positions	11	11	0	0.0%

The decrease in ad valorem equivalent is due to the decrease in the contract with ACS Government System Inc. for maintenance of Justice Information Systems; decrease in Information Systems Services Enterprise Services for infrastructure services and the increase in carry forward of unspent funds from FY 2010.

Total Judicial				
Gross	7,768,372	6,027,739	(1,740,633)	-22.4%
Ad Valorem Equivalent	5,588,711	2,168,845	(3,419,866)	-61.2%
Positions	21	24	3	14.3%

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

FY 2010 Adopted Budget and FY 2011 Adopted Budget

Department	Adopted Budget		Change	
	FY 2010	FY 2011	Amount	%

Constitutional Officers

Clerk & Comptroller-BCC Only

Gross	14,428,606	12,861,632	(1,566,974)	-10.9%
Ad Valorem Equivalent	12,428,606	12,361,632	(66,974)	-0.5%
Positions	141	137	(4)	-2.8%

The decrease is due to one vacant and three filled positions eliminated in FY 2011 and the decrease in Information Service Systems service cost for Enterprise and Professional services.

Property Appraiser

Gross	17,162,672	17,976,815	814,143	4.7%
Ad Valorem Equivalent	17,162,672	17,976,815	814,143	4.7%
Positions	266	266	0	0.0%

The increase is due to a conservative projection for the Refund-Property Appraiser Commission. This amount could increase; but, with current indicators not to the amount budgeted last year.

Sheriff

Gross	491,907,865	477,508,995	(14,398,870)	-2.9%
Ad Valorem Equivalent	418,218,406	399,599,811	(18,618,595)	-4.5%
Positions	4,011	3,919	(92)	-2.3%

The decrease in PBSO expenditures is due to the elimination of the Drug Farm \$3.3 Million, Eagle Academy \$4.5 Million and the Parks Police \$7.2 Million.

Supervisor of Elections

Gross	9,710,270	10,664,400	954,130	9.8%
Ad Valorem Equivalent	9,710,270	10,664,400	954,130	9.8%
Positions	42	42	0	0.0%

The FY 2011 cost increase in appropriations is primarily due to the General Election in November 2010.

Tax Collector

Gross	4,512,916	3,906,555	(606,361)	-13.4%
Ad Valorem Equivalent	4,512,916	3,906,555	(606,361)	-13.4%
Positions	269	269	0	0.0%

The decrease is due to reductions in taxes levied/collected and investment income.

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

FY 2010 Adopted Budget and FY 2011 Adopted Budget

Department	Adopted Budget		Change	
	FY 2010	FY 2011	Amount	%
Total Constitutional Officers				
Gross	537,722,329	522,918,397	(14,803,932)	-2.8%
Ad Valorem Equivalent	462,032,870	444,509,213	(17,523,657)	-3.8%
Positions	4,729	4,633	(96)	-2.0%
Grand Total BCC Departments/Agencies, Judicial and Constitutional Officers				
Gross	2,002,415,799	2,061,241,727	58,825,928	2.9%
Ad Valorem Equivalent	725,558,373	682,209,263	(43,349,110)	-6.0%
Positions	11,379	11,166	(213)	-1.9%

DEPARTMENT SUMMARY

Mission Statement

To represent the citizens of Palm Beach County, promote effective government, and provide policy direction to meet community needs.

Department Overview

The Board is made up of seven Commissioners, each representing a single-member district. Commissioners are elected to four-year terms by voters in the district in which they reside. Effective in FY 2009, Commissioners annually elect a Chair to preside over meetings and serve as ceremonial head of the County. A Vice Chair is also selected to assume these duties in the absence of the Chair.

The County Commission considers major problems facing County government and guides the growth and development of the County consistent with the public interest. Major areas of public interest under the control of the Board include provision of fire protection and disaster relief; construction and maintenance of County buildings, roads, and bridges; provision of programs of housing, community development, slum clearance, conservation, flood and beach erosion control, and air pollution control; adoption and enforcement of building and housing codes and regulations; preservation of natural resources; and provision of cultural and recreational facilities and programs.

FY 10 Highlights & Accomplishments

- Authorized under Palm Beach County Ordinance 2009-0049, the Office of Inspector General was created to provide independent oversight of County operation, conduct audits and investigations on allegations involving abuse, corruption, fraud, waste and mismanagement by elected and appointed County officials and employees, and to promote accountability, integrity and efficiency in county government.
- Adopted an ordinance to place on the November ballot as a referendum amending the county charter to require the establishment of a Code of Ethics, a Commission on Ethics, and an Inspector General. The charter amendment would apply to Palm Beach County and to all municipalities approving the referendum.
- Approved the voluntary annexation into the City of South Bay several parcels totaling 62 acres located at U.S. 27 and Willard Smith Road.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Other	\$ 1,287	\$ -	\$ -	\$ -	-
SubTotal	\$ 1,287	\$ -	\$ -	\$ -	-
<u>Appropriations</u>					
Personal Services	\$ 2,527,932	\$ 2,507,860	\$ 2,556,571	\$ 48,711	2%
Operating Expenses	222,187	234,701	234,245	(456)	0%
SubTotal	\$ 2,750,119	\$ 2,742,561	\$ 2,790,816	\$ 48,255	2%
Ad Valorem Funding	\$ 2,748,832	\$ 2,742,561	\$ 2,790,816	\$ 48,255	2%
Positions	28	27	27	-	0%

Budget Variance Explanation

\$ 48,711 Increase due to FRS rates.

\$ (456) Reduction in various operating expenses.

\$ 48,255 Total Increase

DEPARTMENT SUMMARY

Mission Statement

The mission of the County Attorney's Office is to provide quality legal advice and representation to the Board of County Commissioners, County Administration, and departments in a timely, cost-effective, and efficient manner.

Department Overview

The County Attorney's Office was established under Section 4.3 of the Charter of Palm Beach County as an independent office. The County Attorney is appointed by the Board of County Commissioners, serves at the pleasure of the Board, and is responsible directly to the Board. The Office is charged with conducting all legal affairs for the Board of County Commissioners, County Administration, departments, boards, and commissions. In addition, the Office provides legal advice and general counsel to certain Constitutional Officers, other agencies of County Government, and the Solid Waste Authority. The County Attorney's Office defends the County in all civil actions and coordinates all outside legal services. The Office provides legal advice and opinions, prepares and reviews legislation, and drafts and/or reviews all legal documents required in conducting business for the County including contracts, resolutions, ordinances, bonds, and leases.

Emerging Issues

- As County Government continues to experience the effects of its budgetary crisis, as well as, the effects of the national and statewide economic crises, the Office will be challenged to continue to provide the same level of timely, high quality legal service.
- The implementation of the Office of the Inspector General, the Commission on Ethics, and the Code of Ethics will result in an increased workload for the County Attorney's Office.
- The continued reduction in County personnel and the elimination of services performed by certain County offices will result in work and responsibilities being redirected to the County Attorney's Office.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 1,747,952	\$ 1,763,000	\$ 1,856,500	\$ 93,500	5%
Other	19,168	25,000	20,100	(4,900)	-20%
SubTotal	\$ 1,767,120	\$ 1,788,000	\$ 1,876,600	\$ 88,600	5%

Appropriations

Personal Services	\$ 5,917,400	\$ 5,572,755	\$ 5,742,058	\$ 169,303	3%
Operating Expenses	189,038	257,013	237,370	(19,643)	-8%
SubTotal	\$ 6,106,438	\$ 5,829,768	\$ 5,979,428	\$ 149,660	3%

Ad Valorem Funding	\$ 4,339,318	\$ 4,041,768	\$ 4,102,828	\$ 61,060	2%
Positions	48	46	46	-	0%

Budget Variance Explanation

- \$ (88,600) Increase in interdepartmental revenue billing due to higher number of service hours provided to other departments.
- \$ 169,303 Elimination of attrition, increase in the insurance assumption from the County average and increase in FRS contributions.
- \$ (19,643) Reduction in Casualty and Self Insured premiums.

\$ 61,060 Total Increase

Programs/Services

The County Attorney's Office represents and provides legal advice to the Board of County Commissioners, County Administration, County Departments, and the Solid Waste Authority. Primary services include 1) Providing legal advice and counsel on the interpretation and enforcement of federal, state, and local laws and rules affecting County government; 2) Drafting and/or reviewing all official documents (e.g., ordinances, leases, contracts, etc); 3) Providing legal advice and representation on matters overseen by the Boards and Commissions; 4) Handling administrative actions and hearings (e.g., personnel appeals, code enforcement, etc.); 5) Defending Palm Beach County in all litigation; 6) Filing actions on behalf of the Board of County Commissioners; and 7) Overseeing the legal aspects of the in-house collection program.

FY 10 Highlights & Accomplishments

- The County Attorney's Office was a key participant in ensuring that Palm Beach County responded to the 2009 Grand Jury's recommendations.
- The County Attorney's Office, working diligently with the State, private sector and interested parties, established, by ordinance, the Code of Ethics, the Office of Inspector General, and the Commission on Ethics.
- The Litigation section handled cases involving challenges to the Comprehensive Plan, mining in the Everglades Agricultural Area, the Lake Worth Lagoon, Trump Towers, and Unit 11 Condemnation.
- The County Attorney's Office continued to provide extensive services to the Solid Waste Authority construction program, including the Waste-to-Energy Project, refurbishment, and other expansion projects.

FY 11 Objectives

- The Office will continue to meet the challenges brought about by the financial crises within the County by successfully responding to the increased demands of the Board and County Departments.
- The County Attorney's Office will effectively and efficiently manage its modest staff to provide a continued high level of service.
- The Office will provide assistance with the implementation of the Palm Beach County Office of Inspector General, the Palm Beach County Commission on Ethics, and the Code of Ethics.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY10 Actual on 3/31/10	FY 2011 Target
Resolutions and ordinances prepared/reviewed (actions)	657	625	547	355	547
Contracts and agreements prepared/revised/reviewed (actions)	3,275	3,334	3,233	1,454	3,233
BCC inquiries/responses/legal advice rendered (actions)	795	806	790	387	790



DEPARTMENT SUMMARY

Mission Statement

To assist the Board of County Commissioners and County Management in improving operational effectiveness, productivity, accountability, and financial stewardship by providing objective, relevant, and timely reviews of the County's programs and operations resulting in meaningful value adding recommendations while also providing internal auditing services to several local government agencies on a contractual basis.

Department Overview

The Internal Auditor's Office (Office) conducts performance audits for departments and agencies under the Board of County Commissioners and provides contract internal audit services for the Health Care District of Palm Beach County and the Solid Waste Authority of Palm Beach County. The objective for each performance audit is to enhance internal controls and operational effectiveness of the audited units. The Office reports to an Audit Committee appointed by the Board of County Commissioners. The Audit Committee approves the annual work plan for the Office and approves individual audit reports prior to issuance.

Emerging Issues

- The County will continue to receive substantial amounts of American Recovery and Reinvestment Act Funds. The Office will conduct a series of audits focusing on internal controls over program expenditures and reporting of these funds.
- A new audit committee has been appointed pursuant to the requirements of Ordinance 2010-006 which was adopted March 23, 2010. The new ordinance specifically requires the audit committee to review the County's systems of internal controls including identifying significant risks or exposures.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 117,925	\$ 135,000	\$ 67,500	\$ (67,500)	-50%
Other	405	-	-	-	0%
SubTotal	\$ 118,330	\$ 135,000	\$ 67,500	\$ (67,500)	-50%

Appropriations

Personal Services	\$ 1,130,194	\$ 1,123,767	\$ 1,130,305	\$ 6,538	1%
Operating Expenses	38,506	65,964	60,109	(5,855)	-9%
Capital Outlay	5,953	-	-	-	0%
SubTotal	\$ 1,174,653	\$ 1,189,731	\$ 1,190,414	\$ 683	0%

Ad Valorem Funding	\$ 1,056,323	\$ 1,054,731	\$ 1,122,914	\$ 68,183	6%
Positions	10	10	10	-	0%

Budget Variance Explanation

\$ 67,500 Decrease is due to a reduction from six to three major audits charged directly to departments.

\$ 6,538 Increase in FRS rates.

\$ (5,855) Reductions in various operating expenses, such as registration fees and office supplies.

\$ 68,183 Total Increase

INTERNAL AUDITOR

Programs/Services

To conduct audits to determine if operations are performed in accordance with laws, contracts, policies, and procedures; financial and other reports are accurate and reliable; activities have been properly authorized; operations are performed in an efficient and effective manner; assets are adequately safeguarded and stated goals are being accomplished.

FY 10 Highlights & Accomplishments

- Initiated discussions with the Audit Committee and citizens on updating and revamping the current charter for the Audit Committee and the Internal Auditor's Office.
- The majority of the audit staff achieved certification by the Institute of Internal Auditors as Certified Government Audit Professionals.

FY 11 Objectives

- Initiate 90% of audits included in the annual audit work plan within the fiscal year planned.
- Conduct follow-up reviews on 100% of all audit recommendations within one year of audit report issuance.
- Complete audit projects within an average of 60 days from the beginning of field work to the issuance of a draft audit report.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Percentage of audits from approved plan started within the plan year	94%	100%	90%	60%	90%
Percentage of follow-up reviews conducted within one year of report issuance	100%	95%	100%	100%	100%
Average number of days to complete audit projects	not available	45 days	60 days	55 days	60 days



DEPARTMENT SUMMARY

Mission Statement

To provide administrative leadership resulting in cost effective and efficient delivery of quality governmental services. County Administration will implement policies established by the Board of County Commissioners and manage the activities of Board departments. Accountability of public expenditures will be provided through the use of performance measurement and organizational excellence will be encouraged by example and sponsorship of quality improvement programs. This mission requires effective communication with County Commissioners, constitutional officers, employees, citizens, the media, and others through open access and sharing of information.

Department Overview

The County Administrator serves as the chief executive officer of Palm Beach County government and provides primary staff support to the Board of County Commissioners. The County Administrator's Office is staffed with twelve positions, including the Deputy County Administrator and four Assistant County Administrators. This Office directs the activities of more than 30 Board departments and acts as liaison to the constitutional officers and various other agencies.

Emerging Issues

- State mandated property tax reform and unfunded State mandates.

- The institution of an Inspector General and an Ethics Commission.

- Declining property tax values.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Interdepartmental	\$ 222,076	\$ 314,698	\$ 386,715	\$ 72,017	23%
SubTotal	\$ 222,076	\$ 314,698	\$ 386,715	\$ 72,017	23%
<u>Appropriations</u>					
Personal Services	\$ 1,853,688	\$ 1,768,448	\$ 1,847,241	\$ 78,793	4%
Operating Expenses	83,580	93,676	88,130	(5,546)	-6%
SubTotal	\$ 1,937,268	\$ 1,862,124	\$ 1,935,371	\$ 73,247	4%
Ad Valorem Funding	\$ 1,715,192	\$ 1,547,426	\$ 1,548,656	\$ 1,230	0%
Positions	12	11	11	-	0%

Budget Variance Explanation

\$ (72,017) Increase in charges for services to be billed to Internal Service and Enterprise funds.

\$ 78,793 Increase in various personal services costs.

\$ (5,546) Reduction in various operating expenses.

\$ 1,230 Total Increase

Programs/Services

County Administration is responsible for the overall supervision of Board departments. Primary services involve 1) arrange for the orderly scheduling of County Commission business and coordinate the development and review of agenda items for Commission meetings; 2) staff special projects and initiatives as directed by the Board of County Commissioners and identified by the Management Team; 3) present the County Administrator's recommended budget (operating and capital) for the upcoming fiscal year; 4) plan for future levels of service and capital requirements; 5) provide staff support to various appointed boards and committees; 6) serve as a liaison to local, state, and federal government entities; 7) oversee the development of policies and procedures to guide County departments; and 8) respond to public inquiries and requests for information.

FY 10 Highlights & Accomplishments

- Provided assistance to the Board in the creation of the Palm Beach County Inspector General Office and worked with the Board on the collection of the 0.25 percent Inspector General fee on county contracts.

- Maintained financial strength in face of tax cuts.

- Encouraged local preference and small business retention.

- Provided leadership direction to address current financial uncertainties and the current economic climate.

FY 11 Objectives

- Provide the Board with the best level of information in regard to issues that come before them.

- Implement major Board initiatives.

- Balance the FY 2012 budget while minimizing the impact to the citizens and taxpayers of Palm Beach County.



DEPARTMENT SUMMARY

Mission Statement

To provide convenient, efficient facilities and services to the public. Provide access to air transportation in a customer friendly, safe and secure environment and to operate in a cost efficient manner while working with Airport neighbors to mitigate environmental concerns whenever possible.

Department Overview

The Palm Beach County Department of Airports owns and operates Palm Beach International Airport (PBIA) and three general aviation airports located in Palm Beach Gardens, Lantana, and Pahokee. The PBIA McCampbell Terminal serves six million passengers a year with 15 or more airlines. PBIA is also home to three fixed base operators: Jet, Signature and Galaxy aviation serving general aviation customers. PBIA is one of the busiest general aviation airports in the country. The Department of Airports receives no Ad Valorem support; revenues are generated from tenants, users, concession providers, Federal Aviation Grants and State Aviation Transportation Grants.

Emerging Issues

- Passenger traffic continued to decline in FY 2010 due to poor national economic conditions. FY 2011 passenger counts are difficult to project due to the relationship with general and local economic conditions. Results of an Air Service Study in 2010 will be used to market airlines with a goal of new non-stop flights and additional frequencies to existing markets.
- FY 2010 and FY 2011 operating revenues are expected to remain at the 2009 levels. Certain consumer driven revenues (car rental and parking) have declined significantly over the last two years. Additional rental revenues and some concession revenues (advertising, retail) have offset these declines.
- The cost of Police and Fire Rescue is a significant component of the Department of Airport's operating budget. Budget reductions were made in FY 2010 and FY 2011 by eliminating positions and reallocating certain Fire Rescue costs; however, Sheriff costs in FY 2010 continued to increase.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
User Fees/Charges	\$ 62,724,910	\$ 63,713,460	\$ 63,111,500	\$ (601,960)	-1%
Transfers	7,754,707	5,513,484	3,903,500	(1,609,984)	-29%
Other	15,885,282	10,250,042	9,684,499	(565,543)	-6%
SubTotal	\$ 86,364,899	\$ 79,476,986	\$ 76,699,499	\$ (2,777,487)	-3%
<u>Appropriations</u>					
Personal Services	\$ 11,808,167	\$ 12,368,912	\$ 11,816,459	\$ (552,453)	-4%
Operating Expenses	32,898,221	35,392,667	33,663,427	(1,729,240)	-5%
Transfers	21,976,591	22,529,696	22,376,018	(153,678)	-1%
Reserves	-	9,185,711	8,843,595	(342,116)	-4%
SubTotal	\$ 66,682,979	\$ 79,476,986	\$ 76,699,499	\$ (2,777,487)	-3%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	0%
Positions	158	158	158	-	0%

Budget Variance Explanation

- \$ 2,777,487 Decrease in revenue is attributable to declining passenger traffic. Primary revenue sources impacted are parking and car rentals. The decline is also due to consolidated/privatized management of the North County and Pahoee Airports.
- \$ (552,453) Decrease is attributable to the consolidation, restructuring and centralization of maintenance, operations and fiscal staff.
- \$ (1,729,240) Reduced costs are due to the consolidation of management costs for the North County and Pahoee Airports. Reduction in costs include janitorial costs, parking management contractor, contract security and utilities.
- \$ (153,678) Decrease reflects a reduction in the balance brought forward from the prior year which reduced available funds to transfer to Capital Funds.
- \$ (342,116) Decrease in reserves is directly related to the decrease in revenues.

\$ - Total Decrease

AIRPORT OPERATIONS

Programs/Services

To provide for all services to passengers, tenants, aircraft operators and regulatory agencies. This includes various airport functions such as planning, finance, properties management, communications, security, safety, and maintenance. Services include commercial air service, hangar leasing, parking, shuttle operations, food and beverage, and car rentals. Most of these services are provided through concession agreements with nationally known firms.

FY 10 Highlights & Accomplishments

- Implemented the use of SunPass at PBI for all public parking facilities, making entry and exit from PBI easier and faster for customers. Currently, SunPass use is about 15% of all parking transactions. The Department expects more acceptance of the program over time, which could lead to lower operating costs.
- Paradise Shops has completed major renovations to retail shops on the second level mall. Quiznos Subs is fully operational and serving customers in Concourse C. The new Starbucks location was completed in Concourse B. The renovations to Nick's and Burger King were completed in Concourse C.
- New hangars at North County Airport are nearing completion; the Department has maintained a pre-construction waiting list of customers that will most likely result in all hangars being leased immediately upon completion of construction.
- Working with Fire Rescue Management, the Department reorganized and downsized the Fire Rescue Unit at PBI and saved approximately \$800,000 in expenses.

FY 11 Objectives

- Explore and deploy options of ecommerce systems allowing customers to access internet based applications to pay or pre-subscribe to certain business services such as parking or access permits. The goal is to extend availability to customers and diminish the need for additional staff.
- Continue to market and attract additional airline flights by partnering with the Convention and Visitors Bureau.
- Maintain 2011 operating expenses within 0.5% of 2009 actual expenses.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Airline Cost per Enplanement	\$6.20	\$6.93	\$7.31	\$7.33	\$7.50
Operating Revenue Per Enplanement	\$19.36	\$20.82	\$21.15	\$21.95	\$21.15
Percentage of Operating Expenses to Operating Revenue	69%	72%	65%	72%	71%



DEPARTMENT SUMMARY

Mission Statement

To enhance and improve the health, welfare, and quality of life in Palm Beach County by investing in the potentials of families and individuals in need.

Department Overview

The Department of Community Services provides administrative supervision for programs that provide services to Palm Beach County residents in need. In pursuit of the mission, the Department provides an array of services. Farm workers receive the necessary skills to find employment year-round. Emergency Shelter and Homeless Prevention services, as well as Self-Sufficiency services, are provided to individuals and families. Senior citizens receive vital services such as personal care, congregate and home-delivered meals, and transportation. Preschoolers develop their learning abilities, while children requiring special care receive appropriate therapies. Veterans, their widows and/or their dependents receive assistance in securing compensation, pensions, and on-the-job training. Case management is provided as a key service to assist residents in achieving and maintaining self-sufficiency and independent living. The full spectrum of local services are provided at the neighborhood level. The Department is also responsible for monitoring and administering funding awarded to financially assisted agencies and County sponsored programs.

Emerging Issues

- As we begin to recoup administrative services from the various grants, the Department needs a full cost allocation plan to submit to the grantor. This will give guidance where necessary and allow Community Services to maximize revenue from grants.
- Service providers to the Department are under increasing demand for services. Contract periods will be reviewed to acknowledge cash flow issues that are as a result of conflicting federal/state drawdown's.
- Financially Assisted Agencies (FAA) have undergone a Request for Proposal (RFP) process which generated additional applicants and will serve to better define the outcomes and unit service costs for the Health and Human Services Comprehensive Plan elements.
- With the reduction in staffing levels the Department will be presenting plans for further automation which will decrease paperwork and improve efficiency, hence creating a greener environment. Improving the automated processes will assist in the maintenance of accountability.
- The Department will be moving toward a centralized database across divisions, allowing for better understanding of services provided and to remove duplication of effort. This will enhance the Department's ability to accurately report results and trends.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Grants	\$ 35,964,823	\$ 40,734,004	\$ 43,114,321	\$ 2,380,317	6%
Other	993,607	1,045,034	1,108,864	63,830	6%
SubTotal	\$ 36,958,430	\$ 41,779,038	\$ 44,223,185	\$ 2,444,147	6%
<u>Appropriations</u>					
Personal Services	\$ 25,870,701	\$ 26,349,486	\$ 26,456,082	\$ 106,596	0%
Operating Expenses	18,573,376	19,918,580	21,471,474	1,552,894	8%
Capital Outlay	76,668	25,078	25,404	326	1%
Grants and Aids	12,514,620	16,129,140	16,250,216	121,076	1%
Non Operating	-	-	5,550	5,550	0%
SubTotal	\$ 57,035,365	\$ 62,422,284	\$ 64,208,726	\$ 1,786,442	3%
Ad Valorem Funding	\$ 20,374,741	\$ 20,643,246	\$ 19,985,541	\$ (657,705)	-3%
Positions	473	461	471	10	2%

ADMINISTRATION

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Appropriations</u>				
Personal Services	\$ 1,897,886	\$ 1,927,960	\$ 1,688,045	\$ (239,915)
Operating Expenses	508,750	236,458	218,264	(18,194)
SubTotal	\$ 2,406,636	\$ 2,164,418	\$ 1,906,309	\$ (258,109)
Ad Valorem Funding	\$ 2,406,636	\$ 2,164,418	\$ 1,906,309	\$ (258,109)
Positions	27	25	21	(4)

Budget Variance Explanation

\$ (239,915) Decrease is attributable to the consolidation, restructuring and centralization of administrative and fiscal staff, culminating in the elimination of four positions (Planner, Computer Specialist II, Community Services Program Evaluator, and Receptionist).

\$ (18,194) Decrease is due to a reduction in Casualty Self Insurance premiums.

\$ (258,109) Total Decrease

DIVISION OF SENIOR SERVICES (DOSS)**Programs/Services**

Division of Senior Services (DOSS) provide every stage of assistance needed to seniors for the continuum of care through the senior years. From active Senior Centers to structured Adult Day Care and In-Home Services, the goal is to maintain independence while avoiding costly institutional care. In-Home Services provides assessments to determine crucial needs and coordinates/manages in home services, such as companionship, personal care, respite, homemaker and home delivered meals. Adult Day Care provides group social/recreational activities with health monitoring. Senior Centers provide classes, programs and activities for healthy, independent living. Additional programs are Congregate Meals, which provide nutritious meals to seniors; Emergency Home Energy Assistance; Substance Intervention & Treatment; Volunteers, Outreach, Case Management, Grandparent Medical and Caregiver services.

FY 10 Highlights & Accomplishments

- Provided 28,321 hours of activities/programs to 79 registered senior clients at two Adult Day Care programs.
- Created Senior Academy to educate seniors on services that are available using informative presentations.
- Received \$474,499 in American Recovery and Reinvestment Act (ARRA) funds which enabled the opening of nine sites across Belle Glade, Riviera Beach, Lake Worth, and Palm Beach Gardens. As a result, 20,272 congregate meals were served to 219 additional seniors.
- Established four Volunteer Stipend Programs as a cost effective approach to provide respite for frail, home-bound elders who would otherwise be placed on a waitlist for services.

FY 11 Objectives

- Expand and increase services and programs through the efficiency and coordination of community partnerships (i.e. local hospitals, Medicare nursing agencies and Parks and Recreation Department).
- Increase the division's donations to address unmet basic needs of seniors through education/partnership with Governor's Council for Community Health Partnerships.
- Increase the number of senior volunteers to assist with providing services for home bound seniors, such as respite to caregivers, while offering information, training and economic assistance.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Hours of in home services to afford independence and avoid institutionalization	369,670	325,729	355,000	168,759	355,000
Hours of Case Management, i.e. need assessment, service coordination and management.	14,406	14,156	14,250	6,732	14,250
Numbered of home delivered meals & congregate meals provided.	785,481	684,653	800,000	337,188	800,000

DIVISION OF SENIOR SERVICES

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 3,854,397	\$ 4,231,999	\$ 4,181,267	\$ (50,732)
Other	618,669	588,077	580,574	(7,503)
SubTotal	\$ 4,473,066	\$ 4,820,076	\$ 4,761,841	\$ (58,235)
<u>Appropriations</u>				
Personal Services	\$ 3,745,064	\$ 3,786,365	\$ 3,705,471	\$ (80,894)
Operating Expenses	4,709,766	4,971,107	4,907,371	(63,736)
Capital Outlay	1,077	-	-	-
Grant and Aids	57,986	65,889	65,889	-
SubTotal	\$ 8,513,893	\$ 8,823,361	\$ 8,678,731	\$ (144,630)
Ad Valorem Funding	\$ 4,040,827	\$ 4,003,285	\$ 3,916,890	\$ (86,395)
Positions	67	67	64	(3)

Budget Variance Explanation

- \$ 50,732 Decrease is primarily due to the cessation of the American Recovery and Reinvestment Act grant funding.
- \$ 7,503 Decrease is attributable to lower program income and donations.
- \$ (80,894) Decrease is due to the elimination of one Senior Service Aide position, one Site Manager position and one Senior Service Operator Supervisor position.
- \$ (63,736) Decrease is due to a reduction in Casualty Self Insurance premiums.

\$ (86,395) Total Decrease

HUMAN AND VETERAN SERVICES

Programs/Services

Palm Beach County Division of Human and Veteran Services has forty-five years of experience providing services to residents who are economically disadvantaged. Services are provided through five program components: 1) Intervention including private, State and Federal grants 2) Emergency Services including the Deceased Indigent Program 3) Self-Sufficiency Services 4) Homeless Services and 5) Veteran Services. The key to the success of the Division’s outcome oriented service delivery model is strong Case Management. Additional services include the Summer Food Program, the Summer Camp Scholarship Program, and Disaster Recovery Case Management. The Division serves as the lead entity for homeless services in Palm Beach County. The Division's staff provide support to the Homeless Advisory Board and the Veterans Coalition.

FY 10 Highlights & Accomplishments

- Administered the County's Homeless Prevention Rapid Re-Housing Program. Directly provided Homeless Prevention Services and successfully contracted with a collaborative agency for the Rapid Re-Housing Program.
- Provided grant development assistance resulting in a \$300,000 award to assist with the Homeless Strategic Planning Initiatives, providing funding for staff and a fund development study based on support service needs.
- Increased the Summer Food Program sites and access for children by 17% and meals served increased by 27% compared to FY 2009.
- The Division was approved to assist Veterans to access BRAIVE funds for Iraq, Afghanistan and Southwest Asia returning or deployed military servicemen; 17 applications were submitted and approved for funding.

FY 11 Objectives

- Prevent homelessness by stabilizing the crisis experienced by 80% of the individuals/families served.
- Homeless clients in emergency shelters will complete initial services and move to transitional or permanent housing.
- Generate \$2 million in award benefits for veterans and their dependents.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Move clients served from crisis or at risk to stable on at least one service plan objective	N/A	80%	80%	78%	80%
Homeless clients moved from Emergency Shelter to Transitional or Permanent Housing	N/A	36%	50%	42%	50%
Veteran award benefits generated* (calculation method used counting annual awards; no longer including retroactive benefits)	\$3,848,545	\$3,684,666	\$2,250,000	\$929,347	\$2,000,000

HUMAN AND VETERAN SERVICES

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 1,568,745	\$ 2,956,293	\$ 2,095,164	\$ (861,129)
Other	234,572	431,012	431,132	120
SubTotal	\$ 1,803,317	\$ 3,387,305	\$ 2,526,296	\$ (861,009)
<u>Appropriations</u>				
Personal Services	\$ 3,388,460	\$ 3,315,237	\$ 3,375,079	\$ 59,842
Operating Expenses	2,414,233	3,961,187	3,051,527	(909,660)
Grants and Aids	1,734,326	1,754,999	1,581,677	(173,322)
SubTotal	\$ 7,537,019	\$ 9,031,423	\$ 8,008,283	\$ (1,023,140)
Ad Valorem Funding	\$ 5,733,702	\$ 5,644,118	\$ 5,481,987	\$ (162,131)
Positions	54	53	53	-

Budget Variance Explanation

- \$ 861,009 Decrease in revenue is primarily attributable to the now inactive Homeless Challenge and Homeless Prevention programs. These programs were not budgeted in FY 2011.
- \$ 59,842 Increase is a result of the change in the cost allocation percentage applied to support the LIHEAP grant charge off.
- \$ (909,660) Decrease is due to the Homeless Challenge and Homeless Prevention programs now inactive. These programs were not budgeted in FY 2011. In addition, the change in policy for the Indigent Burial/Cremation program.
- \$ (173,322) Decrease is due to the Homeless Challenge and Homeless Prevention programs now inactive. These programs were not budgeted in FY 2011. In addition, the change in policy for the Indigent Burial/Cremation program.

\$ (162,131) Total Decrease

HEAD START/EARLY HEAD START AND CHILDREN'S SERVICES

Programs/Services

Head Start and Early Head Start services are for pregnant women and children from newborn to three-years old, and their families. Services are designed to promote school readiness for low-income children by enhancing their cognitive, social and emotional development. Children participate in daily or yearly appropriate developmental early care and education programs in a learning environment that supports children's growth. At least ten percent of those enrolled are children with disabilities. Children are provided on a daily basis with breakfast, lunch and afternoon snack comprising one-half to two-thirds of the U.S. Department of Agriculture (USDA) requirements. Nutritional assessment, special diets and nutritional counseling are also provided. Other services to children and their families include health (medical, dental, mental) and social services.

FY 10 Highlights & Accomplishments

- 489 Head Start four-year-olds have participated in the Voluntary Pre-Kindergarten (VPK) Program. In FY 2009/2010, eight of ten grantee sites scored as High Performing centers.
- Continued the expansion of the West Palm Beach Head Start including an Early Head Start pod to serve 24 infants and toddlers through ARRA Grant funding.
- Applied and received a competitive grant award of \$62,000 towards teacher education through tuition and study materials to attain an Early Childhood Education (ECE) degree.
- Received ARRA Expansion Grant awards of \$924,226 to serve 154 children, and \$1,214,364 to serve 91 pregnant women and their families.

FY 11 Objectives

- At least 10% of the total enrollment will be children with disabilities. This is inclusive of the grantee, delegates and contracted child care agencies.
- The program will maintain full enrollment at all times with vacant slots filled within 30 days.
- Program will receive reimbursement for meals and snacks that provide one half to two thirds of a child's daily nutritional needs for at least 95% of the children in attendance.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Children with Disabilities	295	359	332	349	377
Reimbursed Meals (Head Start/Early Head Start)	516,840	526,240	516,840	269,978	516,840
Enrollment (Head Start & Early Head Start)	N/A	2,051	2,100	2,276	2,296

HEADSTART/EARLY HEADSTART AND CHILDREN'S SERVICES

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 17,275,483	\$ 16,980,308	\$ 19,913,639	\$ 2,933,331
Other	11,294	-	-	-
SubTotal	\$ 17,286,777	\$ 16,980,308	\$ 19,913,639	\$ 2,933,331
<u>Appropriations</u>				
Personal Services	\$ 14,802,195	\$ 14,876,418	\$ 15,837,990	\$ 961,572
Operating Expenses	10,577,689	10,325,565	12,310,814	1,985,249
Capital Outlay	75,591	19,350	22,403	3,053
Non Operating	-	-	5,550	5,550
SubTotal	\$ 25,455,475	\$ 25,221,333	\$ 28,176,757	\$ 2,955,424
Ad Valorem Funding	\$ 8,168,698	\$ 8,241,025	\$ 8,263,118	\$ 22,093
Positions	290	282	304	22

Budget Variance Explanation

- \$ (2,933,331) Increase in Head Start and Early Head Start ARRA Expansion grant funding.
- \$ 961,572 Increase is attributable to an increase of 22 Head Start positions including; 21 in Head Start and Early Head Start Expansion and 1 in Head Start ARRA.
- \$ 1,985,249 Increase in operating costs is attributable to an increase in Head Start and Early Head Start ARRA Expansion grant funding.
- \$ 3,053 Increased purchases of data processing equipment.
- \$ 5,550 Increase is due to Radio Maintenance budgeted under non operating expenses.

\$ 22,093	Total Increase
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RYAN WHITE

Programs/Services

The Division administers the Ryan White Act, Part A funds. Part A funding is for eligible metropolitan areas (EMA's) hardest hit by the HIV/AIDS epidemic. Funds may be used to provide a wide range of community-based services including outpatient medical care, pharmacy, oral health care, medical case management and other support services. In addition, community based and governmental agencies are contracted to assist in the provision of the following services: outpatient medical care, laboratory, specialty medical outpatient care, nurse care coordination, health insurance continuation, home health care, mental health counseling, treatment adherence, outpatient and residential substance abuse, food banks, emergency financial assistance, medical transportation, outreach and legal services.

FY 10 Highlights & Accomplishments

- The division received a grade of 95 percent on the supplemental competitive section of the grant application which resulted in approximately \$300,000 in increased funding.
- Contracted with community-based and governmental agencies to ensure that services are provided to eligible HIV/AIDS clients in Palm Beach County.
- Worked with the Department of Health to build and adjust the new client database system, CAREWare, to accommodate the program needs.

FY 11 Objectives

- Restructure the program in order to increase efficiency and effectiveness. Changes include bringing additional work to the County which will provide cost savings and serve as an internal control measure.
- Implement a new monitoring tool to better track fiscal and programmatic measures within the Ryan White system of care.
- Enhance Quality Management to measure the quality of services utilizing the new client database and client files to evaluate improved health outcomes.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
On site monitoring at least once/year with all agencies	2 times/year	1 time/year	2 times/year	1 time/year	2 times/year
Unduplicated Clients served at all agencies	6,686	6,186	6,890	4,396	6,890
Database providers on board	3	10	11	11	11

RYAN WHITE

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 9,479,575	\$ 12,878,860	\$ 12,889,898	\$ 11,038
SubTotal	\$ 9,479,575	\$ 12,878,860	\$ 12,889,898	\$ 11,038
<u>Appropriations</u>				
Personal Services	\$ 428,525	\$ 510,027	\$ 521,905	\$ 11,878
Operating Expenses	36,402	85,856	431,455	345,599
Capital Outlay	-	3,000	3,000	-
Grants and Aids	8,175,354	12,279,977	11,933,538	(346,439)
SubTotal	\$ 8,640,281	\$ 12,878,860	\$ 12,889,898	\$ 11,038
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	7	7	7	-

Budget Variance Explanation

- \$ (11,038) Net increase in Ryan White Formula grant funding.
- \$ 11,878 Increase is due staff augmentation.
- \$ 345,599 Increase is due to charging prior ad valorem administrative costs to Ryan White grant.
- \$ (346,439) Decrease is due to the reduction in services to contracts due to the charge off to indirect costs.

\$ - Total Decrease

FARMWORKER JOBS AND EDUCATION PROGRAM

Programs/Services

The mission of the Farmworker Program is to assist farm workers and their dependents to obtain the education and supportive services they need to enter or advance in the workforce. The program may help participants in the following areas: career counseling, referral to vocational training, English for Speakers of Other Languages (ESOL), General Educational Development (GED), tuition assistance, related assistance, employment skills and job placement assistance upon completion of training.

FY 10 Highlights & Accomplishments

- Surpassed the programs goal of 30 clients completing vocational training; 31 participants completed training.
- As of March 31, 2010, 17 participants obtained unsubsidized employment.
- Restructured the Program and hired a new Farmworker Job Developer to assist clients with job search and placement after vocational training.
- Partnered with Community Action ARRA to ensure farmworker clients benefit from the stimulus dollars awarded to Community Action.

FY 11 Objectives

- Enroll 132 participants in education and job training programs to prepare for employment.
- Place 52 new participants in education and job training programs in unsubsidized employment.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of farm worker participants enrolled in education and training	99	87	132	89	132
Number of new participants in unsubsidized employment	N/A	N/A	52	17	52

FARMWORKER JOBS AND EDUCATION PROGRAM

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 285,862	\$ 337,108	\$ 354,892	\$ 17,784
Other	123,203	25,945	97,158	71,213
SubTotal	\$ 409,065	\$ 363,053	\$ 452,050	\$ 88,997
<u>Appropriations</u>				
Personal Services	\$ 248,639	\$ 277,824	\$ 293,694	\$ 15,870
Operating Expenses	37,323	85,229	61,198	(24,031)
Grants and Aids	-	-	97,158	97,158
SubTotal	\$ 285,962	\$ 363,053	\$ 452,050	\$ 88,997
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	6	5	5	-

Budget Variance Explanation

- \$ (17,784) Increase reflects the inclusion of multiple fiscal year grant award.
- \$ (71,213) Increase due to balance brought forward.
- \$ 15,870 The increase is due to the increase in FRS rates.
- \$ (24,031) Decrease in various operating expenses.
- \$ 97,158 Increase due to higher Balance Brought Forward and reserves as a result of additional funding for Farmworkers and their families.

\$ - Total Decrease

COMMUNITY ACTION PROGRAM

Programs/Services

The Community Action Program has been the recipient of the Community Services Block Grant (CSBG) funds since 1974. Community Action is primarily comprised of services related to family self-sufficiency and providing assistance under the Community Services Block Grant and the Low Income Home Energy Assistance Program (LIHEAP) grants which provides eligible clients with electric bill assistance. The program follows six established National Goals to accomplish its overall mission of helping low income residents of Palm Beach County to become self-sufficient by providing opportunities through combining, organizing and adjusting the available resources to tailor programs to the genuine needs of low income residents. The program offers employment support, rental and mortgage assistance, utility assistance and referrals. To qualify for the Community Service Block Grant, a client's income must be at or below 200% of the federal poverty guideline.

FY 10 Highlights & Accomplishments

- Increased collaboration between other community agencies enabling the program to provide more services to individuals and families.
- Trained staff on family development, proper documentation, ethics, customer service and accessing community resources including child support and food stamps.
- Expanded LIHEAP application sites to include Divisions of Human & Senior Services, resulting in staff working together to achieve successful implementation of the project.
- Worked with Information System Services to further develop and automate the electronic records used by the Community Action Program staff and expanded the database to include service plans and case notes.

FY 11 Objectives

- Prevent utility service disconnection in 80% of households served.
- Clients served under the Community Services Block Grant will experience an improvement in economic status in 75% of the individuals/families served.
- 85% of Individuals/Families served will be successfully linked to community resources.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Households served will maintain electric service for at least six months after assistance	N/A	N/A	80%	91%	80%
Clients will successfully complete a development plan	N/A	N/A	75%	85%	75%
Individuals/Families will have successful referral outcomes	N/A	N/A	85%	90%	85%

COMMUNITY ACTION PROGRAM

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 3,500,761	\$ 3,349,436	\$ 3,679,461	\$ 330,025
Other	5,869	-	-	-
SubTotal	\$ 3,506,630	\$ 3,349,436	\$ 3,679,461	\$ 330,025
<u>Appropriations</u>				
Personal Services	\$ 1,359,932	\$ 1,655,655	\$ 1,033,898	\$ (621,757)
Operating Expenses	289,213	253,178	490,845	237,667
Capital Outlay	-	2,728	-	(2,728)
Grants and Aids	2,546,954	2,028,275	2,571,955	543,680
SubTotal	\$ 4,196,099	\$ 3,939,836	\$ 4,096,698	\$ 156,862
Ad Valorem Funding	\$ 689,469	\$ 590,400	\$ 417,237	\$ (173,163)
Positions	22	22	17	(5)

Budget Variance Explanation

- \$ (330,025) Increase is primarily due to additional Low Income Home Energy Assistance Program and Community Service Block Grant (CSBG) grant funding.
- \$ (621,757) Decrease is attributable to the elimination of five CSBG positions (Clerk Typist, Community Action Specialist III, Senior Community Action Specialist and two Senior Community Action Specialists).
- \$ 237,667 Increase due to additional contractual services as a result of the increase in grant funding.
- \$ 540,952 Increase in direct services to clients as a result of the increase in grant funding and data processing charges.

\$ (173,163) Total Decrease



DEPARTMENT SUMMARY

Mission Statement

The mission of the Cooperative Extension Service is to deliver research based education from the University of Florida/Institute of Food and Agricultural Sciences (UF/IFAS) and the national land grant university system to the community in the areas of agriculture, horticulture, human sciences and youth development. Education initiatives are guided by local advisory committees to meet the greatest needs of the community.

Department Overview

Cooperative Extension Service, in partnership with the UF/IFAS and the Palm Beach County Board of County Commissioners, provides the conduit for education delivery to County residents in a unique non-duplicative manner. Individuals are served through classes, outreach into the community, and direct contact. Others are served through group instruction, demonstration projects, publications, technology access, and the media. Services include individual consultations, group problem solving and solution applications. Access to these services is provided throughout the County. Delivery of education and services is through professional faculty, support staff and trained volunteers.

Emerging Issues

- Florida Statute 373.62, enacted July 2009, requires training and certification for commercial fertilizer applicators; this is an unfunded mandate.
- Due to dwindling public resources, the department will seek additional grant funding to offer greater service to the community; two grants are currently pending.
- There has been an unprecedented demand for education and technical assistance in food production by individuals and community organizations. Nine vegetable production programs were presented in FY 2010 with 986 participants.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Contrib/Donations	\$ 91,881	\$ 25,000	\$ 94,866	\$ 69,866	279%
Other	100,685	114,683	252,896	138,213	121%
SubTotal	\$ 192,566	\$ 139,683	\$ 347,762	\$ 208,079	149%
<u>Appropriations</u>					
Personal Services	\$ 1,702,910	\$ 1,938,506	\$ 1,726,377	\$ (212,129)	-11%
Operating Expenses	400,905	573,154	574,203	1,049	0%
Grants and Aids	79,000	79,000	79,000	-	0%
Reserves	-	114,683	265,896	151,213	132%
SubTotal	\$ 2,182,815	\$ 2,705,343	\$ 2,645,476	\$ (59,867)	-2%
Ad Valorem Funding	\$ 2,144,821	\$ 2,565,660	\$ 2,297,714	\$ (267,946)	-10%
 Positions	 36	 32	 28	 (4)	 -13%

ADMINISTRATION & INFORMATION TECHNOLOGY

Programs/Services

Extension administration works cooperatively in support of Palm Beach County government and the University of Florida/Institute of Food and Agricultural Sciences to guide faculty and staff to proactively offer educational opportunities to the residents and visitors of Palm Beach County toward solutions that improve quality of life, protection of food, water and environmental resources and greater economic stability.

FY 10 Highlights & Accomplishments

- A comprehensive random Customer Satisfaction Survey indicated 94% overall satisfaction; 94% information accuracy; 96% timeliness, 92% relevance; 96% ease of understanding of Extension education program.
- Six grants totaling \$247,000 were received through the University of Florida/Institute of Food and Agricultural Sciences (UF/IFAS).
- Received 88,079 volunteer hours valued at \$1,540,517 for Extension programs and services.

FY 11 Objectives

- Increase website visits by 10%.
- Complete four - 30 minute television segments for Channel 20.
- Obtain an additional \$200,000 in grant support through the UF/IFAS or other grantor to enhance programmatic service to the community.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of website visits	N/A	N/A	12,964	86,429	14,260
Customer Satisfaction	N/A	N/A	94%	94%	94%
Grant dollars received	N/A	N/A	\$200,000	\$247,000	\$200,000

ADMINISTRATION & INFORMATION TECHNOLOGY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Contributions/Donations	\$ 91,881	\$ 25,000	\$ 58,000	\$ 33,000
Other	100,685	114,683	252,896	138,213
SubTotal	\$ 192,566	\$ 139,683	\$ 310,896	\$ 171,213
<u>Appropriations</u>				
Personal Services	\$ 182,496	\$ 279,245	\$ 292,477	\$ 13,232
Operating Expenses	140,851	163,504	175,821	12,317
Reserves		114,683	265,896	151,213
SubTotal	\$ 323,347	\$ 557,432	\$ 734,194	\$ 176,762
Ad Valorem Funding	\$ 130,781	\$ 417,749	\$ 423,298	\$ 5,549
Positions	3	4	4	-

Budget Variance Explanation

- \$ (171,213) Increase due to prior underestimation of contributions and donations and an increase to balance brought forward in the Extension's special revenue fund.
- \$ 13,232 Increase in FRS rates.
- \$ 12,317 Increase in various operating expenses.
- \$ 151,213 Increase to reserves in the Extension's special revenue fund.

\$ 5,549 Total Increase

AGRICULTURE

Programs/Services

Agriculture provides timely, accurate and relevant research-based information to agricultural business industries, regardless of size, ethnicity, or type of crop grown. Services include crop production, regulatory and agricultural safety training to clientele via educational programs, seminars, workshops, field days, consultations and by electronic media; technology transfer between the University of Florida/IFAS and clientele for the dissemination of current "best" information; training and testing restricted use pesticide applicators in 19 categories for required state licensure; conducting field trials to improve crop production and disease/pest resistance and to better understand management requirements for new specialty and energy crops.

FY 10 Highlights & Accomplishments

- Following Thrips ID Workshops, farmers were able to correctly identify thrips, greatly reducing reliance on insecticide use, thereby saving at least \$225,000 through integrated pest management strategies.
- Following an aerial calibration workshop, participants reported that spray uniformities improved 5-10% saving \$112,500 in material costs and eliminating 1 re-spray in 20 spray events.
- 88% of packing house managers scored 93% on self-audits, demonstrating an ability to maintain high food safety standards with no disruption to day-to-day operations and sales.
- 78% (267 of 343) are now Green Industries - Best Management Practices certified, reflecting the adoption of improved fertilization practices that minimize and/or eliminate non-point pollution issues.

FY 11 Objectives

- Provide field visits to resolve problems and improve technology understanding for growers experiencing crop management/production problems.
- Increase worker protection, pesticide safety/licensing and agriculture safety trainings emphasizing human safety and environmental stewardship protecting precious soil and water resources.
- Increase attendance to educational programs on new technologies and improved production practices for an ever-changing agricultural landscape to growers and agriculture personnel.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of consultations with agriculture-related personnel, including field visits	N/A	2,718	100	461	800
Number of individuals receiving safety training	1,941	1,825	900	1,221	1,500
Number of personnel attending agriculture-related educational events, group presentations	2,697	1969	1,100	1,463	1,700

AGRICULTURE

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Appropriations</u>				
Personal Services	\$ 407,986	\$ 326,537	\$ 296,455	\$ (30,082)
Operating Expenses	45,402	68,662	65,431	(3,231)
Grants and Aids	79,000	79,000	79,000	-
SubTotal	\$ 532,388	\$ 474,199	\$ 440,886	\$ (33,313)
Ad Valorem Funding	\$ 532,388	\$ 474,199	\$ 440,886	\$ (33,313)
Positions	9	6	6	-

Budget Variance Explanation

\$ (33,313) Decrease due to reductions in personal services and various operating expenses.

\$ (33,313) Total Decrease

FAMILY AND CONSUMER SCIENCES

Programs/Services

Family and Consumer Sciences programs provide accurate, relevant evidence-based education in food safety and nutrition, financial sustainability, family stability, workplace wellness, child care and other emerging community issues. Major program emphases include increasing knowledge of proper food safety, food management, nutrition, health and wellness practices; providing training for employees in food service, child care and public service; developing family stability and resiliency leading to a more stable and resilient community; and providing families with coping strategies so they can be more self-sufficient in challenging economic times.

FY 10 Highlights & Accomplishments

- Through a \$211,320 grant from the University, the Family Nutrition Program (FNP) reached 20,012 food stamp eligible recipients with in-depth nutrition, food management and food safety education.
- The Expanded Food and Nutrition Education program (EFNEP) provided \$176,334 of direct support through UF for programming resulting in over \$2.3 million of savings in health care and food costs.
- Two hundred and twenty three (223) child care providers received 446 in-service hours and Sixty (60) received 31 continuing education units (CEUs) to retain required licensure and improved child care.
- One hundred and ten (110) individuals participated in a series of Diabetes Education workshops. Thirty (30) were able to gain excellent control of A1C values within acceptable range.

FY 11 Objectives

- Improve participants' nutrition practices.
- Provide training to child care providers and other employees, leading to licensure/certification.
- Provide training for debt reduction and/or increased savings.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Percentage of participants reporting improved nutrition	87%	90%	85%	Annual Measurement	87%
Number participating in trainings leading to licensure/certification	N/A	N/A	250	112	200
Percentage reporting debt reduction/increased savings	N/A	25%	25%	31%	25%

FAMILY AND CONSUMER SCIENCES

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Appropriations</u>				
Personal Services	\$ 336,097	\$ 283,629	\$ 216,734	\$ (66,895)
Operating Expenses	23,959	53,738	50,806	(2,932)
SubTotal	\$ 360,056	\$ 337,367	\$ 267,540	\$ (69,827)
Ad Valorem Funding	\$ 360,056	\$ 337,367	\$ 267,540	\$ (69,827)
Positions	6	4	3	(1)

Budget Variance Explanation

\$ (66,895) Decrease in personal services primarily due to the elimination of one vacant extension agent position.

\$ (2,932) Decrease due to the reduction of various operating expenses.

\$ (69,827) Total Decrease

4-H YOUTH DEVELOPMENT

Programs/Services

Palm Beach County 4-H Youth Development programs provide youth educational opportunities that assist youth in acquiring knowledge, developing life skills and forming attitudes that will enable them to become self-directing, productive and contributing members of society. The 4-H Youth program encourages guidance and support from caring adults becoming mentors, advisors, leaders and counselors. Cooperative Extension staff serves to deliver progressive educational youth programs, to recruit and educate adult volunteers and to coordinate learning events and activities that complement the youth program objectives.

FY 10 Highlights & Accomplishments

- 478 youth competed in public speaking, exhibit, skill-a-thon and other project competitions at county, district, state and national levels.
- 4-H club members may complete project books as evidence of learning; 293 books were submitted for evaluation and awards.
- 4-H offers many unique and relevant school enrichment programs including embryology, entomology and hand washing for youth health. Curricula and materials are available at no cost to schools.
- 4-H youth programs were supported through generous community contributions which provided \$10,000.00 in college scholarship awards to graduating 4-H senior youth members.

FY 11 Objectives

- Maintain the number of youth participating in 4-H educational encounters including school enrichment, after school, camps and community service projects at the level attained in FY 2009.
- Educate 4-H youths about citizenship, leadership, and in-depth life skills.
- Maintain the number of volunteer hours contributed to youth clubs and learning events.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of youth participating as 4-H educational encounters	13,937	37,001	10,000	10,496	10,000
Number of youth registered in 4-H as reported in statewide Blue Ribbon system	N/A	477	500	467	500
Number of volunteer hours	9,243	59,545	50,000	15,597	30,000

4-H YOUTH DEVELOPMENT

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Appropriations</u>				
Personal Services	\$ 150,823	\$ 166,430	\$ 166,046	\$ (384)
Operating Expenses	23,971	42,176	41,170	(1,006)
SubTotal	\$ 174,794	\$ 208,606	\$ 207,216	\$ (1,390)
Ad Valorem Funding	\$ 174,794	\$ 208,606	\$ 207,216	\$ (1,390)
Positions	5	4	4	-

Budget Variance Explanation

\$ (1,390) Decrease due to reduction in various personal services and operating expenses.

\$ (1,390) Total Decrease

MOUNTS BOTANICAL GARDEN/ENVIRONMENTAL HORTICULTURE

Programs/Services

Environmental Horticulture provides extensive volunteer training programs in landscape best management practices and home pest management; educating nursery management, workers and landscape professionals in best management practices and integrated pest management technologies to reduce pesticide use and potential impacts on the environment; promoting sustainable, economical vegetable and landscape gardening; educating through research-based demonstration gardens displaying Florida-Friendly principles, energy and water efficient plant materials, design techniques and management including hurricane resistance, tropical flora and applied horticultural principles.

FY 10 Highlights & Accomplishments

- Volunteer time valued at \$17.78 per hour exceeded target by 50%. A total of 12,758 hours were contributed, valued at \$226,837.
- Forty-five new Master Gardener volunteers have graduated from the 90-hour in-depth program to assist educating and providing service to the Community.
- A productive volunteer Nursery Guild raised over \$10,000 to support the Mounts Botanical Garden programs through plant propagation and nursery sales.
- Homeowner associations mistook the damage from cold temperatures as that caused by the whitefly pest, which is very similar in appearance to cold damage. Through education, the unnecessary application of 2.5 tons of insecticide was prevented resulting in a savings of at least \$50,000 to property owners.

FY 11 Objectives

- Provide residents with consultation information to resolve key issues like pesticide use, landscape best practices, job creation, and business growth.
- Accept donated volunteer hours to carry out the educational mission of the Program.
- Enlighten visitors to the Mounts Botanical Garden of one or more Florida-Friendly principles.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Percent of residents actively utilizing issue solving instruction	N/A	N/A	85%	72%	75%
Volunteer hours contributed	N/A	N/A	8,500	12,758	15,000
Awareness of visitors of one or more Florida-Friendly principles	N/A	N/A	50,000	34,000	50,000

MOUNTS BOTANICAL GARDEN/ENVIRONMENTAL HORTICULTURE

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Contributions/Donations	\$ -	\$ -	\$ 36,866	\$ 36,866
SubTotal	\$ -	\$ -	\$ 36,866	\$ 36,866
<u>Appropriations</u>				
Personal Services	\$ 463,489	\$ 724,056	\$ 596,607	\$ (127,449)
Operating Expenses	101,111	136,362	132,766	(3,596)
SubTotal	\$ 564,600	\$ 860,418	\$ 729,373	\$ (131,045)
Ad Valorem Funding	\$ 564,600	\$ 860,418	\$ 692,507	\$ (167,911)
Positions	11	12	9	(3)

Budget Variance Explanation

- \$ (36,866) Increase in contributions due to 60% funding of a horticulturalist position from the Friends of the Mounts Botanical Garden.
- \$ (127,449) Decrease in personal services due to the elimination of one vacant gardener position, one vacant extension agent position and one vacant custodial position.
- \$ (3,596) Various reductions to operating expenses.

\$ (167,911) Total Decrease

AGRICULTURE ECONOMIC DEVELOPMENT

Programs/Services

Agriculture Economic Development promotes job creation and growth by increasing uses and yields of agricultural land and related resources; providing agronomic research and financial viability assistance to new crop establishment and renewable fuel projects; identifying and developing potential new value-added agricultural products and providing assistance to other County departments on agricultural-related issues.

FY 10 Highlights & Accomplishments

- Continued to provide agronomic and financial-viability assistance to Ag-Oil, LLC on the *Jatropha curcas* biodiesel project located in the Agricultural Reserve.
- Secured grant funding to the Western Palm Beach County Farm Bureau's Sweet Corn Fiesta promotional project for the County's largest vegetable crop. Attendance peaked at over 12,000 participants.
- Developed and presented the Farm-your-Backyard program, designed at providing technical and management assistance in local urban vegetable garden projects. A Federal grant application was submitted to fund an extensive version of this program.
- Provided assistance to agricultural issues relating to Palm Beach County owned properties and businesses in the Agricultural Reserve.

FY 11 Objectives

- Provide assistance for general business and product development projects.
- Provide research and educational information on new renewable fuel crops.
- Identify new possible value-added options on crops currently grown in the county.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of product development assistance projects	39	105	40	23	40
Number of product marketing assistance projects	161	94	100	36	100
Number of producers provided general business assistance	44	310	65	358	165

AGRICULTURE ECONOMIC DEVELOPMENT

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Appropriations</u>				
Personal Services	\$ 162,019	\$ 158,609	\$ 158,058	\$ (551)
Operating Expenses	65,611	108,712	108,209	(503)
SubTotal	\$ 227,630	\$ 267,321	\$ 266,267	\$ (1,054)
Ad Valorem Funding	\$ 227,630	\$ 267,321	\$ 266,267	\$ (1,054)
Positions	2	2	2	-

Budget Variance Explanation

\$ (1,054) Decrease due to reduction in various personal services and operating expenses.

\$ (1,054) Total Decrease

DEPARTMENT SUMMARY

Mission Statement

The mission of the Palm Beach County Library System is to continually improve our service to the public by providing the public with free access to library materials in a variety of formats; helping people of all ages find information which meets their diverse personal, educational, and professional needs; encouraging children, the future leaders of our community, to develop a love for reading, learning and libraries; and promoting community enrichment, economic vitality and individual achievement through reading and life-long learning.

Department Overview

The Library District consists of the unincorporated area of Palm Beach County and 23 cities that do not serve their residents with library facilities. Service is provided through the Main Library, fifteen branches, and a logistical support center. Outreach services include a Bookmobile, Talking Books, Books-by-Mail, Adult Literacy Tutoring and Outreach to Day Care programs. The Library provides access to holdings of 1.7 million items and offers expanding access to electronic information. Internet access and educational and recreational programs for children, teens and adults are offered at all library locations. The Library is the largest distributor of Palm Tran passes in the County at the rate of more than \$100,000 annually. As required by law, all locations distribute and collect Florida voter registration applications which are date stamped by Library staff before being forwarded to the Supervisor of Elections Office.

In FY 2010 two expanded branches, Gardens and Royal Palm Beach and one renovated branch, Glades Road, reopened. The Greenacres Branch Library was closed for renovation for part of the year.

Emerging Issues

- As revenues for operating expenses continue to decline, the Library works to complete all Library Expansion Program II capital projects to expand square footage and comply with Comprehensive Plan Goals while attempting to maintain levels of service and meet the constantly growing public demand in all program areas due, in part, to the economic downturn.
- Despite adding 127,337 square feet including two new facilities, the Library has maintained the FY 2007 level of staffing by holding vacancies and keeping an 8% attrition rate through FY 2010.
- The Library millage rate remained the same from FY 2008 through FY 2010 at 0.4970 which resulted in a \$9.1 million reduction in Ad Valorem tax revenue for those years. During that same time period, operating expenses have increased due to larger facilities coming on line, increased contract costs, indirect charges, and fringe benefits for insurance, as well as, higher contributions required to the State of Florida Retirement System.
- The Library proposes reducing work-load levels for public service staff by adding automated materials handling equipment to sort and check-in all new items and materials that are returned through book-drops.
- Reductions in State Aid threatens local cooperation between libraries in the Library Cooperative of the Palm Beaches and the continuation of services to the blind and visually impaired.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Grants	\$ 942,876	\$ 942,876	\$ 889,077	\$ (53,799)	-6%
Fines & Forfeitures	481,925	420,000	450,000	30,000	7%
Other	14,110,315	9,192,102	8,124,603	(1,067,499)	-12%
SubTotal	\$ 15,535,116	\$ 10,554,978	\$ 9,463,680	\$ (1,091,298)	-10%
<u>Appropriations</u>					
Personal Services	\$ 23,866,299	\$ 25,566,882	\$ 24,716,416	\$ (850,466)	-3%
Operating Expenses	11,350,849	13,948,992	14,240,456	291,464	2%
Capital Outlay	4,406,120	5,793,561	4,672,654	(1,120,907)	-19%
Interfund Transfers	4,269,583	205,000	10,396	(194,604)	-95%
Reserves	-	2,515,377	3,510,106	994,729	40%
SubTotal	\$ 43,892,851	\$ 48,029,812	\$ 47,150,028	\$ (879,784)	-2%
<u>Ad Valorem Funding</u>					
Library	\$ 41,287,450	\$ 37,474,834	\$ 37,686,348	\$ 211,514	1%
Positions	452	452	452	-	

CIRCULATION

Programs/Services

The Circulation Program provides free access to all library holdings in a variety of formats i.e., books, DVDs, music cds, books on cd, and e-books. Primary services include providing the type and quantity of materials that meet public expectations; registering new borrowers and offering voter registration; reserving materials for borrowers; and notifying delinquent borrowers and collecting fines.

FY 10 Highlights & Accomplishments

- The expanded (20,000 sq. ft.) Royal Palm Beach Branch opened in December 2009. Since then people have checked out more than 155,000 items and 1,200 new library cards have been issued at the branch.
- All 287 military veterans and the 23 people who are 100 years old or older (Ten-Squared Club) received digital players and are able to listen to their Talking Books for the Blind recordings using a zip drive format.
- PBC library cards are now used to sign up to use a computer in the library. In addition to providing PBC residents improved access, the number of library cardholders increased 2% in the 2nd quarter of FY 2010.
- Books are now available in ePub format which can be read using portable devices such as IPADs and Sony Readers.

FY 11 Objectives

- Increase total circulation by 4% over FY 2009 including service to the underserved groups through the Bookmobile, Books by Mail and Talking Books services.
- Increase the number of cardholders by 2% over FY 2009.
- Provide a materials collection at 1.85 holdings per capita.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Circulation	7,505,255	8,302,394	7,880,518	4,243,838	8,634,490
Cardholders	517,236	534,986	527,581	526,418	545,686
Holdings per capita	1.75	1.83	1.85	2.05	1.85

CIRCULATION

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 556,108	\$ 563,086	\$ 530,957	\$ (32,129)
Fines & Forfeitures	481,925	420,000	450,000	30,000
Other	8,265,823	5,489,523	4,852,013	(637,510)
SubTotal	\$ 9,303,856	\$ 6,472,609	\$ 5,832,970	\$ (639,639)
<u>Appropriations</u>				
Personal Services	\$ 14,076,343	\$ 15,268,542	\$ 14,760,644	\$ (507,898)
Operating Expenses	6,694,731	8,330,338	8,504,400	174,062
Capital Outlay	2,598,730	3,459,914	2,790,509	(669,405)
Interfund Transfers	2,518,200	122,426	6,209	(116,217)
Reserves	-	1,502,184	2,096,235	594,051
SubTotal	\$ 25,888,004	\$ 28,683,404	\$ 28,157,997	\$ (525,407)
<u>Ad Valorem Funding</u>				
Library	\$ 24,098,327	\$ 22,210,795	\$ 22,325,027	\$ 114,232
Positions	259	259	259	-

Budget Variance Explanation

- \$ (114,232) Increase in Ad Valorem Taxes due to millage rate being set at roll back rate.
 - \$ 639,639 Decrease in State grants, miscellaneous revenue, interest and balance brought forward.
 - \$ (507,898) Decrease due to temporarily deactivated positions pending future library expansions.
 - \$ (495,343) Increases in operating expenses offset by an overall decrease in the purchases of books, publications, and library materials.
 - \$ (116,217) Decrease in the transfer to the Library Expansion Program Fund, a capital projects fund.
 - \$ 594,051 Increase in reserves.
- \$ - Total Decrease**

REFERENCE

Programs/Services

The Reference Program provides timely, accurate, and useful information to people of all ages in their pursuit of job-related, educational, and personal interests. Primary services include answering information inquiries from on-site, telephone, e-mail, and TDD users; providing assistance in research by recommending and explaining information sources and strategies; instructing patrons in the use of electronic resources; providing referrals for information and requested materials located in other agencies or libraries throughout the nation and the world; developing collection materials and resource guides for a wide variety of subjects and interests; creating an economic development resource collection containing both print and electronic database material; strengthening local government by providing information and document delivery for policy formulation and program management; and providing an online database of organizations in Palm Beach County.

FY 10 Highlights & Accomplishments

- HEALTHY 2010! classes presented monthly at multiple locations, featured a speaker and free health screening. Attendees learned about the Community Health Information Service resources and low cost health care options in Palm Beach County.
- More than 250 people received help with their employment and unemployment needs when they visited the Workforce Alliance's Mobile Unit at 13 library locations. Information about the Library's job-related services was distributed.
- 2-1-1 Palm Beach, PBC Consumer Affairs Department and Florida's Electronic Library were topics covered in workshops presented to prepare librarians and paraprofessionals in providing better customer service.
- Internet 2.0 technology is being used to enhance instructional materials used in conjunction with the Genealogy and Government Research services.

FY 11 Objectives

- Increase reference transactions by 2% over FY 2009.
- Increase reference transactions per capita to 2.04.
- Increase attendance at workshops that prepare reference and paraprofessional staff to better utilize new and existing reference resources and services by 1% over FY 2009.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Reference transactions	1,537,412	1,685,664	1,568,160	848,225	1,719,377
Reference transactions per capita	1.76	2.01	1.72	1.01	2.04
Workshop attendance	282	316	290	137	319

REFERENCE

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 255,519	\$ 250,526	\$ 232,938	\$ (17,588)
Other	3,823,895	2,408,330	2,128,646	(279,684)
SubTotal	\$ 4,079,414	\$ 2,658,856	\$ 2,361,584	\$ (297,272)
<u>Appropriations</u>				
Personal Services	\$ 6,467,767	\$ 6,698,523	\$ 6,475,701	\$ (222,822)
Operating Expenses	3,076,080	3,654,636	3,730,999	76,363
Capital Outlay	1,194,058	1,517,913	1,224,235	(293,678)
Interfund Transfers	1,157,058	53,710	2,724	(50,986)
Reserves	-	659,029	919,648	260,619
SubTotal	\$ 11,894,963	\$ 12,583,811	\$ 12,353,307	\$ (230,504)
<u>Ad Valorem Funding</u>				
Library	\$ 11,273,236	\$ 9,924,955	\$ 9,991,723	\$ 66,768
Positions	122	122	122	-

Budget Variance Explanation

- \$ (66,768) Increase in Ad Valorem Taxes due to millage rate being set at roll back rate.
 - \$ 297,272 Decrease in State grants, miscellaneous revenue, interest and balance brought forward.
 - \$ (222,822) Decrease due to temporarily deactivated positions pending future library expansions.
 - \$ (217,315) Increases in operating expenses offset by an overall decrease in purchases of books, publications and library materials.
 - \$ (50,986) Decrease in the transfer to the Library Expansion Program Fund, a capital projects fund.
 - \$ 260,619 Increase in reserves.
- \$ - Total Decrease**

CHILDREN'S PROGRAMS

Programs/Services

The Children’s Programs encourage a love for reading, learning, and libraries. Primary services include providing story times and other children’s programs to develop reading, listening, viewing, and thinking skills; offering family literacy workshops for adults to promote the use of library and reading readiness resources with children; providing outreach programs to child care facility children and staff; sponsoring a summer reading program; and introducing school groups to the Library and its resources.

FY 10 Highlights & Accomplishments

- More than 70,000 children read "From Head to Toe" by Eric Carle as part of the 6th Annual Families Reading Together Campaign.
- LAMP, the Library's museum pass program, partnered with 15 local galleries and museums to provide free admission to library card holders this summer.
- Start with A Story presentations at seven PBC School District literacy sites, educated 993 parents about using stories and book related activities to prepare their children for reading.

FY 11 Objectives

- Provide story times and special programs for infants, children and teens.
- Increase total attendance at programs for infants, children and teens by 2% over FY 2009.
- Provide ABC Kit programs to children.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Programs	6,900	6,988	7,038	3,195	7,127
Attendance	195,708	184,175	199,622	78,969	187,858
ABC Kit program attendance	219,561	242,916	223,952	126,717	242,916

CHILDREN'S PROGRAMS

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Ad Valorem Taxes				
Grants	\$ 69,019	\$ 67,752	\$ 65,614	\$ (2,138)
Other	1,061,096	678,377	599,596	(78,781)
SubTotal	\$ 1,130,115	\$ 746,129	\$ 665,210	\$ (80,919)
<u>Appropriations</u>				
Personal Services	\$ 1,747,013	\$ 1,886,836	\$ 1,824,071	\$ (62,765)
Operating Expenses	830,882	1,029,436	1,050,946	21,510
Capital Outlay	322,528	427,565	344,842	(82,723)
Interfund Transfers	312,533	15,129	767	(14,362)
Reserves	-	185,634	259,046	73,412
SubTotal	\$ 3,212,956	\$ 3,544,600	\$ 3,479,672	\$ (64,928)
<u>Ad Valorem Funding</u>				
Library	\$ 3,106,578	\$ 2,798,471	\$ 2,814,462	\$ 15,991
Positions	38	38	38	-

Budget Variance Explanation

- \$ (15,991) Increase in Ad Valorem Taxes due to millage rate being set at roll back rate.
 - \$ 80,919 Decrease in State grants, miscellaneous revenue, interest and balance brought forward.
 - \$ (62,765) Decrease due to temporarily deactivated positions pending future library expansions.
 - \$ (61,213) Increases in operating expenses offset by an overall decrease in purchases of books, publications and library materials.
 - \$ (14,362) Decrease in the transfer to the Library Expansion Program Fund, a capital projects fund.
 - \$ 73,412 Increase in reserves.
- \$ - Total Decrease**

COMMUNITY ENRICHMENT

Programs/Services

The Community Enrichment Program provides public access to electronic information and resources and promotes economic vitality and individual achievement through reading and lifelong learning. Primary services include providing remote access to the online catalog and other electronic databases; providing access to the Library’s website where patrons will find information about Library services and resources and links to selected useful sites on the Internet; providing literacy tutoring to adult nonreaders; providing business development and job-search assistance through large group tours, individual consultations, outreach to the community, and access to electronic resources; providing equal access to electronic resources through in-library computer use, hands-on instruction, and lecture presentations; and providing informational, cultural, and literature-based programming for adults.

FY 10 Highlights & Accomplishments

- Library Internet trainers visited story time sessions during Internet Safety Awareness Week (April 19-24) to speak to parents about child safety in the cyber world.
- 575 people improved their conversational English skills by participating in English Exchange sessions held at six locations.
- Library programs and resources were promoted using free media including PBC Channel 20's Community Bulletin Board, e-newsletters (12,693 subscribers), Facebook (565 fans) and Twitter (1,425 followers).
- Sponsored by the Friends of the Library, Writers Live! Authors; including Tim Dorsey, Adriana Tigliani, and Joy Fielding, spoke to full-house audiences.

FY 11 Objectives

- Increase attendance at Internet/electronic resources classes by 2% over FY 2009.
- Generate 10,400 literacy instructional hours.
- Increase attendance at programs for adults by 2% over FY 2009.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Electronic resource training attendance	8,368	10,469	8,535	5,245	10,678
Adult literacy instructional hours	12,196	11,889	10,200	5,015	10,400
Adult program attendance	30,834	27,520	31,451	15,574	28,070

COMMUNITY ENRICHMENT

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 62,230	\$ 61,512	\$ 59,568	\$ (1,944)
Other	959,501	615,872	544,348	(71,524)
SubTotal	\$ 1,021,731	\$ 677,384	\$ 603,916	\$ (73,468)
<u>Appropriations</u>				
Personal Services	\$ 1,575,176	\$ 1,712,981	\$ 1,656,000	\$ (56,981)
Operating Expenses	749,156	934,582	954,111	19,529
Capital Outlay	290,804	388,169	313,068	(75,101)
Interfund Transfers	281,792	13,735	696	(13,039)
Reserves	-	168,530	235,177	66,647
SubTotal	\$ 2,896,928	\$ 3,217,997	\$ 3,159,052	\$ (58,945)
<u>Ad Valorem Funding</u>				
Library	\$ 2,809,309	\$ 2,540,613	\$ 2,555,136	\$ 14,523
Positions	33	33	33	-

Budget Variance Explanation

- \$ (14,523) Increase in Ad Valorem Taxes due to millage rate being set at roll back rate.
 - \$ 73,468 Decrease in State grants, miscellaneous revenue, interest and balance brought forward.
 - \$ (56,981) Decrease due to temporarily deactivated positions pending future library expansions.
 - \$ (55,572) Increases in operating expenses offset by an overall decrease in purchases of books, publications and library materials.
 - \$ (13,039) Decrease in the transfer to the Library Expansion Program Fund, a capital projects fund.
 - \$ 66,647 Increase in reserves.
- \$ - Total Decrease**

DEPARTMENT SUMMARY

Mission Statement

To provide the citizens of Palm Beach County a high quality and aesthetically pleasing system of roads, bridges, and pathways made safe and easily accessible by appropriate traffic control; to ensure development conformance to the engineering standards of the Unified Land Development Code and provide engineering assistance in the zoning process; to assist in mitigating beach erosion by the operation of sand transfer facilities; and to provide effective drainage facilities in County rights-of-way.

Department Overview

The Engineering and Public Works Department provides planning, implementation, and administration of the Five-Year Road Program and technical and general engineering input regarding transportation planning, geometric design, drainage, and infrastructure for proposed residential and commercial development to the Board of County Commissioners and other County entities. The Department installs and maintains traffic signals, signs and pavement markings, pedestrian and bicycle paths, and drainage systems in County right-of-way. The Department also maintains and operates fixed and moveable bridges, roads, drainage systems, landscaping, striping and signing, and develops and maintains survey control data for use by County departments; administers the County's Street Improvement Program; coordinates railroad crossing maintenance as it affects County roads; updates and publishes the County street atlas and other maps; and provides copies of plans, plats, and aerials to other County departments, contractors, developers, and the general public.

Emerging Issues

- For the second year in a row, level of service standards require substantive programs for new and wider roads, the installation, maintenance and upgrading of traffic control devices, street lighting, drainage systems, and resources for the acquisition of easements and rights-of-way, which has been severely impacted by revenue decreases.
- Maintenance and upgrading of existing roads and drainage systems will be required, as well as, maintenance and eventual replacement of aging movable intracoastal bridges. These requirements are severely impacted by the reduction in revenues.
- Advanced traveler information system is an effective utilization of the intelligent transportation system. The County will continue to increase the number of the traffic surveillance cameras and begin the installation of stationary variable message signs. The first set will be installed on Southern Blvd (SR 80).
- A significant decrease in revenues, including impact fees and gas taxes, has drastically changed the previously envisioned Five Year Road Program.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Licenses, Permits & Taxes	\$ 705,664	\$ 1,356,000	\$ 610,000	\$ (746,000)	-55%
Grants	1,166,255	3,952,804	1,274,206	(2,678,598)	-68%
User Fees/Charges	2,303,444	790,000	1,076,000	286,000	36%
Gas Tax Funding Support	22,203,407	28,740,095	25,615,727	(3,124,368)	-11%
Other	20,409,521	13,471,594	18,458,835	4,987,241	37%
Transfers	263,570	63,842	1,088,042	1,024,200	1604%
SubTotal	\$ 47,051,861	\$ 48,374,335	\$ 48,122,810	\$ (251,525)	-1%
<u>Appropriations</u>					
Personal Services	\$ 33,441,346	\$ 35,245,931	\$ 32,433,411	\$ (2,812,520)	-8%
Operating Expenses	20,225,366	22,287,002	17,762,276	(4,524,726)	-20%
Capital Outlay	2,018,001	4,115,690	4,162,668	46,978	1%
Grants & Aids	432,451	195,504	120,000	(75,504)	-39%
Reserves/Non Operating	129,770	3,134,514	2,943,651	(190,863)	-6%
SubTotal	\$ 56,246,934	\$ 64,978,641	\$ 57,422,006	\$ (7,556,635)	-12%
Ad Valorem Funding	\$ 21,021,998	\$ 16,604,306	\$ 9,299,196	\$ (7,305,110)	-44%
Positions	488	470	450	(20)	-4%

ADMINISTRATION & INFORMATION TECHNOLOGY/GIS**Programs/Services**

The administrative aspect of Engineering and Public Works includes the County Engineer's Office, Administrative Services (which includes Fiscal and Reprographics) and Information Technology (IT)/Geographic Information Services (GIS). The County Engineer's Office oversees all divisions of the department. The Reprographics section provides a wide range of duplication services and also serves as the reception desk for the department. The Fiscal section provides support for all financial services throughout the department. Information Technology oversees all of the desktop support as well as department wide applications. GIS supports the development and maintenance of applications and data, and performs extensive mapping services, including publishing the County's street atlas.

FY 10 Highlights & Accomplishments

- Continued implementing new methodology for charging staff time to projects in the financial system in order to adhere to new audit requirements.
- Merged the Information Technology and Geoprocessing sections for more efficient and effective operations.
- Configured and deployed a document management system (SMEADSoft) which will help streamline documents in workflows thereby standardizing departmental information.

FY 11 Objectives

- Maintain the County road base data critical to several countywide applications, including Fire-Rescue and Sheriff emergency responders.
- Efficiently turn around requests for Budget Availability Statements and Construction Pay Applications.
- Continue implementation of the SMEADSoft document management system through user training, workflow adjustments, the creation of a retention committee and deployment of retentions.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Average Budget Availability Statements turn around time (in days)	2.6	4.2	2.5	2.2	2.5
Average Construction Pay Application turn around time (in days)	N/A	N/A	3.0	2.0	3.0

ADMINISTRATION & INFORMATION TECHNOLOGY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 47,774	\$ 131,000	\$ 80,000	\$ (51,000)
Other	2,098	182,864	182,864	-
SubTotal	\$ 49,872	\$ 313,864	\$ 262,864	\$ (51,000)
<u>Appropriations</u>				
Personal Services	\$ 2,646,803	\$ 2,606,678	\$ 2,541,749	\$ (64,929)
Operating Expenses	237,297	316,788	306,127	(10,661)
SubTotal	\$ 2,884,100	\$ 2,923,466	\$ 2,847,876	\$ (75,590)
Ad Valorem Funding	\$ 2,828,323	\$ 2,609,602	\$ 2,585,012	\$ (24,590)
Positions	32	30	29	(1)

Budget Variance Explanation

\$ 51,000 The economic downturn has caused a reduction in revenue from user fees and charges.

\$ (64,929) Decrease is due to the elimination of a vacant GIS Analyst position.

\$ (10,661) Decrease is mainly due to a reduction in Casualty Self Insurance premiums.

\$ (24,590) Total Decrease

ROADWAY PRODUCTION

Programs/Services

To administer and coordinate the design, right-of-way acquisition, permitting, utility relocation and construction of the County's Five-Year Road Program, and monitor all activities on Palm Beach County thoroughfare roads. Primary services include contracting with design consultants to implement approved projects; reviewing project plans, ensuring required permits are obtained, ensuring utilities have been relocated; preparing construction contract documents for bidding and awards by the Board of County Commissioners; and ensuring projects are completed within the approved budget.

FY 10 Highlights & Accomplishments

- The number of projects under design, right-of-way acquisition, or construction totaled 95.
- The Small Business contractor achievement totaled 23.29%, a 7.78% increase over 2009.
- Awarded eight projects totaling \$14,646,240.
- Projects awarded added 5.0 lane miles to the County's thoroughfare roadway system.

FY 11 Objectives

- Award 80% of the construction line items in the Five Year Road Program within 12 months following the scheduled fiscal year in accordance with Traffic Performance Standards requirements.
- Award 90% of design consultant contracts within 10 months of Consultant Selection.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Lane miles of road construction awarded	23.5	16.8	6.3	5.0	20.6
Value of Road Construction contracts awarded (in millions)	\$53.1	\$23.7	\$48.2	\$14.6	\$59.3
Percentage of thoroughfare roads meeting County's adopted level of service	85%	94%	92%	92%	95%

ROADWAY PRODUCTION

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Gas Tax Funding Support	\$ 1,636,870	\$ 2,409,366	\$ 1,805,995	\$ (603,371)
Other	97,115	608,520	108,520	(500,000)
SubTotal	\$ 1,733,985	\$ 3,017,886	\$ 1,914,515	\$ (1,103,371)
<u>Appropriations</u>				
Personal Services	\$ 1,661,567	\$ 2,862,989	\$ 1,828,314	\$ (1,034,675)
Operating Expenses	72,418	154,897	86,201	(68,696)
SubTotal	\$ 1,733,985	\$ 3,017,886	\$ 1,914,515	\$ (1,103,371)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	34	29	28	(1)

Budget Variance Explanation

- \$ 603,371 Roadway Production is fully funded through charge offs against capital projects and gas taxes. Therefore, as cuts were made in this cost center, the corresponding revenue will decrease.

- \$ 500,000 Decrease in other revenue is due to charging of services to negative expenditure instead of other revenue.

- \$ (1,034,675) Decrease is due to changing the charges for services to negative expenditure instead of other revenue combined with the elimination of a vacant Abstractor position.

- \$ (68,696) Decrease in operating expenses is mainly due to the return of two vehicles to Fleet resulting in lower repair/maintenance expenses.

\$ - Total Decrease

BRIDGE MAINTENANCE AND OPERATIONS**Programs/Services**

To structurally repair, maintain, inspect, and operate nine moveable bridges, 251 fixed bridges, 31 pedestrian bridges, and nine golf cart overpasses. This program also provides for the construction of concrete sidewalks and pathways, ramps for the handicapped, intersection improvements, countywide guardrail installation, and 24-hour emergency service. Primary services include moveable bridge repair, maintenance, and operation; fixed bridge repair and maintenance; bridge inspection; sidewalk improvements; and guardrail installation and repair. The number of structures maintained can fluctuate annually as bridges may be added or deleted from inventory.

FY 10 Highlights & Accomplishments

- Installed close circuit camera system for monitoring pedestrian and vehicle traffic at SE 15th Avenue/Woolbright Road Bascule.
- Hurricane hardening of Palmetto Park Bridge house; project currently ongoing and in the engineering and design stages.
- Upgrade and hurricane hardening of bridge streetlights at CR707, George Bush Blvd., and Boca Club. Projects are currently ongoing and in the engineering and design stages.
- Continued with preparations for replacement of the Point Chosen Fender System, Pier and Pile rehabilitation project at George Bush Bridge, and replacement of pedestrian bridges on Prosperity Farms Road at Cabana Colony & Archies Creek.

FY 11 Objectives

- Complete all 65 federally mandated annual bridge inspections.
- Install 8,000 linear feet of new and/or replacement guardrail to maintain roadway safety.
- Install 12,000 square yards of concrete sidewalk/ intersection improvements/ misc. structures.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Linear feet of new and replacement guardrail installed	14,119	8,156	8,000	3,099	8,000
Percentage of federally mandated annual bridge inspections completed	99%	92%	100%	40%	100%
Square yards of concrete sidewalk/ intersection improvements/ misc. structures installed	11,812	13,232	12,000	6,254	12,000

BRIDGE MAINTENANCE AND OPERATIONS

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 121,675	\$ -	\$ -	\$ -
Gas Tax Funding Support	4,468,114	5,794,953	5,257,611	(537,342)
Other	3,506,749	1,043,364	2,561,284	1,517,920
SubTotal	\$ 8,096,538	\$ 6,838,317	\$ 7,818,895	\$ 980,578
<u>Appropriations</u>				
Personal Services	\$ 5,146,898	\$ 5,019,035	\$ 4,950,199	\$ (68,836)
Operating Expenses	1,197,006	1,361,753	1,274,802	(86,951)
Capital Outlay	138,545	92,240	92,240	-
SubTotal	\$ 6,482,449	\$ 6,473,028	\$ 6,317,241	\$ (155,787)
Ad Valorem Funding	\$ 3,815,919	\$ (365,289)	\$ (1,501,654)	\$ (1,136,365)
Positions	79	79	78	(1)

Budget Variance Explanation

\$ 537,342 Decrease in gas tax funding due to the downturn in the economy.

