

# GOAL SETTING COMMITTEE

Wednesday, December 7, 2022 – 3:30 p.m.

Room 1N-142 – 1<sup>st</sup> Floor

and Via Teleconference

Office of Equal Business Opportunity

50 South Military Trail

West Palm Beach, FL 33415

## MINUTES

### **Members Present**

Tonya Davis Johnson, OEBO Keith  
Clinkscale, Strategic Planning  
Irwin Jacobowitz, OFMB  
Angela Sims, Purchasing  
Brenda Znachko, FDO  
Richard Sena, County Attorney

### **Department Representative**

Melody Thelwell, PUR  
Lisa Inkell, PUR  
Carlos Ramos, PUR  
Nicki Murphy, PARKS  
George Santos, PBIA  
Nicole Davis, OEBO  
Allen Gray, OEBO  
Anthony Gregory, OEBO  
Megan Harp, OEBO  
Kenisha James, OEBO  
Deirdre Kyle, OEBO  
Terry Newton, OEBO  
Angela Smith, OEBO  
Antonia Smith, OEBO  
Yamel Vasquez, OEBO  
Angie Whitaker, OEBO

### **Non Member Attendees**

Tarquiesha Brown, Randolph Construction Group  
Andre Morgan, Bright & Clear  
Clementine Fleuranvil  
Tylen Henry  
Ann McNeill  
Robert Lesko  
Andre Morgan, Bright & Clear  
Patrice McKnight  
Nakita

**I. CALL TO ORDER**

Committee member, Tonya Davis Johnson, called the meeting to order at 3:34 p.m.  
Roll called, quorum present.

Keith Clinkscale offered a motion to continue a hybrid meeting due to extenuating circumstances, seconded by Angela Sims and passed unanimously.

**II. ADOPTION OF AGENDA**

**Agenda item #13 was reordered to follow agenda item # 7**

Motion by Irwin Jacobowitz to adopt the December 7, 2022, agenda, seconded by Keith Clinkscale.

**Motion to adopt the agenda carried 6-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**III. APPROVAL OF MINUTES**

**Discussion**

**November 16, 2022, minutes corrected as to the spelling of attendee Tarquiesha Brown.**

Motion by Keith Clinkscale to approve the November 16, 2022 minutes, seconded by Irwin Jacobowitz.

**Motion to adopt the agenda carried 6-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**IV. REVIEW OF PROJECTS**

**Project 1 – ADA Transition Plan for Parks & Recreation – PAR**

**Discussion**

**Recommendation: SBE Evaluation Preference for Prime Bidders 2-80.27(3)(d) Option 1**

Motion to be tabled recommendation by Keith Clinkscale, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES
Nicki Murphy	YES

**Project 2 – Purchase & Delivery of Sand – PAR**

**Discussion**

**Recommendation: SBE Price Preference – 2-80.27(5)(f)**

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES
Nicki Murphy	YES

**Project 3 – Palm Beach International Airport – Main Terminal Room T212 & Building 846 HVAC – PBIA**

**Discussion**

**Recommendation: SBE Subcontracting (Min. 20%) – 2-80.27(1)(c)**

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Keith Clinkscale.

**Motion to accept recommendations carried 7-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES
George Santos	YES

**Project 4 – Advance Warning Signage – PBIA**

**Discussion**

**Recommendation: SBE Price Preference – 2-80.27(1)(e)**

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Keith Clinkscale.

**Motion to accept recommendations carried 7-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES
George Santos	YES

**Project 5 – John Prince Park Concessions – FDO**

**Discussion**

**Recommendation: SBE Evaluation Preference for Prime Bidder – 2-80.27(5)(c) Option 1**

Motion to accept a recommendation by Keith Clinkscale, seconded by Irwin Jacobowitz.

**Motion to accept recommendations carried 6-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 6 – Pre-Qualification for Drones, Parts, Supplies & Accessories – FDO**

**Discussion**

**Recommendation: SBE Price Preference – 2-80.27(5)(f)**

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Keith Clinkscale.

