

# **GOAL SETTING COMMITTEE**

**Wednesday, September 7, 2022 – 3:30 p.m.**

**Room 1N-142 – 1<sup>st</sup> Floor**

**and Via Teleconference**

**Office of Equal Business Opportunity**

**50 South Military Trail**

**West Palm Beach, FL 33415**

## **MINUTES**

### **Members Present**

Tonya Davis Johnson, OEBO  
Keith Clinkscale, Strategic Planning  
Irwin Jacobowitz, OFMB  
Angela Sims, Purchasing  
Brenda Znachko, FDO  
Richard Sena, County Attorney

### **Non Member Attendees**

John Kerrigan  
Robert Brown, Constructek  
Ann McNeil, NABWIC  
Tarquiesha Brown, Randolph Construction Group

### **Department Representative**

Krystin Berntsen, WUD  
Melody Thelwell, PUR  
Laura Cates, FRD  
Ralph Estime, WUD  
Allen Gray, OEBO  
Deirdre Kyle, OEBO  
Angela Smith, OEBO  
Yamel Vasquez, OEBO  
Kenisha James, OEBO  
Antonia Smith, OEBO  
Angie Whitaker, OEBO  
Anthony Gregory, OEBO  
Terry Newton, OEBO

**I. CALL TO ORDER**

Meeting called to order at 3:32 p.m. by Chair, Tonya Davis Johnson.  
Roll called, quorum present.

Irwin Jacobowitz offered a motion to continue a hybrid meeting due to extenuating circumstances, seconded by Keith Clinkscale and passed unanimously.

**II. ADOPTION OF AGENDA**

Motion by Angela Sims to adopt the September 7, 2022, agenda, seconded by Keith Clinkscale.

**Motion to adopt the agenda carried 6-0.**

|                     |     |
|---------------------|-----|
| Keith Clinkscale    | YES |
| Irwin Jacobowitz    | YES |
| Tonya Davis Johnson | YES |
| Richard Sena        | YES |
| Angela Sims         | YES |
| Brenda Znachko      | YES |

**III. APPROVAL OF MINUTES**

Motion by Keith Clinkscale to approve the August 17, 2022 minutes, seconded by Irwin Jacobowitz.

**Motion to adopt the agenda carried 6-0.**

|                     |     |
|---------------------|-----|
| Keith Clinkscale    | YES |
| Irwin Jacobowitz    | YES |
| Tonya Davis Johnson | YES |
| Richard Sena        | YES |
| Angela Sims         | YES |
| Brenda Znachko      | YES |

**IV. REVIEW OF PROJECTS**

**Project 1 – Project No.: WUD 22-032- 2022 Pipeline Continuing Contract – WUD**

**Discussion**

**Recommendation: SBE Subcontracting (Min. 20%) of which 5% is for African American or Hispanic American owned firms. M/WBE Subcontracting Goals (up to 40%)**

*(Ord. 2-80.27)(1)(c); 2-80.27(2)(b)*

Motion to accept recommendation by Irwin Jacobowitz, seconded by Keith Clinkscale.

**Motion to accept recommendations carried 7-0.**

|                     |     |
|---------------------|-----|
| Krystin Berntsen    | YES |
| Keith Clinkscale    | YES |
| Irwin Jacobowitz    | YES |
| Tonya Davis Johnson | YES |
| Richard Sena        | YES |
| Angela Sims         | YES |
| Brenda Znachko      | YES |

**Project 2 – Project No.: WUD 21-034 – Kings Point Flanders & Capri Replacement – WUD**

**Discussion**

**Recommendation: SBE Subcontracting (Minimum 20%) OF WHICH 3% is for African American or Hispanic American owned Firms. M/WBE Subcontracting Goals (up to 40%).**

*(Ord. 2-80.27(1)(c) & (Ord. 2-80.27(2)(b))*

Motion to accept recommendation by Keith Clinkscale, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

|                     |     |
|---------------------|-----|
| Krystin Berntsen    | YES |
| Keith Clinkscale    | YES |
| Irwin Jacobowitz    | YES |
| Tonya Davis Johnson | YES |
| Richard Sena        | YES |
| Angela Sims         | YES |
| Brenda Znachko      | YES |

**Project 3 – Project: Fuel System Inspection & Repair Term Contract – FRD**

**Discussion**

**Recommendation: SBE Price Preference**

*(Ord. 2-80.27(5)(f))*

Motion to accept recommendation by Keith Clinkscale, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

|                     |     |
|---------------------|-----|
| Laura Cates         | YES |
| Keith Clinkscale    | YES |
| Irwin Jacobowitz    | YES |
| Tonya Davis Johnson | YES |
| Richard Sena        | YES |
| Angela Sims         | YES |
| Brenda Znachko      | YES |

**Project 4 – Project: Project: Grounds Maintenance at Various Fire Rescue Locations – FRD**

**Discussion**

**Recommendation: SBE Price Preference**

*(Ord. 2-80.27(5)(f))*

Motion to accept recommendation by Irwin Jacobowitz, seconded by Angela Sims.

**Motion to accept recommendations carried 7-0.**

|                     |     |
|---------------------|-----|
| Laura Cates         | YES |
| Keith Clinkscale    | YES |
| Irwin Jacobowitz    | YES |
| Tonya Davis Johnson | YES |
| Richard Sena        | YES |
| Angela Sims         | YES |
| Brenda Znachko      | YES |

**V. OLD BUSINESS**

**VI. NEW BUSINESS**

None.

**VII. COMMITTEE COMMENTS**

Irwin Jacobowitz stated that he was happy to have OEBO at the CRC meetings and address issues pertaining to S/M/WBE participation. He acknowledged Angela and Yamel from OEBO.

Keith Clinkscale wanted to congratulate OEBO on a very successful outreach event titled: "The State of the Black Business" Drive in.

WUD Deputy Director Krystin Berntsen provided an update on the Western Region Wastewater Treatment Facility Operations Building Design project. She stated the project received a 7.7 million dollar grant and were unable to apply local preferences to the project. However, the two firms that submitted both had SBE participation above the County's 20% S/MBE goals. Ms. Berntsen

**VIII. PUBLIC COMMENT**

None.

**IX. ADJOURNMENT**

The meeting adjourned at 4:05 p.m.