\$ (1,517,920) Increase is due to the inclusion of balance brought forward and interest funds to decrease the ad valorem impact.

\$ (68,836) Decrease is due to the elimination of one vacant Electronics Technician position.

\$ (86,951) Decrease is primarily due to a reduction in Casualty Self Insurance premiums.

\$ (1,136,365) Total Decrease

ROAD MAINTENANCE AND OPERATIONS

Programs/Services

To maintain 3,338 lane miles of County paved roads, 108 lane miles of shell rock roads, 1,155 miles of concrete sidewalk, 195 miles of asphalt pathways, 118,994 feet of drainage ditches, 57 retention/detention ponds, and oversee interlocal maintenance/mowing agreements. This includes resurfacing roads; responding to citizen inquiries and complaints; maintaining sidewalks and pathways; grading shell rock roads; patching roads; sweeping curbs, medians, intersections, and pathways, and mowing County right-of-way including medians; trimming and removing trees that are dead or causing sight problems, or damaging infrastructure, mining materials for maintenance needs; and constructing turn lanes, intersection improvements, and ADA ramps. The Section also maintains drainage systems throughout the County. This includes evaluating chronic drainage problem areas and recommending solutions; maintaining swales and culverts; installing and repairing culverts, gutters, and drainage structures.

FY 10 Highlights & Accomplishments

- 889 lane miles of shell rock roads were graded during the first half of the year. Shell rock roads are graded as needed, on average of at least twice per year.
- Repairs to 15 damaged storm drain systems were completed which amounted to over \$200,000 in repairs during the first half of the year. There are six more failures expected to be repaired before year end.
- 18.45 lane miles of road were resurfaced during the first half of the year.

FY 11 Objectives

- Resurface 15 lane miles of road.
- Restore and improve 150 miles of road shoulder countywide.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Cubic yards mined	69,380	48,997	45,000	40,020	45,000
Acres mowed countywide	18,120	14,319	15,000	4,610	15,000
Linear feet of drainage ditches maintained	142,139	167,750	140,000	117,923	140,000

ROAD MAINTENANCE AND OPERATIONS

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Gas Tax Funding Support	\$ 8,042,605	\$ 10,430,915	\$ 9,463,698	\$ (967,217)
Other	6,362,705	1,942,057	4,626,311	2,684,254
Transfers	-	-	1,000,000	1,000,000
SubTotal	\$ 14,405,310	\$ 12,372,972	\$ 15,090,009	\$ 2,717,037
<u>Appropriations</u>				
Personal Services	\$ 7,189,773	\$ 7,383,277	\$ 6,985,587	\$ (397,690)
Operating Expenses	10,403,825	9,394,712	7,706,771	(1,687,941)
Capital Outlay	14,331	-	-	-
Grants & Aids	240,000	120,000	120,000	-
Reserves/Non Operating	-	145,208	-	(145,208)
SubTotal	\$ 17,847,929	\$ 17,043,197	\$ 14,812,358	\$ (2,230,839)
Ad Valorem Funding	\$ 6,868,750	\$ 4,670,225	\$ (277,651)	\$ (4,947,876)
Positions	115	112	103	(9)

Budget Variance Explanation

- \$ 967,217 Decrease in gas tax funding due to the downturn in the economy.
- \$ (2,684,254) The increase is due to the inclusion of balance brought forward funds to decrease the ad valorem impact.
- \$ (1,000,000) Transfers from MSTU have increased to fund road and drainage improvements.
- \$ (397,691) Decrease is due to the elimination of nine vacant Maintenance Worker II positions.
- \$ (1,687,942) The decrease is mainly due to reductions in the neighborhood resurfacing, major thoroughfare resurfacing, tree trimming, mitigation sites/retention & detention and elimination of funding for median and right of way curbing.
- \$ (145,208) Reserves were transferred to culvert replacement and concrete sidewalk structures for the repair and maintenance of road and bridge rights of way.

\$ (4,947,878) Total Decrease

TRAFFIC ENGINEERING AND OPERATIONS**Programs/Services**

Plan, design, install, and maintain traffic control devices including signs, pavement markings, and signalization to improve mobility, safety, and accessibility of the county's roadway system. Operate the traffic signal system utilizing Ethernet based fiber optic communication network and other elements of the intelligent transportation system. Provide professional services in identifying and recommending needed roadway construction and intersection improvement projects. Administer and maintain the street lighting system. Coordinate the intersection capital improvement program. Compile, analyze, and publish traffic accident information. Administer the pathway program. Coordinate the neighborhood traffic calming program. Collect, compile, analyze, and publish traffic count data in support of the growth management program. Administer the Traffic Performance Standards program and provide site plan and zoning application review.

FY 10 Highlights & Accomplishments

- Approximately 650 signals are connected to the central traffic system, or about 65% of 1,000 total signals. More signals will be connected through an expanded Ethernet fiber optic network.
- Continued working on defective signal loop detectors to bring the number to a more manageable level for in-house construction crews to maintain.

FY 11 Objectives

- Bring the percentage of signals connected to the Traffic's Ethernet based fiber optic communication system to 70%.
- Save up to \$500,000 annually in contractual expense to locate the traffic signal underground utilities utilizing existing and additional staff and acquiring equipment and software.
- Maintain the level of service of the growing number of traffic signals and streetlights with the same or lower staffing levels.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Average time to process accident reports	n/a	90 days	90 days	90 days	90 days
Average time to stripe 10,000 linear feet	n/a	3 days	3 days	3 days	3 days
Percentage of coordinated signals retimed	45%	55%	55%	55%	60%

TRAFFIC ENGINEERING AND OPERATION

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Licenses, Permits & Taxes	\$ 12,295	\$ 6,000	\$ 10,000	\$ 4,000
Grants	1,044,580	3,952,804	1,274,206	(2,678,598)
User Fees/Charges	2,255,670	659,000	996,000	337,000
Gas Tax Funding Support	5,361,737	6,953,944	6,309,133	(644,811)
Other	6,592,712	5,880,467	7,714,716	1,834,249
Transfers	200,000	-	-	-
SubTotal	\$ 15,466,994	\$ 17,452,215	\$ 16,304,055	\$ (1,148,160)
<u>Appropriations</u>				
Personal Services	\$ 10,646,450	\$ 10,236,255	\$ 9,823,664	\$ (412,591)
Operating Expenses	6,175,081	8,892,886	6,257,352	(2,635,534)
Capital Outlay	1,600,497	3,745,577	3,795,748	50,171
Grants & Aids	116,947	-	-	-
Reserves/Non Operating	66,200	1,360,129	1,341,656	(18,473)
SubTotal	\$ 18,605,175	\$ 24,234,847	\$ 21,218,420	\$ (3,016,427)
Ad Valorem Funding	\$ 4,579,426	\$ 6,782,632	\$ 4,914,365	\$ (1,868,267)
Positions	140	134	128	(6)

Budget Variance Explanation

- \$ 2,678,598 The grant for Hurricane Wilma Signal Interconnect is complete; therefore, the grant revenue balance has been eliminated.
- \$ (341,000) The increase in User Fees/Charges can be attributed to increases in interdepartmental fees.
- \$ 644,811 Decrease is due to the downturn in the economy.
- \$ (1,834,249) Increase due to the inclusion of balance brought forward and interest funds to decrease the ad valorem impact.
- \$ (412,591) Decrease is due to the elimination of six vacant positions including: two Professional Engineers, one Traffic Construction Worker I, one Traffic Construction Worker II, one Technical Assistant I, and one Traffic Signal Technician I.
- \$ (2,603,836) The grant for Hurricane Wilma Signal Interconnect is complete; therefore, the grant expenditure balance has been eliminated. In addition, the Crash Data System was eliminated, two vehicles were returned to Fleet and as a result lower repair/maintenance expenses are expected. A savings of \$200,000 is due to the installation of LED lights in traffic signals.

\$ (1,868,267) Total Decrease

LAND DEVELOPMENT REGULATION**Programs/Services**

To ensure conformance to the engineering standards of the Unified Land Development Code; provide engineering support to the Zoning Division; administer the County's subdivision and platting ordinance in conformity with the comprehensive land use plan; and administer the County's Abandonment Ordinance. Primary services include process permit applications and review construction plans and plats for residential and commercial subdivisions; process permit applications, review plans, and issue permits for construction in County rights-of-way; review and prepare recommendations for approval on all re-zoning and site plan applications; process, review, and comment on all subdivision variance applications; process, review, and comment on all abandonment requests; and review proposed revisions to the County's Comprehensive Plan.

FY 10 Highlights & Accomplishments

- Continued modifications to the E-Permitting System by streamlining the EPermits website to encourage use and providing an online survey to EPermitting customers to gather feedback for future improvements.
- Improved turn-around time for staff to review applications and send the first comment letter.
- Exceeded the goal for drainage reviews.
- Continued emphasis on customer service by revising code with a streamlined method of combining lots, expediting the review of projects, and personality training for staff.

FY 11 Objectives

- Process drainage reviews within an average of 10 working days.
- Process right-of-way, landscaping and utility reviews within an average of 10 working days.
- Generate a minimum of 95% of all comments letters for technical compliance in 30 days or less.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Permits issued for construction in County rights-of-way, drainage, and utilities	616	493	600	247	550
Land Development Permits issued	11	6	15	3	10
Zoning petitions approved	115	88	120	30	100

LAND DEVELOPMENT REGULATON

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Licenses, Permits & Taxes	\$ 693,369	\$ 1,350,000	\$ 600,000	\$ (750,000)
SubTotal	\$ 693,369	\$ 1,350,000	\$ 600,000	\$ (750,000)
<u>Appropriations</u>				
Personal Services	\$ 1,446,636	\$ 1,362,520	\$ 1,375,998	\$ 13,478
Operating Expenses	349,203	338,993	334,243	(4,750)
Reserves/Non Operating	60,000	60,000	60,000	-
SubTotal	\$ 1,855,839	\$ 1,761,513	\$ 1,770,241	\$ 8,728
Ad Valorem Funding	\$ 1,162,470	\$ 411,513	\$ 1,170,241	\$ 758,728
Positions	18	16	16	-

Budget Variance Explanation

\$ 750,000 The slowdown of the economy has caused a reduction in revenue.

\$ 13,478 Increase in FRS rates.

\$ (4,750) Decrease is primarily due to a reduction to Casualty Self Insurance premiums.

\$ 758,728 **Total Increase**

INLET SAND TRANSFER**Programs/Services**

To operate and maintain the South and North Lake Worth Inlet Sand Transfer Plants. The North Plant (Palm Beach Inlet) is operated and maintained by County staff through an interlocal agreement between the County and the Town of Palm Beach. Sand transfer requires 24 hour operation as dictated by weather conditions. Pumping is restricted by State permit and can only be done when winds are from the north, northwest or northeast. Historically, the volume of material at the South plant (Boynton Inlet) varies from 75,000 to 95,000 cubic yards per year. The quantity is higher at the North plant due to utilization of a larger engine and main pump. Primary services include re-furbishing adjacent beaches and aid in maintaining channel depth in inlets.

FY 10 Highlights & Accomplishments

- The Department successfully rehabilitated the sand pump systems from diesel to electric. Project was completed in December 2009.

FY 11 Objectives

- Ensure the sand pump systems are up and operational in a timely manner since the conversion to an electric pump system.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Cubic yards of sand pumped – North Plant	160,125	199,612	150,000	47,125	150,000
Cubic yards of sand pumped – South Plant	81,600	78,100	85,000	78,100	85,000

INLET SAND TRANSFER

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 313,125	\$ 278,949	\$ 283,145	\$ 4,196
SubTotal	\$ 313,125	\$ 278,949	\$ 283,145	\$ 4,196
<u>Appropriations</u>				
Personal Services	\$ 425,429	\$ 383,101	\$ 384,498	\$ 1,397
Operating Expenses	151,395	219,112	214,077	(5,035)
SubTotal	\$ 576,824	\$ 602,213	\$ 598,575	\$ (3,638)
Ad Valorem Funding	\$ 201,060	\$ 323,264	\$ 315,430	\$ (7,834)
Positions	4	4	4	-

Budget Variance Explanation

\$ (4,196) Increase in Municipal participation.

\$ 1,397 Increase in FRS rates.

\$ (5,035) Decrease is mainly due to a reduction in Casualty Self Insurance premiums.

\$ (7,834) Total Decrease

STREETSCAPE**Programs/Services**

To provide and maintain roadway landscape in the medians of State and County thoroughfares located in the unincorporated area. Subject to funding, design and implement OTIS (Only Trees, Irrigation and Sod) beautification improvements; secure plant material donations for use in our program whenever possible to reduce expenses to the County for new and replacement trees; pursue grant funding from outside sources to increase the ability to implement OTIS projects with less or no impact on County funding sources; administer developer cash buyout program as a means for developers to satisfy Board of County Commissioners' conditions requiring them to install and maintain median landscape; act as the County's liaison with FDOT for matters dealing with roadway landscape.

FY 10 Highlights & Accomplishments

- Implemented the first phase of Trees Only on Lyons Road between Hypoluxo Road and Lantana Road, using only salvaged and donated no-cost plant materials.
- Secured grant funding for the construction of a new OTIS project on State Road 7 from Palmetto Park Road to Glades Road.
- Provided increased professional and field support to other divisions including matters involving construction coordination, mitigation, environmental impacts, monitoring for permit compliance, and tree relocations.
- Prepared and updated designs for grant funded OTIS projects.

FY 11 Objectives

- Maintain annual contracts with at least two landscaping companies at all times for competitive pricing and operations.
- Maintain 132 miles of roadway under the landscape maintenance contract.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Frequency of Contracted Maintenance Events	36	26	16	6	16
New Miles of Roadways under OTIS	8.0	1.0	0.0	0.0	0.0
Amount of litter collected (in tons)	50	18.38	24	7.5	24

STREETSCAPE

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Gas Tax Funding Support	\$ 1,912,087	\$ 1,714,251	\$ 1,662,386	\$ (51,865)
Other	2,403,787	1,833,346	1,731,995	(101,351)
Transfers	63,570	63,842	88,042	24,200
SubTotal	\$ 4,379,444	\$ 3,611,439	\$ 3,482,423	\$ (129,016)
<u>Appropriations</u>				
Personal Services	\$ 1,108,483	\$ 1,080,909	\$ 1,023,487	\$ (57,422)
Operating Expenses	835,337	825,849	838,461	12,612
Grants & Aids	75,504	75,504	-	(75,504)
Reserves/Non Operating	63,570	1,629,177	1,601,995	(27,182)
SubTotal	\$ 2,082,894	\$ 3,611,439	\$ 3,463,943	\$ (147,496)
Ad Valorem Funding	\$ -	\$ -	\$ (18,480)	\$ (18,480)
Positions	15	15	14	(1)

Budget Variance Explanation

- \$ 129,016 Decrease in gas tax funding due to the downturn in the economy, as well as, several one time cuts in Median Beautification.
- \$ (57,422) Decrease is due to the elimination of one vacant Irrigation Technician position.
- \$ 12,612 Increase in scheduled repair and maintenance of Motor Pool vehicles.
- \$ (102,686) State Road 7 Beautification completed in prior year. Budget reduced to reflect project completion.

\$ (18,480) Total Decrease

CONSTRUCTION COORDINATION**Programs/Services**

Administers and coordinates the construction of all County projects for thoroughfare roads, bridges, minor street improvements, and Housing and Community Development projects. Ensures that County, State, and required standards and specifications are applied and adhered to, and presents final project acceptance to the Board of County Commissioners, upon completion of the projects. Monitors construction within County-permitted subdivisions and within rights-of-way for compliance with plans, specifications, and permit requirements.

FY 10 Highlights & Accomplishments

- The Division actively monitored Small Business Enterprises as they worked on County projects and ensured that prime contractors correctly reported on SBE accomplishments.
- Increased the number of projects receiving matching funding from the Florida Department of Transportation.

FY 11 Objectives

- Ensure all construction contracts are completed within 10% of the allotted scheduled time.
- Recover funds 95% of the time from design and construction error and omissions over 1%.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Active projects monitored by Division	23	27	20	31	20
Contract totals monitored by Division (in millions)	\$46.21	\$111.84	\$90.00	\$95.17	\$90.00

CONSTRUCTION COORDINATION

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Gas Tax Funding Support	\$ 781,994	\$ 1,436,666	\$ 1,116,904	\$ (319,762)
Other	286,537	700,000	250,000	(450,000)
SubTotal	\$ 1,068,531	\$ 2,136,666	\$ 1,366,904	\$ (769,762)
<u>Appropriations</u>				
Personal Services	\$ 846,747	\$ 1,891,660	\$ 1,148,276	\$ (743,384)
Operating Expenses	221,784	245,006	218,628	(26,378)
SubTotal	\$ 1,068,531	\$ 2,136,666	\$ 1,366,904	\$ (769,762)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	21	21	21	-

Budget Variance Explanation

- \$ 319,762 Decrease is due to the downturn in the economy.
- \$ 450,000 Decrease is due to charging of services to negative expenditure instead of other revenue.
- \$ (743,384) Decrease is due to changing the charges for services to negative expenditure instead of other revenue.
- \$ (26,378) Decrease is due to various reductions such as lower Casualty Self Insurance premiums and lower repair/maintenance expenses.

\$ -	Total Decrease
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ENGINEERING SERVICES**Programs/Services**

Prepares and reviews plans, specifications, right-of-way maps, permit applications, and contract documents for non-thoroughfare capital improvement projects, including intersection improvements, pathway projects, street and drainage improvement projects (including the MSTU program), and miscellaneous projects for other County departments. Carries out survey requests for County projects, develops and maintains survey control data used by professionals in delineation of property boundaries and the development of engineering projects, and provides this survey information to all County offices and agencies when requested. Coordinates railroad crossing activities, contracts, and agreements. Responsible for the review of subdivision plats, boundary surveys, legal descriptions and sketches, and Development Review Officer petitions to ensure compliance with all applicable codes and standards.

FY 10 Highlights & Accomplishments

- Per the Department of Environmental Protection requirement, the Division located and plotted 12 miles of exfiltration trench for maintenance inspection.
- The Division maintained and replaced approximately 17% of the horizontal and vertical survey control monuments throughout Palm Beach County.

FY 11 Objectives

- Start construction of 75% of pathway construction projects within one year of program approval.
- Locate and plot 18 miles of exfiltration trench for maintenance inspection.
- Maintain 15% of the horizontal and vertical survey control monuments throughout Palm Beach County.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Design tasks	25	14	20	11	20
Survey tasks	265	288	220	126	220

ENGINEERING SERVICES

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 844,693	\$ 1,002,027	\$ 1,000,000	\$ (2,027)
SubTotal	\$ 844,693	\$ 1,002,027	\$ 1,000,000	\$ (2,027)
<u>Appropriations</u>				
Personal Services	\$ 2,322,560	\$ 2,419,507	\$ 2,371,639	\$ (47,868)
Operating Expenses	582,020	537,006	525,614	(11,392)
Capital Outlay	264,628	277,873	274,680	(3,193)
Reserves/Non Operating	(60,000)	(60,000)	(60,000)	-
SubTotal	\$ 3,109,208	\$ 3,174,386	\$ 3,111,933	\$ (62,453)
Ad Valorem Funding	\$ 1,566,050	\$ 2,172,359	\$ 2,111,933	\$ (60,426)
Positions	30	30	29	(1)

Budget Variance Explanation

- \$ 2,027 Decrease is due to a reduction in interdepartmental service charges.
- \$ (47,868) Decrease is due to the elimination of one vacant Party Chief position.
- \$ (11,392) Decrease is due to various reductions such as lower Casualty Self Insurance premiums, the return of two vehicles to Fleet and lower repair and maintenance expenses.
- \$ (3,193) Decrease in capital outlay is mainly due to a slight reduction in railway crossing improvements.

\$ (60,426) Total Decrease

DEPARTMENT SUMMARY

Mission Statement

The Department's mission is to establish, maintain, and implement programs for the protection, preservation, and enhancement of the land and water resources of Palm Beach County. Through the accomplishment of this mission, the Department promotes the quality of the environment, continued health, safety, and general welfare of residents and visitors to Palm Beach County.

Department Overview

The services provided by the Department of Environmental Resources Management (ERM) fall within five major program areas: Environmental Enhancement and Restoration, Natural Areas, Resources Protection, Shoreline Protection and Mosquito Control. Within these programs are many diverse activities including natural areas acquisition and management, sea turtle and manatee protection, shoreline protection, artificial reef construction, petroleum storage tank cleanup and compliance, land development review, wellfield protection, water quality, mosquito control, and major environmental restoration and enhancement construction projects. From Lake Okeechobee to the Atlantic Ocean, ERM programs cover the County and currently include managing thirty six natural areas (31,193 acres) and approximately thirty enhancement projects in development or construction at any given time.

Emerging Issues

- Only 15.8% of ERM's operating budget comes from property taxes. However, these dollars are very important, providing the "match" required by funding partners. Reduced tax dollars lessen our ability to secure grants that allow us to fund the work we do at a lower cost to the taxpayer.
- The State Legislature has not provided money since FY 2009 for petroleum contamination cleanup, instead authorizing \$90 million in bond sales to fund the program. This resulted in 16 groundwater cleanup postponements in addition to 80 cleanups already postponed by previous budget cuts.
- Dramatic reductions in funding of the State Beach Program will affect and delay construction of Shore Protection projects.
- Changes in the Florida Forever matching grant program will result in significantly less, or possibly no funding for the preservation of environmentally sensitive land. A similar loss of funding for Lake Worth Lagoon, Chain of Lakes, and Loxahatchee River Initiatives may continue in future years.
- Regulatory issues associated with permitting environmental projects are increasingly complicated by third party interventions and challenges.
- A sustainable County is a community that meets the environmental needs of the present without compromising the ability of future generations to meet their own needs. Limited resources will delay actions needed to lead by example and to achieve sustainability.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Other Licenses & Permits	\$ 751,750	\$ 503,260	\$ 534,057	\$ 30,797	6%
Charges for Services	7,884,910	8,125,506	9,741,430	1,615,924	20%
Grants	7,886,112	6,849,865	3,909,905	(2,939,960)	-43%
Transfers	321,574	300,000	202,000	(98,000)	-33%
Other	35,430,406	25,275,299	34,981,607	9,706,308	38%
Subtotal	\$ 52,274,752	\$ 41,053,930	\$ 49,368,999	\$ 8,315,069	20%
<u>Appropriations</u>					
Personal Services	\$ 12,033,604	\$ 9,050,427	\$ 8,739,589	\$ (310,838)	-3%
Operating Expenses	6,642,453	12,957,624	10,993,094	(1,964,530)	-15%
Capital Outlay	976,921	1,291,396	-	(1,291,396)	-100%
Grants & Aids	738,638	3,327,925	1,706,443	(1,621,482)	-49%
Reserves	6,105,066	16,317,953	29,794,566	13,476,613	83%
Charge Offs	-	3,597,397	3,458,454	(138,943)	-4%
Transfers	4,560,406	4,548,652	3,918,103	(630,549)	-14%
Subtotal	\$ 31,057,088	\$ 51,091,374	\$ 58,610,249	\$ 7,518,875	15%
Ad Valorem Funding	\$ 11,626,936	\$ 10,037,444	\$ 9,241,250	\$ (796,194)	-8%
Positions	145	145	139	(6)	-4%

NATURAL AREAS

Programs/Services

To plan, manage, monitor and protect native ecosystems on natural areas acquired or leased by Palm Beach County. The program includes both planning and capital construction elements, most of which are funded through non-ad valorem sources such as federal and state grants and mitigation funds. Primary services include site security and protection; exotic vegetation control; development and updating of management plans; protection of natural areas through the granting of conservation easements; monitoring the status of natural resources and the success of restoration projects; development and maintenance of public use facilities; habitat restoration and enhancement, including hydrologic restoration and prescribed burning; and data management and support.

FY 10 Highlights & Accomplishments

- Approximately 1,364 acres of natural areas were restored to reflect the natural biological communities and ecosystems as they existed in pre-development times.
- Six major grants were awarded: five for site restoration and one for public use facilities. Five interlocal agreements were executed and twenty-five annual reports were submitted to funding agencies.
- Five prescribed burns promoted regeneration of plant growth, removal of invasive plants, a wider variety of food sources for wildlife, and a reduction in the risk of potentially uncontrollable wildfires.
- New protocols were established for inclusion in management plans for vegetation and wildlife monitoring; plan assistance was provided to a federal and a state agency, and one plan was completed in-house.

FY 11 Objectives

- Prepare new and updated management plans for three natural areas.
- Conduct five prescribed burns on natural areas.
- Restore a minimum of 1,000 acres of natural areas.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of management plans prepared	4	0	3	1	2
Number of prescribed burns conducted	8	8	5	5	5
Number of acres of natural areas restored	n/a	1,130	1,000	1000	1,000

NATURAL AREAS

	FY 09Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	6,244,341	5,914,592	7,122,608	1,208,016
Grants	6,567,615	844,257	74,004	(770,253)
Transfers	321,574	300,000	202,000	(98,000)
Other	30,551,098	20,606,337	30,221,226	9,614,889
Subtotal	\$ 43,684,628	\$ 27,665,186	\$ 37,619,838	\$ 9,954,652
<u>Appropriations</u>				
Personal Services	\$ 4,065,044	\$ 3,063,850	\$ 2,992,390	\$ (71,460)
Operating Expenses	3,285,038	5,113,749	4,092,754	(1,020,995)
Capital Outlay	961,242	1,291,396	-	(1,291,396)
Grants & Aids	18,000	20,240	-	(20,240)
Reserves	6,105,066	14,053,063	26,563,742	12,510,679
Charge Offs	-	1,259,839	967,664	(292,175)
Transfers	4,560,406	4,548,652	3,918,103	(630,549)
Subtotal	\$ 18,994,796	\$ 29,350,789	\$ 38,534,653	\$ 9,183,864
Ad Valorem Funding	\$ 4,769,510	\$ 1,685,603	\$ 914,815	\$ (770,788)
Positions	48	48	47	(1)

Budget Variance Explanation

- \$ (1,208,016) Increase due to fees charged for mitigation associated with Scripps Institute.
- \$ 868,253 Decrease in Grant Revenue and Transfers due to completion of multi-year, grant funded projects.
- \$ (9,614,889) Increase due to unanticipated revenue from Solid Waste Authority for fill material provided, and Florida Communities Trust for reimbursement of a portion of the Cypress Creek Natural Area Phase IV acquisition costs.
- \$ (71,460) Decrease due to the elimination of one Environmental Analyst position.
- \$ (1,041,235) Decrease in Operating Expenses and Grants & Aids due to completion of multi-year, grant funded projects and reduced activity caused by budget reductions.
- \$ (1,291,396) Decrease due to completion of eminent domain proceedings related to Pine Glades Natural Area.
- \$ (630,549) Reduction in interest earnings available for transfer and completion of capital projects supported by transfers.
- \$ 12,510,679 Increase due to unanticipated revenue from Solid Waste Authority for fill material provided, and Florida Communities Trust for reimbursement of a portion of the Cypress Creek Natural Area Phase IV acquisition costs.
- \$ (292,175) Decrease in activity caused by completion of projects and budget reductions and the elimination of a Systems Administrator II and an Environmental Analyst in the Administration division.

\$ (770,788) Total Decrease

ENVIRONMENTAL ENHANCEMENT AND RESTORATION

Programs/Services

To enhance and restore the natural resources of Palm Beach County. The Environmental Enhancement and Restoration Program designs and constructs wetland, estuarine, transitional and reef projects that provide natural habitat, water quality improvements and public access. The program also implements the monitoring and management objectives defined in the Lake Worth Lagoon Management Plan, Manatee Protection Plan (R2007-1420) and the Northeast Everglades Natural Area Plan (NENA).

FY 10 Highlights & Accomplishments

- Four projects, creating and enhancing 34.5 acres of habitat in Lake Ida, Lake Osborne & the Lake Worth Lagoon, were completed and are already showing significant results in improved ecosystems.
- Over 100 reef pods (22,000 tons of material) were placed off of Riviera Beach and Ocean Ridge, providing shallow water habitat for hundreds of species of fish and other diverse populations of marine organisms.
- Monitored the Lake Worth Lagoon and reef systems to evaluate reefs, manatees, seagrass, oysters, water quality, sediment sources and other characteristics; to document changes; and to prepare for future restoration.
- Received two American Recovery and Reinvestment Act (ARRA) stimulus funding awards for multi-use trails connecting environmentally sensitive lands, recreational areas and public access infrastructure.

FY 11 Objectives

- Create habitat & public use facilities at the Juno Dunes Natural Area, Dubois Park, Snook Islands, South Cove Historic Jupiter/Indiantown Trail and Pantano Trail locations.
- Continue to monitor and evaluate the effectiveness of completed restoration projects.
- Create artificial reefs in the nearshore and mid-depth range, along with an oyster reef habitat in the Lake Worth Lagoon.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Acres of estuarine, wetland & transitional habitat restored/enhanced	57	54	37	19	27
Reef resources created (tons of material)	1,650	10,000	136,800	3,000	6,700

ENVIRONMENTAL ENHANCEMENT & RESTORATION

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Other Licenses & Permits	\$ 618,466	\$ 300,000	\$ 399,057	\$ 99,057
Charges for Services	556,848	948,022	945,022	(3,000)
Grants	570,449	5,144,724	3,328,901	(1,815,823)
Other	2,756,089	2,618,959	3,170,334	551,375
Subtotal	\$ 4,501,852	\$ 9,011,705	\$ 7,843,314	\$ (1,168,391)
<u>Appropriations</u>				
Personal Services	\$ 2,423,041	\$ 1,498,376	\$ 1,412,679	\$ (85,697)
Operating Expenses	2,185,721	5,052,744	4,836,045	(216,699)
Capital Outlay	15,679	-	-	-
Grants & Aids	720,638	3,307,685	1,706,443	(1,601,242)
Reserves	-	2,264,890	3,230,824	965,934
Charge Offs	-	893,907	1,103,413	209,506
Subtotal	\$ 5,345,079	\$ 13,017,602	\$ 12,289,404	\$ (728,198)
Ad Valorem Funding	\$ 1,826,627	\$ 4,005,897	\$ 4,446,090	\$ 440,193
Positions	30	30	28	(2)

Budget Variance Explanation

- \$ (96,057) Net change due to increased demand for Licenses & Permits and decreased need for services provided by Department.
- \$ 1,815,823 Decrease in grant revenue as multi-year funding grants are spent down.
- \$ (551,375) Increase in Balance Brought Forward.
- \$ (85,697) Decrease due to the elimination of an Environmental Analyst and a Systems Administrator as a result of budget reductions.
- \$ (1,817,941) Decrease in operating expenses and grants and aids due to a reduction in operations and assistance provided to municipalities and other entities.
- \$ 965,934 Increase in balance brought forward.
- \$ 209,506 Increase due to the allocation of administrative costs.

\$ 440,193 Total Increase

MOSQUITO CONTROL

Programs/Services

To maintain a level of mosquito control to protect the human health and safety while fostering the quality of life for the public, promote economic development of the County, and facilitate the enjoyment of its natural attractions by reducing the number of pestiferous and disease carrying mosquitoes through an integrated program. Aspects of the Integrated Mosquito Management Program include surveillance, source reduction, complaint inspections, larviciding, adulticiding, biological control, and public education.

FY 10 Highlights & Accomplishments

- Aerial adulticiding program sprayed over 806,400 acres in the western communities to reduce mosquito populations.
- Ground adulticiding Ultra Low Volume trucks sprayed over 42,400 acres in the urban communities to reduce mosquito annoyance.
- 824 service requests for nuisance mosquitoes or abandoned pools were physically checked and resolved by an inspector.
- 80,113 catch basins were inspected and 35,565 were larvicided with a biological compound (BTI - Bacillus Thuringiensis Israelensis) to reduce the threat of West Nile Virus.

FY 11 Objectives

- Operate a system of light traps to collect, identify, record, and document the need for spraying. Continue the process for disease detection twice a week throughout the year.
- Make efforts to increase the number of mosquito fish placed in a variety of permanent habitats to feed on mosquito larvae.
- Assist and coordinate with the Health Department in the monitoring and operation of the sentinel chicken flocks for disease transmission risk.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of acres aerially sprayed for mosquitoes	1,075,200	938,109	1,294,106	215,040	1,294,106
Number of acres ground truck sprayed for mosquitoes	48,688	56,469	50,000	9,229	50,000
Number of acres larvicided for mosquitoes	3,644	3,223	4,500	987	4,500

MOSQUITO CONTROL

	FY 09Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 37,023	\$ 39,000	\$ 39,000	\$ -
Other	74,427	114,999	159,225	44,226
Subtotal	\$ 111,450	\$ 153,999	\$ 198,225	\$ 44,226
<u>Appropriations</u>				
Personal Services	\$ 1,356,437	\$ 1,124,405	\$ 1,077,588	\$ (46,817)
Operating Expenses	810,049	942,476	948,390	5,914
Charge Offs	-	315,941	328,092	12,151
Subtotal	\$ 2,166,486	\$ 2,382,822	\$ 2,354,070	\$ (28,752)
Ad Valorem Funding	\$ 2,185,017	\$ 2,228,823	\$ 2,155,845	\$ (72,978)
Positions	18	18	17	(1)

Budget Variance Explanation

- \$ (44,226) Increase in balance brought forward.
- \$ (46,817) Decrease due to the elimination of one Mosquito Control Inspector.
- \$ 18,065 Increase in operating expenses due to increased costs for insecticide and Charge-Offs due to an increase in the allocation of administrative costs.

\$ (72,978) Total Decrease

RESOURCES PROTECTION

Programs/Services

To provide environmental assessment, permitting, compliance, and land development review activities necessary for implementation of natural resources protection programs and enforcement of related laws, regulations, and codes. The primary services are inspections; compliance and enforcement; complaint investigations; monitoring of land development planning and review; state permit compliance and remediation of contaminated soil and groundwater. The five primary program areas are Pollutant Storage Tanks Compliance; Petroleum Cleanup; Wellfield Protection; Water Quality with National Pollution Discharge Elimination System (NPDES) state permit compliance; and Land Development Review.

FY 10 Highlights & Accomplishments

- Storage Tank Compliance staff received a 96.95/100.0 on the Florida Department of Environmental Protection District audit, the highest score ever in the 22 years the County program has been in existence.
- The Wellfield section was successful in permitting, inspecting and monitoring more than 1,000 businesses that use or store chemicals at their facilities, providing protection for the County's designated wellfield
- Surface Water Protection staff increased the number of erosion and sediment control inspections of construction sites, exceeding the number of inspections conducted during any previous fiscal year.
- All environmental goals and policies as found in the Palm Beach County Comprehensive Plan were updated to show their present status and indicated which policies have been completed.

FY 11 Objectives

- Maintain the percentage of non-compliance letters (and out-of-compliance inspections) resolved in 120 days at 90%.
- Maintain the percentage of notices/letters processed within 15 days at 90%.
- Conduct 95% of reviews within required time frames.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Non-compliance letters/out of compliance inspections resolved within 120 days	95%	90%	90%	97%	90%
Notices/ letters processed within 15 days	91%	90%	90%	98%	90%
Reviews completed within required time frames.	99%	100%	100%	100%	95%

RESOURCES PROTECTION

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Other Licenses & Permits	\$ 133,284	\$ 203,260	\$ 135,000	\$ (68,260)
Charges for Services	690,144	672,892	1,083,800	410,908
Grants	705,171	785,000	468,000	(317,000)
Other	2,048,792	1,935,004	1,430,822	(504,182)
Subtotal	\$ 3,577,391	\$ 3,596,156	\$ 3,117,622	\$ (478,534)
<u>Appropriations</u>				
Personal Services	\$ 3,189,971	\$ 2,712,353	\$ 2,642,855	\$ (69,498)
Operating Expenses	233,299	1,809,646	1,106,553	(703,093)
Charge Offs		671,302	617,815	(53,487)
Subtotal	\$ 3,423,270	\$ 5,193,301	\$ 4,367,223	\$ (826,078)
Ad Valorem Funding	\$ 1,688,460	\$ 1,597,145	\$ 1,249,601	\$ (347,544)
Positions	38	38	36	(2)

Budget Variance Explanation

- \$ 68,260 Decrease due to lower demand for construction.
- \$ (410,908) Increase in inspection and application fees for wellfield monitoring.
- \$ 317,000 Decrease as current projects are completed and funds are spent down.
- \$ 504,182 Decrease due to a lower balance brought forward.
- \$ (69,498) Decrease due to the elimination of an Environmental Analyst and a Hydrogeologist.
- \$ (703,093) Decrease due to projects being completed and diminished activities due to budget reductions.
- \$ (53,487) Decrease in activities and the elimination of a Systems Administrator II and an Environmental Analyst in the Administration division.

\$ (347,544) Total Decrease

SHORELINE PROTECTION

Programs/Services

To restore and maintain the coastline of Palm Beach County. The Program designs and constructs shoreline projects that provide protection to upland resources and restoration of beach and dune habitats. The Division also implements the monitoring and management objectives in the Sea Turtle Protection Plan (Art 14, ULDC) and manages the South Lake Worth Inlet.

FY 10 Highlights & Accomplishments

- The design of erosion control structures to be placed off Singer island and Central Palm Beach County were completed as alternatives to beach fill projects. Design work is underway for renourishment of the beach in Jupiter with additional protection provided by erosion control structures.
- Replacement of the sand transfer plant & restoration of the jetties and seawall is underway at the South Lake Worth Inlet.
- Construction of the Juno Beach Renourishment Project was completed.
- Completed design, permitting and contracting of the Dubois Park Restoration Project in coordination with the Parks & Recreation Department.

FY 11 Objectives

- Continue design and permitting of the Central Palm Beach County Comprehensive Erosion Control Project, the Jupiter Beach Project, and begin design work on the Ocean Ridge Shore Protection Project.
- Complete the infrastructure project at the South Lake Worth Inlet to improve sand bypassing capabilities, stabilize Bird Island, and strengthen the jetties.
- Begin construction of erosion control structures off Riviera Beach.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Sand restored to the beaches (moving average in cubic yards)	1,150,000	1,360,000	1,300,000	950,000	1,200,000

SHORELINE PROTECTION

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 393,577	\$ 590,000	\$ 590,000	\$ -
Grants	5,854	36,884	-	(36,884)
Subtotal	\$ 399,431	\$ 626,884	\$ 590,000	\$ (36,884)
<u>Appropriations</u>				
Personal Services	\$ 999,111	\$ 651,443	\$ 614,077	\$ (37,366)
Operating Expenses	128,346	39,009	9,352	(29,657)
Charge Offs	-	456,408	441,470	(14,938)
Subtotal	\$ 1,127,457	\$ 1,146,860	\$ 1,064,899	\$ (81,961)
Ad Valorem Funding	\$ 1,157,323	\$ 519,976	\$ 474,899	\$ (45,077)
Positions	11	11	11	-

Budget Variance Explanation

- \$ 36,884 Decrease as multi-year grants are spent down.
- \$ (37,366) Decrease due to redistribution of staffing and other charges within the department.
- \$ (29,657) Decrease reflects a reduction in operations due to loss of grant funding and budget reductions.
- \$ (14,938) Decrease due to the completion of projects, budget reductions and the elimination of a Systems Administrator II and an Environmental Analyst in the Administration division.

\$ (45,077) Total Decrease

DEPARTMENT SUMMARY

Mission Statement

Facilities Development & Operations (FDO) provides efficient, cost effective, quality services in building design and construction, building maintenance and systems operation, property and fleet management and electronic systems and security services for all County facilities for the Board of County Commissioners (BCC) and other Elected Officials.

Department Overview

The Facilities Development and Operations Department is responsible for siting, building, and operating the County's physical plants, major equipment, fleet, and electronic systems. Five departmental programs fulfill these responsibilities: Property and Real Estate Management, Capital Improvements, Electronic Services and Security, Facilities Management, and Fleet Management. The Department is responsible for the implementation of capital projects, the operation and maintenance of the countywide public safety radio system, the maintenance and operation of more than 800 structures, and a fleet of more than 4,400 vehicles and equipment.

Emerging Issues

- Maintaining service levels with reduced staff and budget when the number of physical assets is expanding. Existing infrastructure is aging requiring more maintenance, more than 80 percent of customers and workload is associated with constitutional officers' facilities and programs.
- Retaining employees with the broadest skill set and most cross trained (professional, technical and tradespersons) as these employees are best suited to maintain service levels with reduced resources.
- Managing the County's building and space inventory to accommodate the needs of County departments and constitutional officers that have over 150,000 sq. ft. of space postponed, indefinitely delayed or cancelled without compromising the overall approach to the capital development program.
- Prioritize the frequent requests for special studies, research and special projects received from the Board of County Commissioners, Administration, Departments and Constitutional Officers so that opportunities can be identified and pursued in lieu of those that are either unfunded or non-timely.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
User Fees/Charges	\$ 4,804,200	\$ 4,624,552	\$ 4,208,000	\$ (416,552)	-9%
Central Service Charges	27,870,575	35,907,540	36,688,564	781,024	2%
Other	14,243,154	13,533,958	11,332,074	(2,201,884)	-16%
SubTotal	\$ 46,917,929	\$ 54,066,050	\$ 52,228,638	\$ (1,837,412)	-3%

Appropriations

Personal Services	\$ 31,816,249	\$ 30,230,249	\$ 29,207,168	\$ (1,023,081)	-3%
Operating Expenses	31,661,875	37,231,760	36,904,737	(327,023)	-1%
Capital Outlay	8,399,540	9,246,552	12,186,086	2,939,534	32%
Transfers	-	5,243,218	8,000	(5,235,218)	100%
Reserves	156,782	8,178,175	9,115,714	937,539	11%
SubTotal	\$ 72,034,446	\$ 90,129,954	\$ 87,421,705	\$ (2,708,249)	-3%

Ad Valorem Funding	\$ 38,213,971	\$ 36,063,904	\$ 35,193,067	\$ (870,837)	-2%
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Positions	428	394	378	(16)	-4%
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PROPERTY AND REAL ESTATE MANAGEMENT

Programs/Services

Property and Real Estate Management (PREM) provides a full range of real estate services to departments and agencies under the Board of County Commissioners and Constitutional Officers, which include acquiring property and disposal of surplus County properties, administering leases for County leased facilities, coordinating civic site acquisitions and use, providing technical support for the development of County facilities, and responding to public inquiries/complaints concerning County property.

FY 10 Highlights & Accomplishments

- Completed acquisition of seventeen condominium units from four different owners for development of the West Palm Beach Homeless Resource Center.
- Completed the revision of the PREM Real Estate Ordinance and established the Property Review Committee to implement Grand Jury recommendations.
- Completed the verification of data in the PREM County Owned Real Estate (CORE) database of County-owned land and buildings. Intranet access for other County Departments has been delayed due to software program development delays.

FY 11 Objectives

- Revise Policies and Procedures to implement Grand Jury Recommendations.
- Provide Property and Real Estate Management CORE database Intranet access to other Department and County agencies.
- Negotiate an Agreement for the sale and development of the Wedge Property in the West Palm Beach Transit Oriented Development (TOD).

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Percentage of PREM/Real Estate Ordinance and PPMs revised.	N/A	N/A	100%	50%	100%
Percentage of County department/agencies with intranet access to PREM CORE	N/A	0%	100%	0%	100%
Percentage of negotiation toward an Agreement for sale/development of the Wedge Property	N/A	N/A	N/A	N/A	100%

PROPERTY AND REAL ESTATE MANAGEMENT

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 60	\$ -	\$ -	\$ -
Other	268,946	165,000	130,000	(35,000)
SubTotal	\$ 269,006	\$ 165,000	\$ 130,000	\$ (35,000)
<u>Appropriations</u>				
Personal Services	\$ 1,575,302	\$ 1,296,871	\$ 1,345,714	\$ 48,843
Operating Expenses	260,886	319,196	308,621	(10,575)
SubTotal	\$ 1,836,188	\$ 1,616,067	\$ 1,654,335	\$ 38,268
Ad Valorem Funding	\$ 1,567,182	\$ 1,451,067	\$ 1,524,335	\$ 73,268
Positions	18	14	14	-

Budget Variance Explanation

- \$ 35,000 Decrease due to the reduction of commercial lease revenue.
- \$ 48,843 Increase due to transfer of position from Electronic Services and Security in FY 2010.
- \$ (10,575) Decrease in various operating expenses.

\$ 73,268 Total Increase

CAPITAL IMPROVEMENTS

Programs/Services

Capital Improvements provides a full range of architectural, engineering, contract, and project management services directed toward ensuring the highest possible quality and value in the design and construction of all County capital projects. Primary services include procuring architectural and engineering services for capital projects, administering bids and other procurement related activities for capital projects, and administering capital project construction activity.

FY 10 Highlights & Accomplishments

- Completed the design process for the Homeless Resource Center.
- Effectively managed the construction activities in order to complete the expansion with minimal disruption to the existing jail and other governmental center agencies at the West Detention Center.
- Managed the design and construction for the Osprey Point Golf Course.

FY 11 Objectives

- Complete the construction of the West Palm Beach Homeless Resource Center and turnover to the operator.
- Complete the construction and occupancy of the jail expansion, substation and dispatch center and commence multi-phase Courthouse expansion.
- Effectively manage the conversion of the Governmental Center's chilled water system to the new Central Plant without disruption to the occupants of the building.
- Initiate an online "How are we doing survey?" for users, consultants, and contractors to submit their opinions of Capital Improvements' services.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Percentage of Homeless Resource Center turnover completed.	N/A	N/A	N/A	N/A	100%
Percentage of West County Jail addition construction completed	N/A	N/A	95%	60%	100%
Percentage of Governmental chiller completed	N/A	N/A	N/A	N/A	100%
Percentage of survey on-line and operational	N/A	N/A	N/A	N/A	100%

CAPITAL IMPROVEMENTS

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 1,496,000	\$ 1,515,400	\$ 1,160,000	\$ (355,400)
Other	67	-	-	-
Subtotal	\$ 1,496,067	\$ 1,515,400	\$ 1,160,000	\$ (355,400)
<u>Appropriations</u>				
Personal Services	\$ 2,280,783	\$ 2,039,727	\$ 1,665,954	\$ (373,773)
Operating Expenses	120,792	131,989	111,261	(20,728)
SubTotal	\$ 2,401,575	\$ 2,171,716	\$ 1,777,215	\$ (394,501)
Ad Valorem Funding	\$ 905,508	\$ 656,316	\$ 617,215	\$ (39,101)
Positions	22	19	15	(4)

Budget Variance Explanation

\$ 355,400 Decrease due to the reduction of interdepartmental charges.

\$ (373,773) Decrease due to the elimination of two filled Architectural Field Rep II positions, one vacant Architectural Field Rep II position and one vacant Technical Assistant II position.

\$ (20,728) Decrease due to the reduction of various operating expenses.

\$ (39,101) Total Decrease

ELECTRONIC SERVICES AND SECURITY

Programs/Services

Electronic Services and Security provides specifications, acquisition, project management, acceptance testing, and continued operations and support for all electronic systems, facility safety and security, including on-site security personnel, security surveys, and training, facility access control including criminal history record checks, card access, and key control, operations and support for the County radio systems, and support for Facilities Development and Operation's automation and remote management projects.

FY 10 Highlights & Accomplishments

- Designed and implemented a system that integrates a standard telephone line into the courtroom audio system allowing for the deployment of the remote interpreter program.
- Designed the Video Visitation System that will support public visitation in the new West Detention Center.
- Developed and implemented the Electronic Services and Security strategic plan.
- Migrated to Underwriter's Laboratories' Proprietary Central Station certification and implemented Emergency Operations Plan for fire alarm system failures.

FY 11 Objectives

- Implement Critical Success Indicator #1 (Employee Engagement); projects include: Training/Certification Program and Inventory Management solution.
- Implement Critical Success Indicator #2 (Customer Service); projects include: online surveys for end users and internal service organizations.
- Implement Critical Success Indicator #3 (Quality Improvement); projects include development of specification standards and project sequencing.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
CSI #1 - Percentage of the Training/Certification program by section	N/A	N/A	N/A	N/A	50%
CSI #2 - Percentage of overall customer service level obtained.	N/A	N/A	N/A	N/A	90%
CSI#3-Percentage of the specification standards and project sequences completed.	N/A	N/A	N/A	N/A	50%

ELECTRONIC SERVICES AND SECURITY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 1,225,474	\$ 1,305,000	\$ 1,315,000	\$ 10,000
Other	86,356	-	-	-
SubTotal	\$ 1,311,830	\$ 1,305,000	\$ 1,315,000	\$ 10,000
<u>Appropriations</u>				
Personal Services	\$ 5,435,627	\$ 5,004,272	\$ 4,981,501	\$ (22,771)
Operating Expenses	5,166,544	4,825,855	4,737,158	(88,697)
Capital Outlay	47,592	-	-	-
SubTotal	\$ 10,649,763	\$ 9,830,127	\$ 9,718,659	\$ (111,468)
Ad Valorem Funding	\$ 9,337,933	\$ 8,525,127	\$ 8,403,659	\$ (121,468)
Positions	86	78	77	(1)

Budget Variance Explanation

- \$ (10,000) Increase in revenue from interdepartmental charges.
- \$ (22,771) Decrease due to the elimination of one vacant Security Officer position.
- \$ (88,697) Decrease due to the reduction in outside security services, Casualty Self Insurance premiums and various operating expenses.

\$ (121,468) Total Decrease

FACILITIES MANAGEMENT

Programs/Services

Facilities Management provides services focused on asset management and preservation of County-owned property. Primary services include preventative and corrective maintenance, replacement of equipment in County buildings, custodial and landscaping services at designated sites, facility related emergency response services after business hours, facility preparedness services, restoration of services in the event of emergencies/disasters, facilities support during emergency activations, review of new capital development and renewal/replacement projects, warranty administration on building systems, completing the construction design of mechanical/electrical specifications, identifying/implementing initiatives for the reduction of energy consumption, continuing improvements, enhancements, and planned renewal of buildings/properties, and parking operations for the Governmental, Judicial, Vista Centers and South County Courthouse Complex.

FY 10 Highlights & Accomplishments

- Several new buildings came on line resulting in increased square footage requiring additional maintenance and repair responsibilities, which were effectively absorbed by current staff.
- Developed and completed new service agreements for maintenance, repair and project responsibilities for the Library and Palm Beach Sheriff Office.
- Improved consistency and accountability by standardizing regional functions of work orders resulting in a more timely and accurate completion rate.
- Two of the five apprentices have successfully completed the Apprenticeship Program and were placed in trade positions in their respective fields. The remaining three apprentices are scheduled to complete their apprenticeship in the fall at which time they will also be placed in their trade positions.

FY 11 Objectives

- Continue to provide quality custodial, landscaping and service contracts at an acceptable level while reducing the frequency of these services.
- Continue condition assessments on 50 percent of the overall maintained square footage.
- Continue the division's planned preventive maintenance program at reduced staffing levels while keeping building system components failure to acceptable levels.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Cost per square footage for custodial services	\$1.68	\$1.65	\$1.06	\$0.62	\$1.28
Percentage of buildings assessed with an overall condition of good or excellent.	89%	89%	70%	89%	70%
Percentage of preventative maintenance hours in relation to total maintenance hours.	73%	80%	60%	79%	60%

FACILITIES MANAGEMENT

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 1,574,232	\$ 1,179,000	\$ 1,163,000	\$ (16,000)
Other	401,785	68,000	73,000	5,000
SubTotal	\$ 1,976,017	\$ 1,247,000	\$ 1,236,000	\$ (11,000)
<u>Appropriations</u>				
Personal Services	\$ 14,050,926	\$ 13,403,532	\$ 13,405,395	\$ 1,863
Operating Expenses	11,785,409	10,463,158	10,226,070	(237,088)
Capital Outlay	4,006	40,700	-	(40,700)
SubTotal	\$ 25,840,341	\$ 23,907,390	\$ 23,631,465	\$ (275,925)
Ad Valorem Funding	\$ 23,864,324	\$ 22,660,390	\$ 22,395,465	\$ (264,925)
Positions	203	194	188	(6)

Budget Variance Explanation

- \$ 11,000 Decrease due to the reduction of interdepartmental charges.
 - \$ 1,863 Increase due to the relocation of five staff positions from Administration to Facilities Management Division in FY 2010, the reclassification of five apprentice positions; and elimination of one vacant Regulatory Specialist position in FY 2011.
 - \$ (237,088) Decrease due to the reduction of the Casualty Self Insurance premium and various operating expenses.
 - \$ (40,700) Increase due to the replacement of machinery and equipment.
- \$ (264,925) Total Decrease**

FLEET MANAGEMENT

Programs/Services

Fleet Management provides specification, acquisition, assignment, funding and disposal services. Additional services include providing preventive (PM) and corrective maintenance (CM) services on vehicles and equipment, purchasing fuel and managing County fueling sites.

FY 10 Highlights & Accomplishments

- Evaluated low millage vehicles for elimination in FY 2011 budget based on the comparison of maintenance cost to mileage reimbursements.
- \$5.3 million of Fleet Reserves was returned to the General Fund due to the life cycles of County assets being stretched beyond industry standards.
- Worked with Water Utilities to establish a pool of vehicles for Glades Utility Authority (GUA) use from returned assets.
- Began purchasing biodiesel fuel at all County fuel sites for County diesel powered vehicles and equipment.
- Brought the new fuel site at Belle Glade online.

FY 11 Objectives

- Continue to evaluate low mileage vehicles for operation cost effectiveness and make alternative recommendations as needed.
- Establish a driver awareness program for employees to encourage efficient operation of vehicle usage by emphasizing the importance of not extending vehicles life cycles beyond their cost effectiveness.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY Actual on 3/31/10	FY 2011 Target
Percentage of vehicles/equipment past due for preventive maintenance	9%	7%	6%	11%	5%
Percentage of vehicles/equipment brought in for scheduled versus unscheduled service	62%	65%	50%	67%	75%
Reduce the amount of low mileage vehicles that are not cost effective to maintain.	N/A	N/A	N/A	92	50%

FLEET MANAGEMENT

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Central Service Charge	\$ 27,870,575	\$ 35,907,540	\$ 36,688,564	\$ 781,024
Other	13,484,494	13,300,958	11,129,074	(2,171,884)
SubTotal	\$ 41,355,069	\$ 49,208,498	\$ 47,817,638	\$ (1,390,860)
<u>Appropriations</u>				
Personal Services	\$ 5,647,163	\$ 5,481,429	\$ 5,349,278	\$ (132,151)
Operating Expenses	14,105,728	21,147,724	21,200,160	52,436
Capital Outlay	8,347,942	9,157,952	12,144,486	2,986,534
Transfers	-	5,243,218	8,000	(5,235,218)
Reserves	156,782	8,178,175	9,115,714	937,539
SubTotal	\$ 28,257,615	\$ 49,208,498	\$ 47,817,638	\$ (1,390,860)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	70	64	60	(4)

Budget Variance Explanation

- \$ (781,024) Increase due to the addition of Fleet Management's policy payments from Glades Utility Authority and the increase in vehicles from Water Utilities.
- \$ 2,171,884 Decrease due to a change in the calculation of balance brought forward for internal service funds and a decrease in revenue for the sale of gasoline.
- \$ (132,151) Decrease due to the elimination of three vacant Automotive Tech II positions and one vacant Parts Specialist position.
- \$ 52,436 Increase in various operating expenses.
- \$ 2,986,534 Increase in capital outlay due to the purchases of vehicles for replacement and/or to provide new vehicles for County departments.
- \$ (5,235,218) Decrease due to one-time transfers in FY 2010 to County Library, Fire Rescue, Airport Operations and County General Fund. These transfers represent one-time refunds of fleet policy charge due to fleet reductions and extended fleet replacement schedules.
- \$ 937,539 Increase in reserves due to the addition of the Water Utilities Department to the vehicle policy pool.

\$ - Total Decrease

ADMINISTRATION/INFORMATION TECHNOLOGY

Programs/Services

Administration provides support services in the areas of procurement, renovation, rehabilitation, permitting and grant acquisition/monitoring for County owned facilities through facility services, space and interior planning, administering the Art in Public Places program, overseeing over 150 interlocal agreements with other governmental entities and not-for-profit organizations and processing use applications for non-County activities at general government buildings/properties. Information technology supports the maintenance of Facilities Development and Operation's software programs such as MAXIMO, Smeadsoft and the Stark Energy Program, offers technical assistance to users, develops software programs and maintains the computer inventory.

FY 10 Highlights & Accomplishments

- Completed twenty-seven State Housing Incentive Partnership (SHIP) owner occupied renovations.
- Information Technology completed the update and implementation of the new MAXIMO Version 6.
- Completed the Fire Rescue Training Facility Memorial Park honoring fallen fire fighters.
- Completed the development of standard construction contract language; fee collection procedures and training for implementation of the Inspector General Fee.
- Received approval for two Energy Efficient & Conservation Block Grant (EECBG) funded projects for solar heating at the Mounts Agricultural Complex for \$146,253 and another for HVAC upgrades at Emergency Operations Center (EOC) for \$1,197,942.

FY 11 Objectives

- Complete two Neighborhood Home Beautification Program (NHBP) projects with the Office of Community Revitalization (OCR).
- Complete the Smeadsoft Program transition for all FDO divisions by the end of FY 2011.
- Complete the design and permitting of the Program Plaza and Bell Tower for the Government Center Courtyard.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY Actual on 3/31/10	FY 2011 Target
Percentage of Neighborhood Home Beautification Program projects completed	N/A	N/A	N/A	N/A	100%
Percentage of FDO Divisions transitioned to Smeadsoft Program	N/A	N/A	100%	0%	100%
Percentage of design and permitting for the Program Plaza and Bell Tower completed	N/A	N/A	N/A	N/A	100%

ADMINISTRATION/INFORMATION TECHNOLOGY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 508,434	\$ 625,152	\$ 570,000	\$ (55,152)
Other	1,506	-	-	-
SubTotal	\$ 509,940	\$ 625,152	\$ 570,000	\$ (55,152)
<u>Appropriations</u>				
Personal Services	\$ 2,826,448	\$ 3,004,418	\$ 2,459,326	\$ (545,092)
Operating Expenses	222,516	343,838	321,467	(22,371)
Capital Outlay	-	47,900	41,600	(6,300)
SubTotal	\$ 3,048,964	\$ 3,396,156	\$ 2,822,393	\$ (573,763)
Ad Valorem Funding	\$ 2,539,024	\$ 2,771,004	\$ 2,252,393	\$ (518,611)
Positions	29	25	24	(1)

Budget Variance Explanation

- \$ 55,152 Decrease due to the reduction of interdepartmental charges.
- \$ (545,092) Decrease due to relocation of staff position in FY 2010 from Administration to Capital Improvement Division, Property Real Estate Management and Facilities Management Division and the elimination of one vacant Systems Project Manager.
- \$ (22,371) Decrease due to the reduction of various operating expenses.
- \$ (6,300) Decrease due to the reduction in purchases of data processing equipment.

\$ (518,611) Total Decrease

DEPARTMENT SUMMARY

Mission Statement

To maintain the sound financial condition of the Palm Beach County government by providing management with timely and accurate decision-making information regarding policy and operating issues; advising the Board of County Commission and the County Administrator on the availability and allocation of fiscal resources; monitoring and reporting budget and operational performance; establishing financial policies and procedures to govern operating practices; and providing centralized control over County assets, records, and contractual obligations.

Department Overview

The Office of Financial Management and Budget (OFMB) is responsible for the direction, administration, and evaluation of the County's financial management systems. Primary services include preparing and administering the annual budget; providing advice and issues to be considered by the Board of the County Commissioners; planning for future financing needs; developing countywide financial policies; maximizing the collection of monies owed to the County; preparing and reviewing formal contracts; administering the impact fee ordinance; conducting periodic inventories and reconciliation of fixed assets; and administering the records management program.

OFMB is comprised of three Divisions: Budget, Contract Development and Control, and Financial Management. The Financial Management Division includes Fixed Assets/Surplus Assets Section, the Impact Fees Program, the Debt Management Section and the Revenue Collection Program.

Emerging Issues

- Continued declining property values will cause a strain in balancing the County's budget while maintaining existing service levels. For FY 2011 assessments, property values declined A 5% reduction is projected for FY 2012.
- Based on current projections, the County will be facing a **\$125** million deficit in FY 2012. Planning must start now to mitigate this deficit. Tough decisions such as what programs/services continue and at what level continued services will be provided must be made.
- The homestead ad valorem tax credit for deployed military personnel was approved during the general election in November 2010. This proposal will further reduce County revenue.
- Ensuring adequate reserves and fund balances to maintain the County's high quality bond ratings is essential to afford priority access to the bond markets.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 94,713	\$ 67,500	\$ 67,500	\$ -	0%
Other	195,577	439,500	150,000	(289,500)	-66%
SubTotal	\$ 290,290	\$ 507,000	\$ 217,500	\$ (289,500)	-57%
<u>Appropriations</u>					
Personal Services	\$ 3,294,775	\$ 3,255,200	\$ 3,039,565	\$ (215,635)	-7%
Operating Expenses	302,490	340,711	324,646	(16,065)	-5%
SubTotal	\$ 3,597,265	\$ 3,595,911	\$ 3,364,211	\$ (231,700)	-6%
Ad Valorem Funding	\$ 3,306,975	\$ 3,088,911	\$ 3,146,711	\$ 57,800	2%
Positions	38	36	34	(2)	-6%

BUDGET DIVISION**Programs/Services**

To prepare and administer the County's annual budget in accordance with Florida Statutes and policies of the Board of County Commissioners and fulfill an oversight role on behalf of County Administration and the Board of County Commissioners. To provide general guidance and assistance to County departments, members of the public, media representatives, and other government agencies. Primary services include preparing the County's annual operating and capital budgets; analyzing and processing changes to the adopted budget; planning for future operating and capital requirements; reporting on financial trends and issues, major project status, and departmental performance measurement data; reviewing and commenting on the fiscal impact of Board agenda items; and providing financial expertise, assistance, and information to the Board, Administration, departments, citizens, and media representatives.

FY 10 Highlights & Accomplishments

- Continued enhancements to the County's Budget website to further increase transparency of the budget development process. Enhancements include posting detailed supporting documentation used to develop the budget and line item detail of the budget.
- Implemented Employee Suggestion Survey for cost reduction recommendations for the FY 2011 Budget.
- Coordinated a centralized reporting process for all awarded American Recovery & Reinvestment Act of 2009 (ARRA) grants.

FY 11 Objectives

- Develop a process to improve the County's performance measurement system.
- Further enhancements to Countywide Grant Procedures to insure compliance.
- Continue to enhance the County's budget webpage (internal and external) to be more informative, transparent, and user friendly.
- Conduct standardized in-house training sessions on County Policy & Procedures impacting budgetary issues.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Budget Office Staff per \$1 Billion of total government expenditures	5.06	4.00	4.50	4.00	4.50
Budgets developed per analyst	5.9	6.0	6.0	6.0	6.3
Internal Customer Satisfaction Rating	N/A	95%	90%	N/A	90%

BUDGET

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 30,762	\$ -	\$ -	\$ -
SubTotal	\$ 30,762	\$ -	\$ -	\$ -
<u>Appropriations</u>				
Personal Services	\$ 1,130,786	\$ 1,352,829	\$ 1,306,361	\$ (46,468)
Operating Expenses	43,868	68,727	63,611	(5,116)
SubTotal	\$ 1,174,654	\$ 1,421,556	\$ 1,369,973	\$ (51,584)
Ad Valorem Funding	\$ 1,143,892	\$ 1,421,556	\$ 1,369,973	\$ (51,584)
Positions	16	16	15	(1)

Budget Variance Explanation

\$ (46,468) Decrease in Personal Services due to staffing changes.

\$ (5,116) Decrease in Casualty Self Insurance Premiums.

\$ (51,584) Total Decrease

CONTRACT DEVELOPMENT & CONTROL**Programs/Services**

The Contract Development and Control Division serves as the clearing house for coordinating all formal contracts and related documents to ensure compliance with Board policies, as well as State Records Management requirements. To carry out its mandate, the Division facilitates the initiation, completion and approval process of contract related items through the review of contracts, agenda items, Request for Proposals (RFP), bid documents and Change Orders (CO), Work Orders and Consultant Service Authorizations (CSA). A database is maintained for tracking, updating and monitoring all contracts and related items approved by the Board. Reports are provided in relation to change activity for approved contracts. The Division is represented or serves as Chair for many Countywide Committees. Duties include responsibilities for Records Management Compliance for the Board as required by Florida Statutes.

FY 10 Highlights & Accomplishments

- Revised and updated numerous Countywide Policies and Procedures pertaining to contracting procedures and records management.
- Continued to provide training to County employees in relation to Records Management.
- Continued to review Letters of Credit and Payment and Performance Bonds for County Departments.
- Reviewed various County Departments compliance for Inspector General Contract language.

FY 11 Objectives

- Conduct performance reviews of operating departments as needed to evaluate contract procedures to verify compliance with Countywide PPMs and recommend improvements in relation thereto. Provide training when necessary.
- Maintain a tracking system for Records Management, including the development of department/division liaisons for Records Management responsibilities and provide training in relation thereto.
- Review Bonds, Letters of Credit and Change documents to contracts to ensure compliance with established policies and procedures.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Agenda Items reviewed & processed	2035	1810	1200	864	1500
CO/CSA/Amendments reviewed & processed	1348	2082	1500	904	1150
Records Destruction requests reviewed & processed	n/a	209	175	138	150

CONTRACT DEVELOPMENT & CONTROL

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 30,749	\$ -	\$ -	\$ -
SubTotal	\$ 30,749	\$ -	\$ -	\$ -
<u>Appropriations</u>				
Personal Services	\$ 552,704	\$ 477,621	\$ 455,430	\$ (22,191)
Operating Expenses	19,029	45,450	41,843	(3,607)
SubTotal	\$ 571,733	\$ 523,071	\$ 497,274	\$ (25,798)
Ad Valorem Funding	\$ 540,984	\$ 523,071	\$ 497,274	\$ (25,798)
Positions	4	4	5	1

Budget Variance Explanation

\$ (22,191) Decrease in Personal Services due to staffing changes.

\$ (3,607) Decrease in Casualty Self Insurance Premiums.

\$ (25,798) Total Decrease

FINANCIAL MANAGEMENT

Programs/Services

The Financial Management Division includes Debt Management, Fixed Asset Management, the Impact Fee Program and the Revenue Collection Program. Primary services include debt management and planning for future financing needs, recording acquisitions and disposals of County owned property, conducting periodic inventories and reconciliations of fixed assets, managing the surplus asset disposal program and the Thrift Store, ensure the accurate calculation of impact fees, review impact fee refund requests and conduct impact fee compliance reviews of municipalities, maximizing the collection of monies due to the County and developing related countywide financial policies and procedures.

FY 10 Highlights & Accomplishments

- Implemented revised Debt Management Policies and Procedures including the staffing of the County Financing Committee as recommended by the Grand Jury.
- Presented the 2009 biennial impact fee study to the BCC and coordinated a public hearing.
- Completed the relocation of the surplus warehouse and Thrift Store to the Vista Center.
- Renewed Specialized Debt Collections contract with a 2% fee reduction.

FY 11 Objectives

- Monitor and evaluate the short term and long term financing needs of the County and coordinate with the County Financing Committee and our financial advisor as needed.
- Conduct three impact fee compliance reviews of municipalities and continue financial analysis support of the Section 108 Loan and Job Growth Incentive Programs for the Economic Development Office.
- Review the fixed asset inventory procedures and the Thrift Store sale process/procedures in light of the relocation to the Vista Center.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Impact fee compliance reviews of municipalities	2	3	3	0	3
Value of redistributed surplus assets	\$268,083	\$108,621	\$70,000	\$52,000	\$100,000
Dollars collected by external efforts	\$692,299	\$631,902	\$675,000	\$235,313	\$700,000

FINANCIAL MANAGEMENT

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 33,203	\$ 67,500	\$ 67,500	\$ -
Other	195,577	439,500	150,000	(289,500)
SubTotal	\$ 228,780	\$ 507,000	\$ 217,500	\$ (289,500)
<u>Appropriations</u>				
Personal Services	\$ 1,611,284	\$ 1,424,749	\$ 1,277,773	\$ (146,976)
Operating Expenses	\$ 239,594	226,534	219,191	(7,343)
SubTotal	\$ 1,850,878	\$ 1,651,283	\$ 1,496,965	\$ (154,319)
Ad Valorem Funding	\$ 1,622,098	\$ 1,144,283	\$ 1,279,465	\$ 135,181
Positions	18	16	14	(2)

Budget Variance Explanation

\$ 289,500 Adjustment to surplus asset revenues based on prior years actuals.

\$ (99,936) One Fixed Assets Inventories Coordinator Position and one Fiscal Specialist III position were eliminated.

\$ (47,040) Decrease in Personal Services due to staffing changes.

\$ (7,343) Miscellaneous reductions in operating expenses, primarily attributable to a decrease in casualty insurance premiums.

\$ 135,181 **Total Increase**

DEPARTMENT SUMMARY**Mission Statement**

To protect life and property against injury and fire through education and code compliance. To respond to medical emergencies, fire and hazardous materials incidents.

Department Overview

Palm Beach County Fire Rescue was created by County Ordinance in 1984 to provide fire, emergency medical services, advanced life support and transport services to the unincorporated areas of the County, as well as, several municipalities. The Department is primarily funded by ad valorem taxes through two Municipal Service Taxing Units (MSTU's). Including cities that receive primary service from Palm Beach County Fire Rescue, the Department covers over 1,822 square miles with a population of approximately 807,729. The Department is organizationally divided into four major Divisions: Operations; Safety Services; Support Services; and Administrative Services. The primary programs are: Operations; Aviation; Bureau of Safety Services (Prevention); Dispatch and Telecommunications; Training and Safety; and Vehicle and Building Maintenance.

Emerging Issues

- The Department entered into an Emergency Services agreement and began dispatching for the City of Riviera Beach and the Town of Palm Beach Shores on April 6, 2010.
- Station 14 is an existing fire station at 16749 Jupiter Farms Road in Jupiter. The Department anticipates the completion of the relocation of this station to 12015 Indiantown Road.
- The current proposed FY 2011 main Fire/Rescue MSTU budget is being submitted at approximately ten percent below roll-back taxes.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
User Fees/Charges	\$ 28,811,991	\$ 29,699,660	\$ 29,326,612	\$ (373,048)	-1%
Grants	291,574	275,879	273,961	(1,918)	-1%
Other	105,098,621	81,172,787	104,974,740	23,801,953	29%
Interfund Transfers	20,546,431	15,469,424	17,523,912	2,054,488	13%
SubTotal	\$ 154,748,617	\$ 126,617,750	\$ 152,099,225	\$ 25,481,475	20%

Appropriations

Personal Services	\$ 187,826,469	\$ 216,831,142	\$ 226,041,483	\$ 9,210,341	4%
Operating Expenses	27,819,088	36,961,444	36,632,027	(329,417)	-1%
Capital Outlay	5,616,362	9,567,525	7,085,072	(2,482,453)	-26%
Reserves	-	68,867,562	69,526,504	658,942	1%
Interfund Transfers	26,307,298	14,758,672	17,342,515	2,583,843	18%
SubTotal	\$ 247,569,217	\$ 346,986,345	\$ 356,627,601	\$ 9,641,256	3%

Ad Valorem Funding

Countywide	\$ 6,370,421	\$ 8,964,411	\$ 9,423,026	\$ 458,615	5%
Fire Rescue	\$ 198,331,840	\$ 211,404,184	\$ 195,105,350	\$ (16,298,834)	-8%
Positions	1,472	1,542	1,511	(31)	-2%

Significant Non-Program Specific Revenue Changes

- \$ 21,846,542 Increase in beginning balances forward.
- \$ 864,221 Decrease in Statutory Reserves.
- \$ 672,976 Increase in Emergency Transport Revenue.
- \$ (1,589,126) Decrease in Municipal Contract Revenue.
- \$ 1,101,695 Increase in Revenue from Jupiter MSTU.
- \$ 500,000 Increase in Interest Revenue.

OPERATIONS

Programs/Services

The Operations Division is responsible for the actual response to and mitigation of a wide variety of fire and medical emergencies. Primary services include: respond to fire and medical emergencies, conduct suppression activity and/or provide pre-hospital care; respond to hazardous materials incidents, contain contaminants, and mitigate exposure; conduct pre-fire planning on all major target hazards; conduct mutely-family residential inspections; and provide a volunteer-based Community Assistance Team (CAT) to offer post-incident assistance, including bereavement, emotional, and social-service support, to the citizens of Palm Beach County, necessary as a result of structure fires, death, drowning or pediatric emergencies.

FY 10 Highlights & Accomplishments

- All 12-Lead EKG monitoring equipment was replaced with advanced technology to capture readings in wave-form with printing capabilities. This was in response to an unfunded mandate of \$3.5 million. In certain geographic areas, we added the capability of transmitting EKG data to the receiving hospital electronically to allow faster cardiac intervention.
- Shift performance reports are being provided to Battalion Chiefs along with training for employees regarding turnout time. The reports are being used by management as an evaluation tool.
- Hospital administrative staff and crew members are continuing education with regard to hospital turn-around times. A monthly report is provided to each hospital comparing their turnaround time to that of the other hospitals in the County.

FY 11 Objectives

- Achieve a turnout time of 1:30 or less, for 80% of emergencies dispatched.
- Achieve the Hospital Turnaround time at less than 20 minutes for 85% of all transports.
- Maintain an overall average score of 75% or greater on post testing for Community Education programs.
- Maintain availability of first due units at 90%.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Percentage of emergencies dispatched achieving turnout time of 1:30 or less	n/a	n/a	80%	63%	80%
Percentage of transports with Hospital Turnaround time of less than 20 minutes	n/a	87%	85%	88%	85%
Percentage availability of first due units	90%	93%	90%	94%	90%

OPERATIONS

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 19,073,701	\$ 20,648,768	\$ 20,257,742	\$ (391,026)
Grants	278,284	262,666	262,745	79
Other	96,881,007	74,774,171	97,708,668	22,934,497
Interfund Transfers	18,694,995	13,618,142	15,299,738	1,681,596
SubTotal	\$ 134,927,987	\$ 109,303,747	\$ 133,528,893	\$ 24,225,146
<u>Appropriations</u>				
Personal Services	\$ 163,924,602	\$ 189,596,073	\$ 199,010,192	\$ 9,414,119
Operating Expenses	20,995,044	24,843,565	24,297,674	(545,891)
Capital Outlay	4,802,284	6,976,943	5,132,907	(1,844,036)
Reserves	-	68,622,325	69,526,504	904,179
Interfund Transfers	26,262,498	14,758,672	17,325,265	2,566,593
SubTotal	\$ 215,984,428	\$ 304,797,578	\$ 315,292,542	\$ 10,494,964
<u>Ad Valorem Funding</u>				
Countywide	\$ -	\$ -	\$ -	\$ -
Fire Rescue	\$ 184,617,965	\$ 195,493,831	\$ 181,763,649	\$ (13,730,182)
Positions	1,256	1,327	1,302	(25)

Budget Variance Explanation

- \$ (22,083,179) Increase in non-program specific revenues.
- \$ (2,523,449) Elimination of 25 positions.
- \$ 11,937,568 Step and across-the-board increases for union personnel and increase in FRS and health insurance rates.
- \$ (1,774,164) Decrease in replacement capital equipment.
- \$ 732,750 Increase in contribution to Long-Term Disability Fund.
- \$ 436,160 Increase in MSTU Funding for Aviation Battalion personnel.
- \$ 889,685 Increase in BCC Indirect Cost charges.
- \$ (630,743) Decrease in Main MSTU Reserves for Balances Forward.
- \$ (319,005) Decrease in funding to Westgate CRA.
- \$ (395,805) Other various net decreases in appropriations.

\$ (13,730,182) Total Decrease

AVIATION

Programs/Services

The Aviation program is responsible for timely and efficient response to aircraft-related emergencies. Primary services include responding to aviation-related fire and medical emergencies within and around Palm Beach International Airport (PBIA); providing for new and recurrent specialized Aircraft Rescue Fire Fighting (ARFF) training to battalion personnel along with Fire and Emergency Medical Services (EMS) training; and performing regular fuel truck and fuel farm fire inspections to all fueling operations located within PBIA, Lantana Airpark, North County Airport, and Pahokee Airport.

FY 10 Highlights & Accomplishments

- Personnel participated in training and continue to meet Federal Aviation Administration (FAA) requirements such as a three minute or less response standard and staffing levels. Staffing evaluations under the National Fire Protection Association (NFPA) guidelines are ongoing.
- Fuel truck and facility inspections were completed, as required by the FAA and the Department of Airports. Inspections are scheduled every 90 days.

FY 11 Objectives

- Maintain an average daily staffing level at seven personnel to meet FAA required airport level D protection.
- Maintain a minimum of three (3) staffed ARFF vehicles daily to meet FAA required airport level D protection.
- Maintain a response time of three minutes or less for all FAA mandated drills.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Average daily staffing level	n/a	n/a	8	7	7
Minimum ARFF vehicles staffed daily	n/a	n/a	3	3	3
Percentage of FAA-mandated drills with response time of 3 minutes or less	n/a	n/a	100%	100%	100%

AVIATION

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 6,264,964	\$ 5,470,218	\$ 5,617,125	\$ 146,907
Other	1,407,965	1,079,645	618,107	(461,538)
Interfund Transfers	-	210,000	646,160	436,160
SubTotal	\$ 7,672,929	\$ 6,759,863	\$ 6,881,392	\$ 121,529
<u>Appropriations</u>				
Personal Services	\$ 5,409,012	\$ 5,319,415	\$ 5,649,072	\$ 329,657
Operating Expenses	1,109,274	1,195,211	1,215,070	19,859
Reserves	-	245,237	-	(245,237)
Interfund Transfers	44,800	-	17,250	17,250
SubTotal	\$ 6,563,086	\$ 6,759,863	\$ 6,881,392	\$ 121,529
<u>Ad Valorem Funding</u>				
Countywide	\$ -	\$ -	\$ -	\$ -
Fire Rescue	\$ -	\$ -	\$ -	\$ -
Positions	36	33	33	-

BUREAU OF SAFETY SERVICES (PREVENTION)

Programs/Services

The Bureau is responsible for reducing fire and life loss through education and the formulation and enforcement of the Palm Beach County Fire Code. Primary services include development and implementation of efficient and effective fire and life safety education for the residents and visitors of Palm Beach County; the review of building plans to ensure compliance with the fire code; periodic fire inspections of multi-family residential occupancies, commercial buildings and buildings under construction to assure fire code compliance and life safety; investigation of the cause, origin, and circumstance of fires; and provision of a drowning prevention program to centralize drowning related incident data and decrease drowning related incidents in Palm Beach County.

FY 10 Highlights & Accomplishments

- The Bureau evaluated pricing and selected a vendor to implement a new software application to aid in the tracking/scheduling of inspections. Implementation is expected to be completed by the end of the fiscal year.
- Community Education expanded the child passenger seat (CPS) fitting station program with four new CPS Technicians and one Instructor expanding outreach into the community. New municipalities were provided Risk Watch and smoke alarms have been installed in Cresthaven.
- Plan review has maintained our objective, although Palm Springs and Lake Worth were added to the system this fiscal year. Additionally, the Division has adjusted to new system requirements adding more responsibility to staff regarding scheduling and assisting contractors with permits that were previously handled by the Building Division's inspection scheduling section.

FY 11 Objectives

- Maintain an annual inspection completion rate of 93%.
- Review 80% of all plans submitted for fire review within four working days.
- Maintain an overall average score of 75% or greater on post testing for Community Education programs.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Annual inspection completion rate	95%	98%	95%	89%	93%
Percentage of plans reviewed within 4 working days	80%	86%	80%	81%	80%
Average Score on community education post test	n/a	n/a	75%	88%	75%

BUREAU OF SAFETY SERVICES (PREVENTION)

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 1,870,073	\$ 1,891,471	\$ 1,933,952	\$ 42,481
Grants	7,416	8,008	5,226	(2,782)
Other	1,887,282	1,205,636	1,499,165	293,529
Interfund Transfers	388,059	270,435	259,738	(10,697)
SubTotal	\$ 4,152,830	\$ 3,375,550	\$ 3,698,081	\$ 322,531
<u>Appropriations</u>				
Personal Services	\$ 5,517,357	\$ 6,326,173	\$ 6,008,085	\$ (318,088)
Operating Expenses	570,954	780,797	810,503	29,706
Capital Outlay	1,510	948	839	(109)
SubTotal	\$ 6,089,821	\$ 7,107,918	\$ 6,819,427	\$ (288,491)
<u>Ad Valorem Funding</u>				
Countywide	\$ 150,000	\$ 150,000	\$ 150,000	\$ -
Fire Rescue	\$ 3,768,166	\$ 3,582,368	\$ 2,971,346	\$ (611,022)
Positions	48	49	46	(3)

Budget Variance Explanation

- \$ (222,706) Increase in non-program specific revenues.
 - \$ (358,819) Elimination of 3 positions.
 - \$ 40,731 Step and across-the-board increases for union personnel and increase in FRS and health insurance rates.
 - \$ (84,390) Increase in Bureau of Safety Services related revenue.
 - \$ 15,439 Increase in available funding for drowning prevention.
 - \$ (1,277) Other various net decreases in appropriations.
- \$ (611,022) Total Decrease**

DISPATCH & TELECOMMUNICATIONS

Programs/Services

The program provides twenty-four hour emergency dispatching services for the 9-1-1 communications center. Emergency fire and rescue units are dispatched from the Communications Center for the unincorporated areas of the County, cities who receive primary fire service from the County, and cities with dispatch agreements with the County. Primary services include dispatching emergency requests for fire, rescue, and emergency service; dispatching private ambulance units for emergency services; and notifying the public and news media of pertinent information regarding emergency incidents.

FY 10 Highlights & Accomplishments

- Maintaining a proactive Preventative Maintenance program continued to reduce the downtime for essential apparatus due to failure of the vehicle's radio, GPS, modem and computer docking station.
- Periodic inspections and the repair and/or replacement of suspected or worn equipment continue to keep equipment failures below target.
- Personnel were recertified in the Association of Public Safety Communications Officials International (APCO) Emergency Medical Dispatch (EMD) system. This program offers training at a fraction of former training costs as a result of certified in-house EMD Instructors, reducing overtime costs.

FY 11 Objectives

- Maintain a handling time of one minute or less for 90% of dispatched events.
- Assure all Communications Center personnel maintain a quarterly EMD review score of 85% or above.
- Maintain the number of electronic equipment failures to no greater than fourteen.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Percentage of dispatched events handled within one minute	90%	n/a	90%	90%	90%
Percentage of personnel maintaining EMD scores of 85% +	100%	100%	100%	100%	100%
Number of equipment failures	20	12	<14	13	<14

DISPATCH COMMUNICATIONS

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 233,159	\$ 355,472	\$ 288,472	\$ (67,000)
Grants	163	52	67	15
Other	1,284,998	1,300,837	1,503,790	202,953
Interfund Transfers	636,296	734,659	677,033	(57,626)
SubTotal	\$ 2,154,616	\$ 2,391,020	\$ 2,469,362	\$ 78,342
<u>Appropriations</u>				
Personal Services	\$ 6,533,096	\$ 7,999,315	\$ 7,963,708	\$ (35,607)
Operating Expenses	2,441,227	5,081,012	4,929,652	(151,360)
Capital Outlay	633,539	2,025,708	1,883,700	(142,008)
SubTotal	\$ 9,607,862	\$ 15,106,035	\$ 14,777,060	\$ (328,975)
<u>Ad Valorem Funding</u>				
Countywide	\$ 6,220,421	\$ 8,814,411	\$ 9,273,026	\$ 458,615
Fire Rescue	\$ 2,599,614	\$ 3,900,604	\$ 3,034,672	\$ (865,932)
Positions	75	75	74	(1)

Budget Variance Explanation

- \$ (106,789) Increase in non-program specific revenues.
- \$ (65,731) Elimination of one position.
- \$ 30,124 Step and across-the-board increases for union personnel and increase in FRS and health insurance rates
- \$ (145,000) Decrease in outside data processing (DP) services.
- \$ (150,400) Decrease in DP accessories & equipment.
- \$ 30,479 Other various net increases in appropriations.
- \$ (458,615) Increase in transfer from General Fund for Common Dispatch Program, primarily due to carryforward of equipment already funded in FY 2010.

\$ (865,932) Total Decrease

TRAINING & SAFETY

Programs/Services

The program provides training, education and safety programs to all Fire Rescue personnel, as well as other agencies, in order to support and enhance the delivery of emergency services. Primary services include providing needs assessment by rank in order to develop and deliver training programs in areas of emergency medical services and firefighting; conducting training in specialized areas such as hazardous materials, rope rescue, dive rescue, and Trauma Hawk; video production and broadcasting in support of training programs and public education; administering infectious/hazardous materials exposure control programs; and coordinating employee health and safety programs.

FY 10 Highlights & Accomplishments

- The Training and Safety division provided the availability for each employee to access a minimum of 30 Continuing Education Units (CEU) per year.
- Intranet-based training was used to increase efficiency and provide high quality training for on-duty personnel while they are still in service and available to respond to emergencies.
- Multi-company drills provided hands-on experience for employees as their level of comprehension and application were evaluated.

