



OUR MISSION

To foster the inclusion of local S/M/WBEs in the county's procurement process which influences the economic development of the county.

OUR VISION

To be the most valuable resource and leading advocate for S/M/WBEs throughout Palm Beach County.

OUR WHY

To eliminate the disparity small businesses experience in public and private sector contracting.

Contact Us

Palm Beach County
Office of Equal Business Opportunity
50 S. Military Trail, Suite 202
West Palm Beach, FL 33415
561.616.6840

Visit us on the Web

www.pbc.gov/oebo

Follow us on



Office Hours

Monday - Friday
8:00 am - 5:00 pm

(excluding national holidays)

Goal Setting Meetings:

Every 1st and 3rd Wednesday

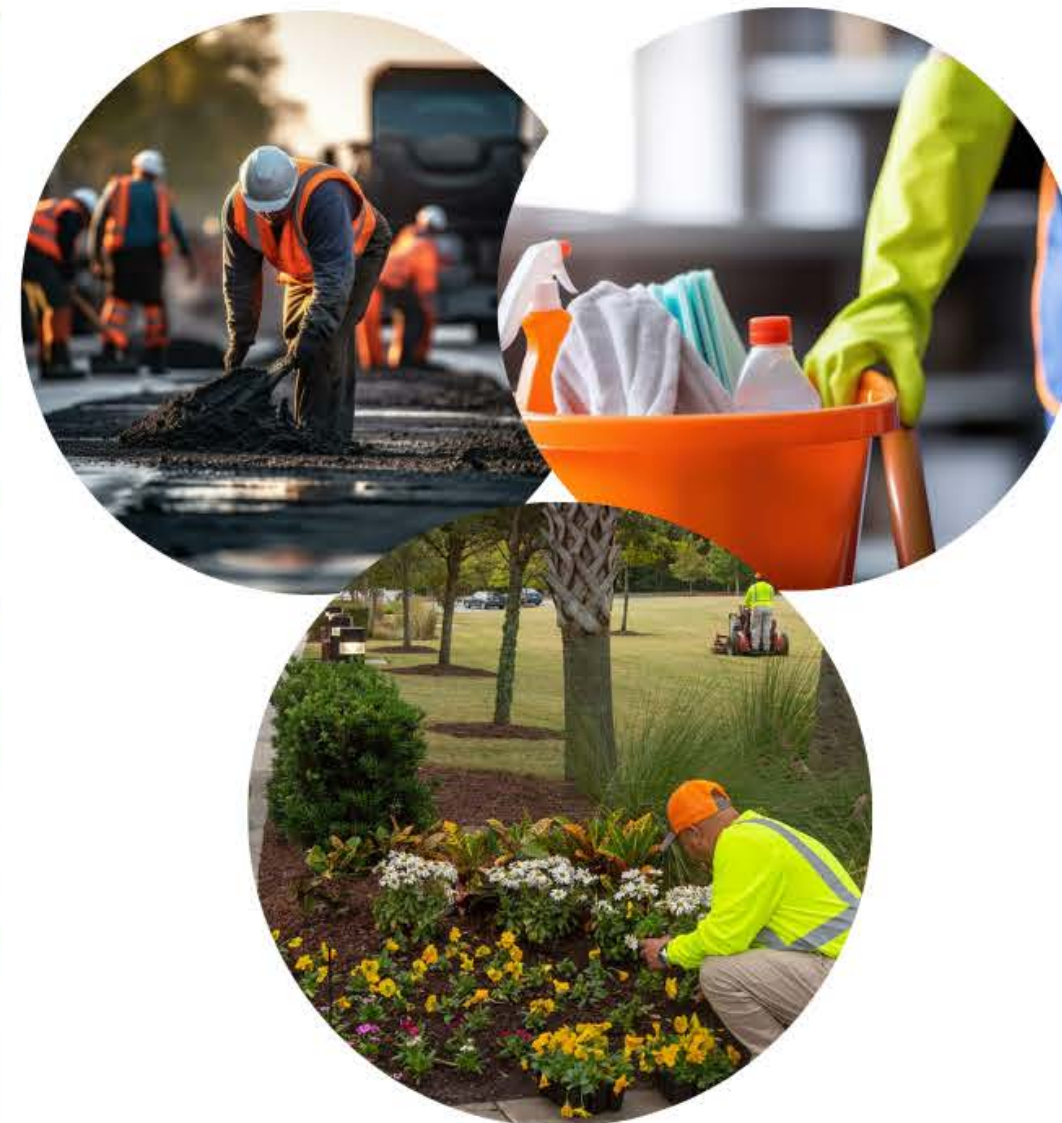
Advisory Committee Meetings:

