

VENDOR REGISTRATION

Registering as a vendor with Palm Beach County is an online process managed by our Purchasing Department. The public may register through the Vendor Self-Service System (VSS) at <https://pbcvssp.pbc.gov/vssprd/Advantage4>.



Palm Beach County
Board of County Commissioners



PALM BEACH COUNTY
Discover the Palm Beaches...
the best of everything

User ID

Password

Need an Account?

Sign In

Sign Up

Forgot Password?

?

Welcome to Palm Beach County's Vendor Self-Service (VSS) Registration System

What would you like to do ?



Register Your
Vendor Account



Download Vendor
Forms & Guides



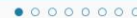
View Latest
Announcements



VSS Video
Tutorials



View Published
Solicitations



Register a new vendor account, or find and activate your existing vendor account already on file.

Once you complete the registration process, you'll enjoy having immediate access to your account information, and being notified of our latest business opportunities. Start the process now by signing up as a user.

For Registration Tips click **Tips before signing up**

Sign Up


REGISTERING YOUR BUSINESS

Register your business on the VSS by creating a User ID and Password and follow the prompts provided and your assigned vendor number will be emailed.




Palm Beach County
Board of County Commissioners

User ID




Password


[Forgot Password?](#)

Sign In

Need an Account?

Sign Up



WHAT IS A COMMODITY CODE?




A commodity code is a standard system of numbers that are used to identify the goods and services that are being purchased.

Palm Beach County uses NIGP codes.




Code	Description
90975	Site Clean-up, Post-Construction
91039	Janitorial/Custodial Services
91081	Window Washing Services
91428	Cleaning, Interior/Exterior, New Construction
96221	Cleaning Services, Steam and Pressure


CERTIFICATION APPLICATION

Our online application process allows you to complete the process at your leisure, eliminating the need for making multiple copies and the cost of stamps. Access the online application through your newly created User ID and Password, login to your account and under **Account Summary** select the orange “EBO Vendor Portal” button.




PALM BEACH COUNTY
Discover the Palm Beaches...
the best of everything


 Cookie Monster
Vendor




View Opportunities




My Responses




Agreements



Scheduled Payments




Check/EFTs



EBO Vendor Portal

Account Summary



This is what you will see when you log in with your Vendor credentials.

My Account

Primary Account Administrator

Name: Cookie Monster

Email: JBrito@pbcgov.org

Phone: 5616166836

Announcements

Date	Message
06/02/2021	ATTENTION VENDORS - If you are a landlord working with the Community Services Department for rental assistance on behalf of your tenant, please contact 355-4792 or e-mail changeme@pbcgov.org for assistance.

CERTIFICATION APPLICATION



Palm Beach County
Board of County Commissioners



EBO Vendor Portal

VC0000143032

[Home](#) [Contact Us](#)

Welcome to Palm Beach County Online Business Portal

Legal Business Name :



DBA Name :



Vendor Code :



Address :



Current Certification Status : Expired

Status Date : 7/19/2019

Your name, address and dba, if applicable, will automatically populate from your VSS record.

Please choose one of the options below

[Vendor Self Service ...](#)

To register as a Palm Beach County vendor or access your vendor registration information...

[Go to Vendor Self Service →](#)

[Vendor Directory ...](#)

Search for vendors registered in Palm Beach County...

[Go to Vendor Directory →](#)

[Certification Application ...](#)

To apply for certification as Small/Minority/Women Owned Business in Palm Beach County...

[Apply for Certification →](#)



Select this tile to activate the application process.



ONLINE APPLICATION PROCESS

A step-by-step online application process video created to guide you through the process, can be found on the home page of the OEBO website (www.pbcgov.org/oebo).