FY 11 Objectives

- Provide a delivery method for 30 CEU's annually via a station-based program.
- Provide an average of 100 hours of training per Operational employee per year.
- 75% of Operations personnel will participate in two multi-company drills per year.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of CEU's provided annually via station-based program	24	24	48	16	30
Number of hours of training per Operations personnel	100	107	100	69	100
Percentage of personnel participating in two multi-company drills per year	n/a	n/a	75%	62%	75%

TRAINING & SAFETY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 241,369	\$ 279,262	\$ 238,697	\$ (40,565)
Grants	4,159	4,481	3,896	(585)
Other	1,341,069	1,025,819	1,257,177	231,358
Interfund Transfers	347,698	231,329	219,501	(11,828)
SubTotal	\$ 1,934,295	\$ 1,540,891	\$ 1,719,271	\$ 178,380
<u>Appropriations</u>				
Personal Services	\$ 2,143,053	\$ 2,712,254	\$ 2,323,262	\$ (388,992)
Operating Expenses	961,041	1,834,663	1,902,994	68,331
Capital Outlay	106,435	58,316	4,061	(54,255)
SubTotal	\$ 3,210,529	\$ 4,605,233	\$ 4,230,317	\$ (374,916)
<u>Ad Valorem Funding</u>				
Countywide	\$ -	\$ -	\$ -	\$ -
Fire Rescue	\$ 2,691,150	\$ 3,064,342	\$ 2,511,046	\$ (553,296)
Positions	15	16	14	(2)

Budget Variance Explanation

- \$ (169,784) Increase in non-program specific revenues.
- \$ (343,226) Elimination of two positions.
- \$ 45,766 Step and across the board increases for union personnel and increase in FRS and health insurance rates.
- \$ (86,052) Other various net decreases in appropriations.

\$ (553,296) Total Decrease

VEHICLE & BUILDING MAINTENANCE

Programs/Services

The Vehicle and Building maintenance program shall ensure that all vehicles, apparatus and facilities remain in top operational condition. Primary services include: the repair of apparatus as breakdowns occur; the provision of routine preventive maintenance on all emergency vehicles; the maintenance and repair of all Fire Rescue stations; the maintenance of all vendor contracts; to ensure work is completed in a timely and cost efficient manner; and to coordinate with other County departments for the renovation and construction of Fire Rescue facilities.

FY 10 Highlights & Accomplishments

- Facilities were evaluated to identify opportunity(ies) for improvement to extend useful life, such as impact resistant windows and bifold garage doors, and assure all stations are in highest state of operational readiness.
- Emphasis remained on preventative maintenance on the building and vehicle maintenance programs. Preventative maintenance reduces emergency work orders and the time apparatus are out of service.
- The Apparatus Committee and Vehicle Maintenance division have gone back to basics when designing and specifying apparatus to help reduce initial purchase price and future maintenance costs. The County is purchasing new Sutphen engines with a purchase price lower than engines being purchased by other agencies surveyed.

FY 11 Objectives

- Complete one preventative maintenance inspection per month for each Fire Rescue station, 90% of the time.
- Complete 100% of required fleet preventative maintenance inspections/service on emergency apparatus.
- Complete 85% of all after-hours call-out repairs without moving personnel to reserve apparatus.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Percentage of stations receiving one PM inspection per month, 90% of the time	90%	100%	100%	100%	100%
Percentage of required fleet preventative maintenance inspections/service completed	100%	100%	100%	100%	100%
Percentage of after-hours call-out repairs completed without moving personnel to reserve apparatus	75%	94.8%	85%	94%	85%

VEHICLE AND BUILDING MAINTENANCE

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 1,128,725	\$ 1,054,469	\$ 990,624	\$ (63,845)
Grants	1,552	672	2,027	1,355
Other	2,296,300	1,786,679	2,387,833	601,154
Interfund Transfers	479,383	404,859	421,742	16,883
SubTotal	\$ 3,905,960	\$ 3,246,679	\$ 3,802,226	\$ 555,547
<u>Appropriations</u>				
Personal Services	\$ 4,299,349	\$ 4,877,912	\$ 5,087,164	\$ 209,252
Operating Expenses	1,741,548	3,226,196	3,476,134	249,938
Capital Outlay	72,594	505,610	63,565	(442,045)
SubTotal	\$ 6,113,491	\$ 8,609,718	\$ 8,626,863	\$ 17,145
<u>Ad Valorem Funding</u>				
Countywide	\$ -	\$ -	\$ -	\$ -
Fire Rescue	\$ 4,654,945	\$ 5,363,039	\$ 4,824,637	\$ (538,402)
Positions	42	42	42	-

Budget Variance Explanation

- \$ (587,948) Increase in non-program specific revenues.
 - \$ 209,252 Step and across the board increases for union personnel and increase in FRS and health insurance rates.
 - \$ 180,000 Increase in repair and maintenance for buildings.
 - \$ (442,045) Decrease in funding for capital replacement.
 - \$ 102,339 Other various net increases in appropriations.
- \$ (538,402) Total Decrease**

DEPARTMENT SUMMARY**Mission Statement**

To assist urban and rural communities by providing decent housing and a suitable living environment principally for very low, low and moderate income persons, homeless persons and persons with disabilities.

Department Overview

The Department of Housing and Community Development (HCD) provides affordable housing, a better living environment, and economic opportunities for all county residents with an emphasis on lower income residents, the homeless, and populations with special needs. HCD administers programs, funded with federal, state and local grants that provide for the development/redevelopment of distressed areas including public facilities, infrastructure, and public services focusing on addressing the needs of lower income residents while coordinating service provisions with other social programs.

Emerging Issues

- HCD lost 75% of its Affordable Housing funding when the State cancelled funding for the State Housing Initiatives Program (SHIP) for FY09/10 and 100% for FY10/11. HCD historically received approximately \$8,000,000 annually. It is projected that this funding will be lost for at least two fiscal years.
- There will be challenges regarding sufficient administrative funding for staff costs and County indirect costs. As staff costs increase due to longevity and benefits, it will be difficult to meet these expenses when program grants are cut or reduced.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Grants	\$ 24,379,966	\$ 68,178,511	\$ 119,592,678	\$ 51,414,167	75%
Interest Earnings	906,268	564,000	369,000	(195,000)	-35%
Fund Balances	12,100,150	10,847,658	8,257,965	(2,589,693)	-24%
Other	541,074	502,098	425,528	(76,570)	-15%
Subtotal	\$ 37,927,458	\$ 80,092,267	\$ 128,645,171	\$ 48,552,904	61%
<u>Appropriations</u>					
Personal Services	\$ 3,462,542	\$ 4,125,206	\$ 5,665,066	\$ 1,539,860	37%
Operating Expenses	1,353,170	3,393,852	4,846,320	1,452,468	43%
Capital Outlay	-	16,000	124,210	108,210	0%
Other	56,257	101,793	894,218	792,425	0%
Grants and Aids	20,575,663	69,969,200	115,673,328	45,704,128	65%
Reserves	1,970,203	2,181,376	1,583,549	(597,827)	-27%
Charge-Off	-	304,840	-	(304,840)	-100%
Subtotal	\$ 27,417,835	\$ 80,092,267	\$ 128,786,691	\$ 48,694,424	61%
Ad Valorem Funding	\$ 10,000	\$ -	\$ 141,520	\$ 141,520	
Positions	55	43	51	8	19%

*** FY10 Budget differs from prior years published budget due to the reallocation of the Section 108 Loan Fund Program to the Economic Development Office.

HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)**Programs/Services**

The Department of Housing and Urban Development through its HOME Program allocates funds to eligible jurisdictions to strengthen public/private partnerships and expand the supply of affordable housing for low and very low income persons. Funds may be used to carry out multi-year housing strategies through eligible HOME activities. HOME regulations also mandate that 15% of the allocations be set aside for special type community based non-profit organizations referenced as Community Housing Development Organizations (CHDOs) to assist with implementing HOME activities. Primary services include acquisition of real property; acquisition and/or rehabilitation of existing homes for first-time homebuyers; new construction of homes for first-time homebuyers; new construction, acquisition and/or rehabilitation of affordable rental housing for low and very-low income families.

FY 10 Highlights & Accomplishments

- Assisted 35 households to purchase an eligible property.
- Implemented funding objectives for Neighborhood Stabilization Program (NSP) to mitigate severity of foreclosures in areas of greatest need, Urban Redevelopment Area (URA).
- NSP assisted 65 households to purchase and rehabilitate an eligible foreclosed property; an additional 16 files are in various stages of the purchase process.

FY 11 Objectives

- Place 15 very low income homebuyers in single family homes.
- Subsidize the acquisition of 38 single family homes and rehabilitate 25 rental housing units that will be occupied by low and very-low income persons.
- Continue implementing funding objectives for NSP to mitigate severity of foreclosures in areas of greatest need.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Very low income homebuyers placed in single family homes	10	10	15	4	15
Subsidize acquisition of homes	30	30	38	13	38
Rehabilitate rental units	25	25	25	0	25

HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 2,162,163	\$ 5,866,231	\$ 7,463,734	\$ 1,597,503
Interest Earnings	6,095	4,000	6,000	2,000
Fund Balance	(327,773)	460,351	3,861	(456,490)
Other	41,596	74,750	10,000	(64,750)
Subtotal	\$ 1,882,081	\$ 6,405,332	\$ 7,483,595	\$ 1,078,263
<u>Appropriations</u>				
Personal Services	\$ 261,608	\$ 264,264	\$ 215,122	\$ (49,142)
Operating Expenses	103,992	-	55,418	55,418
Capital Outlay	-	-	4,000	4,000
Grants and Aids	1,528,621	5,638,184	7,204,399	1,566,215
Reserves	-	487,214	4,656	(482,558)
Charge-Off	-	15,670	-	(15,670)
Subtotal	\$ 1,894,221	\$ 6,405,332	\$ 7,483,595	\$ 1,078,263
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	4	4	3	(1)

Budget Variance Explanation

- \$ (1,597,503) Increase due to an additional Community Development Block Grant award.
- \$ (2,000) Increase due to an expected increase in fund balance during FY2011.
- \$ 456,490 Decrease due to utilization of funds for program expenses.
- \$ 64,750 Decrease in Refund of Prior Year Expenditures.
- \$ (49,142) Decrease due to elimination of one staff position.
- \$ 1,625,633 Increase in various expenditures due to a new Community Development Block Grant.
- \$ (482,558) Decrease due to utilization of funds for program expenses.
- \$ (15,670) Decrease in charge-offs for administrative expenses.

\$ - Total Decrease

HOUSING AND CAPITAL IMPROVEMENT**Programs/Services**

Implements local, state, or federally funded programs focused on 1) rehabilitation of existing housing; 2) provision of new housing; 3) demolition of dilapidated structures; 4) acquisition, construction, and reconstruction of public facilities; and 5) infrastructure improvements.

FY 10 Highlights & Accomplishments

- Completed the full rehabilitation of 28 homes, the emergency rehabilitation of three homes, and the new construction of two homes funded through the Community Development Block Grant (CDBG) program and the State Housing Investment Program (SHIP).
- Completed 18 capital improvement projects funded through the CDBG program and two capital improvement projects funded through the Disaster Recovery Initiative (DRI) program.
- Processed 16 demolitions of dilapidated structures through the CDBG program.
- Obligated \$7,500,000 for the acquisition and renovation of the Homeless Resource Center and \$4,764,491 for the acquisition and rehabilitation of 36 foreclosed residential properties under the Neighborhood Stabilization Program-1.

FY 11 Objectives

- Implement CDBG funded housing programs and capital improvement projects.
- Implement DRI funded housing programs and capital improvement projects.
- Implement Neighborhood Stabilization Program (NSP) funded housing programs and capital improvement projects.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Housing rehabilitations completed	39	46	35	13	35
Capital improvement projects completed	18	14	14	9	14
Demolitions processed	13	21	15	8	15

HOUSING & CAPITAL IMPROVEMENT

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 4,900,410	\$ 44,301,158	\$ 94,793,595	\$ 50,492,437
Interest Earnings	1	-	-	-
Fund Balance	(1,145,180)	-	-	-
Subtotal	\$ 3,755,231	\$ 44,301,158	\$ 94,793,595	\$ 50,492,437
<u>Appropriations</u>				
Personal Services	\$ 293,615	\$ 1,641,350	\$ 3,100,438	\$ 1,459,088
Operating Expenses	95,441	1,193,100	2,248,996	1,055,896
Capital Outlay	-	12,000	88,210	76,210
Grants and Aids	4,717,793	41,352,915	88,461,733	47,108,818
Other	56,257	101,793	894,218	792,425
Subtotal	\$ 5,163,106	\$ 44,301,158	\$ 94,793,595	\$ 50,492,437
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	16	19	20	1

Budget Variance Explanation

\$ (50,492,437) Increase in grant revenue due to receipt of Neighborhood Stabilization Program II grant from U.S. Department of Housing and Urban Development.

\$ 50,492,437 Increase in all expense categories for costs corresponding to receipt of Neighborhood Stabilization Program II grant.

\$ - Total Decrease

PLANNING**Programs/Services**

The Planning Section is charged with preparing the Five Year Consolidated Plan and the annual Action Plan to receive CDBG, ESGP, and HOME entitlement grants. The Consolidated Plan functions as a planning document, an application for HUD's federal funds, a strategy to be followed in carrying out HUD programs, and a tool for assessing performance. Major duties include reviewing local applications for funding, administering contracts, monitoring sub-recipients, preparing environmental reviews, and performance reports. Projects selected must meet the overall goal of the programs to provide decent/affordable housing, quality public facilities and services, assist the homeless, and expand economic opportunities to low/moderate-income individuals and families.

FY 10 Highlights & Accomplishments

- Prepared and submitted to U.S. Department of Housing and Urban Development (HUD) the County's Five-Year Consolidated Plan (2010-2015), completed an Analysis of Impediments to Fair Housing and FY 2010-11 Action Plan and received \$10.4 million in formula grants to undertake housing, capital improvement, public service, and economic development projects.
- Assisted in the administration of various State and Federal grants and contracts by preparing environmental reviews, contracts, undertaking monitoring and preparing amendments.
- Implemented the local planning and application process for the Community Development Block Grant and Emergency Stabilization Grant programs by reviewing 57 applications, selecting 33 projects for funding, preparing environmental reviews, and monitoring and preparing 15 amendments and 5 revisions.
- Obligated 99.15% of the Neighborhood Stabilization Program (NSP)-1 (\$27.7 million to purchase and rehabilitate 97 homes for first mortgage program and residential redevelopment and two public facilities to be used as homeless resource centers) and substantially completed the Disaster Recovery Initiative (DRI) #2 Program (\$66 million for 36 disaster recovery projects).

FY 11 Objectives

- Close out activities conducted within DRI #2, substantially complete the activities within DRI #3, implement the activities within DRI #4, substantially complete the NSP-1 program and implement the NSP-2 program.
- Continue implementation of the local planning and application process for the Community Development Block Grant and Emergency Stabilization Grant programs, including review of approximately 60 applications, selection of projects, preparation of environmental reviews and administration of contracts.
- Continue assisting in the administration of State and Federal programs by preparing environmental reviews, contracts, undertaking monitoring and preparing amendments.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Administer contracts for CDBG-funded public service agencies	21	19	23	23	20
Administer contracts for ESGP-funded agencies under the operation and maintenance category	12	9	11	11	10
Administer contracts for ESGP-funded agencies under the homeless prevention category	5	5	3	3	3

PLANNING

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 6,759,077	\$ 17,211,624	\$ 17,335,349	\$ 123,725
Interest Earnings	210,054	50,000	53,000	3,000
Fund Balance	2,059,169	1,618,070	1,772,763	154,693
Other	145,621	27,000	71,900	44,900
Subtotal	\$ 9,173,921	\$ 18,906,694	\$ 19,233,012	\$ 326,318
<u>Appropriations</u>				
Personal Services	\$ 1,571,588	\$ 1,707,409	\$ 1,690,739	\$ (16,670)
Operating Expenses	941,167	2,102,449	2,461,973	359,524
Capital Outlay	-	3,000	16,000	13,000
Grants and Aids	4,604,404	14,701,643	14,582,954	(118,689)
Reserves	-	150,714	481,346	330,632
Charge-Off	-	241,479	-	(241,479)
Subtotal	\$ 7,117,159	\$ 18,906,694	\$ 19,233,012	\$ 326,318
Ad Valorem Funding	\$ 10,000	\$ -	\$ -	\$ -
Positions	16	14	22	8

*** FY10 Budget differs from prior years published budget due to the reallocation of the Section 108 Loan Fund Program to the Economic Development Office.

Budget Variance Explanation

- \$ (123,725) Increase from Community Development Block Grant and Housing Finance Program Income.
 - \$ (157,693) Increase in Fund Balance and resulting interest from an increase to balance brought forward and from actual expenditures/revenues
 - \$ (44,900) Increase due to increase in loan repayments from clients.
 - \$ (16,670) Decrease due to higher charge-offs to other programs.
 - \$ 703,156 Increases to Operating Expenses, Capital Outlay and Reserves are related to increase in grant funding.
 - \$ (360,168) Decrease due to the completion of grant activities.
- \$ - Total Decrease**

COMMISSION ON AFFORDABLE HOUSING**Programs/Services**

Palm Beach County created the Mortgage and Housing Assistance Program (MAP), previously known as the Commission on Affordable Housing, to implement and develop programs to increase the availability of single family and multi-family housing opportunities. State Housing Initiatives Partnership (SHIP) funds, administered by the Florida Housing Finance Corporation, are used to facilitate the acquisition and construction of affordable single-family and multi-family rental housing in Palm Beach County. These programs did not receive SHIP funding for the 2010 or 2011 fiscal years. The State instead implemented the Florida Homebuyer Opportunity Program (FHOP) to provide loan funding of up to \$8,000 in down-payment assistance to first-time homebuyers who qualify for the federal homebuyer tax credit created through the American Recovery and Reinvestment Act of 2009; the State has decided to discontinue the FHOP for 2010-2011; any remaining available funding will be redistributed to other eligible housing initiatives.

FY 10 Highlights & Accomplishments

- The Purchase Assistance Program provided three households with down payment and closing cost assistance and provided rental assistance to 44 low income and very low income households.
- The Mortgage Assistance Program prevented 12 households from losing their homes to foreclosure.
- Implemented the Florida Homebuyer Opportunity Program that advanced the Federal Tax Credit to eligible households and closed out the Owner-Occupied Rehabilitation Programs.
- Implemented funding objectives for the Neighborhood Stabilization Program (NSP) to mitigate the severity of foreclosures in areas of greatest need, Urban Redevelopment Area (URA).

FY 11 Objectives

- Implement mortgage and sustainable housing financial solutions for at-risk or distressed housing units/developments.
- Expend remaining Replacement Housing Program funding (in conjunction with other federally funded programs).
- Continue to monitor all multi-family and single family projects for compliance with State requirements and advocate at the State level for reinstatement of SHIP funding.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Households assisted by the Purchase Assistance Program	150	107	84	34	70
Households assisted by the Rehabilitation Program	18	17	6	3	0
Rental Development	N/A	N/A	N/A	0	20
Foreclosure Prevention	N/A	N/A	N/A	8	20

COMMISSION ON AFFORDABLE HOUSING

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 10,558,316	\$ 799,498	\$ -	\$ (799,498)
Interest Earnings	690,118	510,000	310,000	(200,000)
Fund Balance	11,513,934	8,769,237	6,481,341	(2,287,896)
Other	110,086	105,000	55,000	(50,000)
Subtotal	\$ 22,872,454	\$ 10,183,735	\$ 6,846,341	\$ (3,337,394)
<u>Appropriations</u>				
Personal Services	\$ 1,129,023	\$ 257,285	\$ 406,762	\$ 149,477
Operating Expenses	186,185	57,853	43,310	(14,543)
Capital Outlay	-	1,000	16,000	15,000
Grants and Aids	9,724,845	8,276,458	5,424,242	(2,852,216)
Reserves	1,970,203	1,543,448	1,097,547	(445,901)
Charge-Off	-	47,691	-	(47,691)
Subtotal	\$ 13,010,256	\$ 10,183,735	\$ 6,987,861	\$ (3,195,874)
Ad Valorem Funding	\$ -	\$ -	\$ 141,520	\$ 141,520
Positions	17	4	4	-

Budget Variance Explanation

- \$ 799,498 Decrease due to loss of Affordable Housing funding caused by State cancellation of State Housing Initiative Program (SHIP).
- \$ 2,487,896 Decrease in Fund Balance due to use of funds to continue limited operations of the programs in order to meet grant obligations. Decrease in interest due to decrease in Fund Balance.
- \$ 50,000 Decrease due to lower Loan Repayment and Refund of Prior year expenditures.
- \$ 149,477 Increase due to the reallocation of staff within the department to meet grant obligations.
- \$ 15,000 Increase due to the need to update staff computers.
- \$ (3,360,351) Decrease in Operating Expenses, Grants & Aid, Reserves and Charge-Offs due to diminished operations caused by loss of State funding.

\$ 141,520	Total Increase
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HOUSING FINANCE AUTHORITY**Programs/Services**

Issuance of tax exempt and/or taxable mortgage revenue bonds, and the direct loaning of surplus funds, to provide below market rate loans to persons or families for the purchase of a home, and to for-profit or not-for-profit developers for the acquisition, construction, reconstruction or rehabilitation of "qualifying housing developments" within the meaning of Ch 159, Part IV, F.S.

FY 10 Highlights & Accomplishments

- Created first ever Mortgage Credit Certificate Program in August 2010 making available up to \$2.5M of federal income tax credits to first-time homebuyers, and providing up to \$200K for down payment assistance and second mortgages with loan closing to begin after November 16, 2010.
- Entered into an interlocal agreement with the Manatee County Housing Finance Authority for a \$5M participation in their New Issue Bond Purchase (NIBP) single family mortgage revenue bond program to provide loans to moderate, middle and lesser income persons and families to acquire a home. The first loan closing under this program occurred in August 2010.
- Accepted five applications and issued reservations for three revolving under Surplus Funds Loans Program to not-for-profit entities to provide first mortgage financing for new construction, or refinancing and rehabilitation of housing developments. Two of the applications for funding are currently in the credit underwriting process; the third was withdrawn by the applicant.

FY 11 Objectives

- Close on the funding reservations made in FY 10 and to continue taking applications for additional projects to the extent of available calendar year 2010 private activity bond allocation and surplus funds, and improved bond market conditions.
- Move towards standardization of tenant compliance and certification policy and procedures in connection with the twenty-four (24) outstanding multi-family rental apartment projects.
- Explore alternatives to traditional tax exempt single family bond programs for the origination of first-time homebuyer first mortgage loans through mortgage back securities secondary markets and forward commitment programs.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Conduct field audits of multi-family rental housing projects for tenant compliance	N/A	N/A	12	8	12

HOUSING FINANCE AUTHORITY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 243,771	\$ 295,348	\$ 288,628	\$ (6,720)
Subtotal	\$ 243,771	\$ 295,348	\$ 288,628	\$ (6,720)
<u>Appropriations</u>				
Personal Services	\$ 206,708	\$ 254,898	\$ 252,005	\$ (2,893)
Operating Expenses	26,385	40,450	36,623	(3,827)
Capital Outlay	-	-	-	-
Subtotal	\$ 233,093	\$ 295,348	\$ 288,628	\$ (6,720)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	2	2	2	-

Budget Variance Explanation

- \$ (6,720) The County is reimbursed by the Housing and Finance Authority for all expenditures. Therefore, as cuts are made, the corresponding revenue will also decrease.
- \$ (2,893) Decrease in Personnel Services due to lower salaries for employees which also resulted in lowered retirement contributions for employees.
- \$ (3,827) Decreases in printing, graphics, and other lines items from more efficient operations and budget cuts.

\$ -	Total Decrease
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DEPARTMENT SUMMARY**Mission Statement**

Human Resources enables County departments to meet their service delivery responsibilities by hiring the most qualified employees, retaining valued employees by ensuring effective leadership, ensuring competitive wages and benefits, ensuring effective labor/management relations, providing training and development opportunities, and offering a safe and discrimination-free environment.

Department Overview

Human Resources establishes and maintains policies, programs and procedures to assist and guide the supervisory and managerial staff of County departments in effectively managing human resources. Primary services involve recruiting and processing new employees to fill vacancies, maintaining permanent employee records, maintaining and improving effective employee/supervisor relationships, improving productivity through training and development programs, enhancing and valuing diversity through equal employment opportunities and affirmative action, and promoting job satisfaction in the interests of an efficient County government.

Human Resources is comprised of five sections: Compensation and Records, Employee Relations, Fair Employment Programs, Recruitment and Selection, and Training and Organizational Development.

Emerging Issues

- Human Resources will be challenged in continuing to provide essential services to County operations given the reduction in staff and resources. The Department, in response, is continuing to partner with ISS to improve the self-service functions of the HRIS system to assist departments and employees.
- Human Resources spent a considerable amount of time in FY 2010 supporting the new Ethics initiative through employee training and conducting the Inspector General and Executive Director of the Ethics Commission selection process. Continued staff support is anticipated into FY 2011.
- Negotiations with the Communications Workers of America (CWA) and the Amalgamated Transit Union (ATU) for reopeners on the wage articles for FY 2011.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for services	\$ 2,003	\$ 8,500	\$ 8,500	\$ -	0%
Other	3,054	-	-	-	-
SubTotal	\$ 5,057	\$ 8,500	\$ 8,500	\$ -	0%
<u>Appropriations</u>					
Personal Services	\$ 2,966,212	\$ 2,850,763	\$ 2,654,651	\$ (196,112)	-7%
Operating Expenses	261,901	432,572	423,204	(9,368)	-2%
Capital Outlay	1,972	1	1	-	0%
SubTotal	\$ 3,230,085	\$ 3,283,336	\$ 3,077,856	\$ (205,480)	-6%
Ad Valorem Funding	\$ 3,225,028	\$ 3,274,836	\$ 3,069,356	\$ (205,480)	-6%
Positions	38	35	33	(2)	-6%

COMPENSATION & RECORDS

Programs/Services

Compensation & Records is responsible for determining the pay rates and job classifications for all County positions. Primary functions are to maintain internal and market equity and competitive pay for all positions by providing recommendations regarding position reclassifications and upgrades, writing job descriptions, completing salary and benefit surveys, publishing the County's annual Pay Plan, and administering the County's optional benefit programs. Compensation and Records is also responsible for managing budgeted and authorized positions, including processing all changes in personnel status for payroll purposes, verifying and providing employment and wage information, and providing payroll information countywide. The Records section is the official custodian of all employee records under the Public Records Law. Records is responsible for employment verifications, maintaining all official documents in the employee's personnel files, merge and purging the terminated personnel files, and entering all new employee information into the Human Resource Information System. A third area of responsibility is Retirement. This area is responsible for providing assistance and guidance for all employees retiring, or entering DROP (Deferred Retirement Option Program). Programs and seminars are set up at various locations, to educate employees about the options that are available to them.

FY 10 Highlights & Accomplishments

- Transitioned Parks & Recreation, Court Administration, Office of Financial Management & Budget, and the Office of Economic Development departments into electronic New Employee Requisitions (NER's).
- All departments are using the electronic Leave System for inputting leave requests.
- Administered the Voluntary Separation Incentive Program (VSIP) which provided incentives to eligible employees who voluntarily resigned from County employment.

FY 11 Objectives

- Properly allocate positions within the Classification and Pay Plan by conducting timely review and analysis of the department requests for upgrades, reclassifications, and special salary increases.
- Provide excellent customer service by processing Personnel Action forms (PAs) within a two-week time frame. Transition the last twenty departments into the electronic (NER's).
- Form a Payroll Task Force, to determine the needs of the departments for inputting payroll data into the new systems. Continue payroll audits in the departments to adhere to County policy and procedures.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of PA's processed	3,500	4,553	4,000	2,082	4,000
Percentage of PA's processed in the pay period in which they are effective	100%	100%	100%	100%	100%
Percentage of County turnover as calculated from the bi-weekly report	6.11%	6.8%	8%	2.65%	10%

COMPENSATION & RECORDS

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Appropriations</u>				
Personal Services	\$ 823,948	\$ 863,868	\$ 856,339	\$ (7,529)
Operating Expenses	72,750	131,082	136,517	5,435
Capital Outlay	548	-	-	-
SubTotal	\$ 897,246	\$ 994,950	\$ 992,856	\$ (2,094)
Ad Valorem Funding	\$ 897,246	\$ 994,950	\$ 992,856	\$ (2,094)
Positions	11	11	11	-

Budget Variance Explanation

\$ (7,529) Decrease is due to staff changes such as retirements, job reclassifications and transfers.

\$ 5,435 Increase in various operating lines.

\$ (2,094) Total Decrease

EMPLOYEE RELATIONS

Programs/Services

Employee Relations is responsible for providing departments with guidance and systematic methods to improve employee performance or behavior, promoting cooperative relations between management and employees, and ensuring collective bargaining obligations are met.

Primary functions are to ensure equitable treatment of employees by advising and monitoring disciplinary actions, grievances, appeals, and arbitrations, and to assist departments in solving problems related to performance, discipline, and union issues.

FY 10 Highlights & Accomplishments

- Completed wage reopener negotiations with the Communications Workers of America (CWA). These negotiations included an employee wage adjustment proposal and changes to group health insurance costs.
- Employee Relations staff assisted departments in preparing for possible staff reduction scenarios based upon various cost saving strategies considered for implementation by the Board of County Commissioners.

FY 11 Objectives

- Ensure that wage reopener negotiations for the final year of the CWA contract are promptly resolved so that negotiations for the new three-year contract can be initiated in a timely manner.
- Ensure consistency with County Merit Rules and CWA contract by thoroughly reviewing and logging all disciplinary actions.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of grievances filed	60	88	55	53	55
Percentage of grievances processed within 60 days of receipt	88%	90%	85%	81%	85%
Number of disciplinary actions reviewed per Employee Relations Specialist	144	139	65	107	65

EMPLOYEE RELATIONS

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Appropriations</u>				
Personal Services	\$ 329,579	\$ 345,547	\$ 256,902	\$ (88,645)
Operating Expenses	29,100	52,433	40,955	(11,478)
Capital Outlay	219	-	-	-
SubTotal	\$ 358,898	\$ 397,980	\$ 297,857	\$ (100,123)
Ad Valorem Funding	\$ 358,898	\$ 397,980	\$ 297,857	\$ (100,123)
Positions	4	4	3	(1)

Budget Variance Explanation

\$ (88,645) The decrease is attributable to the elimination of the Assistant Director position.

\$ (11,478) Decrease in various operating expenses.

\$ (100,123) Total Decrease

FAIR EMPLOYMENT PROGRAMS

Programs/Services

Fair Employment Programs is responsible for ensuring County employment practices are in compliance with federal, state, and local discrimination laws. Primary functions include coordinating management/employee Equal Employment Opportunity (EEO)/Affirmative Action (AA) training for all County staff annually to achieve compliance with federal, state, and local requirements; resolving internal discrimination complaints through investigation, mediation, and recommendations for remedial action; monitoring the selection process to ensure consistency/compliance with the Uniform Guidelines on Employee Selection Procedures; and maintaining statistics for Affirmative Action planning.

Fair Employment Programs is also responsible for annually preparing the County's Affirmative Action Plan, providing assistance to employees who are unable to perform their assigned duties due to illness, injury, or disability in accordance with County policy, federal law and state statutes, and monitoring compliance with the Family and Medical Leave Act (FMLA).

FY 10 Highlights & Accomplishments

- The FMLA policy was completed and submitted to the County Attorney for final review.
- The first web-based training module for FMLA was completed, which will be released alongside the FMLA policy upon completion of legal review.

FY 11 Objectives

- Maintain compliance with and educate employees about applicable federal and state legislation and County ordinances by providing training to County Departments.
- Maintain a work environment free from discrimination and limit the County's liability by completing investigations of internal complaints within 90 days.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of internal Fair Employment Programs (FEP) charges	127	350	300	27	300
Percentage of New Employee Requisitions (NER's) processed within two working days	n/a	n/a	100%	100%	100%
Percentage of investigations completed within 90 days	90%	100%	100%	80%	100%

FAIR EMPLOYMENT PROGRAMS

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Appropriations</u>				
Personal Services	\$ 247,184	\$ 259,160	\$ 171,268	\$ (87,892)
Operating Expenses	21,825	39,325	27,303	(12,022)
Capital Outlay	164	-	-	-
SubTotal	\$ 269,173	\$ 298,485	\$ 198,571	\$ (99,914)
Ad Valorem Funding	\$ 269,173	\$ 298,485	\$ 198,571	\$ (99,914)
Positions	3	3	2	(1)

Budget Variance Explanation

\$ (87,892) The decrease is attributable to the elimination of the Equal Employment Compliance Specialist II position.

\$ (12,022) Decrease in various operating expenses.

\$ (99,914) Total Decrease

RECRUITMENT & SELECTION

Programs/Services

Recruitment & Selection (R&S) is responsible for the recruitment, assessment and processing of new and current employees for the departments of the Board of County Commissioners. Primary functions include sourcing and processing candidates for open positions utilizing efficient Human Resources Information System (HRIS) technology; accurately evaluating applications and referring qualified candidates to departmental hiring authorities; developing, administering, and evaluating legally defensible examinations for a variety of job classes; responding to complaints/inquiries about the applicant selection process; extending job offers and conducting background checks on potential hires; and conducting new employee orientations regarding County rules, regulations, and conditions of employment.

FY 10 Highlights & Accomplishments

- By mid-fiscal year, R&S staff screened approximately 8,700 applications for County Employment, surpassing the number of applications screened mid-year 2009.
- Testing & Assessment staff worked on designing and developing R&S 2nd PC-based job knowledge tests for the clerical and Fiscal Specialist series, so that candidates take one examination and qualify for several jobs.
- R&S Staff continued developing and implementing complex selection processes/assessments for the Inspector General, Commission on Ethics and Palm Beach County that are in compliance with Palm Beach County's Ethics Ordinance.

FY 11 Objectives

- Expand the functionality of HRIS to automate/facilitate tasks required of staff in processing New Hires.
- Design, develop and implement PC-based clerical knowledge examination for additional clerical job series.
- Ensure the timeliness of filling vacancies by reducing the number of days to produce a referral list by maximizing technology in HRIS to process new employee requisitions and employment applications.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Average days to generate a referral list	26.8	24	20	27.67	20
Percentage of Employment Applications screened by ad close date	n/a	n/a	70%	72%	70%

RECRUITMENT & SELECTION

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Appropriations</u>				
Personal Services	\$ 1,400,711	\$ 1,209,414	\$ 1,198,874	\$ (10,540)
Operating Expenses	123,676	183,516	191,126	7,610
Capital Outlay	931	1	1	-
SubTotal	\$ 1,525,318	\$ 1,392,931	\$ 1,390,001	\$ (2,930)
Ad Valorem Funding	\$ 1,525,318	\$ 1,392,931	\$ 1,390,001	\$ (2,930)
Positions	18	15	15	-

Budget Variance Explanation

\$ (10,540) Decrease is due to staff changes such as retirements, job reclassifications and transfers.

\$ 7,610 Increase in various operating lines.

\$ (2,930) Total Decrease

TRAINING & ORGANIZATIONAL DEVELOPMENT

Programs/Services

Training and Organizational Development (TOD) is responsible for providing learning and development services that cultivate outstanding employee performance and organizational excellence. The core services include: planning, scheduling and implementing year-round learning programs which are promoted through a yearly catalog; directing the Leadership Development Program; providing consulting and facilitation services to the county departments; providing customized training to county departments; providing career development services to county employees; maintaining the training histories of all county employees; maintaining the Training and Employee Development System which allows on-line program registration; tracking attendance at mandatory programs such as new supervisor training, telephone communication training, and ethics training; and designing and/or implementing new programs, and enhancements to current programs.

FY 10 Highlights & Accomplishments

- Graduated the second class of employees in the on-going one-year leadership development program entitled "Leadership Level I" and selected the new candidates for the class of 2010.
- Created additional criteria for acceptance into the Leadership Level I Program including panel interviews and expanded essay questions. Introduced on-line Leadership Community using SharePoint which will enable three categories of employees to participate: the Learning Council, the graduates of Leadership Level I, and general employees.
- Identified two additional in-house experts to add to our roster of learning program instructors, thereby keeping the average yearly cost per person at or below \$30. Added 16 new learning programs to the curriculum and four new learning consultants.
- Coordinated the new Palm Beach County Code of Ethics Mandatory Training Initiative including a live taping of a training video which was posted on both the Intranet and Internet.

FY 11 Objectives

- Create an Alumni Association for graduates of the Leadership Level I Program. This Association will enable graduates to continue to communicate, share ideas, and stay connected throughout their careers with the County.
- Roll out the Leadership Level II Program. This program will be open to graduates of Leadership Level I and provide additional opportunities to develop leadership skills as well as contribute to the betterment of the County.
- Design and develop another Webinar topic to offer County employees.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of full time equivalents (FTEs) taking TOD classroom training	1,704	1,828	1,800	786	1,800
Average cost per employee trained	\$20	\$19	\$30	\$28.44	\$30
Percentage of employees taking pre/post testing scoring 80% or higher	88%	92%	90%	94%	90%

TRAINING & ORGANIZATION DEVELOPMENT

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non Ad-Valorem Revenues</u>				
Charges for services	\$ 2,003.00	\$ 8,500.00	\$ 8,500.00	\$ -
Other	3,054.00	-	-	-
SubTotal	\$ 5,057.00	\$ 8,500.00	\$ 8,500.00	\$ -
<u>Appropriations</u>				
Personal Services	\$ 164,790	\$ 172,774	\$ 171,268	\$ (1,506)
Operating Expenses	14,550	26,216	27,303	1,087
Capital Outlay	110	-	-	-
SubTotal	\$ 179,450	\$ 198,990	\$ 198,571	\$ (419)
Ad Valorem Funding	\$ 174,393	\$ 190,490	\$ 190,071	\$ (419)
Positions	2	2	2	-

Budget Variance Explanation

\$ (1,506) Decrease is due to staff changes such as retirements, job reclassifications and transfers.

\$ 1,087 Increase in various operating lines.

\$ (419) Total Decrease

DEPARTMENT SUMMARY

Mission Statement

To build and optimize the County's information technology (IT) infrastructure as a flexible, reliable and affordable resource that provides a secure foundation for management decision-making, automation of work processes, and extensive public access to relevant County information and services. In addition, to provide centralized oversight of technology resources through establishment and timely updating of policies, standards, and strategic plans.

Department Overview

Information Systems Services (ISS) provides a broad range of IT services, including installation and maintenance of the County's fiber optic network, technical support for computing platforms, including UNIX and Windows servers, desktop computers, laptops, tablet PCs, printers and smart phones; support of software applications, the enterprise email system, purchased office management tools, and development and maintenance for more than 350 existing applications, Oracle database development and maintenance, enterprise GIS, installation and maintenance of all landline and cellular telephones and related equipment, including Voice over IP, video conferencing, IT project management, 24x7 Help Desk, user training, enterprise software licensing, document imaging and scanning. Administrative activities, include budgeting, billing and payroll management, IT procurement and resource manager approvals, IT resource and asset management, IT standards and architecture development, IT security planning and management, business continuity, and quality assurance.

Emerging Issues

- Increase in demand for network connectivity and data transport from public sector and non-profit organizations desiring access to the Florida LambdaRail network and high speed Internet service.
- Management of the continuing exponential growth of electronic data from email records, digitized documents, electronic reports, financial data, retention of historical records, and digitized maps.
- Increased countywide interest in electronic document management to reduce the storage space consumed by physical documents, decrease document access time, track file location and usage, improve document workflow for increased process efficiency, and improve document integrity.
- Development of expertise in two new software products – SharePoint for content management and collaboration; and Smeadsoft for document management. These technologies will be deployed first through pilot projects then through departmental and enterprise applications.
- Expanding opportunities for additional non-Ad Valorem revenues associated with the software licensing, application hosting, and use of network services

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Inter-Dept. Charges	\$ 27,096,846	\$ 4,330,942	\$ 4,681,749	\$ 350,807	8%
Grants	33,417	-	-	-	-
Other	6,035,030	1,150,956	469,454	(681,502)	-59%
SubTotal	\$ 33,165,293	\$ 5,481,898	\$ 5,151,203	\$ (330,695)	-6%

Appropriations

Personal Services	\$ 20,399,572	\$ 20,002,511	\$ 18,806,399	\$ (1,196,112)	-6%
Operating Expenses	13,876,467	10,936,261	9,519,275	(1,416,986)	-13%
Capital Outlay	23,834	41,994	13,200	(28,794)	-69%
Debt Service	221,433	107,294	-	(107,294)	-100%
SubTotal	\$ 34,521,306	\$ 31,088,060	\$ 28,338,874	\$ (2,749,186)	-9%

Ad Valorem Funding	\$ 3,608,034	\$ 25,606,162	\$ 23,187,671	\$ (2,418,491)	-9%
Positions	211	204	189	(15)	-7%

ISS ADMINISTRATION

Programs/Services

Executive oversight of major enterprise initiatives and special projects including Palm Beach County Broadband, interlocal agreements for shared network services, cost reduction on enterprise contracts for hardware or software, participation and knowledge transfer initiatives with information technology (IT) peers, and providing direction and guidance for the information technology activities having countywide impact.

FY 10 Highlights & Accomplishments

- Connected additional public sector and non-profit organizations to the County’s network, including Health Care District, Children’s Services Council, City of West Palm Beach, and Kravis Center for the Performing Arts.
- Established a disaster recovery site by connecting to the Northwest Regional Data Center in Tallahassee via the Florida LambdaRail.
- Renegotiated the AT&T Master Services Agreement reducing costs by more than \$900,000 annually.
- Renegotiated the Microsoft Enterprise Agreement reducing licensing costs by more than \$600,000.
- Hosted the IT Partnering Opportunities Seminar attended by twenty-three local government and non-profit organizations.
- Implemented Employee Development Goals and Evaluation Program.

FY 11 Objectives

- Continue expansion of the Palm Beach County Regional Network to municipalities, educational institutions, and non-profits.
- Increase revenue generation from marketing of ISS developed applications, hosted services, and document scanning.
- Effectively reallocate staff resources to mitigate effects of staffing reductions and budget cuts.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Income from external sources using shared network	\$35,890	\$54,889	\$218,400	\$63,980	\$371,454
Income from external sources using ISS developed applications	n/a	\$145,024	\$30,000	\$26,550	\$73,860

ISS ADMINISTRATION

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Inter-Departmental Charges	\$ 1,699,515	\$ 139,075	\$ 136,986	\$ (2,089)
Grants	2,096	-	-	-
Other	378,517	36,960	13,736	(23,224)
SubTotal	\$ 2,080,128	\$ 176,035	\$ 150,722	\$ (25,313)
<u>Appropriations</u>				
Personal Services	\$ 495,493	\$ 695,945	\$ 619,760	\$ (76,185)
Operating Expenses	1,669,684	300,451	209,423	(91,028)
Capital Outlay	-	1,907	-	(1,907)
SubTotal	\$ 2,165,177	\$ 998,303	\$ 829,183	\$ (169,120)
Ad Valorem Funding	\$ 85,049	\$ 822,268	\$ 678,461	\$ (143,807)
Positions	6	5	4	(1)

Budget Variance Explanation

- \$ 25,313 Decrease due to changes made to ISS Cost Allocation Plan and budget corrections to revenue source codes.
 - \$ (76,185) Decrease due to the elimination of one Senior Secretary position in ISS Administration Division, the transfer of one Senior Manager position to Strategic Services Division and the addition of one Senior Analyst Programmer position transferred from IT Operations Division.
 - \$ (91,028) Reallocation of several fleet vehicles to Network Services Division and reduction in various expenditures.
 - \$ (1,907) Reduction in various capital expenditures.
- \$ (143,807) Total Decrease**

STRATEGIC SERVICES AND FINANCE

Programs/Services

Budget, Billing, and Payroll - Develop and manage annual budget, invoice generation, cost allocation plan and rate management, accounts receivable, Capital project accounting, employee timekeeping and reporting. Procurement and Asset Management - Manage requisitions, purchase orders and receivers, reconcile financial system, contracts management, vendor management, maintenance agreement renewals, management of asset tracking and disposal, and facility-related duties. Security Management - overall coordination of security activities in Information Systems Services (ISS) including the security policies and procedures, management of audits, tracking of remediation steps, business continuity planning, and specialized auditing as required. Strategic Planning and Architecture - technical standards documentation, coordination of County's Technical Architecture Committee (TAC), and special projects as required.

FY 10 Highlights & Accomplishments

- Implemented a new time entry application (TEA) for tracking time worked by ISS employees.
- Updated ISS Cost Allocation Plan with improved techniques for allocating service costs.
- Implemented a new billing system for invoicing customers for ISS Monthly Professional and Enterprise services.

FY 11 Objectives

- Improve accountability of fixed assets under the custody of ISS employees and timeliness of completing the annual inventory.
- Develop a plan for coordinating various security programs administered within ISS.
- Identify opportunities to reduce procurement costs.
- Implement a revenue management system to monitor revenue contracts with external agencies.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Ratio of FTE to procurement documents processed	1:493	1:637	1:650	1:308	1:650

STRATEGIC SERVICES AND FINANCE

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Inter-Departmental Charges	\$ 1,432,498	\$ 205,010	\$ 232,082	\$ 27,072
Grants	1,767	-	-	-
Other	319,047	54,482	23,272	(31,210)
SubTotal	\$ 1,753,312	\$ 259,492	\$ 255,354	\$ (4,138)

<u>Appropriations</u>				
Personal Services	\$ 1,647,590	\$ 1,253,126	\$ 1,252,915	\$ (211)
Operating Expenses	176,228	215,260	151,891	(63,369)
Capital Outlay	1,180	3,200	-	(3,200)
SubTotal	\$ 1,824,998	\$ 1,471,586	\$ 1,404,806	\$ (66,780)
Ad Valorem Funding	\$ 71,686	\$ 1,212,094	\$ 1,149,452	\$ (62,642)
Positions	16	13	13	-

Budget Variance Explanation

- \$ 4,138 Decrease due to changes made to ISS Cost Allocation Plan and budget corrections to revenue source codes.
 - \$ (211) Decrease due to the elimination of one Administrative Assistant position in Strategic Services and Finance Division, and the addition of one Senior Manager position transferred from ISS Administration Division.
 - \$ (63,369) Reallocation of several budgeted items to more appropriate cost centers and reduction in various expenditures.
 - \$ (3,200) Reduction in various capital expenditures.
- \$ (62,642) Total Decrease**

IT OPERATIONS

Programs/Services

IT Operations is responsible for administering Application Services, Computing Platforms and Network Services divisions, providing computer training and end user support to County employees, administering the Geographic Information System (GIS) Services Bureau to provide countywide geographic data, value-added data analysis and overall coordination of countywide GIS program and providing quality assurance procedures to in-house development applications and technical services throughout the enterprise.

FY 10 Highlights & Accomplishments

- Substantially completed the countywide addressing clean-up project to correct erroneous and inconsistent addresses that populate the Master Street Address Guide.
- Implemented MyGeoNav as a free Internet application that provides maps, more than 100 layers of GIS data, aerial photography sets dating back to 2004, integration with Google and Microsoft mapping services, and tools for measuring distances and creating mailing lists.
- Added new data sources and law enforcement agencies to the criminal data sharing system – Visual Planning Technologies/Law Enforcement eXchange, upgraded technical infrastructure.
- Received a grant award of \$249,865 from the U.S. Geological Survey to provide digital ortho mapping.
- Hosted the 16th Annual GIS Expo – “Doing More with Le\$\$” at the Palm Beach County Convention Center. This event was attended by more than 400 GIS professionals.

FY 11 Objectives

- Add SharePoint and Windows 7 training to current Microsoft Office course offerings, coordinate technical training, begin to develop interactive e-learning content and obtain grant funding for training where available.
- Conduct a survey to determine overall customer satisfaction with ISS' services.
- Encourage staff to obtain and maintain professional certifications.
- Define standard interface with major vendors for data sharing between Visual Planning Technologies/Law Enforcement eXchange and their records management systems.
- Seek to reduce database licensing costs through pilot projects with vendors, and/or renegotiation with Oracle.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Customer rating of "very good" for IT support services	n/a	n/a	n/a	n/a	90%
Ratio of FTE trainers to end users trained	1:650	1:375	1:400	1:164	1:400

IT OPERATIONS

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Inter-Departmental Charges	\$ 1,453,051	\$ 268,627	\$ 233,499	\$ (35,128)
Grants	1,792	-	-	-
Other	323,625	71,388	23,414	(47,974)
SubTotal	\$ 1,778,468	\$ 340,015	\$ 256,913	\$ (83,102)
<u>Appropriations</u>				
Personal Services	\$ 1,775,611	\$ 1,867,610	\$ 1,350,663	\$ (516,947)
Operating Expenses	73,967	59,027	62,719	3,692
Capital Outlay	1,605	1,600	-	(1,600)
SubTotal	\$ 1,851,183	\$ 1,928,237	\$ 1,413,382	\$ (514,855)
Ad Valorem Funding	\$ 72,715	\$ 1,588,222	\$ 1,156,469	\$ (431,753)
Positions	22	25	20	(5)

Budget Variance Explanation

- \$ 83,102 Decrease due to changes made to ISS Cost Allocation Plan and budget corrections to revenue source codes.
 - \$ (74,592) Decrease due to the elimination of one Senior Programmer and one Systems Intergrator positions in IT Operations Division and the addition of one Senior Analyst Programmer position transferred from Application Services Division.
 - \$ (442,355) Decrease due the transfer of one Senior Analyst Programmer position to ISS Administration Division, one Senior Programmer position to Application Services Division, one Senior Analyst Programmer position to Network Services Division, one Manager to Computing Platforms.
 - \$ 3,692 Reallocation of Casualty Self Insurance premium.
 - \$ (1,600) Reduction in various capital expenditures.
- \$ (431,753) Total Decrease**

APPLICATION SERVICES

Programs/Services

Applications Services is responsible for developing, implementing, and maintaining customer applications using appropriate technology; supporting vendor commercial software packages; acting as liaison to user agencies to communicate plans and coordinate Information Systems Services (ISS) and providing general consulting and project management services to user departments.

FY 10 Highlights & Accomplishments

- Completed enhancements to the County Human Resource Information System (HRIS) including the Leave Request Module, New Employee Requisition, and Time Entry Application.
- Completed Building Division module of ePZB which completed the automation of all major programs in the Planning, Zoning and Building Department.
- Completed the initial post production enhancements to the PeopleSoft Payroll Application.
- Redesigned the County's Intranet home page - "PBC Inside" as a SharePoint pilot project.
- Migrated the Supervisor of Elections to use the HRIS System, Time Entry Application (TEA), and Time and Attendance System (TAS).

FY 11 Objectives

- Provide application programming for system enhancements, maintenance, and technical refresh for customers, including Community Services, Environmental Resource Management, Engineering, and Parks and Recreation.
- Expand existing ISS internal systems to replace the Remedy Help Desk/Change Management System.
- Identify and pilot Open Source software applications to determine applicability in County's environment.
- Begin development phase of the Medical Examiner application.
- Continue to support the Tax Collector's office in their migration to the new Manatron Tax System.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Percentage CSRs on time - Application	83%	85%	90%	80%	85%
Percentage of customers satisfied with requested application development services	n/a	n/a	n/a	n/a	95%

APPLICATION SERVICES

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Inter-Departmental Charges	\$ 6,965,984	\$ 1,206,532	\$ 1,341,037	\$ 134,505
Grants	8,591	-	-	-
Other	1,551,469	320,638	134,470	(186,168)
SubTotal	\$ 8,526,044	\$ 1,527,170	\$ 1,475,507	\$ (51,663)
<u>Appropriations</u>				
Personal Services	\$ 6,816,231	\$ 6,724,908	\$ 6,417,992	\$ (306,916)
Operating Expenses	2,047,580	1,927,234	1,694,377	(232,857)
Capital Outlay	10,833	8,500	5,000	(3,500)
SubTotal	\$ 8,874,644	\$ 8,660,642	\$ 8,117,369	\$ (543,273)
Ad Valorem Funding	\$ 348,600	\$ 7,133,472	\$ 6,641,862	\$ (491,610)
Positions	67	65	62	(3)

Budget Variance Explanation

- \$ 51,663 Decrease due to changes made to ISS Cost Allocation Plan and budget corrections to revenue source codes.
 - \$ (306,916) Decrease due to the elimination of four Senior Programmer positions in Application Services Division, the transfer of one Senior Programmer to IT Operations Division, and the addition of one Senior Programmer transferred from Computer Platform Division and one Senior Programmer from IT Operations Division.
 - \$ (232,857) Reallocation of \$150,000 in contractual service dollars to Network Services Division for Palm Beach Broadband Project Manager and reduction in various expenditures.
 - \$ (3,500) Reduction in various capital expenditures.
- \$ (491,610) Total Decrease**

COMPUTING PLATFORMS

Programs/Services

Computing Platforms is responsible for processing, storing and protecting the County's vital information for its agencies and departments. Key responsibilities include operation of a 24x7 enterprise-wide Network Operations Center (NOC) enterprise printing and scanning; application database hosting, desktop/server support; data storage and recovery and database services for development and production environments.

FY 10 Highlights & Accomplishments

- Completed migration of the Microsoft Active Directory Infrastructure with 23 of the 32 agencies connected to the enterprise directory.
- Implemented the departmental SharePoint collaboration and content management site to various agencies.
- Introduced AIX platforms into the server environment to decrease reliance on existing vendor, improve overall performance, and reduce costs.
- Built out a third disaster recovery site in Tallahassee that provides failover capabilities for some of the most critical applications for the County.
- Enhanced capability to process, store and recover data by continuation of server consolidation program.
- Implemented a new enterprise storage area network (SAN) and upgraded the fiber network switches to handle the County's growing volume of data and provide system redundancy.

FY 11 Objectives

- Expand the capabilities of the NOC through integration of new enterprise tools and processes to optimize monitoring capabilities.
- Complete migration of the Microsoft Active Directory Infrastructure with remaining BCC agencies.
- Complete pilot testing of data replication archive storage to NWRDC for municipalities and non-profit organizations.
- Expand Backup and Recovery system to utilize the new virtual tape library functionality to enhance restore capabilities.
- Upgrade current e-mail platform to newest release and continue selective roll-out of Windows 7 operating system on existing County hardware.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Percentage of trouble tickets resolved within SLA standards	95%	96%	95%	94%	95%
Percentage of work orders completed before the requested production date	90%	92%	95%	93%	95%
Percentage enterprise application availability	95%	98%	99%	97%	99%

COMPUTING PLATFORMS

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Inter-Departmental Charges	\$ 8,636,060	\$ 1,465,679	\$ 1,500,774	\$ 35,095
Grants	10,650	-	-	-
Other	1,923,430	389,507	150,487	(239,020)
SubTotal	\$ 10,570,140	\$ 1,855,186	\$ 1,651,261	\$ (203,925)
<u>Appropriations</u>				
Personal Services	\$ 6,077,792	\$ 5,905,735	\$ 5,560,253	\$ (345,482)
Operating Expenses	4,703,092	4,481,015	3,515,809	(965,206)
Capital Outlay	-	26,787	8,200	(18,587)
Debt Service	221,433	107,294	-	(107,294)
SubTotal	\$ 11,002,317	\$ 10,520,831	\$ 9,084,262	\$ (1,436,569)
Ad Valorem Funding	\$ 432,177	\$ 8,665,645	\$ 7,433,001	\$ (1,232,644)
Positions	62	58	52	(6)

Budget Variance Explanation

- \$ 203,925 Decrease due to changes made to ISS Cost Allocation Plan and budget corrections to revenue source codes.
- \$ (185,268) Decrease due to the elimination of one Production Support Specialist positions and one Senior Server Administrator position in Computing Platforms Division.
- \$ (160,214) Decrease due to the transfer of one Network Technician and three Desktop Administrator to Network Services Divison, one Senior Analyst Programmer to Application Services Division and the addition of one Manager position transferred from IT Operations Division.
- \$ (965,206) Elimination of remaining mainframe contractual dollars, reduction in Microsoft Enterprise Agreement, Crystal Reports support, and contractual service dollars for printer maintenance.
- \$ (18,587) Reduction in various capital expenditures.
- \$ (107,294) Final payment for installment purchase of IBM Z9 Mainframe Processor was made in FY 2010.

\$ (1,232,644) Total Decrease

NETWORK SERVICES

Programs/Services

Network Services is responsible to provide reliable, responsive, survivable, and cost effective voice, video, and data communications services. Key responsibilities include design, deployment and maintenance of enterprise voice and data networks; maintenance of comprehensive security program to safeguard information, video conferencing/streaming, providing wireless access to the County’s network, radio engineering and frequency management and providing the public with remote access to e-government applications.

FY 10 Highlights & Accomplishments

- Completed Cisco health check of network and established plan to implement recommended configuration changes.
- Expanded the Digital Inclusion project for the Pleasant City neighborhood and began offering free public Wi-Fi access in this underserved area.
- Established high speed network connectivity to multiple facilities (cities, schools, etc) on County-owned fiber, thereby reducing their costs and generating revenues for the County.
- Submitted Round 1 and Round 2 grant applications for federal stimulus funding (BTOP program) to extend the County’s fiber optic network to the Glades region.

FY 11 Objectives

- Integrate the Traffic Division's separate fiber network to the County's Wide Area Network which will enable the County to reduce reliance on leased AT&T circuits.
- Expand the Palm Beach Broadband Digital Inclusion project to various inner city neighborhoods.
- Coordinate ISS involvement in extending the County's fiber and wireless network to the PBC School Board and other governmental entities.
- Implement the recommended configuration changes identified in the Cisco health check, based on budget availability.
- Continue to migrate Palm Beach County facilities from AT&T service to private fiber as available, to reduce overall network costs.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Percentage of trouble tickets resolved within SLA standards	95%	98%	98%	98%	98%
Percentage of network availability	99%	99%	99%	97%	99%
Percentage of CSR's/PTS completed before requested production date	95%	95%	95%	95%	95%

NETWORK SERVICES

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Inter-Departmental Charges	\$ 6,909,738	\$ 1,046,019	\$ 1,237,371	\$ 191,352
Grants	8,521	-	-	-
Other	1,538,942	277,981	124,075	(153,906)
SubTotal	\$ 8,457,201	\$ 1,324,000	\$ 1,361,446	\$ 37,446
<u>Appropriations</u>				
Personal Services	\$ 3,586,855	\$ 3,555,187	\$ 3,604,816	\$ 49,629
Operating Expenses	5,205,916	3,953,274	3,885,056	(68,218)
Capital Outlay	10,216	-	-	-
SubTotal	\$ 8,802,987	\$ 7,508,461	\$ 7,489,872	\$ (18,589)
Ad Valorem Funding	\$ 345,786	\$ 6,184,461	\$ 6,128,426	\$ (56,035)
Positions	38	38	38	-

Budget Variance Explanation

- \$ (37,446) Decrease due to changes made to ISS Cost Allocation Plan and budget corrections to revenue source codes.
- \$ (402,024) Decrease due to the elimination of two Telephone Service Analyst II position, two Senior Network Administrator positions and one Communication Network and Systems Analyst in Network Services Division.
- \$ 451,653 Increase due to the addition of one Network Technician and three Desktop Administrator from Computing Platforms Division and one Senior Analyst programmer from IT Operations.
- \$ (68,218) Reduction in Cisco maintenance contractual dollars.

\$ (56,035) Total Decrease

DEPARTMENT SUMMARY

Mission Statement

To assure the support of Palm Beach County's objectives before the Florida Legislature and the United States Congress and to provide coordination and assistance to the seventeen-member Legislative Delegation, League of Cities and other local agencies and associations.

Department Overview

The Legislative Affairs Office is responsible for preparation of the Federal and State Legislative Program for consideration by the Board of County Commissioners (BCC) and advocating those priorities before the Executive Branch of United States government, United States Congress and the Florida Legislature. The Legislative Affairs Office assists the Legislative Delegation of Palm Beach County with matters such as guiding local bills through the legislative process and monitoring the status of proposed bills. Advocacy in Tallahassee for legislation includes meetings with legislators and staff, coordination of Palm Beach County Day activities, and testimony before legislative committees. The Legislative Affairs Office coordinates with the Florida Association of Counties and is active in the development of their statewide legislative agenda. On federal issues, the Legislative Affairs Office routinely meets with congressional offices and federal agencies regarding county issues and actively works with the National Association of Counties to support and develop federal legislative priorities. Other services of the Legislative Affairs Office are coordinating the activities of contract lobbyists, providing grant writing assistance to county departments, the scheduling of periodic meetings with the Legislative Delegation and other outside agencies, and coordination of Palm Beach County's Lobbyist Registration Program.

Emerging Issues

- The continued implementation of the American Recovery and Reinvestment Act (ARRA) has created the need for additional oversight and coordination of the County's efforts to apply for and secure federal stimulus funding.
- Deteriorating state financial conditions have created new challenges in working to secure resources in the state budget and have required creative efforts to identify state resources for transportation, water and criminal justice projects.
- State financial conditions have created heightened competition between local government and private industry for limited resources. With the reduction of County lobbying contracts, County staff's ability to compete for these resources will become more difficult.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Appropriations</u>					
Personal Services	\$ 354,454	\$ 393,241	\$ 326,996	\$ (66,245)	-17%
Operating Expenses	207,475	190,072	189,318	(754)	-0%
SubTotal	\$ 561,929	\$ 583,313	\$ 516,314	\$ (66,999)	-11%
Ad Valorem Funding	\$ 561,929	\$ 583,313	\$ 516,314	\$ (66,999)	-11%
Positions	4	4	3	(1)	-25%

LEGISLATIVE AFFAIRS

Programs/Services

To assure the support of County objectives before the Florida Legislature and the United States Congress by advocating County positions at all jurisdictional levels as instructed by County Administration, County Commission and other elected and appointed officials.

FY 10 Highlights & Accomplishments

- Prepared the FY 2010 State Legislative Program for the Board of County Commissioners and coordinated the annual Joint Commission/Legislative Delegation meeting.
- Prepared the FY 2010-2011 Federal Legislative Program and advocated issues before the Congressional Delegation in Washington D.C.
- Coordinated the development of Palm Beach County Stimulus fund tracking spreadsheets, reporting data, and grant identification for federal American Recovery and Reinvestment Act (ARRA) funds.
- Implemented coordinated system for tracking grants and grant writing services within the County.

FY 11 Objectives

- Prepare and advocate for the FY 2011 Federal Legislative Program and coordinate meetings between the County, State and Federal officials.
- Increase local outreach between the County and local legislative delegation members and staff.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Secure the passage of legislative priorities advocated on behalf of the County	N/A	8	11	12	5
Advocate for the defeat of legislation adversely affecting the County	N/A	8	8	10	6
Number of new competitive grants applied for / received by the County	7/5	9/4	10/7	12/6	10/5

LEGISLATIVE AFFAIRS

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Appropriations</u>				
Personal Services	\$ 246,075	\$ 245,130	\$ 157,561	\$ (87,569)
Operating Expenses	194,973	172,641	172,138	(503)
SubTotal	\$ 441,048	\$ 417,771	\$ 329,699	\$ (88,072)
Ad Valorem Funding	\$ 441,048	\$ 417,771	\$ 329,699	\$ (88,072)
Positions	2	2	1	(1)

Budget Variance Explanation

\$ (87,569) Eliminated Legislative Coordinator position.

\$ (503) Decrease in various operating expenses.

\$ (88,072) Total Decrease

LEGISLATIVE DELEGATION

Programs/Services

To provide coordination and assistance to the seventeen-member Legislative Delegation and assist Palm Beach County and its citizens with legislative matters. Primary services include providing information and assistance to legislators, the Board of County Commissioners, county departments, and the general public; guiding local bills through the legislative process; monitoring the status of proposed bills; authoring of annual legislative reports and speaking to groups about the legislative process. In addition, the roles and responsibilities of the Delegation staff have been expanded to work in a greater advocacy role with the County on select issues related to the State and Federal legislative agenda and with the County grant program.

FY 10 Highlights & Accomplishments

- Serviced 98% of customer information inquiries within 24 hours.
- Conducted ten Public Hearings, Delegation Meetings and workshops.
- Conducted approximately 230 meetings with Legislators, media interest groups, agencies and constituents.

FY 11 Objectives

- Service 98% of customer information requests within 24 hours.
- Conduct ten Public Hearings, Delegation Meetings, and Workshops.
- Conduct 240 meetings with Legislators, media interest groups, agencies and constituents.
- Assist in the coordination, development and advocacy of the County FY 2011 State and Federal Legislative Program

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Percentage of Customer information requests responded to within 24 hours.	98%	98%	98%	99%	98%
Number of Public Hearings, Delegation Meetings, Workshops.	14	12	10	10	10
Number of meetings with Legislators, media, interest groups, agencies, and constituents.	200	185	230	200	240

LEGISLATIVE DELEGATION

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Appropriations</u>				
Personal Services	\$ 108,379	\$ 148,111	\$ 169,435	\$ 21,324
Operating Expenses	12,502	17,431	17,180	(251)
SubTotal	\$ 120,881	\$ 165,542	\$ 186,615	\$ 21,073
Ad Valorem Funding	\$ 120,881	\$ 165,542	\$ 186,615	\$ 21,073
Positions	2	2	2	-

Budget Variance Explanation

\$ 21,324 Upgraded the Secretary position to a Legislative/Delegation Aide position.

\$ (251) Decrease in various operating expenses.

\$ 21,073 **Total Increase**

DEPARTMENT SUMMARY**Mission Statement**

The Medical Examiner's Office provides services to all citizens within Palm Beach County by providing professional, compassionate and efficient Medicolegal Death Investigation, Gross Examination, Toxicology and Microscopic examinations to determine the cause and manner of death. These services are provided to any individual whose circumstances of death fall within the jurisdiction as defined under Chapter 406 of the Florida Revised Statutes and Florida Administrative Code 11G.

Department Overview

The Medical Examiner's Office performs statutory Forensic Examinations and investigative responsibilities through the combined efforts of a Forensic Pathologist, Investigator, Technician staff, and Operational/Support staff. Twenty-four hour Forensic Investigative support is provided to all local, County, State and Federal Law Enforcement Agencies as well as all hospital, nursing home and hospice personnel to assist in the determination of Medical Examiner Jurisdiction. Expert testimony is given through depositions, grand jury hearings, criminal and civil court appearances.

The Medical Examiner's Office also collects and creates statistical reports to determine trends, issues and matters of public health. Pathologists and Investigators meet with and assist family members through the discussion of issues concerning the deceased and by assisting with procedures that need to be followed regarding the release of deceased individuals and by providing guidance and assistance.

Emerging Issues

- The Medical Examiner's Forensic Pathologists attend monthly meetings and participate in the following Palm Beach County Committees: Child Fatality Review Committee, Fetal and Infant Mortality Review Committee, District Child Death Review Committee, Domestic Violence Fatality Review Team, District Death Review Committee, Trauma Quality Review Committee and The Palm Beach County Terrorism Committee.
- The Medical Examiner's office has revised the Department Disaster Plan and is active in coordinating response with the County Emergency Operations Center and takes an active role in ESF-8 Emergency Response. Active participation in table top and field exercises has increased in the past year.
- The Medical Examiner's staff participates with the Palm Beach County Rapid Response Team in investigations involving infant and law enforcement related deaths.
- The Medical Examiner's Office continues to be very active in educating Law Enforcement officers, Medical Personnel (nurses and paramedics), regarding the role and responsibilities of the Medical Examiner. This service has expanded to schools outside of Palm Beach County. Lectures are conducted both in the field as well as at the Medical Examiner Office.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Federal Grants	\$ 100,800	\$ -	\$ -	\$ -	0%
Charges for Services	275,825	270,000	270,000	-	0%
Interfund Transfer	-	-	35,000	35,000	100%
Other	33,198	42,000	30,500	(11,500)	-27%
SubTotal	\$ 409,823	\$ 312,000	\$ 335,500	\$ 23,500	8%

Appropriations

Personal Services	\$ 2,275,715	\$ 2,118,188	\$ 2,107,181	\$ (11,007)	-1%
Operating Expenses	619,556	504,418	512,223	7,805	2%
Capital Outlay	60,672	-	27,000	27,000	100%
SubTotal	\$ 2,955,943	\$ 2,622,606	\$ 2,646,404	\$ 23,798	1%

Ad Valorem Funding	\$ 2,546,120	\$ 2,310,606	\$ 2,310,904	\$ 298	0%
Positions	22	20	20	-	0%

Budget Variance Explanation

\$ (35,000)	Urban Area Security Initiative (U.A.S.I) Grant received to prepare for a mass fatality.
\$ 11,500	Decrease in expert witness fees
\$ (11,007)	Decrease in overtime dollars primarily offset set by FRS rate increases and insurance costs.
\$ 34,805	Increase due to funds available from the U.A.S.I Grant.
\$ 298	Total Increase

Programs/Services

The Medical Examiner's Office conducts medicolegal death investigations and autopsies to determine the cause and manner of all deaths which fall under the guidelines of Chapter 406 of the Florida Statutes and Florida Administrative Code 11G. This includes providing twenty-four hour forensic investigative support to all Local, County, State and Federal Law Enforcement Agencies.

The Medical Examiner's Office provides cremation request reviews/investigations for all funeral homes, and provides death causation factors along with statistical data to all requesting agencies. Additionally, the Medical Examiner's Office provides support to law enforcement agencies in the presentation of forensic evidence to the court system and will provide testimony in judicial proceedings. The Medical Examiner's Office will respond to any man-made or natural disaster that may occur in Palm Beach County.

FY 10 Highlights & Accomplishments

- Received The Paul Coverdell Forensic Science Improvement Grant for educational materials for continued updates of medical and investigative techniques and procedures.
- Received The Urban Areas Security Initiative Grant for disaster equipment which includes two rapid response tents with lighting systems and one enclosed trailer that will hold all disaster equipment to enhance response time to the scene of a major incident.
- Responded to 269 subpoenas for depositions and/or trial testimony as of March 31, 2010.

FY 11 Objectives

- Continue to maintain open communications with health care & criminal justice agencies, coordinate disaster response with other Palm Beach County Departments and present education programs for law enforcement agencies, post secondary medical institutions, and County personnel.
- Continue to provide evidentiary testimony to civil and criminal cases as necessary in addition to collecting, maintaining and providing statistical data to various public and private agencies.
- Complete the transfer of Medical Records, Cremation Approvals, and Non-Medical Examiner cases into the Medical Examiner Online Application

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Total Cases Investigated (excluding cremations)	2,261	2,288	2,260	1,156	2,260
Medical Examiner Cases	1,424	1,439	1,425	708	1,425
Non-Medical Examiner cases	837	849	835	448	835
Training classes provided for Law Enforcement, Post Secondary Medical Institutions, & County Personnel	N/A	166	166	33	200



DEPARTMENT SUMMARY**Mission Statement**

To perform continuing, comprehensive and coordinated transportation planning required under federal, state, and local regulations.

Department Overview

The Metropolitan Planning Organization (MPO) is responsible for both long (twenty years) and short (five years) range comprehensive transportation planning. The areas monitored by the MPO have expanded beyond socio-economic data, transit statistics, and roadway improvements and now include other travel modes, safety, and beautification. As a large urban area with a population exceeding one million, the MPO serves as a Transportation Management Area (TMA) with all of the additional responsibilities and requirements relative to data collection and reporting. As part of the Miami Urbanized Area, the MPO closely coordinates its activities with Martin, Broward and Miami-Dade counties.

Emerging Issues

- Evaluating the impact of climate change on the transportation planning process.
- Meeting increased travel demands and transportation needs within the constraints of reduced revenues.
- Revising programs to meet the requirements of changing federal legislation.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Grants	\$ 2,454,257	\$ 2,594,722	\$ 2,676,114	\$ 81,392	3%
Other	197,844	418,080	491,378	73,298	18%
SubTotal	\$ 2,652,101	\$ 3,012,802	\$ 3,167,492	\$ 154,690	5%

Appropriations

Personal Services	\$ 944,427	\$ 947,831	\$ 887,533	\$ (60,298)	-6%
Operating Expenses	1,257,781	1,036,032	993,726	(42,306)	-4%
Capital Outlay	6,383	3,400	3,400	-	0%
Grants and Aids	176,750	393,500	196,764	(196,736)	-50%
Inter-fund Transfers	122,616	43,411	43,336	(75)	0%
Reserves	-	649,501	1,101,171	451,670	70%
SubTotal	\$ 2,507,957	\$ 3,073,675	\$ 3,225,930	\$ 152,255	5%

Ad Valorem Funding	\$ 39,637	\$ 60,873	\$ 58,438	\$ (2,435)	-4%
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Positions	10	10	10	-	0%
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HUMAN SERVICES TRANSPORTATION PLANNING

Programs/Services

Human Services Transportation Planning is for Palm Beach County's disadvantaged population. The client base is composed primarily of those persons who, because of physical or mental disability, income status, age, handicap, high risk, or at-risk children, are unable to transport themselves or purchase transportation. Services entail the transportation of disadvantaged persons to health care, employment, education, shopping, social activities, and other life sustaining activities.

FY 10 Highlights & Accomplishments

- Updated the Human Services Transportation Plan.

- Assisted local agencies in preparing and obtaining \$3.9 million in Job Access and Reverse Commute (JARC), New Freedom and other federal grants for transportation disadvantaged services. This is an increase of 141% from FY 2009.

FY 11 Objectives

- Assist the County in preparing and updating the annual Human Services Transportation Planning Plan.

- Compile and summarize Human Services Transportation Planning revenues and expenditures for preparation of annual reports as required by the Commission for the Transportation Disadvantaged.

- Assist the Workforce Alliance Board in planning transportation for clients looking for and obtaining employment.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Percentage of annual documents and agreements submitted within stipulated timeframe.	100%	100%	100%	100%	100%

HUMAN SERVICES TRANSPORTATION PLANNING

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 43,742	\$ 43,411	\$ 43,336	\$ (75)
SubTotal	\$ 43,742	\$ 43,411	\$ 43,336	\$ (75)
<u>Appropriations</u>				
Inter-fund Transfers	43,742	43,411	43,336	(75)
SubTotal	\$ 43,742	\$ 43,411	\$ 43,336	\$ (75)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	1	1	1	-

Budget Variance Explanation

- \$ 75 Reduction in grant funding received from the state.
- \$ (75) Reduction in grant funding received from the state resulted in a decrease in transfers to Palm Tran.

\$ - Total Decrease

TRANSPORTATION PLANNING

Programs/Services

Transportation Planning consists of three components or processes: long range planning, short range planning, and comprehensive planning coordination. The 2035 Long Range Transportation Plan (2035 Plan) addresses transportation needs for at least 20 years with the inclusion of all modes of travel. The short range planning process addresses existing and interim transportation needs for a five-year period. Comprehensive Planning involves the coordination, maintenance, and implementation of local comprehensive plans, regional policy plans, and state growth management planning.

FY 10 Highlights & Accomplishments

- Updated the Long Range Transportation Plan to 2035 for final approval.
- Completed Intracoastal Waterway Study.
- Assisted the County and municipalities with updates to comprehensive plans.

FY 11 Objectives

- To maintain a long-range, multi-modal transportation system plan that meets all requirements and guidelines of local, regional, and statewide comprehensive plans and federal regulations and programs.
- To maintain a short-range planning process that includes planned updates to existing management and transportation systems, special studies, and growth management.
- To continue to coordinate transportation plans and programs with other MPO's, Florida Department of Transportation, Palm Beach County, local municipalities and other federal and state organizations.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Percentage of Unified Planning Work Program completed by June 15, 2011	100%	100%	100%	75%	100%
Percentage of Transportation Improvement Plan completed by July 15, 2011	100%	100%	100%	75%	100%

TRANSPORTATION PLANNING

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 2,410,515	\$ 2,551,311	\$ 2,632,778	\$ 81,467
Other	197,844	418,080	491,378	73,298
SubTotal	\$ 2,608,359	\$ 2,969,391	\$ 3,124,156	\$ 154,765
<u>Appropriations</u>				
Personal Services	\$ 944,427	\$ 947,831	\$ 887,533	\$ (60,298)
Operating Expenses	1,257,781	1,036,032	993,726	(42,306)
Capital Outlay	6,383	3,400	3,400	-
Grants and Aids	176,750	393,500	196,764	(196,736)
Inter-fund Transfers	78,874	-	-	-
Reserves	-	649,501	1,101,171	451,670
SubTotal	\$ 2,464,215	\$ 3,030,264	\$ 3,182,594	\$ 152,330
Ad Valorem Funding	\$ 39,637	\$ 60,873	\$ 58,438	\$ (2,435)
Positions	9	9	9	-

Budget Variance Explanation

\$ (2,435) Decrease in County match due to a decrease in grant funding.

\$ (2,435) Total Decrease

DEPARTMENT SUMMARY

Mission Statement

To provide safe, efficient, affordable and reliable public transportation for the people of Palm Beach County. Through a network of fixed route bus service, and paratransit service, Palm Tran's vision is wherever life takes you, Palm Tran will get you there.

Department Overview

Palm Tran provides public transit service, including fixed route and paratransit, for Palm Beach County. Traditional fixed route services are provided by a fleet of 145 buses operating from facilities in West Palm Beach, Belle Glade and Delray Beach. At peak times, 121 buses are operated by Palm Tran employees servicing 35 fixed routes. Paratransit service is provided by Palm Tran CONNECTION with offices located in suburban Lake Worth. Private contractors operate 170 vans providing service for senior citizens and individuals with disabilities.

Emerging Issues

- Ability to increase the frequency of service on the bus routes that are operating at capacity.
- Meeting paratransit provider contractual requirements in light of program reductions.
- Purchase of 23 replacement vehicles with hybrid buses to improve the fuel efficiency of Palm Tran's fleet in FY2011. Hybrids will then represent 25 percent of the Palm Tran fleet.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Gas Taxes	\$ 26,727,627	\$ 26,191,000	\$ 26,307,000	\$ 116,000	0%
Grants	22,025,269	57,616,928	70,305,821	12,688,893	22%
User Fees/Charges	9,900,165	12,003,906	11,040,401	(963,505)	-8%
Interfund Transfers	43,742	143,411	143,336	(75)	0%
Fund Balance	3,148,011	2,540,472	7,196,766	4,656,294	183%
Other	2,358,687	197,556	226,630	29,074	15%
SubTotal	\$ 64,203,501	\$ 98,693,273	\$ 115,219,954	\$ 16,526,681	17%

Appropriations

Personal Services	\$ 38,077,339	\$ 38,035,959	\$ 39,962,474	\$ 1,926,515	5%
Operating Expenses	34,335,276	39,827,127	37,134,498	(2,692,629)	-7%
Capital Outlay	5,909,363	35,257,424	51,739,027	16,481,603	47%
Grants & Aids	22,475	1,320,001	1,704,527	384,526	29%
Transfers	3,341,018	5,321,634	128,426	(5,193,208)	-98%
Reserves	-	827,000	65,942	(761,058)	-92%
SubTotal	\$ 81,685,471	\$ 120,589,145	\$ 130,734,894	\$ 10,145,749	8%

Ad Valorem Funding	\$ 24,786,263	\$ 21,895,872	\$ 15,514,940	\$ (6,380,932)	-29%
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Positions	555	548	549	1	0%
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FIXED ROUTE**Programs/Services**

The fixed route division provides daily scheduled bus service throughout Palm Beach County. The fixed route service operates with a fleet of 145 buses operating from facilities in West Palm Beach, Belle Glade and Delray Beach. A new operating facility in Belle Glade was added in FY 2010 for light operations and maintenance. At peak times, 121 buses are operated by Palm Tran servicing 35 fixed routes.

FY 10 Highlights & Accomplishments

- Ordered 23 hybrid buses with American Recovery and Reinvestment Act (ARRA) / Federal Transit Formula Section 5307 Grant funding.
- Opened Palm Tran Park and Ride in Wellington with a new express route that has only three stops, reducing 15 minutes off the 45-minute Bus Route 40.
- Completed installation of Automated Vehicle Location (AVL) system on all Palm Tran fixed-route buses. This system uses global positioning satellite technology to provide accurate bus location information.
- Opened the new satellite bus facility in Belle Glade. This will save fuel, reduce wear and tear on buses, and lower the current 80 mile round-trip for buses that serve the western county area.

FY 11 Objectives

- Open West Tech Park-N-Ride (42 parking spaces) serving Belle Glade routes 40 and 48.
- Improve security at West Palm Beach and Delray facilities using ARRA funds.
- Install bus shelters in Delray Beach to enhance customer amenities using ARRA funds.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Ridership	9,799,941	10,007,972	10,232,468	5,147,296	10,130,000
Weekday Ridership per Revenue Hour	20.94	25.55	26	26.6	25.8
Cost Per Passenger Trip	\$4.47	\$4.19	\$4.00	\$3.94	\$4.55

FIXED ROUTE

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Gas Taxes	\$ 26,727,627	\$ 26,191,000	\$ 26,307,000	\$ 116,000
Grants	5,099,675	7,960,135	5,840,142	(2,119,993)
User Fees/Charges	7,504,789	9,147,096	7,596,232	(1,550,864)
Interfund Transfers	-	100,000	100,000	-
Fund Balance	2,433,757	1,086,442	6,509,491	5,423,049
Other	1,535,110	163,813	224,116	60,303
SubTotal	\$ 43,300,958	\$ 44,648,486	\$ 46,576,981	\$ 1,928,495
<u>Appropriations</u>				
Personal Services	\$ 34,411,539	\$ 34,278,716	\$ 36,101,138	\$ 1,822,422
Operating Expenses	7,817,247	11,090,355	10,724,715	(365,640)
Capital Outlay	10,677	1,485,292	250,000	(1,235,292)
Grants & Aids	-	1	100,001	100,000
Transfers	835,189	2,041,616	-	(2,041,616)
Reserves	-	-	65,942	65,942
SubTotal	\$ 43,074,652	\$ 48,895,980	\$ 47,241,796	\$ (1,654,184)
Ad Valorem Funding	\$ 2,523,234	\$ 4,247,494	\$ 664,815	\$ (3,582,679)
Positions	493	490	486	(4)

Budget Variance Explanation

- \$ (116,000) Increase in local option gas tax revenues levied under F.S. 336.021(1a) and 336.025(1b).
- \$ 3,610,554 Decrease primarily attributed to the completion of outstanding projects and a decrease in farebox revenue along with pass sales.
- \$ (5,423,049) Increase due to unspent funds carried over to offset ad valorem requirement in FY2011.
- \$ (365,640) Elimination of operating expenses under the Florida Department of Transportation Joint Participation Agreement for route deviation.
- \$ (3,276,908) Elimination of transfers to the Public Building Improvement Fund for the Intermodal Facility and Wellington Park & Ride Facility
- \$ 1,922,422 Increase in expenses due to funding changes with American Recovery & Reinvestment Act Stimulus Grant and an Urban Area Security Initiative Grant received in FY2010.
- \$ 65,942 Increase operating reserves in the Palm Tran Grant Fund to fund future projects and/or maintain existing service levels

\$ (3,582,679) Total Decrease

CONNECTION

Programs/Services

Palm Tran CONNECTION is responsible for Palm Tran's paratransit programs and services for seniors and individuals with disabilities. Several federal and state programs require paratransit services, including the Americans with Disabilities Act (ADA) Complementary Paratransit Services; Chapter 427, Florida Statutes which mandates transportation for individuals defined as "Transportation Disadvantaged" (TD); and the Division of Senior Services (DOSS) program established by the Older American's Act. All on-the-street transportation services are provided by private contractors. Palm Tran CONNECTION staff is responsible for all administrative functions of the program, including contract management, eligibility certification, booking reservations, scheduling of service, and customer service monitoring.

FY 10 Highlights & Accomplishments

- Strengthened the No - Show policy to lower service delivery costs.
- Upgraded the Trapeze reservation software resulting in efficiencies that reduced customer call wait times and increased trip booking accuracy.
- Processed 46,483 TD Bus Pass walk-in clients thru September, which represents a 32% increase from FY 2009.

FY 11 Objectives

- Provide 812,958 paratransit trips.
- Attain service efficiency of 1.67 weekday riders per revenue hour.
- Contain total cost per passenger within \$28.86 per trip.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Ridership	877,461	816,509	789,755	400,036	812,958
Riders Per Revenue Hour	1.69	1.65	1.65	1.67	1.67
Total Cost per Passenger Trip	\$28.39	\$27.43	\$30.80	\$27.57	\$28.86

CONNECTION

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 3,053,754	\$ 3,883,322	\$ 3,636,444	\$ (246,878)
User Fees/Charges	2,395,376	2,856,810	3,444,169	587,359
Interfund Transfers	43,742	43,411	43,336	(75)
Fund Balance	714,254	1,454,030	687,275	(766,755)
Other	809,992	33,743	2,514	(31,229)
SubTotal	\$ 7,017,118	\$ 8,271,316	\$ 7,813,738	\$ (457,578)
<u>Appropriations</u>				
Personal Services	\$ 3,665,800	\$ 3,757,243	\$ 3,861,336	\$ 104,093
Operating Expenses	20,692,667	19,422,752	16,797,099	(2,625,653)
Capital Outlay	33,370	592,699	557,002	(35,697)
Grants & Aids	-	1,320,000	1,320,000	-
Reserves	-	827,000	-	(827,000)
SubTotal	\$ 24,391,837	\$ 25,919,694	\$ 22,535,437	\$ (3,384,257)
Ad Valorem Funding	\$ 22,263,029	\$ 17,648,378	\$ 14,721,699	\$ (2,926,679)
Positions	62	58	63	5

Budget Variance Explanation

- \$ (587,359) Additional user fee revenue primarily attributable to the fare increase in the Transportation Disadvantaged Program.
- \$ 1,044,937 Decrease in remaining revenues primarily attributable to the payment for an Irrevocable Standby Letter of Credit for paratransit service costs in FY 2010 combined with decreased grant revenue for route deviation services and the Transportation Disadvantaged program.
- \$ 104,093 Increase in personnel costs due to reorganization of the customer service department.
- \$ (2,161,350) Transportation Disadvantaged Program funding decreased to only fund TD service outside the Americans with Disability Act (ADA) service area funded to the level of the state grant amount with required match.
- \$ (500,000) Decrease is due to a change in the Connection reservation search window for trip requests to a 30 minute window.
- \$ (827,000) Reduced reserves due to payment of an Irrevocable Standby Letter of Credit for paratransit service costs in FY 2010.

