

GOAL SETTING COMMITTEE

Wednesday, March 1, 2023 – 3:30 p.m.

Room 1N-142 – 1st Floor

and Via Teleconference

Office of Equal Business Opportunity

50 South Military Trail

West Palm Beach, FL 33415

MINUTES

Members Present

Tonya Davis Johnson, OEBO
Keith Clinkscale, Strategic Planning
Irwin Jacobowitz, OFMB
Angela Sims, Purchasing
Brenda Znachko, FDO
Richard Sena, County Attorney

Non-Member Attendees

Akini Akini, Core Construction
Tarquiesha Brown, Randolph Construction
Darneisha Collins
Clementine C. Fleuranvil
Ann McNeil, NABWIC
Javin L. Walker, 2SBW & Associates
Joseph

Department Representative

Melody Thelwell, PUR
Lisa Inkell, PUR
Zulma Gasca, PUR
Krystin Berntsen, WUD
Peggy West, WUD
Pameka McNeal, PALM
Brooke Peters, PALM
Nicole Davis, OEBO
Allen Gray, OEBO
Anthony Gregory, OEBO
Megan Harp, OEBO
Deirdre Kyle, OEBO
Terry Newton, OEBO
Angela Smith, OEBO
Antonia Smith, OEBO
Angie Whitaker, OEBO
Yamel Vasquez, OEBO

I. CALL TO ORDER

Committee Chair, Tonya Davis Johnson, called the meeting to order at 3:30 p.m.
Roll called, quorum present.

Keith Clinkscale offered a motion to continue a hybrid meeting due to extenuating circumstances, seconded by Irwin Jacobowitz and passed unanimously.

II. ADOPTION OF AGENDA

Discussion

Motion by Keith Clinkscale to adopt the March 1, 2023 agenda, with the removal of Agenda Item #4 seconded by Irwin Jacobowitz.

Motion to adopt the agenda carried 6-0.

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

III. APPROVAL OF MINUTES

Discussion

Motion by Irwin Jacobowitz to approve the February 15, 2023 minutes, seconded by Keith Clinkscale.

Motion to adopt the agenda carried 6-0.

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

IV. REVIEW OF PROJECTS

Project 1 – 23-018 Surveying and Mapping Services – WUD

Discussion

Recommendation: SBE Evaluation Preference for Prime Bidders – 2-80.27(3)d. Option 1

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Angela Sims.

Motion to accept recommendation carried 7-0.

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES
Krystin Berntsen	YES

Project 2 – 23-019 Water Treatment and Water Resources Engineering Services – WUD

Discussion

Recommendation: SBE Subcontracting (Minimum of 20%) - 2-80.27(3)e.

M/WBE Evaluation Preference (up to 15%) for African American owned firms – 2-80.27(4)b.

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Keith Clinkscale.

Motion to accept recommendation carried 7-0.

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES
Krystin Berntsen	YES

Project 3 – Printing of Rider Guidebooks – PALM

Discussion

Recommendation: SBE Price Preference – 2-80.27(5)f.

Motion to accept a recommendation by Keith Clinkscale, seconded by Irwin Jacobowitz.

Motion to accept recommendation carried 7-0.

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES
Pameka McNeal	YES

Revised Project 4 – GMP1 Core Construction CM – Fire Station #49 - FDO

Discussion

Recommendation: SBE Subcontracting (Minimum of 20%) of which 6% is for Hispanic and/or African American owned businesses – 2-80.27(1)c. AND 2-80.27(2)b.

Motion to accept a recommendation by Brenda Znachko, seconded by Irwin Jacobowitz.

Motion to accept recommendations carried 6-0.

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

V. OLD BUSINESS

None.

VI. NEW BUSINESS

Krystin Bertsen announced that Water Utilities will be hosting its semiannual Small Minority Business Enterprise Outreach Event on April 13, 2023 from 11:00 am to 1:00 pm at the Lomax Harrelle Pavilion in Belle Glade.

Antonia Smith announced some of the upcoming events the Office of Equal Business Opportunity will be hosting. Registration for all events can be accessed on OEBO's website as well as OEBO's social media outlets.

- A Conversation with Women in Industry at the Tourist Development Council on March 22, 2023, in observance of Women's History Month.
- March is Credit Awareness Month and OEBO will be hosting a Business Credit Workshop on March 29, 2023.
- OEBO is gearing up for Small Business Week and invited the committee and the public to join.

VII. COMMITTEE COMMENTS

Richard Sena announced that it is the position of the County Attorney's Office that the extraordinary circumstances have abated in regard to Covid 19 and meetings will no longer be conducted in a hybrid fashion. Mr. Sena stated that all committee members must be physically present for the next meeting. Tonya Davis Johnson stated that guests are welcome to join via Webex or in person.

Irvin Jacobowitz thanked The Office of Equal Business Opportunity for their participation with the Contract Review Committee. Tonya Davis Johnson thanked Angela Smith and Yamel Vasquez for joining the Contract Review Committee and advocating on behalf of OEBO and the small business community.

VIII. DIRECTOR'S COMMENTS

None.

IX. PUBLIC COMMENT

None.

X. ADJOURNMENT

The meeting adjourned at 4:10 p.m.