Bi-monthly, 3rd Wednesday

If you have witnessed a violation of the EBO Ordinance or would like to file a complaint, please scan the QR Code below.



PALM BEACH COUNTY
Office of Equal Business Opportunity



CORE PROGRAMS

The Office of Equal Business Opportunity's (OEBO) primary programs are certification, compliance, outreach, and referrals to resources for financial or technical assistance. These programs are tailored to support the increasing number of small, minority, and women-owned business enterprises (S/M/WBEs) in Palm Beach County, allowing them to develop the necessary skills to start and operate an efficient and profitable business.

BENEFITS OF CERTIFICATION

- Local companies and other government agencies accept the OEBO certificate to achieve vendor diversity.
- S/M/WBE Prime Respondents receive: 1.) a 10% price preference on bids within the lowest responsive, responsible non-SBE bid; 2.) Up to 15 evaluation points on RFP solicitations.
- An Affirmative Procurement Initiative (API) Plan designed to encourage equitable utilization and greater participation of certified S/M/WBE businesses.
- Increased opportunities to network and participate as a prime or subcontractor with Palm Beach County.
- All certified S/M/WBEs are listed in the Palm Beach County Online Vendor Directory for maximum exposure.
- Fast-tracked certification with the City of West Palm Beach, the School District of Palm Beach County, Solid Waste Authority, and the South Florida Water Management District.

ARE YOU READY TO DO BUSINESS WITH PALM BEACH COUNTY?

CERTIFICATION ELIGIBILITY

In order to be eligible for certification, a bona-fide small, minority, and/or woman-owned business enterprise must be registered with the Palm Beach County Purchasing Department (www.pbc.gov/purchasing) and meet the following criteria:

Your business must **be registered as a for-profit on www.sunbiz.org and domiciled** in Palm Beach County.

Your business must provide a **commercially useful business function** for S/M/WBE certification.

Your woman-owned business must be **at least 51%** owned, managed, and controlled by the woman applying for certification.

Your **minority-owned business** must be **at least 51%** owned, managed, and controlled by a minority group member(s) applying for a certification. Must also be a lawful resident or citizen of the United States or its territories.

Your business and any **subsidiary or affiliates** must meet the size standards for all S/M/WBEs based on gross receipts averaged over a three-year period and must not exceed the following:

Construction

\$13 million

Goods

\$7 million

Professional Services (CCNA Required)

\$7 million

Professional Services (Non CCNA)

\$5.7 million

Other Services \$5.7 million

HOW TO APPLY

Our paper applications for certification, recertification, and modifications are in fillable PDF format and can be completed and printed from our website (www.pbc.gov/oebo). You can also call us at 561-616-6840, and we will email or mail one to you.

GO PAPERLESS!

Use our online process by uploading all necessary documents to the portal. Please visit our website (www.pbc.gov/oebo) for step-by-step instructions.

If you need assistance with completing the application, you can call, walk in, or request an appointment with our staff.

CONTRACT COMPLIANCE PROGRAMS

The OEBO and other PBC departments monitor contracts with S/M/WBE commitments to ensure the county meets its annual procurement goals set by the Goal Setting Committee (GSC).

Contractors and consultants must provide activity reports and vendor payment forms from subcontractors and sub-consultants to the County with all payment applications. OEBO staff may inspect job sites for compliance.

Failure to meet S/M/WBE commitments on awarded contracts may lead to suspension or debarment of firms.