\$ (2,926,679) Total Decrease

CAPITAL EXPANSION

Programs/Services

To provide the facilities, machinery, and capital equipment required by the Department to fulfill its mission economically and efficiently.

FY 10 Highlights & Accomplishments

- Ordered 23 grant funded Hybrid Gillig 40' Buses with ARRA / Federal Transit Formula Section 5307 Funds.
- Opened Wellington Park and Ride Facility in November 2009 and completed construction of Belle Glade Satellite Bus Facility in May 2010.
- Installed 50 mini-hybrid fans on bus fleet to improve fuel economy.
- Completed installation of Automated Vehicle Locator/Automated Passenger Count systems.

FY 11 Objectives

- Open West Tech Park-N-Ride.
- Purchase IVR (Intelligent Voice Recognition) for Palm Tran Connection to provide automated route information.
- Installation of 3000 new bus stop signs / poles throughout Palm Beach County.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Buses replaced and added.	18	11	10	10	10

CAPITAL EXPANSION

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 13,871,840	\$ 45,773,471	\$ 60,829,235	\$ 15,055,764
Other	13,585	-	-	-
SubTotal	\$ 13,885,425	\$ 45,773,471	\$ 60,829,235	\$ 15,055,764
<u>Appropriations</u>				
Operating Expenses	\$ 5,825,362	\$ 9,314,020	\$ 9,612,684	\$ 298,664
Capital Outlay	5,865,316	33,179,433	50,932,025	17,752,592
Grants & Aids	22,475	-	284,526	284,526
Transfers	2,505,829	3,280,018	128,426	(3,151,592)
SubTotal	\$ 14,218,982	\$ 45,773,471	\$ 60,957,661	\$ 15,184,190
Ad Valorem Funding	\$ -	\$ -	\$ 128,426	\$ 128,426
Positions	-	-	-	-

Budget Variance Explanation

- \$ (15,055,764) Increase due to American Recovery and Reinvestment Act (ARRA) Stimulus grant approved during FY 2010.
- \$ 284,526 Joint Participation Agreement with the Florida Department of Transportation for construction of Park-N-Ride lots.
- \$ 298,664 Increased capitalized maintenance costs from ARRA Stimulus grant.
- \$ 17,752,592 Increased funding for the purchase of replacement buses .
- \$ (3,151,592) Decreased transfers to the Public Building Improvement Fund for the Intermodal Facility and Wellington Park & Ride facility. These projects were completed in FY 2010.

\$ 128,426 Increase

DEPARTMENT SUMMARY**Mission Statement**

The Palm Beach County Parks and Recreation Department's mission is to acquire, develop and maintain quality parks and facilities throughout the County and to provide safe leisure opportunities that meet the needs of a diverse population.

Department Overview

The Parks and Recreation Department serves residents countywide through 103 regional, district, community, beach, and neighborhood parks encompassing 8,569 acres. Services include public safety, grounds maintenance, recreation programs and a vast array of specialized facilities that include aquatic centers, community centers, nature centers, championship golf courses, fishing piers, equestrian centers, amphitheaters, athletic fields and courts, boating facilities, beaches, and historical and cultural museums. Development of new parks and recreational facilities to meet the needs of a growing population occurs through the Department's Capital Program, which is primarily funded from impact fees, bonds, and grants.

Emerging Issues

- Declining park aesthetics and facility cleanliness resulting from the reduction in frequency of various maintenance functions with the elimination of maintenance personnel.
- The need to further increase user fees which may impact park attendance.
- Continued decreases in revenues from impact fees and Ad Valorem for the Capital Program will reduce the size, number and type of capital projects undertaken. Focus will continue to be placed on environmental enhancements and passive recreation that reduce or limit operating costs.
- Further budget cuts will require the Department to freeze additional positions, eliminate non-essential functions, reorganize some operations and continue to emphasize energy conservation.
- Continued reduction of repair and renovation accounts will diminish the life expectancy of maintained facilities (i.e. roadways, bike paths, shelters, playgrounds, pools, athletic fields and courts.)

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
User Fees/Charges	\$ 12,545,068	\$ 13,540,944	\$ 15,152,993	\$ 1,612,049	12%
Fund Balance	1,547,447	-	-	-	0%
Interfund Transfers	-	220,000	160,000	(60,000)	-27%
Other	369,347	1,399,310	973,134	(426,176)	-30%
SubTotal	\$ 14,461,862	\$ 15,160,254	\$ 16,286,127	\$ 1,125,873	7%

Appropriations

Personal Services	\$ 41,157,734	\$ 40,368,744	\$ 38,789,577	\$ (1,579,167)	-4%
Operating Expenses	22,104,597	22,751,263	23,094,029	342,766	2%
Capital Outlay	140,140	775,325	314,025	(461,300)	-59%
Grants and Aids	277,488	-	-	-	-
Transfers	713,572	931,056	872,584	(58,472)	-6%
Reserves	-	235,445	339,182	103,737	44%
SubTotal	\$ 64,393,531	\$ 65,061,833	\$ 63,409,397	\$ (1,652,436)	-3%

Ad Valorem Funding	\$ 51,393,289	\$ 49,901,579	\$ 47,123,270	\$ (2,778,309)	-6%
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Permanent Positions	657	624	595	(29)	-5%
Non-Permanent Positions	499	472	469	(3)	-1%
Total	1,156	1,096	1,064	(32)	-3%

PARKS MAINTENANCE

Programs/Services

The Parks Maintenance Division is responsible for providing safe, clean, functional and attractive parks, structures, and open spaces which meet the passive and active recreational needs of the visiting public. This also includes the enhancement and preservation of all features of our park system for community enjoyment. Primary services include providing daily grounds maintenance for all park properties, which includes mowing, edging, fertilizing, restroom and picnic area cleaning, refuse collection and disposal, and beach cleaning; providing support services for other recreational activities occurring throughout the park system; ensuring park structures and furnishings are maintained in a safe, functional, and attractive condition; protecting the integrity of the natural resources through restoration and scheduled maintenance; and operating and maintaining park campgrounds countywide.

FY 10 Highlights & Accomplishments

- At John Prince Campground, 20 new sites were added and 105 sites were upgraded to full hookup of power and sewer. WiFi service was also added at both John Prince and South Bay RV Campgrounds. In addition, the South Bay Boat Ramp and Crossroads Depot were acquired and are being upgraded. These improvements contribute to increased site marketability, increased revenue, and benefit patrons by offering more services.
- The Parks Division was awarded two grants. One grant is for the installation of an automated irrigation control system at South County Regional Park and the other is to replace outdated athletic field lighting with “Green Generation” lighting systems at Lake Lytal, Okecheelee and John Prince Parks.
- Renovations and improvements were performed on six saltwater boat ramps at Burt Reynolds East and Phil Foster Parks.
- The Parks Division partnered with the Sheriff’s Office Central Detention Center to utilize their Inmate Worker Program. Prisoner crews have provided the Parks Division a reliable source of labor at no additional cost. Inmate workers perform park maintenance duties such as trash removal, brush clearing, and fencing repair.

FY 11 Objectives

- Maintain park properties in accordance with the Palm Beach County Parks and Recreation Quality Standards utilizing staff and supplementing with outsourcing when feasible.
- Consistently operate park field and court lighting.
- Maintain dune crossovers to ensure they are in a safe and usable condition.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Percentage of properties maintained in accordance with Quality Standards Manual	90%	90%	90%	89%	90%
Percentage of park field and court lighting ensured to be consistently operational	98%	98%	90%	92%	90%
Percentage of dune crossovers maintained in a safe and usable condition	94%	94%	90%	93%	90%

PARKS MAINTENANCE

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 1,594,149	\$ 2,163,980	\$ 2,272,514	\$ 108,534
Other	176,726	-	-	-
SubTotal	\$ 1,770,875	\$ 2,163,980	\$ 2,272,514	\$ 108,534
<u>Appropriations</u>				
Personal Services	\$ 21,305,521	\$ 20,439,543	\$ 19,373,437	\$ (1,066,106)
Operating Expenses	12,718,507	12,693,856	12,040,653	(653,203)
Capital Outlay	41,553	53,201	-	(53,201)
SubTotal	\$ 34,065,581	\$ 33,186,600	\$ 31,414,090	\$ (1,772,510)
Ad Valorem Funding	\$ 32,294,706	\$ 31,022,620	\$ 29,141,576	\$ (1,881,044)
Permanent Positions	347	327	309	(18)
Non-Permanent Positions	14	11	6	(5)
Total	361	338	315	(23)

Budget Variance Explanation

- \$ 108,534 Increase in revenue is due to an agreement with the Village of Royal Palm Beach to use fields at Seminole Palms Park and an increase in land use fees at John Prince Park Campground.
- \$ (1,066,106) Decrease is due to the elimination of eighteen permanent and five non-permanent positions.
- \$ (653,203) Decrease is due to a 52% reduction to the repair and maintenance of park amenities, and the elimination of mechanical beach cleaning.
- \$ (53,201) Decrease is due to capital spending being eliminated for the Parks Maintenance Division.

\$ (1,881,044) Total Decrease

SPECIAL FACILITIES

Programs/Services

The Special Facilities Division is dedicated to providing customer focused leisure and cultural opportunities that deliver excellent service, quality experiences and value to residents and visitors of all ages and abilities with the support of private contractual and non-profit partners. Primary services include managing, maintaining, programming and coordinating the use of Okeethee, Southwinds, Park Ridge and Osprey Point Golf Courses and John Prince Golf Learning Center which provide self sustaining and affordable golf opportunities; Jim Brandon Equestrian Center which provides leisure and competitive equine experiences; South County Civic Center which provides meeting space for community and social groups along with special events; and the Morikami Museum and Japanese Gardens which provides unique cultural experiences through Japanese inspired facilities, gardens, exhibits, educational programs and seasonal festivals.

FY 10 Highlights & Accomplishments

- Ongoing improvements at facilities and enhanced program offerings have resulted in continued positive customer experiences.
- Completed operational reviews and have implemented initiatives for efficiencies, sustainability and conservation.
- The Golf Section has reduced operating expenses with minimal effects to services and will complete construction of the Osprey Point Golf Course and the Southwinds clubhouse and implement operational plans.

FY 11 Objectives

- Provide self-sustaining affordable County golf facilities by managing operating costs, without sacrificing quality, that meets residents and visitors needs. Complete construction and operation of a new golf facility at South County Regional Park.
- Maintain high-quality special facilities by continually improving and measuring customer service, facility maintenance and program offerings.
- Continue to evaluate all operations and institute changes which provide for greater efficiencies and promote future sustainability.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Percentage of operating cost per round maintained at 80% or less of the average revenue per round	84%	84%	78%	n/a	80%
Percentage of facility users that rate their overall experience as “Excellent” or “Good”	95%	94%	90%	96%	95%
Number of facilities completing operational reviews	n/a	4	5	5	7

SPECIAL FACILITIES

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 6,731,245	\$ 7,202,686	\$ 8,560,300	\$ 1,357,614
Fund Balance	1,547,447	-	-	-
Interfund Transfers	-	220,000	160,000	(60,000)
Other	136,867	1,399,310	973,134	(426,176)
SubTotal	\$ 8,415,559	\$ 8,821,996	\$ 9,693,434	\$ 871,438
<u>Appropriations</u>				
Personal Services	\$ 4,080,109	\$ 4,841,404	\$ 4,365,658	\$ (475,746)
Operating Expenses	4,773,837	5,706,682	6,328,786	622,104
Capital Outlay	89,123	690,912	314,025	(376,887)
Transfers	713,572	931,056	872,584	(58,472)
Reserves	-	235,445	339,182	103,737
SubTotal	\$ 9,656,641	\$ 12,405,499	\$ 12,220,235	\$ (185,264)
Ad Valorem Funding	\$ 1,241,082	\$ 3,583,503	\$ 2,526,801	\$ (1,056,702)
Permanent Positions	107	109	100	(9)
Non-Permanent Positions	6	11	9	(2)
Total	113	120	109	(11)

Budget Variance Explanation

- \$ 871,438 Increase in revenue is due to a full year of operation for Osprey Point Golf Course.

- \$ (475,746) Decrease is due to the elimination of nine permanent and two non-permanent positions.

- \$ 622,104 Increase is due to a full year of operation for Osprey Point Golf Course.

- \$ (376,887) Decrease is due to lower capital spending planned for the Special Facilities Division.

- \$ (58,472) Decrease in funds transferred from Southwinds Golf course to Okeehetee Golf Course.

- \$ 103,737 Increase in reserves at Okeehetee Golf Course, Park Ridge Golf Course and Osprey Point Golf Course due to a reduction in operating costs.

\$ (1,056,702) Total Decrease

RECREATION SERVICES

Programs/Services

The Recreation Services Division is dedicated to complementing the unique recreational interests of people through relationships, partnerships, services and venues, inspiring passionate, playful and meaningful lives. Primary services include providing a variety of recreation programs, activities, and events for people of all ages and abilities; managing and coordinating the use of recreational, historical, cultural, and environmental education facilities; coordinating, permitting, and/or facilitating rental of a variety of recreational facilities and cultural venues.

FY 10 Highlights & Accomplishments

- Between October 2009 and March 2010, the Special Events and Amphitheater Sections have coordinated or produced 101 events and assisted 42 agencies in generating \$1.1 million.
- Approximately 205,000 people visited the Green Cay Nature Center and Wetlands between October 2009 and March 2010 and over 4,000 participants have registered for Nature Center programming.
- Riverbend Park opened the newly developed 199 acre western portion of the park, providing additional boat launch facilities, hiking trails and picnic facilities. The park was awarded a \$40,790 American Battlefield Preservation and Protection grant.
- The Therapeutic Recreation Section has received \$175,000 in donations from the Club Managers of America to Special Olympics and the VSA Arts Program has received over \$25,000 in grants and sponsorships.

FY 11 Objectives

- Increase the number of people using a Palm Beach County park or facility for the first time.
- Increase the number of hours contributed by volunteer partner organizations and direct volunteerism.
- The overall quality of life of Palm Beach County residents and visitors will be considered important by program/service participants.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Percentage of increase in first time people permitting a park or facility from the prior period	43%	-35%	25%	11%	25%
Percentage of increase in number of volunteer hours from the prior year	n/a	9%	5%	18%	5%
Percentage of program/service participants responding that participation is important to quality of life	n/a	n/a	85%	89%	85%

RECREATION SERVICES

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 1,514,058	\$ 1,412,575	\$ 1,499,512	\$ 86,937
Other	54,144	-	-	-
SubTotal	\$ 1,568,202	\$ 1,412,575	\$ 1,499,512	\$ 86,937
<u>Appropriations</u>				
Personal Services	\$ 5,961,335	\$ 5,496,029	\$ 5,585,723	\$ 89,694
Operating Expenses	2,291,346	2,024,247	2,150,359	126,112
Capital Outlay	3,724	12,075	-	(12,075)
Grants and Aids	277,488	-	-	-
SubTotal	\$ 8,533,893	\$ 7,532,351	\$ 7,736,082	\$ 203,731
Ad Valorem Funding	\$ 6,965,691	\$ 6,119,776	\$ 6,236,570	\$ 116,794
Permanent Positions	89	80	83	3
Non-Permanent Positions	100	83	82	(1)
Total	189	163	165	2

Budget Variance Explanation

\$ 86,937	Increase in revenue is due to increased athletic fees, increased activity fees, increased special events fees, and increased fees for amphitheatres.
\$ 89,694	Increase is due to the addition of three permanent positions, offset by the elimination of one non-permanent position.
\$ 126,112	Increase is due to an increase in Casualty Self Insurance premiums for summer camps, utilities for Therapeutic Recreation, and rental, fuel, repair and maintenance of motor pool vehicles at Riverbend Park.
\$ (12,075)	Decrease due to capital spending being eliminated for the budget year for the Recreation Services Division.
\$ 116,794	Total Increase

AQUATICS

Programs/Services

The Aquatics Division provides quality water related recreation opportunities for people to pursue their leisure needs and interests. Primary services include managing, programming and coordinating the use of County aquatic facilities and beaches; providing a variety of aquatic programs, activities and events for people of all ages and abilities; providing prevention, rescue and emergency medical care at County beaches, pools, and waterparks; and providing water safety education instruction for schools, groups, and individuals.

FY 10 Highlights & Accomplishments

- With the elimination of the Ocean Rescue Chief's position, bi-weekly meetings are conducted by Aquatics Division administration with the Ocean Rescue management team to improve efficiencies, communication and procedural consistency between the districts.
- Facilities receiving awards from Ellis & Associates for their excellent lifeguarding practices: Calypso Bay, Bronze and North County Aquatic Center, Silver. All facilities have received "Meets" or "Exceeds" ratings on their unannounced audits.
- All bodies of water at the waterparks and pools were brought into compliance with the Federally mandated Virginia Graeme Baker Pool and Spa Safety Act.
- Major maintenance projects included: resurfacing Coconut Cove's river ride, replacing Juno Pier's conduit, painting Lake Lytal pool's buildings and North County's wading pool. Numerous small maintenance upgrades were completed.

FY 11 Objectives

- Continue to provide proactive skills training programs, administrative safety training, and high levels of accountability to exceed the National Aquatic Safety and Risk Management industry rating standards.
- Maintain high-quality aquatic facilities by continually measuring customer service, training staff in customer service practices, keeping facilities well maintained, and offering innovative programs.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Percentage of ratings that "Meet" or "Exceed" National Aquatic Safety & Risk Management standards	100%	100%	95%	100%	95%
Percentage of facility users that rate their overall experience as "Excellent" or "Good"	98%	95%	90%	95%*	90%

* The waterparks opened on 3/27/10, so there are no ratings available at this time

AQUATICS

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 2,705,616	\$ 2,761,703	\$ 2,820,667	\$ 58,964
Other	1,610	-	-	-
SubTotal	\$ 2,707,226	\$ 2,761,703	\$ 2,820,667	\$ 58,964
<u>Appropriations</u>				
Personal Services	\$ 9,810,769	\$ 9,591,768	\$ 9,464,759	\$ (127,009)
Operating Expenses	2,320,907	2,326,478	2,574,231	247,753
Capital Outlay	5,740	19,137	-	(19,137)
SubTotal	\$ 12,137,416	\$ 11,937,383	\$ 12,038,990	\$ 101,607
Ad Valorem Funding	\$ 9,430,190	\$ 9,175,680	\$ 9,218,323	\$ 42,643
Permanent Positions	114	108	103	(5)
Non-Permanent Positions	379	367	372	5
Total	493	475	475	-

Budget Variance Explanation

- \$ 58,964 Increase in revenue is due to the increase in attendance and admission prices at Calypso Bay Water Park and an increase in swim team rates and participation at Lake Lytal Pool.
- \$ (127,009) Decrease is due to the elimination of five permanent positions offset by the addition of five non-permanent positions.
- \$ 247,753 Increases in Casualty Self Insurance premiums at the waterparks and pools, and contractual services - recreation at Lake Lytal and Aquacreast Pools.
- \$ (19,137) Decrease due to capital spending being eliminated for the budget year for the Aquatics Division.

\$ 42,643 Total Increase

DEPARTMENT SUMMARY

Mission Statement

To maintain a quality community through comprehensive planning and growth management, implement zoning regulations to benefit and protect citizens, apply performance and aesthetic standards to new developments and redevelopments, provide building inspections to protect the community and to promote compliance, certify contractors to protect citizens by assuring a knowledgeable, qualified workforce and enhancing and promoting intergovernmental relationships.

Department Overview

The Planning, Zoning and Building (PZ&B) Department provides growth management and redevelopment services including comprehensive planning, development review, construction permitting and inspection, code enforcement, and certification of contractors. Services are provided at the Department's main facility in West Palm Beach and very limited services are provided from a South County office at the Southeast County complex.

Emerging Issues

- Code Enforcement staff continues to receive complaints regarding abandoned houses and/or foreclosures. Staff faces numerous challenges in trying to locate the legal property owner and get them to bring the property into compliance.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Building Permits	\$ 8,223,170	\$ 9,705,805	\$ 9,905,805	\$ 200,000	2%
Other Licenses	779,520	576,900	726,900	150,000	21%
Charges for Services	1,586,278	1,610,595	1,664,746	54,151	3%
Other Fines and Forfeiture	1,057,039	657,500	590,000	(67,500)	-11%
Fund Balances	3,736,421	1,073,525	1,160,567	87,042	7%
Miscellaneous	251,679	(221,650)	(400,588)	(178,938)	45%
Interfund Transfers	1,806,782	25,000	25,000	-	0%
SubTotal	\$ 17,440,889	\$ 13,427,675	\$ 13,672,430	\$ 244,755	2%
<u>Appropriations</u>					
Personal Services	\$ 23,579,333	\$ 20,527,894	\$ 20,658,989	\$ 131,095	1%
Operating Expenses	4,938,718	4,350,828	3,827,048	(523,780)	-14%
Capital Outlay	32,804	97,550	97,550	-	0%
Reserves	-	873,125	531,977	(341,148)	-64%
SubTotal	\$ 28,550,855	\$ 25,849,397	\$ 25,115,564	\$ (733,833)	-3%
Ad Valorem Funding	\$ 12,301,688	\$ 12,421,722	\$ 11,443,134	\$ (978,588)	-9%
Positions	333	278	263	(15)	-6%

ADMINISTRATION

Programs/Services

The Administration Division is responsible for providing service functions including personnel, budget, policies and procedures, facilities management and records management to the Department. Administration's accounting section collects money for fees charged by the department and ensures proper accounting. The Records section maintains the Building Division's construction plans. In addition, PZB's Information Technology section resides in Administration and is responsible for the following: Network administration, desktop services, internet and intranet management, enterprise business application management and the Geographic Information Systems (GIS).

FY 10 Highlights & Accomplishments

- Implemented ePZB Building module along with related upgrades to the Accounting, Addressing and Security Modules to complete the utilization of the ePZB System department-wide.
- Implemented two rounds of fee increases for Planning, Zoning and Administration.
- Completed the re-design of the PZ&B Internet site to conform with County standard design and appearance. The new design incorporates a new look, improved navigation and intuitive public guides.

FY 11 Objectives

- Implement/deploy Smeadlink for records management across divisions to ensure consistency and availability of department documents.
- Develop and implement enhanced reporting of ePZB data.
- Evaluate divisional scanning processes for ePZB document retention and retrieval.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of customer record requests processed	N/A	N/A	6,828	4,434	8,000
Number of public record requests processed within 10 days of request	N/A	N/A	140	72	140
Number of PZB help desk requests processed	N/A	N/A	18,475	3,923	9,000

ADMINISTRATION

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 168	\$ 10	\$ 10	\$ -
Miscellaneous	124,124	90,000	115,000	25,000
SubTotal	\$ 124,292	\$ 90,010	\$ 115,010	\$ 25,000
<u>Appropriations</u>				
Personal Services	\$ 3,121,279	\$ 3,070,272	\$ 2,883,414	\$ (186,858)
Operating Expenses	1,108,924	474,024	506,000	31,976
Capital Outlay	32,804	72,550	67,550	(5,000)
Charge-Off	(465,000)	(247,750)	(267,750)	(20,000)
SubTotal	\$ 3,798,007	\$ 3,369,096	\$ 3,189,214	\$ (179,882)
Ad Valorem Funding	\$ 3,673,715	\$ 3,279,086	\$ 3,074,204	\$ (204,882)
Positions	48	45	37	(8)

Budget Variance Explanation

- \$ (25,000) Increase in revenues from permit and lien searches.
- \$ (186,858) Elimination of eight positions, (1) Reproduction Technician, (2) Clerical Specialists, (1) Secretary, (1) Cash Accountant Clerk, (1) Fiscal Specialist I, (1) System Administrator I, and (1) GIS Support Specialist.
- \$ 31,976 Increase in various operating expenses such as Casualty Self Insurance premiums.
- \$ (5,000) Reduction of computer hardware purchases.
- \$ (20,000) Increase staff support due to Building Division work hours increasing from 32.0 to 36.0 hours.

\$ (204,882) Total Decrease

BUILDING

Programs/Services

Building Division’s mission is to provide a high level of service to the citizens of Palm Beach County through effective, efficient administration and enforcement of Building standards. This is accomplished primarily through the enforcement of technical codes, including structural, electrical, gas, plumbing, and mechanical heating and cooling systems; through prompt, complete inspections of structures and building systems under construction; and by the provision of leadership in code changes, product approvals, and staff training on a local, state, and national level by influencing the base building code. The Building Division provides administrative and technical staff support for the Building Code Advisory Board, Local Construction Regulation Board, Flood Damage Prevention Board, and Construction Board of Adjustment and Appeals. Primary services include timely and thorough review of building permit applications, drawings, and specifications; coordination of multiple agency plan reviews; and performance of sequential inspections, for permits and construction that are code compliant.

FY 10 Highlights & Accomplishments

- Received the highest rating in Building Division’s history, from the Insurance Services Office (a provider of risk data to the insurance industry), based on the Building Code Effectiveness Grading Survey.
- Successfully implemented a comprehensive automation system for permitting and inspections sharing data Countywide, and increasing process accuracy.
- Permit Completion Program was revised to assure safety through inspections and remove obstacles for the property sales process. The tracking system, ePZB, is a proactive approach in capturing incomplete permits in a timely fashion.

FY 11 Objectives

- Maintain permit processing times within statutory requirements.
- Implement refinements and enhancements of the Building Division Module of ePZB.
- Complete the updating of Division Policy and Procedure Memoranda (PPM’s) to reflect current codes and conditions, and provide the necessary guidelines for optimal effectiveness.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of permits issued	42,944	32,867	38,000	17,669	40,000
Number of construction plans reviewed	25,332	21,080	34,000	9,513	30,000
Number of inspections per day per inspector	12	12	17	14	17

BUILDING

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Building Permits	\$ 8,223,170	\$ 9,705,805	\$ 9,905,805	\$ 200,000
Other Licenses	2,223	1,500	1,500	-
Charges for Services	498,916	604,000	658,216	54,216
Other Fines and Forfeiture	40,324	40,000	40,000	-
Fund Balance	3,736,421	1,073,525	1,160,567	87,042
Miscellaneous	106,137	(349,250)	(541,088)	(191,838)
Interfund Transfers	1,806,782	-	-	-
SubTotal	\$ 14,413,973	\$ 11,075,580	\$ 11,225,000	\$ 149,420
<u>Appropriations</u>				
Personal Services	\$ 10,053,613	\$ 7,296,307	\$ 8,102,650	\$ 806,343
Operating Expenses	2,821,835	2,643,969	2,292,623	(351,346)
Capital Outlay	-	25,000	30,000	5,000
Reserves	-	862,554	531,977	(330,577)
Charge-Off	465,000	247,750	267,750	20,000
SubTotal	\$ 13,340,448	\$ 11,075,580	\$ 11,225,000	\$ 149,420
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	148	104	104	0

Budget Variance Explanation

- \$ (149,420) Increase in revenues primarily from the fund balance increase due to fee increases that took place in October 2009 and January 2010.
- \$ 806,343 Increase in staff work hours from 32 to 36 hours.
- \$ (346,346) Reduction in operating expenses due to streamlining workload resulting in a cost savings.
- \$ (310,577) Decrease in reserves due to the initial decline in revenue in building permit activity. Reserves will continue to be used less as the fund balance is restored.

\$ - Total Increase

CODE ENFORCEMENT

Programs/Services

Code Enforcement is responsible for enforcing property maintenance and zoning-related codes and ordinances applicable in the unincorporated areas of Palm Beach County. Primary services include responding to complaints by citizens and the Board of County Commissioners (BCC); conducting inspections for Business Tax Receipts approval to assure compliance with applicable codes and ordinances; conducting Code Enforcement Hearings to promote compliance with applicable codes and ordinances; and conducting inspections of commercial development approvals to ensure compliance with BCC conditions of approval. Code Enforcement works closely with various County agencies and constitutional offices in the enforcement of overlapping programs.

FY 10 Highlights & Accomplishments

- Updated policies and procedures to address the explosive growth of abandoned properties including revising property maintenance code to allow the use of storm panels for board ups.
- Enhanced interagency coordination with the Solid Waste Authority, PBC Sheriff's Office, Fire Rescue, Building, Road and Bridge and Animal Care to achieve code ordinance compliance.
- Improved the timeliness and efficiency of investigations by using laptop computers to access the network to document complaints in the field.

FY 11 Objectives

- Reduce the number of violations notices issued by achieving compliance through enhanced notification and voluntary cooperation.
- Continue to improve the County's commercial areas through the efforts of the Condition Enforcement Team.
- Continue to improve the timeliness and efficiency of field staff investigations through the utilization of remote network and the ability to access ePZB/internet while working in the field.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of customer initiated complaints	5,125	6,393	5,000	2,618	5,000
Number of violation notices issued	3,369	5,703	4,000	954	3,000
Number of cases referred to the Code Enforcement Board	1,423	1,544	1,200	772	1,200

CODE ENFORCEMENT

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 15,530	\$ 75	\$ 10	\$ (65)
Other Fines and Forfeiture	858,029	467,500	450,000	(17,500)
Miscellaneous	18,238	37,600	25,000	(12,600)
SubTotal	\$ 891,797	\$ 505,175	\$ 475,010	\$ (30,165)
<u>Appropriations</u>				
Personal Services	\$ 3,239,843	\$ 3,111,337	\$ 2,951,001	\$ (160,336)
Operating Expenses	481,587	526,143	470,546	(55,597)
SubTotal	\$ 3,721,430	\$ 3,637,480	\$ 3,421,547	\$ (215,933)
Ad Valorem Funding	\$ 2,829,633	\$ 3,132,305	\$ 2,946,537	\$ (185,768)
Positions	41	40	38	(2)

Budget Variance Explanation

- \$ 30,165 Decrease in Code Enforcement due to a decline in construction activity and overall economic conditions.
- \$ (160,336) Elimination of one Code Enforcement Director position and one Code Enforcement Officer.
- \$ (55,597) Reduction in various operating expenses such as communication services, rental of motor pool vehicles, repair and maintenance of motor pool vehicles, Casualty Self Insurance premiums, and printing.

\$ (185,768) Total Decrease

CONTRACTORS CERTIFICATION

Programs/Services

Contractors Certification implements and enforces the Special Act 67-1876, Laws of Florida and Florida Statute, Chapter 489, which regulates the construction industry within Palm Beach County and municipalities. Primary services include licensing of contractors through an examination and evaluation process; field investigation of alleged violations of construction licensing regulations; assisting the Construction Industry Licensing Board (CILB); and recovering fraudulently obtained funds for citizens through investigation, administration, and prosecution processes. Contractors Certification coordinates with the State Department of Business Professional Regulation (DBPR) and various law enforcement agencies to enforce contractor's licensing.

FY 10 Highlights & Accomplishments

- Enhanced contractor file data collected with streamlined record filing for state contractor and county journeyman renewal cycle.
- Implemented contractor/journeyman certificate format, printing and mail out procedure.

FY 11 Objectives

- Through the Civil Citation process, encourage qualified unlicensed practitioners to apply for licensure.
- Maintain a 95% minimum approval rate on applications submitted to the Construction Industry Licensing Board (CILB).
- Maintain a minimum average monthly case load of 20 investigations per investigator.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of unlicensed practitioners investigated	40	24	35	12	24
CILB application approval rate	99%	99%	95%	96%	95%
Average case load per investigator	23.5	22	20	17.9	20

CONTRACTORS CERTIFICATION

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Other Licenses	\$ 776,185	\$ 575,000	\$ 725,000	\$ 150,000
Charges for Services	12	10	10	-
Other Fines and Forfeiture	158,686	150,000	100,000	(50,000)
Miscellaneous	473	-	500	500
SubTotal	\$ 935,356	\$ 725,010	\$ 825,510	\$ 100,500
<u>Appropriations</u>				
Personal Services	\$ 1,021,881	\$ 1,000,228	\$ 959,498	\$ (40,730)
Operating Expenses	105,093	103,816	87,108	(16,708)
SubTotal	\$ 1,126,974	\$ 1,104,044	\$ 1,046,606	\$ (57,438)
Ad Valorem Funding	\$ 191,618	\$ 379,034	\$ 221,096	\$ (157,938)
Positions	15	14	13	(1)

Budget Variance Explanation

\$ (100,500) Increase in Contractors Certification revenues due to a fee increase.

\$ (57,438) Elimination of one Field Investigator position and the reduction in usage of five vehicles.

\$ (157,938) Total Decrease

PLANNING

Programs/Services

The Planning Division's responsibility is to attain a quality community through comprehensive planning which responds to the changing needs and values of the community, in both the natural and built environments, and creates opportunities to realize the community's desired vision of the future. Primary services include updating and implementing, as necessary, the Comprehensive Plan including the Future Land Use Atlas; conducting studies related to the use of land, the provision of infrastructure and services, the protection of natural resources, and economic development; reviewing proposed development for consistency with the Comprehensive Plan; reviewing proposed annexations for consistency with the requirements of state law; responding to requests for planning information from the public, municipalities, and County departments. Other significant functions include responding to BCC direction. Some of these result in long term policy implementation such as neighborhood plans, TDR changes and housing issues. The Division also coordinates with other County departments, State and Federal agencies on new statutory mandates.

FY 10 Highlights & Accomplishments

- Significantly modified the County Inclusionary Zoning ordinance.
- Processed a high volume of Comprehensive Plan amendments.
- Continued to interpret and implement new statutory requirements.
- Assisted Census Bureau with mapping and data gathering for 2010 count.

FY 11 Objectives

- Complete state mandated Evaluation and Appraisal report.
- Implement recent legislation pertaining to Energy Efficiency and Transportation.
- Process two large scale and four small scale Comprehensive Plan amendment rounds.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of demographic data requests	130	108	90	51	88
Number of public contacts	1,648	1,172	1,800	538	1,300
Number of proposed annexations reviewed	51	35	45	8	25

PLANNING

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 89,863	\$ 127,500	\$ 127,500	\$ -
Interfund Transfers		25,000	25,000	-
SubTotal	\$ 89,863	\$ 152,500	\$ 152,500	\$ -
<u>Appropriations</u>				
Personal Services	\$ 2,943,088	\$ 2,735,289	\$ 2,762,088	\$ 26,799
Operating Expenses	124,449	198,315	178,920	(19,395)
SubTotal	\$ 3,067,537	\$ 2,933,604	\$ 2,941,008	\$ 7,404
Ad Valorem Funding	\$ 2,977,674	\$ 2,781,104	\$ 2,788,508	\$ 7,404
Positions	35	32	32	0

Budget Variance Explanation

\$ 26,799 Increase is due to savings generated for FY 2011 due to transfers that took place in FY 2010 to cover the shortfall in funding student temporary staff.

\$ (19,395) Reduction in various operating expenses such as rental of motor pool vehicles , gasoline, and Casualty Self Insurance Premiums.

\$ 7,404 Total Increase

ZONING

Programs/Services

Zoning Division ensures the most appropriate use of land and protect the safety, health and welfare of the general public by regulating orderly growth and development within the unincorporated areas of Palm Beach County. The Zoning Division reviews applications for compliance with zoning principles and land development regulations and coordinates with sixteen County and state agencies through the Development Review process. The review process includes monitoring the development pattern and ensuring development is served and supported by a full range of facilities and services, including but not limited to, affordable housing, landscape review, roads, drainage, school, utilities and transit. The Zoning Division provides recommendations for all types of land development applications to the Zoning Commission and to the BCC and performs Administrative amendments for development permits. The Division also establishes and maintains the Unified Land Development Code (ULDC), and provides recommendations to the BCC and Land Development Regulation Advisory Board (LDRAB)/Land Development Regulation Commission (LDRC) regarding amendments to the Code. In addition, the Zoning Division also offers information to the general public and responds to inquiries via the provision of services such as Planner on-call, websites, e-mail correspondence and confirmation letters. The Division maintains ePZB, an electronic oracle database for Zoning data, and allows applicants to obtain first hand information in a timely manner via the internet. Other services include Net Post, a self-sustaining service which provides zoning change notification for property owners requesting zoning changes.

FY 10 Highlights & Accomplishments

- Established and implemented a Concurrent Review for Zoning, Building and Land Development to expedite the approval process.
- Established and implemented an expedited “Off-The-Board” Final Development Review Officer Approval process.
- Implementation of two rounds of ULDC Amendments (2009-01 and 02).
- Updated Zoning Technical Manual to be consistent with the latest ULDC Amendments.

FY 11 Objectives

- Implement 2010-01 and 02 Rounds of Unified Land Development Code Amendments and new regulations for Agricultural Enclave, Priority Areas of the Urban Redevelopment Area.
- Complete implementation of the Electronic Site Plan Amendments.
- Establish expedited process for Green projects.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Community Development Applications Processed	440	668	663	406	730
Administrative Review/Public Information/Applications Processed	9,961	9,062	7,318	5,053	8,050
ULDC Amendments Processed	N/A	134	84	15	93

ZONING

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Other Licenses	\$ 1,112	\$ 400	\$ 400	\$ -
Charges for Services	981,789	879,000	879,000	-
Miscellaneous	2,707			-
SubTotal	\$ 985,608	\$ 879,400	\$ 879,400	\$ -
<u>Appropriations</u>				
Personal Services	\$ 3,199,629	\$ 3,314,461	\$ 3,000,338	\$ (314,123)
Operating Expenses	296,830	404,561	291,851	(112,710)
SubTotal	\$ 3,496,459	\$ 3,719,022	\$ 3,292,189	\$ (426,833)
Ad Valorem Funding	\$ 2,510,851	\$ 2,839,622	\$ 2,412,789	\$ (426,833)
Positions	46	43	39	(4)

Budget Variance Explanation

- \$ (314,123) Decrease is primarily due to the elimination of four positions: two Senior Site Planners and two Site Planners II.
- \$ (112,710) Reduction in various operating expenses such as contractual services, communication services and rental storage/warehouse space.

\$ (426,833) Total Increase

DEPARTMENT SUMMARY

Mission Statement

To plan, coordinate and communicate information of County services and programs to the public through print, video and digital materials.

Department Overview

The Public Affairs Department (PAD) is comprised of five sections providing all methods of communication of County services and programs; Community Relations & Marketing (CR&M) provides Board of County Commissioner (BCC) services and programs to citizens of Palm Beach County through media relations and the County's Website; Organizational Improvement manages the Golden Palm program and "Breakfast with Bob", Graphics provides printing and publication services for departments and other taxing agencies; Information Desk sells Palm Tran bus passes, provides information to the public and routes phone calls to proper agencies; PBC TV Channel 20 produces BCC local programming of meetings, news briefs, emergency broadcasts, Commissioner's spotlight, legislative highlights, bulletin board announcements of services, and programming for viewing on Channel 20 and On Demand; Special Projects promotes the County by partnering with municipalities, coordinating Emergency Operations Center (EOC) training and activation actions and coordinating media calls. PAD is also responsible for the communications plan for the EOC Joint Information Center for print, web and video services during activations and emergencies. At the end of 2010, the Cable TV office was abolished. The responsibilities of permitting and inspecting cable related construction projects were transferred to the Engineering and Public Works department and the resident complaints regarding cable TV were transferred to the Public Safety department's Consumer Affairs division.

Emerging Issues

- FEMA, Incident Command System (ICS), and Homeland Security Exercise and Evaluation Program (HSEEP) protocols are followed for communicating the County's Comprehensive Emergency Management Plan involving multiple scenarios of County responsiveness to disasters and emergency situations.
- PAD will work to reach County residents through all communication channels regarding trends, targeted marketing, hot topics, and community enhancements.
- Due to budget constraints, vacant positions were eliminated and assignments redistributed to staff, while demands are on the rise.
- PAD will continue to coordinate Countywide services with County departments on public communication efforts regarding department specific services and programs.
- Social Media (digital communications directly to residents) continues to evolve and enhance the methods of disseminating information to the public regarding County programs and services.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Charges for Services	\$ 46,800	\$ -	\$ -	\$ -	-
Inter-Departmental Charges	473,555	380,000	510,000	130,000	34%
Fund Balance	24,048	1,539,699	1,623,069	83,370	5%
Other	1,645,447	32,200	87,200	55,000	171%
SubTotal	\$ 2,189,850	\$ 1,951,899	\$ 2,220,269	\$ 268,370	14%

Appropriations

Personal Services	\$ 3,658,254	\$ 3,686,730	\$ 3,321,972	\$ (364,758)	-10%
Operating Expenses	999,824	1,073,689	1,261,361	187,672	17%
Capital Outlay	6,437	55,000	55,000	-	-
Grants	62,475	-	-	-	-
Transfers	53,387	-	-	-	-
Reserves	-	1,539,699	1,681,069	141,370	9%
SubTotal	\$ 4,780,377	\$ 6,355,118	\$ 6,319,402	\$ (35,716)	-1%

Ad Valorem Funding	\$ 4,150,596	\$ 4,403,219	\$ 4,099,133	\$ (304,086)	-7%
Positions	54	51	45	(6)	-12%

CHANNEL 20

Programs/Services

The Channel 20 Division of Public Affairs provides County government information and educational programming to all cable subscribers in Palm Beach County. Channel 20’s primary services include broadcasting County government meetings, government informational programs, and critical public safety information. Channel 20 supports the Public Safety Department by disseminating emergency preparedness, survival and recovery information and maintaining a storm ready live broadcast studio at the County's EOC, as well as, live broadcast facilities at the downtown Governmental Center and the Vista Center. The Channel 20 Division also provides video production services to County departments, agencies and Board sponsored organizations to facilitate the education of residents about available County services, along with important programs and activities. Channel 20 broadcasts a Community Bulletin Board which provides graphical announcements of job opportunities, bid opportunities with PBC Purchasing for local businesses, road construction projects, along with County transit information and general government announcements. The division is also responsible for providing a video record/documentation of BCC meetings for public records requests and online viewing by internal staff and the public.

FY 10 Highlights & Accomplishments

- Provided production services that facilitated the required code of ethics education and training component for all County employees along with advisory board and committee members for the implementation of the Inspector General Ordinance.
- Produced and broadcasted, in diverse languages, both public service announcements and long-form programs containing vital information regarding the County's 2010 Census Complete Count Campaign and the H1N1 Flu Prevention and Awareness Outreach Campaign.
- Introduced an updated format for the immediate broadcast presentation of countywide and municipal election results to Channel 20 viewers/residents.
- Implemented a digital upgrade to Channel 20's master control broadcast center, improving the signal quality delivered to Comcast Cable.

FY 11 Objectives

- Increase the production of informational video presentations that explain programs and services delivered to residents by County departments.
- Increase the self-promotion of locally produced programs aired on Channel 20.
- Convert all Channel 20's broadcast transmissions to digital (SDI) output to meet industry standards.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Produce 70 programs/productions involving County departments and/or supported agencies	75	196	70	110	200
Percentage of on-time completion of Production Projects	n/a	95%	95%	94%	95%
Percentage of current locally-produced programs available on the web for on-demand viewing	95%	100%	100%	95%	100%

CHANNEL 20

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Charges for Service	\$ 46,800	\$ -	\$ -	\$ -
Fund Balance	24,048	1,539,699	1,623,069	83,370
Other	1,624,165	25,000	83,000	58,000
SubTotal	\$ 1,695,013	\$ 1,564,699	\$ 1,706,069	\$ 141,370
<u>Appropriations</u>				
Personal Services	\$ 1,206,489	\$ 1,171,572	\$ 1,178,661	\$ 7,089
Operating Expenses	292,403	371,713	367,050	(4,663)
Capital Outlay	-	55,000	55,000	-
Grants	62,475	-	-	-
Transfers	53,387	-	-	-
Reserves	-	1,539,699	1,681,069	141,370
SubTotal	\$ 1,614,754	\$ 3,137,984	\$ 3,281,780	\$ 143,796
Ad Valorem Funding	\$ 1,479,810	\$ 1,573,285	\$ 1,575,711	\$ 2,426
Positions	20	16	16	-

Budget Variance Explanation

\$ (141,370) Increase in fund balance.

\$ 7,089 Increase in FRS rates.

\$ (4,663) Decrease in professional services and Casualty Self Insurance premiums, offset by an increase in rent, repair and maintenance for motor pool vehicles.

\$ 141,370 Increase in reserves due to lower operating expenses.

\$ 2,426 **Total Increase**

COMMUNITY RELATIONS & MARKETING

Programs/Services

Community Relations and Marketing develops and distributes information on County programs, achievements and matters of concern to the public. CR&M solicits and responds to public opinion and questions regarding County government operations and conveys information to the Board of County Commissioners and County Administration. The division designs and manages Palm Beach County's website content; assists County departments/divisions with writing, editing and distribution of their printed publications and press releases; produces proclamations for the BCC; publishes the Count-e-Line, an online employee newsletter; publishes the Count-e-News, an email newsletter for the public and coordinates responses to email inquiries from the public. The division also provides administrative support to the Board of County Commissioners and Administration offices.

FY 10 Highlights & Accomplishments

- Seven staff members played a significant role in preparing training information for Countywide employees on the Code of Ethics, handling other requirements of the new code and managing registration of lobbyists.
- Surveyed BCC appointed advisory board and committee members to determine if number of members could be reduced through sunseting or consolidation.
- The County's Go Green Initiative on the County's website continues to receive over 30,000 visits monthly.
- Completely revised the content and format of the Guide to Services to make the reference guide more user friendly.

FY 11 Objectives

- Eliminate printed version of the County Line which will save approximately \$12,000 annually in printing costs. The employee newsletter will continue to be published online as the Count-e-Line.
- Post and update certain publications to the County website and eliminate printed copies to reduce costs.
- Implement SharePoint for department use to improve efficiencies and work productivity.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Newspaper articles published as a result of press releases issued	200	221	200	156	250
Number of publications distributed	145,000	85,142	130,000	36,612	74,000
Number of BCC and County Administration meetings coordinated and/or assisted	86	71	85	41	75

COMMUNITY RELATIONS & MARKETING

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 19,129	\$ 7,000	\$ 3,000	\$ (4,000)
SubTotal	\$ 19,129	\$ 7,000	\$ 3,000	\$ (4,000)
<u>Appropriations</u>				
Personal Services	\$ 1,035,125	\$ 872,960	\$ 784,234	\$ (88,726)
Operating Expenses	118,055	132,555	127,561	(4,994)
Capital Outlay	6,437	-	-	-
SubTotal	\$ 1,159,617	\$ 1,005,515	\$ 911,795	\$ (93,720)
Ad Valorem Funding	\$ 1,140,488	\$ 998,515	\$ 908,795	\$ (89,720)
Positions	14	12	10	(2)

Budget Variance Explanation

- \$ 4,000 Decrease is due to lower sales of advertising space.
 - \$ (88,726) Decrease is due to the elimination of two positions - one Secretary and one Senior Public Relations Specialist.
 - \$ (4,994) Decrease in various operating expenses.
- \$ (89,720) Total Decrease**

ORGANIZATIONAL IMPROVEMENT

Programs/Services

Organizational Improvement manages three Countywide employee recognition programs. The County Administrator's Golden Palm Award, which started in 1994, is the highest level of recognition for employee and work group accomplishments. The Incentive Leave program which provides Department Heads with an additional tool to reward employees with paid leave of up to 20 hours per year for significant contributions or for achievement of department or County government goals, customer service improvements, cost savings initiatives or for a project of importance to the organization. The County Administrator, Bob Weisman, periodically holds breakfast meetings called "Breakfast with Bob". Mr. Weisman informs small groups of employees from various departments about current County government issues and learns about their concerns or suggestions.

FY 10 Highlights & Accomplishments

- Three group meetings, called Breakfast with Bob, were held and a total of 45 employees from various County departments participated.

FY 11 Objectives

- Promote and maintain the County Administrator's Golden Palm award program.
- Explore the feasibility of submitting and approving Golden Palm nominations directly on the intranet, thus eliminating paper submissions.
- Follow up on issues and suggestions discussed at Breakfast with Bob.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 2010 Actual	FY 2011 Target
Total amount of County Administrator's Golden Palm Cash Awards	\$190,000	\$113,000	\$75,000	\$95,750	\$75,000
Number of winning nominations	60	42	45	37	45
Number of employees awarded	150	87	75	85	75

ORGANIZATIONAL IMPROVEMENT

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Appropriations</u>				
Personal Services	\$ 55,041	\$ 56,093	\$ 56,814	\$ 721
Operating Expenses	10,383	9,400	9,875	475
SubTotal	\$ 65,424	\$ 65,493	\$ 66,689	\$ 1,196
Ad Valorem Funding	\$ 65,424	\$ 65,493	\$ 66,689	\$ 1,196
Positions	1	1	1	-

Budget Variance Explanation

\$ 721 Increase in FRS rates.

\$ 475 Increase in Casualty Self Insurance premiums.

\$ 1,196 Total Increase

INFORMATION DESK

Programs/Services

The Information Desk in the lobby of the Governmental Center answers the main phone lines for information calls for all Palm Beach County departments and Constitutional Officers. General information and directions are given to customers, and Palm Tran passes and County gift shop items are sold at the Information Desk. The desk is staffed by security officers after-office hours, on weekends and holidays. The desk also shares space during the operating hours of 8:00 am to 5:00 pm with the security TV cameras and security staff. As residents seek information on County agencies, they continue to look to this Division for customer service.

FY 10 Highlights & Accomplishments

- The Information Desk responded, in a polite and courteous manner, to residents entering the Governmental Center.
- Referred residents to the proper agency and will continue to keep our staff well informed on all Constitutional and County departments.
- Sold Palm Tran tickets; an important service that will continue to be provided to residents living and working around the Government Center.

FY 11 Objectives

- Achieve a high level of public satisfaction for quality of service.
- Provide information to the residents of Palm Beach County about government agencies.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of telephone calls	53,702	51,189	55,000	25,590	55,000
Number of walk-ups	12,906	14,604	14,500	8,517	14,500
Palm Tran ticket revenues	\$21,870	\$19,080	\$23,000	\$10,350	\$21,000

INFORMATION DESK

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 1,554	\$ -	\$ -	\$ -
SubTotal	\$ 1,554	\$ -	\$ -	\$ -
<u>Appropriations</u>				
Personal Services	\$ 131,565	\$ 126,907	\$ 127,375	\$ 468
Operating Expenses	3,425	3,378	2,424	(954)
SubTotal	\$ 134,990	\$ 130,285	\$ 129,799	\$ (486)
Ad Valorem Funding	\$ 133,436	\$ 130,285	\$ 129,799	\$ (486)
Positions	3	3	3	-

Budget Variance Explanation

\$ 468 Increase in FRS rates.

\$ (954) Decrease in various operating expenses.

\$ (486) Total Decrease

GRAPHICS

Programs/Services

Graphics provides quality printing and publication services in a timely and cost effective manner to Board of County Commission departments, divisions, offices, and other taxing agencies. Primary services include high speed copying (color/black & white) with bindery options; graphic design and preproduction consultation; single color and multi-color printing; large format inkjet poster and banner printing; postproduction/binding including folding, padding, cutting, stapling, scoring, and bulk mailing. The Graphics division also serves as Resource Manager for all printing and copiers for all County departments.

FY 10 Highlights & Accomplishments

- Implemented the On-Line website for ordering standard forms, letterhead, envelopes and business cards, with continued PDF work flow integration for all digital and offset document production.
- Absorbed the print production equipment and workload of Planning, Zoning and Building (PZ&B) and Cooperative Extension. Expanded the role of the Resource Manager for printing and copiers by adding a fleet copier contract.
- Expanded the partnership with Seagull Industries for the Disabled by providing them with bulk mail processing assistance, mailing labels, postal forms and mail preparation advice. Adopted the use of Intelligent Mail Barcodes.
- Printed and distributed (utilizing bulk mail processes) 2010 Census materials to the public and Code of Ethics guides and forms to boards, committee members, County employees, and vendors.

FY 11 Objectives

- Expand implementation of Graphics On-Line ordering to include general copying and printing, expand department focused on-line catalogs of commonly used documents, and increase the use of credit card payments from outside customers.
- Provide on-going customer training to maximize the utilization of Graphics On-Line services.
- Continue expansion of bulk mail processes to include variable data printing for targeted marketing/messages. Review production processes to identify opportunities for "Green Practices".

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Percentage of quality satisfaction	98%	99%	98%	99%	98%
Percentage of timely delivery	99%	99%	99%	99%	99%

GRAPHICS

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Interdepartmental Charges	\$ 473,555	\$ 380,000	\$ 510,000	\$ 130,000
Other	599	200	1,200	1,000
SubTotal	\$ 474,154	\$ 380,200	\$ 511,200	\$ 131,000
<u>Appropriations</u>				
Personal Services	\$ 605,639	\$ 617,226	\$ 623,281	\$ 6,055
Operating Expenses	527,813	478,926	703,050	224,124
SubTotal	\$ 1,133,452	\$ 1,096,152	\$ 1,326,331	\$ 230,179
Ad Valorem Funding	\$ 659,298	\$ 715,952	\$ 815,131	\$ 99,179
Positions	9	9	9	-

Budget Variance Explanation

\$ (131,000) Increase is due to the newly consolidated Countywide printing policy.

\$ 6,055 Increase in FRS rates.

\$ 224,124 Increase in office equipment rental, outside printing and binding, and materials and supplies due to consolidating printing Countywide into the Graphics Department.

\$ 99,179 **Total Increase**

ADMINISTRATION /SPECIAL PROJECTS/ IT UNITS

Programs/Services

The Administration Division of Public Affairs coordinates Emergency Management training for the department and in activation, handles all press conferences and the media at the EOC. Administration also promotes Palm Beach County which includes Palm Beach County Day, the South Florida Fair, and events such as press conferences, ribbon cuttings, and special meetings. The IT unit supports the County's internal and external websites. The IT unit also provides technical training and support to County agencies and maintains and enforces County web design standards.

FY 10 Highlights & Accomplishments

- Continued to increase our staff training time in conjunction with Emergency Management. Exercises included both local and regional responses.
- Increased visits to the County website by 14% through various usability enhancements and site improvements for County services and programs. Implemented a digital version of the County Line and classified ads for the new intranet.
- Administration conducted a widespread campaign of community meetings and extensive advertising to ensure the complete count of Palm Beach County residents in the 2010 census. This campaign included partnerships with the U.S. Census Bureau, community groups, faith-based groups and other County departments.
- Palm Beach County Day 2010 had the highest attendance and sponsorship in three years as Public Affairs continued to focus on lobbying and awareness of Palm Beach County in Tallahassee.

FY 11 Objectives

- Continue assisting other departments and divisions to increase awareness of programs and services provided by Palm Beach County to the residents of the County; and to create cost effective strategies for this awareness campaign.
- Continue to implement enhancements to the Internet and Intranet for increased usability and functionality. Implementation of Social Media Plan within Public Affairs and assist other departments with future use.
- Transform Public Affairs' Hurricane Joint Information Center procedures to encompass more of an All-Hazards approach, specifically in relation to our local, state and federal partners.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Special events coordinated	23	47	25	10	25
Number of visits to County Website	2,769,384	3,438,536	3,500,000	2,819,228	3,500,000
Number of visits to County Intranet Site	151,903	237,517	250,000	122,352	250,000

ADMINISTRATION/SPECIAL PROJECTS/IT UNITS

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Appropriations</u>				
Personal Services	\$ 310,622	\$ 550,987	\$ 551,607	\$ 620
Operating Expenses	23,548	53,600	51,401	(2,199)
SubTotal	\$ 334,170	\$ 604,587	\$ 603,008	\$ (1,579)
Ad Valorem Funding	\$ 334,170	\$ 604,587	\$ 603,008	\$ (1,579)
Positions	3	6	6	-

Budget Variance Explanation

\$ 620 Increase in FRS rates.

\$ (2,199) Decrease in various operating expenses

\$ (1,579) Total Decrease

CABLE TV

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Appropriations</u>				
Personal Services	\$ 313,773	\$ 290,985	\$ -	\$ (290,985)
Operating Expenses	24,197	24,117	-	(24,117)
SubTotal	\$ 337,970	\$ 315,102	\$ -	\$ (315,102)
Ad Valorem Funding	\$ 337,970	\$ 315,102	\$ -	\$ (315,102)
Positions	4	4	-	(4)

Budget Variance Explanation

\$ (315,102) This division has been eliminated.

\$ (315,102) Total Decrease



DEPARTMENT SUMMARY**Mission Statement**

To protect, enhance, and improve the health, safety, welfare and quality of life in Palm Beach County. This mission is conducted with employee teamwork and public service through an organization of diverse agencies, programs and services.

Department Overview

The Department of Public Safety provides for administration and enforcement of laws; one-to-one counseling, advocacy, treatment programs and services; educational programs; court support programs and disaster response and recovery coordination and crisis management through six divisions: Animal Care and Control (ACC), Consumer Affairs, Emergency Management, Victim Services, Youth Affairs, and Justice Services. Each division has a central office and four programs have additional satellite facilities. Services provided by the divisions Animal Care and Control, Consumer Affairs, and Emergency Management relate primarily to regulatory enforcement. All programs support activities related to counseling and advocacy, education, and disaster crisis management.

Emerging Issues

- Animal Care and Control (ACC) will encounter several issues as a result of position cuts. ACC field response, currently 500 calls behind, will fall behind by approximately 600 calls. Field services will be reduced on Sundays and field response will only be for emergencies. The public safety impact could be considerable as the potential for missing dangerous dog calls or animal-to-human attacks will be greater.
- Consumer Affairs is dealing with increases in e-commerce complaints and landlord-tenant disputes. Some unethical companies in Palm Beach County are utilizing the Internet to take advantage of consumers desperate for solutions to their own financial hardships. Similarly, due to foreclosures and shifting housing dynamics, more consumers are seeking mediation and assistance from Consumer Affairs to deal with difficult and complex landlord-tenant disputes.
- With the release of the new surge model information, there is a need to monitor changing legislation regarding Coastal High Hazard Areas and related rules and regulations for potential impact to hurricane evacuation and sheltering.
- With a continued reduction in staff at Victim Services, trying to maintain a current level of comprehensive 24/7 services will be difficult. Staff is outsourcing the Victim Services Rape Crisis Hotline by contracting with 211 Palm Beach/Treasure Coast to provide over the phone emergency crisis counseling services.
- Youth Affairs has seen an increase in volume of referrals from community agencies whose funding has been severely cut or eliminated. This places a greater burden upon our own diminishing work force and forces us to consider other ways to continue offering high quality service to the families of Palm Beach County.
- With the incidence of drug-related overdoses on the rise, the Palm Beach County Drug Courts will continue to work with stakeholders to find long term solutions for drug treatment funding.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Other Lic/Permits	\$ 471,373	\$ 611,500	\$ 526,500	\$ (85,000)	-14%
Grants	5,547,945	4,801,788	7,277,407	2,475,619	52%
User Fees/Charges	8,200,889	8,492,105	7,951,785	(540,320)	-6%
Interest Income	1,483,431	1,254,250	605,250	(649,000)	-52%
Fund Balance	17,365,162	18,536,797	14,569,953	(3,966,844)	-21%
Miscellaneous	1,176,166	1,217,074	1,225,808	8,734	1%
SubTotal	\$ 34,244,966	\$ 34,913,514	\$ 32,156,703	\$ (2,756,811)	-8%
 <u>Appropriations</u>					
Personal Services	\$ 22,258,586	\$ 22,099,345	\$ 21,483,371	\$ (615,974)	-3%
Operating Expenses	8,222,344	9,837,206	10,015,564	178,358	2%
Capital Outlay	207,787	9,212,151	6,812,151	(2,400,000)	-26%
Grants and Aids	3,030,256	4,031,425	4,362,413	330,988	8%
Non-Operating	1,373,978	9,136,260	8,441,948	(694,312)	-8%
SubTotal	\$ 35,092,951	\$ 54,316,387	\$ 51,115,447	\$ (3,200,940)	-6%
 Ad Valorem Funding	 \$ 20,735,151	 \$ 19,402,873	 \$ 18,958,744	 \$ (444,129)	 -2%
 Positions	 349	 341	 331	 (10)	 -3%

ANIMAL CARE AND CONTROL

Programs/Services

To provide rabies/license tags for pets, handle complaints and conduct investigations, provide shelter care and medical care for impounded animals, offer volunteer and educational activities, and assist people visiting the animal shelters. Primary services include protect the public’s health and safety through rabies/animal control; educate residents in the proper care and control of animals; provide shelter and veterinary care to impounded animals; provide low cost spaying and neutering of dogs and cats and encourage pet sterilization; enforce local and state animal protection laws; and adopt, redeem, and euthanize impounded animals.

FY 10 Highlights & Accomplishments

- The West County Spay/Neuter Clinic in Pahokee became fully operational. It serves the residents of Palm Beach County by providing free spay/neuter services with a focus on pets of indigent owners.
- The Stray Shuttle was placed on line to provide pickup of stray animals throughout Palm Beach County.
- ACC sponsored two "Op Around the Clock" events and with the assistance of veterinarians and volunteers from the community, sterilized 900 feral and domestic cats in two 24 hour periods.
- Adjusted clinic fee schedule to defray rising medicine and medical equipment costs.

FY 11 Objectives

- Review and adjust existing shelter and field operational fees.
- Increase dog and cat adoptions and animals released to rescue groups by 2% over the FY 2009 actual.
- Sterilize 7,500 animals Countywide.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Rabies/license tag revenue	\$1,743,976	\$2,088,597	\$2,175,000	\$822,074	\$2,130,369
Animals adopted or sent to rescue	7,021	7,227	7,350	2,633	7,050
Countywide sterilizations	7,352	6,941	7,350	3,441	7,500

ANIMAL CARE AND CONTROL

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 3,066,756	\$ 3,000,375	\$ 2,599,215	\$ (401,160)
Grants/Donations	56,557	26,000	71,000	45,000
Interest Income	70,670	73,750	31,250	(42,500)
Fund Balance	1,027,230	1,397,025	773,511	(623,514)
Miscellaneous	2,790	2,100	600	(1,500)
SubTotal	\$ 4,224,003	\$ 4,499,250	\$ 3,475,576	\$ (1,023,674)
<u>Appropriations</u>				
Personal Services	\$ 7,618,917	\$ 7,802,705	\$ 7,632,870	\$ (169,835)
Operating Expenses	1,705,430	1,628,606	1,500,698	(127,908)
Capital Outlay	69,364	-	-	-
Non-Operating	-	949,802	365,658	(584,144)
SubTotal	\$ 9,393,711	\$ 10,381,113	\$ 9,499,226	\$ (881,887)
Ad Valorem Funding	\$ 7,511,205	\$ 5,881,863	\$ 6,023,650	\$ 141,787
Positions	129	126	122	(4)

Budget Variance Explanation

- \$ 401,160 Decrease in revenue collections is due to the economic downturn. Also clinic vaccination and testing protocols will be modified in order to defray the decline in revenue.
- \$ (45,000) Increase in donations for the care of animals.
- \$ 667,514 Decrease in fund balance is due to higher than expected expenses for the prior year.
- \$ (169,835) Eliminated four vacant positions: one Animal Services Representative, two Animal Control Officer I positions, and one Animal Care Specialist.
- \$ (712,052) Reduction in operating expenses is due to decreases in utilities, Mobile Spay/Neuter Program and Casualty Self Insurance premiums. Dead animal removal will be limited to the unincorporated areas of Palm Beach County, while Municipalities will take responsibility of removal within their boundaries.

\$ 141,787 Total Increase

CONSUMER AFFAIRS

Programs/Services

To utilize county and state consumer protection ordinances/statutes to: 1) Investigate and enforce unfair and deceptive trade practices of businesses in Palm Beach County. 2) Educate and assist Palm Beach County Consumers in the process of selecting businesses which provide fair value for services/merchandise and avoid conflicts/misunderstandings with those businesses. 3) Effectively assist consumers in mediating disputes with businesses and landlords. 4) Regulate the moving, vehicle-for-hire and towing industries operating in the County to protect the safety and interests of consumers. 5) Enforce "price gouging" ordinance during hurricanes and other declared emergencies to protect the financial interest of consumers. 6) Administer the placement of tobacco products in retail establishments to reduce possession by minors.

FY 10 Highlights & Accomplishments

- The Board of County Commissioners approved a new comprehensive Towing Ordinance which requires all towing companies to be licensed in Palm Beach County and to meet minimum insurance and safety requirements. Additionally, all tow truck drivers must pass a criminal background and driving history check and utilize specially issued I.D. Badges.
- A record one million business information records were searched on the Division's website which tracks consumer complaints against more than 20,000 businesses and landlords.
- Issued 52 (weekly) "Consumer Traps & Tips" news releases, which provided practical help to consumers on a variety of topics.
- Registered over 100 members to the Division's MVP Program, which recognizes companies that place a high value in providing effective consumer friendly business practices. This program not only helps consumers making decisions about which businesses to use, but provides a new source of income for the Division.

FY 11 Objectives

- Close 35% of cases/complaints submitted by consumers where the mediation was successful or a reasonable offer was made.
- Issue 700 business licenses/permits to vehicle for hire, moving and towing companies operating in Palm Beach County.
- Increase the number of business towing permits from 54 in 2009 to 150 in FY 2011.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Percentage of cases/complaints closed where mediation successful or reasonable offer made	632 (35.9%)	689 (38.6%)	800 (40.0%)	314 (36.2%)	650 (35.0%)
Business licenses/permits issued for vehicle for hire, moving & towing companies	618	788	725	695	700
Administrative/Enforcement Actions	622	623	650	292	650

CONSUMER AFFAIRS

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Other Lic/Permits	\$ 460,566	\$ 595,000	\$ 510,000	\$ (85,000)
User Fees/Charges	2,041	45,000	21,000	(24,000)
Interest Income	94,428	84,000	27,000	(57,000)
Fund Balance	1,118,592	974,520	730,383	(244,137)
SubTotal	\$ 1,675,627	\$ 1,698,520	\$ 1,288,383	\$ (410,137)
<u>Appropriations</u>				
Personal Services	\$ 1,387,060	\$ 1,386,147	\$ 1,289,640	\$ (96,507)
Operating Expenses	147,720	266,530	264,224	(2,306)
Capital Outlay	1,363	-	-	-
Non-Operating	-	719,430	248,478	(470,952)
SubTotal	\$ 1,536,143	\$ 2,372,107	\$ 1,802,342	\$ (569,765)
Ad Valorem Funding	\$ 2,055,521	\$ 673,587	\$ 513,959	\$ (159,628)
Positions	20	20	18	(2)

Budget Variance Explanation

- \$ 166,000 Reduction in License/Permit and User Fees is due to the economic downturn.
 - \$ 244,137 Decrease in fund balance due to higher than expected expenses for the prior year.
 - \$ (96,507) Decrease is due to adjustments needed for staff transfers to/from other Divisions within Public Safety and the elimination of two vacant positions, a Manager and an Investigator position. Duties have been absorbed by the Director and remaining staff.
 - \$ (2,306) Reduction is due to lower Casualty Self Insurance premiums.
 - \$ (470,952) Reduction in reserves for Vehicle for Hire Ordinance, Towing Business Regulation, and Moving Ordinance is due to higher than expected expenses for the prior year.
- \$ (159,628) Total Decrease**

EMERGENCY MANAGEMENT

Programs/Services

To prepare and maintain all-hazard disaster preparedness, response, recovery, redevelopment and mitigation programs and plans; inspect licensed Emergency Management Service (EMS) agencies and hazardous materials facilities; maintain street address database for 9-1-1; update and maintain critical 9-1-1 files; conduct outreach and educational programs; and provide public alerts, warnings, and after hour emergency notifications. Primary services include review and approval of emergency plans for licensed residential health care facilities; Emergency Operations Center (EOC) planning and readiness; County Emergency Response Team (CERT) citizen training; business and industry disaster readiness; special needs registration and disaster sheltering program; maintain a 24-hour Communications Center and Countywide emergency alert and warning system (Dialogic); manage various EMS, 911, and Homeland Security grants for Palm Beach County.

FY 10 Highlights & Accomplishments

- Completed vendor selection and began implementation of the Next Generation 9-1-1 communications project which will greatly enhance citizens ability to report emergencies.
- Enhancements and roll out of the WebEOC system to better meet the needs of County Departments, municipalities, non-governmental organizations and other partner agencies.
- Utilized Citizen Corp grant funding to enhance community preparedness programs, Community Emergency Response Team (CERT) training and promote volunteer opportunities in lieu of Ad Valorem funds.
- Completion of annexes to the County's Comprehensive Emergency Management Plan (CEMP) to be in compliance with State of Florida requirements and the National Incident Management System (NIMS) federal standard.

FY 11 Objectives

- Complete implementation of Next Generation 9-1-1 communications project to include all Public Safety Answering Points (PSAPs) in Palm Beach County.
- Implement Team Management component of WebEOC to centralize, manage and track all County disaster response and recovery assignment information.
- Complete five year Community Rating System (CRS) on-site assessment to maintain the County's Class 6 rating providing a 20% discount on flood insurance to County Residents, and obtain the higher Class 5 rating which would result in a 25% discount to residents.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Routine - alerts/warnings	52,000	106,560	90,000	56,388	90,000
Public presentations	106	78	100	29	100
EMS inspections	315	141	300	118	300

EMERGENCY MANAGEMENT

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 4,401,394	\$ 4,574,500	\$ 4,608,540	\$ 34,040
Other Lic/Permits	10,807	16,500	16,500	-
Grants	5,048,409	4,513,252	6,313,216	1,799,964
Interest Income	1,311,217	1,092,000	543,000	(549,000)
Fund Balance	15,122,765	16,073,337	12,981,888	(3,091,449)
Miscellaneous	1,205	-	-	-
SubTotal	\$ 25,895,797	\$ 26,269,589	\$ 24,463,144	\$ (1,806,445)
<u>Appropriations</u>				
Personal Services	\$ 2,560,648	\$ 2,323,948	\$ 2,439,027	\$ 115,079
Operating Expenses	5,206,416	6,563,542	6,503,205	(60,337)
Capital Outlay	134,725	9,212,151	6,812,151	(2,400,000)
Grants and Aids	1,986,863	2,991,128	3,310,972	319,844
Non-Operating	1,373,978	7,467,028	7,624,848	157,820
SubTotal	\$ 11,262,630	\$ 28,557,797	\$ 26,690,203	\$ (1,867,594)
Ad Valorem Funding	\$ 19,313,254	\$ 2,288,208	\$ 2,227,059	\$ (61,149)
Positions	32	31	37	6

Budget Variance Explanation

- \$ (34,040) Increase due to additional municipalities entering into Dialogic agreements.
- \$ (1,799,964) Increase due to funding from the Florida Department of Management Services for Urban Area Security initiatives.
- \$ 3,640,449 Completion of the Next Generation 911 Project Implement components and project management of the new Next Generation 911 phone system will reduce grant fund balance.
- \$ 115,079 Increase due to the mid-year addition of a grant funded Emergency Management 911 Planning Coordinator, and a Sr. Planner position, as well as, other adjustments needed for staff transfers to/from other Divisions within Public Safety.
- \$ (60,337) Decrease due to reductions in expenses such as utilities, Casualty Self Insurance premiums, and temporary services.
- \$ (2,400,000) Decrease due to the completion of the Next Generation 911 Project Implement components and project management of the new Next Generation 911 phone system.
- \$ 477,664 Increase is due to agreements with other municipalities for reimbursement of 911 capital replacements, operation, maintenance and training, and salaries.

\$ (61,149) Total Decrease

VICTIM SERVICES

Programs/Services

To provide comprehensive direct services to crime victims and to advocate on their behalf within the criminal justice system and the community. Primary services include 1) 24-hour hotline and crisis field response for victims and surviving family members of sexual assault, domestic violence, homicide, and other serious injury cases; 2) comprehensive advocacy to uphold the rights of crime victims including personal and legal advocacy, court accompaniment, assistance with filing victim compensation claims, and information and referral; 3) individual and family therapy support groups; and 4) professional training and community awareness for law enforcement and health care professionals, schools, and community groups on impact of criminal victimization, crime victims' rights, and available services.

FY 10 Highlights & Accomplishments

- Provided sexual assault training and continued liaison to Belle Glade Lakeside Hospital medical staff resulting in the emergency room dedicating two rooms to serve sexual assault victims. Provided awareness and prevention seminars to schools, agencies and civic organization in the western communities.
- Pursuant to Florida State Statute, distributed the new Sexual Assault Rights and Remedies Brochure and provided training to all local Law Enforcement Agencies.
- Provided training and technical assistance to local universities regarding sexual violence prevention.
- Successfully completed a County internal audit with no findings. Staff established and maintained effective internal controls ensuring that appropriate goals and objectives were met. It was determined during the audit that resources were used efficiently, economically, and County funds were safeguarded.

FY 11 Objectives

- Promote best practices for rape victims by enhancing professional relationships with student counseling centers and law enforcement at our area colleges and university campuses through interagency agreements.
- Maintain and strengthen system coordination by moving the coordinating council function to the Victim Rights Coalition as a standing sub-committee.
- Continue intensive community outreach to underserved crime victims residing in the western agricultural communities.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of New Clients Served	3,237	3,217	3,200	1,669	3,200
Number of Direct Therapy Hours	2,921	2,793	3,000	1,559	3,000
Number of Professional Trainings and Public Presentations	57	70	50	33	50

VICTIM SERVICES

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 164,693	\$ 171,617	\$ 233,480	\$ 61,863
User Fees/Charges	33,185	55,000	35,000	(20,000)
Interest Income	7,116	4,500	4,000	(500)
Fund Balance	93,566	77,606	70,790	(6,816)
SubTotal	\$ 298,560	\$ 308,723	\$ 343,270	\$ 34,547
<u>Appropriations</u>				
Personal Services	\$ 2,664,989	\$ 2,709,036	\$ 2,418,034	\$ (291,002)
Operating Expenses	135,225	205,145	187,901	(17,244)
Non-Operating	-	-	2,964	2,964
SubTotal	\$ 2,800,214	\$ 2,914,181	\$ 2,608,899	\$ (305,282)
Ad Valorem Funding	\$ 2,635,299	\$ 2,605,458	\$ 2,265,629	\$ (339,829)
Positions	45	43	36	(7)

Budget Variance Explanation

- \$ (61,863) Modification of budget to accurately reflect grant award.
- \$ 27,316 Decrease in user fees and charges is due to the economic downturn.
- \$ (291,002) Decrease is due to adjustments needed for staff transfers to/from other Divisions within Public Safety. The Victim Services Division Director, Sr. Secretary, and Victim Advocate positions were eliminated. The Division will be supported by the Director and Sr. Secretary of the Justice Services Division.
- \$ (14,280) Decrease various operating expenses such as: travel, registration fees and emergency rental assistance.

\$ (339,829) Total Decrease

YOUTH AFFAIRS

Programs/Services

To provide educational, outreach, and residential services to the youth and families of Palm Beach County. Primary services include prevention programs aimed at diverting “at risk” youth from the juvenile justice system; and psychological and therapeutic services in the form of family therapy, psychological testing, residential care, and psycho-educational groups for parents and youth.

FY 10 Highlights & Accomplishments

- Established a collaborative relationship with the Criminal Justice Commission to develop and implement an on-going program evaluation, data collection, and interpretation.
- Successfully revised admission criteria and programming at the Highridge Family Center (HRFC) to include youths on psychotropic medication on a case by case basis.
- The Youth Services Bureau (YSB) provided 38 group and 105 individual parenting sessions, and 17 psychological evaluations to help divert at risk youth from the juvenile system.
- 378 therapy sessions were provided by interns and students at no cost to the County other than supervision to those students.

FY 11 Objectives

- The Highridge Family Center will maintain a bed utilization rate of 95%. Highridge provides residential care to over two-hundred youths and their families. The Center services youths eleven to eighteen years of age. The length of stay is three months with forty-eight beds available.
- The Youth Service Bureau will provide community-based clinical treatment to fifteen hundred families in three major and several other satellite locations throughout Palm Beach County.
- The Education and Training Center will provide seventeen hundred units of clinical and educational services to the residents of Palm Beach County. (Family Therapy, Education Groups, Professional Training, etc.)

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Highridge Bed Days Utilization	75%	95%	90%	96%	95%
Highridge Completion Rate	48%	48%	48%	64%	50%
Families Receiving Clinical Services (YSB)	1,500	1,935	1,400	821	1,500

YOUTH AFFAIRS

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Fund Balance	\$ 3,009	\$ 14,309	\$ 13,381	\$ (928)
Miscellaneous	14,004	18,300	34,115	15,815
SubTotal	\$ 17,013	\$ 32,609	\$ 47,496	\$ 14,887
<u>Appropriations</u>				
Personal Services	\$ 4,642,635	\$ 4,563,823	\$ 4,315,825	\$ (247,998)
Operating Expenses	478,105	507,851	499,402	(8,449)
Capital Outlay	2,335	-	-	-
SubTotal	\$ 5,123,075	\$ 5,071,674	\$ 4,815,227	\$ (256,447)
Ad Valorem Funding	\$ 5,034,215	\$ 5,039,065	\$ 4,767,731	\$ (271,334)
Positions	71	69	67	(2)

Budget Variance Explanation

- \$ (14,887) Increase in the admission fee to the Highridge Family Center from \$75 to \$150.
- \$ (247,998) Eliminated two vacant positions; a Senior Program Manager and a Family Therapist.
- \$ (8,449) Decrease in Casualty Self Insurance premiums.

\$ (271,334) Total Decrease

JUSTICE SERVICES

Programs/Services

To provide a variety of highly professional age and issue specific programs to enhance public safety and assist the Justice System and the citizens of Palm Beach County. Primary services include 1) identification and treatment of substance abuse issues through a rigorous Drug Court treatment program; 2) prevention of domestic violence through dedicated case management and monitoring services; 3) provision of information to the court so informed decisions can be made regarding bond for defendants; 4) supervision and monitoring of individuals referred by the court pending disposition of their criminal case; 5) evaluation and assessment and qualified expert witness testimony by forensic psychologists; 6) access to the court and information and referrals for people 60 years of age or older involved in court-related matters; 7) provision of Legal Aid services (state mandated); and 8) access to enhanced independent living case management through Guardian Ad Litem for Children.

FY 10 Highlights & Accomplishments

- Secured grant funding for Pretrial Services to fund a position to assist in expediting, overseeing, and reporting on individuals in the Palm Beach County Jail with identified mental health/substance abuse issues.
- Through an Office of Justice Programs Grant for almost \$500,000, a Family Drug Court was established to serve drug addicted parents and abused and neglected children involved in the child welfare system.
- By receipt of \$200,000 grant from the Office of Justice programs, a co-occurring illness track (substance abuse and mental illness) in Adult Drug Court was implemented. The funding will pay for treatment, testing and medication.
- The Forensic Court Psychology Office increased the number of reports to the court by 39% over the target by providing their expertise in criminal competency cases.

FY 11 Objectives

- Screen, interview and supervise 29,025 defendants who are either awaiting disposition of their criminal case or participating in pretrial adult drug court.
- Maintain current level of issue specific case management services provided by Family Violence Intervention (FVIP), Elder Justice (EJ) and Domestic Violence (DV) Programs.
- Increase the number of evaluations performed by the Forensic Psychology Office by 20% over FY 2010 target to 330 evaluations.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of pretrial defendants screened, interviewed, supervised or participating in drug court	27,335	30,600	24,952	14,482	29,025
FVIP/DV/EJ issue specific case management services provided (*excludes EJ Cases)	3,074	3,742	3,850	2,051	3,850
Number of forensic evaluations performed	288	315	275	191	330

JUSTICE SERVICES

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 278,286	\$ 90,919	\$ 659,711	\$ 568,792
User Fees/Charges	697,513	817,230	688,030	(129,200)
Miscellaneous	1,158,167	1,196,674	1,191,093	(5,581)
SubTotal	\$ 2,133,966	\$ 2,104,823	\$ 2,538,834	\$ 434,011
<u>Appropriations</u>				
Personal Services	\$ 3,384,337	\$ 3,313,686	\$ 3,387,975	\$ 74,289
Operating Expenses	549,448	665,532	1,060,134	394,602
Grants and Aids	1,043,393	1,040,297	1,051,441	11,144
Non-Operating	-	-	200,000	200,000
SubTotal	\$ 4,977,178	\$ 5,019,515	\$ 5,699,550	\$ 680,035
Ad Valorem Funding	\$ 2,929,829	\$ 2,914,692	\$ 3,160,716	\$ 246,024
Positions	52	52	51	(1)

Budget Variance Explanation

- \$ (568,792) Increase in grant revenue for the Family and Drug Court Program.
- \$ 134,781 Decrease in User Fees/Charges and other miscellaneous revenue is due to the economic downturn.
- \$ 74,289 Increase is due to adjustments needed for staff transfers to/from other Divisions within Public Safety, and a mid-year addition of a Family Drug Court Coordinator. Also two vacant positions, a Pretrial Services Interviewer and an Elder Justice Counselor were eliminated.
- \$ 394,602 Increase due to additional grant funded expenses for the Family and Drug Court Program.
- \$ 11,144 Increase in County funding available for Legal Aid Programs as required by Florida Statute 29.008
- \$ 200,000 Reserves for future Drug Abuse Trust grant fund expenditures.

\$ 246,024 Total Increase

DEPARTMENT SUMMARY

Mission Statement

To provide departments under the Board of County Commissioners with procurement services in accordance with the Palm Beach County Code and with central warehouse services that include the delivery of interdepartmental mail, stored items, and stock goods.

Department Overview

Pursuant to the Purchasing Code (Sections 2-51 through 2-58 of the Palm Beach County Code), the Purchasing Department procures non-construction related goods and services for all County departments under the Board of County Commissioners. Procurements valued at or exceeding \$1,000 are centralized through the Purchasing Department; however, all purchases less than \$1,000 in value are decentralized through the user County departments. The procurement of goods and services is accomplished through various methods including the Request For Quote (RFQ), Invitation For Bid (IFB), Request For Submittal (RFS), and Request For Proposal (RFP). Other services provided by the Purchasing Department include the provision of a central warehouse facility that provides a centralized shipping, receiving, and storage operation for County departments; a County store that provides basic operating supplies; and delivery service for interdepartmental and U.S. Mail, stored items, and stock goods.

Emerging Issues

- With the increase in vendor-related issues, including vendor protests and public records requests, the time required for processing requisitions, contracts and purchase orders is increasing.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Other	\$ 12,949	\$ 13,200	\$ 13,200	\$ -	0%
Warehouse Services	(25)	-	-	-	0%
SubTotal	\$ 12,924	\$ 13,200	\$ 13,200	\$ -	0%
<u>Appropriations</u>					
Personal Services	\$ 3,323,069	\$ 3,304,168	\$ 3,302,243	\$ (1,925)	0%
Operating Expenses	308,405	293,730	272,372	(21,358)	-7%
SubTotal	\$ 3,631,474	\$ 3,597,898	\$ 3,574,615	\$ (23,283)	-1%
Ad Valorem Funding	\$ 3,618,550	\$ 3,584,698	\$ 3,561,415	\$ (23,283)	-1%
Positions	46	43	43	-	0%

PURCHASING**Programs/Services**

Primary services include: the procurement of non-construction related goods and services via the RFQ, IFB, RFS, and RFP processes; monitoring term contracts to ensure that gaps in service do not occur; monitoring decentralized purchases made by user County Departments to ensure that the appropriate policies and procedures are observed; providing suggestions to user County departments with regard to alternative source selection; handling all protests, including those pertaining to construction related procurements, coordinate and participate in protest hearings conducted before a Special Master, providing procurement training, advice, and assistance to all user County departments.

FY 10 Highlights & Accomplishments

- Implemented the Inspector General Fee Policy and Procedure Manual (PPM).
- Revised the Purchasing Department's process and procedure for advertising solicitations on our website, Channel 20, and in the Palm Beach Post. Vendors are now able to download any of the Purchasing Department's solicitations directly from the website.
- Implemented of the Glades Local Preference. This preference is given to Glades businesses responding to County solicitations for goods and services that are specifically utilized for County projects in the Glades.

FY 11 Objectives

- Provide excellent customer service by processing requisitions within 18 workdays or less.
- Provide excellent customer service by issuing 88 percent of purchase orders within 30 days.
- Provide excellent customer service by processing 88 percent of all term contracts without a gap in service.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Average workdays to process requisitions	15	13	18	10	18
Percentage of purchase orders issued within 30 days	90%	92%	88%	95%	88%
Percentage of all term contracts processed without a gap in service	85%	93%	88%	92%	88%

PURCHASING

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 12,949	\$ 13,200	\$ 13,200	\$ -
SubTotal	\$ 12,949	\$ 13,200	\$ 13,200	\$ -
<u>Appropriations</u>				
Personal Services	\$ 2,435,243	\$ 2,432,347	\$ 2,424,698	\$ (7,649)
Operating Expenses	107,411	161,598	146,134	(15,464)
SubTotal	\$ 2,542,654	\$ 2,593,945	\$ 2,570,832	\$ (23,113)
Ad Valorem Funding	\$ 2,529,705	\$ 2,580,745	\$ 2,557,632	\$ (23,113)
Positions	32	30	30	-

Budget Variance Explanation

\$ (7,649) Decrease due to recently vacated positions budgeted at minimum salary.

\$ (15,464) Decrease is due to various operating expenses such as lower Casualty Self Insurance premiums and no charges for the 800 mhz system.

\$ (23,113) Total Decrease

WAREHOUSE/STORES**Programs/Services**

Primary services include the processing of stock requisitions through the automated Inventory Control Subsystem and providing stock items (i.e., basic operating supplies) to user County departments; delivering of interdepartmental and U.S. Mail, publications, and pay checks to all user County departments; providing centralized shipping, receiving, and storage operation for user County departments and Constitutional officers; maintaining an inventory of emergency supplies; and delivering storage items and stock goods to User Departments as requested.

FY 10 Highlights & Accomplishments

- The Warehouse/Stores section has moved to the new Purchasing Warehouse located at the Vista Center.
- Despite the loss of personnel, the Warehouse/Stores section has filled 4,258 stock requisitions.

