

# GOAL SETTING COMMITTEE

Wednesday, August 2, 2023 – 3:30 p.m.

Room 1N-142 – 1<sup>st</sup> Floor

and Via Teleconference

Office of Equal Business Opportunity

50 South Military Trail

West Palm Beach, FL 33415

## MINUTES

### **Members Present**

Tonya Davis Johnson, OEBO  
Keith Clinkscale, Strategic Planning  
Irwin Jacobowitz, OFMB  
Melody Thelwell, Purchasing  
Richard Sena, County Attorney  
Brenda Znachko, FDO

### **Non-Member Attendees**

Tarquiesha Brown, Randolph Construction  
Kati Cassiani  
Dave DeMay  
Michelle DePotter  
Christine Roberts-Kelly  
Bob Schafer  
Seabron A. Smith  
Stephen Sines

### **Department Representative**

Isami Ayala-Collazo, FDO  
Holly Knight, ENG  
Kristen Monnett, PUR  
Phillip Ford, PUR  
Angela Sims, PUR  
Nicole Davis, OEBO  
Allen Gray, OEBO  
Megan Harp, OEBO  
Kenisha James, OEBO  
Terry Newton, OEBO  
Deirdre Kyle, OEBO  
Angela Smith, OEBO  
Antonia Smith, OEBO  
Yamel Vasquez, OEBO  
Angie Whitaker, OEBO

**I. CALL TO ORDER**

Committee Chair, Tonya Davis Johnson, called the meeting to order at 3:30 p.m.  
Roll called, quorum present.

**II. ADOPTION OF AGENDA**

**Discussion**

Motion by Keith Clinkscale to adopt the August 2, 2023 agenda, seconded by Irwin Jacobowitz.

**Motion to adopt the agenda carried 6-0.**

Tonya Davis Johnson	YES
Keith Clinkscale	YES
Irwin Jacobowitz	YES
Richard Sena	YES
Melody Thelwell	YES
Brenda Znachko	YES

**III. APPROVAL OF MINUTES**

**Discussion**

Motion by Irwin Jacobowitz to approve the July 19, 2023 minutes, seconded by Melody Thelwell.

**Motion to adopt the agenda carried 6-0.**

Tonya Davis Johnson	YES
Keith Clinkscale	YES
Irwin Jacobowitz	YES
Richard Sena	YES
Melody Thelwell	YES
Brenda Znachko	YES

**IV. REVIEW OF PROJECTS**

**Project 1 – Convention Center Hotel – FDO**

**Discussion**

**Recommendation: SBE Subcontracting (Minimum of 20%) - 2-80.27(1)c.**

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Keith Clinkscale.

**Motion to accept recommendation carried 6-0.**

Tonya Davis Johnson	YES
Keith Clinkscale	YES
Irwin Jacobowitz	YES
Richard Sena	YES
Melody Thelwell	YES
Brenda Znachko	YES

**Project 2 – 2020107 & 2020108 – Palmetto Park Rd. SR 7 and SW 18th St. & SR 7 Intersection Improvements – ENG**

**Discussion**

**Recommendation: SBE Subcontracting (Minimum of 20%) - 2-80.27(1)c.**

Motion to accept a recommendation by Keith Clinkscale, seconded by Irwin Jacobowitz.

**Motion to accept recommendation carried 7-0.**

Tonya Davis Johnson	YES
Keith Clinkscale	YES
Irwin Jacobowitz	YES
Richard Sena	YES
Melody Thelwell	YES
Brenda Znachko	YES
Holly Knight	YES

**Project 3 – 2019105 & 2019115 – 2019105 & 2019115 – Gateway Blvd at Lawrence Rd and Old Boynton Rd at Lawrence Rd. Intersection Improvements – ENG**

**Discussion**

**Recommendation: SBE Subcontracting (Minimum of 20%) - 2-80.27(1)c.**

Motion to accept a recommendation by Irwin Jacobowitz, seconded by Keith Clinkscale.

**Motion to accept recommendation carried 7-0.**

Tonya Davis Johnson	YES
Keith Clinkscale	YES
Irwin Jacobowitz	YES
Richard Sena	YES
Melody Thelwell	YES
Brenda Znachko	YES
Holly Knight	YES

**I. OLD BUSINESS**

None.

**II. NEW BUSINESS**

None.

**III. COMMITTEE COMMENTS**

None.

**IV. DIRECTOR'S COMMENTS**

None.

**V. PUBLIC COMMENT**

None.

**VI. ADJOURNMENT**

The meeting adjourned at 3:49 p.m.