

OEBO REQUEST FOR SBE OR M/WBE SUBSTITUTION/MODIFICATION/REMOVAL

OFFICE GROUND SHEET FOR SECTIONS 1 TO 3: PRIME CONTRACTOR COMPLETES ALL SECTIONS AS APPLICABLE AND SMALL BUSINESS IS BIG BUSINESS SUBMITS TO DEPARTMENT PROJECT MANAGER AND OEBO OFFICE FOR APPROVAL.

Section 1: Prime Contractor/ Consultant Information

Name of Prime	Contact Person	Phone Number	
Project Name	Bid/Proposal/Pro	ject No.	
Original Contract Amount	SBE Goal	MBE Goal	
Section 2: SBE or M/WB	E MODIFICATION*		
Name of Subcontractor/Sub-Cons	sultant Contact Person	Phone	
Original Subcontract Amount	Percent of Contract		
Amendment/Change Order/C New Contract Amount	ontingencies/Allowances (if App Percent of Contract	olicable)	
Section 3: SBE or M/WB	E REMOVAL OR SUBSTITU	TION*	
Efforts documentation.	•	tor/Sub-Consultant's Performance Re	
Approvals:			
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Dept. Project Manager	Sign	nature:	Date
OEBO Representative	Sign	nature:	Date
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