FY 11 Objectives

- Provide excellent customer service by filling 95 percent of the commodity lines on stock requisitions within five workdays.
- Reduce the number of back orders for supplies ordered from the Purchasing Warehouse by closely monitoring warehouse inventory levels and expediting open orders.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Line items filled within five workdays as a percentage of total number of line items shipped	96%	95.00%	95%	96.00%	95%
Number of back orders recorded from stock requisitions shipped from the Warehouse.	1,043	1,174	1,075	505	1,075

WAREHOUSE/STORES

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Warehouse Services	\$ (25)	\$ -	\$ -	\$ -
SubTotal	\$ (25)	\$ -	\$ -	\$ -
<u>Appropriations</u>				
Personal Services	\$ 887,826	\$ 871,821	\$ 877,545	\$ 5,724
Operating Expenses	200,994	132,132	126,238	(5,894)
SubTotal	\$ 1,088,820	\$ 1,003,953	\$ 1,003,783	\$ (170)
Ad Valorem Funding	\$ 1,088,845	\$ 1,003,953	\$ 1,003,783	\$ (170)
Positions	14	13	13	-

Budget Variance Explanation

\$ 5,724 Increase in FRS rates.

\$ (5,894) Decrease in various operating expenses such as Casualty Self Insurance premiums and gasoline.

\$ (170) Total Decrease

DEPARTMENT SUMMARY

Mission Statement

To serve the citizens and employees of Palm Beach County by providing cost-effective and efficient coordination of all functions relating to the identification, analysis, and control of exposures which threaten loss to the County. The Department strives for excellence through proactive management of various programs including Property & Casualty, Workers' Compensation, Occupational Health and Employee Assistance Program, Group Health Insurance and Employee Safety/Loss Control.

Department Overview

The Department is comprised of seven major programs including: Administration, Property and Casualty, Workers' Compensation, Employee Safety/Loss Control, Occupational Health, Employee Benefits, and Employee Assistance. Within these various programs, the Department manages claims involving Workers' Compensation and damage to County property and allegations of County liability. The Employee Safety/Loss Control section develops and implements comprehensive programs targeted to reduce accidents and comply with state and federal occupational health and safety laws. The Occupational Health Clinic provides medical services for work related injuries and illnesses, as well as health education and employee physical examinations. The Employee Assistance Program provides assistance to employees who have personal and family problems that may affect their work performance. The Employee Benefits Section develops and administers health and life insurance and long-term disability programs to protect County employees and their families.

Emerging Issues

- New state and federal mandates went into effect in early calendar year 2010, which require the County to enhance coverage under its group health insurance Plan. They include Mental Health Parity, Autism Spectrum Disorders, and Michelle's Law, a mandate on dependent student eligibility.
- The contracted third party administrator for the County's self-insured Worker's Compensation program is halfway through its first contract year and is meeting its projected savings targets.
- The property/casualty commercial insurance market remains soft and premiums were reduced by nearly 10% at the April 2010 renewal, but the financial woes of many carriers has reduced capacity in disaster prone areas. We are monitoring to ensure Palm Beach County is adequately insured.
- A dependent eligibility audit is planned for mid-2010, which will ensure all dependents insured under the County's health plan meet the plan's eligibility requirements.
- Risk Management and ISS are working together to improve the internal Risk Information Management System (RIMS), which will provide improved open enrollment web-based services, making enrollment readily available to employees and their families.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Inter-Dept Charges	\$ 77,972,415	\$ 74,599,279	\$ 79,153,559	\$ 4,554,280	6%
Fund Balance	37,481,681	37,132,241	31,984,441	(5,147,800)	-14%
Inter-Fd Transfers	7,000,000	-	-	-	-
Other	7,958,581	6,650,000	4,650,000	(2,000,000)	-30%
SubTotal	\$ 130,412,677	\$ 118,381,520	\$ 115,788,000	\$ (2,593,520)	-2%
<u>Appropriations</u>					
Personal Services	\$ 2,974,463	\$ 2,720,593	\$ 2,568,786	\$ (151,807)	-6%
Operating Expenses	78,571,428	83,854,824	90,840,276	6,985,452	8%
Capital Outlay	90,881	-	-	-	-
Transfers	7,251,797	1,650,257	-	(1,650,257)	-100%
Reserves	-	30,520,024	22,754,713	(7,765,311)	-25%
SubTotal	\$ 88,888,569	\$ 118,745,698	\$ 116,163,775	\$ (2,581,923)	-2%
Ad Valorem Funding	\$ 304,943	\$ 364,178	\$ 375,775	\$ 11,597	3%
Positions	37	32	30	(2)	-6%

ADMINISTRATION**Programs/Services**

The Administration section oversees the day to day operations and fiscal activities of the Group Insurance, Property & Casualty, Workers' Compensation, Occupational Health Clinic and Employee Assistance Program sections of the Department.

FY 10 Highlights & Accomplishments

- Incorporated Palm Tran into the self-invoice processing system.
- Assisted in the payroll system conversion from HRMS to PeopleSoft.
- Conducted a benefit eligibility audit.

FY 11 Objectives

- Process benefit invoices for health and life insurance, long/short term disability insurance and dental insurance to Finance by the 15th of the month for payment.
- Review departmental policies and procedures to identify areas where improvements can be made to increase operational efficiency.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of days to audit/process benefit invoices	2	2	2	2	2
Percentage of employees using the online enrollment system	6%	21%	70%	21%	70%

ADMINISTRATION

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 500,664	\$ 509,849	\$ 525,491	\$ 15,642
SubTotal	\$ 500,664	\$ 509,849	\$ 525,491	\$ 15,642
<u>Appropriations</u>				
Personal Services	\$ 450,807	\$ 441,730	\$ 449,924	\$ 8,194
Operating Expenses	49,857	68,119	75,567	7,448
SubTotal	\$ 500,664	\$ 509,849	\$ 525,491	\$ 15,642
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	5	5	5	-

Budget Variance Explanation

\$ (15,642) Administration is fully funded through the Worker's Compensation Division. As cost increase in this Division, the corresponding revenue will increase.

\$ 15,642 Increase in Casualty Self Insurance premiums and increase in insurance assumption from County average.

\$ - Total Decrease

PROPERTY AND CASUALTY

Programs/Services

To serve the citizens of Palm Beach County and other operating units within County government by providing cost-effective and efficient oversight of the various insurance and self-insurance programs protecting the County against financial loss resulting from damage to County-owned assets and/or negligence. The Division serves as an advisor to the County analyzing and recommending appropriate risk avoidance and transfer methods. Primary services include 1) to serve as the County's resource with respect to matters pertaining to the avoidance, retention and transfer of risk; 2) to educate County staff and customers on insurance related issues through participation in workshops and expanded use of the intranet; and 3) to control the cost of insurance and self-insured claim costs through the aggressive defense of claims against the County and collection of costs associated with the negligence of third parties.

FY 10 Highlights & Accomplishments

- Implemented an internet accessible liability insurance program allowing Park permittees to purchase insurance coverage directly from the insurer by credit card. This automated the prior program.
- Completed a reappraisal of all County-owned properties resulting in a \$32 million increase in insured property values.
- Continued the use of a Master Builders Risk Insurance Program resulting in significant savings in costs of new construction and renovation projects.
- Increased the usage of the County Attorney's Office to maximize recoveries for damage to County-owned property due to the negligence of others.

FY 11 Objectives

- Maximize use of the CertifiTrac program and work toward a Countywide PPM that encourages it (or mandates it).
- Review all insurance coverage to determine if current risk retention is still appropriate in the current fiscal environment.
- Ensure all opportunities to recover from at fault third parties are maximized.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Percentage of costs recovered for repair of County-owned assets	58%	86%	80%	98%	80%
Percentage of successfully subrogated claims	83%	95%	80%	100%	80%
Number of workshops and training sessions	9	13	10	8	6

PROPERTY AND CASUALTY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Inter-Departmental Charges	\$ 10,614,886	\$ 10,684,432	\$ 10,405,278	\$ (279,154)
Fund Balance	8,252,140	9,891,305	8,960,464	(930,841)
Inter-Fund Transfers	3,500,000	-	-	-
Other	1,403,212	1,000,000	700,000	(300,000)
SubTotal	\$ 23,770,238	\$ 21,575,737	\$ 20,065,742	\$ (1,509,995)
<u>Appropriations</u>				
Personal Services	\$ 321,240	\$ 303,535	\$ 315,590	\$ 12,055
Operating Expenses	10,760,443	13,286,528	12,819,012	(467,516)
Grants, Aids & Transfers	57,593	422,799	-	(422,799)
Reserves	-	7,562,875	6,931,140	(631,735)
SubTotal	\$ 11,139,276	\$ 21,575,737	\$ 20,065,742	\$ (1,509,995)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	4	4	4	-

Budget Variance Explanation

\$ 1,209,995 Decrease in revenues, primarily from fund balance.

\$ 300,000 Eliminated transfer from Group Health Insurance.

\$ 12,055 Increase in insurance assumption from the County average.

\$ (467,516) Decrease in insurance claims expense and other various operating expenses.

\$ (422,799) Decrease due to a one time transfer in FY 2010 to County departments (Airports, Library, Fire Rescue, Building and Water Utilities) from a pro-rata share distribution of reserves.

\$ (631,735) Decrease in reserves from Balance Brought Forward.

\$ - Total Decrease

WORKERS' COMPENSATION

Programs/Services

To manage and oversee the administering of the County’s self-insured Workers' Compensation claims. The County's claims are now administered by a third party administrator, which includes two on-site adjusters, and is in accordance with the Florida Workers’ Compensation Law (F.S. 440). This program insures that all claims are processed in an efficient and timely manner, and to investigate all claims involving lost time. The Workers’ Compensation Division/Third Party Administrator, currently has approximately 950 open claims and receives approximately 60 new claims a month. The primary services include 1) process all injury claims timely and efficiently; 2) investigate the compensability of all accidents to assure coverage; 3) pay all lost time claims in accordance with Florida Statute 440; 4) mitigate the costs and exposures associated with litigated claims; 5) pursue any and all subrogation and Special Disability Trust Fund (SDTF) recoveries; 6) pay all authorized medical bills in accordance with the Florida Medical and Surgical Fee Schedule, as well as obtain PPO and Rx discounts; and 7) close claims timely.

FY 10 Highlights & Accomplishments

- Contracted with the selected third party administrator.
- Completed program implementation with the third party administrator, which included two on-site adjusters.
- Implemented account handling instructions with the third party administrator to ensure transparency and accountability in claims handling.
- Identified 16 claims dating back to the 1980's that are eligible for reinsurance reimbursements. A total of \$2 million has been identified that may have reinsurance coverage. Of that total \$801,772 has been recovered to date.

FY 11 Objectives

- Assure the third party administrator continues to process all injury claims timely and efficiently, while investigating the compensability of all accidents.
- Work closely with the third party administrator and their adjusters to be assured that the claims are handled in the appropriate manner and within the terms of the contract.
- Pursue any and all subrogation and SDTF recoveries through the third party administrator and defense counsel.
- Continue to pursue any uncollected reinsurance recoveries identified to date, as well as future recoveries.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Compliance with State minimum standards for processing claims from medical providers	90%	98%	98%	100%	100%
Claims closing ratio (At the end of each month, closed claims / new claims received)	212%	178%	100%	100%	100%
Average number of days to process claims from medical providers	40	35	40	22	40

WORKERS' COMPENSATION

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Inter-Departmental Charges	\$ 11,252,830	\$ 10,934,554	\$ 10,750,000	\$ (184,554)
Fund Balance	4,386,217	6,904,072	5,651,886	(1,252,186)
Inter-Fund Transfers	3,500,000	-	-	-
Other	1,470,754	842,758	566,877	(275,881)
SubTotal	\$ 20,609,801	\$ 18,681,384	\$ 16,968,763	\$ (1,712,621)
<u>Appropriations</u>				
Personal Services	\$ 349,744	\$ 134,700	\$ 138,760	\$ 4,060
Operating Expenses	13,081,859	12,285,658	11,077,933	(1,207,725)
Reserves	-	6,261,026	5,752,070	(508,956)
SubTotal	\$ 13,431,603	\$ 18,681,384	\$ 16,968,763	\$ (1,712,621)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	6	2	2	-

Budget Variance Explanation

\$ 1,712,621 Decrease in revenues, primarily from fund balance.

\$ 4,060 Increase in insurance assumption from the County average.

\$ (1,207,725) Decrease in insurance claims expense, Insurance & Surety Bonds expense, and ISS Services for RIMS System.

\$ (508,956) Decrease in reserves from Balance Brought Forward.

\$ - Total Decrease

EMPLOYEE SAFETY/LOSS CONTROL**Programs/Services**

To provide programs and services to the Departments of the Board of County Commissioners (BCC) to prevent injury and illness to County employees, harm to the Public, and property losses to the County. To accomplish this, the Employee Safety/Loss Control Division develops, maintains, and provides programs and services to the Departments of the BCC to identify and control inherent risks through 1) developing and maintaining written procedures and policies; 2) administering a variety of programs including audits, inspections, and respiratory protection; 3) providing and specifying worker and supervisor training; and 4) supporting departmental safety programs / committees and providing technical assistance.

FY 10 Highlights & Accomplishments

- Eliminated the consultant for the emergency evacuation program. Assumed all responsibilities in-house including training and drills.
- Transitioned to the new Driver Database and discontinued the Server based system. The new system provides weekly, rather than monthly, updates of drivers status and can be utilized from any computer instead of the single access point formerly available.

FY 11 Objectives

- Provide routine and specialized safety and health training for BCC departments.
- Manage and enhance a variety of programs including Automated External Defibrillator, Emergency Evacuation, County Drivers, Training, Audits and Inspections, Hazard Communication, and Job Hazard Assessments.
- Provide support for vehicle and employee accident investigations.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Employee training classes	302	318	275	102	275
Review all employee injury /illness reports	740	719	800	393	800
PBC Driver Program employees	5,476	5,060	5,450	5,231	5,450

EMPLOYEE SAFETY/LOSS CONTROL

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 1,249,623	\$ 1,123,443	\$ -	\$ (1,123,443)
Fund Balance	-	-	1,001,263	1,001,263
SubTotal	\$ 1,249,623	\$ 1,123,443	\$ 1,001,263	\$ (122,180)
<u>Appropriations</u>				
Personal Services	\$ 878,874	\$ 821,155	\$ 697,516	\$ (123,639)
Operating Expenses	279,868	302,288	303,747	1,459
Capital Outlay	90,881	-	-	-
SubTotal	\$ 1,249,623	\$ 1,123,443	\$ 1,001,263	\$ (122,180)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	9	8	7	(1)

Budget Variance Explanation

\$ 122,180 Employee Safety/Loss Control is fully funded through the Worker's Compensation Division. As cuts are made in this Division, the corresponding revenue will decrease.

\$ (123,639) Elimination of vacant Senior Loss Control Specialist position.

\$ 1,459 Increase in Casualty Self Insurance premiums.

\$ - Total Decrease

OCCUPATIONAL HEALTH

Programs/Services

To provide services that focus on the promotion, protection, and restoration of the health and safety of Palm Beach County employees. By providing high quality, cost effective medical surveillance, timely medical and rehabilitative services, and health education programs, employees are able to achieve the highest level of health and wellness. Services offered include 1) conducting post-offer physical examinations; 2) conducting periodic medical surveillance due to occupational hazards to comply with Occupational Health and Safety Administration (OSHA) and the Department of Transportation (DOT); 3) treatment and case management of work-related injuries and illnesses as mandated by F.S. 440; 4) providing immunizations for Hepatitis A & B, Rabies, Tetanus and skin testing for Tuberculosis for employees with potential occupational exposure; and 5) monitoring personal medical leave of absence in accordance with the Family Medical Leave Act (FMLA).

FY 10 Highlights & Accomplishments

- Continued decrease in post-offer physicals due to hiring freeze.
- Continued medical surveillance testing and vaccine programs for employees at risk for occupational exposures.
- Provided cost-effective in-house medical treatment and case management for injured employees.
- Since the new Military FMLA regulations, which became effective January 2009, there has been an increase in FMLA leave requests.

FY 11 Objectives

- Provide post-offer physical exams for all new employees and medical surveillance as mandated by OSHA and DOT.
- Decrease medical treatment costs by maximizing penetration of the newly contracted Workers' Compensation Third Party Administrator PPO in our case management efforts.
- Monitor short term medical disability to comply with the FMLA.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Post-offer physicals provided	551	393	400	149	400
Medical surveillance visits	5,890	5,271	5,000	2,333	5,000
Percentage of FMLA leaves processed in compliance with Federal Regulations	N/A	100%	100%	100%	100%

OCCUPATIONAL HEALTH

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 737,159	\$ 814,736	\$ 749,424	\$ (65,312)
SubTotal	\$ 737,159	\$ 814,736	\$ 749,424	\$ (65,312)
<u>Appropriations</u>				
Personal Services	\$ 559,515	\$ 546,693	\$ 483,141	\$ (63,552)
Operating Expenses	177,644	268,043	266,283	(1,760)
SubTotal	\$ 737,159	\$ 814,736	\$ 749,424	\$ (65,312)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	7	7	6	(1)

Budget Variance Explanation

\$ 65,312 Occupational Health is fully funded through the Worker's Compensation Division. As cuts are made in this Division, the corresponding revenue will decrease.

\$ (63,552) Elimination of vacant Clerical Specialist position.

\$ (1,760) Reduction in Casualty Self Insurance premiums.

\$ - Total Decrease

EMPLOYEE BENEFITS

Programs/Services

To provide excellent customer service to group insurance participants and to properly administer the County's various employee group insurance (health, life, and short and long term disability) plans in accordance with federal law and County policies. Primary services include: 1) maintain active employee, retiree, COBRA, VSIP and enrollment change information; 2) act as a liaison for County employees with the insurance carriers as needed in the resolution of problems or disputes; 3) provide information to employees explaining plan benefits, available service providers, and claim procedures; 4) verify and process premium bills for payment; and 5) expedite the payment of claims on behalf of service providers.

FY 10 Highlights & Accomplishments

- Executed traditional open enrollment and benefit statement distribution (including new medical plan certificates).
- Assisted outside vendor with the medical eligibility audit.
- Participation in the Flexible Spending Account increased by 11%.
- Worked with employees, management and COBRA on layoffs to implement the new ARRA program requirements for involuntary terminations. Coordinated a second VSIP program with the existing retirement systems.

FY 11 Objectives

- Work with ISS and Payroll to coordinate and implement a new Internet based online enrollment system.
- Continue efforts to document eligibility of new/existing employees and dependents.
- Research and answer employee coverage and benefit disputes within 48 hours or two business days.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of employees enrolled in Health Insurance	5,388	4,776	4,778	4,755	4,700
Average number of days to settle coverage disputes	2	2	2	2	2
Employer Weighted Average Cost of Health Insurance per employee	\$813.05	\$857.21	\$887.47	\$886.49	\$956.24

EMPLOYEE BENEFITS

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Inter-Departmental Charges	\$ 56,104,699	\$ 52,980,293	\$ 57,998,281	\$ 5,017,988
Fund Balance	24,843,324	20,336,864	16,370,828	(3,966,036)
Other	2,394,317	2,150,000	1,900,000	(250,000)
SubTotal	\$ 83,342,340	\$ 75,467,157	\$ 76,269,109	\$ 801,952
<u>Appropriations</u>				
Personal Services	\$ 217,293	\$ 273,269	\$ 284,847	\$ 11,578
Operating Expenses	54,215,895	57,634,485	66,288,534	8,654,049
Grants, Aids & Transfers	7,194,204	1,227,458	-	(1,227,458)
Reserves	-	16,696,123	10,071,503	(6,624,620)
SubTotal	\$ 61,627,392	\$ 75,831,335	\$ 76,644,884	\$ 813,549
Ad Valorem Funding	\$ 304,943	\$ 364,178	\$ 375,775	\$ 11,597
Positions	4	4	4	-

Budget Variance Explanation

- \$ (801,952) Increase in revenues from Interdepartmental insurance charges, offset by a decrease in the fund balance and investment income.
- \$ 11,578 Increase is due to staff turnover.
- \$ 8,654,049 Increase in insurance claims expense.
- \$ (1,227,458) Decrease due to a one time transfer in FY 2010 to County departments (Airports, Library, Fire Rescue, Building and Water Utilities) from a pro-rata share distribution of reserves.
- \$ (6,624,620) Decrease in reserves from Balance Brought Forward.

\$ 11,597	Total Increase
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EMPLOYEE ASSISTANCE PROGRAM

Programs/Services

To promote the health and wellness of County employees and their families. Services aim at timely intervention of conditions which negatively impact health, well-being, or job performance and seek to restore employees and family members to optimum functioning in all life areas. Services include: 1) assessment of both personal/professional problems; 2) referral to community resources; 3) short-term counseling; 4) case management and follow-up; 5) conduct mandated (Department of Transportation and Drug Free Workplace) substance abuse evaluations; 6) provide crisis intervention in the workplace; 7) conduct supervisor training in identifying and referring employees to the Employee Assistance Program (EAP), and supervisor training mandated in substance abuse education; and 8) provide education programs in substance abuse, stress, smoking cessation, financial concerns, parenting, and other conditions which negatively impact the employee.

FY 10 Highlights & Accomplishments

- Initiated bi-monthly “Dear Dr. Marcy” columns for the County Line Newsletter.
- Continued to provide guidance and resources to Departments and employees who have been impacted by the economy.
- Conducted lunch & learn sessions on “weight management utilizing behavioral techniques” in coordination with the Countywide “Biggest Loser” wellness program.
- Provided support groups in Anger Management & Weight Management.

FY 11 Objectives

- Complete Employee Assistance Program certification requirements for EAP Specialist.
- Update and organize program training materials for Supervisors and special programs such as grief debriefing, stress management and substance abuse.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Supervisors trained	243	130	215	46	215
Educational and training programs	37	67	40	21	40

EMPLOYEE ASSISTANCE PROGRAM

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 202,852	\$ 209,214	\$ 208,208	\$ (1,006)
SubTotal	\$ 202,852	\$ 209,214	\$ 208,208	\$ (1,006)
<u>Appropriations</u>				
Personal Services	\$ 196,990	\$ 199,511	\$ 199,008	\$ (503)
Operating Expenses	5,862	9,703	9,200	(503)
SubTotal	\$ 202,852	\$ 209,214	\$ 208,208	\$ (1,006)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	2	2	2	-

Budget Variance Explanation

\$ 1,006 Employee Assistance Program is fully funded through the Worker's Compensation division. As cuts are made in this division, the corresponding revenue will decrease.

\$ (1,006) Reduction in Casualty Self Insurance premiums and FRS rates increase.

\$ - Total Decrease

DEPARTMENT SUMMARY**Mission Statement**

The Tourist Development Council (TDC) and its agencies' mission is to lead the promotion of tourism in Palm Beach County (PBC) by empowering collaborative partnerships, advocating appropriate destination defining developments and ensuring the steady growth of visitors.

Department Overview

The TDC has the oversight responsibilities of four publicly funded agencies , four funding programs, and one County related program. The four publicly funded organizations are 1) Convention & Visitors Bureau (CVB), 2) Cultural Council, 3) Sports Commission, and 4) Film & Television Commission (FTV). The four funding programs are 1) 4th Cent which funds operating deficits on the Convention Center and debt service on Roger Dean Stadium and the Convention Center, 2) 1st Cent which funds the Convention Center parking garage/expansion, 3) Convention Center Operations, and 4) Special Projects. In addition, TDC funds are transferred to the Environmental Resource Management department for the beach renourishment program.

Emerging Issues

- The TDC is exploring ways to maintain, as well as, increase its presence in the market. The TDC Task Force is collaborating with tourism stakeholders to develop marketing strategies in order to draw more visitors to Palm Beach County.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Tourist Development Taxes	\$ 22,346,490	\$ 21,910,965	\$ 22,109,617	\$ 198,652	1%
User Fees/Charges	3,270,521	3,159,671	3,288,921	129,250	4%
Intergovernmental	3,417,500	1,032,500	2,600,000	1,567,500	60%
Grants & Aids	250,000	250,000	250,000	-	0%
Fund Balance	28,563,480	14,650,730	15,661,250	1,010,520	6%
Miscellaneous	1,762,663	(800,498)	(697,855)	102,643	-15%
SubTotal	\$ 59,610,654	\$ 40,203,368	\$ 43,211,933	\$ 3,008,565	7%
<u>Appropriations</u>					
Personal Services	\$ 408,641	\$ 430,297	\$ 424,112	\$ (6,185)	-1%
Operating Expenses	15,688,908	17,731,497	15,269,127	(2,462,370)	-16%
Grants and Aids	2,484,461	2,259,136	2,135,141	(123,995)	-6%
Non-Operating	22,540,462	10,063,345	11,682,186	1,618,841	14%
Reserves	-	9,719,093	13,701,367	3,982,274	0%
SubTotal	\$ 41,122,472	\$ 40,203,368	\$ 43,211,933	\$ 3,008,565	7%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	0%
Positions	4	4	4	0	0%

ADMINISTRATION

Programs/Services

TDC Administration monitors and approves agency budgets, administers contracts, and approves marketing plans for the agencies, and provides strategic planning for the successful promotion of tourism in PBC.

FY 10 Highlights & Accomplishments

- Utilizing stimulus funding for marketing and advertising through the month of March, Palm Beach County has realized a ten percent increase/change in room and occupancy rates since FY 2009.
- Continued to challenge the related agencies to find efficiencies in operations.

FY 11 Objectives

- Administer bed tax collections and pursue additional sources of funding for agencies to assist in promoting Palm Beach County as a major tourist destination.
- Increase interaction among tourism stakeholders in identifying opportunities to increase destination visibility and generating an economic impact to Palm Beach County.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Bed Taxes	\$27,813,718	\$23,346,490	\$21,910,966	\$3,211,503	\$21,910,966

ADMINISTRATION

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Appropriations</u>				
Personal Services	\$ 408,641	\$ 430,297	\$ 424,112	\$ (6,185)
Operating Expenses	267,168	214,944	128,537	(86,407)
SubTotal	\$ 675,809	\$ 645,241	\$ 552,649	\$ (92,592)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ (92,592)
Positions	7	6	6	0

Budget Variance Explanation

\$ (6,185) Decrease is due to reduction in FRS rates.

\$ (86,407) Decrease in various operating expenditures including contractual services, promotional activities, and advertising.

\$ (92,592) Total Decrease

CONVENTION AND VISITOR'S BUREAU

Programs/Services

Convention and Visitor's Bureau (CVB) develops brand strategy and implements marketing programs to increase visitation to PBC by leisure tourists, groups and meetings and other visitors in key markets throughout the United States and internationally. This is accomplished through on- and off-line consumer and trade advertising and targeted sales and marketing programs directed to different segments of the marketplace.

FY 10 Highlights & Accomplishments

- Launched new website and management system. This massive project resulted in an ten-fold increase in content and major improvements in functionality and appeal.
- Shifted advertising campaigns to a balanced allocation of print, online and multi-channel media investments resulting in consumer centric aggressive online marketing strategies. The campaigns increased our customer database by 21% over last year.
- Launch of the Group Rebate Program - year-to-date secured 88 meetings representing over 45,000 room nights and \$7,000,000 in future definite group room revenue.
- Convention Center booking pace is 178% over last year year-to-date.

FY 11 Objectives

- Maximize media placement to generate 242,000 inquiries.
- Generate 423,000 unique visitors to CVB's website.
- Book 50,000 room nights for the hotel group sales effort.

Performance Measures	FY 2008	FY 2009	FY 2010	FY 10 Actual	FY 2011
Number of advertising inquires	293,912	278,168	220,000	159,717	242,000
Number of unique visitors to website	521,311	472,617	385,000	279,114	423,000
Number of booked room nights	39,831	70,933	42,000	41,425	50,000

CONVENTION & VISITOR'S BUREAU

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Tourist Development Taxes	\$ 6,822,046	\$ 6,684,934	\$ 6,747,474	\$ 62,540
User Fees/Charges	200,157	238,921	238,921	-
Intergovernmental	2,296,700	-	-	-
Fund Balance	4,079,813	3,791,593	2,642,659	(1,148,934)
Miscellaneous	272,628	(232,734)	(251,491)	(18,757)
SubTotal	\$ 13,671,344	\$ 10,482,714	\$ 9,377,563	\$ (1,105,151)
<u>Appropriations</u>				
Operating Expenses	\$ 7,673,333	\$ 9,305,892	\$ 7,278,317	\$ (2,027,575)
Non-Operating	-	50,000	-	(50,000)
Reserves	-	481,581	1,546,597	1,065,016
SubTotal	\$ 7,673,333	\$ 9,837,473	\$ 8,824,914	\$ (1,012,559)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	0	0	0	0

Budget Variance Explanation

- \$ (62,540) Increase in Tourist Development Tax revenue is due to the increase in room and occupancy rates.
- \$ (1,167,691) Decrease is due to one-time stimulus funding for the marketing campaign to bring tourism into Palm Beach County.
- \$ (2,027,575) Decrease is due to one-time stimulus funding for the marketing campaign.
- \$ (50,000) Decrease is due to a one-time transfer to the Film and Television Commission.
- \$ 1,065,016 Increase in reserves is due to savings generated by having available stimulus funding to support and maintain promotional and advertising activities.

\$ - Total Decrease

CULTURAL COUNCIL

Programs/Services

The Cultural Council helps to develop PBC as a premier cultural destination through support, education and promotion of arts, heritage, culture, and nature-based venues and activities throughout the County, region and nation. Primary services include 1) programs that provide financial investments to arts and cultural entities through competitive grant processes, 2) coordinated marketing and audience development strategies to promote the arts and culture to residents and visitors, 3) assists organizations and individuals in professional development for cultural leadership, 4) assists organizations in the development and promotion of arts and cultural education to all residents, especially school age children, and 5) advocating on behalf of the cultural industry on funding, public policy, and economic development issues.

FY 10 Highlights & Accomplishments

- Coordinated a national marketing campaign, in conjunction with the Tourist Development Council, to generate increased awareness and interest in visiting Palm Beach County as a premier cultural destination.
- This innovative "Stimulus Program" helped generate more than 341,000 new leads nationally for information on Palm Beach County as a cultural tourism destination.
- Helped to create more than 16 new partnerships with hotels in the county and implemented the "Culture Key" incentive program for hotel guests. This generated more than 400 room nights and increased attendance.
- Published, for the fourth year, the award winning Art & Culture of Palm Beach County magazine. The magazine is the recipient of five awards from the Florida Magazine Association.

FY 11 Objectives

- Expand the visibility of PBC as a premier cultural tourism destination, through public relations, advertising, audience development and other marketing initiatives.
- Work with the CVB and other TDC agencies to attract groups and tourists through various marketing initiatives.
- Enhance the sustainability of the cultural industry and individuals through professional development, meetings, workshops, and grants.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Leads from on-line and printed advertising	20,086	28,431	18,000	13,271	18,000
Visits to website www.palmbeachculture.com	33,144	35,455	45,000	20,536	45,000
Organizations/artists receiving direct assistance	1,216	2,601	1,300	734	1,300

CULTURAL COUNCIL

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Tourist Development Taxes	\$ 2,926,706	\$ 2,867,884	\$ 2,894,714	\$ 26,830
Intergovernmental	473,500	-	-	-
Fund Balance	567,745	343,265	511,687	168,422
Miscellaneous	64,423	(116,054)	(116,957)	(903)
SubTotal	\$ 4,032,374	\$ 3,095,095	\$ 3,289,444	\$ 194,349
<u>Appropriations</u>				
Operating Expenses	\$ 1,106,375	\$ 1,004,946	\$ 977,365	\$ (27,581)
Non-Operating	2,235,111	1,966,636	1,885,141	(81,495)
Reserves	-	123,513	426,938	303,425
SubTotal	\$ 3,341,486	\$ 3,095,095	\$ 3,289,444	\$ 194,349
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	0	0	0	0

Budget Variance Explanation

\$ (194,349) Increase in revenues is due to the increase in room and occupancy rates.

\$ (109,076) Decrease in operating expenses and grants and aids are due to the Tourism Stimulus Campaign funding which was one-time funding for advertising in FY 2010.

\$ 303,425 Increase in reserves is due to the savings generated by having available stimulus funding to support and maintain programs and an increase in the agency's contract to provide various tourism related functions.

\$ - Total Increase

SPORTS COMMISSION

Programs/Services

The Palm Beach County Sports Commission (PBCSC) seeks to attract, develop, and promote sporting events and activities in PBC. The Commission actively submits bids, establishes contractual partnerships, and provides financial and staff support to event producers and event rights holders. In order to maintain and enhance sporting events in the County, the Commission provides in-house support and services, including facility and hotel selection and management, event marketing, public relations, and logistical and operational support. The Commission also strives to create additional usage and revenue opportunities for public and privately owned sports facilities. Additionally, the Commission works to maximize the image of Palm Beach County as a tourist destination through national and international media. Finally, the Commission is building its new website to become the portal for information dissemination for all sports events and organizations within PBC.

FY 10 Highlights & Accomplishments

- PBCSC's new brand image and website continued to evolve, providing a hub of sports tourism information. The website is a clearinghouse for sports in Palm Beach County and serves as a tool for promoting Palm Beach County as a sports tourism destination.
- The PBCSC provided more funding to events than ever before. The funding is being spread to 34 different national, regional, state, and international events. The Sports Commission is projecting sports-related nights in excess of 140,000; exceeding its target.
- The Palm Beach County Sports Commission hosted the American Youth Soccer Organization National Championships, the largest amateur sports event to take place in Palm Beach County since 2005. The event will attract over 200 teams from across the nation and generate approximately 10,000 room nights.
- The Sports Commission worked with the South Florida Super Bowl Host Committee to coordinate 15 Super Bowl related events in Palm Beach County, within a span of 10 days.

FY 11 Objectives

- Achieve 133,000 sports related room nights.
- Bid on twenty-two events/activities.
- Provide assistance and support to sixty events.

Performance Measures	FY 2008 Actual	FY 2009 Target	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Support sports related room nights	144,213	144,751	133,000	119,727	133,000
Submitted or assisted bids	22	22	22	22	22
Assisted sporting events	79	82	60	42	60

SPORTS COMMISSION

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Tourist Development Taxes	\$ 910,126	\$ 891,834	\$ 900,178	\$ 8,344
Intergovernmental	147,300	-	-	-
Fund Balance	716,886	510,703	371,877	(138,826)
Miscellaneous	40,968	(24,646)	(27,569)	(2,923)
SubTotal	\$ 1,815,280	\$ 1,377,891	\$ 1,244,486	\$ (133,405)
<u>Appropriations</u>				
Operating Expenses	\$ 938,047	\$ 831,798	\$ 817,929	\$ (13,869)
Grants and Aids	249,350	292,500	250,000	(42,500)
Non-Operating	30,000	26,542	-	(26,542)
Reserves	-	227,051	176,557	(50,494)
SubTotal	\$ 1,217,397	\$ 1,377,891	\$ 1,244,486	\$ (133,405)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	0	0	0	0

Budget Variance Explanation

- \$ (8,344) Increase is due to increase in room and occupancy rates.
- \$ (141,749) Decrease in Fund Blance due to last year's usage to maintain service levels.
- \$ (13,869) Reduction in various operating expenses.
- \$ (42,500) Decrease is due to the Tourism Stimulus Campaign Funding which was one-time funding for advertising in FY 2010.
- \$ (26,542) Decrease due to a reduction in the transfer to the debt service fund.
- \$ (50,494) Decrease is to provide additional support to maintain programs.

\$ - Total Decrease

FILM AND TELEVISION COMMISSION

Programs/Services

The FTC provides 24-hour client services, one-stop permitting, a production guide, location assistance, lead responses, and other support mechanisms; promotes the development of new PBC based studios and production companies; markets PBC as a viable film destination and cost-effective alternative to other locations; enhances and utilizes incentive programs to encourage the growth and expansion of the industry; financially supports local film festivals and industry events; provides industry related education programs, provides student one-stop permitting and valuable resources; produces "Student Showcase of Films", Florida's largest student film competition; administers a new state-of-the-art website featuring on-line permitting, local production support, searchable locations database, streaming videos, industry news, press releases and job opportunities; produces two half-hour TV shows on the industry with local distribution in place; writes and edits a monthly industry newsletter distributed nationally; collects, reports and maintains statistical and historical information through proven research methods utilized by the FTC.

FY 10 Highlights & Accomplishments

- The FTC actuals through September 30, 2010 include 191 permits issued over the goal of 175.
- The FTC successfully brought Black Entertainment Television (BET) to Palm Beach County, for the 4th year in a row, for the annual Spring Bling televised show.
- The FTC worked in collaboration with the Palm Beach International Film Festival, Delray Beach Film Festival, and Fashion Rocks Palm Beach to brand PBC and increase tourism.
- The FTC has completed the annual Production History survey; a study that calculates the size and scope of the film, television, and still photography industries in PBC by surveying the local production community and recording on-location productions. Return on investment has increased from \$222.00 to \$229.00 for every dollar provided to the FTC's budget.

FY 11 Objectives

- Restore production revenue (dollars spent in PBC) over \$100 million annually.
- Generate 10,000 hotel room nights.
- Issue 185 film permits.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Production revenue generated	\$120.50	\$99.10	\$105.00	\$59.36	\$105.00
Number of hotel room nights	17,437	9,145	18,000	7,715	18,000
Number of permits issued	225	180	175	110	175

FILM AND TELEVISION COMMISSION

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Tourist Development Taxes	\$ 509,671	\$ 499,427	\$ 504,099	\$ 4,672
Intergovernmental	2,402	132,500	2,262	(130,238)
Fund Balance	91,959	33,365	110,999	77,634
Miscellaneous	2,402	(24,300)	(23,056)	1,244
SubTotal	\$ 606,434	\$ 640,992	\$ 594,304	\$ (46,688)
<u>Appropriations</u>				
Operating Expenses	\$ 529,721	\$ 625,606	\$ 569,620	\$ (55,986)
Reserves	-	15,386	22,422	7,036
SubTotal	\$ 529,721	\$ 640,992	\$ 592,042	\$ (48,950)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	0	0	0	0

Budget Variance Explanation

- \$ (4,672) Increase is due to the increase in room and occupancy rates.
- \$ (130,238) Decrease due to one-time stimulus funding for marketing campaign.
- \$ 77,634 Fund Balance rebuilding due to less usage to maintain service levels.
- \$ (55,986) Decrease in operating expenses due to one-time Tourism Stimulus Campaign funding for advertising in FY 2010.
- \$ 7,036 Increase in reserves is due to the savings generated by having available stimulus funding to support and maintain programs and an increase in the agency's contract to provide various tourism related functions.

\$ - Total Decrease

CONVENTION CENTER**Programs/Services**

The Palm Beach County Convention Center (PBCCC) is a general public assembly facility owned by Palm Beach County. The purpose of the facility is to provide the general public with a place to hold meetings through licensing agreements, conferences, banquets, tradeshows, etc. Emphasis is placed on attracting out-of-town attendees who will occupy local hotels and motels resulting in a favorable economic impact to the community. Once an event is licensed to occur, the event client is then provided the opportunity to utilize in-house resources to service the event. This in turn creates more revenue for the facility to offset operational costs.

FY 10 Highlights & Accomplishments

- Negotiated a new three-year Audio Visual subcontract with an increased net revenue commission percentage of 44% (up from the previous agreement of a 21% avg return and subsequent one year extension of 33% avg return).
- Engaged in cost reduction measures, particularly staffing levels, to achieve minimal to no growth in indirect expenses from FY 2009 to FY 2010, while service and product providers increased rates to the facility.
- The Food and Beverage department continued to reach new levels of excellence with two more culinary awards, opening the first ala carte restaurant, and re-designing the entire art show concept. Projects for FY 2010 included managing costs during the slow season, increasing SBE participation and readying for FY 2011's marketing plan.

FY 11 Objectives

- Assist anchor clients in sustaining their events during the economic downturn in order to keep consistency of this baseline business until a hotel is present to capture convention business. One strategy will be to lock in anchor clients to multi-year agreements to maintain this solid base.
- Due to economic circumstances, PBCCC will need to find new clientele to fill dates previously occupied by larger events. One strategy will be to launch a new Golf Show in Palm Beach County in March 2011.
- The new multi-faceted marketing and retail food improvement plan will be launched for Food and Beverage, resulting in measurable increases to sales and profitability and expanding into diverse markets.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Gross rental revenue receipts (excluding cancelations)	\$1,567,594	\$1,732,808	\$1,606,188	\$1,076,280	\$1,863,765
Number of events	359	265	307	127	326
Food and beverage sales (millions)	\$2.12	\$1.79	\$1.80	\$1.40	\$1.88

CONVENTION CENTER

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Tourist Development Taxes	\$ 253,807	\$ 253,807	\$ 253,807	\$ -
User Fees/Charges	3,070,364	2,920,750	3,050,000	129,250
Intergovernmental	500,000	900,000	1,350,000	450,000
Grants & Aids	250,000	250,000	250,000	-
Fund Balance	2,368,086	1,294,074	1,558,820	264,746
Miscellaneous	108,741	(119,415)	(119,497)	(82)
SubTotal	\$ 6,550,998	\$ 5,499,216	\$ 6,343,130	\$ 843,914
<u>Appropriations</u>				
Operating Expenses	\$ 4,753,129	\$ 5,198,480	\$ 4,982,086	\$ (216,394)
Reserves	-	300,736	1,361,044	1,060,308
SubTotal	\$ 4,753,129	\$ 5,499,216	\$ 6,343,130	\$ 843,914
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	0	0	0	0

Budget Variance Explanation

\$ (843,914) Increase is due to Convention Center concession revenues and additional planning and bookings of events.

\$ (216,394) Decrease in contractual services due to fewer schedule events.

\$ 1,060,308 Increase is due to less funding required to support and maintain programs due to stimulus funding to support and maintain promotional and advertising activities.

\$ - Total Increase

OTHER TDC FUNDED PROGRAMS

Programs/Services

Other TDC funds include three funding programs and one County-related program. The 1st Cent funding is designated for the construction, extending, enlarging, remodeling, repairing and/or improvement of the Convention Center and garage. The 4th Cent funds are earmarked by Section 125.0104 (5)(a) of the Florida Statutes for the payment of debt service on Roger Dean Stadium and the Convention Center. In addition, funds are authorized for payment of Convention Center losses for 10 years which expires in FY 2013. The Beaches and Shores program provides beach improvement, maintenance, renourishment, restoration, and erosion control with emphasis on dune restoration where possible. This program is administered by the Environmental Resource Management department. Finally, the TDC administers the Special Projects fund which provides funding to attract visitors to events held in Palm Beach County.

FY 10 Highlights & Accomplishments

- TDC approved a change to the ordinance to provide \$3 million in stimulus funding to the agencies (Convention & Visitors Bureau, Cultural Council, Sports Commission, and Film and Television Commission) for a marketing and advertising campaign and \$10 million for the renewal and replacement of equipment at Roger Dean Stadium and the Convention Center.
- Special Projects provided \$75,000 in funding for Spring Bling, \$50,000 for the Boca Arts Festival and \$50,000 for the 2010 Super Bowl.

FY 11 Objectives

- Work with agencies (Convention & Visitors Bureau, Cultural Council, Sports Commission, and Film and Television Commission) to attract major events; increasing room nights and economic impact.

OTHER TDC FUNDED PROGRAMS

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Tourist Development Taxes	\$ 10,924,134	\$ 10,713,079	\$ 10,809,345	\$ 96,266
Intergovernmental	-	-	1,250,000	1,250,000
Fund Balance	14,920,237	8,677,730	10,465,208	1,787,478
Miscellaneous	1,273,501	(283,349)	(159,285)	124,064
SubTotal	\$ 27,117,872	\$ 19,107,460	\$ 22,365,268	\$ 3,257,808
<u>Appropriations</u>				
Operating Expenses	\$ 421,135	\$ 549,831	\$ 515,273	\$ (34,558)
Non-Operating	22,510,462	13,031,951	13,611,976	580,025
Reserves	-	5,525,678	8,238,019	2,712,341
SubTotal	\$ 22,931,597	\$ 19,107,460	\$ 22,365,268	\$ 3,257,808
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	0	0	0	0

Budget Variance Explanation

- \$ (96,266) Increase in revenues is due to the increase in room and occupancy rates.
- \$ (1,250,000) Increase due to TDC 4th Local Option Fund for other TDC funded programs.
- \$ (1,911,542) Fund Balance rebuilding due to less usage to maintain service levels.
- \$ (34,558) Decrease in operating expenses is due to reductions in contractual services.
- \$ 3,292,366 Increase in reserves is due to savings generated by having available stimulus funding to support and maintain promotional and advertising activities.

\$ - Total Increase

DEPARTMENT SUMMARY

Mission Statement

To provide the highest quality potable water, reclaimed water, and wastewater service to customers in a fiscally and environmentally sound manner. The Water Utilities Department's vision for the future is “Best Water, Best Service and Best Environmental Stewardship.”

Department Overview

The Department provides potable water distribution and wastewater collection services to approximately 514,000 residents within 1,200 square miles of the primarily unincorporated area of Palm Beach County. The department operates five regional water treatment plants with a total treatment capacity of 114.38 million gallons per day (mgd). The Department owns and operates the 35 mgd Southern Region Water Reclamation Facility, a state-of-the-art wastewater treatment and water reclamation facility. Additionally, the department owns 23.5 mgd of capacity in the East Central Regional Wastewater Treatment Plant, which is operated by the City of West Palm Beach. The Department's water distribution system includes over 2,121 miles of pipe, 17 ground storage tanks, and 16,235 fire hydrants. For wastewater collection, the department maintains 1,676 miles of gravity sewers and force mains, and 764 lift stations. The Department also operates a Central Region Operations Center, a Southern Region Operations Center and Central Laboratory, and a Customer Service Facility.

Emerging Issues

- On October 1, 2009 the Department began operating the Glades Utility Authority (GUA) which provides water and sewer service for the 24,000 residents of the Cities of Belle Glade, Pahokee and South Bay. The FY 2011 budget includes \$10,631,000 for GUA operations and 71 positions.
- The Economic Development Office has received \$3.9 million in financial assistance funding from the U.S. Department of Commerce, Economic Development Administration has been appropriated for FY 2011 to fund improvements to the GUA infrastructure.
- The Department's revenues continue to be adversely impacted by the current economic downturn and the effects of mandatory water restrictions implemented by the South Florida Water Management District.
- The FY 2011 budget increased by \$7.1 million (6.8%) from FY 2010. The change reflects increases in chemical prices and the cost of providing new services to FPL for reclaimed and potable water to the Town of Lake Clarke Shores - which were offset by cost cutting measures.
- The Environmental Protection Agency is trying to mandate more stringent wastewater treatment standards using a Numeric Criteria Rule. If mandated, the department's cost of complying with the rule in future years is estimated to be between \$125 million and \$300 million.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
User Fees/Charges	\$ 105,487,231	\$ 108,482,938	\$ 117,223,355	\$ 8,740,417	8%
SubTotal	\$ 105,487,231	\$ 108,482,938	\$ 117,223,355	\$ 8,740,417	8%
<u>Appropriations</u>					
Personal Services	\$ 37,369,531	\$ 42,734,745	\$ 42,495,469	\$ (239,276)	-1%
Operating Expenses	53,868,088	62,063,701	70,674,886	8,611,185	14%
Capital Outlay	670,382	2,292,000	2,447,000	155,000	7%
Reserves	0	1,386,492	1,600,000	213,508	15%
Debt Service	0	6,000	6,000	0	0%
SubTotal	\$ 91,908,001	\$ 108,482,938	\$ 117,223,355	\$ 8,740,417	8%
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	0%
Positions	505	559	558	(1)	0%

CUSTOMER SERVICE

Programs/Services

The Department’s customer service program facilitates the provision of water and wastewater utility services, including direct external and internal customer assistance, for existing and potential customers. Examples of provided services include prompt initiation and connection of new accounts, accurate reading of customer meters and calculation of related billings, timely response to customer inquiries, whether in person, by telephone, via the internet, or through correspondence, management of departmental contracts and agreements, and diligent enforcement and collection of fees owed.

FY 10 Highlights & Accomplishments

- Completed implementation of changes to Uniform Policy and Procedures Manual, including rate changes.
- Completed on-going enhancements to automated customer pay system.
- Completed on-going enhancements to customer service telephone system.
- Completed on-going implementation of changes to customer rate structure.

FY 11 Objectives

- Complete installation of 5,000 radio read meters.
- Implement one uniform set of rates for the Glades Utility Authority.
- Convert all Glades Utility Authority customers to one billing system.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Average time to respond to written customer inquiry	3 days	3 days	3 days	3 days	3 days
Percentage of meters read correctly	98%	98%	99%	98%	99%
Write-offs as a percent of total operating revenue	0.9%	1.0%	1.0%	1.0%	1.0%

CUSTOMER SERVICE

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 13,185,904	\$ 13,560,367	\$ 14,652,920	\$ 1,092,553
SubTotal	\$ 13,185,904	\$ 13,560,367	\$ 14,652,920	\$ 1,092,553
<u>Appropriations</u>				
Personal Services	\$ 4,671,191	\$ 5,341,843	\$ 5,311,934	\$ (29,909)
Operating Expenses	6,733,511	7,757,963	8,834,361	1,076,398
Capital Outlay	83,798	286,500	305,875	19,375
Reserves	-	173,311	200,000	26,689
Debt Service	-	750	750	-
SubTotal	\$ 11,488,500	\$ 13,560,367	\$ 14,652,920	\$ 1,092,553
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	100	100	100	-

Budget Variance Explanation

\$ (1,092,553) Increase in revenue due to the effect of in-line rate indexing, new FPL reclaimed agreement and other charges.

\$ 1,092,553 Increase due to uncontrollable operating costs, capital purchases of new equipments and new services offset by additional revenue and service improvements, and the decrease in personal services due to turnover.

\$ - Total Decrease

POTABLE WATER TREATMENT AND DELIVERY

Programs/Services

This program ensures delivery of a high quality level of potable water to the department’s customers through its capital facilities and infrastructure. These functions assure the integrity of the distribution system and availability of potable water to meet future needs in accordance with standards established for the health and safety of the department’s customers. Primary services include 24 hour, on demand availability of potable water service through various treatment technologies, water quality that exceeds state and federal standards, and engineering services to develop and implement all capital facilities necessary to ensure adequate levels of potable water service.

FY 10 Highlights & Accomplishments

- Completed the design of the ozone replacement project at Water Treatment Plant #2 and started the construction phase of the project.
- Complete the construction of improvements to Water Treatment Plants 2, 3, 8 and 9 to comply with increased regulatory requirements imposed by the Ground Water Rule.

FY 11 Objectives

- Complete the design of the ozone replacement project at Water Treatment Plant #8, which was delayed in FY2010 due to funding issues
- Complete the construction of the ozone replacement project at Water Treatment Plant #2.
- Complete on-going construction of six new production wells at Water Treatment Plant #9.
- Complete part two of the improvements to the Glades Utility Authority water distribution system to begin compliance with consent orders in effect.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Operating costs per thousand gallons of water treated	\$2.48	\$2.36	\$2.64	2.51	\$2.64
Average monthly water dwelling units served	221,033	222,708	224,383	223,142	225,100
Percent of water "unaccounted for"	6.6%	4.80%	10.0%	1.60%	5.00%

POTABLE WATER TREATMENT AND DELIVERY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 36,920,531	\$ 37,969,028	\$ 41,028,174	\$ 3,059,146
SubTotal	\$ 36,920,531	\$ 37,969,028	\$ 41,028,174	\$ 3,059,146
<u>Appropriations</u>				
Personal Services	\$ 13,079,336	\$ 14,957,161	\$ 14,873,414	\$ (83,747)
Operating Expenses	18,853,831	21,722,295	24,736,210	3,013,915
Capital Outlay	234,634	802,200	856,450	54,250
Reserves	-	485,272	560,000	74,728
Debt Service	-	2,100	2,100	-
SubTotal	\$ 32,167,801	\$ 37,969,028	\$ 41,028,174	\$ 3,059,146
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	212	266	265	(1)

Budget Variance Explanation

\$ (3,059,146) Increase due to the effect of in-line rate indexing, new FPL reclaimed agreement and other charges.

\$ 3,059,146 Increase due to uncontrollable operating cost, capital purchases of new equipments and new services offset by additional revenue and service improvements, and the decrease in personal services due to the transfer of one Project Coordinator Specialist position to Economic Development Office.

\$ - Total Decrease

WASTEWATER COLLECTION, TREATMENT AND DISPOSAL

Programs/Services

This program ensures environmentally sound wastewater collection, treatment, and reclamation through the facilities owned by the department, as well as additional capacity at the East Central Regional Water Reclamation Facility, operated by the City of West Palm Beach. Primary services include 24 hour, on demand availability of wastewater treatment and disposal, wastewater treatment that exceeds state and federal standards, and engineering services to develop and implement all capital facilities necessary to ensure proper collection, treatment, and reclamation of wastewater.

FY 10 Highlights & Accomplishments

- Completed rehabilitation of six "priority two" lift stations out of 767 lift stations.
- Completed phase two improvements to the Southern Region Water Reclamation Facility.

FY 11 Objectives

- Complete rehabilitation of six "priority three" lift stations.
- Complete part two of improvements to the Glades Utility Authority wastewater treatment plants and collection system to begin compliance with consent orders in effect.
- Complete phase three improvements to the Southern Region Water Reclamation Facility.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Operating costs per thousand gallons of wastewater treated	\$3.58	\$2.87	\$3.46	3.42	\$3.46
Million gallons per day of wastewater treated	34.1	37.1	34.9	37.7	38.1
Average monthly wastewater dwelling units served	203,549	205,016	206,849	205,382	207,400

WASTEWATER COLLECTION, TREATMENT AND DISPOSAL

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 55,380,796	\$ 56,953,543	\$ 61,542,261	4,588,718
SubTotal	\$ 55,380,796	\$ 56,953,543	\$ 61,542,261	\$ 4,588,718
<u>Appropriations</u>				
Personal Services	\$ 19,619,004	\$ 22,435,741	\$ 22,310,121	\$ (125,620)
Operating Expenses	28,280,746	32,583,443	37,104,315	4,520,872
Capital Outlay	351,950	1,203,300	1,284,675	81,375
Reserves		727,909	840,000	112,091
Debt Service		3,150	3,150	-
SubTotal	\$ 48,251,700	\$ 56,953,543	\$ 61,542,261	\$ 4,588,718
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	193	193	193	-

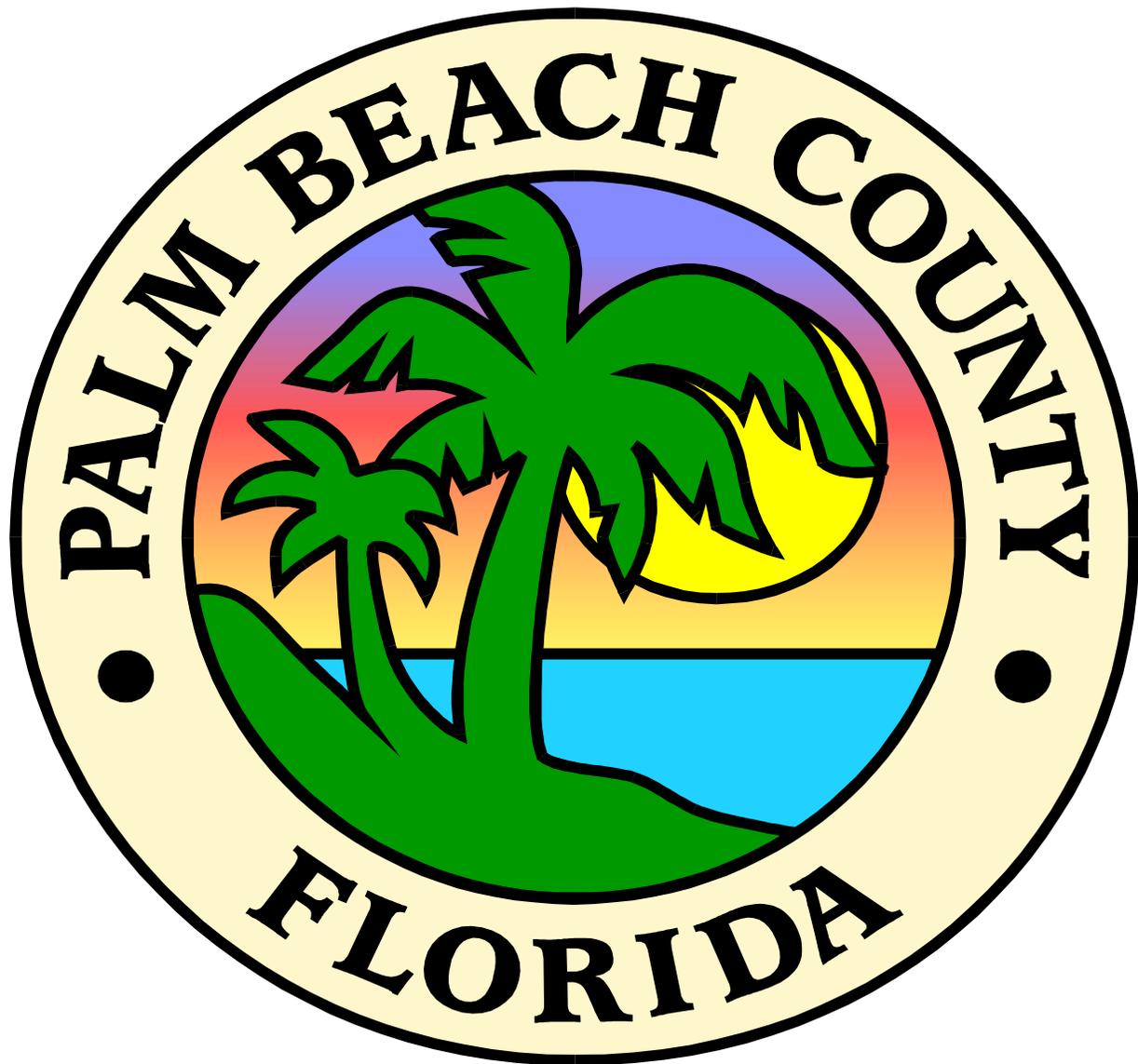
Budget Variance Explanation

\$ (4,588,718) Increase due to the effect of in-line rate indexing, new FPL reclaimed agreement and other charges.

\$ 4,588,718 Increase due to uncontrollable operating cost, capital purchases of new equipments and new services offset by additional revenue and service improvements, and the decrease in personal services due to turnover.

\$ - Total Decrease

Non-Department Agencies



FISCAL YEAR 2011



DEPARTMENT SUMMARY

Mission Statement

The mission of the Palm Beach County Commission on Ethics is to foster integrity in public services, to promote the public's trust and confidence in that service, and to prevent conflicts between private interests and public duties.

We strive to accomplish this mission by conducting ongoing educational programs, community outreach, providing clear and timely advice, and fairly and impartially interpreting and enforcing the conflict of interest and financial disclosure laws. In doing so, the commission is guided by principles of fairness, clarity, and common sense.

Department Overview

Authorized under Palm Beach County Code Article V, Division 8, sec.2-254 et. Seq. The Commission on Ethics is created and established in Palm Beach County to: 1) Issue advisory opinions regarding county ordinances within the jurisdiction of the Commission as requested by elected and appointed officials and other public servants; 2) Make legal sufficiency and probable cause determinations, approve settlement agreements and issue public reports and final orders regarding disposition of complaints and impose penalties; 3) Develop educational programs and materials and engage in community outreach to inform and educate county and municipal officials and employees, county vendors, non-profit corporations and other entities that do business with the county as well as the public at large about county ethics ordinances and the importance of ethics to the public's confidence in county and municipal government; 4) Review ordinances and state and federal laws relating to ethics in government and report and make recommendations to the Board of County Commissioners as it deems appropriate.

Emerging Issues

- Implementing the code of ethics and related ordinances adopted by municipalities through the November 2010 referendum.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Appropriations</u>					
Personal Services	\$ -	\$ -	\$ 378,833	\$ 378,833	
Operating Expenses	-	-	90,293	90,293	
Capital Outlay		-	6,500	6,500	
SubTotal	\$ -	\$ -	\$ 475,626	\$ 475,626	
<hr/>					
Ad Valorem Funding	\$ -	\$ -	\$ 475,626	\$ 475,626	
<hr/>					
Positions	-	-	4	4	

DEPARTMENT SUMMARY

Mission Statement

Under the leadership of the Executive Director, the Criminal Justice Commission Secretariat (Secretariat) is the administrative arm of the Criminal Justice Commission (CJC) and its Task Forces and Committees. The mission of the Secretariat is to provide objective, professional, and timely administrative, research and program services in support of the CJC's advisory function to the Board of County Commissioners (BCC) pursuant to Ordinance No. 88-16.

Department Overview

The Secretariat is part of the CJC, created by Ordinance No. 88-16, section 2-221 Administration. Section 2-221 enables the CJC to employ an Executive Director, who has the authority to hire administrative, professional, and clerical assistance as necessary to carry out the duties authorized by the ordinance; subject to the availability of funds and the review and approval by the BCC.

The Secretariat is vital to helping the CJC achieve its objectives. As an advisory body, the CJC makes recommendations to the BCC on policies and programs designed to accomplish the following objectives:

- (a) provide overall coordination to law enforcement and crime prevention efforts in the County;
- (b) provide an efficient, cost effective, and timely criminal justice system in the County;
- (c) affect the reduction of crime in the County on a permanent basis.

Emerging Issues

- Individuals with mental health and substance abuse issues are at a greater risk of becoming clients of the criminal justice system due to fewer resources for treatment. The CJC completed an extensive strategic plan for the County in this area.
- Federal and State unfunded mandates are increasing the cost of the criminal justice system to counties and municipal governments. This is an on-going challenge for the Secretariat and the CJC which will require leadership and innovation at all levels to sustain the CJC's objectives.
- CJC continues to monitor the jail population and work on alternatives to incarceration to prevent overcrowding in the County jail. The CJC is also focused on former state and county inmates returning to the community, ensuring that they have opportunities.
- CJC staff continues to balance criminal justice priorities, creating a neutral environment where all members of the criminal justice system have an equal voice, and where resources are distributed and shared in accordance with the Commission's priorities.
- CJC staff continues to promote monitoring and evaluations with members of the Commission as an essential component of its mission. Monitoring has become even more important as scarce resources should be used to help fund programs that can produce meaningful outcomes.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Grants	\$ 463,611	\$ 674,140	\$ 819,904	\$ 145,764	22%
Fines & Forfeitures	374,668	335,548	287,753	(47,795)	-14%
Fund Balance	881,496	164,181	655,887	491,706	299%
Other	134,368	100,222	24,612	(75,610)	-75%
SubTotal	\$ 1,854,143	\$ 1,274,091	\$ 1,788,156	\$ 514,065	40%
<u>Appropriations</u>					
Personal Services	\$ 1,229,444	\$ 1,232,056	\$ 954,356	\$ (277,700)	-23%
Operating Expenses	671,270	453,355	170,217	(283,138)	-62%
Capital Outlay	-	1	1	-	0%
Grants & Aids	-	140,551	43,604	(96,947)	-69%
Transfers	538,018	457,493	320,068	(137,425)	-30%
Reserves	1,991,077	363,500	1,131,532	768,032	211%
SubTotal	\$ 4,429,809	\$ 2,646,956	\$ 2,619,778	\$ (27,178)	-1%
Ad Valorem Funding	\$ 2,883,348	\$ 1,372,865	\$ 831,622	\$ (541,243)	-39%
Positions	17	17	12	(5)	-29%

SECRETARIAT

Programs/Services

The CJC Secretariat provides administrative, research and program services in support of the CJC's objectives. The administrative services include managing agreements, contracts, revenues and expenditures to and from the County, partners, and federal, state and local grants. Research services include conducting secondary research (e.g., literature reviews, analysis of existing data, etc.) as well as primary research (e.g., data collection and surveys) to inform policy and program discussions. Program services provide the necessary vehicle to identify and implement pilot programs and to manage existing programs that help address challenges in different communities across the County. The programs and research services work together to confirm the scope of the problem and identify possible solutions by examining the research and evaluation literature on existing programs.

FY 10 Highlights & Accomplishments

- The Youth Violence Prevention Project developed, implemented and expanded services to reduce gun crimes and violent crimes involving youth in five targeted areas of the County.
- The CJC applied for and received a Federal Bureau of Justice Assistance Grant to address mental health and substance abuse among offenders involved with the criminal justice system.
- The CJC Court System Task Force identified and assessed policy issues relating to juveniles facing drug charges with the goal of reducing crime and recidivism.
- The Community Justice Service Center added a job developer/coaching program for clients. With the confluence of need and scarcity of resources, the program was at full capacity within two weeks.

FY 11 Objectives

- To achieve a satisfactory rating of 3 on a scale of 1 to 5 for the administrative, research, and program services provided to support the objectives of the CJC, its task forces, councils and committees.
- Increase the amount of funding for the CJC that originates from sources outside the County to support its objectives.
- Ensure that all contracts and agreements, if applicable, contain clauses that include data collection to monitor progress that may later be used to evaluate the outcome of the contract or agreement.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Satisfaction Survey: (Scale of 1 - 5)	1.6	1.6	3	1.8	3
Leveraging and Partnerships: Ratio of County dollars spent to in-kind dollars	1.4:1	1.8:1	2:1	1.8:1	2:1
Monitoring and Evaluation: percentage of applicable contracts that provided data to the	25%	94%	100%	100%	100%

SECRETARIAT

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 463,611	\$ 674,140	\$ 819,904	\$ 145,764
Fines & Forfeitures	374,668	335,548	287,753	(47,795)
Fund Balance	881,496	164,181	655,887	491,706
Other	134,368	100,222	24,612	(75,610)
SubTotal	\$ 1,854,143	\$ 1,274,091	\$ 1,788,156	\$ 514,065
<u>Appropriations</u>				
Personal Services	\$ 1,229,444	\$ 1,232,056	\$ 954,356	\$ (277,700)
Operating Expenses	671,270	453,355	170,217	(283,138)
Capital Outlay	-	1	1	-
Reserves	-	140,551	43,604	(96,947)
Transfers	538,018	457,493	320,068	(137,425)
Grants & Aides	1,991,077	363,500	1,131,532	768,032
SubTotal	\$ 4,429,809	\$ 2,646,956	\$ 2,619,778	\$ (27,178)
Ad Valorem Funding	\$ 2,883,348	\$ 1,372,865	\$ 831,622	\$ (541,243)
Positions	17	17	12	(5)

Budget Variance Explanation

- \$ (145,764) Increased grant revenue from the Justice Assistance Grant Program for the Juvenile Assessment Center.
- \$ 123,405 Other miscellaneous adjustments including a decrease in fee revenue from criminal offenses and a decrease in Drug Abuse Trust Fund funding for the Criminal Justice Service Centers (Tamarind and Westgate).
- \$ (491,706) Increase in balance brought forward in American Recovery & Reinvestment Act Grant, Annual Justice Assistance Grant and Justice & Mental Health Collaborative Program Grant as multi-year grants continue into FY 2011.
- \$ (560,838) Decrease primarily attributable to five full-time employees have been eliminated as well as the WPB Criminal Justice Service Center.
- \$ 533,660 Grant spending on multi-year projects continues into FY 2011 including the Weed & Seed Program, Youth Violence Prevention Project, and the Program Evaluation & Monitoring Project that is primarily funded by prior-year grant revenue.

\$ (541,243) Total Decrease

DEPARTMENT SUMMARY**Mission Statement**

To stimulate economic growth in Palm Beach County (PBC). The Economic Development Office (EDO) is a catalyst for business energy focused on creating sustainable economic growth.

Department Overview

The Economic Development Office manages, implements, and monitors the County's Economic Development Plan and a portfolio of business recruitment and anti-poverty programs. EDO coordinates economic assistance, obtains federal and state funding, and processes contracts and grant applications for business expansions. EDO utilizes the Community Development Block Grant (CDBG) Economic Set-a-Side Funds to assist the Business Incubation System and Black Business Investment Corp. (BBIC), Job Growth Incentives, Ad Valorem Exemptions, the new Brownfields Economic Development Initiative (BEDI) & Housing & Urban Development (HUD) Section 108 Avenue "A" Project Grant, Pahokee Revitalization Grant, HUD Section 108 Loan Program Grant and the Department of Energy Grant to support local businesses. In addition, EDO supervises 54 existing incentives/contracts and monitors the economic performance and education programs for the Palm Beach (PB) Film & Television Commission, PB International Film Festival, Riviera Beach Maritime Academy, Lake Okeechobee Regional Economic Alliance, World Trade Center Palm Beach and Florida Atlantic University.

Emerging Issues

- Identify grant funding to support economic development in Palm Beach County.
- Provide incentives for small businesses to survive in the current economic climate.
- Maintain adequate staff to support Federal Grant Programs and other initiatives.
- Re-evaluate projects in the Strategic Economic Development Plan for feasibility.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Fund Balance	\$ 3,168,265	\$ 2,053,934	\$ 1,664,927	\$ (389,007)	-19%
Interest Earnings	198,089	75,000	96,800	21,800	29%
Grants and Aids	1,796,637	17,402,212	26,802,808	9,400,596	54%
User Fees/Charges	-	195,406	376,441	181,035	93%
SubTotal	\$ 5,162,991	\$ 19,726,552	\$ 28,940,976	\$ 9,214,424	47%
<u>Appropriations</u>					
Personal Services	\$ 513,100	\$ 575,823	\$ 1,127,697	\$ 551,874	96%
Operating Expenses	359,682	207,532	377,997	170,465	82%
Capital Outlay	78,604	179,508	60,267	(119,241)	-66%
Debt Service	70	-	407,955	407,955	100%
Grants and Aids	2,358,460	20,348,171	24,764,125	4,415,954	22%
Reserves	279,194	-	3,809,049	3,809,049	100%
SubTotal	\$ 3,589,110	\$ 21,311,034	\$ 30,547,090	\$ 9,236,056	43%
Ad Valorem Funding	\$ 178,116	\$ 1,584,482	\$ 1,606,114	\$ 21,632	1%
Positions	6	7	11	4	57%

*** FY10 Budget differs from prior years published budget due to the reallocation of the Section 108 Loan Fund Program from Housing & Community Development.

Budget Variance Explanation

\$ 389,007	Decrease in funds carried forward to FY 2011.
\$ (202,835)	Increase in interest income and charges for interdepartmental services is due interest for the Section 108 Loan Fund and reimbursements from the Community Development Block ARRA Grant (CDBG) and CDBG-R funding.
\$ (9,400,596)	Decrease due to new grant funding for Section 108 Loan Program and Energy Efficiency & Conservation Block Grant (EECBG) funding.
\$ 722,339	Increase due to the addition of two grant funded positions for two years, one new position, (Economic Development Specialist), one position transferred from Water Utilities department, and changes in FRS Rates. Operating expenses carried forward to FY 2011.
\$ (119,241)	Decrease in capital funding for Lake Okeechobee Scenic Trail Natural Area and Business Frontage Program.
\$ 407,955	Increase due to one new Section 108 Loan and BEDI grant for the Pahokee Revitalization project and one EECBG grant.
\$ 8,225,003	Increase due to one new Section 108 Loan and BEDI grant for the Pahokee Revitalization project and one EECBG grant. Reserves reflect additional EECBG funds for capital improvement programs.
\$ 21,632	Total Increase

Programs/Services

The Economic Development Office provides assistance to Countywide programs such as Job Growth Incentive (JGI), Ad Valorem Tax Exemption, HUD Section 108 loans, Brownfields Economic Development Initiative (BEDI), Energy Efficiency & Conservation Grants and Loans, and Recovery Zone Facility Bonds. EDO also provides support to the economic stimulus of Palm Beach County to achieve an appreciable long-term expansion of the local economy, enhance the prospects for business growth, and provide additional full time employment opportunities (with skilled and good paying jobs) for the residents of Palm Beach County.

FY 10 Highlights & Accomplishments

- Executed five Community Development Block Grant Economic Set-Aside FY 2009-2010 Agreements totaling \$496,800 to foster development and support the expansion of microenterprise businesses. Approved two loans totaling \$967,000 and two grants totaling \$483,223 under Section 108 loan program for the Belle Glade Avenue A Revitalization Project. The loans are expected to create 52 new full time equivalent jobs (FTE).
- Approved two loans totaling \$307,000 under the Countywide Section 108 Loan Program, one loan totaling \$152,000 under the Section 108 Loan Program for the Pahokee Downtown Revitalization Project and \$24M in Recovery Zone Facility Bonds. This is expected to create 425 new FTE jobs.
- Received \$2,824,000 in HUD Section 108 loan funding for the Pahokee Downtown Revitalization project and a \$1,058,971 HUD BEDI grant. Received an Energy Efficient and Conservation Block Grant (EECBG) totaling \$6,587,600 from the United States Department of Energy.
- Approved one new position funded through CDBG Economic Development Set-Aside Funds and two new positions funded through EECBG dollars.

FY 11 Objectives

- Close four loans under the Countywide Section 108 Loan Program, two loans for the Avenue "A" Project, and two loans for the Pahokee Downtown Revitalization Project.
- Request new BEDI Grant for approximately \$1 million and a new Section 108 Loan for \$8 million to fund anticipated projects.
- Revise final criteria for EECBG Revolving Energy Fund and begin marketing program and application process by March 2011.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of new jobs created	N/A	110.4	551	182	512
Amount of Job Growth Incentive funds awarded	N/A	\$24,040,000	\$50,000	\$30,000	\$50,000
Amount of CDBG Set-Aside funds awarded	\$705,000	\$552,000	\$681,578	\$496,800	\$681,578



DEPARTMENT SUMMARY

Mission Statement

To strengthen and improve Palm Beach County (PBC) neighborhoods by engaging citizens' participation, enhancing governmental response to community needs and providing education, technical and financial assistance to help residents plan and implement sustainable neighborhood improvements.

Department Overview

The Office of Community Revitalization (OCR) facilitates and coordinates community revitalization initiatives within designated residential neighborhoods in unincorporated Palm Beach County. The OCR recommends allocation of general funds which are utilized in partnership with funding from other County departments to initiate and complete community revitalization projects such as paving, drainage, water and sanitary sewer systems, neighborhood parks, land acquisition, and feasibility studies. In addition, the OCR works with other departments to review annexations and development proposals for consistency with community revitalization goals. The OCR offers a wide variety of programs and services to assist residents in effectively accessing and utilizing County services and resources and enabling them to manage community related issues to reverse community decline.

Emerging Issues

- Funding for capital improvement projects was discontinued in FY 2010. Future funding will be utilized from canceled projects and unused funding from completed projects. Emphasis will need to be placed on both cultivating neighborhood leadership and self-sufficiency, as well as identifying and procuring other funding sources to be used to support community-based initiatives.
- Maintaining current service levels with limited staff and reduced budget while responding to increased demand for services.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Inter-Departmental Charges	\$ 200,971	\$ 13,266	\$ -	\$ (13,266)	-100%
Other	1,262,214	1,425,614	1,206,973	(218,641)	-15%
SubTotal	\$ 1,463,185	\$ 1,438,880	\$ 1,206,973	\$ (231,907)	-16%
<u>Appropriations</u>					
Personal Services	\$ 649,394	\$ 579,105	\$ 570,766	\$ (8,339)	-1%
Operating Expenses	12,476	1,243,673	1,112,441	(131,232)	-11%
Reserves	-	218,305	115,396	(102,909)	-47%
SubTotal	\$ 661,870	\$ 2,041,083	\$ 1,798,603	\$ (242,480)	-12%
Ad Valorem Funding	\$ 649,394	\$ 602,203	\$ 591,630	\$ (10,573)	-2%
Positions	7	6	6	0	0%

Budget Variance Explanation

- \$ (231,907) The decrease in revenues reflects the balance brought forward as a result of payments made in FY 2010 for the maintenance of existing street lighting projects.
- \$ (139,571) The appropriations were reduced due to the ongoing payments for the maintenance of completed street lighting projects.
- \$ (102,909) The reserves decrease is a direct result of available funding for street lighting projects.

\$ (10,573) Total Decrease

Programs/Services

Primary services include coordinating and facilitating the Countywide Community Revitalization Team (CCRT) and the Glades Technical Advisory Committee initiatives; assisting residents with accessing and using County services and other community resources; facilitating community-based problem solving and consensus; supporting neighborhood based development through grant programs, technical assistance, and community leadership training; identifying and procuring other funding sources; and collaborating with other County departments in the review of annexations, land use amendments, and development proposals for consistency with community revitalization goals. Programs include the Neighborhood Street Lighting Program, the Neighborhood Partnership Grant Program, the Neighborhood Home Beautification Program, and the Residents Education to Action Program.

FY 10 Highlights & Accomplishments

- Facilitated the completion of five capital improvement projects in various CCRT neighborhoods totaling over \$2.2 million.
- Awarded 26 grants totaling \$232,409 to assist community groups with the implementation of small neighborhood improvement projects.
- Facilitated over 50 events to provide technical assistance, training, information and referral to community groups.
- The number of visits to the OCR website during the reporting period was 13,412, compared to 2,000 the prior last year. The new website provides a wealth of information on OCR programs and services, as well as, tools to help residents stabilize and revitalize communities.

FY 11 Objectives

- Develop five new partnerships and identify other resources that can be accessed and utilized to fulfill OCR's initiatives and address community needs and priorities.
- Promote greater citizens' accessibility and awareness of OCR programs, services and community resources through OCR's website.
- Cultivate neighborhood leadership and self-sufficiency by increasing training, education and outreach opportunities through the Resident Education to Action Program (REAP).

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of new resources identified	n/a	n/a	5	4	5
Number of visits to OCR website	n/a	n/a	2,500	13,412	13,000
Number of REAP graduates	n/a	n/a	75	30	75



DEPARTMENT SUMMARY**Mission Statement**

To promote a discrimination free quality of life for Palm Beach County residents through educating and advocating a policy of nondiscrimination and enforcement of federal, state and local civil rights laws.

Department Overview

Office of Equal Opportunity is a federally recognized equivalent agency under the federal civil rights by the U. S. Equal Employment Opportunity Commission (EEOC) and the U. S. Department of Housing and Urban Development (HUD). OEO is responsible for conducting investigations into complaints of discrimination in the areas of employment and fair housing. Additionally, OEO provides human relations training and referral services. Through OEO, Palm Beach County residents have direct access to protection of civil rights under local, state and federal laws. The Office of Equal Opportunity consists of four programs: Equal Employment, Fair Housing, Disability Accessibility and the Human Relations Camp.

Emerging Issues

- The current rate of unemployment and layoffs may lead to increased filings of employment discrimination complaints.
- The rising rate of foreclosures may result in an increase in the number of housing discrimination complaints.
- A Palm Beach County community activist group is proposing that the County enact an ordinance that would make "wage theft" unlawful and that enforcement be assigned to the Office of Equal Opportunity.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Grants	\$ 315,800	\$ 201,000	\$ 222,000	\$ 21,000	10%
Fines & Forfeitures	89,359	90,000	90,000	-	0%
Other	2,347,738	2,031,709	1,488,710	(542,999)	-27%
SubTotal	\$ 2,752,897	\$ 2,322,709	\$ 1,800,710	\$ (521,999)	-22%
<u>Appropriations</u>					
Personal Services	\$ 987,785	\$ 991,319	\$ 960,129	\$ (31,190)	-3%
Operating Expenses	78,546	193,195	119,919	(73,276)	-38%
Grants & Aids	25,000	30,000	30,000	-	0%
Reserves	-	1,108,195	920,140	(188,055)	-17%
SubTotal	\$ 1,091,331	\$ 2,322,709	\$ 2,030,188	\$ (292,521)	-13%
Ad Valorem Funding	\$ 475,614	\$ -	\$ 229,478	\$ 229,478	100%
Positions	12	12	12	-	0%

EQUAL EMPLOYMENT

Programs/Services

To receive, investigate, seek to conciliate and issue final determinations on complaints of employment discrimination that are filed by residents of the County. Primary services include providing intake services, counseling and referral; providing workshops and training to employers; investigating and issuing final decisions on complaints of discrimination and serving as a referral agency to state and federal counterparts when OEO lacks jurisdiction or enforcement authority.

FY 10 Highlights & Accomplishments

- OEO successfully met its annual goal to reach the Equal Employment Opportunity Commission (EEOC) contract.
- Attended the annual Equal Employment Opportunity Commission-Fair Employment Practices Agencies (EEOC-FEPA) annual training conference.

FY 11 Objectives

- To successfully resolve 177 dual-filed charges of discrimination.
- To provide intake services to at least 260 residents.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Charges resolved based on EEOC contract	147	126	177	68	177
Inquiries/complaints on employment issues	N/A	412	260	159	260

EQUAL EMPLOYMENT

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 163,379	\$ 81,000	\$ 72,000	\$ (9,000)
Other	977,241	987,098	907,405	(79,693)
SubTotal	\$ 1,140,620	\$ 1,068,098	\$ 979,405	\$ (88,693)
<u>Appropriations</u>				
Personal Services	\$ 269,184	\$ 260,473	\$ 256,020	\$ (4,453)
Operating Expenses	36,931	89,295	57,295	(32,000)
Reserves	-	718,330	666,090	(52,240)
SubTotal	\$ 306,115	\$ 1,068,098	\$ 979,405	\$ (88,693)
Ad Valorem Funding	\$ 223,117	\$ -	\$ -	\$ -
Positions	11	11	11	-

FAIR HOUSING**Programs/Services**

To receive, investigate, seek to conciliate and issue final determinations on complaints of housing discrimination that are filed by residents of the County. Primary services include providing intake services, counseling and referral; providing workshops and training to attorneys and housing providers; investigating and issuing final decisions on complaints of discrimination; and serving as a referral agency to state and federal counterparts when OEO lacks jurisdiction or enforcement authority.

FY 10 Highlights & Accomplishments

- Successfully resolved 100 complaints of housing discrimination.
- Provided training seminars to local bar associations on fair housing laws.
- Ensured that one Compliance Investigator attended Investigator Certification courses at the National Fair Housing Academy in Washington, DC.

FY 11 Objectives

- To successfully resolve 70 fair housing complaints.
- To provide intake services to 100 residents.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual 3/31/10	FY 2011 Target
Number of complaints resolved (HUD Contract)	62	77	100	37	70
Percentage of complaints resolved within 100 days of filing	28%	25%	40%	19%	40%
Number of intakes received	N/A	115	100	44	100

FAIR HOUSING

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 152,421	\$ 120,000	\$ 150,000	\$ 30,000
Other	1,043,986	771,195	329,876	(441,319)
SubTotal	\$ 1,196,407	\$ 891,195	\$ 479,876	\$ (411,319)
<u>Appropriations</u>				
Personal Services	\$ 622,337	\$ 628,043	\$ 614,677	\$ (13,366)
Operating Expenses	35,063	91,522	50,497	(41,025)
Reserves	-	171,630	44,180	(127,450)
SubTotal	\$ 657,400	\$ 891,195	\$ 709,354	\$ (181,841)
Ad Valorem Funding	\$ 252,498	\$ -	\$ 233,979	\$ 233,979
Positions	-	-	-	-

Budget Variance Explanation

\$ 233,979 Ad Valorem Funding is required for personal services and operating costs incurred by the Fair Housing Department, previously funded from available reserves in grant funds.

\$ 233,979 Total Increase

DISABILITY ACCESSIBILITY**Programs/Services**

To coordinate and monitor the Disability Accessibility Awareness Grant Program and to provide services promoting and protecting the rights of disabled persons through referrals, surveys and responses to requests for assistance. Additionally, this program disseminates information through training and outreach activities to increase the awareness of physical, attitudinal, programmatic and service barriers throughout the County.

FY 10 Highlights & Accomplishments

- Awarded grants to seven non-profit agencies.

FY 11 Objectives

- To conduct site visits within ten days of citizens' complaint.
- To issue a written report within five days after each site visit.
- To set up display booths at eight public events and outreach activities.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of Handicapped Accessibility Grants (HAS) to non-profit agencies	7	7	7	6	7
Number of accessibility site visits	48	40	40	18	40
Percent of site visits completed within 10 days of citizens complaint	75%	80%	80%	47%	80%

DISABILITY ACCESSIBILITY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Fines & Forfeitures	\$ 89,359	\$ 90,000	\$ 90,000	\$ -
Other	326,511	273,416	251,429	(21,987)
SubTotal	\$ 415,870	\$ 363,416	\$ 341,429	\$ (21,987)
<u>Appropriations</u>				
Personal Services	\$ 96,264	\$ 102,803	\$ 89,432	\$ (13,371)
Operating Expenses	6,552	12,378	12,127	(251)
Grants and Aids	25,000	30,000	30,000	-
Reserves	-	218,235	209,870	(8,365)
SubTotal	\$ 127,816	\$ 363,416	\$ 341,429	\$ (21,987)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	1	1	1	-

DEPARTMENT SUMMARY**Mission Statement**

"Enhancing Public Trust In Government"

Department Overview

Authorized under Article XII, Section 2-422 Palm Beach County Code, the Office of Inspector General (OIG) is created and established in Palm Beach County to provide independent oversight of County operations; to conduct audits and investigations of, required reports from, and receive full and unrestricted access to the records of all County offices; responsible for activities that promote accountability, integrity, and efficiency in county government; to detect misconduct involving abuse, corruption, fraud, waste, inefficiencies, and mismanagement by elected and appointed County officials, County employees, County agencies and instrumentalities, contractors, and other parties doing business with the County and/or receiving County funds.

