



SOLICITATION SIGNATURE PAGE

(Please attach to Goal Setting Worksheet and API Recommendation Form)

Department/Division Facilities Development & Operations/BusOps

Grounds Maintenance for Central and South Region Locations, Term Contract

Project Name/Number _____

Contract Manager Amanda L. Ray

Phone/ E-mail 561-233-2014

Estimated Date of Advertising TBD Estimated Dollar Value of Project \$345,000

Type of Solicitation IFB

DEPARTMENT/DIVISION/OFFICE

SIGNATURE AND DATE

Originating Department/Division

[Signature] 6-2-20

Department/Division Director

[Signature]

OEBO

[Signature]

Goal Setting Committee Chairperson

GOAL SETTING
Project Summary Worksheet
Availability Adjustment/Weighting

ORIGINATING DEPARTMENT: Facilities Development and Operations

DATE: May 31, 2020

SOLICITATION NAME: Grounds Maintenance for Central and South Region Locations, Term Contract

PROJECT No. _____

TYPE OF SOLICITATION: IFB

CATEGORY: GOODS & OTHER SERVICES

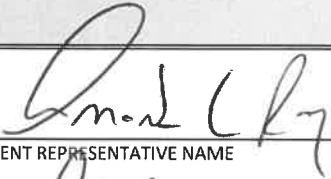
AVAILABLE APIS:

SBE Price Preference

DEPARTMENT RECOMMENDED API:

SBE Price Preference

DEPARTMENT REPRESENTATIVE NAME



DEPARTMENT REPRESENTATIVE SIGNATURE



6-2-20

OEBO RECOMMENDED API:

OEBO REVIEWER NAME

OEBO REVIEWER SIGNATURE



GOAL SETTING COMMITTEE DETERMINATION

Ordinance Reference: _____

GOAL SETTING COMMITTEE CHAIRPERSON NAME

GSC DATE: _____

GOAL SETTING COMMITTEE CHAIRPERSON SIGNATURE

Solicitation Review and API Recommendation

Department/Division Facilities Development & Operations/BusOps
 Project Name/Number Grounds Maintenance for Central and South Region Locations, Term Contract
 Contract Manager Amanda L. Ray
 Phone/e-Mail 561-233-2014/ alray@pbcgov.org
 Estimated Date of Advertising TBD Estimated Dollar Value of Project \$345,000
 Type of Solicitation IFB

The following steps have been taken in the review of the scope of services and terms:

EARLY/FORMAL REVIEW*

A review of the Terms and Conditions of the solicitation and contract has been reviewed and removed any language or conditions that may adversely impact S/M/WBE firms to respond.

Special contract requirements are included due to the following:

This solicitation has been reviewed to identify opportunities for De-Bundling or Aggregating to increase competition among S/M/WBE firms.

This solicitation review has considered and determined this contract is sized to maximize S/M/WBE participation in the bidding process. The following steps were taken:

Lot-by-Lot Award

- The following opportunities have been combined to increase the competition among S/M/WBE firms:

- The selection criteria will not unnecessarily restrict competition or adversely impact the ability for S/M/WBE firms to respond or participate as subcontractors. The following steps were taken:

- The project will be advertised for a minimum of 30 days unless where practical or for a longer period if required by state law.
- Researched relative availability for the particular good or service at the prime and subcontractor levels.
- Consult with department management which API will create maximum opportunity for S/M/WBEs or prepare Waiver.
- Complete Goal Setting form with backup documentation.
- The originating department has determined there are no S/M/WBE subcontracting opportunities and have included documentation associated with the **No API** recommendation on the Goal Setting Worksheet.
- Forward to the OEBO for review.
- If the OEBO agrees, submit to the Purchasing or Originating Department.
- If the OEBO disagrees, change and submit to Purchasing or Originating Department.

MANDATORY REVIEW

Complete Department Goal Setting Form, attach to Solicitation Document and forward to the OEBO for the Goal Setting Committee.

*A Solicitation Signature Page should be attached and signed at each step of the review process.