**Motion to accept recommendations carried 6-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 7 – Plumbing Parts, Equipment & Supplies by Manufacturer – FDO**

**Discussion**

**Recommendation: SBE Price Preference - 2-80.27(5)(f)**

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Angela Sims.

**Motion to accept recommendations carried 6-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 8 – Plumbing and HVAC, Supplies & Equipment by Manufacturer, Traser – FDO**

**Discussion**

**Recommendation: SBE Price Preference – 2.80-27(5)(f)**

Motion to accept a recommendation by Angela Sims, seconded by Irwin Jacobowitz.

**Motion to accept recommendations carried 6-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 9 – Threshold Inspection Services – FDO**

**Discussion**

**Recommendation: SBE Evaluation Preference for SBE Participation – 2-80.27(3)(d) Option 2**

Motion to accept a recommendation by Keith Clinkscale, seconded by Angela Sims.

**Motion to accept recommendations carried 6-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 10 – 2023-012586 Demolition – FDO**

**Discussion**

**Recommendation: SBE Sheltered Market (<\$100,000) – 2-80.27(1)(b)**

**SBE Price Preference – 2-80.27(1)(e)**

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Keith Clinkscale.

**Motion to accept recommendations carried 6-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 11 – EOC Bridge Connector – FDO**

**Discussion**

**Recommendation: SBE Subcontracting Goal (20%) – 2-80.27(3)(e)**

**M/WBE Evaluation Preference for African American owned firms (up to 15%) – 2-80.27(4)(b)**

Motion to accept a recommendation by Keith Clinkscale, seconded by Irwin Jacobowitz.

**Motion to accept recommendations carried 6-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 12 – Medical Examiner Office Expansion – FDO**

**Discussion**

**Recommendation: SBE Subcontracting (20%) – 2-80.27(3)(e)**

**SBE Evaluation Preference for SBE Participation – 2-80.27(3)(d) Option 2**

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Keith Clinkscale.

**Motion to accept recommendations carried 6-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 13 – 2023-012585 Painting & Weatherproofing**

**Discussion**

**Recommendation: SBE Sheltered Market (<\$100,000) – 2-80.27(1)(b)**

**SBE Price Preference – 2.80-27(1)(e)**

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Keith Clinkscale.

**Motion to accept recommendations carried 6-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 14 – 45th Street Complex CM Services – FDO**

**Discussion**

**Recommendation: EBO PPM Attachment 3 Pilot Program**

**SBE Evaluation Preference for SBE Partnering**

**SBE Evaluation Preference for SBE Participation Plan**

**Return to Goal Setting Committee for Mandatory Subcontracting Goal**

Motion to accept a recommendation by Brenda Znachko, seconded by Angela Sims.

**Motion to accept recommendations carried 6-0.**

Keith Clinkscale	YES
Irwin Jacobowitz	YES
Tonya Davis Johnson	YES
Richard Sena	YES
Angela Sims	YES
Brenda Znachko	YES

**V. OLD BUSINESS**

**VI. NEW BUSINESS**

Anthony Gregory shared a success update with the committee, that on July 6, 2022, he brought the Operation and Maintenance of Baggage Systems at Palm Beach International Airport before the Goal Setting Committee. He shared that OEBO was able to certify SBE Systems Integration & Maintenance Corp who participated in the solicitation and was awarded a 1.3 million contract for the operation and maintenance of the baggage handling system at the Palm Beach International Airport.

**VII. COMMITTEE COMMENTS**

The committee thanked the Office of Equal Business Opportunity for the goal setting training that was held on December 6, 2022.

Tonya Davis Johnson thanked the staff of OEBO and told the committee to look forward to the rebranding of the office. She also announced that she is celebrating 36 years of service to the county. Tonya Davis Johnson shared with the committee that she along with Antonia Smith are 2022 Gold Palm recipients for the Public Safety Project.

**VIII. PUBLIC COMMENT**

None.

**IX. ADJOURNMENT**

The meeting adjourned at 4:33 p.m.