Emerging Issues

- Hiring qualified staff for the newly created Office of Inspector General.
- Establishing procedures for the operational units within the Office of Inspector General.
- Preparing for additional entities to come under the Office of Inspector General jurisdiction.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Inspector General Fee	\$ -	\$ -	\$ 1,365,000	\$ 1,365,000	
Other	-	-	109,825	109,825	
SubTotal	\$ -	\$ -	\$ 1,474,825	\$ 1,474,825	
<u>Appropriations</u>					
Personal Services	\$ -	\$ -	\$ 1,397,007	\$ 1,397,007	
Operating Expenses	-	-	67,818	67,818	
Capital Outlay	-	-	10,000	10,000	
SubTotal	\$ -	\$ -	\$ 1,474,825	\$ 1,474,825	
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -	
Positions	-	-	18	18	

DEPARTMENT SUMMARY

Mission Statement

To provide County departments and small businesses with excellent customer service, professional assistance, and technical responsiveness to promote the economic growth, expansion and increased productivity of small business enterprises in Palm Beach County in accordance with established compliance policies and guidelines.

Department Overview

The Office of Small Business Assistance (OSBA) serves as an advocate for small businesses in Palm Beach County by providing several services including: needs assessment surveys; gathers data on resources available for the development of small businesses; coordinates the County's agencies' services in order to provide easy access to all forms, license applications, regulatory guidelines, fee information, applicable examinations and/or information necessary to start a business in Palm Beach County; sponsors annual Matchmaker events for networking opportunities; develops workshops and training; identifies and recommends ways to meet the needs and promote the development of small business in Palm Beach County. OSBA also certifies Small Business Enterprises (SBEs) and Minority and Women Business Enterprise (M/WBE) firms, identifies opportunities for SBEs to bid on County contracts and monitors SBE utilization. Contracts awarded to SBE and M/WBE firms are monitored and reported annually to Administration and the Board of County Commissioners. In addition, OSBA assists individuals in obtaining financing for start-up businesses.

Emerging Issues

- With the decline in economic conditions, County contracting opportunities continue to decline.
- Larger and out-of-County businesses are attempting to enter the SBE program because private industry contracting opportunities have declined due to the downturn in the Nation's economy. Although certification is denied due to the SBE Code, these companies tend to appeal.
- In an effort to remain in business, an increased number of SBEs have applied for certification in order to bid on County contracts. New companies are also looking for financial assistance. Since the American Resource and Recovery Act does not include funding for new businesses, OSBA seeks to find alternatives.
- The rise in the number of applicants has increased the workload. OSBA's mission is to continue to provide excellent customer service through business counseling, training and advocacy.
- County contracting activities for minorities and women-owned businesses has declined since the sunset of the M/WBE program. OSBA has been monitoring utilization of this protected class and continues to seek opportunities for these businesses.

Programs/Services

OSBA primary services include providing business counseling and training to SBEs; assisting individuals in starting a small business; assisting all businesses in obtaining financing; promoting economic opportunity by working with internal and external partners in support of S/M/WBEs; certifying minority, women, and small business enterprises; monitoring S/M/WBE participation goals, bids, and County projects; monitoring and reporting S/M/WBE utilization on County contracts; ensuring that SBE subcontractors and sub consultants are paid by Prime contractors via data entry into the "Payment Monitoring System"; providing advocacy services to SBEs; acting as PBC Banking Consortium liaison to SBEs; and serving as a voting member of short list and selection committees for contract award.

FY 10 Highlights & Accomplishments

- The Max Planck Institute included SBE's participation requirements in the construction portion of their campus in Jupiter.
- Successfully produced the 2010 Matchmaker Expo and Convention and substantially increased the number of certified vendors over the previous year.

FY 11 Objectives

- Implement a Sheltered Market Program in the procurement of goods and services to increase awards.
- Implement a new and improved SBE reporting and tracking system with the assistance of ISS.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Percentage of construction contracts awarded to SBE Firms	19%	20%	15%	*N/A	15%
Percentage of procurement contracts awarded to SBE Firms	15%	11%	15%	8.97%	15%
Percentage of professional services contracts awarded to SBE Firms	36%	27%	15%	*N/A	15%

* Not available. New reporting system has not been implemented to report construction or professional services SBE utilization.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
User Fees/Charges	\$ 28,901	\$ 45,000	\$ 46,800	\$ 1,800	4%
SubTotal	\$ 28,901	\$ 45,000	\$ 46,800	\$ 1,800	4%

Appropriations

Personal Services	\$ 700,295	\$ 626,739	\$ 628,639	\$ 1,900	0%
Operating Expenses	221,057	246,495	215,853	(30,642)	-12%
SubTotal	\$ 921,352	\$ 873,234	\$ 844,492	\$ (28,742)	-3%

Ad Valorem Funding	\$ 892,451	\$ 828,234	\$ 797,692	\$ (30,542)	-4%
Positions	8	7	7	-	0%

Budget Variance Explanation

\$ (1,800) Projected increase in revenues for certification applications that will bring an increase in vendors providing services to the County.

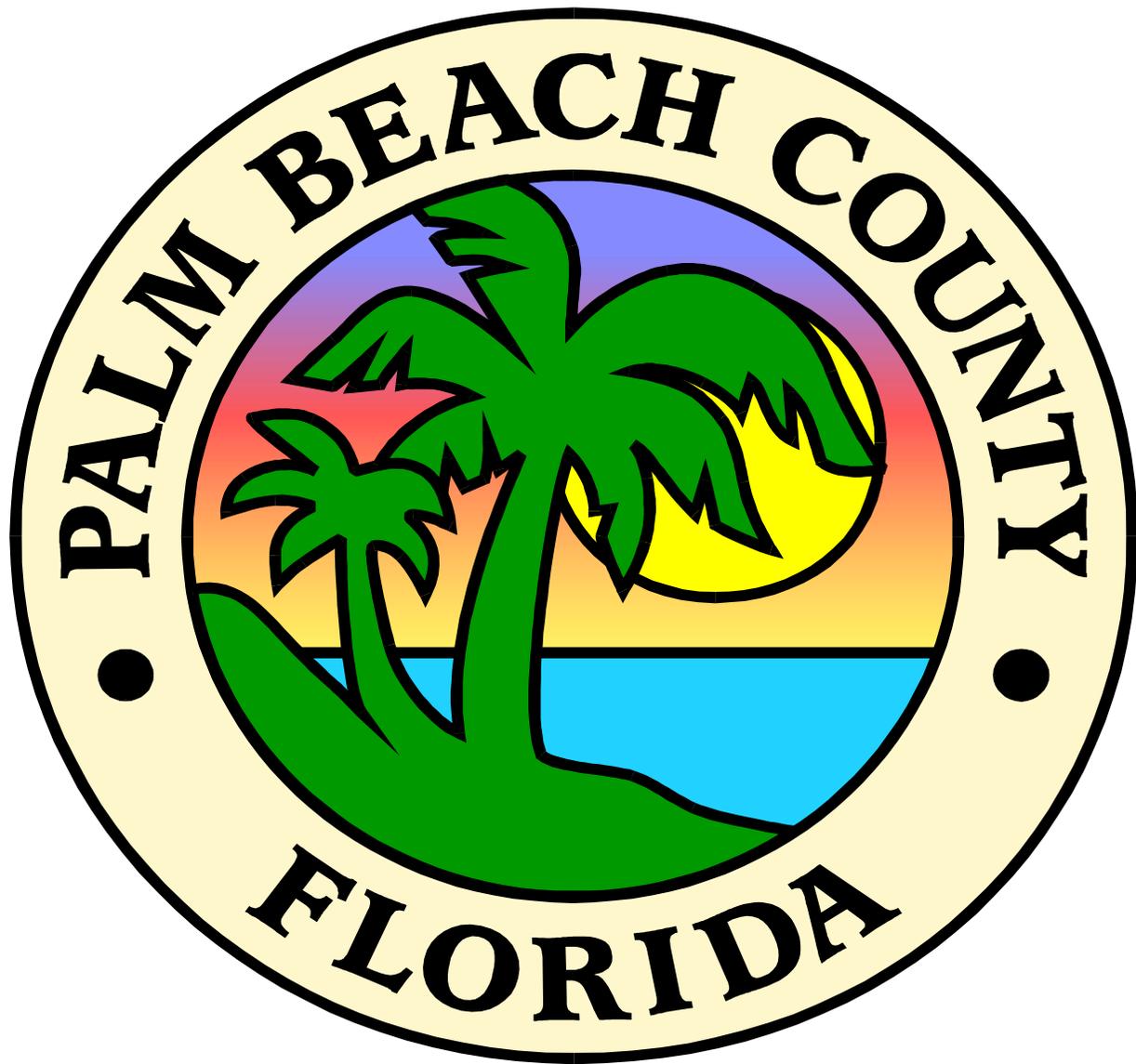
\$ 1,900 Increase in FRS rates.

\$ (30,642) Decrease in various operating expenses such as video production and outside training.

\$ (30,542) Total Decrease



Non-Department Operations



FISCAL YEAR 2011



FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
User Fees/Charges	\$ 559,324	\$ 549,379	\$ 753,344	\$ 203,965	37%
Fines & Forfeitures	1,292,844	889,774	926,500	36,726	4%
Other	1,433,733	3,081,975	3,378,535	296,560	10%
SubTotal	\$ 3,285,901	\$ 4,521,128	\$ 5,058,379	\$ 537,251	12%
<u>Appropriations</u>					
Personal Services	\$ 130,903	\$ 300,000	\$ 350,000	\$ 50,000	17%
Operating Expenses	52,614,711	41,538,325	40,847,384	(690,941)	-2%
Grants and Aids	1,335,008	1,621,065	1,809,922	188,857	12%
Transfers	15,876	141,273	294,674	153,401	109%
Reserves	-	88,194,510	84,710,259	(3,484,251)	-4%
Charge-Offs	(18,253,249)	(19,568,495)	(20,706,483)	(1,137,988)	6%
SubTotal	\$ 35,843,249	\$ 112,226,678	\$ 107,305,756	\$ (4,920,922)	-4%
Ad Valorem Funding	\$ 32,557,348	\$ 107,705,550	\$ 102,247,377	\$ (5,458,173)	-5%

Included in this category are County operating expenditures not assigned to specific departments. These include:

- General Government Expenses
- Non-Departmental Specific Reserves
- Redevelopment Agencies
- Drug Abuse Trust Fund
- Pollution Recovery Trust Fund
- Value Adjustment Board
- Agricultural Reserve Management Fees
- Other Non-Departmental Expenses
- Driver Education Trust Fund

	<u>FY 09 Actual</u>	<u>FY 10 Budget</u>	<u>FY 11 Budget</u>	<u>Change 2010-2011</u>
<u>FINANCIAL SUMMARY</u>				
Personal Services	\$ 130,903	\$ 300,000	\$ 350,000	\$ 50,000
Operating Expenses	26,858,309	15,102,143	16,803,925	1,701,782
Charge-Offs	(18,253,249)	(19,568,495)	(20,706,483)	(1,137,988)
SubTotal	\$ 8,735,963	\$ (4,166,352)	\$ (3,552,558)	\$ 613,794
Ad Valorem Funding	\$ 8,735,963	\$ (4,166,352)	\$ (3,552,558)	\$ 613,794

Budget Variance Explanation

\$ 613,794 Increase is due to higher Casualty Self Insurance premiums, higher Unemployment Compensation Insurance premiums, higher bank service charges, and the introduction of Inspector General charges for FY 2011.

\$ 613,794 Total Increase

This budget provides for certain administrative expenses of the County. Costs for FY 2011 in the budget are as follows:

	<u>FY 2010 Budget</u>	<u>FY 2011 Budget</u>
Casualty Self Insurance	\$ 1,832,394	\$ 2,219,586
Waste Disposal	500,000	500,000
Unemployment Compensation	300,000	350,000
Audit Services	762,100	778,000
Inspector General Services	-	68,000
Communication Services	2,865,948	2,865,948
Utilities/Electric	5,700,000	6,700,000
Utilities/Water	650,000	650,000
Property Assessments	500,000	500,000
Repair/Maintain DP Equip Systems	600,000	600,000
Advertising	50,000	50,000
Promotional Activities	25,000	25,000
Dues and Memberships	555,000	555,000
Telephone Equipment Installation	45,000	45,000
Legal Services	50,000	50,000
Bank Service Charges	800,000	893,690
Other	166,701	303,701
Charge-Offs	(19,568,495)	(20,706,483)
Total	\$ (4,166,352)	\$ (3,552,558)

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>FINANCIAL SUMMARY</u>				
Reserves	\$ -	\$ 86,154,087	\$ 82,657,829	\$ (3,496,258)
Ad Valorem Funding	\$ -	\$ 86,154,087	\$ 82,657,829	\$ (3,496,258)

Included in this category are various operating reserves that are not related to any specific department. Following is a listing of these and the amounts budgeted for FY 2011:

	FY 2010 Budget	FY 2011 Budget
General Fund -		
Reserve for Contingency	\$ 20,000,000	\$ 20,000,000
Reserve for Balance Brought Forward	65,000,000	62,000,000
Reserve for Tax Stabilization	530,664	0
Bond Waiver Fund	623,423	657,829
Total	\$ 86,154,087	\$ 82,657,829

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>FINANCIAL SUMMARY</u>				
Operating Expenses	\$ 24,930,602	\$ 25,129,713	\$ 22,517,005	\$ (2,612,708)
Ad Valorem Funding	\$ 24,930,602	\$ 25,129,713	\$ 22,517,005	\$ (2,612,708)

Budget Variance Explanation

\$ (2,612,708) Decrease is due to an overall net reduction in Redevelopment Agencies property values.

\$ (2,612,708) Total Decrease

Programs/Services

Upon adoption of a Community Redevelopment Plan, pursuant to chapter 163.387, Florida Statutes, the real property assessment level within the boundaries of the district is frozen for all taxing entities except the School Board, Health Care Taxing District and Children's Services Council. Taxing entities within the boundaries are required to appropriate an amount equal to the difference between taxes generated upon the total assessed value and the taxes on the frozen "Base Year" assessed value. Funds are to be used by the agencies for community redevelopment. In addition to the above amount paid from the General Fund, Fire Rescue has budgeted \$579,348 for the Westgate/Belvedere Homes Redevelopment Agency.

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>FINANCIAL SUMMARY</u>				
Fines & Forfeitures	\$ 119,402	\$ 35,974	\$ 8,000	\$ (27,974)
Fund Balance	439,347	425,476	335,829	(89,647)
Other	44,633	15,000	16,600	1,600
SubTotal	\$ 603,382	\$ 476,450	\$ 360,429	\$ (116,021)
<u>Appropriations</u>				
Grants and Aids	\$ 52,254	\$ 52,254	\$ 52,254	\$ -
Transfers	9,987	126,273	279,674	153,401
Reserves	-	297,923	28,501	(269,422)
SubTotal	\$ 62,241	\$ 476,450	\$ 360,429	\$ (116,021)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	-	-	-	-

Budget Variance Explanation

- \$ 27,974 Decrease in revenue projections for surcharges imposed by law for any criminal offense under Florida Statutes Chapter 893.16.
- \$ 88,047 Decrease in fund balance is due to an increase in funding for the Drug Court Program and the Criminal Justice Service Centers in FY 2010.
- \$ (116,021) Decrease in reserves is due to additional funding for the Drug Court Program and the Criminal Justice Service Centers.

\$ - Total Decrease

Programs/Services

For any fine imposed by law for any criminal offense, Florida Statutes Chapter 893.16 authorizes the courts to impose an additional fine to support assistance grants for drug abuse treatment or relevant State Attorney programs. The Palm Beach County Drug Abuse Trust Fund was established in 1989 for the purpose of receiving these fines and disbursing assistance grants. Administrative responsibility for the fund was transferred to the Criminal Justice Commission in 1992.

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>FINANCIAL SUMMARY</u>				
Pollution Control Violations	\$ 94,274	\$ -	\$ 65,000	\$ 65,000
Other	140,703	1,968,340	2,163,790	195,450
SubTotal	\$ 234,977	\$ 1,968,340	\$ 2,228,790	\$ 260,450
<u>Appropriations</u>				
Operating Expenses	\$ 23,814	\$ 311,719	\$ 280,905	\$ (30,814)
Reserves		1,656,621	1,947,885	291,264
SubTotal	\$ 23,814	\$ 1,968,340	\$ 2,228,790	\$ 260,450
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -

Budget Variance Explanation

\$ (260,450) Increase in Pollution Control violations and Balance Brought Forward.

\$ (30,814) Decrease in supplies and contractual services.

\$ 291,264 Increase in reserves is directly related to the increase in revenues.

\$ - Total Decrease

Programs/Services

The Pollution Recovery Trust Fund was created to collect fines and penalties levied for violations of environmental laws. Appropriations from this fund are designated for the enhancement of the environmental resources and pollution control activities of Palm Beach County and not for general operations and maintenance. Projects may be proposed by either the Department of Environmental Resources or the Palm Beach County Public Health Department. Disbursement from the fund is by concurrence of both departments and authorized by resolution of the Board of County Commissioners.

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
FINANCIAL SUMMARY				
<u>Non-Ad Valorem Revenues</u>				
Charges for Services	\$ 407,513	\$ 359,500	\$ 512,300	\$ 152,800
SubTotal	\$ 407,513	\$ 359,500	\$ 512,300	152,800
<u>Appropriations</u>				
Operating Expenses	\$ 610,344	\$ 583,750	\$ 838,549	\$ 254,799
SubTotal	\$ 610,344	\$ 583,750	\$ 838,549	254,799
Ad Valorem Funding	\$ 202,831	\$ 224,250	\$ 326,249	\$ 101,999
Positions	0	0	0	0

Budget Variance Explanation

\$ (152,800) Increase is due to an expected increase in the number of petitions filed.

\$ 254,799 Increase is due to an expected increase in petitions filed. Additionally, there are increased software maintenance costs associated with the AXIA system upgrade.

\$ 101,999 Total Increase

Programs/Services

The Value Adjustment Board is a quasi-judicial body composed of County Commission and School Board members. The Value Adjustment Board hears appeals from property owners concerning the valuation (for tax purposes) of their property. The Board may appoint Special Masters to hear petitions on its behalf. Funding is prorated at 60% from the County and 40% from the School Board. Partial expenses are covered by a Filing Fee of \$15.00 per petition. Recommendations from the Special Masters are taken into consideration when the petition is determined. The Value Adjustment Board is facilitated by the Clerk & Comptroller's Board Services Department. It is the Clerk's statutory duty to collect petitions, hold hearings, provide notices and prepare and hold Value Adjustment Board meetings.

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>FINANCIAL SUMMARY</u>				
User Fees/Charges	\$ 57,537	\$ 189,879	\$ 176,044	\$ (13,835)
SubTotal	\$ 57,537	\$ 189,879	\$ 176,044	\$ (13,835)
<u>Appropriations</u>				
Operating Expenses	\$ 57,537	\$ 104,000	\$ 100,000	\$ (4,000)
Reserves	-	85,879	76,044	(9,835)
SubTotal	\$ 57,537	\$ 189,879	\$ 176,044	\$ (13,835)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -

Budget Variance Explanation

\$ (13,835) Reduction in rent for tenants (farmers and nurserymen) leasing agricultural property in the Agricultural Reserve.

\$ (13,835) Total Decrease

Programs/Services

Proceeds from the Conservation Lands Bond Referendum, approved March 1999, are being used to purchase land in the agricultural reserve area (Ag Reserve) which is leased out for agricultural purposes. The Palm Beach Soil and Water Conservation District is responsible for managing this property and has contracted with the County's Property and Real Estate Management Division to perform the work. Lease revenues are used to cover management costs, implement agricultural enhancement programs, purchase additional property, and meet other needs as may be identified.

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
Appropriations				
Operating Expenses	\$ 134,105	\$ 307,000	\$ 307,000	\$ -
Grants and Aids	41,852	41,852	41,852	-
Transfers	5,889	15,000	15,000	-
SubTotal	\$ 181,846	\$ 363,852	\$ 363,852	\$ -
Ad Valorem Funding	\$ 181,846	\$ 363,852	\$ 363,852	\$ -

Included in this category are various non-departmental operating appropriations made during the past two years and/or to be made in FY 2011. Following is a listing of these operations and, where applicable, the budgeted appropriations for FY 2011.

	FY 2010 Budget	FY 2011 Budget
Other Court Costs	\$ 55,000	\$ 55,000
Handicap Parking Administration	15,000	15,000
Collection Services	27,000	27,000
Hurricane Preparedness	150,000	150,000
Tuition Reimbursement	75,000	75,000
County Fire Control	41,852	41,852
Total	\$ 363,852	\$ 363,852

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>FINANCIAL SUMMARY</u>				
Fines & Forfeitures	\$ 1,079,168	\$ 853,800	\$ 853,500	\$ (300)
Fund Balance	753,546	649,159	832,316	183,157
Other	55,504	24,000	30,000	6,000
SubTotal	\$ 1,888,218	\$ 1,526,959	\$ 1,715,816	\$ 188,857
<u>Appropriations</u>				
Grants and Aids	\$ 1,240,902	\$ 1,526,959	\$ 1,715,816	\$ 188,857
SubTotal	\$ 1,240,902	\$ 1,526,959	\$ 1,715,816	\$ 188,857
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	-	-	-	-

Budget Variance Explanation

\$ (188,857) Increase is primarily attributable to fund balance.

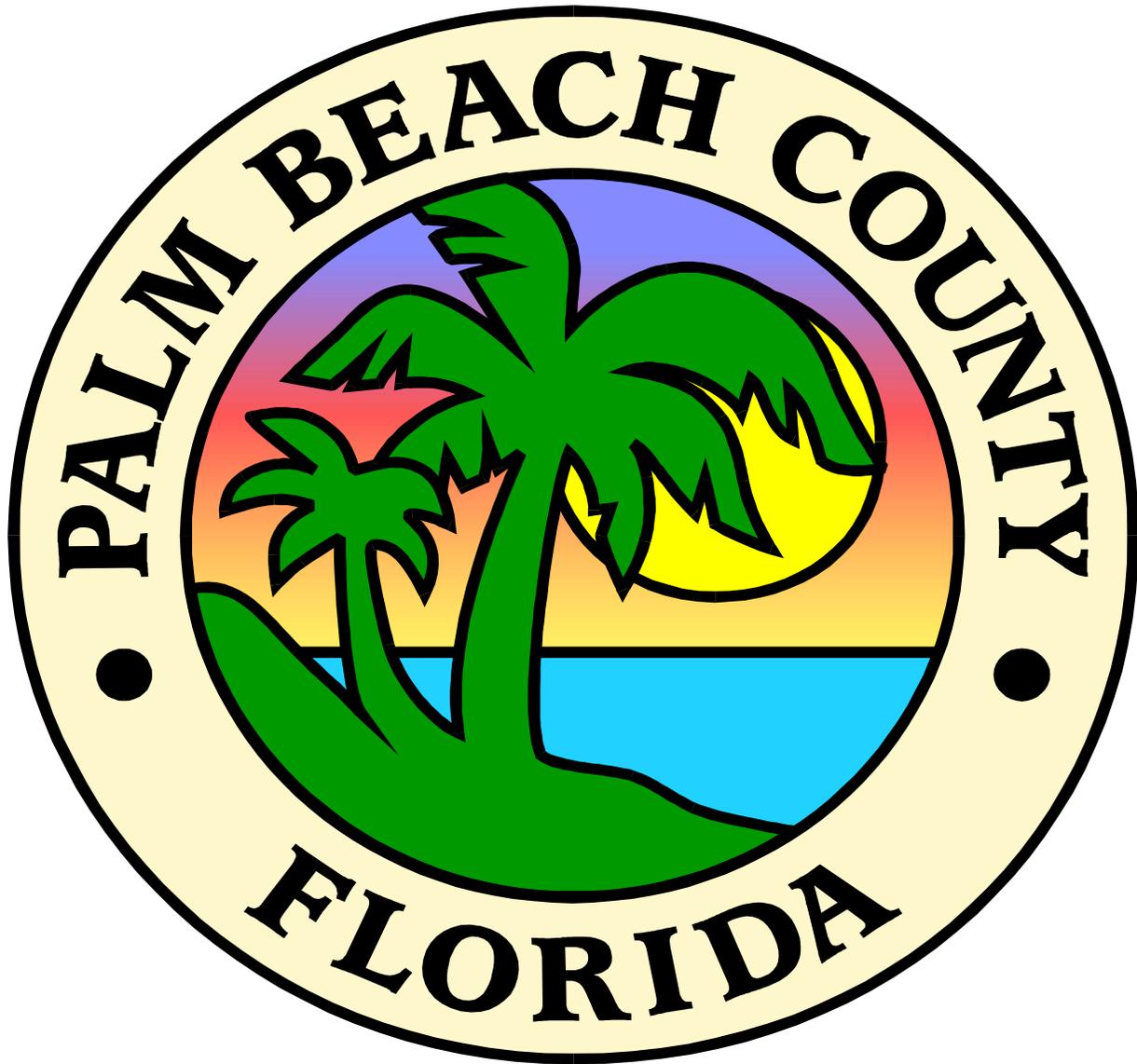
\$ 188,857 Increase for disbursement of Driver Education Trust Fund resources reflecting availability of additional revenue.

\$ - Total Decrease

Programs/Services

For each fine imposed by law pertaining to civil traffic penalties, Florida Statutes Chapter 318.1215, the "Dori Slosberg Driver Education Safety Act," authorizes the courts to impose and collect an additional fine of up to \$5. This additional fine is required to be used for driver education programs in public and non-public schools. The Palm Beach County Driver Education Trust Fund was established in 1992 with the adoption of a \$3 surcharge for each civil traffic penalty by the Board of County Commissioners (BOCC). In 2006, the BOCC increased the surcharge from \$3 to \$5. Funds are collected by the Clerk and Comptroller and distributed to the Palm Beach County School District each quarter by the Office of Financial Management and Budget. Disbursement of funds to non-public schools are available as part of a grant program. Eligibility requirements for non-public schools are outlined in Ordinance 2002-071.

Other County Funded Programs



FISCAL YEAR 2011



FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)		
				\$	%	
<u>Non Ad-Valorem Revenues</u>						
Gas Taxes	\$ 6,720,000	\$ -	\$ -	\$ -	0%	
SubTotal	\$ 6,720,000	\$ -	\$ -	\$ -	0%	
<u>Appropriations</u>						
Operating Expenses	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ -	0%	
Grants and Aids	32,194,240	27,076,324	25,574,130	(1,502,194)	-6%	
SubTotal	\$ 47,194,240	\$ 42,076,324	\$ 40,574,130	\$ (1,502,194)	-4%	
Ad Valorem Funding	\$ 40,474,240	\$ 42,076,324	\$ 40,574,130	\$ (1,502,194)	-4%	

Included in this category are County operating expenditures not assigned to specific departments. These include:

- Financially Assisted Agencies
- Health Care District
- Public Health Department
- Other Programs

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Appropriations</u>				
Grants and Aids	\$ 16,156,971	\$ 14,918,865	\$ 13,638,671	\$ (1,280,194)
SubTotal	\$ 16,156,971	\$ 14,918,865	\$ 13,638,671	\$ (1,280,194)
Ad Valorem Funding	\$ 16,156,971	\$ 14,918,865	\$ 13,638,671	\$ (1,280,194)

Budget Variance Explanation

\$ (1,280,194) The elimination of funding for some county sponsored programs is due to the merging of Financially Assisted Agencies and County Sponsored Programs.

\$ (1,280,194) Total Decrease

	<u>FY 09 Actual</u>	<u>FY 10 Budget</u>	<u>FY 11 Budget</u>	<u>Change 2010-2011</u>
<u>Appropriations</u>				
Operating Expenses	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ -
SubTotal	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ -
Ad Valorem Funding	\$ 15,000,000	\$ 15,000,000	\$ 15,000,000	\$ -

Programs/ Services

Funding to the Health Care Taxing District is provided to manage the Edward J. Healey Rehabilitation and Nursing Center (formerly known as the Palm Beach County Home) and to contribute toward Medicaid match requirements. The funding to the Healey Center is \$9,100,000 with the remaining towards Medicaid match. The amount required by the state for Medicaid match has risen significantly to \$12.0 million with the County contributing \$5.9 million and the Health Care District funding \$6.1 million.

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Appropriations</u>				
Grants and Aids	\$ 2,400,510	\$ 2,160,459	\$ 2,160,459	\$ -
SubTotal	\$ 2,400,510	\$ 2,160,459	\$ 2,160,459	\$ -
Ad Valorem Funding	\$ 2,400,510	\$ 2,160,459	\$ 2,160,459	\$ -

Programs/ Services

The Palm Beach County Health Department (PBCHD) Environmental Health section provides services specified by County ordinance including inspection and licensing for water services for public drinking water systems, private water wells, irrigation wells, fire hydrants, sewage & waste services, individual septic tanks, sewage treatment plants, private lift stations, landfills, hazardous waste, and biomedical waste handling. Environmental hazards services are provided for sanitary nuisances, air pollution control, lead monitoring, beach water sampling, and illegal or accidental hazardous spill investigations. Zoonotic and vector-borne disease prevention services are provided such as rabies surveillance and control services, mosquito/encephalitis monitoring, and rodent and arthropod investigations. Public health planning and preparedness services are provided for post-disaster community needs assessments, emerging pathogens, pandemic influenza and smart growth/healthy community issues. The department also provides family day care and child care facility licensing.

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Gas Taxes	\$ 6,720,000	\$ -	\$ -	\$ -
SubTotal	\$ 6,720,000	\$ -	\$ -	\$ -
<u>Appropriations</u>				
Grants and Aids	\$ 13,636,759	\$ 9,997,000	\$ 9,775,000	\$ (222,000)
SubTotal	\$ 13,636,759	\$ 9,997,000	\$ 9,775,000	\$ (222,000)
Ad Valorem Funding	\$ 6,916,759	\$ 9,997,000	\$ 9,775,000	\$ (222,000)

Budget Variance Explanation

\$ (262,000) Eliminated ad valorem funding for County Cultural Council. The PBSO will contribute directly to the Cultural Council Law Enforcement Trust Fund dollars to offset this reduction.

\$ 40,000 Increase in funding for Fairgrounds Property Improvements.

\$ (222,000) Total Decrease

Programs/ Services

Tri-Rail Extension Operating Deficit	\$ 1,565,000
RTA Funding	2,670,000
DJJ Pre-Disposition Costs	5,500,000
Fairgrounds Property Improvements	40,000
	<u>\$ 9,775,000</u>



DEPARTMENT SUMMARY

Mission Statement

It is the mission of the Clerk & Comptroller, Palm Beach County "to protect, preserve and maintain the public records and public funds with integrity and accountability."

Department Overview

The Florida Constitution established the independent office of the Clerk & Comptroller as a public trustee, responsible for safeguarding public records and public funds in the roles of the County's Chief Financial Officer, Treasurer, County Auditor, Clerk of the Board of County Commissioners, Clerk of the Court and County Recorder. The Clerk is directly elected by and accountable to Palm Beach County residents. As the third largest of the 67 Clerk's offices in Florida, the Clerk's employees serve a local population of almost 1.3 million citizens from six locations and reach customers throughout the world on the Internet at www.mypalmbeachclerk.com. The office is committed to continuous improvement and sound management within a fiscally conservative environment. A recipient of the coveted Governor's Sterling Award for Organizational Performance Excellence, the Clerk & Comptroller operates in a continuous improvement environment

Emerging Issues

The primary emerging issue for FY 2011 continues to be the budget shortfall. As such, the Clerk's goal was to submit a fiscally conservative budget that continues to provide effective and efficient financial services to our customers. Additionally, process improvement opportunities have been identified that may provide cost savings in the future.

- Pursue implementation of fully automated payroll check and pay stub distribution process.
- The Minutes Department is statutorily responsible for producing the minutes of eleven different meetings. Minutes are also being produced for twelve non-mandatory meetings, including the Commission on Ethics.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Other - Excess Fees	\$ 492,167	\$ 2,000,000	\$ 500,000	\$ (1,500,000)	-75%
SubTotal	\$ 492,167	\$ 2,000,000	\$ 500,000	\$ (1,500,000)	-75%
<u>Appropriations</u>					
Personal Services	\$ 10,785,560	\$ 10,368,067	\$ 9,875,557	\$ (492,510)	-5%
Operating Expenses	2,055,613	1,616,119	1,606,010	(10,109)	-1%
ISS Transfers	3,855,262	2,444,420	1,380,065	(1,064,355)	-44%
SubTotal	\$ 16,696,435	\$ 14,428,606	\$ 12,861,632	\$ (1,566,974)	-11%
Ad Valorem Funding	\$ 16,204,268	\$ 12,428,606	\$ 12,361,632	\$ (66,974)	-1%
Positions	144	141	137	(4)	-3%

CLERK AND COMPTROLLER**Programs/Services**

The County provides funding to support the Clerk's responsibilities as County Chief Financial Officer, Treasurer, Auditor and Clerk of the Board of County Commissioners. As Chief Financial Officer, the Clerk monitors the County budget, revenue, debt and spending. The Clerk pays all the County's bills and maintains an accurate, complete set of financial records in order to produce all required financial statements and reports to comply with state and federal laws and generally accepted accounting principles. As Treasurer, the Clerk manages and earns interest income on the County's \$1.9 billion investment portfolio, last year earning the County \$86 million. As County Auditor, the Clerk audits every County expenditure to ensure it serves a public purpose, complies with the law, and is within the County's budget. As Clerk of the Board of County Commissioners, the Clerk also maintains the records of County Commission and other meetings. County Commission meeting minutes and video are made available on the Clerk's Web site.

FY 10 Highlights & Accomplishments

- Implemented a more streamlined payroll process which improved the efficiency of County payroll processing for approximately 7,000 County and Palm Tran employees and increased the accuracy of Human Resource, Benefit and Payroll Administration.
- Received Standard & Poor's highest rating for the best possible credit and volatility ratings to the portfolio, indicating strong protection against losses and low sensitivity to changing market conditions.
- Expanded the Portfolio Management Analytic System.

FY 11 Objectives

- Implement direct deposit and electronic pay stubs. This will generate significant savings by eliminating staff time associated with distribution of payroll checks.
- In order to maximize the performance of the portfolio, the Clerk's investment team will implement and maintain a new portfolio analytic and management system in-house. This will ensure the availability of investment analysis on a constant basis.
- Continue to maintain a staff of Certified Investment Fiduciaries® to carry out the Treasurer function, signifying a commitment to responsible stewardship of the public's money.

Performance Measures	FY 2008 Actual	FY 2009 Actual	FY 2010 Target	FY 10 Actual on 3/31/10	FY 2011 Target
Number of investment transactions	3,761	4,043	4,100	1,680	4,100
Number of invoices processed	238,461	233,392	235,600	93,164	205,462
Number of payroll checks and advices issued	178,993	163,864	180,000	85,484	171,000

CLERK AND COMPTROLLER

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Other - Excess Fees	\$ 492,167	\$ 2,000,000	\$ 500,000	\$ (1,500,000)
SubTotal	\$ 492,167	\$ 2,000,000	\$ 500,000	\$ (1,500,000)
<u>Appropriations</u>				
Personal Services	\$ 10,785,560	\$ 10,368,067	\$ 9,875,557	\$ (492,510)
Operating Expenses	2,055,613	1,616,119	1,606,010	(10,109)
ISS Transfers	3,855,262	2,444,420	1,380,065	(1,064,355)
SubTotal	\$ 16,696,435	\$ 14,428,606	\$ 12,861,632	\$ (1,566,974)
Ad Valorem Funding	\$ 16,204,268	\$ 12,428,606	\$ 12,361,632	\$ (66,974)
Positions	144	141	137	(4)

Budget Variance Explanation

- \$ 1,500,000 Decrease in excess fees based on recent years trend.
- \$ (492,510) Decrease primarily due to the elimination of three filled positions and one vacant full-time position.
- \$ (10,109) Decrease in various operating expenses.
- \$ (1,064,355) Decrease in ISS service cost for support on Enterprise and Professional services.

\$ (66,974) Total Decrease

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non Ad-Valorem Revenues</u>					
Other Licenses, Permits & Taxe	\$ 36,651	\$ 37,800	\$ 35,000	\$ (2,800)	-7%
Grants	141,466	157,868	250,568	92,700	59%
User Fees/Charges	2,352,796	1,596,173	1,839,573	243,400	15%
Other	833,149	387,820	1,733,753	1,345,933	347%
SubTotal	\$ 3,364,062	\$ 2,179,661	\$ 3,858,894	\$ 1,679,233	77%
<u>Appropriations</u>					
Personal Services	\$ 1,290,397	\$ 1,357,094	\$ 1,351,891	\$ (5,203)	0%
Operating Expenses	4,725,037	5,899,589	4,105,740	(1,793,849)	-30%
Capital Outlay	275,608	273,116	362,702	89,586	33%
Reserves	-	238,573	205,081	(33,492)	-14%
Transfers	-	-	2,325	2,325	
SubTotal	\$ 6,291,042	\$ 7,768,372	\$ 6,027,739	\$ (1,740,633)	-22%
Ad Valorem Funding	\$ 3,162,053	\$ 5,588,711	\$ 2,168,845	\$ (3,419,866)	-61%
Positions	21	21	24	3	14%

FIFTEENTH JUDICIAL COURT

Mission Statement

The mission of the Judicial Branch is to protect rights and liberties, uphold and interpret the law, and provide for the peaceful resolution of disputes.

Department Overview

Palm Beach County is served by the Fifteenth Judicial Circuit under the direction of the Chief Judge and Court Administrator, pursuant to the State Constitution and Florida Rules of Court, specifically Rule 2.010 and 2.050. It is one of twenty judicial circuits in the state. The Circuit is comprised of two levels of court: Circuit Court and County Court. The Court Administrator has support staff to assist the Chief Judge in administrative functions including personnel, finance, court support programs, technology, and intergovernmental relations. The Main Judicial Center is located in downtown West Palm Beach. Courthouse annexes are located in Palm Beach Gardens, Delray Beach, Belle Glade, and the Criminal Justice Complex on Gun Club Road. Circuit Court has jurisdiction over civil cases with a value of \$15,000 or higher, as well as felony, juvenile, probate, and County Court appeal cases. A total of 35 Judges preside in the Circuit Court. County Court has jurisdiction over civil cases with a value up to \$15,000, as well as misdemeanor and traffic cases. A total of 19 Judges preside in County Court.

Emerging Issues

- As the population of users increases, the Court continues to face space constraints in the courthouses. The Main Courthouse requires a large jury room, a large criminal courtroom, a safe and secure mailroom, and increased space to meet the need of the juvenile and family courts. The North County Courthouse needs a furnished courtroom and outfitted hearing rooms for judicial and quasi-judicial officers.
- Needed improvements in West County are being addressed as the construction of the new west facility progresses.
- Judicial resources are stretched due to increased caseloads, particularly foreclosure filings. For the past two years, the Legislature has not funded the Florida Supreme Court's certification for five additional county judges and two additional circuit judges for Palm Beach County.

FIFTEENTH JUDICIAL COURT

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 56,632	\$ 62,368	\$ 57,068	(5,300)
User Fees/Charges	168,580	133,323	133,323	-
Other	2,890	-	-	-
SubTotal	\$ 228,102	\$ 195,691	\$ 190,391	\$ (5,300)
<u>Appropriations</u>				
Personal Services	\$ 317,185	\$ 324,022	\$ 373,500	\$ 49,478
Operating Expenses	333,313	1,048,288	840,359	(207,929)
Capital Outlay	14,222	-	-	-
SubTotal	\$ 664,720	\$ 1,372,310	\$ 1,213,859	\$ (158,451)
Ad Valorem Funding	\$ 436,618	\$ 1,176,619	\$ 1,023,468	\$ (153,151)
Positions	6	6	9	3

Budget Variance Explanation

- \$ 5,300 Decrease in funding for the Traffic Magistrate Program, which is offset by the increase in Stimulus funding from Criminal Justice Commission for three court positions funded for one year.
- \$ 49,478 Increase due to salaries for one County Court Criminal Case Manager, one Juvenile Court Case Manager and one Court Analyst position that was added in FY2010 as part of the American Reinvestment and Recovery Act for one year. Positions will be eliminated in FY 2011.
- \$ (207,929) Reduction of funding for services of contractual traffic hearing officers and other various operating expenses.

\$ (153,151) Total Decrease

LAW LIBRARY

Programs/Services

The Palm Beach County Law Library serves the legal and law related information needs of the County by providing an access point for equal justice under the law to county residents, judges, attorneys, students, county officials and pro-se patrons. It provides a legal reference and referral services within the guidelines of Florida Statue 454.23. The Law Library cooperates with the community to enhance knowledge of the law and to facilitate access to the justice system. The Law Library's goal is to provide patrons with accurate up-to-date legal information.

FY 10 Highlights & Accomplishments

- The Law Library in the Main Judicial Complex continues to host training sessions for Civil Traffic Hearing Officers statewide via webcast.
- Over 26,000 patrons visited the law libraries established in the Delray Beach Courthouse and Main Judicial Center.
- The Main Judicial Center Law Library added additional computers for public access to Westlaw and word processing.

FY 11 Objectives

- To continue to provide the public and court users with current legal publications, easy access to electronic legal information, and clean facilities.
- To maintain expenditures within the revenue collected from criminal fines and the level of services provided to the public.
- To continue to review the collection of library books to allow for the expansion of new publications that can be provided to the public.
- To explore opportunities to increase Law Library revenues in order to maintain continuity of services.

LAW LIBRARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Other Licenses, Permits & Taxes	\$ 36,651	\$ 37,800	\$ 35,000	\$ (2,800)
User Fees/Charges	322,632	325,000	282,000	(43,000)
Other	246,729	248,658	199,427	(49,231)
SubTotal	\$ 606,012	\$ 611,458	\$ 516,427	\$ (95,031)
<u>Appropriations</u>				
Personal Services	\$ 198,220	\$ 245,198	\$ 187,252	\$ (57,946)
Operating Expenses	98,158	71,715	96,390	24,675
Capital Outlay	74,561	55,972	27,704	(28,268)
Reserves	-	238,573	205,081	(33,492)
SubTotal	\$ 370,939	\$ 611,458	\$ 516,427	\$ (95,031)
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -
Positions	4	4	4	-

Budget Variance Explanation

- \$ 95,031 Decrease in contributions/donations from private sources, service charges and other miscellaneous revenue sources.
- \$ (57,946) One vacant position was reclassified to a lower pay grade and the transfer of funding to contractual services.
- \$ 24,675 Increase in temporary contractual services due to vacant positions and other various operating expenses.
- \$ (28,268) Decrease in books, publications and library materials expenses.
- \$ (33,492) Decrease in operating reserves to fund future program activities.

\$ - Total Decrease

PUBLIC DEFENDER**Mission Statement**

The mission of the Public Defenders Office is to provide high quality representation to people whose lives or liberty are at stake.

Department Overview

The Public Defender's Office provides criminal defense at trial and appellate levels involving juvenile, misdemeanor, felony, capital felony offenses and civil commitment proceedings for persons who have been determined indigent by the courts as prescribed in Florida Statute 27.52.

Emerging Issues

The Public Defenders Office is faced with an increase in workload volume due to budget reductions which have impacted every agency in the County. There are now more cases to be handled which require more resources and the need to have increased staffing. The inability to hire the needed personnel to assist with this overload, due to the lack of County funds, presents an issue for this office.

PUBLIC DEFENDER

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 84,834	\$ 95,500	\$ 193,500	\$ 98,000
Other	264	-	-	-
SubTotal	\$ 85,098	\$ 95,500	\$ 193,500	\$ 98,000
<u>Appropriations</u>				
Operating Expenses	\$ 249,391	\$ 361,934	\$ 477,430	\$ 115,496
SubTotal	\$ 249,391	\$ 361,934	\$ 477,430	\$ 115,496
Ad Valorem Funding	\$ 164,293	\$ 266,434	\$ 283,930	\$ 17,496
Positions	-	-	-	-

Budget Variance Explanation

\$ (98,000) Increase funding from the Criminal Justice Commission for Re-Entry program.

\$ 115,496 Increase due to Casualty Self Insurance premiums and operating expenses for Re-Entry program.

\$ 17,496 Total Increase

STATE ATTORNEY**Mission Statement**

Seeking Justice for Florida

Department Overview

This office handles over 100,000 felony and misdemeanor cases every year in an effort to protect our community. We have over one hundred prosecutors and almost two hundred support staff who work as a committed team to serve the community. We work every hour of every day to hold individuals who commit crimes accountable for their actions. The cases range from the most heinous homicides to criminal traffic infractions. Our responsibilities range from trying cases in the courtroom and evaluating matters after an arrest to partnering with investigative law enforcement building cases against those who hurt and steal from others. Our special role in the criminal justice system carries with it a high duty to this community. We uniquely are charged with focusing on serving justice and not merely pursuing convictions.

Emerging Issues

The State Attorney continues to improve its law enforcement function. More investigators and attorneys are being hired to address issues such as public corruption, gang violence and money laundering. This increase in personnel and their varied duties impact the need for more space and communications equipment.

STATE ATTORNEY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 1,236	\$ -	\$ -	\$ -
SubTotal	\$ 1,236	\$ -	\$ -	\$ -
<u>Appropriations</u>				
Operating Expenses	\$ 244,441	\$ 302,941	\$ 275,727	\$ (27,214)
Transfers	\$ -	\$ -	\$ 2,325	\$ 2,325
SubTotal	\$ 244,441	\$ 302,941	\$ 278,052	\$ (24,889)
Ad Valorem Funding	\$ 243,205	\$ 302,941	\$ 278,052	\$ (24,889)
Positions	-	-	-	-

Budget Variance Explanation

\$ (24,889) Decrease in various operating expenses.

\$ (24,889) Total Decrease

COURT RELATED INFORMATION TECHNOLOGY

Programs/Services

Court Technology provides a broad range of services to the Palm Beach County and Circuit Courts and is responsible for research and development of new products and services to ensure the technical business needs of each location are met by providing the most advanced technology support available. The breakdown of funding for FY 2011 is as such: Court Administration \$1,394,,234, Public Defender \$629,052, State Attorney \$934,056 and Justice Information Systems \$964,622.

FY 10 Highlights & Accomplishments

- Implemented the Online Foreclosure Hearing Scheduler System which allows for statewide scheduling of foreclosure cases serving over six hundred law firms.
- Maintained business technology needs at an efficient level for the main branch and four satellite locations with existing and continued budget cuts.
- Implemented the Paper-on-Demand Courtroom (pilot) system which allows for Judges to view court files online, greatly reducing the need for paper files to be delivered to the courtroom.
- Expanded the STAC Case Management System to twenty-seven law enforcement agencies for providing a complete case tracking system for both court cases and investigative cases.

FY 11 Objectives

- Implementing an interface with other public defender circuits to receive both appellate and criminal case data.
- Provide an integrated Domestic Violence Information System (DVIS) for social service, criminal justice, law enforcement and the public schools of Palm Beach County.
- Continue to work closely with the State of Florida to implement the legislative mandate for E-Filing of Court Documents. Coordination with the Clerk & Comptrollers Office required for system alignment.
- Enhance the Integrated Case Management System to link to the new Clerk Case Management System and the Sheriff's Booking System.

COURT RELATED INFORMATION TECHNOLOGY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
User Fees/Charges	\$ 1,861,584	\$ 1,137,850	\$ 1,424,250	\$ 286,400
Other	582,030	139,162	1,534,326	1,395,164
SubTotal	\$ 2,443,614	\$ 1,277,012	\$ 2,958,576	\$ 1,681,564
<u>Appropriations</u>				
Personal Services	\$ 774,992	\$ 787,874	\$ 791,139	\$ 3,265
Operating Expenses	3,799,734	4,114,711	2,415,834	(1,698,877)
Capital Outlay	186,825	217,144	334,998	117,854
SubTotal	\$ 4,761,551	\$ 5,119,729	\$ 3,541,971	\$ (1,577,758)
Ad Valorem Funding	\$ 2,317,937	\$ 3,842,717	\$ 583,395	\$ (3,259,322)
Positions	11	11	11	-

Budget Variance Explanation

- \$ (286,400) Increase due to fees from service charges F.S.28.24(e)(1) and other services.
- \$ (1,395,164) Increase in Balance Brought Forward due to unspent funds carried over to offset ad valorem requirements in FY 2011.
- \$ 3,265 Increase due to various personal expenses.
- \$ (1,698,877) Decrease in Information Systems Services Enterprise Services for infrastructure services and the decrease in the contract with ACS Government System Inc. for the maintenance of Justice Information Systems.
- \$ 117,854 Increase due to leasing of computer equipments.

\$ (3,259,322) Total Decrease



DEPARTMENT SUMMARY**Mission Statement**

To provide a fair and equitable tax roll according to Florida Statutes, administer all exemptions, and serve the public of Palm Beach County in a courteous manner.

Department Overview

The Property Appraiser, an elected Constitutional Officer, is charged with the responsibility of determining the value of Real and Tangible Personal Property within the County; maintaining certain records connected therewith and applying the tax rates as adopted by the various taxing authorities to each parcel of property in order to produce a tax roll upon which ad valorem taxes are collected. This valuation is the tax base for ad valorem funds to support the function of County government, the School Board, municipalities, and other various ad valorem districts.

The Property Appraiser administers various types of exemptions including homestead, disability, senior citizen, widow/widower, historic property, and economic exemptions. The Property Appraiser also maintains the base map information for various geoprocessing applications used by the Property Appraiser's office and the County.

Emerging Issues

- New construction which is deemed substantially complete as of January 1 of each year is assessed and added to the tax roll annually. All other property is assessed annually with improvements physically re-inspected within a five-year cycle.
- The budget presented herein represents the pro rata share of the Property Appraiser's charges paid by the County.
- Review of the budget of the Property Appraiser resides with the Florida Department of Revenue, which assures that sufficient funding is provided to meet the requirements of the Statutes.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
Appropriations					
Property Appraiser Commission	\$ 19,326,693	\$ 18,362,671	\$ 18,186,815	\$ (175,856)	-1%
Refund-Property Appraiser Commission	(1,936,145)	(1,500,000)	(500,000)	1,000,000	-67%
Postage Expense	224,413	300,001	290,000	(10,001)	-3%
SubTotal	\$ 17,614,961	\$ 17,162,672	\$ 17,976,815	\$ 814,143	5%
Ad Valorem Funding	\$ 17,614,961	\$ 17,162,672	\$ 17,976,815	\$ 814,143	5%
Positions	280	266	266	0	0%

Budget Variance Explanation

\$ (175,856)	The reduction is due to the change in the percentage paid by the County for the Property Appraiser budget. Last year the percentage paid by the County was 78.9%. FY 2011 the County will be paying 78.6% of the budget.
\$ 1,000,000	This is a conservative estimate of the refund amount. This amount may increase but not to the amount budgeted last year in accordance with current indicators.
\$ (10,001)	The reduction is due to the change in the Tangible Property Exemption that resulted in 10,000 less mailings.
\$ 814,143	Total Increase

DEPARTMENT SUMMARY**Department Overview**

The Sheriff, an independently elected constitutional officer, is the chief law enforcement officer of Palm Beach County. The Sheriff enforces the laws of the State of Florida and the ordinances of the County - criminal, traffic, and civil. The Sheriff's Office is responsible for providing uniformed law enforcement services to the citizens, securing the courts, serving all warrants and processes issued by the courts, and operating the County detention and correction facilities. The Sheriff's Office is comprised of three programs: Sheriff's Operations, Law Enforcement Trust Fund, and Sheriff's Grants.

FY 11 Objectives

- More effective accountability to citizens through enhanced technology allowing more Agency transparency.

- Regional partnerships to address the changing nature of violent crimes and related gang activity.

- Regional policing for greater connection to the community and more efficient deployment of services.

- Community policing countywide to provide citizens with greater access to agency services and a more rapid response to community needs.

- Enhance business practices and continue the ongoing review of the budget process.

- Expand grant funding resources to address crime prevention and the reduction of crime countywide.

DEPARTMENT FINANCIAL SUMMARY

Non Ad-Valorem Revenues

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
Licenses & Permits	\$ 15,465	\$ 10,000	\$ 10,000	\$ -	-
Grants	3,883,299	1,005,398	4,960,729	3,955,331	393%
User Fees/Charges	61,443,312	63,420,222	61,799,483	(1,620,739)	-3%
Fine & Forfeitures	467,230	255,000	536,000	-	-
Excess Fees	17,192,263	-	-	-	-
Other	13,707,014	8,998,839	10,602,972	1,604,133	18%
SubTotal	\$ 96,708,583	\$ 73,689,459	\$ 77,909,184	\$ 3,938,725	6%

Appropriations

BCC-Operating Exp.	\$ 518,310	\$ 593,066	\$ 300,000	\$ (293,066)	-
Transfers to Sheriff	478,383,355	488,735,960	474,144,823	(14,591,137)	-3%
Reserves	-	2,578,839	3,064,172	485,333	19%
SubTotal	\$ 478,901,665	\$ 491,907,865	\$ 477,508,995	\$ (14,398,870)	-3%

Ad Valorem Funding	\$ 385,552,143	\$ 418,218,406	\$ 399,599,811	\$ (18,337,595)	-4%
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Positions	3,848	4,011	3,919	(92)	-2%
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OPERATIONS

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Licenses & Permits	\$ 15,465	\$ 10,000	\$ 10,000	\$ -
Grants	351,827	200,000	200,000	-
User Fees/Charges	61,443,312	63,420,222	61,799,483	(1,620,739)
Fines & Forfeitures	467,230	255,000	536,000	281,000
Excess Fees	17,192,263	-	-	-
Other	9,975,014	6,694,547	7,755,423	1,060,876
SubTotal	\$ 89,445,111	\$ 70,579,769	\$ 70,300,906	\$ (278,863)
<u>Appropriations</u>				
BCC-Operating Expenses	\$ 518,310	\$ 593,066	\$ 300,000	\$ (293,066)
Transfers to Sheriff	474,190,929	487,930,562	469,384,094	(18,546,468)
Reserves	-	274,547	216,623	(57,924)
SubTotal	\$ 474,709,239	\$ 488,798,175	\$ 469,900,717	\$ (18,897,458)
Ad Valorem Funding	\$ 385,552,143	\$ 418,218,406	\$ 399,599,811	\$ (18,618,595)

Budget Variance Explanation

\$ 278,863 Decrease in revenues associated with changes in Governmental Contract Services.

\$ (18,839,534) Decrease primarily through a reduction in Transfers to Sheriff due to closure of three service areas (Drug Farm, Eagle Academy, and Parks Section), elimination of allocations, and changes to operations.

\$ (57,924) Decrease in reserves in the Juvenile Assessment Center Fund.

\$ (18,618,595) Total Decrease

Programs/Services

The Sheriff's Office maintains law and order through crime prevention and law enforcement programs, operates the County's detention facilities, and serves the orders of the Court and Board of County Commissioners.

The Operations program includes all major functional areas of the Sheriff's budget.

- General Law Enforcement
- Corrections and Detention Alternative Facilities
- Court Services & Bailiffs
- Other Expenses

LAW ENFORCEMENT TRUST FUND

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Other	\$ 3,732,000	\$ 2,304,292	\$ 2,847,549	\$ 543,257
SubTotal	\$ 3,732,000	\$ 2,304,292	\$ 2,847,549	\$ 543,257
<u>Appropriations</u>				
Transfers to Sheriff	\$ 898,232	\$ -	\$ -	\$ -
Reserves	-	2,304,292	2,847,549	543,257
SubTotal	\$ 898,232	\$ 2,304,292	\$ 2,847,549	\$ 543,257
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -

Budget Variance Explanation

\$ (543,257) Increase in revenues mainly in fund balance resulting from an increase to balance brought forward from actual revenues/expenditures from FY 2009 and estimates for FY 2010.

\$ 543,257 Due to increase in revenues.

\$ - Total Decrease

Programs/Services

The Law Enforcement Trust Fund (LETf) is a special trust established by the Board of County Commissioners as authorized under Florida Statute 932.705. The trust fund is derived from the sale of forfeited property and interest earned. These funds may be expended only upon request of the Sheriff to the Board of County Commissioners and are used exclusively for law enforcement purposes.

Florida Statute 932.7055 prohibits LETf revenues and expenditures from being included in the adoption and approval process of the Palm Beach County budget. However, existing fund balances from previous activity are budgeted as amounts received in prior years.

GRANTS

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change 2010-2011
<u>Non-Ad Valorem Revenues</u>				
Grants	\$ 3,531,472	\$ 805,398	\$ 4,760,729	\$ 3,955,331
SubTotal	\$ 3,531,472	\$ 805,398	\$ 4,760,729	\$ 3,955,331
<u>Appropriations</u>				
Transfers to Sheriff	\$ 3,294,194	\$ 805,398	\$ 4,760,729	\$ 3,955,331
SubTotal	\$ 3,294,194	\$ 805,398	\$ 4,760,729	\$ 3,955,331
Ad Valorem Funding	\$ -	\$ -	\$ -	\$ -

Budget Variance Explanation

- \$ (3,955,331) The FY10 budget was adopted at \$805,395, the budget was established when the grants were received and the carry forwards determined (the FY 2011 budget will be amended to include carry forwards from FY 2010 grants).
- \$ 3,955,331 Grant revenues transferred to the Sheriff.

\$ - Total Decrease

Programs/Services

The Palm Beach County Sheriff’s Office Grants Department continues to pursue alternative funding. In addition to the pursuit of new funding opportunities, the Sheriff’s Office continues to manage the financial and programmatic aspects of all current grant awards received. The Palm Beach County Sheriff’s Office Grants Department will continue to expand in terms of both the acquisition of new funding and in the management of our new and established grant-funded programs.



DEPARTMENT SUMMARY

Mission Statement

The Supervisor of Elections' mission is to provide an environment to conduct fair and non partisan county, state, and federal elections for the voters of Palm Beach County.

Department Overview

The Supervisor of Elections (SOE) office is comprised of 1) Voter file staff consisting of election specialists who maintain accurate voter records including party status, updated mailing information, and voter history; 2) Poll worker staff that recruits, trains, and schedules precinct poll workers, as needed, and maintains the poll workers' work history; 3) Voting equipment staff who maintain the working condition and inventory of the voting equipment and the distribution of the equipment to and from voting locations for each election; 4) Information technology staff that manages the Florida Voter Registration System (a comprehensive record of voters and voting history), tabulates election results for all elections, and oversees all computer equipment; and 5) Business Affairs, the fiscal office of the Supervisor of Elections, which provides purchasing, accounts payable, payroll and human resources functions.

Offices are maintained at four sites across Palm Beach County to service the voting public. In addition, the SOE Service Center for voting equipment warehousing and the election tabulation center is located in Riviera Beach.

Emerging Issues

- Voting data and history, mostly in paper form, will require significant storage. Florida Statute 101.545 states that all ballots, forms, and other election material shall be retained in our custody in accordance with the schedule approved by the Division of Library & Information Services of the Department of the State.
- With changes in voting equipment technology, our staff will require continued education and training to ensure optimal performance of the voting equipment during the election cycles.
- Voter population diversity requires provision of training and educational materials and legal advertising information in various languages. Currently, Spanish is provided; whereas it is expected that Creole will be required to support the County's growing Haitian voting population.
- Poll worker staffing requires enrolling and maintaining adequately trained poll workers. Continued effort will be required to staff the precincts with qualified poll workers to assist in serving Palm Beach County's diverse voting population.

DEPARTMENT FINANCIAL SUMMARY

	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Non-Ad Valorem Revenues</u>					
Other	\$ 340,076	\$ -	\$ -	\$ -	0%
SubTotal	\$ 340,076	\$ -	\$ -	\$ -	0%
<u>Appropriations</u>					
Personal Services	\$ 3,673,462	\$ 3,306,434	\$ 3,726,632	\$ 420,198	13%
Operating Expenses	6,504,703	6,403,836	6,937,768	533,932	8%
SubTotal	\$ 10,178,165	\$ 9,710,270	\$ 10,664,400	\$ 954,130	10%
Ad Valorem Funding	\$ 3,673,462	\$ 9,710,270	\$ 10,664,400	\$ 954,130	10%
Positions	39	42	42	0	0%

Budget Variance Explanation

- \$ 420,198 Increase primarily due to \$454,130 of increased expenditures for temporary staffing in preparation for the general election in November 2010, along with decreases in other personal services.
- \$ 533,932 Increase primarily due to a carryover of \$500,000 for planned projects that were preempted in FY 2010 due to the preparation for the general election in November 2010.

\$ 954,130 Total Increase

Programs/Services

The Supervisor of Elections has the overall responsibility for providing an environment for conducting fair and non partisan elections. Duties encompassed in the election process are varied and include, but are not limited to, voter registration, absentee ballot processing, poll worker recruiting and training, tabulating and reporting election results, and providing voter registration and voting history to the state, the general public, and the candidates. The Supervisor of Elections provides easy access to our services by maintaining four locations: 1) the Main Office in West Palm Beach; 2) the South County Office in Delray Beach; 3) the Glades area office in Belle Glade; and 4) the North County Office in Palm Beach Gardens. In addition, the Supervisor of Elections' website provides a broad array of up-to-date information to the public.

FY 10 Highlights & Accomplishments

- The 76,600 square feet SOE Service Center in Riviera Beach is operating in an efficient mode for management of FY 2010 and future elections.
- The voter education and registration program, done in conjunction with the U.S. Department of Immigration, provides the opportunity to orientate newly sworn U.S. citizens to the voting process.
- Annual expenses are projected to be within the FY 2010 budget.

FY 11 Objectives

- Staff and poll worker training will continue to enhance the ability to accommodate the voting population, the candidates, and the post election reporting requirements for Palm Beach County.
- The Office will continue fiscal responsibility to manage the financial resources of Palm Beach County and maintain operating expenses within the annual budget.



DEPARTMENT SUMMARY**Mission Statement**

As a constitutional officer, the Tax Collector is responsible for the collection and distribution of taxes and fees for the benefit of our community.

Department Overview

The Tax Collector, an elected constitutional officer, is responsible for the collection and distribution of Ad Valorem taxes and non-Ad Valorem assessments levied by the County, School Board, municipalities, and special taxing districts. Additionally, responsibilities include collection of business tax receipts, issuance of adult entertainment licenses and collection of tourist development tax for Palm Beach County. The Tax Collector is also the Executive Agent for the State of Florida to register and title motor vehicles and vessels, sell hunting and fishing licenses, issue driver's licenses and collect certain sales taxes and other miscellaneous fees. Final approval authority for the budget of the Tax Collector resides with the State Department of Revenue. Funding for the operation of the Tax Collector's Office is provided from various commissions charged by the Tax Collector for services provided. "Excess Revenues" (additional funds remaining after all expenditures have been paid) are returned at the end of the fiscal year, on a pro rata basis, to the various taxing/assessment authorities that have been charged commissions.

Emerging Issues

- In FY 2010, the Tax Collector signed an agreement with the Department of Highway Safety and Motor Vehicles to lease their Driver's License offices located in Lantana and Palm Beach Gardens. The Tax Collector will take over these offices beginning January 2011.

DEPARTMENT FINANCIAL SUMMARY

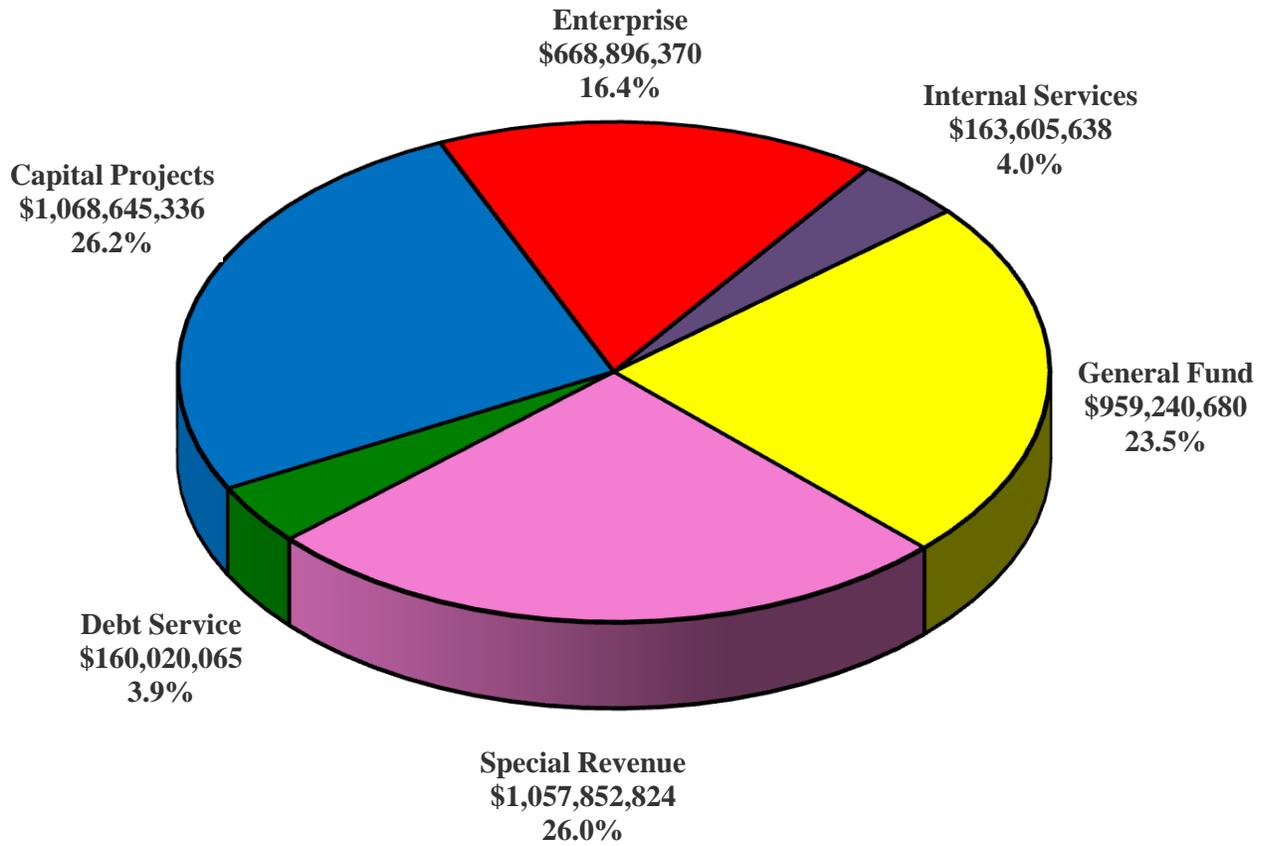
	FY 09 Actual	FY 10 Budget	FY 11 Budget	Change (FY 10-FY 11)	
				\$	%
<u>Appropriations</u>					
Tax Collector Commission	\$ 33,958,293	\$ 33,342,039	\$ 32,260,378	\$ (1,081,661)	-3%
Refund-Tax Collector Commission	(32,295,253)	(28,895,123)	(28,419,823)	475,300	-2%
Postage Expense	56,634	66,000	66,000	-	0%
SubTotal	\$ 1,719,674	\$ 4,512,916	\$ 3,906,555	\$ (606,361)	-13%
Ad Valorem Funding	\$ 1,719,674	\$ 4,512,916	\$ 3,906,555	\$ (606,361)	-13%
Positions	269	269	269	0	0%

Budget Variance Explanation

\$ (606,361) Reduction is directly related to the decrease in property values and investment income.

\$ (606,361) Total Decrease

Expenditures by Fund Group
Total of all Funds \$4,078,260,913



The financial accountability of Palm Beach County is measured on a "fund" basis in accordance with generally accepted accounting principles (GAAP). This means that revenues and expenditures are legally recorded in the following groupings of funds, each of which must be in balance and may not show a deficit per Florida statutory requirements. All budgeted funds are included in the audited financial statements. For financial statement purposes, the Palm Beach County reporting entity includes both blended and discretely-presented component units, some of which are not included in the budget.

General Fund

This fund is used to account for financial transactions which are applicable to the general financial requirements of the County, except those required to be accounted for in other funds. Some of the major countywide operations included in the General Fund are: Parks and Recreation, Engineering, Facilities Development and Operations, Public Safety and Sheriff. Countywide Administration, County Attorney, Financial Management and Budget, Human Resources and Purchasing are also included in the fund.

Special Revenue Funds

These funds are used to account for the proceeds of specific revenue sources, including grants, or to finance specific activities required by law or administrative regulation. Some of the major funds in this grouping are County Transportation Trust, Fire Rescue, Municipal Services Taxing District, County Library, and Tourist Development.

Debt Service Funds

These funds are used to account for the payment of principal and interest on long-term general obligation debt. Transactions applicable to long-term debt of Enterprise Funds are reported within these funds.

Capital Projects Funds

These funds are used to account for resources principally provided by general long-term debt and used for the acquisition of capital facilities other than those financed by Enterprise Funds.

Enterprise Funds

These funds are used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. Airports and Water Utilities are considered Enterprise funds.

Internal Service Funds

These funds are used to account for the goods and services which are provided by departments for the benefit of other County departments on a cost reimbursement basis. The major funds in this grouping are Fleet Management, Casualty Self Insurance, Risk Management and Employee Health Insurance.

Financial operations of the County are managed through the use of more than 350 funds. However, only two of these funds are major funds and the remaining described below are significant in nature.

General Fund (Major Fund)

This is the primary operating fund for the general County government. It is used to account for all financial resources of the general government except for those required to be accounted for in other funds. 62.9% of the revenues in the General Fund come from property taxes. Other taxes, balances forward, grants, charges for services and other miscellaneous revenues account for the balance of General Fund revenues. The General Fund itself represents 23.5% of the total budget for the County.

Special Revenue Funds

County Library Fund

This special revenue fund accounts for the operations of the County Library. The Library Taxing District (LTD) operates throughout the unincorporated area and 23 of the County's 38 municipalities. The primary funding source for the LTD is property taxes. Grants and balances forward provide the balance of the LTD revenues. The County Library Fund represents 1.2% of the total County budget.

Fire Rescue MSTU Funds (Major Fund)

Two special revenue funds account for the operations of the County Fire Rescue service. Service is provided throughout the unincorporated area and 15 of the County's municipalities through a combination of contracted services and participation in the taxing districts. Property taxes provide 58.7% of the fund revenues with the balance of the revenues being provided from charges for services and balances forward. The Fire Rescue MSTU Funds represent 8.2% of the total County budget.

Palm Tran Operations Fund

This special revenue fund accounts for the operations of Palm Tran, the County's public transit system. The primary funding sources for this fund are gas tax receipts, Federal and State grants, fares, user fees, and transfers from the General and Transportation Improvement Funds. The Palm Tran Operations Fund represents 1.6% of the total County budget.

Sales Tax Revenue Fund

This special revenue fund accounts for the proceeds of the State's Local Government 2.5 Cent Sales Tax, which is used to fund non-ad valorem debt service requirements. In FY 2011, this fund includes a supplemental transfer from the General Fund. The Sales Tax Revenue Fund represents 2.0% of the total County budget.

County Transportation Trust Fund

Under Florida Statute 336.022(1) each County in Florida is required to establish and maintain a transportation trust fund for all transportation-related revenues and expenditures. Expenditures from the fund must be for transportation expenditures authorized by law. The County Transportation Trust Fund is budgeted and accounted for as a special revenue fund. Primary sources of revenue include balances forward, grants, gas taxes, and transfers from the General and Transportation Improvement Funds. This fund represents 1.1% of the total County budget. It also provides funding for several Engineering and Public Works projects including Road, Bridge, and Traffic Operations.

Capital Projects Funds**Transportation Improvement Fund**

This capital project fund is used to finance thoroughfare road improvements throughout the County, and is 6.2% of the total County budget. The primary funding source for this fund is gasoline taxes imposed both by local option and by state statute. Grants, miscellaneous revenues, and balances forward make up the balance of the funding. The County's Five Year Road Program is primarily funded in the Transportation Improvement Fund. In addition, the Street Lighting Program and Median Landscape Projects are funded in this fund.

Road Impact Fee Funds

There are five capital project funds utilized to finance growth related improvements to the thoroughfare road system. The County is divided into five geographic zones as related to Road Impact Fees. Impact fees are imposed upon all land uses that create an impact on road facilities. Road impact fees are the primary source of revenue for these funds. In addition, Road Impact Fees are mainly utilized to fund the Five Year Road Program, and are allocated for projects within the zone where fees are collected. Road Impact Fee funds represent 5.3% of the total County budget.

Park Impact Fee Funds

There are three capital project funds utilized to finance growth related improvements to the County park system. The County is divided into three geographic zones as related to Park Impact Fees. These fees are imposed upon new land development and on the expansion, replacement, or change of use of existing facilities. Funding is allocated for zone specific projects where fees are collected. The Park Impact Fee funds represent 0.20% of the total County budget.

Enterprise Funds**Water Utilities Operations and Maintenance Fund**

This enterprise fund is used to finance the operating activities of the County's water and sewer utility operations. The revenue used to fund these activities is collected in the Water Utilities Revenue Fund and transferred into the Operations and Maintenance Fund. Revenue fund receipts are also transferred to other Water Utility funds to finance capital improvements and debt payments. The Water Utilities Operations and Maintenance Fund is 2.9% of the total County budget.

Water Utilities Capital Improvements Fund

This enterprise fund is used to finance capital improvements for the water and sewer systems. Transfers from the Water Utilities Revenue Fund and various bond funds provide the primary revenues for the fund. The fund represents 2.4% of the total County budget.

Airport Operations Fund

This enterprise fund is used to finance the operating activities of the County's airport system which includes four County-owned airports. The primary funding sources for this fund are landing fees, rental fees, concessions, and transfers from the Airport Improvement and Development Fund. The Airport Operations Fund represents 1.9% of the total County budget.

Fund Type	Fund Name	Adopted Budget	
		FY 2010	FY 2011
General Fund			
0001	General Fund (Major Fund)	\$999,824,019	\$959,240,680
	Total General Fund	<u>\$999,824,019</u>	<u>\$959,240,680</u>
Special Revenue Funds			
1000	Senior Citizens Centers	\$700,605	\$679,495
1001	HUD Supportive Housing	1,389,542	1,389,542
1002	Head Start	25,221,333	28,176,757
1003	Community Action Program	1,480,715	1,312,978
1004	Farmworkers Jobs/Education Prm	363,053	452,050
1006	DOSS - Administration	8,122,756	7,999,236
1009	Low Income Home Energy Program	2,459,121	2,783,720
1010	Ryan White Care Program	12,878,860	12,889,898
1100	Affordable Housing Trust Fund (SHIP)	10,183,735	6,987,861
1101	Housing & Community Devlpmt	18,906,694	19,233,012
1103	Home Investmnt Partnership Act	6,405,332	7,483,595
1104	Section 108 Loan Fund	146,844	155,000
1106	Disaster Recovery Initiative	12,859,344	9,908,244
1108	Disaster Recovery Initiative #3 (Wilma)	19,284,969	19,090,341
1109	Neighborhood Stablization Program	7,486,216	12,440,614
1110	CDBG - Homelessness Prevention and Rapid Re- Housing Program (HPRP)	2,823,871	1,820,196
1111	CDBG - Recovery Program	1,846,758	1,725,752
1112	Neighborhood Stablization Program 2	0	49,808,448
1150	Juvenile Assessment Center Fund	274,547	309,023
1151	Law Enforcement Trust Fund	2,304,292	2,847,549
1152	Sherrif's Grants	805,398	4,760,729
1172	Ballot-on-Demand Equip-HAVA	682,683	0
1180	County Library	48,029,812	47,150,028
1200	Beautification Maintenance	1,704,681	1,601,995
1201	County Transport Trust	49,023,441	43,623,870
1202	Street Lighting Maintenance	1,360,129	1,291,204
1203	Red Light Camera Fund	570,000	570,000
1220	Natural Areas Stwrdsph Endwmnt	5,287,214	5,203,876
1222	Ag Reserve Land Management	1,645,878	1,219,544
1223	Environmental Enhance-Freshwtr	433,882	463,743
1224	Environmental Enhance-Saltwtr	569,129	658,994
1225	Environmental Enhance-Nonspec	1,915,948	2,506,654
1226	Natural Area Fund	20,341,094	30,793,418
1227	Pollution Recovery Trust Fund	1,968,340	2,228,790
1228	State Mosquito	153,999	198,225

Fund Type	Fund Name	Adopted Budget	
		FY 2010	FY 2011
1229	FDEP Lake Worth Lagoon Ecosyst	5,144,724	3,268,901
1230	Petroleum Storage Tank Program	2,306,577	1,666,110
1231	Petrol Store Tank Compliance	1,033,719	847,212
1250	Handicapped Parking Enforcemnt	363,416	341,429
1251	Human Relations Camp	94,238	98,871
1252	HUD - Fair Housing	891,195	479,876
1253	Fair Employment Contract	973,860	880,534
1260	Sales Tax Revenue Fund	74,178,482	81,548,265
1261	Bond Waiver Program R89-1178	623,423	657,829
1262	Intergovt'L Radio Comm Program	2,251,456	2,084,516
1263	School Impact Fees Zone 1	629,668	1,260,128
1264	School Impact Fees Zone 2	477,622	859,096
1265	School Impact Fees Zone 3	898,221	1,262,662
1266	School Impact Fees Zone 4	377,583	728,287
1267	School Concurrency	5,000	2,000
1268	Choose Life License Plate Fund	148,834	82,541
1300	Fire Rescue MSTU (Major Fund)	310,000,405	316,769,136
1301	Fire Rescue Jupiter MSTU	14,785,975	15,864,541
1303	Aviation Battalion	6,759,863	6,881,392
1304	F/R Long-Term Disability Plan	14,803,534	16,493,676
1305	MSBU-Hydrant Rental Boca Raton	577,613	560,814
1306	MSBU-Hydrant Rental-Riviera Bh	58,955	58,042
1321	Law Library	611,458	516,427
1323	Criminal Justice Trust Fund	640,875	731,482
1324	Local Requirements & Innovatioons Fund (F.S.29.004& 0082a2)	315,000	240,000
1325	Legal Aid Programs Fund (F.S.29.008)	315,000	240,000
1326	Teen Court/JAC Juvenile Programs Fund	315,000	240,000
1327	Court Information Technology Fund (F.S. 28.2412e1)	5,119,729	3,541,971
1340	Palm Tran Operations	68,028,267	66,514,242
1341	Palm Tran Grants	58,287,657	70,990,167
1342	Palm Tran Letter of Credit	827,000	0
1360	Metro Planing Organization	3,073,675	3,225,930
1380	Southwinds Golf Course	2,398,190	1,753,673
1381	Okeeheelee Golf Course	2,682,078	2,436,610
1382	Osprey Point Golf Course	511,204	2,176,587
1383	Park Ridge Golf Course	1,608,160	1,609,279
1400	MSTD - Building	9,575,580	11,225,000
1401	CCRT Street Lighting Maintenance	1,438,880	1,206,973
1420	ACC Mobile Spay/Neuter Prgm	1,708,513	1,087,556
1421	Animal Regulation Trust Fund	55,687	49,955
1423	Victims Of Crime Emergency Support Fund	70,251	52,174
1424	E-911 Wire Line FS365.171	1,128,293	1,126,677

Fund Type	Fund Name	Adopted Budget	
		FY 2010	FY 2011
1425	EMS Award-Grant Program	555,001	503,042
1426	Public Safety Grants	183,472	242,606
1427	Emergency Management	719,129	1,146,206
1428	Em Preparedness & Assistance	209,446	227,404
1429	Regulation Of Towing Business	269,588	226,521
1430	Vehicle For Hire Ordinance	1,268,923	960,605
1432	Moving Ordinance	120,009	81,257
1433	E-911 WireLess FS365.172/173	2,793,413	2,798,866
1434	E-911 Carry Forward FS365.072/173	8,415,650	8,739,598
1435	E-911 Grant Fund	12,387,657	9,756,189
1436	Justice Service Grant Fund	0	293,484
1437	Family Drug Court Grant Fund	0	484,907
1439	Radiological Emergency Preparedness-FPL	0	109,802
1440	Highridge Activity Fund	29,609	26,496
1450	TDC-Convention Center Oper	5,499,216	6,343,130
1451	TDC-Film Commission	640,992	592,042
1452	TDC-Special Projects	301,599	264,756
1453	TDC-4th Cent Local Option Tax	11,421,918	9,365,276
1454	TDC-Tourism	10,482,714	9,377,563
1455	TDC-Cultural Arts	3,095,095	3,289,444
1456	TDC-Beaches	1,710,032	1,830,888
1457	TDC-Sports Commission	1,377,891	1,244,486
1458	TDC-1st Cent Tourist Local Option Tax	5,673,911	10,904,348
1470	Drug Abuse Trust Fund	476,450	360,429
1480	Driver Ed Trust FS318.121	1,526,959	1,715,816
1482	Coopertive Extension Rev Fund	139,683	310,896
1483	PBC Office of Inspector General (IG)	0	1,474,825
1484	PBC Commission on Ethics	0	475,626
1500	Crime Prevention Fund	511,372	373,596
1501	Domestic Violence Fund	0	112,627
1502	Local Law Enfor Blk Grant 2009	2,000	0
1503	JAG-LLEBG ARRA Fund 2009	0	250,568
1504	JAG Combat & ReEntry Grant 2008-2012	94,140	206,000
1505	Local Law Enfor Blk Grant 2003	0	287,336
1507	Criminal Justice Reserve Fund	694,207	30,146
1510	Justice & Mental Health Collab Prg Grnt	0	102,942
1521	Public Affairs Replacement Frequency	1,539,699	1,681,069
1539	Economic Development	5,242,056	6,112,075
1540	EDO - Section 108 Loan Fund	15,775,290	17,817,955
1541	Energy Efficiency & Consvr Blk Grnt	0	6,307,060
Total Special Revenue Funds		<u>\$958,882,196</u>	<u>\$1,057,852,824</u>

Fund Type	Fund Name	Adopted Budget	
		FY 2010	FY 2011
<u>Debt Service Funds</u>			
2000	25M GO 99A DS, Recreation & Cultural	\$27,650	\$0
2003	233.6M NAV 90 DS, Criminal Justice Facilities	2,961,646	2,961,646
2018	94.3M NAV 04 DS, Pub Imprv & Ref Airport Cntr 92	7,836,934	7,835,659
2019	25M GO 03 DS, Parks & Cultural Facilities	1,855,506	1,853,706
2020	25M GO 05 DS, Parks & Cultural Improvmts	1,955,338	1,956,088
2021	30.5M GO 03 DS, Library Improve	2,314,525	1,552,401
2022	24.5M GO 06 DS, Library Improve	1,737,703	1,737,159
2028	133.9M NAV 05 DS, Scripps Construction	10,807,416	10,807,416
2031	38.8M NAV 04 DS, Scripps/Mecca Land Acq	2,844,644	2,839,607
2034	24.3M NAV Tax 04 DS, Scripps Ld Acq	3,248,860	2,821,377
2037	11.5M BAN Tax Refunding 07 DS, Conv Cntr Hotel	690,924	420,532
2038	50M GO 05 DS, Waterfront Access	3,726,238	3,726,298
2040	14.6M NAV 06 DS, Parking Facilities Expansion	1,140,730	1,144,433
2041	13M NAV 05 DS, 2nd FAU/Scripps Beeline	1,748,272	1,623,480
2052	105.5M NAV 07 DS, Scripps/Briger	7,736,419	7,736,219
2053	167M NAV 07 DS, Jail Expand/Pub Bldg	15,893,150	12,648,350
2054	176.5M NAV 08 DSR, Jail Expand/Pub Bldg	11,668,150	12,083,777
2058	35M PBSO Mobile Data Debt Service	6,394,351	6,394,351
2061	11.6M Note Payable 08 DS, ESL Jupiter	1,096,081	1,006,000
2065	16.1M LT BAN 09 DS, Public Imprv (4 Pts Fac)	645,630	645,630
2067	94.2M NAV 08-2 DS, Max Planck & SS Refunding	7,786,930	7,629,830
2068	94.2M NAV 08-2 DSR, Max Planck & SS Refunding	7,843,046	8,467,060
2501	59.39M GO 94B DS	4,413,313	4,415,112
2505	32.775M CJC Rev Ref 97 DS	1,878,248	1,878,248
2506	117.485M CJF Ref 93 DS	14,085,978	14,084,159
2507	22.2M NAV 93 DS, Ref 24.5M Pub Bldg Corp 86	1,925,179	1,984,042
2508	45.6M GO 98 DS, Ref 2 issues	4,179,350	4,173,850
2509	18.56M Cjfac Ref2002 DS	2,119,100	2,119,100
2510	6.5M NAV 03 DS, Ref 8.5M Pub Imprv 94	711,056	713,931
2511	81.34M Convention Center Refunding Bonds 2004	5,387,142	5,394,080
2513	20M GO 05 DS, Ref 25M Rec Fac 99A	2,009,025	2,010,775
2514	17.455M NAV 05 DS, Ref 26M Parks & Rec Fac 96	2,046,450	2,047,113
2515	16M NAV 05 DS, Ref 22M N.C Court & PBSO MP 97	1,666,795	1,663,645
2516	11.5M NAV 05 DS, Ref 15M Judicial Parking 95	1,158,500	1,158,925
2517	20.07M NAV 05 DS, Ref 28M Stadium Fac 96	2,161,244	2,152,764
2518	45.8M GO Tax 06 DS, Ref 75M Land Acq 99B & 01A	12,080,902	12,085,966
2519	115.8M GO Tax Coupon 06 DS, Ref 75M Land Acq 99B & 01A	690,832	491,241
2520	2.58M NAV 07A, Biomed Research Park DS	188,135	188,062
2521	5.18M NAV 07B, Refunding Biomed Research Park DS	430,547	430,305
2522	30M NAV 08A, Ref SS#1,3&5	4,956,603	2,954,797

Fund Type	Fund Name	Adopted Budget	
		FY 2010	FY 2011
2523	11.5M NAV Tax 10 DS, Ref 11M Conv Hotel BAN 07	0	1,420,782
2524	19.5M GO 10 DS, Ref Part 30M Library GO 03	0	762,149
Total Debt Service Funds		<u>\$164,048,542</u>	<u>\$160,020,065</u>
<u>Capital Project Funds</u>			
3000	25M GO 99A, Recreation & Cultural	\$1,065,759	\$325,819
3002	75M GO 01, Environmental Land	2,257	0
3004	26.3M NAV 94, CJF Completion	25,185	0
3011	22.425M NAV 97, North County & PBSO	3,065	0
3013	15.175M NAV 95, Judicial Garage	4,710	0
3014	80.7M NAV 01, Convention Center	6,718,220	7,165,885
3017	26.3M NAV 96, Parks & Recreation Facilities	67,281	67,646
3018	94.3M NAV 04, Pub Imprv & Ref Airport Cntr 92	797,627	601,367
3019	25M GO 03, Parks & Cultural Facilities	6,997,160	4,726,248
3020	25M GO 05, Parks & Cultural Imprvmts	21,963,637	18,578,529
3021	30.5M GO 03, Library Improvements	6,264,262	4,878,090
3022	22.3M GO 06, Library Improvements	16,450,451	13,921,614
3026	20M BAN 04, Scripps/Mecca Farms PD&E	742,804	0
3028	133.9M NAV 05, Scripps Construction	252,471	7,000
3032	South County Regional Park Golf Course NAV 2005	82,345	54,653
3033	5.6M Sunshine#6 04, Scripps Infrastructure & Beeline	620,247	227,097
3037	11.5M LT BAN Tax 05, Convention Center Hotel Site Acq	339,831	367,672
3038	50M GO 05, Waterfront Access	19,519,451	18,585,734
3040	14.6M NAV 06, Parking Facility Expansion	1,052,248	1,155,030
3041	13M FAU Scripps Grant-2nd Bldg	900,235	78,017
3043	6.125M Sunshine#8 06, Park & Marina Improv	1,176,554	901,089
3045	16M BAN 06, Scripps/Brigger Land Acq	14,034	0
3046	8.1M Sunshine #9, So County Golf Course CTF	4,104,819	1,291,800
3048	7.5M Sunshine#7B 06, CTF	2,122	954
3052	98.0M NAV 07C CTF, Scripps.Briger	13,320,214	10,804,738
3053	176.5M NAV 08 CTF, Jail Expand/Pub Bldg	134,137,328	73,012,750
3056	20M BAN 07, Jail Facilities Expansion	434,793	0
3058	35M NAV 08 CP, PBSO Mobile Data	25,714,885	25,940,687
3061	11.6M Note Payable 08 CP, ESL Jupiter	84,375	59,375
3065	16.1M LT BAN 09 CP, Public Imprv (4 Pts Fac)	16,649,186	7,827,364
3067	94.1M NAV 08-2 CP Max Planck & SS Refunding	42,937,102	37,871,227
3500	Transportation Improvmt Fund	250,398,117	250,987,877
3501	Road Impact Fee Zone 1	58,838,543	58,670,131

Adopted Budget

<u>Fund Type</u>	<u>Fund Name</u>	<u>FY 2010</u>	<u>FY 2011</u>
3502	Road Impact Fee Zone 2	40,395,305	46,355,505
3503	Road Impact Fee Zone 3	51,723,224	46,432,647
3504	Road Impact Fee Zone 4	22,647,066	24,636,632
3505	Road Impact Fee Zone 5	37,874,065	41,917,526
3511	Unicorp Impr Fund	10,938,460	11,469,077
3515	Abacoa Impact Fee Account	905,518	1,437,816
3516	Abacoa Trust Sub Account	4,072,848	4,464,787
3519	Northlake Blvd. Agr W/Npbcid	7,192	7,521
3523	Proportionate Share Trust Fund	0	17,707,142
3531	Impact Fee program-Roads Zone 1	0	1,037,000
3600	Park Improvemt Fund	9,809,163	6,375,989
3601	Park Impact Fees Z-1	2,709,759	1,690,223
3602	Park Impact Fees Z-2	1,650,914	1,367,530
3603	Park Impact Fees Z-3	4,536,744	4,997,634
3650	Unit 11 Acquisition/Enhancemnt	3,850,633	3,723,230
3651	South Lox Sl Wetland Restoratn	209,030	218,474
3652	Beach Improvement	44,837,807	40,265,625
3653	South Lake Worth Inlet	6,943,440	4,209,124
3654	Environmental Resources Capital Projects	17,614,876	16,401,406
3700	Fire Rescue Improvement	47,631,898	41,362,744
3704	Fire Rescue Impact Fees	5,109,366	5,936,214
3750	Library Improvement Fund	7,496,764	6,749,525
3751	Library Expansion Program	27,782,826	24,835,892
3752	Library Impact Fees	7,960,163	4,763,908
3753	Library Capital Grants	500,083	493,660
3800	Pud Civic Site Cash Out	2,567,520	2,777,169
3801	800 Mhz RR+I Fund	30,838,386	35,082,182
3803	Law Enfc/Impct Fees Z2 Rd Patl	4,310,597	4,261,349
3804	Public Building Impr Fund	84,877,226	70,644,982
3805	Public Building Impact Fees	4,685,459	5,389,783
3807	TDC - Bldg Renewal and Replacement	10,000,000	10,974,948
3900	Capital Outlay	40,744,166	27,153,989
3901	Information Technology Capital Improvements	12,225,161	10,840,390
3902	Court Related Info Tech Cap Improvements	725,202	746,271
3903	Energy Efficiency and Conservation Block Grant - E	0	3,809,049
Total Capital Project Funds		<u>\$1,179,862,179</u>	<u>\$1,068,645,336</u>

Enterprise Funds

4000	WUD Revenue	\$141,315,000	\$159,246,000
4001	Operation & Maintenance	108,482,938	117,223,355
4010	Renewal & Replacement	1,000,000	1,000,000

Fund Type	Fund Name	Adopted Budget	
		FY 2010	FY 2011
4011	Capital Improvements	63,929,430	98,394,317
4012	Connection Charge Account	6,848,000	4,516,000
4013	Special Assessment Prgrm WUD	2,628,000	2,628,000
4014	WUD Lake Region Renewal & Replacement	601,820	0
4015	WUD FPL Water Renewal & Replacement	0	583,000
4031	Debt Service WUD Ecr Loan	316,000	316,000
4033	Debt Service WUD 98	1,800,800	1,797,800
4034	Debt Service WUD All	4,438,000	4,438,000
4036	Debt Service WUD 2003	977,500	1,077,500
4037	Debt Service WUD 2004	5,607,000	4,091,000
4039	Debt Service WUD 2006	9,067,900	8,566,900
4040	Debt Service 6.5M WUD 08	1,785,500	1,887,500
4041	Construction Trust Fund WUD 2009	53,245,000	17,500,000
4042	Debt Service WUD 2009	4,674,000	4,435,000
4043	WUD FPL Debt Service Coverage Fund	0	275,000
4100	Airport Operations	79,476,986	76,699,499
4110	Airport Capital Projects	1,992,427	1,813,297
4111	Airports Imp & Dev Fund	81,091,993	90,338,330
4112	Airport Passenger Facility Chgs	37,742,637	49,473,857
4113	Noise Abatement & Mitigation	1,535,040	1,729,705
4114	Airports Restricted Assets Fd	3,242,870	2,698,687
4116	Cap Proj 8M PBIA Sub Indebtedness 2006	275,956	295,170
4117	Cap Proj 69M PBIA Rev Bonds, 2006A	3,093,681	0
4130	Debt Serv 60M PBIA Rev Ref 2002	3,476,337	13,307,030
4131	Debt Serv 83M PBIA Rev Ref 2001	8,413,306	29,186
4136	Debt Serv 8M PBIA Sub Indebtedness 2006	80,017	89,999
4137	Debt Serv 69M PBIA Rev Bonds 2006A	3,444,843	3,436,318
4138	Debt Serv 16M PBIA Tax Rev Ref 2006B	1,013,315	1,009,920
Total Enterprise Funds		<u>\$631,596,296</u>	<u>\$668,896,370</u>
<u>Internal Services Funds</u>			
5000	Fleet Management	\$49,208,498	\$47,817,638
5010	Property & Casualty Insurance	21,575,737	20,065,742
5011	Risk Management Fund	21,338,626	19,453,149
5012	Employee Health Insurance	75,467,157	76,269,109
5020	Information Systems Services	0	0
Total Internal Services Funds		<u>\$167,590,018</u>	<u>\$163,605,638</u>
Total Adopted Budget		<u>\$4,101,803,250</u>	<u>\$4,078,260,913</u>

What is it and why do we have one?

County government provides needed and desired urban services to the public. In order to provide these services, the County must furnish and maintain capital facilities and equipment, such as airports, roads, and parks. The Capital Improvement Program (CIP) is a proposed schedule for the expenditure of funds to acquire or construct needed improvements over the next five-year period. It represents a comprehensive and direct statement of the physical development policies of the County. The program has great significance in that it touches the life of each County resident and visitor through the provision of health, safety, transportation, recreation, and other services upon which we all depend.

Purpose and Benefits of Capital Programming

Capital Programming:

1. Provides a means for coordinating and consolidating various departmental requests, thereby preventing duplication of projects and equipment.
2. Establishes a system of examining and prioritizing the needs of the County, assuring that the most essential improvements are provided first.
3. Provides an important implementation device for growth management.
4. Allows sufficient time for investigation of project financing and implementation measures, and proper technical design.
5. Coordinates physical with financial planning, allowing maximum benefit from available public funds.
6. Helps provide an equitable distribution of public improvements throughout the County.

Development of the Capital Improvement Program

Only projects that meet the definition of a capital improvement are included in the Capital Improvement Program. Capital improvements are defined as physical assets, constructed or purchased, that have a minimum cost of \$25,000 and an expected useful life in excess of one year.

Examples of typical capital improvements include:

- a. Road construction and paving.
- b. New and expanded physical facilities for the community.
- c. Large scale rehabilitation or replacement of existing facilities.
- d. Purchase of equipment items that have a relatively long period of usefulness.
- e. The cost of engineering or architectural studies and services relative to a specific improvement.
- f. The acquisition of land to build a community facility such as a park, highway, library, airport, etc.

Each year, the CIP is prepared from project requests submitted on project proposal forms completed by the various departments and agencies of the County. The completed forms provide a project description, justification, cost projections, statement of impact on the County's annual operating budget, implementation schedule, as well as support for the County's Comprehensive Plan. Concurrently, with the preparation of the project proposal forms, information concerning the financial resources available to the County is prepared by the Office of Financial Management and Budget.

The program recommended by the County Administrator is used by the Board of County Commissioners to develop the annual budget which becomes effective October 1st of each year. The first year of the Five-Year CIP is formally adopted by the Board as the Capital Budget with the following four years showing projected, but unfunded, requirements. The CIP is an important tool for implementing the County's Comprehensive Plan. The Board of County Commissioners utilizes the CIP to analyze the County's fiscal capability to finance and construct capital improvements in the future.

Responsibilities in Program Preparation and Implementation

The Capital Improvement Program, by virtue of its comprehensive character, involves the full realm of County operations. The County Administrator, departments, boards, and the County Commission must coordinate their actions to accomplish a successful program for capital improvements in the community.

Operating Departments: The key role in the initial stages of capital programming falls upon the operating departments and department heads. By virtue of their technical knowledge and experience in the individual fields, it becomes their responsibility to initiate project requests, and to develop a program that outlines the requirements of each project, as well as, its relative importance in the department's program.

Office of Financial Management and Budget: The Office of Financial Management and Budget (OFMB) provides information concerning the County's past, present, and future financial resources. OFMB prepares and distributes the package utilized by departments and agencies to submit project requests. As the program develops, OFMB assists in the review and evaluation of project submissions, and guides the administration of the program through its function of budget control.

Engineering and Facilities Development & Operations Departments: In providing staff assistance, these departments have the following responsibilities in the capital programming process:

- 1 Provides assistance, if needed, in the preparation of requests.
- 2 Receives and reviews the cost projections in project requests.
- 3 Provides information and assistance to the Office of Financial Management and Budget in the analysis of the County's financial requirements.
- 4 Provides assistance to the County Administrator, County Commission, and staff in preparing the Commission adopted program.

County Commission: While departments, boards, and committees play a very significant role in the capital improvement programming process, the ultimate success of the program rests with the County Commission. Only Commissioners, as elected officials, can authorize the expenditure of public funds, in this case by adopting the first year of the capital improvement program as that fiscal year's capital budget. Therefore, the final priorities placed on community needs and the subsequent satisfactions of those needs are a matter of legislative decision and control.

Priority Ranking

Criteria for establishing the prioritization of capital project proposals are established in the Capital Improvement Element of the Comprehensive Plan in Objective 1.4. The criteria address issues such as why the project is needed and what type of service the project will support. Other criteria included in the objective deal with the physical location of the project as being identified in a revitalization/ redevelopment area or a coastal high-hazard area. In addition, each proposal is identified by one of the following Growth Management Tiers:

Urban/Suburban * Exurban * Rural * Glades * Agricultural Reserve

Why a Project is needed: The following is a list of acceptable reasons why a project is needed:

1. Correct public hazards;
2. Eliminate existing deficiencies as described by the minimum levels of service;
3. Provide capacity for developments that have received a determination as a Committed Development when such developments are within the Urban Service Area;
4. Maintain levels of service as new growth occurs;
5. Increase existing levels of service to desired levels of service;
6. Provide for the renewal and replacement of, and improvement to, existing public infrastructure and physical assets; and
7. Implement the Goals, Objectives, and Policies or other Plan Elements.

Type of Service the Project will Provide: The following is a list of project prioritization categories:

1. **Essential:** projects that are directly related to protecting the immediate health and safety of citizens from an existing or imminent hazard. An example would be an expenditure request which responds to a danger arising from an imminent bridge failure. Essential services shall be provided throughout the County.
2. **Necessary:** projects that are directly related to maintaining the level of service for concurrency items mandated by State law and Fire-Rescue services. Examples include expenditure requests which are necessary to meet the minimum level of service standards for concurrency regarding roadway, mass transit, potable water, wastewater, solid waste, storm water protection, recreation/open space, and fire-rescue. Necessary services shall be provided throughout the County.
3. **Desirable:** projects that are related to enhancing the desirability of Palm Beach County as a place to live or visit. More specifically, to enhance quality of life, or maintain physical assets; but are not needed to correct imminent health and safety hazards and are not needed to maintain level of service.

Physical Location: Policy requires that projects that correct service and infrastructure deficiencies within the Revitalization and Redevelopment Overlay in unincorporated Palm Beach County receive “special consideration” in establishment of the project priority. Special consideration gives these projects top priority consideration within each of the following prioritization categories: essential, necessary, and desirable.

Growth Management Tiers: The Urban/Suburban Tier shall be given the highest priority within the category of desirable, followed by the Exurban Tier, and then the Rural Tier. Policy restricts use of public funds for infrastructure expansion or improvements in Coastal high-hazard areas unless such funds are necessary to:

1. Provide services to existing development;
2. Provide adequate evacuation in the event of an emergency; or
3. Provide for recreational needs and other appropriate water-dependent uses.

Relationships Between the Operating and Capital Budgets

There are many features that distinguish Palm Beach County's operating budget from its capital budget. The operating budget includes expenses that are generally of a recurring nature and are appropriated for one year only. It provides for the provision of all County services that do not result in major physical assets for the County. Year to year, changes in the operating budget are expected to be fairly stable, and represent incremental changes in the following: cost of doing business; size of the County; and types and levels of services provided. Resources for the operating budget are generally provided by taxes, user fees, and inter-governmental payments that generally recur from year to year.

The capital budget, on the other hand, includes one-time costs for projects that may last several years. The projects result in major physical assets in the County. Resources for the capital budget are generally provided by bond proceeds, impact fees, grants, and taxes.

In spite of these differences, the operating and capital budgets are closely linked. The most obvious connection is the fact that the operating budget includes the cost of maintaining and operating new facilities and infrastructure built under the capital budget.

Operational needs often drive the capital budget. For example, major expansion requirements in the FY 2011 capital budget are roads, parks and buildings which were necessitated for the County's role in providing these basic services to its citizens.

Some capital improvements will actually decrease maintenance costs, such as the replacement of fire trucks and water lines or the reconstruction of roads. Long term operations and maintenance costs resulting from the Five-Year Capital Improvement Program are addressed in this section under "Impact of Capital Projects on the Operating Budget" and "Estimated Operating Impact of Capital Projects" on pages F-23 through F-24.

The County has a significant number of non-routine capital projects included in the FY 2011 budget, all of which are listed in this section. The chart below highlights some of those projects in the Capital Budget Document where more detailed information can be found.

Project	FY 2011 Allocation	Funding Source
<u>Jog Rd.</u> <ul style="list-style-type: none"> Roebuck Rd. to S. of 45th Street (1.9 miles, 4 Lanes) 	\$16,000,000	Grants/Impact Fees
<u>Airports Midfield Taxiway L</u> <ul style="list-style-type: none"> Construction of the complete full length taxiway parallel to Runway 9L-27R at PBIA. This project will also upgrade the existing portion of Taxiway L to Airplane Design Group IV standards. 	\$14,000,000	Grants/Other
<u>Ocean Avenue over the Intracoastal Waterway</u> <ul style="list-style-type: none"> Bascule Bridge and Approach Span Replacement 	\$37,000,000	Revenue Bond/Other
<u>South County Regional Park Phase III</u> <ul style="list-style-type: none"> Completion and development of park improvements that will provide additional passive and active recreational facilities and developed acres of regional parks to serve the needs of new residents in the South Park District. 	\$850,000	Impact Fees

FUNDING SOURCES BY TYPE OF REVENUE

Taxes (Ad Valorem)	\$	6,413,912
Interest		24,461,313
Gas Tax		18,206,000
Assessments		2,610,000
Impact Fees		5,170,360
Other		289,856,318
Statutory Reserves		(2,361,620)
Balance Forward		977,759,416
Total Revenues	\$	1,322,115,699

APPROPRIATIONS BY CATEGORY

Criminal Justice	\$	104,369,816
Environmental Lands & Beaches		64,877,234
Fire-Rescue		47,298,958
General Government		232,423,783
Libraries		55,642,689
Parks		58,909,195
Road Program		493,654,584
Street & Drainage		11,469,077
Airports		146,349,046
Water Utilities		107,121,317
Total Appropriations	\$	1,322,115,699

CAPITAL BUDGET REVENUES & APPROPRIATIONS**CAPITAL BUDGET REVENUES**

<u>Revenues</u>	Criminal Justice	Environ. Land & Bchs.	Fire Rescue	General Gov't	Libraries
Taxes (Ad Valorem)	\$0	\$250,000	\$0	\$5,413,912	\$0
Interest	3,776,000	913,000	866,000	7,365,312	1,011,000
Gas Tax	0	0	0	0	0
Assessments	0	0	0	0	0
Impact Fees	92,400	0	352,000	252,560	119,900
Bond/ Loan Proceeds	0	0	0	0	0
Other	0	39,191,453	0	36,903,007	500,000
Statutory Reserves	(193,420)	(45,650)	(60,900)	(380,249)	(56,545)
Balances Forward	100,694,836	24,568,431	46,141,858	182,869,241	54,068,334
Total Revenue	\$104,369,816	\$64,877,234	\$47,298,958	\$232,423,783	\$55,642,689
 <u>Appropriations</u>					
Projects	\$69,367,792	\$58,715,881	\$34,467,772	\$164,696,909	\$38,259,284
Transfers	22,984,289	59,375	0	13,668,621	0
Reserves	12,017,735	6,101,978	12,831,186	54,058,253	17,383,405
Total Appropriations	\$104,369,816	\$64,877,234	\$47,298,958	\$232,423,783	\$55,642,689

& APPROPRIATIONS BY CATEGORY

Parks	Road Program	Street & Drainage	Airports	Water Utilities	Total
\$0	\$750,000	\$0	\$0	\$0	\$6,413,912
1,938,001	6,905,000	202,000	1,456,000	29,000	\$24,461,313
0	18,206,000	0	0	0	\$18,206,000
0	0	500,000	0	2,110,000	\$2,610,000
836,000	3,517,500	0	0	0	\$5,170,360
0	0	0	0	0	\$0
2,886,761	97,220,652	2,401	71,956,250	41,195,794	\$289,856,318
(140,200)	(1,449,556)	(35,100)	0	0	(\$2,361,620)
53,388,633	368,504,988	10,799,776	72,936,796	63,786,523	\$977,759,416
\$58,909,195	\$493,654,584	\$11,469,077	\$146,349,046	\$107,121,317	\$1,322,115,699
\$45,521,779	\$166,883,071	\$2,672,602	\$69,274,171	\$57,973,000	\$707,832,261
0	8,813,278	1,000,000	24,330,000	6,144,000	76,999,563
13,387,416	317,958,235	7,796,475	52,744,875	43,004,317	537,283,875
\$58,909,195	\$493,654,584	\$11,469,077	\$146,349,046	\$107,121,317	\$1,322,115,699

The FY 2011 Capital Improvement Budget (CIP) has appropriations totaling \$1.3 billion. The capital improvement program is financed primarily through bonds, impact fees, balances brought forward, and taxes. A detailed capital project listing is contained in the Capital Improvement Program document, published separately. Some of the highlights of the capital improvement program include:

General Government

These projects include amounts budgeted for general government buildings, which include land acquisition, design, construction, and other general government capital projects. The FY 2011 budget is \$232.4 million and includes Countywide repair, replace and renovations of County building.

Environmental Lands & Beaches

These projects total \$64.9 million and include amounts for environmental restoration and beach improvements.

Criminal Justice

These projects total \$104.4 million and include amounts budgeted for various criminal justice facilities.

Fire-Rescue

These projects total \$47.3 million and include amounts budgeted for new and replacement stations, new facilities for training and support services & improvements to existing fire stations.

Libraries

These projects primarily consist of growth related branch expansions, construction of new branches and improvements to existing branches for a total of \$55.6 million.

Parks & Recreation

These projects total \$58.9 million & include development of new parks and park improvements financed by Park Revenue Bonds, General Obligation Recreation/Cultural Bonds, and Impact Fees.

Roads

These projects total \$493.7 million and consist of right-of-way acquisition and design and construction of various County roads. The majority of the projects are those identified in the County's Five Year Road Program as adopted by the Board of County Commissioners.

Street & Drainage Improvements

These projects total \$11.5 million and are largely for infrastructure improvements to County maintained bridges, culverts, and other street pavement, curbing, and canal drainage projects.

Airports

Capital projects budgeted by Airports include security upgrades, land acquisition, and additional taxiway and terminal improvements. These projects total \$146.3 million.

Water Utilities

These projects total \$107.1 million including water and wastewater treatment plants, system improvements, and the expansion of various existing facilities.

<u>Project Name</u>	<u>Total</u>	<u>Ad Valorem</u>
<u>Countywide Ad Valorem Projects</u>		
Engineering and Public Works		
Point Chosen Swing Bridge Fender System Replacement	\$ 450,000	\$ 450,000
Gun Club at E-3 Canal	283,000	283,000
Boca Rio Guardrail	<u>155,000</u>	<u>155,000</u>
Total Engineering and Public Works	\$ 888,000	\$ 888,000
Environmental Resource Management		
Environmental Restoration	<u>\$ 250,000</u>	<u>\$ 250,000</u>
Total Environmental Resource Management	\$ 250,000	\$ 250,000
Facilities Development & Operations		
Courthouse Judicial Holding	\$ 9,000	\$ 9,000
West County Court Adm - Barrier/Panic	10,000	10,000
West County Clerk - Camera and Panic	17,000	17,000
Courthouse Central Rec HVAC	30,000	30,000
N County Courthouse Digital Recording	30,000	30,000
Courthouse Telephone Integration	40,000	40,000
Courthouse Courtroom Wireless	12,000	12,000
Courthouse Chief Judge Conf Rm A/V	13,000	13,000
Courthouse CT Reporting Electric	7,000	7,000
N County Hearing Room 2711 Build-Out	68,000	68,000
Various Facility Renovations	250,000	250,000
FD&O Land Acquisition	300,000	300,000
Ctywide Electronic Systems	782,000	782,000
Ctywide Repair, Replace & Reno Cty Bldgs '08	(164,000)	(164,000)
Ctywide Repair, Replace & Reno Cty Bldgs	<u>3,000,000</u>	<u>3,000,000</u>
Total Facilities Development & Operations	\$ 4,404,000	\$ 4,404,000
Information Systems Services		
Enterprise Backup Growth and Replacement	\$ 100,000	\$ 100,000
Network Equipment and Vendor Support	1,200,000	1,200,000
UNIX Server Growth & Replacement	520,000	520,000
Wintel Server Replacement and Growth	200,000	200,000
Fiber Build out	780,000	780,000
Data Centers Upgrade to 10/100/1000 Gigabit	300,000	300,000
Wireless Connectivity	200,000	200,000
WAN RR&I FY 2011	400,000	400,000

<u>Project Name</u>	<u>Total</u>	<u>Ad Valorem</u>
<u>Countywide Ad Valorem Projects</u>		
Information Systems Services (continued)		
Network/Internet Security/Threat Management	\$ 150,000	\$ 150,000
Video Conference & Distribution	200,000	200,000
VOIP Implementation and Expansion	100,000	100,000
Data Storage Growth and Replacement	250,000	250,000
Telephone System Enhancements	<u>50,000</u>	<u>50,000</u>
Total Information Systems Services	\$ 4,450,000	\$ 4,450,000
Parks & Recreation		
Information Technology Expansion and Replacements	\$ 233,391	\$ 233,391
Playground Renovations	150,000	150,000
Restroom Renovations	100,000	100,000
Asphalt Overlay	<u>100,000</u>	<u>100,000</u>
Total Parks & Recreation	\$ 583,391	\$ 583,391
Miscellaneous/Non Departmental		
Street Lighting	<u>\$ 750,000</u>	<u>\$ 750,000</u>
Total Miscellaneous/Non Departmental	\$ 750,000	\$ 750,000
Total Countywide Ad Valorem Projects	<u>\$ 11,325,391</u>	<u>\$ 11,325,391</u>

Countywide-Non Ad Valorem Projects Requested

Environmental Resource Management		
Jupiter Carlin Shore Protection	\$ 350,000	\$ -
Ocean Ridge Shore Protection	300,000	-
Singer Island Shoreline Protection/Dune Restoration	3,300,000	-
South Palm Beach Dune Restoration	<u>375,000</u>	<u>-</u>
Total Environmental Resource Management	\$ 4,325,000	\$ -

<u>Project Name</u>	<u>Total</u>	<u>Ad Valorem</u>
<u>Countywide-Non Ad Valorem Projects (continued)</u>		
Facilities Development & Operations		
Radio System Repair & Replace	\$ 250,000	\$ -
Roger Dean Stadium R&R	384,000	-
Various Facility Impr/Const Officer (charges for services)	2,000,000	-
JPE Jail Expansion (warehouse const, reserves & interest savings)	8,000,000	-
Total Facilities Development & Operations	\$ 10,634,000	\$ -
Parks & Recreation		
Florida Boating Improvement Program Reserve		
Burt Reynolds Park Boat Ramp Parking (FBIP)	\$ 78,000	\$ -
John Prince Park Boat Ramp Improvements (FBIP)	41,000	-
Stub Canal Park Boat Ramp Improvements (FBIP)	54,000	-
Payment in Lieu of Recreation Reserve		
West Jupiter Recreation Center Improvements	\$ 20,532	\$ -
Bond Proceeds-\$25M GO 03 Park & Cultural Facilities (Interest)		
Westgate Recreation Center Renovation	\$ 63,000	\$ -
Santaluces Park Dugout Renovation	24,000	-
Bond Proceeds-\$50M GO 05, Waterfront Access		
Okeeheelee South Park Boating Center	\$ 950,000	\$ -
Burt Reynolds Park Staging Dock	150,000	-
Juno Park Boat Ramp Restroom Replacement	250,000	-
Bond Proceeds-\$25M GO 05, Parks & Cultural Improvements		
Calypso Bay Waterpark Play Pool Resurfacing	\$ (85,000)	\$ -
Calypso Bay Waterpark Renovation	157,000	-
Coconut Cove Waterpark Renovation	187,000	-
Aqua Crest Pool Filter Replacement	30,000	-
Jim Brandon Equestrian Center Improvements	109,000	-
South Bay RV and Recreation Center	450,000	-
Lake Lytal Pool Renovation	132,000	-
West Boynton Recreation Center Renovation	120,000	-

<u>Project Name</u>	<u>Total</u>	<u>Ad Valorem</u>
<u>Countywide-Non Ad Valorem Projects</u>		
Parks & Recreation (continued)		
Bond Proceeds-\$25M GO 05, Parks & Cultural Improvements		
Lake Lytal Park Lighting Renovation	\$ 80,000	\$ -
John Prince Park Improvements Phase IV	150,000	-
Glades District Maintenance Facility	80,000	-
Bond Proceeds-\$25M GO 99A, Recreation & Cultural (RFDS)		
Maintenance Equipment Replacement	\$ 18,000	\$ -
Loan Proceeds-\$6.1M Sunshine #8 06, Park & Marina Improvement		
Recreation Facility Improvements and Renovations	\$ 82,000	\$ -
Okeehelée Golf Course Clubhouse Renovations	86,000	-
Loan Proceeds-\$8.1M Sunshine #9 06		
Environmental Upgrades	\$ 50,000	\$ -
Park Ridge Golf Course Improvements	190,000	-
Impact Fee Zone 1 Funded Projects		
Riverbend/Reese Grove Park Phase III	\$ 118,000	\$ -
Impact Fee Zone 2 Funded Projects		
Okeehelée South Park Development Phase III	\$ 390,000	\$ -
John Prince Park Improvements Phase IV	300,000	-
Impact Fee Zone 3 Funded Projects		
South County Regional Phase II	\$ 350,000	\$ -
West Delray/Boynton District Park	300,000	-
South County Regional Park Phase III	850,000	-
Total Parks & Recreation	\$ 5,774,532	\$ -

<u>Project Name</u>	<u>Total</u>	<u>Ad Valorem</u>
<u>Countywide-Non Ad Valorem Projects</u>		
Five Year Road Program		
Annual Contract Advertising	\$ 10,000	\$ -
Administrative Support and Computer Equipment	370,000	-
60th St W of Royal Palm Beach Blvd to St Rd 7 Extension	5,300,000	-
Belvedere Rd - Military Trail Intersection Improvements	80,000	-
Camino Real Rd. / Boca Club over Intracoastal Waterway	800,000	-
Central Blvd - Church St. to Longshore Dr.	1,200,000	-
Central Blvd at Indiantown Rd	1,500,000	-
Clint More Rd - Jog Rd to Military Tr	430,000	-
Community Dr - Military Tr Intersection	1,500,000	-
Congress Avenue - Hypoluxo Rd Intersection	500,000	-
Congress Avenue - S of Lantana	800,000	-
Congress Avenue - North of Northlake to Alternate A1A	1,500,000	-
CR 880 (Old SR 80) - Rehabilitation	500,000	-
Glades Area - Restoration and Reconstruction	700,000	-
Hatton Hwy at H.G.W.C.D E-2 Canal	2,000,000	-
Haverhill Rd - Dyer Blvd Intersection	1,460,000	-
Hypoluxo Rd I-95	310,000	-
Intersection Program - Countywide	10,470,000	-
Intracoastal Crossings - Countywide	500,000	-
Irrigation - Unincorporated Area OTIS Program	1,000,000	-
Jog Rd - North of SR 710 to Florida Turnpike Entrance	1,500,000	-
Jog Rd - Roebuck Rd to 45th St	16,000,000	-
Lantana Rd - Highridge Rd to southbound I-95	550,000	-
Northlake Blvd - Military Tr	100,000	-
Ocean Avenue over Intracoastal Waterway	37,000,000	-
Okeechobee Blvd - Australian Ave to Tamarind/Parker Ave	2,600,000	-
Palmetto Park Rd - W of Military Tr to I-95	7,000,000	-
Pathway Program - Countywide	1,500,000	-
Plans/Align - Countywide	200,000	-
Recording Fees - Countywide	20,000	-
Rights of Way - Countywide	200,000	-
Seminole Pratt - M Canal to Orange Blvd	5,300,000	-
Silver Beach Rd - E of Congress Ave to Old Dixie Hwy	3,100,000	-
St Rd 7 Extension	4,700,000	-
Streetlighting - Countywide	1,600,000	-
Streetscape	2,440,000	-
Traffic Calming - Countywide	15,000	-
Traffic Signals - Countywide	600,000	-

<u>Project Name</u>	<u>Total</u>	<u>Ad Valorem</u>
<u>Countywide Non Ad Valorem Projects</u>		
Five Year Road Program (continued)		
Transfer to Mass Transit - Countywide	14,500,000	
Transfer to Road Maintenance - Countywide	2,000,000	
West Atlantic Ave W. of Lyons Rd to Starkey Rd	8,000,000	
Woolbright Rd.-I-95	350,000	-
Total Five Year Road Program	\$ 140,205,000	\$ -
Total Countywide Non Ad Valorem Projects	<u>\$ 160,938,532</u>	<u>\$ -</u>
<u>Dependent District Projects</u>		
County Library		
Acreage Branch	\$ 900,000	\$ -
Total County Library	\$ 900,000	\$ -
Total Dependent District Projects	<u>\$ 900,000</u>	<u>\$ -</u>
<u>Enterprise Projects</u>		
Airports		
PBIA - Equipment for Crash Fire Rescue	\$ 30,000	\$ -
PBIA - Airport Lighting Control Monitoring System	700,000	-
PBIA Parking Garage 1 Restoration	2,600,000	-
PBIA - Common Use Passenger Processing System	1,500,000	-
PBIA - Cabin Air Control System	200,000	-
PBIA - Baggage System Improvements	500,000	-
PBIA - Land Acquisition W of 9L - 27R	900,000	-
PBIA - Taxiway C4- High Speed Exit 9L-27R	3,500,000	-
PBIA - Taxiway D High Speed Exit	300,000	-
Pahokee - Airport Capital Maintenance	90,000	-
PBIA - Runway 13-31 RSA Improvements & Pvmt Rehab	4,300,000	-
PBIA - Taxiway M Rehab	69,000	-
PBIA - Taxiway Repair Miscellaneous	3,500,000	-

<u>Project Name</u>	<u>Total</u>	<u>Ad Valorem</u>
<u>Enterprise Projects</u>		
Airports (continued)		
PBIA - Terminal FIS Expansion	\$ 2,000,000	\$ -
PBIA - Runway 9/27 Environmental Impact Study (EIS)	1,000,000	-
PBIA - Security Upgrades	5,000,000	-
PBIA - Taxiway F - Extension	3,500,000	-
PBIA - Taxiway L Extension	14,000,000	-
Lantana - Taxiway C Rehab	1,750,000	-
Lantana - Terminal Apron Rehab	500,000	-
Lantana - Runway 15/33 Rehab	1,500,000	-
North County - Helicopter Pads	10,000	-
North County - Apron & Taxilanes Infrastructure	1,875,000	-
North County - AWOS	195,000	-
North County - Projects	25,000	-
PBIA - Safety & Landside Rehabilitation Projects	300,000	-
PBIA - Environmental Emergencies	60,000	-
PBIA - Airside Projects	25,000	-
PBIA - Landside Projects	125,000	-
PBIA - Project Inspection & Administration	10,000	-
PBIA - Testing & Miscellaneous Engineering	75,000	-
PBIA Terminal Improvements	1,800,000	-
PBIA - Permits and Fees	10,000	-
All Airports - Design & Engineering Services	4,754,000	-
PBIA - Equipment Grounds Maintenance	100,000	-
PBIA - Equipment Terminal Maintenance	325,000	-
PBIA - Equipment - Airport Administration	1,000,000	-
PBIA - Demolition	50,000	-
Lantana - Stormwater Master Plan	9,000	-
Lantana - Additional Hangars - Construction	1,875,000	-
North County - Sewage Treatment Plant	1,300,000	-
North County - Wetland Mitigation Credits	2,600,000	-
Lantana - Airport Capital Maintenance	75,000	-
PBIA - Air Cargo Apron Expansion	4,512,000	-
GA Security Improvements	725,000	-
Total Airports	\$ 69,274,000	\$ -

<u>Project Name</u>	<u>Total</u>	<u>Ad Valorem</u>
<u>Enterprise Projects</u>		
Water Utilities		
Water Treatment Plant #8	\$ 5,500,000	\$ -
East Central Region Wastewater Treatment Facility	1,950,000	-
Water Treatment Plant #2	(650,000)	-
System Wide Improvements-Water	9,883,000	-
System Wide Improvements-Wastewater	500,000	-
Building Improvements and New Buildings	1,100,000	-
Reclaimed Water System	1,000,000	-
Southern Region Water Reclamation Facility	(1,045,000)	-
Glades Utility Authority	(1,015,570)	-
Asset Management Program	4,000,000	-
Special Assessment Program	500,000	-
Total Water Utilities	\$ 21,722,430	\$ -
Total Enterprise Projects	<u>\$ 90,996,430</u>	<u>\$ -</u>

<u>Reserves Included in FY 2011 Capital Budget</u>	<u>Major Components</u>	<u>Program Totals</u>
Criminal Justice		\$12,017,735
PBSO Mobile Data	\$4,256,398	
Public Improvement Bond	5,630,245	
Law Enforcement Impact Fees	2,131,092	
Total for Major Components	\$12,017,735	
Environmental Lands & Beaches		\$6,101,978
Unit 11 Acquisition/Enhancement Fund	\$411,977	
South Lox Wetland Restoration	204,784	
Beach Improvements	5,031,132	
South Lake Worth Inlet	454,085	
Total for Major Components	\$6,101,978	
Fire Rescue		\$12,831,186
Fire-Rescue Impact Fees	\$1,162,855	
Fire-Rescue Improvements	11,668,331	
Total for Major Components	\$12,831,186	
General Government		\$54,058,253
92.2M Convention Center Bond & Hotel Site	\$1,215,915	
Civic Site Cash Outs	2,657,772	
800 MHZ Radio R & R	33,394,366	
General Capital	453,162	
Court Related Information Technology Capital	2,000	
Airport Center Acquisition/ Public Improvement	340,573	
Scripps Biotech	1,308,857	
Public Improvement	896,462	

<u>Reserves Included in FY 2011 Capital Budget</u>	<u>Major Components</u>	<u>Program Totals</u>
General Government		
Public Building Impact Fees	\$1,644,743	
Max Planck & SS Refunding	2,392,555	
Tourist Devlpmnt Council Bldg. Renewal and Replacement	9,751,848	
Total for Major Components	\$54,058,253	
Libraries		
		\$17,383,405
50M GO Library Bond	\$7,092,621	
Expansion Program	4,336,434	
Library Improvements	2,392,686	
Library Impact Fees	3,561,664	
Total for Major Components	\$17,383,405	
Parks		
		\$13,387,416
Park Impact Fees	\$3,755,396	
Park Improvements	678,624	
Park Bonds	8,953,396	
Total for Major Components	\$13,387,416	
Road Program		
		\$317,958,235
Transportation Improvement	\$164,303,335	
Abacoa	4,568,344	
Proportionate Share Trust Fund	17,707,142	
Road Impact Fees	131,379,414	
Total for Major Components	\$317,958,235	

<u>Reserves Included in FY 2011 Capital Budget</u>	<u>Major Components</u>	<u>Program Totals</u>
Street & Drainage		\$7,796,475
Proportionate Share Trust Fund	\$7,796,475	
Total for Major Components	\$7,796,475	
Airports		\$52,744,875
Capital Project Reserves	\$43,297	
Airport Improvement & Development	19,969,159	
Passenger Facility Charges	29,023,857	
Noise Abatement & Mitigation	1,729,705	
8M Subordinated Debt	295,170	
Restricted Assets	1,683,687	
Total for Major Components	\$52,744,875	
Water Utilities		\$43,004,317
Renewal & Replacement	\$1,583,000	
Capital Improvements	40,921,317	
Special Assessment Program	500,000	
Total for Major Components	\$43,004,317	
Total All Programs		<u><u>\$537,283,875</u></u>

Note: Capital budget reserve program amounts also include non-project reserve balances residing in Capital Funds.

IMPACT OF CAPITAL PROJECTS ON THE OPERATING BUDGET

Some capital projects, when completed, increase operating costs. For some capital improvements, such as new or expanded roadways, the impact on the County's operating budget is relatively small or may reduce costs due to maintenance savings. On the other hand, projects such as the Library Expansion Program will require additional operations and maintenance costs to operate new or expanded branches.

Recently completed capital projects have resulted in geographic centralization of County facilities and services. The construction of the Vista Center, the North County Facility, and the South County Facility reduced maintenance, travel, security and overhead, as well as, improved overall efficiency.

The future fiscal impact on the operating budget is outlined in each capital project proposal. Each proposal and its impact on the operating budget are calculated by County Administration to determine its funding priority and level. Once the Capital Improvement Budget is approved by the Board of County Commissioners, the tentative operating budget is amended to reflect the increase due to capital projects.

The FY 2011 operating budget has increased by \$976 thousand due to completed capital projects. The following department's operating budgets have been impacted by completed capital projects:

County Library

A total operating budget of \$440 thousand is being added in FY 2011 due to new branch being constructed in the Acreage.

Parks

A total operating budget of \$536 thousand will be added and 17 positions will be filled in FY 2011; primarily due to the operations associated with the South County Regional Park and the Osprey Point Golf Course.

ESTIMATED OPERATING IMPACT OF CAPITAL PROJECTS**FY 2011 Through FY 2015****(in thousands)**

	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>County Library</u>					
Acreage Branch	\$ 440	\$ 892	\$ 892	\$ 892	\$ 892
Main Library and Support Services	-	-	2,138	4,341	4,341
Total	\$ 440	\$ 892	\$ 3,030	\$ 5,233	\$ 5,233
<u>Facilities Development & Operations</u>					
Animal Care & Control Pahokee	\$ -	\$ -	\$ 700	\$ 700	\$ 700
Clerks Records Warehouse	-	-	-	-	100
Community Services Building	-	-	-	100	105
Courthouse Jury Assembly	-	100	105	105	105
Courthouse 8th Floor	-	-	-	-	100
Head Start - Delray Beach	-	-	-	-	200
PBSO Countywide Traffic Court Facility	-	-	-	-	100
PBSO Evidence Building	-	-	-	100	105
PBSO West Atlantic Avenue	-	-	200	-	-
Total	\$ -	\$ 100	\$ 1,005	\$ 1,005	\$ 1,515
<u>County Co-op</u>					
Mount Botanical Garden Master Plan	\$ -	\$ 46	\$ 47	\$ 47	\$ 47
Total	\$ -	\$ 46	\$ 47	\$ 47	\$ 47
<u>Parks & Recreation</u>					
John Prince Park Improvements Phase IV	\$ 3	\$ 3	\$ 3	\$ 3	\$ 3
Morikami Park Improvements Phase III	-	-	8	9	9
Okeehoelee South Park Development Phase III	5	5	5	5	5
Riverbend/Reese Grove Park Ph III	-	-	-	24	25
South Bay RV and Rec Center	7	15	15	15	15
South County Regional Park Phase II	511	533	533	533	533
South County Regional Park Phase III	-	-	80	83	83
West Delray/Boynton District Park	10	10	10	10	10
Total	\$ 536	\$ 566	\$ 654	\$ 682	\$ 683
Grand Total	\$ 976	\$ 1,604	\$ 4,736	\$ 6,967	\$ 7,478

HISTORY CAPITAL PROJECTS BY TYPE

Project Type	Actual 2008	Actual 2009	Estimated 2010	Budget 2011
Criminal Justice	\$61,910,284	\$45,973,642	\$58,805,331	\$104,369,816
Environmental Lands & Beaches	20,692,129	14,524,425	20,415,299	64,877,234
Fire-Rescue	23,396,091	12,888,522	3,092,657	47,298,958
General Government	199,266,472	144,200,752	66,286,486	232,423,783
Libraries	23,501,040	18,024,229	11,024,590	55,642,689
Parks and Recreation	27,998,999	18,442,699	17,012,057	58,909,195
Roads	93,108,694	108,583,067	73,638,247	493,654,584
Streets & Drainage (MSTU's)	3,141,672	4,931,142	835,434	11,469,077
Airports	79,472,980	37,047,629	43,456,614	146,349,046
Water Utilities	60,938,842	22,918,233	33,362,569	107,121,317
Total	\$593,427,203	\$427,534,340	\$327,929,284	\$1,322,115,699

This section of the Budget Document provides comprehensive information regarding Palm Beach County’s Debt Service (principal and interest related to long-term debt) for FY 2011, and in future years.

Palm Beach County covenants and agrees that it will not issue any indebtedness or incur any indebtedness from or supported by a pledge of non-ad valorem revenues unless the County can show that following the issuance of or incurrence of such additional indebtedness, (i) the total amount of non-ad valorem revenues (based on the most recent fiscal year for which audited financial statements are available) will be greater than 2.00 times the maximum debt service, (ii) the total amount of non-ad valorem revenues in each fiscal year in which the bonds are outstanding will be greater than 2.00 times the non-self supporting debt in each fiscal year; and (iii) the aggregate principal amount of non-self-supporting debt bearing a variable interest rate will not exceed 25% of the aggregate principal amount of the non self-supporting debt.

Summary of Outstanding Bond Issues and Installment Debt

The table on pages G-2 through G-7 shows that there are currently forty-seven County bond issues. Ten are General Obligation issues, twenty-six are Non-Self Supporting Revenue bonds, and eleven are Self-Supporting Enterprise Issues. At original issue, total County debt is \$2,292,164,655, currently outstanding \$1,492,809,139. Including Solid Waste Authority, the total outstanding debt includes fifty-three issues with an original issue value of \$2,875,934,473, currently outstanding \$2,064,873,957.

Debt Service Summary by Function FY 2011

The table on page G-8 shows that the FY 2011 funding requirement is \$177.1 million for County debt. This amount includes interest payments, principal, and fiscal charges on the debt.

Future Debt Service Requirements After FY 2011

The table on page G-9 summarizes Debt Service requirements after FY 2011, based on currently outstanding **County bond issues** and other debt. The amounts are as follows:

FY 2012	\$166.6 million
FY 2013	\$163.9 million
FY 2014	\$163.3 million
FY 2015	\$153.3 million
FY 2016	\$116.6 million
Future	\$1,301.4 million



Debt Service Ratios

Pages G-10 through G-11 provides a variety of statistical information, expressing the County’s Debt Service in terms of common ratios used to present the debt capacities of the County. Based on these ratios, Palm Beach County is in a healthy debt capacity position.

<u>Issue/Purpose</u>	<u>Amount Issued</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Amount Outstanding as of 10/1/10</u>
<u>General Obligation Debt</u>				
<u>Refunding Bonds, Series 1994B</u>				
Refund outstanding Bond issue for acquisition and improvement of beach and park sites and acquisition of environmentally sensitive lands	\$57,440,000	02/15/1994	07/01/2011	\$4,135,000
<u>Refunding Bonds, Series 1998</u>				
Refund portion of Series 1991 and 1994 General Obligation Bonds for acquisition of environmentally sensitive lands	45,625,000	04/30/1998	12/01/2014	18,190,000
<u>30.5M Bonds, Series 2003</u>				
Acquisition, construction, expansion of Library facilities	30,500,000	07/08/2003	07/01/2023	3,930,000
<u>25M Bonds, Series 2003A</u>				
Acquire, construct and improve recreational and cultural facilities	25,000,000	07/29/2003	07/01/2023	18,110,000
<u>25M Bonds, Series 2005</u>				
Acquire, construct and improve recreational and cultural facilities	25,000,000	06/02/2005	07/01/2025	20,480,000
<u>16.025M Ref. Bonds, Series 2005</u>				
Partial refunding of series 1999A Bonds	16,025,000	05/11/2005	08/01/2019	14,540,000
<u>22.335M, Series 2006</u>				
Acquisition, construction, expansion of Library facilities	22,335,000	02/22/2006	08/01/2025	18,895,000
<u>50M, Series 2006</u>				
Preserving, protecting, and expanding public needs to working waterfronts	50,000,000	03/21/2006	08/01/2026	42,720,000
<u>115.825M Taxable Refunding Bonds Series 2006</u>				
Refund outstanding series 1999B and 2001A Go Bonds for Acquisition of Environmentally Sensitive Lands, Water Resources, Greenways, Agriculture Lands & Open Spaces	115,825,000	07/10/2006	06/01/2020	89,940,000

<u>Issue/Purpose</u>	<u>Amount Issued</u>	<u>Issue Date</u>	<u>Maturity Date</u>	<u>Amount Outstanding as of 10/1/10</u>
<u>19.53M Refunding Bonds, Series 2010</u>				
Refund a portion of outstanding series 2003 Library Expansion Facilities	19,530,000	09/07/2010	07/01/2023	19,530,000
<u>Total - General Obligation Bonds</u>	<u>\$407,280,000</u>			<u>\$250,470,000</u>
<u>Non Self-Supporting Revenue Bonds</u>				
<u>Criminal Justice Facilities Bonds, Series 1990</u>				
Construction of Judicial Center and Detention Facilities	233,620,000	07/01/1990	06/01/2015	37,915,000
<u>Criminal Justice Facility Refunding Bonds, Series 1993</u>				
Partial refunding of 233M issue series 1990 for construction of CJC Facilities	117,485,000	06/29/1993	06/01/2011	13,365,000
<u>Admin Complex Rev Ref-1993</u>				
Refund Public Building Series 1986	22,245,000	05/05/1993	06/01/2011	1,865,000
<u>Criminal Justice Facility Refunding Bonds, Series 1997</u>				
Partial refunding of 233M issue series 1990 for construction of CJC Facilities	32,775,000	08/21/1997	06/01/2013	32,655,000
<u>Public Imp. Rev. Refunding Bonds Convention Ctr, Series 2004</u>				
Refunding Bonds for Convention Center	81,340,000	02/25/2004	11/01/2030	76,115,000
<u>Criminal Justice Fac. Refunding, Series 2002</u>				
Refund Criminal Justice Facility, Series	18,560,000	09/05/2002	06/01/2015	9,170,000
<u>Public Improvement Rev. Ref. Rec. Facilities Bonds Series 2003</u>				
Refund Bonds for Public Golf Course	6,525,000	11/13/2003	07/01/2014	2,600,000
<u>Public Improvement Rev. & Refunding Bonds Series 2004</u>				
Various Public Building Projects, Refund Airport Center Bonds	94,300,000	01/28/2004	08/01/2023	68,870,000
<u>Public Improvement Rev. Bonds, Series 2004</u>				
Purchase land for Scripps Project	38,895,000	10/28/2004	11/01/2024	31,345,000
<u>Public Improvement Rev. Taxable Bonds, Series 2004</u>				
Purchase land for Scripps Project	24,427,515	10/28/2004	11/01/2014	12,213,755
<u>Public Improvement Rev. Refunding Bonds, Series 2005</u>				
Judicial Center Parking Facility Ref.	9,520,000	05/04/2005	11/01/2015	6,090,000
<u>Stadium Facilities Revenue Refunding Bonds, Series 2005</u>				

Issue/Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding as of 10/1/10
Refunding of 1996 Stadium Facility Rev Bonds	20,070,000	06/22/2005	12/01/2016	12,885,000
<u>Parks & Rec. Revenue Refunding Bonds, Series 2005</u>				
Refunding of 1996 Parks & Rec. Facility Bonds	17,455,000	03/31/2005	11/01/2016	12,435,000
<u>Revenue Refunding Bonds Series 2005</u>				
Refunding of N. County Courthouse/Sheriff's Motor Pool 1997	13,485,000	07/07/2005	12/01/2017	11,080,000
<u>Public Improvement Rev. Bonds, Series 2005</u>				
Acquire, construct & equip Scripps Research Institute	133,935,000	05/24/2005	06/01/2025	111,065,000
<u>Public Improvement Rev. Bonds, Series 2005</u>				
FAU/Scripps Construction Second Temporary Facility	13,028,760	08/24/2005	01/01/2014	6,197,490
<u>Public Improvement Rev. Bonds, Series 2006</u>				
Expansion Criminal Justice Parking Garage	14,685,000	12/06/2006	12/01/2026	13,190,000
<u>Public Taxable Improvement Rev. Bonds, Series 2007A</u>				
To pay off series 2007 notes for infrastructure at Four Corners	2,582,648	11/14/2007	11/01/2027	2,402,544
<u>Public Improvement Rev. Bonds, Series 2007B</u>				
To pay off series 2007 notes for infrastructure at Four Corners	5,180,949	11/14/2007	11/01/2027	4,868,186
<u>Public Improvement Rev. Bonds, Series 2007C</u>				
Funding for completion of Scripps facilities at FAU	98,080,000	12/19/2007	11/01/2027	91,825,000
<u>Public Improvement Rev. Bonds, Series 2008</u>				
Funding for law enforcement and corrections technology and mobile data	35,075,000	01/23/2008	02/01/2014	24,086,149
<u>Public Improvement Rev. Note, Series 2008</u>				
Purchase environmentally sensitive lands	11,697,676	02/06/2008	08/01/2028	10,527,908
<u>Public Improvement Rev. Refunding Bonds, Series 2008</u>				
To refund Sunshine State loans	29,476,000	04/23/2008	12/01/2020	21,222,000

Issue/Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding as of 10/1/10
<u>Public Improvement Rev. Bonds, Series 2008</u>				
For jail expansion program and government buildings	176,585,000	08/28/2008	05/01/2038	171,410,000
<u>Public Improvement Rev. Refunding Bonds, Series 2009</u>				
Initial funding for Max Planck project and refunding of outstanding Sunshine State	94,235,000	11/13/2009	11/01/2028	91,165,000
<u>Taxable Public Imp Rev. Bonds Series 2010</u>				
Permanent Financing Convention Ctr. Hotel Land initially paid for with Bond anticipation note.	11,598,107	04/28/2010	11/01/2024	11,598,107
<u>Total - Non Self-Supporting Revenue</u>	<u>\$1,356,861,655</u>			<u>\$888,161,139</u>
<u>Self-Supporting Revenue Bonds</u>				
<u>Water & Wastewater Revenue Series 1998</u>				
Provide funding to assist in financing Five Year CIP	30,000,000	06/24/1998	10/01/2011	3,360,000
<u>Water & Sewer Revenue Refunding Bonds, Series 2003</u>				
Refund portion of Series 1993 Bonds	26,785,000	07/08/2003	10/01/2013	3,980,000
<u>Water & Sewer Revenue Refunding Bonds, Series 2004</u>				
Refund portion of Series 1995 Bonds	28,265,000	05/12/2004	04/01/2011	3,985,000
<u>125.850M Water & Sewer Revenue, Series 2006A</u>				
and funding to assist in financing Five Year Cap	125,850,000	04/24/2006	10/01/2036	119,525,000
<u>12.485M Water & Sewer Revenue Refunding bonds, Series 2006B</u>				
Refund portion of Series 1998 Bonds	12,485,000	04/24/2006	10/01/2017	12,320,000
<u>Water & Sewer Revenue Refunding Bonds, Series 2008</u>				
Refund portion of Series 1985 Bonds	6,473,000	03/31/2008	10/01/2011	3,573,000
<u>Water & Sewer Revenue Refunding Bonds, Series 2009</u>				
Acquisition, construction, and improvements for FPL reclaimed water project	68,115,000	07/22/2009	10/01/2040	68,115,000
<u>Airport System, Series 2001</u>				
Refund Series 1991	83,965,000	07/03/2001	10/01/2010	7,975,000
<u>Airport System, Series 2002</u>				
Refund Series 1992	60,150,000	07/03/2002	10/01/2014	45,410,000

Issue/Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding as of 10/1/10
<u>Airport System, Revenue Bond Series 2006</u>				
Design, acquisition, construction & equipment of new parking garage	69,080,000	05/17/2006	10/01/2036	69,080,000
<u>Airport System, Taxable Refunding Bonds, Series 2006B</u>				
Refund & Decrease Portions of Series 2001 and 2002	16,855,000	05/17/2006	10/01/2020	16,855,000
Sub-total-County Self-Supporting Debt	<u>\$528,023,000</u>			<u>\$354,178,000</u>
<u>Solid Waste Authority</u>				
<u>Solid Waste Authority Revenue Refunding Bonds, Series 1998A</u>				
Refunding Bonds \$2,165,000 current interest bonds and \$34,240,432 Capital Appreciation Bonds	36,405,432	08/01/1998	10/01/2013	34,240,432
<u>Solid Waste Authority Revenue Bonds, Series 2002B</u>				
Capital Improvement to Solid Waste System	39,869,386	11/07/2002	10/01/2016	38,734,386
<u>Solid Waste Authority Rev Ref Bonds, Series 2004</u>				
Refunding of 1997 Bonds	34,385,000	03/02/2004	10/01/2011	33,980,000
<u>Solid Waste Authority Subord. Rev. Note, Series 2008</u>				
Relocation of facilities and purchase of land for development of a new landfill site	80,000,000	01/09/2008	10/01/2027	72,000,000
<u>Solid Waste Authority Revenue Bonds, Series 2008-C</u>				
Refurbish Waste-To-Energy Facility; construction new transfer station; land acquisition, development of new land fill	131,565,000	11/25/2008	10/01/2028	131,565,000
<u>Solid Waste Authority Revenue Bonds, Series 2009</u>				
Refurbish Waste-To-Energy Facility; construction new transfer station; land acquisition, development of new land fill	261,545,000	04/23/2009	10/01/2028	261,545,000
Sub-Total Solid Waste Authority	<u>\$583,769,818</u>			<u>\$572,064,818</u>

Issue/Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding as of 10/1/10
Total - Combined Self-Supporting Revenue Bonds	\$1,111,792,818			\$926,242,818
Sub-Total - All County Budgetary Controlled Debt	\$2,292,164,655			\$1,492,809,139
Total - Combined All Debts	\$2,875,934,473			\$2,064,873,957

Note: Solid Waste Authority is responsible for the issuance and control of their debt requirements. The Palm Beach County Board of County Commissioners now has oversight responsibility over the Solid Waste Authority and accordingly, the Solid Waste Authority is included in the County's Comprehensive annual Financial Report.

DEBT SERVICE SUMMARY BY FUNCTION FY 2011

<u>Fund</u>	<u>Amount</u>	<u>General Government</u>	<u>Physical Environment</u>	<u>Transportation</u>	<u>Principal</u>
16.14M Cap Imp BAN, 2009	\$645,630	\$645,630			\$0
94.235M Pub Imp Rev & Ref Bonds, 2008-2	7,629,830	4,594,830			3,035,000
29.476M Refunding Bonds 2008	2,954,797	702,797			2,252,000
11,697,676 Pub Imp Revenue 2008	1,006,000	421,116			584,884
35.075M Law Enforce Tech 2008	6,394,351	644,395			5,749,956
2.58M Rev Bond-Four Corners Infra 2007A	188,062	94,465			93,597
5.18M Rev Bond-Four Corners Infra 2007B	430,305	266,106			164,199
98.08M Scripps/Briger Rev Bonds 2007	7,736,219	4,416,219			3,320,000
176.585M Jail Expan/Pub Bldg Rev Bonds 2008	11,268,350	8,023,350			3,245,000
11,697,676 Tax Rev Bds Conv Ctr. Hotel Ld 2010	1,420,782	619,366			801,416
14.685M Crim Jus Prkg Fac Rev Bonds, 2006	1,144,433	599,433			545,000
50M GO Bonds, 2005	3,726,298	1,751,298			1,975,000
133M Scripps Fac Rev Bonds 2005	10,807,416	5,662,416			5,145,000
38.8M Four Corners Rev Bonds 2005	2,839,607	1,219,607			1,620,000
24.4M Taxable Four Corners Rev Bonds, 2005	2,821,377	378,626			2,442,751
17.455M Parks & Rec Ref Bonds, 2005	2,047,113	467,113			1,580,000
13.485M Pub Imp Rev Bonds, 2005	1,663,645	468,645			1,195,000
9.5M Jud Ctr Prkg Fac Rev Bonds, 2005	1,158,925	233,925			925,000
13,028,760 Scripps/FAU #2 2005	1,623,480	164,033			1,459,447
16.025M GO Refunding Bonds, 2005	2,010,775	680,775			1,330,000
25M GO Bonds, 2005	1,956,088	951,088			1,005,000
22.335M GO Bonds, 2005	1,737,159	802,159			935,000
25M GO Bonds, 2003	1,853,706	763,706			1,090,000
30.5M GO Bonds, 2003	1,414,942	144,942			1,270,000
115.825M GO Taxable Refunding 2006	12,085,966	4,855,966			7,230,000
Non-Ad Val Int Pay GO Tax Ref 2006	395,844	395,844			0
19.53M GO Ref. Bonds 2010	762,149	432,149			330,000
45.62M GO Ref Bonds, 1998	4,173,850	903,850			3,270,000
57.449M GO Ref Bonds, 1994	4,415,112	280,112			4,135,000
20.07M Stadium Fac Ref Bonds, 2005	2,152,764	547,764			1,605,000
18.65M Crim Justice Ref 2002	2,119,100	459,100			1,660,000
94.3M Pub Impr Rev Bonds, 2004	7,835,659	3,215,659			4,620,000
6.525M Recreation Ref Bonds, 2003	713,931	98,931			615,000
81.34M Convention Center Rev Ref Bonds, 2004	5,394,080	3,689,080			1,705,000
233.6M Crim Justice Fac Rev Bonds, 1990	2,961,646	2,961,646			0
117.485M CJC Ref Bonds, 1993	14,084,159	719,159			13,365,000
32.775M CJC Ref Bonds, 1997	1,878,248	1,878,248			0
22.245M Adm Complex Rev Ref Bonds, 1993	1,984,042	119,042			1,865,000
291.500M Water Utilities Bonds (1)	22,306,000		\$10,131,000		12,175,000
230.050M Airport Bonds (2)	17,333,844			\$7,063,844	10,270,000
SUB-TOTAL COUNTY	177,075,684	55,272,590	10,131,000	7,063,844	104,608,250
Solid Waste Authority (3)	24,945,886		24,896,886		49,000
	\$202,021,570	\$55,272,590	\$35,027,886	\$7,063,844	\$104,657,250

NOTES:

- The expenditures included in the General Government column represent only interest payments and fiscal charges on general obligation and non self-supporting debt.

- The expenditures in the Physical Environment and the Transportation columns represent interest payments and fiscal charges on self-supporting debt. Water Utilities budgets the October 1 principal and interest payments in the current year; however, for financial statement purposes, it is recorded in the year of payment. Solid Waste Authority is added due to reporting entity concept.

(1) Seven borrowings

(2) Four borrowings

(3) Six borrowings

Fiscal Year	General Obligation	Non Self- Supporting Revenue	Self-Supporting Revenue	Sub-Total County Debt	Solid Waste Authority	Total Debt
2012	\$29,667,224	\$102,045,989	\$34,850,447	\$166,563,660	\$69,176,048	\$235,739,708
2013	29,668,012	101,143,828	33,087,250	163,899,090	69,948,274	233,847,364
2014	29,564,994	100,673,961	33,055,574	163,294,529	53,740,749	217,035,278
2015	29,549,467	91,643,826	32,078,731	153,272,024	56,059,962	209,331,986
2016	29,338,110	65,718,556	21,544,645	116,601,311	53,625,101	170,226,412
Future	143,799,658	741,641,533	415,919,652	1,301,360,843	620,465,965	1,921,826,808
Total	\$291,587,465	\$1,202,867,693	\$570,536,299	\$2,064,991,457	\$923,016,099	\$2,988,007,556

Note: This table includes principal and interest on currently outstanding bond issues and bonds expected to be issued in Fiscal Year 2011.

General Obligation Debt refers to tax supported bond issues.

Non Self-Supporting Revenue Debt refers to those bond issues and other debt which are supported from specific revenue sources other than property taxes or enterprise earnings. Examples of this category would include pledges of sales tax revenue, State revenue sharing or other non ad valorem revenues.

Self-Supporting Debt refers to the bonds of the County's enterprise operations which generate sufficient revenues to satisfy their own debt service needs. This category includes the County Airport and Water Utilities. Solid Waste Authority (another Enterprise operation) is added due to the reporting entity concept.

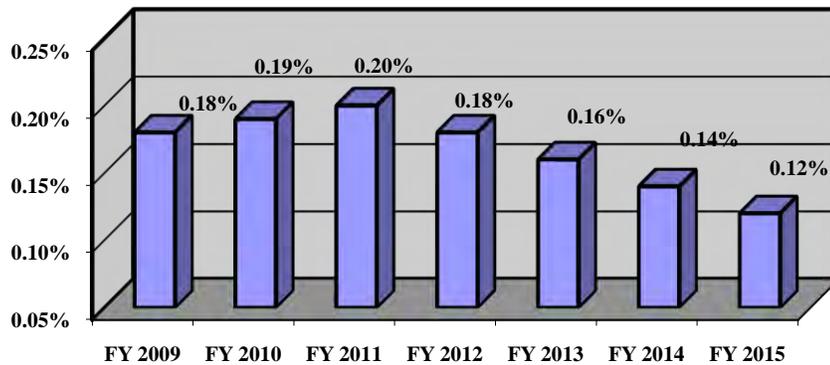
Ratios

The table on pages G-12 and G-13 describes various debt ratios used to present and analyze the debt position and capabilities of the County.

Net Tax Supported Debt to Taxable Property Values

The first significant ratio is the ratio of net tax supported debt to taxable property values. This ratio indicates the proportion of tax-supported debt (general obligation or voted debt), net of any debt service reserves, to the taxable values that can be assessed to support that debt. Ratios in the range of 3% to 5% are considered acceptable. Palm Beach County currently has a ratio of 0.20%.

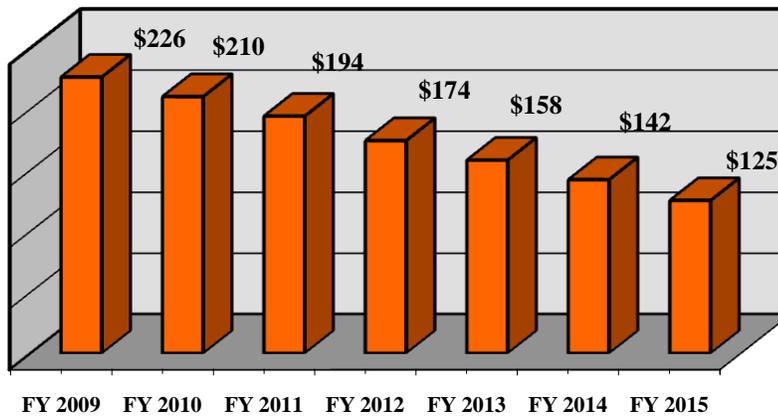
Net Tax Supported Debt to Taxable Property Values



Net Tax

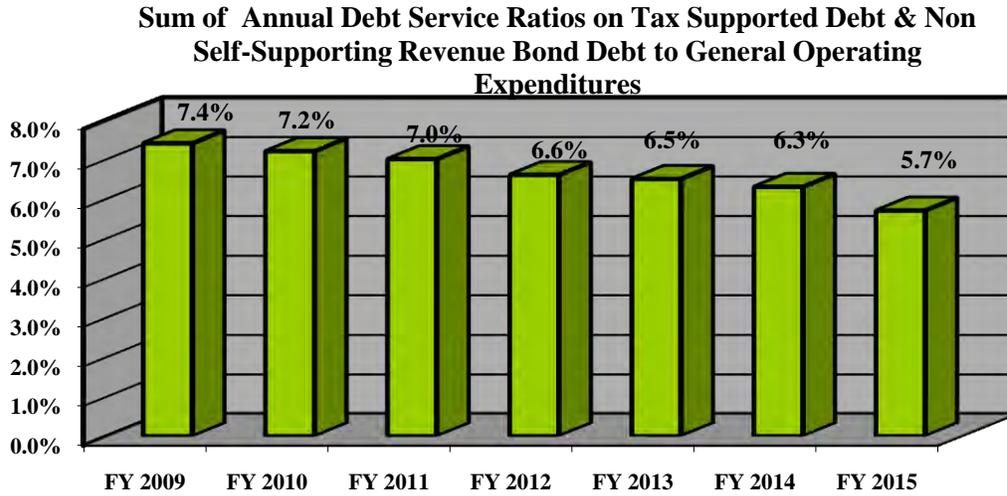
The second significant ratio is net tax supported debt per capita. This ratio indicates the net amount of tax support debt per person in the County. Generally, per capita debt ratios of \$300 to \$500 are considered acceptable. Palm Beach County projects to have a ratio of \$194 per person for outstanding bond issues in FY 2011 and in the future, this ratio averages approximately \$150 per person.

Net Tax Supported Debt Per Capita



Other Ratios

Two other significant ratios are the ratio of the annual debt service on tax-supported debt to general operating expenditures; and the ratio of the annual debt service on non-self-supporting revenue bond debt to general operating expenditures. These ratios indicate what proportion of the annual budget is going to debt service for governmental operations. The desirable budget sum of these two ratios should be less than 10%. Palm Beach County’s ratios sum to 7.0% for FY 2011 with a projected decrease to 5.7% by FY 2015.



Restriction on Future Issuance on Non-Ad Valorem Debt

The County has covenanted in each fiscal year that its total non-self supporting debt service shall not exceed 50% of the non-ad valorem revenues of the County. Additionally, the County has covenanted that the aggregate principal amount of non-self supporting debt bearing a variable interest rate will not exceed 25% of the aggregate principal amount of non-self supporting debt.

The ratio of non-self supporting debt to non-ad valorem revenues is projected to be 27.5% in FY 2011 and decline to 22.2% in FY 2015. The ratio of non-self supporting variable rate debt to total non-self-supporting debt was reduced to 3.0% in FY 2011 and the County does not anticipate increasing its variable rate in the next couple of fiscal years.

In summary, Palm Beach County continues to be in a very strong debt capacity position and has untapped borrowing power for the future.

DEBT SERVICE DATA

	FY 2009 Actual	FY 2010 Projected
Tax Supported debt (Net)	\$290,410,000	\$270,150,000
Taxable Values (in \$1000's)	\$159,570,643	\$139,982,190
Ratio of Net Tax Supported Debt to Taxable Values	0.18%	0.19%
Population Estimates	1,279,950	1,286,461
Net Tax Supported Debt per Capita	\$227	\$210
General Operating Expenditures	\$2,035,959,839	\$1,903,100,135
Annual Debt Service Tax Supported Debt	\$38,112,040	\$34,257,975
Ratio of Annual Debt Service on Tax Supported Debt to General Operating Expenditures	1.9%	1.8%
Annual Debt Service Non Self- Supporting Revenue Bond Debt	\$96,891,942	\$102,111,723
Ratio of Annual Debt Service on Non Self-Supporting Revenue Bond Debt to General Operating Expenditures	5.3%	5.4%
Non Ad Valorem Revenues	\$379,732,453	\$367,086,280
Ratio of Annual Debt Service on Non Self-Supporting Revenue Bond Debt to Non Ad Valorem Revenues	25.5%	27.8%
Ratio of Variable Rate Non Self- Supporting Debt to Total Non Self-Supporting Debt	3.6%	3.3%

FY 2011 Projected	FY 2012 Projected	FY 2013 Projected	FY 2014 Projected	FY 2015 Projected
\$250,470,000	\$227,900,000	\$208,695,000	\$188,565,000	\$167,465,000
\$127,011,285	\$123,200,947	\$128,128,985	\$133,254,144	\$138,584,310
0.20%	0.18%	0.16%	0.14%	0.12%
1,297,760	1,309,820	1,321,880	1,333,940	1,346,000
\$194	\$174	\$158	\$142	\$125
\$1,952,854,956	\$1,991,912,055	\$2,031,750,296	\$2,072,385,302	\$2,113,833,008
\$33,968,217	\$29,667,224	\$29,668,012	\$29,564,994	\$29,549,467
1.7%	1.5%	1.5%	1.4%	1.4%
\$102,875,739	\$102,045,989	\$101,143,828	\$100,673,961	\$91,643,826
5.3%	5.1%	5.0%	4.9%	4.3%
\$374,428,006	\$381,916,566	\$397,345,995	\$405,292,915	\$413,398,773
27.5%	26.7%	25.5%	24.8%	22.2%
3.0%	2.4%	2.0%	1.5%	1.2%

\$57.44M General Obligation Refunding Bonds, Series 1994 B

	Amount Budgeted
Principal	\$4,135,000
Interest	279,112
Paying Agent Fees	1,000
Total	<u>\$4,415,112</u>

Budget Comment

This fund provides for the debt service on the \$57,440,000 General Obligation Refunding Bonds issued in 1994. The bonds are in \$5,000 denominations, mature from 1994 through 2011, and pay annual interest of 2.5% to 6.75%. Funds to retire the bonds are provided from ad valorem taxes.

\$45.625M General Obligation Refunding Bonds, Series 1998

	Amount Budgeted
Principal	\$3,270,000
Interest	902,350
Paying Agent Fees	1,500
Total	<u>\$4,173,850</u>

Budget Comment

This fund provides for the debt service on the Refunding Bonds, Series 1998 issued for the purpose of providing the funds required (1) to refund a portion of the County's General Obligation Bonds, Series 1994 and Series 1991 and (2) to pay the costs of issuing the Bonds. The Bonds are issued in \$5,000 Denominations, mature from 1998 to 2014, and pay annual interest of 3.5% to 5.5%. Funds to retire the bonds are provided from ad valorem taxes.

\$115.8M General Obligation Taxable Refunding Bonds, Series 2006

	Amount Budgeted
Principal	\$7,230,000
Interest	5,249,510
Paying Agent Fees	2,300
Reserves for Future Debt Service	95,397
Total	<u>\$12,577,207</u>

Budget Comment

This fund provides for debt service on the \$115.8 million Taxable Refunding Bonds, Series 2006 for the purpose of providing funds required (1) to refund the County’s General Obligation Bonds Series 1999B and 2001A and (2) to pay the cost of issuance. The bonds mature from 2006 to 2019, and pay annual interest of 5.5% to 5.9%.

\$25M Parks and Cultural General Obligation Bonds, Series 2003

	Amount Budgeted
Principal	\$1,090,000
Interest	762,606
Paying Agent Fees	1,100
Total	<u>\$1,853,706</u>

Budget Comment

This fund provides debt service on the \$25,000,000 voted bond issue for the purpose of financing the cost of acquiring, constructing and improving certain recreational and cultural facilities located within Palm Beach County. The bonds mature from 2004 to 2023, and pay annual interest of 2% to 4.25%. Funds to retire the bonds are provided from ad valorem taxes.

\$30.5M Library Expansion General Obligation Bonds, Series 2003

	Amount Budgeted
Principal	\$1,270,000
Interest	143,942
Paying Agent Fees	1,000
Reserve for Future Debt Service	<u>137,459</u>
Total	<u><u>\$1,552,401</u></u>

Budget Comment

This fund provides debt service on the \$30,500,000 voted bond issue for the purpose of financing the cost of land acquisition, design, engineering and construction of new library facilities and the renovation and rehabilitation of existing library facilities. The bonds mature from 2004 to 2013 and pay annual interest of 2% to 3.125%. Funds to retire the bonds are provided from ad valorem taxes. In FY 2010, this bond issue was partially refunded with the \$19.53M General Obligation Refunding Bonds, Series 2010.

\$25M Parks and Cultural General Obligation Bonds, Series 2005

	Amount Budgeted
Principal	\$1,005,000
Interest	949,838
Paying Agent Fees	<u>1,250</u>
Total	<u><u>\$1,956,088</u></u>

Budget Comment

This fund provides debt services on \$25,000,000 voted bond issue for the purpose of financing the costs of acquiring, constructing and improving certain recreational and cultural facilities located within Palm Beach County. The bonds mature from 2006 to 2025 and pay annual interest of 3% to 5%. Funds to retire the bonds are provided by ad valorem taxes.

\$16.025M Recreational and Cultural General Obligation Refunding Bonds, Series 2005

	Amount Budgeted
Principal	\$1,330,000
Interest	678,775
Paying Agent Fees	<u>2,000</u>
Total	<u>\$2,010,775</u>

Budget Comment

This fund provides for the debt service on the refunding bonds, series 2005 issued to provide the funds required to refund a portion of the County’s General Obligation Bonds, Series 1999A. The bonds mature from 2006 to 2019 and carry an interest rate of 2.625% to 4.5%. Funds to retire the bonds are provided from ad valorem taxes.

\$22.335M Library Expansion General Obligation Bonds, Series 2006

	Amount Budgeted
Principal	\$935,000
Interest	800,884
Paying Agent Fees	<u>1,275</u>
Total	<u>\$1,737,159</u>

Budget Comment

This fund provides debt service on the \$22,335,000 voted bond issue for the purpose of financing the cost of land acquisition, design, engineering and construction of new library facilities and the renovation and rehabilitation of existing library facilities. The bonds mature from 2007 to 2025 and pay annual interest of 3.5% to 4.25%. Funds to retire the bonds are provided from ad valorem taxes.

\$50M General Obligation Bonds Series 2006, Waterfront Access

	Amount Budgeted
Principal	\$1,975,000
Interest	1,749,798
Paying Agent Fees	1,500
Total	<u>\$3,726,298</u>

Budget Comment

This fund provides debt service on the \$50 million voted bond issue for the purpose of financing the cost of Waterfront Access Projects. The bonds mature from 2007 to 2026 and pay annual interest of 3.3% to 4.375%. Funds to retire the bonds are provided from ad valorem taxes.

\$19.53M General Obligation Refunding Bonds. Series 2010

	Amount Budgeted
Principal	\$330,000
Interest	430,649
Paying Agent Fees	1,500
Total	<u>\$762,149</u>

Budget Comment

This fund provides debt service on the refunding bonds, series 2010 issued to provide the funds required to refund a portion of the County Library Expansion to General Obligation Bonds, Series 2003. The Bonds mature from 2011 to 2023 and carry an interest rate of 2% to 3%. Funds to retire and the bonds are provided from ad valorem taxes.

\$233.6M Criminal Justice Facilities Revenue Bonds, Series 1990

	Amount Budgeted
Principal	\$0
Interest	2,729,880
Recurring Issue Costs	231,466
Paying Agent Fees	<u>300</u>
Total	<u><u>\$2,961,646</u></u>

Budget Comment

This fund provides for the debt service on the Criminal Justice Facilities Revenue Bonds, Series 1990. The Bonds are dated June 15, 1990 and were issued in \$5,000 denominations. The serial portion of the bonds mature from 1994 to 2005 and pay annual interest of 6.3% to 7.2%.

In FY 1993, \$120,770,000 of bonds were refunded by the \$117,485,000 Criminal Justice Revenue Refunding Bonds, Series 1993. In FY 1997, \$33,550,000 of bonds were refunded by the \$32,775,000 Criminal Justice Revenue Refunding Bonds, Series 1997. A total of \$57,925,000 of the original Series 1990 Bonds remained outstanding in 1997. The principal source of funding for this issue is non ad valorem revenues, currently sales tax.

\$117.485M Criminal Justice Facilities Refunding Bonds, Series 1993

	Amount Budgeted
Principal	\$13,365,000
Interest	718,369
Paying Agent Fees	<u>790</u>
Total	<u><u>\$14,084,159</u></u>

Budget Comment

This fund provides for the debt service for the advance refunding of \$120,770,000 of the original \$233.6M Criminal Justice Facilities Revenue Bonds, series 1990. The Bonds mature from 1994 to 2011 and carry an annual interest rate of 2.75% to 5.375%. The principal source of funding for both issues is non-ad valorem revenues, currently sales tax.

\$22.245M Administrative Complex Revenue Refunding Bonds, Series 1993

	Amount Budgeted
Principal	\$1,865,000
Interest	97,913
Recurring Issue Costs	19,629
Paying Agent Fees	<u>1,500</u>
Total	<u>\$1,984,042</u>

Budget Comment

This issue provided funds to refund the Palm Beach County Public Building Corporation, Inc. (Administrative Complex) Revenue Refunding Bonds, Series 1986. The Bonds mature from 1994 to 2011 and carry annual interest rates from 3% to 5.2%. The main source of funding for the debt service is non-ad valorem revenues, currently sales tax.

\$6.525M Public Improvement Recreational Facility Revenue Refunding Bonds, Series 2003

	Amount Budgeted
Principal	\$615,000
Interest	97,431
Paying Agent Fees	<u>1,500</u>
Total	<u>\$713,931</u>

Budget Comment

This issue provides funds to refund the Recreational Facility Revenue Bonds issued in FY 1994 for the construction of a golf course in the Okeetee Park facility. The bonds mature from 2004 to 2014 and carry an annual interest rate from 2.25% to 3.625%. Funding for the retirement of the refunding bonds is provided from the net operating revenues of the golf course.

\$20.07M Stadium Facilities Revenue Refunding Bonds, Series 2005

	Amount Budgeted
Principal	\$1,605,000
Interest	545,764
Paying Agent Fees	2,000
Total	<u>\$2,152,764</u>

Budget Comment

This fund provides for the debt service for the refunding of the County's outstanding Stadium Bonds issued in FY 1997 for the baseball stadium facilities located in the town center of Abacoa, a community in Jupiter, Florida. The bonds mature from 2005 to 2016 and the funds for retirement of the bonds are payable from legally available non-ad valorem revenues. The fourth cent tourist development tax is the source of payment for the debt service.

\$32.775M Criminal Justice Facilities Refunding Bonds, Series 1997

	Amount Budgeted
Interest	\$1,877,663
Paying Agent Fees	585
Total	<u>\$1,878,248</u>

Budget Comment

This fund provides for the debt service for the advance refunding of \$32.775 million of the original \$233.6M Criminal Justice Facilities Revenue Bonds, Series 1990. The bonds mature in 1998, 2012, and 2013 and carry an annual interest rate of 3.85% to 5.02%. The principal source of funding for both issues is legally available non-ad valorem revenues, currently sales tax.

\$81.34M Public Improvement Refunding Bonds, Series 2004 (Convention Center Project)

	Amount Budgeted
Principal	\$1,705,000
Interest	3,626,981
Recurring Issue Costs	60,099
Paying Agent Fees	<u>2,000</u>
Total	<u>\$5,394,080</u>

Budget Comment

This issue provides funds to refund the \$80,705,000 Public Improvement Revenue Bonds issued in FY 2001 for the cost of constructing and equipping a convention center located in downtown West Palm Beach. Funding for the retirement of the refunding bonds is payable from legally available non-ad valorem revenues. The actual source of funding is the fourth cent tourist development tax.

\$18.65M Criminal Justice Facilities Refunding Bonds, Series 2002

	Amount Budgeted
Principal	\$1,660,000
Interest	458,500
Debt Service Reserve	<u>600</u>
Total	<u>\$2,119,100</u>

Budget Comment

This fund provides for the debt service for the advance refunding of the County's outstanding Criminal Justice Facilities Revenue Bonds Series 1994. The bonds mature from 2003 to 2015 and carry an annual interest of 2% to 5%. The principal source of funding is legally available non-ad valorem revenues, currently sales tax.

\$94.3M Public Improvement Bonds, Series 2004 (General Government Facilities)

	Amount Budgeted
Principal	\$4,620,000
Interest	3,137,035
Recurring Issue Costs	77,624
Paying Agent Fees	1,000
Total	<u>\$7,835,659</u>

Budget Comment

This fund provides debt service on \$94,300,000 Public Improvement Revenue and Refunding Bonds Series 2004 issued for the construction and expansion of various government facilities. The bonds mature annually from 2004 to 2023 and carry an annual interest rate from 2% to 5%. The funds for the retirement of the bonds are payable from legally available non-ad valorem revenues, currently sales tax.

\$133.935M Public Improvement Revenue Bonds, Series 2005 (Biomedical Research Park Project)

	Amount Budgeted
Principal	\$5,145,000
Interest	5,553,250
Recurring Issue Costs	108,166
Paying Agent Fees	1,000
Total	<u>\$10,807,416</u>

Budget Comment

This fund provides debt service on approximately \$133.935 million Public Improvement Revenue Bonds Series 2005 for a portion of the costs of acquiring, constructing, improving and equipping a Biomedical Research Park in the County. The bonds will mature annually for 20 years and the funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues, currently sales tax.

\$38.895M Public Improvement Revenue Bonds, Series 2004 (Biomedical Research Park Project)

	Amount Budgeted
Principal	\$1,620,000
Interest	1,190,741
Recurring Costs	28,366
Paying Agent Fees	<u>500</u>
Total	<u><u>\$2,839,607</u></u>

Budget Comment

This fund provides debt service on \$38.895 million Public Improvement Revenue Bonds Series 2004 for the cost of acquiring land for a Biomedical Research Park in the County. The bonds will mature annually for 20 years and the funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues, currently sales tax.

\$24.4M Taxable Public Improvement Revenue Bonds, Series 2004 (Biomedical Research Park Project)

	Amount Budgeted
Principal	\$2,442,751
Interest	<u>378,626</u>
Total	<u><u>\$2,821,377</u></u>

Budget Comment

This fund provides debt service on \$24,427,515 Taxable Public Improvement Revenue Bonds Series 2004 that were issued for the cost of acquiring land for a Biomedical Research Park in the County. The bonds will mature annually for 10 years and the funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues, currently sales tax.

\$17.455M Parks & Recreation Refunding Revenue Bonds, Series 2005

	Amount Budgeted
Principal	\$1,580,000
Interest	465,113
Paying Agent Fees	<u>2,000</u>
Total	<u>\$2,047,113</u>

Budget Comment

This fund provides for the debt service on the Refunding Bonds, Series 2005 issued to provide the funds required to refund a portion of the County’s Parks & Recreation Revenue Bonds, Series 1996. The bonds mature from 2005 to 2016 and carry an interest rate of 3% to 5.25%. Funds to retire the bonds are provided from non-ad valorem revenues, currently sales tax.

\$13.485M Revenue Refunding Bonds (North County Courthouse/Sheriff’s Motor Pool), Series 2005

	Amount Budgeted
Principal	\$1,195,000
Interest	466,645
Paying Agent Fees	<u>2,000</u>
Total	<u>\$1,663,645</u>

Budget Comment

This fund provides for the debt service on the Refunding Bonds, Series 2005 issued to provide the funds required to refund a portion of the County’s Revenue Bonds, Series 1997. The bonds mature from 2005 to 2017 and carry an interest rate of 3.5% to 5%. Funds to retire the bonds are provided from non-ad valorem revenues, currently sales tax.

\$9.5M Judicial Parking Revenue Refunding Bonds, Series 2005

	Amount Budgeted
Principal	\$925,000
Interest	231,925
Paying Agent Fees	2,000
Total	<u>\$1,158,925</u>

Budget Comment

This fund provides for the debt service on the Refunding Bonds, Series 2005 issued to provide the funds required to refund a portion of the County’s Revenue Bonds, Series 1995. The bonds mature from 2007 to 2016 and carry an interest rate of 3% to 5%. Funds to retire the bonds are provided from non-ad valorem revenues, currently sales tax.

\$13M Public Improvement Revenue Bonds, Series 2005

	Amount Budgeted
Principal	\$1,459,447
Interest	<u>164,033</u>
Total	<u>\$1,623,480</u>

Budget Comment

This fund provides debt service for Revenue Bonds for the purpose of financing the cost of designing, developing and constructing a laboratory and research facility for Scripps Research Institute on the Jupiter Campus of Florida Atlantic University. The bonds mature from 2006 Series 2014 and have a variable interest rate. Funds to retire the bonds are provided from non-ad valorem revenues, currently sales tax.

\$14.685M Judicial Parking Facilities Expansion, Series 2006

	Amount Budgeted
Principal	\$545,000
Interest	586,800
Recurring Issue Costs	11,533
Paying Agent Fees	<u>1,100</u>
Total	<u><u>\$1,144,433</u></u>

Budget Comment

This fund provides debt service for revenue bonds for the purpose of financing the cost of designing, developing and constructing the expansion of parking facilities for the Judicial Center. The bonds mature from 2007 to 2026 and payment of debt service is provided from non-ad valorem revenues, currently sales tax.

\$11,697,676 Taxable Public Improvement Revenue Bonds, Series 2010 (Convention Center Hotel Project)

	Amount Budgeted
Principal	\$801,416
Interest	619,366
Paying Agent Fees	<u>0</u>
Total	<u><u>\$1,420,782</u></u>

Budget Comment

This fund provides debt service payments for the \$11,697,676 Taxable Revenue Bonds, Series 2010 that were issued for the purpose of paying principal and interest on the County’s \$11.5 million Taxable Revenue Bond Participation Notes, Series 2007 (Convention Center Hotel Project). The bonds mature from 2010 to 2024 and pay interest of 5.84%. The source of funding is legally available non-ad valorem revenues, currently sales tax.

\$2.58M Public Improvement Revenue Bonds, Series 2007A

	Amount Budgeted
Principal	\$93,597
Interest	94,465
Total	<u>\$188,062</u>

Budget Comment

This fund provides debt service for initial tax exempt revenue bonds issued in November 2007 to refinance the note issued by the County in 2004 for infrastructure improvements at Four Corners for the Biomedical Research Park project. The bonds mature from 2008 to 2027 and pay annual interest of 4.01%. The source of funding is legally available non-ad valorem revenues currently sales tax.

\$5.18M Public Improvement Revenue Bonds, Series 2007B

	Amount Budgeted
Principal	\$164,199
Interest	266,106
Total	<u>\$430,305</u>

Budget Comment

This fund provides debt service for initial taxable revenue bonds issued in November 2007 to refinance note issued by the County in 2004 for infrastructure improvements at Four Corners for the Biomedical Research Park project. The bonds mature from 2008 to 2027 and pay annual interest of 5.56%. The source of funding is legally available non-ad valorem revenues currently sales tax.

\$98.08M Public Improvement Revenue Bonds, Series 2007 (Biomedical Research Park Project)

	Amount Budgeted
Principal	\$3,320,000
Interest	4,338,150
Recurring Issue Costs	76,569
Paying Agent Fees	<u>1,500</u>
Total	<u><u>\$7,736,219</u></u>

Budget Comment

This fund provides for the debt services on approximately \$98.08 million Public Improvement Revenue Bonds issued in November 2007, for the costs of acquiring, constructing, improving and equipping a Biomedical Research Park at the Florida Atlantic University Campus in Jupiter. The bonds will mature from 2008 to 2027 and pay annual interest of 4% to 4.375%. Funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues, currently sales tax.

**\$35.075M Public Improvement Revenue Bonds, Series 2008
(Law Enforcement Information Technology Projects)**

	Amount Budgeted
Principal	\$5,749,956
Interest	<u>644,395</u>
Total	<u><u>\$6,394,351</u></u>

Budget Comment

This fund provides for debt service on the \$35.075M Revenue Bonds for the financing costs of acquiring Law Enforcement technology equipment, software, and all other costs. The Bonds will mature from 2009 to 2014 and pay annual interest at a rate of 3.038%. The funds for the retirement of the Bonds will be payable from legally available non-ad valorem revenues, currently sales tax.

**\$11.7M Public Improvement Revenue Note, Series 2008
(Environmentally Sensitive Land Acquisition Project)**

	Amount Budgeted
Principal	\$584,884
Interest	421,116
Total	<u>\$1,006,000</u>

Budget Comment

This fund provides for the debt service on the Series 2008 Note issued to finance the cost of acquisition of environmentally sensitive land in Jupiter. The Bonds mature from 2009 to 2028 and pay annual interest at a rate of 3.11%. The funds for the retirement of the Bonds will be payable from legally available non-ad valorem Revenue Bonds, currently sales tax.

\$29.476M Public Improvement Revenue Refunding Bonds, Series 2008

	Amount Budgeted
Principal	\$2,252,000
Interest	702,797
Total	<u>\$2,954,797</u>

Budget Comment

This fund provides for the debt service on Refunding Bonds, Series 2008 issued to provide funds to refund certain insured variable rate loans from the Sunshine State Governmental Financing Commission. The Bonds mature from 2008 to 2021 and pay annual interest at a rate of 3.50%. The source of funding is legally available non-ad valorem revenues, currently sales tax.

\$177.1M Public Improvement Revenue Bonds, Series 2008 (Jail Expansion Program/Public Buildings)

	Amount Budgeted
Principal	\$3,245,000
Interest	8,021,850
Paying Agent Fees	1,500
Debt Service Reserve	<u>12,648,150</u>
Total	<u>\$23,916,500</u>

Budget Comment

This fund provides for the debt service on the \$177.1 million Public Improvement Revenue Bonds that were issued in FY 2008, for the costs of acquiring, constructing, improving and equipping the expansion of the jails and other public buildings. The bonds will mature from 2009 to 2038 and pay annual interest of 3.5% and 5%. Funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues, currently sales tax.

\$16.14M Capital Improvement Bond Anticipation Note, Series 2009

	Amount Budgeted
Principal	\$0
Interest	645,630
Paying Agent Fees	<u>0</u>
Total	<u>\$645,630</u>

Budget Comment

This fund provides for the interest payments on the \$16.14M Series 2009 BAN for improvements to Four Points and other government buildings. The BAN will mature on June 1, 2012. The debt service will be payable from legally available non-ad valorem revenues, currently sales tax.

**\$94.235M Public Improvement Revenue Bonds, Series 2009-2
(Max Planck Biomedical Research Project & Sunshine State Loan Refunding)**

	Amount Budgeted
Principal	\$3,035,000
Interest	4,593,330
Debt Service Reserve	7,629,430
Paying Agent Fees	<u>1,500</u>
Total	\$15,259,260

Budget Comment

This fund provides for the debt service on the \$94.235M Series 2008-2 Bonds that were issued to provide the initial funding to Max Planck Florida for the construction of a biomedical research facility in Jupiter, Florida and to provide funding to refund the outstanding loans from the Sunshine State Governmental Financing Commission. The Bonds will mature annually for 20 years and the debt service is payable from legally available non-ad valorem revenues, currently sales tax.

Water Utilities Debt Service

	Amount Budgeted
Principal	\$12,175,000
Interest	10,098,000
Paying Agent Fees	33,000
Debt Service Reserve	4,438,000
Total	<u>\$26,744,000</u>

Budget Comment

The Water Utilities Department currently has seven outstanding bond issues plus a State revolving loan participation with the City of West Palm Beach.

- 1) **Water & Wastewater, Series 1998 - \$30,000,000** - The proceeds from this issue were used to pay the cost of certain additions to water and sewer system per the five-year capital improvement program.
- 2) **Water & Sewer System Refunding Bonds, Series 2003** - The proceeds from this issue were used to refund a portion of the Series 1993 Bonds.
- 3) **Water & Sewer Revenue Refunding bonds, Series 2004** - The proceeds from this issue were used to refund a portion of the Series 1995 Bonds.
- 4) **Water & Sewer Revenue Bonds, Series 2006A \$125,850,000** – The proceeds were used to pay for the acquisition of certain assets from the Village of Royal Palm Beach and certain additions to the County’s water and sewer system per the five-year Capital Improvement Program.
- 5) **Water & Sewer Revenue Refunding Bonds, Series 2006B \$12,485,000** – The proceeds from this issue were used to refund a portion of the Series 1998 Bonds.
- 6) **Water & Sewer Revenue Refunding Bonds, Series 2008 \$6,473,000** – The proceeds from this issue were used to refund all of the Series 1985 Bonds.
- 7) **Water & Sewer Revenue Bonds, Series 2009 \$68,115,000** - The proceeds from this issue were used for the acquisition, construction, improvements and additions to the County's water and sewer system for the FPL Reclaimed Water Project.

Airports Debt Service

	Amount Budgeted
Principal	\$10,270,000
Interest	7,024,844
Paying Agent Fees	39,000
Total	<u>\$17,333,844</u>

Budget Comment

The Department of Airports currently has four outstanding bond issues.

- 1) **Airport System, Series 2001 - \$83,965,000** - To refund Airport System Revenue Bonds, Series 1991 maturing from 10/01/02 to 10/01/10, to pay termination fee for the cancellation of the swap confirmation relating to weekly/Fixed-Rate Airport System Refunding Bonds, Series 2001 and to pay insurance, debt service reserve requirement and cost of issuance for Series 2001 Bonds.
- 2) **Airport System, Series 2002 Bonds - \$60,150,000** - To refund Airport System Revenue Bonds, Series 1992, to pay the termination fee for the cancellation of the swap confirmation relating to Weekly Adjustable/Fixed-Rate Airport System Revenue Bonds, Series 2002, which no longer will be issued, to pay premium for a municipal bond policy, to fund the Debt Service Reserve Requirement, and to pay all or a portion of the costs of issuance for the Series 2002 Bonds.
- 3) **Airport System, Series 2006A - \$69,080,000** – For design, construction and equipping of certain facilities and improvements relating to a new long term parking garage and connecting bridges to the existing parking garage and the terminal. The new debt was structured to level the debt service of all airport issues and matures from 2021 to 2036.
- 4) **Airport System Taxable Revenue Refunding Bonds, Series 2006B - \$16,855,000** – The proceeds, together with certain other available funds, were used to advance refund a portion of the series 2001 and 2002. The debt service was structured to level the debt service in all outstanding airport bonds and will mature from 2015 to 2020.

Bond Issue	Moody's Investor's Service	Standard & Poor's and Fitch
50M General Bonds, Series 2006	Aaa	AAA
25M General Obligation Bonds, Series 2005	AAA	AAA
16.025M General Obligation Refunding Bonds, Series 2005	AAA	AAA
30.5M General Obligation Bonds, Series 2003	Aaa	AAA
25M General Obligation Bonds, Series 2003A	Aaa	AAA
115.82M General Obligation Taxable Refunding Bonds, Series 2006	Aaa	AAA
19.53M General Obligation Refunding Bonds Series 2010	Aaa	AAA
28.7M General Obligation Refunding Bonds Series 2010	Aaa	AAA
45.625M General Obligation Refunding Bonds, Series 1998	Aaa	AAA
57.44M General Obligation Refunding Bonds, Series 1994B	Aaa	AAA
2.58M Public Improvement Revenue Refunding Bonds, Series 2007A	Unrated	Unrated
5.18M Public Improvement Taxable Revenue Refunding Bonds, Series 2007B	Unrated	Unrated
98.08M Public Improvement Revenue Bonds, Series 2007C	AAA	AAA
35.075M Public Improvement Revenue Bonds, Series 2008	Unrated	Unrated
11.7M Public Improvement Revenue Bonds, Series 2008	Unrated	Unrated
29.476M Public Improvement Revenue Refunding Bonds, Series 2008	Unrated	Unrated
176.585M Public Improvement Revenue Bonds, Series 2008	Aa1	AA+
94.235M Public Improvement, Revenue and Refunding Bonds, Series 2008-2	Aa1	AA+
11,598,497 Public Improvement, Revenue and Refunding Bonds, Series 2010	Unrated	Unrated
14.685M Public Improvement Revenue Bond, Series 2006	Aaa	AAA
13.485M Revenue Refunding Bonds, Series 2005	Aa1	AA+
9.52M Public Improvement Revenue Refunding Bonds, Series 2005	Aa1	AA+
17.455M Parks & Recreation Facility Revenue Refunding Bonds, Series 2005	Aa1	AA+
133.935M Public Improvement Revenue Bonds, Series 2005	Aaa	AAA
38.895M Public Improvement Revenue Bonds, Series 2004A	Aaa	AAA
24,427,515 Public Improvement Taxable Bonds, Series 2004B	Unrated	Unrated
13,028,760 Public Improvement Revenue Bonds, Series 2005	Unrated	Unrated
81.34M Public Improvement Revenue Bonds, Series 2004	Aaa	AAA
94.3M Public Improvement Revenue Refunding Bonds, Series 2004	Aa1	AA+
18.56M Criminal Justice Facilities Revenue Refunding Bonds, Series 2002	Aa1	AA+
6.525M Public Improvement Recreation Ref. Facilities Rev. Bonds, Series 2003	Aa1	AA+
20.07M Stadium Facilities Revenue Refunding Bonds, Series 2005	Aaa	AAA
22.245M Administrative Complex Revenue Refunding Bonds, Series 1993	Aaa	AAA
233.62M Criminal Justice Facilities Revenue Bonds, Series 1990	Aaa	AAA
117.485M Criminal Justice Facilities Revenue Refunding Bonds, Series 1993	Aaa	AAA
32.775M Criminal Justice Facilities Revenue Refunding Bonds, Series 1997	Aaa	AAA
69.08M Airport System Revenue Bonds, Series 2006A	Aaa	AAA
16.855M Airport System Taxable Refunding Series 2006B	Aaa	AAA
83.956M Airport System Revenue Refunding Bonds, Series 2001	Aaa	AAA
60.15M Airport System Revenue Refunding Bonds, Series 2002	Aaa	AAA
30M Water & Wastewater Revenue Bonds, Series 1995	Aaa	AAA

Bond Issue	Moody's Investor's Service	Standard & Poor's and Fitch
26.785M Water & Sewer Revenue Refunding Bonds, Series 2003	Aa1	AAA
28.265M Water & Sewer Revenue Refunding Bonds, Series 2004	Aaa	AAA
125.55M Water & Sewer Revenue Bonds, Series 2006A	Aaa	AAA
12.455M Water & Sewer Revenue Refunding Bonds, Series 2006B	Aaa	AAA
6.473M Water & Sewer Revenue Refunding Bonds, Series 2008	Unrated	Unrated
68.115M Water & Sewer Revenue Bonds, Series 2009	Aaa	AAA

Moody's Investors Service, Standard & Poors and Fitch ratings currently assign ratings of Aaa, AAA and AAA, respectively, to the County's General Obligation Bonds and Aa1, AA+, and AA+, respectively, to the County's Revenue Bonds supported by a pledge on Non-Ad Valorem revenues. The above ratings were assigned at the time of issuance of the bonds and may not reflect the current rating assigned by the rating agency.

Palm Beach County's FY 2011 Budget has been developed using the policies described in this segment of the Budget document and is intended to facilitate management actions on financial decisions, as well as, to assist other readers of this document in understanding County finances.

The establishment of consolidated financial policies will also have the following beneficial results:

- Provide a concise reference guide for consideration of County financial matters.
- Direct attention to overall financial condition, rather than a narrow focus on single issues.
- Exhibit a commitment to sound financial management and fiscal integrity, establishing credibility and confidence for citizens, investors, and rating agencies.
- Demonstrate a compliance with applicable Florida statutory requirements.

The financial policies on the following pages are grouped into the following categories:

- ◆ **BUDGET POLICIES**
- ◆ **REVENUE POLICIES**
- ◆ **EXPENDITURE POLICIES**
- ◆ **RESERVE POLICIES**
- ◆ **DEBT POLICIES**
- ◆ **CAPITAL IMPROVEMENT POLICIES**

I. BUDGET POLICIES

I.1 Balanced Budget

The County's Annual Budget shall be balanced; that is, the total of the estimated receipts, including balances brought forward, shall equal the total of the appropriations and reserves (Florida Statutes, 129.01(2)(b)).

I.2 Budget Adoption

The County's Annual Budget shall be adopted by the Board of County Commissioners at a fund level.

I.3 Estimates of Receipts

The receipts division of the budget shall include 95% of all receipts reasonably to be anticipated from all sources, including taxes to be levied, and 100% of balance to be brought forward at the beginning of the fiscal year (Florida Statutes, 129.01(2)(b) and 200.065(2)(a)).

I.4 Contingencies

A reserve for contingencies may be budgeted in each operating and capital fund in an amount not more than 10% of the total fund budget; for reallocation by the Board of County Commissioners as needed to fund unforeseen needs during the budget year (Florida Statutes, 129.01(2)(c)(1)).

I.5 Cash Carryover

A reserve for cash carryover will be budgeted in any fund which requires monies to be carried forward into the budget year to support operations until sufficient current revenues are received. This reserve will not exceed 20% of the fund budget (Florida Statutes, 129.01(2)(c)(2)). (See Section IV. 1 -OPERATING RESERVE)

I.6 Budget Transfers

The Director, Office of Financial Management & Budget, has authority to approve intra-departmental transfers during the budget year. All other budget transfers (i.e. between departments, out of contingencies, and between capital projects) require approval of the Board of County Commissioners.

II. REVENUE POLICIES**II.1 General Revenue Policy**

Generally, the County reviews estimated revenue and fee schedules as part of the budget process. Estimated revenue is conservatively projected (at 95% of estimate) for five years and updated annually. Proposed rate increases are based upon:

- ◆ Legislative Constraints Fee policies applicable to each fund or activity
- ◆ The related cost of the service provided
- ◆ The impact of inflation on the provision of services
- ◆ Equity of comparable fees
- ◆ Legislative constraints

The Revenue Policy of Palm Beach County includes these informal policies, with the addition of:

- ◆ Maintenance of a diversified and stable revenue system to shelter the County from short run fluctuations in any one revenue source

II.2 Revenue Summaries

As part of the annual budget process, a consolidated summary of revenue sources will be prepared and incorporated into the County's budget documents.

II.3 Ad Valorem Taxes

The use of Ad Valorem tax revenues will be generally limited to the following funds:

Countywide:

General
Debt Service

Dependent Districts:

County Library
Fire Rescue MSTU's (Jupiter and Main Fire Rescue MSTU)

Specific allocations of such revenue will be made during the annual budget process.

II.4 Gas Taxes

The use of Gas Tax revenues will be generally limited to the following funds:

County Transportation Trust
Transportation Improvement
Mass Transit

II.5 Sales Taxes

The use of Sales tax revenue will be generally limited to the following funds:

General
County Transportation Trust
Debt Service

II.6 Impact Fees

Palm Beach County shall require new development activity to pay fair share fees for new capital facilities or expansion of existing facilities. Fees shall not exceed a pro rata share of the reasonably anticipated costs of such improvements.

Impact fees have been implemented for parks, roads, libraries, Fire Rescue, public buildings, schools, and law enforcement.

II.7 Utility Taxes

The utility tax is a tax imposed on the purchase of utility services. It provides additional revenue necessary to maintain adopted levels of service, primarily for the Sheriff's road patrol.

II.8 Tourist Development Taxes

The use of Tourist Development tax revenues will generally be limited to the Tourist Development Trust Fund and the Beach Improvement Fund.

II.9 Grants

Only such grants which can reasonably be expected to be received will be considered as revenue sources for budget development purposes. The County shall amend its Budget to reflect additional grants received during the year.

II.10 Restricted Revenues - Bonds

Revenues which have been pledged to bondholders shall be restricted and conform in every respect to covenants.

II.11 Countywide Revenues

Countywide revenues collected on a Countywide basis will be allocated only to funds which provide Countywide services.

II.12 Cost Recovery Fees (User Charges)

Cost recovery fees, where appropriate, should be established to offset the cost of providing specific services and should be reviewed on a regular basis. Board policy provides for moving towards full recovery and the Board will examine and act on exceptions to that policy.

Where full cost recovery is deemed inappropriate, cost recovery ratios should be established for consideration by the Board. (Upon approval by the Board, cost recovery ratios will be incorporated into the County's Financial Policies).

II.13 Private Contributions

The County provides many services to its residents; thereby, enhancing the "Quality of Life" in our County.

To the extent possible, efforts should be made to secure private contributions, whether in the form of volunteer services, equipment, or cash contributions. This is particularly important in helping to defray the taxpayer burden of providing programs and activities which may be considered primarily "Quality of Life" in nature; such as, various community services, cultural, and recreational activities.

III. EXPENDITURE POLICIES**III.1 Administrative Charges**

The County has a federally approved overhead distribution system which allocates General Fund Administrative Charges to the various County entities benefiting from such administrative activities. The existence of this system assures qualification for federal reimbursement of administrative costs associated with federal programs.

III.2 County Grants

As part of its annual budget process, the County identifies amounts to be granted to various community agencies which provide valuable services to the County's residents.

Because of increasing demands on the County's limited resources, the County will provide a maximum of the amount budgeted to each grant recipient. In the event that a grant recipient requests additional County funding, such request will be considered in the next year's budget process.

III.3 Grant Supported County Programs

The County conducts a variety of programs which depend on outside grants to the County for partial funding. In the event of reductions in such outside funding amounts, the program service levels will be reduced and additional County support will not be provided to compensate for the reduction of outside funding.

Full recovery of vacation and sick leave for employees working under a grant shall be undertaken.

III.4 Performance Measures

The County has developed "Performance Measures" for each of its departments in order to assure that maximum productivity is being achieved.

Where Performance Measures demonstrate that activities could more cost effectively be provided by outsiders, outsourcing of such activities will be considered.

Performance Measures will also provide management with criteria to use in evaluating departmental requests for increased funding levels.

IV. RESERVE POLICIES

A reserve policy is an important factor in maintaining the fiscal health of Palm Beach County. There are three primary types of reserves: Operating, Capital, and Debt. The degree of need for these reserves differs, based upon the type of fund or operation involved. However, one policy statement for each type of reserve can be uniformly applied to most funds (excluding Airport and Water and Sewer, which are subject to various regulatory requirements). Board approval is required to move funds from Contingency Reserve accounts into expenditure line items.

IV.1 Operating Reserves

Reserve for Contingency provides for unexpected expenditures which are deemed necessary during the budget year.

Budgeting Undesignated Reserves in Countywide Ad Valorem Funds

The adopted budget for the Countywide ad valorem equivalent funds will include undesignated reserves (reserve for balance brought forward and contingency) in an amount which, when combined with the statutory reserve is between 10% and 15% of net budgeted expenditures and transfers for these funds. For purposes of this calculation, Countywide ad valorem equivalent funds are General Fund and Sales Tax Fund.

General Fund - Fund Balance

The County shall maintain year-end General Fund unreserved fund balance at an amount which is between 15% and 20% of audited General Fund expenditures and transfers to other funds. To the extent that the year-end audited fund balance falls outside of this range, corrective action shall be taken over a three-year period to bring the balance into conformity with this policy. Designations by the Board of County Commissioners of a portion of undesignated fund balance for a specific purpose or to be used for outstanding purchase orders, contracts and commitments at year end, and which are re-appropriated in the subsequent fiscal year will be indicated in the footnotes to the financial statements rather than the balance sheet.

Special Projects Funds – Fund Balance

Unreserved fund balance in special projects funds shall only be used for the specific purpose for which the fund has been established. Designations by the Board of County Commissioners of a portion of undesignated fund balance for a specific purpose including for outstanding purchase orders, contracts and commitments, which are re-appropriated in the subsequent fiscal year will be reflected as designations of unreserved fund balance in the footnotes in the annual financial statements.

IV.2 Capital Reserves

Capital Reserves are established primarily to set aside funds to provide for additional projects, or additions to existing budgeted projects, which may be deemed appropriate for funding after the Annual Budget is adopted.

Capital Project Funds – Fund Balance

Unreserved fund balance in capital projects funds include amounts which are being held for specific projects. To the extent that these projects have been identified and approved by the Board of County Commissioners, but funds have not been obligated through formal contracts, amounts to be allocated for these projects will be reflected as designations of unreserved fund balance in the footnotes to the annual financial statements. Outstanding purchase orders, contracts and other commitments at year end, which are re-appropriated in the subsequent fiscal year shall be reflected as designations of unreserved fund balance in the footnotes to the financial statements.

All amounts in bond construction funds will be designated for the specific projects(s) for which the bonds were issued and will be reflected as designations of unreserved fund balance in the footnotes to the financial statements.

IV.3 Debt Reserves

Debt reserves are established to protect bondholders from payment defaults. Adequate debt reserves are essential in maintaining good bond ratings and the marketability of bonds. The amount of debt reserves is established by bond indenture in association with each bond issuance.

Although these policy statements are intended to apply to various funds of the County, various Federal, State, and Local laws and regulations, and specific financial policies may supersede them.

V. DEBT POLICIES

Palm Beach County will use debt financing when it is appropriate. It will be judged appropriate only when the following conditions exist:

- ◆ When non continuous capital improvements are desired, and;
- ◆ When it can be determined that future citizens will receive a benefit from the improvement.

When Palm Beach County utilizes long-term debt financing, it will ensure that the debt is soundly financed by:

- ◆ Conservatively projecting the revenue sources that will be utilized to pay the debt.
- ◆ Financing the improvement over a period not greater than the useful life of the improvement.

Additionally, the County has the following policies in relation to debt financing:

- ◆ Where possible, the County uses special assessment, revenue, or self-supporting bonds instead of general obligation bonds.
- ◆ Palm Beach County maintains good communications with bond rating agencies about its financial condition.
- ◆ Palm Beach County maintains overall net debt less than \$1,200 per capita.
- ◆ Debt service payments on net debt, exclusive of self-supporting debts, will be no more than 10% of general government expenditures.

Annual budgets and long-range forecasts include debt service payments and reserve requirements for all debt currently outstanding and for all proposed debt issues.

V.1 General Obligation Debt

The County will issue general obligation bonds only upon approval of the electorate after a general election as required by the Florida Constitution. Total general obligation debt for Palm Beach County will be maintained at no more than 5% of total assessed valuation of taxable property.

V.2 Non-Self-Supporting Debt

The County may issue non-self-supporting debt to the extent that non-ad valorem revenues are at least twice the annual amount of debt service on the non-self-supporting debt and to the extent that variable interest rate on non-self-supporting debt is no more than 25% of total non-self-supporting debt in the aggregate.

V.3 Self-Supporting Debt

The County may issue self-supporting debt for proprietary fund activities based on analyses of revenues and expenses to be incurred as a result of the project or projects to be funded by the debt.

VI. CAPITAL IMPROVEMENT POLICIES**VI.1 Five Year Program**

The County will develop a five year Capital Improvement Program as part of each year's annual budget process and will make all capital improvements in accordance with the adopted Annual County Budget.

The County will identify the estimated costs and potential funding sources for each capital project before it is submitted to the Board of County Commissioners as a component of the five year program.

VI.2 Operating Costs

The costs of operating and maintaining all proposed projects will be identified and incorporated into five year financial projections for operations.

VI.3 Capital Financing

The County Administrator will determine, and recommend to the Board, the least costly financing method for all capital projects.

VI.4 Renewal and Replacement

The County shall develop and implement a program for identifying, scheduling, and budgeting for the renewal and replacement requirements of capital facilities.

Palm Beach County develops its Budget in accordance with the requirements of the Florida Statutes and generally accepted accounting principles (GAAP). GAAP requires that the budget for certain funds be developed using the modified accrual accounting method. The County develops and adopts budgets for all of its funds using the modified accrual accounting method.

Fund Accounting

In governmental accounting, the resources of the government are accounted for through funds. A fund is a separate fiscal and budgetary entity. Funds are set up to demonstrate stewardship and fiscal accountability for the resources entrusted to the government. The number and type of funds used is guided by sound financial judgment and the requirements of the Florida Statutes. Palm Beach County utilizes the following types of funds in its budget:

Governmental Funds

General Fund - This fund is the general operating fund of the County. It is used to account for all financial resources received by the County, other than those which are accounted for in another fund.

Special Revenue Funds - These funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes (other than Capital Project or Special Assessment type revenues).

Debt Service Funds - These funds are used to account for the accumulation of resources for the payment of principal, interest, and other costs related to the general long-term debt of the County.

Capital Project Funds - These funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or improvements (other than those financed by Proprietary or Special Assessment funds).

Proprietary Funds

Enterprise Funds - These funds are used to account for operations that are financed and operated in a manner similar to that of a private business enterprise. The intent is to finance or recover the costs (expenses including depreciation) of providing goods or services to the general public on a continuing basis through user charges.

Internal Service Funds - These funds are used to account for the goods and services that are provided by departments for the benefit of other County departments, on a cost reimbursement basis.

Measurement Basis

In governmental accounting, the measurement basis used for the accounting system depends on the fund or funds involved.

Governmental funds use the modified accrual basis of accounting. Under this basis, revenues are recognized if they are measurable and available for use during the year. Expenditures are recognized in the period the liabilities are incurred if measurable, except for accrued interest on general long-term debt which is recognized when payment is due to bondholders.

Proprietary funds use the full accrual basis of accounting. Under this basis, revenues are recognized in the period earned and expenses are recognized in the period that the liabilities are incurred.

Financial Statements

In governmental accounting, the focus for budgeting, measuring, and reporting on financial activity depends on the funds involved.

Governmental funds are accounted for on a "financial resource flow" focus. This means that governmental fund balance sheets will only contain current assets, current liabilities, and the excess of current assets over current liabilities, which is called fund balance or fund equity. Governmental fund operating statements present increases in resources (revenues and other financing sources), uses of resources (expenditures and other financing uses) and changes in fund balances.

Proprietary funds are accounted for on an "income determination" measurement focus. Accordingly, all assets and liabilities are included on their balance sheets. Proprietary fund operating statements present increases (revenues) and decreases (expenses) in total economic net worth (fund equity).

GASB statement 34 establishes financial reporting standards which include government-wide financial statements. These accrual-based financial statements are prepared using an economic resources measurement focus. They report all assets, liabilities, revenues, expenses, gains, and losses of the government and distinguish between governmental and business-type activities.

Basis of Budgeting

All funds are budgeted using the modified accrual basis of accounting, including proprietary funds. Fund budgets are prepared using the governmental model, which in essence, is as if all funds were special revenue funds. The only exception to this policy is the annual interest expense of proprietary funds which is budgeted on the accrual basis. Proprietary fund financial statements are presented using the accrual basis of accounting. When using the accrual basis of accounting, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred.

Governmental fund financial statements are presented using the modified-accrual basis of accounting. Accounting on the modified-accrual basis requires that revenues are recorded when susceptible to accrual, that is, when they become both measurable and available to pay liabilities of the current period. For this purpose, the County considers revenue to be available if it is collected within 60 days of year-end. Revenues not considered available are recorded as deferred revenues. Expenditures generally are recorded when a liability is incurred; however, debt service payments, expenditures related to compensated absences, and claims and judgments are recorded only when payment is due.

Current Ad Valorem Taxes

Property taxes are computed as a percentage of the taxable value of real property and personal property.

Licenses, Permits, and Other Taxes

Revenue derived from the issuance of local licenses, permits, and other taxes. Licenses include both professional and occupational licenses; permits consist of building and various other permits; other taxes consist of user-type taxes, franchise fees, utility service taxes, and delinquent ad valorem taxes.

Intergovernmental Revenues

This group of accounts includes all revenues received from federal, state, and other local governmental sources in the form of grants, shared revenues, and payments-in-lieu-of-taxes.

Charges for Services

This series of accounts includes all revenues stemming from charges for current services excluding revenues of internal service funds.

Fines & Forfeitures

This group of accounts includes revenues received from fines and penalties imposed for the commission of statutory offenses, violations of lawful administrative rules and regulations, and for neglect of official duty.

Miscellaneous Revenue

Miscellaneous revenues consist of sources not otherwise provided for in the preceding categories. These include interest earnings, rents and royalties, special assessments, sale and compensation for loss of fixed assets, sale of surplus materials, and contributions from private sources.

Debt Proceeds

This type includes revenues received from bonds, loans, and certain lease-purchase agreements.

Balances Forward, Transfers and Other

Amounts received by the County which are not additions to the assets of the government as a whole, although they may be to the receiving fund. These items include inter-fund transfers and inter-fund reimbursements except the receipts of an internal service fund. This category also includes fund balances carried over from the previous year.

Internal Service Fund Revenues

Those revenues derived from goods and services furnished by central service agencies of the County to other departments and funds.

General Government

A major class of services provided by the legislative, judicial, and administrative branches of County government as a whole. This classification encompasses the Board of County Commissioners, Administration (including central service staff departments), Auditing, Property Appraisal, Tax Collection, Finance, Legal, Planning, Judicial, Supervisor of Elections, and various other general government services.

Public Safety

A major category of services provided by the County for the security of persons and property. This category includes law enforcement, fire control, detention and/or correction, protective inspections, emergency and disaster relief services, ambulance and rescue services, investigative autopsies, consumer affairs, and all other costs primarily related to public safety.

Physical Environment and Utilities

The cost of services provided by the County for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment. Services include water and sewage, mosquito and aquatic plant control, sand transfer and beach restoration, soil conservation and agriculture, and all other services related to the physical environment.

Transportation

Costs of services provided by the County for the safe and adequate flow of vehicles, travelers, and pedestrians. This category includes the County Transportation Trust, Transportation Authority, Department of Airports, and various funds associated with the construction and maintenance of roads within the County Road Program.

Economic Environment

The cost of providing services which develop and improve the economic condition of the community and its citizens. Services included are industry development, veterans services, housing and community development, and all other costs primarily related to the economic environment.

Health and Human Services

The cost of providing services for the care, treatment, and control of human illness, injury or handicap, and for the welfare of the community as a whole and its individuals. Expenditures classified under this function include hospital services, health care, animal regulation, homes for the infirm, mental health, welfare, retardation, and other human services.

Culture and Recreation

The cost of providing and maintaining cultural and recreational facilities and activities for the benefit of citizens and visitors. This category includes libraries, parks and related programs, cultural services, special events, and special recreational facilities.

Internal Services

Those expenses incurred exclusively by internal service funds in providing goods and services to user departments and agencies. This category includes fleet management, employee health insurance, casualty self insurance, workers' compensation, information system services, and graphics.

Transfers, Reserves and Other

This is a basic account category to provide for disbursements which are not classified as expenditures. Included in this group are inter-fund transfers, reserves, redemption of long and short term debts, and transfers between the Board of County Commissioners and Constitutional Officers.

Personal Services

Expense for salaries, wages, and related employee benefits provided for all persons employed by the County whether on full-time, part-time, temporary, or seasonal basis. Employee benefits include employer contributions to a retirement system, social security, life and health insurance, workers' compensation, unemployment compensation insurance, and any other similar direct employee benefits.

Operating

Includes expenditures for goods and services which primarily benefit the current period and are not defined as personal services or capital outlays. Examples include professional services, accounting and auditing, other contractual services, travel and per diem, communications, utilities, rentals and leases, repair and maintenance, promotional activities, office supplies, operating supplies, road material and supplies, books, publications, subscriptions, memberships, and other current charges not otherwise classified.

Capital Outlay

Outlays for the acquisition of or addition to fixed assets. This includes land, buildings, improvements other than buildings, machinery and equipment, and construction in progress.

Debt Service

Outlays for debt service purposes including principal, interest, and other debt service costs.

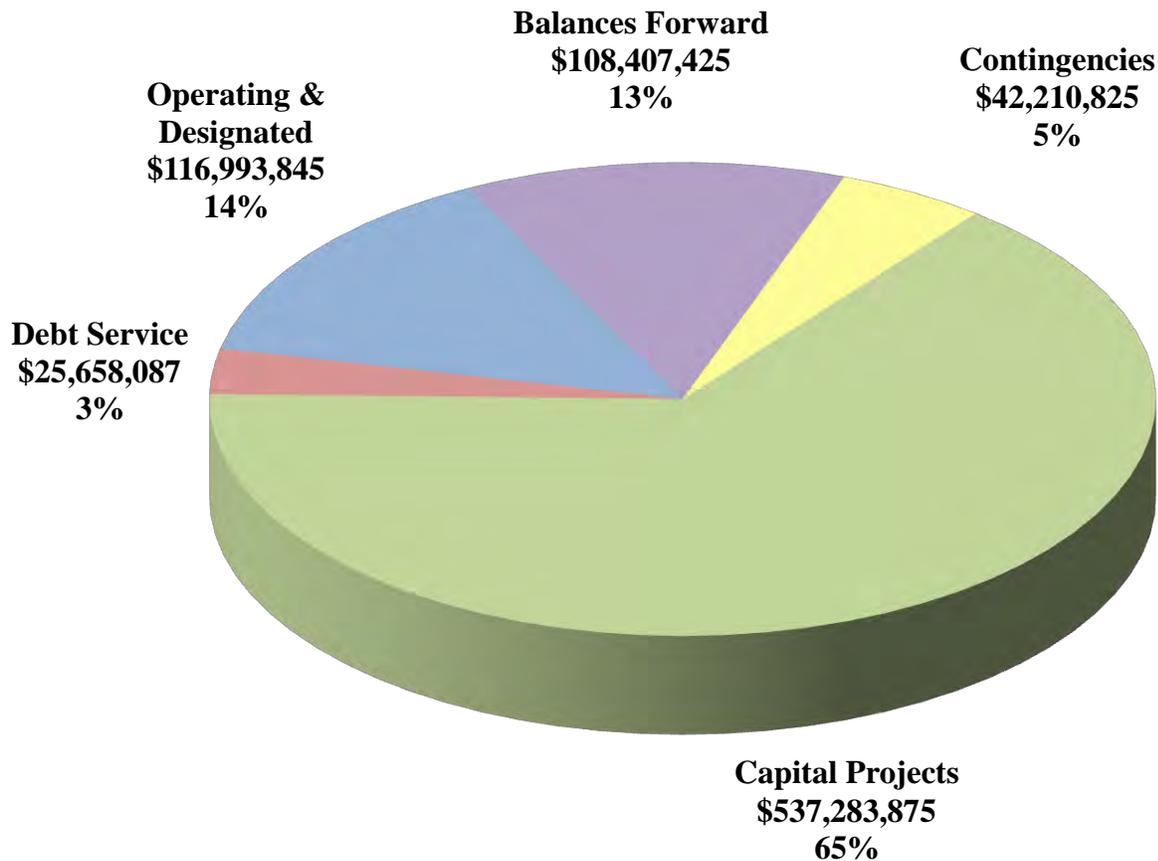
Grants and Aids

Includes all grants, subsidies, and contributions to other governmental agencies and private organizations excluding transfers to agencies within the same governmental entity.

Non-Operating

Includes all transfers between funds which do not represent operating expenditures including transfers between the Board of County Commissioners, the Constitutional Officers, and other taxing authorities. This category also includes all reserves.

FY 2011
Budgeted Reserves by Type
\$830,554,057



Contingencies - Contingency Reserves represents amounts set aside to meet unanticipated needs that may arise during the normal course of County business.

Capital Projects - Capital Project Reserves represent amounts set aside for capital improvement projects.

Debt Service - Debt Service Reserves represent funds set aside for future debt service payments in accordance with bond requirements.

Operating & Designated Reserves - Operating & Designated Reserves provide funds for a variety of specific potential needs such as economic development, tourist development, pollution recovery, or other program costs.

Reserves for Balances Forward - Reserves for Balances Forward represent funds to be carried forward to the subsequent fiscal year to pay operating expenses until property taxes are received.

BUDGETED RESERVES

Fund Name	Contingency	Capital Projects
General Fund	\$20,000,000	
Affordable Housing Trust Fund		
Housing & Community Development		
Home Investment Partnership Act		
2007 Community Dev. Block Grant # B-07-UC-120004		
2007 Emergency Shelter Grant # S-07-UC-120016		
2007 Home Grant # M-07-UC-120215		
Neighborhood Stabilization Program 2		
Juvenile Assessment Center Fd		
Law Enforcement Trust Fund		
County Library	1,636,564	
Beautification Maintenance		
Street Lighting Maintenance		
Natural Areas Stwrdship Endowment		
Ag Reserve Land Management		
Environmental Enhancement - Freshwater		
Environmental Enhancement - Saltwater		
Environmental Enhancement-Nonspecific		
Natural Areas Fund		
Pollution Recovery Trust Fund		
Petroleum Storage Tank Program		
Petroleum Storage Tank Compliance		
Handicapped Parking Enforcement		
Human Relations Camp		
HUD - Fair Housing		
Fair Employment Contract		
Bond Waiver Program R89-1178		
Intergovt'L Radio Comm Program		
School Impact Fees Zone 1		
School Impact Fees Zone 2		
School Impact Fees Zone 3		
School Impact Fees Zone 4		
Fire/Rescue MSTU	10,000,000	
F/R Long-Term Disability Plan		
MSBU-Hydrant Rental Boca Raton		
MSBU-Hydrant Rental-Riviera Beach		
Law Library		
Palm Tran Grants		
Metro Planning Organization		
Southwinds Golf Course		

Debt Service	Operating & Designated	Balances Forward	Total FY 2011
		\$62,000,000	\$82,000,000
	1,097,547		1,097,547
	340,051		340,051
	4,656		4,656
	5,628		5,628
	51,292		51,292
	2,652		2,652
	834,646		834,646
	216,623		216,623
	2,847,549		2,847,549
		1,873,542	3,510,106
	1,513,953		1,513,953
	1,227,204		1,227,204
	5,001,876		5,001,876
	76,044		76,044
	463,743		463,743
	313,514		313,514
	2,453,567		2,453,567
	21,485,822		21,485,822
	1,947,885		1,947,885
	11,304		11,304
	11,232		11,232
	209,870		209,870
	98,871		98,871
	44,180		44,180
	567,219		567,219
	657,829		657,829
	144,108		144,108
	1,260,128		1,260,128
	859,096		859,096
	1,262,662		1,262,662
	728,287		728,287
		43,528,419	53,528,419
	15,696,176		15,696,176
	169,994	112,162	282,156
	8,146	11,607	19,753
	205,081		205,081
		65,942	65,942
		815,753	815,753
	111,813		111,813

BUDGETED RESERVES

Fund Name	Contingency	Capital Projects
Okeehelée Golf Course	40,667	
South County Golf Course		
Lantana Golf Course		
MSTD - Building		
CCRT Street Lighting Maintenance		
ACC Mobile Spay/Neuter Prgm		
E-911 Wire Line FS365.171		
Public Safety Grants		
Emergency Management		
Vehicle For Hire Ordinance		
Moving Ordinance		
E-911 WireLess FS 365.172/173		
911 Grant Fund		
Justice Service Grant Fund		
TDC - Convention Center Operations		
TDC - Film Commission		
TDC - 4th Cent Local Option Tax		
TDC - Tourism		
TDC - Cultural Arts		
TDC-Beaches		
TDC - Sports Commission		
TDC-1st Cent Tourist Local Option Tax		
Drug Abuse Trust Fund		
Cooperative Extension Rev fund		
Crime Prevention Fund		
Domestic Violence Fund		
Public Affairs Replacement Frequency		
177.1M Public Improvement Rev Bond 2008 DS		
177.1 M Public Improvement Rev Bond 2008 DSR		
43M NAV 08 DSR, Max Planck		
Registered Coupon 2006 Non-Ad Valorem Debt Service		
25m Go Rec/Cul 1999 Ctf		5,293
80.705M NAV 01, Convention Center		1,029,382
26.3M NAV 96, Parks & Recreation Facilities Ser96 C&A		17,646
92.475m Improv Nav 03		340,573
25m Go Parks Cul Imp 03		480,395
25m Go Parks Cul Imp 05		5,235,788
30.5M GO 03, Library Improvements		4,630,575

Debt Service	Operating & Designated	Balances Forward	Total FY 2011
			40,667
	97,320		97,320
	89,382		89,382
	517,389		517,389
	115,396		115,396
	365,658		365,658
	1,124,304		1,124,304
	2,964		2,964
	59,725		59,725
	223,900		223,900
	21,964		21,964
	2,798,866		2,798,866
	1,743,238		1,743,238
	200,000		200,000
	1,361,044		1,361,044
	22,422		22,422
	1,904,790		1,904,790
	1,546,597		1,546,597
	426,938		426,938
	25,000		25,000
	176,557		176,557
	8,238,019		8,238,019
	28,501		28,501
	265,896		265,896
	43,604		43,604
	112,627		112,627
	1,681,069		1,681,069
1,380,000			1,380,000
11,268,150			11,268,150
7,629,430			7,629,430
95,397			95,397
			5,293
			1,029,382
			17,646
			340,573
			480,395
			5,235,788
			4,630,575

BUDGETED RESERVES

Fund Name	Contingency	Capital Projects
24.5m Go Library Improv 05		2,462,046
145M Scripps Construction Trust Fund NAV 2004		7,000
South County Regional Park Golf Course NAV 2005		36,071
5.6M Sunshine #6 04, Scripps Infrastructure & Beeline		92,575
10.5M Public Improvement Rev Taxable BAN 2005		186,533
50M GO 05, Waterfront Access		3,145,137
15M Public Improvement Revenue Bond Series 2006		933,596
13M FAU Scripps Grant - 2nd Building		6,550
6.125M Sunshine#8 06, Park & Marina Improvement		47,029
10M Sunshine#9 06, So County Golf Course CTF		22,108
105.5M Scripps/Briger Rev Bonds 2007		1,202,732
177.1M Public Imp.Rev Bonds 2008 Capital		4,696,649
35M NAV 08 CP, PBSO Mobile Data		4,256,398
26.375M Public Imp.Rev.Bonds Govt Bldg.2009 Cap		860,391
\$43.08M Public Imp.Rev.Bond Max Planck 2008 Cap		2,392,555
Transportation Improvement Fund		164,303,335
Road Impact Fee Zone 1		43,963,540
Road Impact Fee Zone 2		27,266,235
Road Impact Fee Zone 3		18,078,008
Road Impact Fee Zone 4		12,030,774
Road Impact Fee Zone 5		29,003,857
Unicorp Impr Fund		7,796,475
Abacoa Impact Fee Account		1,163,365
Abacoa Trust Sub Account		3,404,979
Proportionate Share Trust Fund		17,707,142
Impact Fee Program-Roads Zone 1		1,037,000
Park Improvement Fund		678,624
Park Impact Fees Z-1		896,332
Park Impact Fees Z-2		905,043
Park Impact Fees Z-3		1,954,021
Unit 11 Acquisition/Enhancement		411,977
South Lox Sl Wetland Restoration		204,784
Beach Improvement		5,031,132

Debt Service	Operating & Designated	Balances Forward	Total FY 2011
			2,462,046
			7,000
			36,071
			92,575
			186,533
			3,145,137
			933,596
			6,550
			47,029
			22,108
			1,202,732
			4,696,649
			4,256,398
			860,391
			2,392,555
			164,303,335
			43,963,540
			27,266,235
			18,078,008
			12,030,774
			29,003,857
			7,796,475
			1,163,365
			3,404,979
			17,707,142
			1,037,000
			678,624
			896,332
			905,043
			1,954,021
			411,977
			204,784
			5,031,132

BUDGETED RESERVES

Fund Name	Contingency	Capital Projects
South Lake Worth Inlet		454,085
Fire-Rescue Improvement		11,668,331
Fire-Rescue Impact Fees		1,162,855
Library Improvement Fund		2,392,686
Library Expansion Program		4,336,434
Library Impact Fees		3,561,664
PUD Civic Site Cash Out		2,657,772
800 Mhz RR + I Fund		33,394,366
Law Enforcement/Impact Fees Z2 Road Patrol		2,131,092
Public Building Impact Fees		1,644,743
TDC- Bldg Renewal & Replacement		9,751,848
Capital Outlay		453,162
Court Related Info Tech Cap Improvements		2,000
WUD Operation & Maintenance	1,600,000	
WUD Renewal & Replacement		1,000,000
WUD Capital Improvements		40,921,317
Special Assesment Program WUD		500,000
WUD FP&L Reclaimed Water Renewal & Replacement		583,000
WUD FP&L Debt Service Coverage Fund		
Debt Service Reserve Wud All		
Construction Trust Fund 2009		
Airport Operations	8,843,595	
Airport Capital Projects		43,297
Airports Imp & Dev Fund		19,969,159
Airport Passenger Facility Chgs		29,023,857
Noise Abatement & Mitigation		1,729,705
Airports Restricted Assets Fund		1,683,687
8M Subordinated Debt 2006 CTF		295,170
DOA 60.150M Refding DS 2002		
Debt Service DOA 2001		
8M Subordinated Indebtness 2006 DS	89,999	
\$69.08M Airport System Revenue Bonds Debt		
\$16.855M Airport System Tax Revenue Bonds Debt		
Fleet Management		
Property & Casualty Insurance		
Risk Management Fund		
Employee Health Ins.		

Debt Service	Operating & Designated	Balances Forward	Total FY 2011
			454,085
			11,668,331
			1,162,855
			2,392,686
			4,336,434
			3,561,664
			2,657,772
			33,394,366
			2,131,092
			1,644,743
			9,751,848
			453,162
			2,000
			1,600,000
			1,000,000
			40,921,317
			500,000
			583,000
275,000			275,000
4,438,000			4,438,000
149,000			149,000
			8,843,595
			43,297
			19,969,159
			29,023,857
			1,729,705
			1,683,687
			295,170
400,954			400,954
17,186			17,186
			89,999
4,838			4,838
132			132
	9,115,714		9,115,714
	6,931,140		6,931,140
	5,752,070		5,752,070
	10,071,503		10,071,503

BUDGETED RESERVES

Fund Name	Contingency	Capital Projects
Total FY 2010 Reserves	\$42,210,825	\$537,283,875

Debt Service	Operating & Designated	Balances Forward	Total FY 2011
\$25,658,087	\$116,993,845	\$108,407,425	\$830,554,057

County Library Taxing District

Atlantis	Loxahatchee Groves
Belle Glade	Mangonia Park
Briny Breezes	Ocean Ridge
Cloud Lake	Pahokee
Glen Ridge	Palm Beach Gardens
Greenacres	Palm Beach Shores
Haverhill	Royal Palm Beach
Hypoluxo	South Bay
Juno Beach	South Palm Beach
Jupiter	Tequesta
Jupiter Inlet Colony	Wellington
Lake Clarke Shores	

Fire Rescue Taxing Districts (MSTU)

Belle Glade	Lantana
Cloud Lake	Loxahatchee Groves
Glen Ridge	Pahokee
Haverhill	Palm Springs
Juno Beach	Royal Palm Beach
Jupiter	South Bay
Lake Clarke Shores	South Palm Beach
Lake Worth	Wellington

Serviced by Fire Rescue

Lake Park	Manalapan
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Fire-Rescue also has a service agreement for a portion of Martin County.

Dispatched by Fire Rescue Outside the Fire Rescue Taxing District

Atlantis	North Palm Beach
Greenacres	Palm Beach Gardens
Jupiter Inlet Colony	Tequesta

COUNTYWIDE TAXING DISTRICTS**The School District of PBC**

3300 Forest Hill Boulevard
West Palm Beach, FL 33406
Telephone: (561) 434-8000

Children's Services Council

2300 High Ridge Road
Boyton Beach
Telephone: (561) 740-7000

Florida Inland Navigation District

1314 Marcinski Road
Jupiter, FL 33477
Telephone: (561) 627-3386

Health Care District

324 Datura Street Suite 401
West Palm Beach, FL 33401
Telephone: (561) 659-1270

South Florida Water Management District

3301 Gun Club Road
West Palm Beach, FL 33406
Telephone: (561) 686-8800

NON-COUNTYWIDE TAXING DISTRICTS**Greater Boca Raton Beach & Park District**

300 South Military Trail
Boca Raton, FL 33486
Telephone: (561) 471-4599

Jupiter Inlet District

400 N. Delaware Boulevard
Jupiter, FL 33458
Telephone: (561) 746-2223

Seminole Improvement District

P.O. Box 2775
Palm Beach, FL 33480
Telephone: (561) 655-0620

Port of Palm Beach District

P.O. Box 9935
Riviera Beach, FL 33419
Telephone: (561) 842-4201

East Beach Water Control District

P.O. Box 896
Belle Glade, FL 33430
Telephone: (561) 966-2940

Loxahatchee River Environment District

2500 Jupiter Park Drive
Jupiter, FL 33458
Telephone: (561) 747-5700

There are 38 municipalities within the County encompassing a total of 324 square miles, or approximately 16% of the County's area. As of FY 2011, it is estimated that 57% of the County's population will reside within the municipalities. The change in population since the FY 2010 reporting reflects an increase in municipal growth of 11,139 and a concurrent increase of approximately 2,644 from the unincorporated area.

West Palm Beach, which is expected to experience an increase in population growth of 2,136 remains the largest city both in size and population with approximately 105,286 residents within 55.48 square miles. Cloud Lake is the smallest with approximately 167 people living within .06 square miles. In addition, fourteen municipalities are less than one square mile each.

Population estimates for each of the 38 municipalities, as well as, the mailing addresses for each Town/City Hall are presented on the following four pages.

<u>Municipality</u>	<u>Population</u>	<u>Square</u>
Atlantis	2,138	1.42
Belle Glade	17,239	5.68
Boca Raton	85,771	29.04
Boynton Beach	67,760	16.22
Briny Breezes	414	0.06
Cloud Lake	167	0.06
Delray Beach	64,155	15.73
Glen Ridge	260	0.16
Golf	264	0.81
Greenacres	32,566	5.78
Gulf Stream	711	0.73
Haverhill	1,557	0.63
Highland Beach	4,142	0.51
Hypoluxo	2,430	0.57
Juno Beach	3,676	2.07
Jupiter	50,398	22.11
Jupiter Inlet Colony	368	0.14
Lake Clarke Shores	3,407	1.00
Lake Park	9,222	2.22
Lake Worth	36,731	5.87
Lantana	9,800	2.23
Loxahatchee Groves	3,291	12.41
Manalapan	357	0.44
Mangonia Park	2,213	0.75
North Palm Beach	12,491	3.7
Ocean Ridge	1,655	0.7
Pahokee	6,382	4.97
Palm Beach	9,734	3.7
Palm Beach Gardens	50,497	56.25
Palm Beach Shores	1,432	0.29
Palm Springs	15,415	3.28
Riviera Beach	35,098	8.45
Royal Palm Beach	31,369	11.27
South Bay	4,727	2.05
South Palm Beach	1,511	0.09
Tequesta	5,892	1.8
Wellington	55,620	45.25
West Palm Beach	105,286	55.48
Unincorporated Area	<u>561,614</u>	<u>1,652.64</u>
Total	<u>1,297,760</u>	<u>1,977</u>

Atlantis City of

260 Orange Tree Drive
Atlantis, FL 33462
Telephone: 965-1744

Belle Glade, City of

110 Dr. Martin Luther King, Jr. Blvd. West
Belle Glade, FL 33430
Telephone: 996-0100

Boca Raton, City of

201 West Palmetto Park Road
Boca Raton, FL 33432
Telephone: 393-7700

Boynton Beach, City of

100 East Boynton Beach Blvd. P.O. Box 310
Boynton Beach, FL 33425
Telephone: 742-6010

Briny Breezes, Town of

4802 North Ocean Boulevard
Briny Breezes, FL 33435
Telephone: 272-5495

Cloud Lake, Town of

100 Lang Road
West Palm Beach, FL 33406-3222
Telephone: 686-2815

Delray Beach, City of

100 North West First Avenue
Delray Beach, FL 33444
Telephone: 243-7000

Glen Ridge, Town of

1501 Glen Road
West Palm Beach, FL 33406
Telephone: 697-8868

Golf, Village of

21 Country Road
Village of Golf, FL 33436
Telephone: 732-0236

Greenacres, City of

5800 Melaleuca Lane
Greenacres, FL 33463-3515
Telephone: 642-2006

Gulf Stream, Town of

100 Sea Road
Gulf Stream, FL 33483
Telephone: 276-5116

Haverhill, Town of

4585 Charlotte Street
Haverhill, FL 33417
Telephone: 689-0370

Highland Beach, Town of

3614 South Ocean Boulevard
Highland Beach, FL 33487
Telephone: 278-4548

Hypoluxo, Town of

7580 South Federal Highway
Hypoluxo, FL 33462-6034
Telephone: 582-0155

Juno Beach, Town of

340 Ocean Drive
Juno Beach, FL 33408
Telephone: 626-1122

Jupiter, Town of

210 Military Trail
Jupiter, FL 33458-5784
Telephone: 746-5134

Jupiter Inlet Colony, Town of

1 Colony Road
Jupiter Inlet Colony, FL 33469-3507
Telephone: 746-3787

Lake Clark Shores, Town of

1701 Barbados Road
Lake Clarke Shores, FL 33406
Telephone: 964-1515

Lake Park, Town of

535 Park Avenue
Lake Park, FL 33403
Telephone: 881-3300

Lake Worth, City of

7 North Dixie Highway
Lake Worth, FL 33460-3787
Telephone: 586-1600

Lantana, Town of

500 Greynolds Circle
Lantana, FL 33462
Telephone: 540-5000

Loxahatchee Groves, Town of

14579 Southern Boulevard Suite # 2
Loxahatchee, FL 33470
Telephone: 793-2418

Manalapan, Town of

600 South Ocean Boulevard
Manalapan, FL 33462-3398
Telephone: 585-9477

Mangonia Park, Town of

1755 East Tiffany Drive
Mangonia Park, FL 33407
Telephone: 848-1235

North Palm Beach, Village of

501 U.S. Highway #1
North Palm Beach, FL 33408-4906
Telephone: 841-3355

Ocean Ridge, Town of

6450 North Ocean Boulevard
Ocean Ridge, FL 33435
Telephone: 732-8359

Pahokee, City of

171 North Lake Avenue
Pahokee, FL 33476
Telephone: 924-5534

Palm Beach, Town of

360 South County Road
Palm Beach, FL 33480
Telephone: 838-5400

Palm Beach Gardens, City of

10500 North Military Trail
Palm Beach Gardens, FL 33410
Telephone: 799-4100

Palm Beach Shores, Town of

247 Edwards Lane
Palm Beach Shores, FL 33404
Telephone: 844-3457

Palm Springs, Village of

226 Cypress Lane
Palm Springs, FL 33461-0899
Telephone: 965-4010

Riviera Beach, City of

600 West Blue Heron Boulevard
Riviera Beach, FL 33404
Telephone: 845-4010

Royal Palm Beach, Village of
1050 Royal Palm Beach Boulevard
Royal Palm Beach, FL 33411
Telephone: 790-5100

South Bay, City of
335 South West Second Avenue
South Bay, FL 33493
Telephone: 996-6751

South Palm Beach, Town of
3577 South Ocean Boulevard
South Palm Beach, FL 33480
Telephone: 588-8889

Tequesta, Village of
250 Tequesta Drive, Suite 300
Tequesta, FL 33469
Telephone: 575-6200

Wellington, Village of
14000 Greenbriar Boulevard
Wellington, FL 33414
Telephone: 791-4000

West Palm Beach City of
401 Clematis Street, P.O. Box 3366
West Palm Beach, FL 33401
Telephone: 822-1400

Ad Valorem Equivalent Funding	Ad Valorem (Latin for according to value) is a tax levied on the assessed value of real or tangible personal property. It is also known as "Property Tax." Equivalent funding represents other non-Department specific revenues received in the General Fund, Sales Tax revenues and Electric Utility Tax revenues.
Aggregate Millage Rate	The sum of all ad valorem taxes levied by the governing body of a county for countywide purposes excluding voted debt, plus ad valorem taxes levied for any district dependent to the governing body, divided by the total taxable value of the county, converted to a millage rate. Expresses an "average" tax rate.
American Recovery and Reinvestment Act (ARRA)	Funding received under the Federal economic stimulus package enacted in February 2009 (PL 111-5). ARRA funding includes assistance to states and localities, through both direct appropriations and competitive grants, for infrastructure investments, education, health care, public safety, green energy and other programs.
Appropriation	A legal authorization granted by a legislative body (e.g., Board of County Commissioners) to incur obligations and make expenditures for specific purposes.
Assessed Value	The fair market value of property (real estate or personal), as determined by the County's Property Appraiser. The assessed value less any exemptions allowed by law is the "taxable value."
Balanced Budget	A budget in which estimated revenues and appropriations are equal. Florida Statutes require that budgets must be balanced. The County complies with this after the inclusion of re-appropriated beginning fund balances.
Base Budget	Ongoing expense for personnel, contractual services, supplies, and the replacement of equipment required to maintain service levels previously authorized by the Board of County Commissioners.
Benchmark	A standard or point of reference used in measuring and/or judging the quality or value.
Board of County Commissioners (BCC)	The legislative and governing body of a county. Also referred to as the "County Commission."

Bond	A certificate of debt containing a promise to pay a specified sum of money (called the face value or principal) at a specified date or dates in the future (called the maturity date) together with periodic interest at a specified rate. Bonds are typically used for long-term debt to pay for specific capital expenditures.
Bond Refinancing	The issuance of bonds to obtain better interest rates and/or bond conditions by paying off older bonds.
Budget	A comprehensive financial plan of operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them and specifying the type and level of services to be provided. Most local governments have two types of budgets – the "Operating Budget" and the "Capital Improvement Budget."
Budget Amendment	An increase or decrease in revenues with a corresponding increase or decrease in appropriations within the same fund. The budgeted fund total is changed.
Budget Document	The official written statement which presents the proposed budget to the legislative body (e.g., County Commission).
Budget Message	A general discussion of the budget presented in writing as a part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the County Administrator.
Budget Transfer	A transfer of appropriations or revenues between two or more accounts within the same fund. The budgeted fund total is not changed.
Capital Equipment	Equipment with a value in excess of \$1,000 and an expected life of more than one year; such as, automobiles, computers, and furniture.
Capital Improvement	Physical assets, constructed or purchased, that have a minimum useful life in excess of one year and a minimum cost of \$25,000. Capital improvements typically involve physical assets; such as, buildings, streets, water and sewage systems, and recreation facilities.
Capital Improvement Budget	A budget including those approved capital improvement projects contained in the first year of the Capital Improvement Program (CIP).

Capital Improvement Program (CIP)	A plan for capital expenditures to be incurred each year over a fixed period of years to meet anticipated capital needs. It sets forth each project or other contemplated expenditure in which the County is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.
Capital Outlays	Expenditures which result in the acquisition of, or addition to, fixed assets; such as, buildings, land, and roads.
Capital Project Fund	A fund established to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary or Trust Funds).
Communication Services Tax	A simplified tax structure for communications services, which was implemented in FY 2002. It combined seven different state and local taxes or fees and replaced them with a two tiered tax composed of a state tax and a local option tax on communications services, including cable television.
Comprehensive Plan	Required under Chapter 163 of the Florida Statutes, the Plan shall prescribe principles, guidelines, and standards for the orderly and balanced future economic, social, physical, environmental, and fiscal development of the County.
Contingency	A reserve of funds which are set aside to cover emergencies or unforeseen events that occur during the fiscal year; such as, new federal or state mandates, shortfalls in revenue, and unanticipated expenditures.
County	A political subdivision of the State which is empowered to levy and collect taxes and provide services to citizens within its boundaries.
County Budget Officer	Each Board of County Commissioners, pursuant to Florida Statutes, Section 129.025, may designate a county budget officer to carry out budget duties as set forth in Chapter 129. In Palm Beach County, the County Administrator has been designated the County Budget Officer.
County Officers	Independently elected officials including the Clerk & Comptroller, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector. This is also referred to as "Constitutional Officers."

Debt Service	Payment of principal and interest related to long term debt.
Debt Service Fund	A fund used to account for the accumulation of resources for, and payment of, general long-term debt principal and interest.
Deficit (Budget)	The excess of budgeted expenditures over estimated revenues and receipts.
Department	An organizational unit responsible for carrying out a major governmental function; such as, Public Safety or Water Utilities.
Dependent Taxing Districts	Taxing Districts that appear separately on the tax bill and are under County control (e.g., County Library).
Depreciation	Expiration in the service life of fixed assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.
Encumbrance	An amount of money committed for the future payment for goods and services not yet received. Encumbrances result from the issuance of a purchase order, contract, or formal agreement.
Enterprise Fund	A fund established to account for operations that are financed and operated in a manner similar to private business. The intent is that the full cost of providing the goods or services be financed primarily through charges and fees, thus removing the expense from the tax rate (e.g., Water and Sewer).
Exemption	A reduction to the assessed value of property. The most common exemption is the \$50,000 homestead exemption allowed if the owner uses the property as the principal residence. There are also exemptions for disability, government, non-profit owned property, and low-income senior citizens.
Expenditures	The incurring of a liability, the payment of cash, or the transfer of property for the purpose of acquiring an asset or service or settling a loss.

Fiscal Year	Any period of 12 consecutive months designated as the budget year. The fiscal year used by the County, which is set by State Statute, begins October 1 and ends September 30 of the following calendar year. The fiscal year is designated by the date on which it ends. For example, October 1, 2010 to September 30, 2011 would be Fiscal Year 2011.
Five-Year Trend	Represents the percentage change of a performance measure from the previous year actual and the five years previous.
Fixed Assets	Assets of a long-term character which are intended to continue to be held or used; such as, land, buildings, improvements other than buildings, machinery, and equipment.
Franchise Fee	A fee levied on a public service corporation in return for granting a privilege or permitting the use of public property. These fees are usually passed on to the corporation's customers as a cost of doing business. Electricity is subject to franchise fees.
Full-time Equivalent (F.T.E.)	The number of approved positions equated to full-time basis (e.g., two half-time positions equal one full-time equivalent position).
Fund	An accounting entity with a self balancing set of accounts, which is segregated for the purpose of carrying on specific activities or attaining certain objectives, in accordance with special regulations, restrictions, or limitations.
GASB	The Governmental Accounting Standards Board is the independent organization that establishes and improves standards of accounting and financial reporting for U.S. state and local governments.
Fund Balance	The excess of fund assets over fund liabilities. A negative fund balance is sometimes called a deficit.
General Fund	A fund containing revenues, such as property taxes, not designated by law for a special purpose. Some of the departments that are part of the General Fund include Purchasing, Human Resources, and the Office of Financial Management and Budget.

Generally Accepted Accounting Principles (GAAP)	Uniform minimum standards of, and guidelines for, financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time.
Goal	A long-range desirable result attained by achieving objectives designed to implement a strategy.
Grant	A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from state and federal governments. Grants are usually made for specified purposes.
Half-Cent Sales Tax	A state-shared revenue source relying on a percentage of net sales tax revenues (one-half of the fifth cent) remitted to the state. Eligible county governments receive a distribution based on population-based formulas. Use of this revenue is restricted to countywide tax relief or governmental programs; as well, as long-term debt obligations related to capital projects.
Homestead Exemption	A deduction from the assessed value of property permanently occupied by the owner in the State of Florida. The exemption is now \$50,000 for all property owners who qualify.
Impact Fee	A charge to a developer and/or owner/builder to offset the cost of providing capital facilities to meet growth demands. The County assesses impact fees for capital facilities for parks, fire-rescue, library, law enforcement, public buildings, schools, and roads.
Independent Taxing Districts	Taxing districts that appear separately on the tax bill and are not under County control (e.g., Florida Inland Navigation District, Children Services).
Interfund Transfer	Movement of assets (usually cash) from one fund to another. Also referred to as "Transfers In/Out."
Intergovernmental Revenues	Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

Internal Service Fund	A fund established for the financing of goods or services provided by one department or agency to other departments or agencies on a cost reimbursement basis.
Lease-purchase Agreements	Contractual agreements which are termed “leases”, but which in substance amount to purchase contracts for equipment and machinery.
Legally Adopted Budget	The total of the budgets of each County fund including budgeted transactions between funds.
Levy	To impose taxes, special assessments, or service charges for the support of County activities.
Liability	Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. The term does not include encumbrances.
Line-Item	A specific item or group of similar items defined by detail in a unique account in the financial records. Revenue and expenditure justifications are reviewed, anticipated, and appropriated at this level.
Management Team	A “team” consisting of the County Administrator, Deputy County Administrator, the Assistant County Administrators, and Directors of major County Departments.
Mandate	Any responsibility, action, or procedure that is imposed by one sphere of government on another through constitutional, legislative, administrative, executive, or judicial action as a direct order or that is required as a condition of aid.
Millage Rate	Rate applied to taxable value to determine property taxes. A mill is 1/10th of a penny, or \$1.00 of tax for every \$1,000 of taxable value.
Mission	Describes what the organization does, who it does it for, and how it does it.

Municipal Services Benefit District	A special district created to provide for projects and/or services to a specifically defined area of the County and financed by a special assessment to only those citizens receiving the benefits of those projects or services.
Municipal Services Taxing District	A taxing district covering a segment of the County, with individual assessed values and millage rates, which provides municipal type services; such as, fire-rescue, and road and street improvements to residents of the area.
Municipality	A local government having governmental, corporate, and proprietary powers to enable it to conduct municipal government, perform municipal functions, and render municipal services.
Net Budget	The gross budget less all interfund transfers and interdepartmental charges.
Non-Ad Valorem Assessments	Charges that are not based on property value, but are levied for specific services on each parcel of property. Examples of Non-Ad Valorem Assessments include charges for solid waste disposal, lighting, drainage, and water.
Non-Ad Valorem Revenues	Revenues that are derived from a basis other than property value (e.g., Utility Tax, Gas Tax).
Non-Countywide Revenues	Revenue derived from unincorporated areas of the County (e.g., Franchise Fees).
Non-Countywide Expenditures	Expenditures for the benefit of the unincorporated areas of the County (e.g., Sheriff's Road Patrol, Zoning).
Non-Operating Expenditures	The costs of government services which are not directly attributable to a specific County program or operation. Examples of Non-Operating Expenditures include debt service obligations and contributions to Human Service organizations.

Non-Operating Revenues	The incomes received by the government which are not directly attributable to providing a service (e.g., interest on investments).
Non-Tax Revenues	The revenue derived from non-tax sources, including licenses and permits, intergovernmental revenue, charges for service, fines and forfeitures, and various other miscellaneous revenues.
Objective	Something to be accomplished expressed in specific, well-defined and measurable terms, and achieved within a specific time frame.
Operating Budget	A budget for general expenditures; such as, salaries, utilities, and supplies.
Performance Measures	Specific quantitative and qualitative measures of work performed.
Personal Services	Items of expenditures in the operating budget for salaries and wages paid for services performed by County employees; including fringe benefit costs.
Portability	Allows residential property owners with an existing Homestead Exemption to transfer all or a significant portion of their “Save Our Homes” property tax savings to a new property. Portability is an added benefit and is effective January 1, 2008.
Property Tax	Taxes derived from all non-exempt real property and tangible personal property used in a business located within the County. Property taxes are computed on the basis of multiplying the millage rate by the taxable value of real or personal property.
Proprietary Fund	A fund which operates similarly to the private sector and focuses on the measurement of net income.
Reserve	A specified amount of funds set aside for the purpose of meeting future expenses. Expenditures may not be charged directly to reserve accounts. A budget transfer establishing a new appropriation must first be approved by the Board of County Commissioners.

Retained Earnings	An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.
Revenue	Funds that the government receives as income. Revenue includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.
Revenue Bonds	Bonds usually sold to finance the construction of a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.
Rolled-back Rate	The millage rate which, exclusive of new construction, will provide the same property (ad valorem) tax revenue for each taxing entity as was levied during the prior year. The rolled-back rate accounts for changes in the market value of property and represents "no tax increase." The only source of additional tax revenue under the rolled-back rate is taxes levied upon new construction.
Save-Our-Homes	Section 193.155(1), F.S. provides, beginning in 1995 or the year after the property receives homestead exemption, an annual increase in assessment shall not exceed the lower of 3% or the percentage change in the C.P.I.
Senior Homestead Exemption	Certain low-income seniors in Palm Beach County may qualify for an additional \$25,000 exemption on their property's assessed value. For example, a home valued at \$100,000 would be taxed by the county on only \$25,000 after the Homestead and Senior Citizen exemptions are applied. The county's senior exemption does not apply to other taxing authorities, such as the school district and municipalities.
Service Level	Services or products which comprise the actual or expected output of a given program.
Single-Member District	A form of representation in which the residents of a District are represented by one County Commissioner voted into office by that District's residents.

Special Revenue Fund	A fund used to account for specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.
Statute	A law enacted by a duly organized and constituted legislative body.
Statutory Reserve	Florida Statute 129.01 (2)(b) requires revenues to be budgeted at 95% of reasonably anticipated receipts. Palm Beach County budgets a negative 5% Statutory Reserve to accomplish this.
Supplemental Requests	Departmental requests for additional funding in the budget year in order to increase or enhance existing service levels.
Tax Equivalent Revenue	Any revenue that can be used to reduce ad valorem funding requirements on a dollar for dollar basis (e.g., franchise fees, utility taxes).
Tax Rate	The amount of tax stated in terms of a unit of the tax base. For example, 4 mills equals \$4 per \$1,000 of taxable value; also referred to as the millage rate.
Tax Rate Limit	The maximum legal property tax rate at which a taxing authority may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.
Taxable Value	The value used for computing the ad valorem taxes levied against property. The taxable value is the "assessed value" less any exemptions allowed by law.
Taxes	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Nor does the term include charges for services rendered only to those paying such charges (e.g., sewer service charges).

Transfers In/Out	Amounts transferred from one fund to another to assist in financing the services of the recipient fund.
TRIM Notice	The Florida Truth in Millage Law of 1980 requires a notice be sent annually to property taxpayers explaining any changes in the millage rate of each taxing authority from the prior year. The notice also includes the time and place of the first public hearings on proposed millage rates and is designed to keep the public informed about the taxing intentions of the various taxing authorities.
Trust and Agency Fund	A fund used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.
Truth in Millage Law (TRIM)	A 1980 Florida law which changed the budget process for local taxing governments. It was designed to keep the public informed about the taxing intentions of the various taxing authorities.
Unincorporated Area	That portion of the County which is not within the boundaries of any municipality.
Unit	A unit of financial reporting and management responsibility under the County's financial system.
User (Fees) Charges	The payment of a fee for direct receipt of a public service by the party benefiting from the service.
Utility Tax	A tax levied by the County on the customers of various utilities (e.g., electricity, metered or bottled gas, and water). The tax rate may be levied up to 10.0 percent of the sales price of such utility service or commodity.

AA	Affirmative Action
AAA	Area Agency on Aging
ACC	Animal Care & Control
ADA	Americans with Disabilities Act
ADDI	American Dream Downpayment Initiative
AED	Automated External Defibrillator
AGM	Adjusted Gross Margin
AHCA	Agency Health Care Administration
AIDS	Acquired Immunodeficiency Syndrome
APCO	Association of Public Safety Communications Officials
ARC	Area Agency on Aging Resource Center
ARFF	Aircraft Rescue Fire Fighting
ARFF	Aircraft Rescue Fire Fighting
ARRA	American Recovery and Reinvestment Act
ATMS	Advanced Traffic Management System
AT&T	American Telephone & Telegraph
ATU	Amalgamated Transit Union
AVL	Automated Vehicle Location
BAN	Bond Anticipation Note
BBIC	Black Business Investment Corporation
BCC	Board of County Commissioners
BOCC	Board of County Commissioners
BRITE	Brief Intervention and Treatment of Elders
BRT	Bus Rapid Transit
BTI	Bacillus Thuringiensis Israelensis
CAD	Computer Aided Dispatch
CAFTA	Central American Free Trade Agreement
CAH	Commission on Affordable Housing
CAP	Community Action Program
CARES	Comprehensive Assessment & Review for Long Term Care Services
CAT	Community Assistance/Action Team
CCNA	Consultant's Competitive Negotiation Act
CCRT	Countywide Community Revitalization Team
CDBG	Community Development Block Grant

CDBG-R	Community Development Block Grant Recovery
CDC	Contract Development & Control
CEMP	Community Emergency Management Plan
CERT	County Emergency Response Team
CEU	Continuing Education Unit
CHDO	Community Housing Development Organization
CID	Capital Improvements Division
CILB	Construction Industry Licensing Board
CIP	Capital Improvement/Infrastructure Program/Project
CJC	Criminal Justice Commission
CM	Corrective Maintenance
CO	Change Order
COBRA	Consolidated Omnibus Budget Reconciliation Act
COE	Commission on Ethics
COLA	Cost of Living Adjustment
COOP	Continuity of Operations Plan
CORE	County Owned Real Estate
CPI	Consumer Price Index
CPT	Current Procedural Technology
CRA	Community Redevelopment Agency
CRM	Customer Relationship Management
CRS	Community Rating System
CSA	Consultant Service Authorization
CSC	Children's Services Council
CTO	Cable Television Office
CVB	Convention and Visitors Bureau
CWA	Communications Workers of America
CWO	Communications Work Order
DATF	Drug Abuse Trust Fund
DBPR	Department of Business Professional Registration
DCF	Department of Children & Families
DMAI	Document Marketing Association International
DMO	Document Marking Organization
DMS	Dynamic Message Signs

DOSS	Division of Senior Services
DOT	Department of Transportation
DPC	Drowning Prevention Coalition
DRI	Disaster Recovery Initiative
DROOC	Development Review Officer Oversight Committee
DS	Debt Service
DTS	Developing Tracking System
EAP	Employee Assistance Program
EDI	Electronic Data Interchange
EDO	Economic Development Office
EEO	Equal Employment Office
EEOC	Equal Employment Opportunity Commission
EFSP	Emergency Food and Shelter Program
EHEAP	Emergency Home Energy Assistance Program
EMD	Emergency Medical Dispatch
EMS	Emergency Medical Services
EOC	Emergency Operations Center
ERM	Environmental Resource Management
ESGP	Emergency Shelter Grants Program
ESOL	English for Speakers of Other Languages
ESS	Electronic Services & Security
F.T.E.	Full-time Equivalent
FAA	Federal Aviation Administration
FABS	Fixed Assets Bidding Software
FAMO	Fixed Asset Management Office
FAU	Florida Atlantic University
FCASV	Florida Council Against Sexual Violence
FCAT	Florida's Comprehensive Assessment Test
FDEP	Florida Department of Environmental Protection
FDO	Facilities Development Organization
FDOT	Florida Department of Transportation
FEMORS	Florida Emergency Mortuary Operations Response System
FEP	Fair Employment Programs
FFE	Furniture, Fixtures & Equipment

FHA	Federal Highway Administration
FHOP	Florida Homebuyer Opportunity Program
FLGISA	Florida Local Government Information Systems Association
FMLA	Family Medical Leave Act
FP&L	Florida Power & Light
FR	Fire Rescue
FROI	First Report of Injury
FRS	Florida Retirement System
FTA	Federal Transit Administration
FTC	Film & Television Commission
FTR	For The Record
FVRS	Florida Voter Registration System
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GED	General Education Development
GIS	Geographic Information System
GO	General Obligation
GPS	Global Positioning System
GTAC	Glades Technical Advisory Committee
HAS	Handicap Accessibility Services
HAVA	Help America Vote Act
HCD	Housing & Community Development
HIPPY	Home Instruction Program for Pre-School Youngsters
HIV	Human Immunodeficiency Virus
HMO	Health Maintenance Organization
HOME	Home Investment Partnership Program
HOP	Harnessing Organizational Performance
HPRP	Homeless Prevention Rapid Rehousing Program
HRIS	Human Resources Information System
HRMS	Human Resources Management System
HSEEP	Homeland Security Exercise and Evaluation Program
HTF	Housing Trust Fund
HUD	Housing & Urban Development

HVAC	Heating, Ventilating & Air Conditioning
IAV	Interactive Voice Response
ICS	Incident Command System
IEDC	International Economic Development Council
IFAS	Institute of Food and Agricultural Sciences
IFB	Invitation for Bid
ISS	Information Systems Services
IT	Information Technology
ITS	Intelligent Transportation System
JBEC	Jim Brandon Equestrian Center
JCC	Judicial Center Complex
JGI	Job Growth Incentive
KPBCB	Keep Palm Beach County Beautiful
LAMP	Library Adventure Museum Passes
LAN	Local Area Network
LD	Library District
LDRAB	Land Development Regulation Advisory Board
LDRC	Land Development Regulation Commission
LED	Light Emitting Diodes
LEP2	Library Expansion Program 2
LETF	Law Enforcement Trust Fund
LIHEAP	Low Income Home Energy Assistance Program
LMS	Local Mitigation Strategy
LOCI	Local Fiscal Impact Analysis
LORE	Lake Okeechobee Regional Economic Agency
LOST	Lake Okeechobee Scenic Trail
LRTP	Long Range Transportation Plan
LTD	Long Term Disability / Library Taxing District
M/WBE	Minority/Women Business Enterprise
MPA	Management & Program Analysis
MPO	Metropolitan Planning Organization
MSBU	Municipal Services Benefit Unit
MSTD	Multiple Service Taxing District
MSTU	Multiple Service Taxing Unit

MVP	Most Valued Partnership
NAEYC	National Association for the Education of Young Children
NAFTA	North American Free Trade Agreement
NAHA	National Affordable Housing Act
NAV	Non Ad Valorem
NENA	Northeast Everglades Natural Areas
NER	New Employee Requisition
NFPA	National Fire Prevention Association
NHB	Neighborhood Home Beautification
NIMS	National Incident Management System
NOC	Network Operations Center
NPDES	National Pollution Discharge Elimination System
NPG	Neighborhood Partnership Grant
NRS	Natural Resource Stewardship
NSF	Non Sufficient Funds
NSL	Neighborhood Street Lighting
NSP	Neighborhood Stabilization Program
NVRA	National Voter Registration Act
O&M	Operations & Maintenance
OCR	Office of Community Revitalization
OEO	Office of Equal Employment
OFMB	Office of Financial Management & Budget
OIG	Office of Inspector General
OPAC	Online Patron Access Catalog
OSBA	Office of Small Business Assistance
OSHA	Occupational Safety & Health Administration
OTIS	Only Trees, Irrigation and Sod
PA	Personnel Action
PAD	Public Affairs Department
PAD	Public Affairs Department
PAO	Property Appraiser's Office
PAPA	Property Appraiser Public Access
PBC	Palm Beach County
PBCCC	Palm Beach County Convention Center

PBCRC	Palm Beach County Resource Center
PBCSC	Palm Beach County Sports Commission
PBIA	Palm Beach International Airport
PBSO	Palm Beach Sheriff's Office
PC	Personal Computer
PDA	Personal Digital Assistant
PDF	Portable Data/Document File
PFC	Passenger Facility Charge
PM	Preventive Maintenance
PPIG	Procurement & Project Implementation Group
PPM	Policies & Procedures Manual
PPO	Preferred Provider Organization
PREM	Property & Real Estate Management
PZB	Planning, Zoning & Building
QTI	Qualified Target Industry
R&S	Recruitment & Selection
REAP	Resident Education to Action Program
REMI	Regional Economic Model Inc.
RFP	Request for Proposal
RFQ	Request for Quote
RFS	Request for Submittal
RIMS	Risk Information Management System
RM	Repair & Maintenance
RR&I	Renewal Replacement & Improvement
S/M/WBE	Small/Minority/Women's Business Enterprise
SA/PD	State Attorney/Public Defender
SAN	Storage Area Network
SBA	Small Business Assistance
SBDC	Small Business Development Center
SBE	Small Business Enterprise
SDTF	Special Disability Trust Fund
SEFLIN	Southeast Florida Library Information Network
SFRTA	South Florida Regional Transportation Authority
SFWMD	South Florida Water Management District

SHIP	State Housing Initiative Program
SOAR	Supplemental Outlook, Access & Reach
SOE	Supervisor of Elections
SOGs	Standard Operating Guidelines
SOR	Supervised Own Recognizance
SROI	Supplemental Report of Injury
SRP	Summer Reading Program
SSI/SSDI	Supplemental Security Income/Supplemental Social Disability Income
TAC	Technical Architecture Committee
TD	Transportation Disadvantaged
TDC	Tourist Development Council
TDD	Telecommunication Device for the Deaf
TDR	Transfer of Development Rights
TIGGER	Transit Investments for Greenhouse Gas & Energy Reduction
TMA	Transportation Management Area
TOD	Training & Organization Development
TPA	Third Party Advisor
TRIM	Truth in Millage Law
UASI	Urban Area Strategic Initiative
ULDC	Unified Land Development Code
URA	Urban Redevelopment Area
USDA	United States Department of Agriculture
VA	Veterans Administration
VAB	Value Adjustment Board
VITA	Volunteer Income Tax Assistance
VOCA	Victims of Crime Act
VPK	Voluntary Pre-Kindergarten
VPT/LEX	Visual Planning Technologies/Law Enforcement Exchange
VSIP	Voluntary Separation Incentive Program
WAN	Wide Area Network
WPB	West Palm Beach
WUD	Water Utilities Department
YSB	Youth Service Bureau

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Cover photo: This contest-winning photo was taken by Cheryl C. Binnall, Procurement & Stores Manager for PBC Facilities Development & Operations Department. Cheryl's photograph was 1 of 72 submitted by Palm Beach County employees. This photograph of the Juno Beach Pier at sunrise was taken in January, 2010.



**Palm Beach County
Board of County Commissioners**