



**SOLICITATION SIGNATURE PAGE**

(Please attach to Goal Setting Worksheet and API Recommendation Form)

Department/Division Water Utilities

Project Name/Number 2023 Lift Station Rehabilitation Continuing Construction Contract

Contract Manager Ralph Estime, PMP

Phone/ E-mail 561-493-6144/DEstime@pbcwater.com

Estimated Date of Advertising 6/25/2023 Estimated Dollar Value of Project \$17,329,873.14

Type of Solicitation IFB (Invitation for Bid)

**DEPARTMENT/DIVISION/OFFICE**

**SIGNATURE AND DATE**

Originating Department/Division RE 7204 Krypton Bet 5-17-2023

Department/Division Director for Krypton Bet 5-17-2023

OEBO Angie Whitaker 06/02/2023

Goal Setting Committee Chairperson \_\_\_\_\_



## Solicitation Review and API Recommendation

Department/Division Water Utilities  
Project Name/Number 2023 Lift Station Rehabilitation Continuing Construction Contract / WUD Project No. 23-031  
Contract Manager Ralph Estime, PMP  
Phone/e-Mail 561-493-6144/DEstime@pbcwater.com  
Estimated Date of Advertising 6/25/2023 Estimated Dollar Value of Project \$17,329,873.14  
Type of Solicitation IFB (Invitation for Bid)

The following steps have been taken in the review of the scope of services and terms:

### EARLY/FORMAL REVIEW\*

A review of the Terms and Conditions of the solicitation and contract has been reviewed and removed any language or conditions that may adversely impact S/M/WBE firms to respond.

Special contract requirements are included due to the following:

This solicitation has been reviewed to identify opportunities for De-Bundling or Aggregating to increase competition among S/M/WBE firms.

This solicitation review has considered and determined this contract is sized to maximize S/M/WBE participation in the bidding process. The following steps were taken:

OEBO Vendor Directory was used to determine potential S/M/WBE participation.

- The following opportunities have been combined to increase the competition among S/M/WBE firms:

- The selection criteria will not unnecessarily restrict competition or adversely impact the ability for S/M/WBE firms to respond or participate as subcontractors. The following steps were taken:

SBE Subcontracting Program (Minimum mandatory goal of 20% SBE subcontracting participation goal).

- The project will be advertised for a minimum of 30 days unless where practical or for a longer period if required by state law.
- Researched relative availability for the particular good or service at the prime and subcontractor levels.
- Consult with department management which API will create maximum opportunity for S/M/WBEs or prepare Waiver.
- Complete Goal Setting form with backup documentation.
- The originating department has determined there are no S/M/WBE subcontracting opportunities and have included documentation associated with the **No API** recommendation on the Goal Setting Worksheet.
- Forward to the OEBO for review.
- If the OEBO agrees, submit to the Purchasing or Originating Department.
- If the OEBO disagrees, change and submit to Purchasing or Originating Department.

**MANDATORY REVIEW**

Complete Department Goal Setting Form, attach to Solicitation Document and forward to the OEBO for the Goal Setting Committee.

\*A Solicitation Signature Page should be attached and signed at each step of the review process.



# GOAL SETTING

## Project Summary Worksheet

### Availability Adjustment/Weighting

ORIGINATING DEPARTMENT: Water Utilities Department

DATE: May 15, 2023

SOLICITATION NAME: Lift Station Rehabilitation Continuing Construction Contract

PROJECT No. 23-031

TYPE OF SOLICITATION: IFB

CATEGORY: CONSTRUCTION

COMMODITY AVAILABILITY										WEIGHT
COMMODITY	SBE	WBE	M/WBE	AABE	NABE	HABE	ABE	Total S/M/WBE	NON-SMWBE	
91356	0.09797	0.00816	0.04898	0.00816	0.00000	0.03266	0.00000	0.14695	0.48168	0.629
91361	0.00398	0.00000	0.00398	0.00398	0.00000	0.00000	0.00000	0.00796	0.08228	0.090
98815	0.00026	0.00000	0.00052	0.00000	0.00000	0.00052	0.00000	0.00077	0.00491	0.006
91347	0.00225	0.00000	0.00100	0.00050	0.00000	0.00050	0.00000	0.00325	0.01798	0.021
91438	0.03491	0.00000	0.01654	0.00919	0.00000	0.00735	0.00000	0.05145	0.13596	0.187
98887	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00227	0.002
91350	0.00058	0.00019	0.00019	0.00000	0.00000	0.00000	0.00000	0.00077	0.00832	0.009
91319	0.00032	0.00004	0.00016	0.00004	0.00000	0.00008	0.00000	0.00048	0.00251	0.003
91275	0.00000	0.00000	0.00037	0.00000	0.00000	0.00019	0.00019	0.00037	0.00278	0.003
98852	0.00004	0.00000	0.00003	0.00001	0.00000	0.00002	0.00001	0.00008	0.00073	0.001
91223	0.00044	0.00007	0.00029	0.00000	0.00000	0.00022	0.00000	0.00074	0.00500	0.006
98176	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00113	0.001
92586	0.00317	0.00032	0.00190	0.00032	0.00000	0.00063	0.00063	0.00507	0.00665	0.012
91389	0.00284	0.00032	0.00158	0.00000	0.00000	0.00126	0.00000	0.00443	0.00917	0.014
72064	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.01632	0.016
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
<b>TOTAL</b>	<b>0.14676</b>	<b>0.00910</b>	<b>0.07555</b>	<b>0.02219</b>	<b>0.00000</b>	<b>0.04342</b>	<b>0.00083</b>	<b>0.22231</b>	<b>0.77769</b>	
<b>X 1</b>	<b>14.68%</b>	<b>0.91%</b>	<b>7.55%</b>	<b>2.22%</b>	<b>0.00%</b>	<b>4.34%</b>	<b>0.08%</b>	<b>22.23%</b>	<b>77.77%</b>	

YTD UTILIZATION:

SBE	MBE	WBE	AABE	NABE	HABE	ABE

**GOAL SETTING**  
**Project Summary Worksheet**  
Availability Adjustment/Weighting

ORIGINATING DEPARTMENT: Water Utilities Department

DATE: May 15, 2023

SOLICITATION NAME: Lift Station Rehabilitation Continuing Construction Contract

PROJECT No. 23-031

TYPE OF SOLICITATION: IFB

CATEGORY: CONSTRUCTION

**AVAILABLE APIS:**

SBE Subcontracting (Minimum of 20%)  
M/WBE Subcontracting Goals (Up to 5%)


**DEPARTMENT RECOMMENDED API:**

SBE Subcontracting (Minimum of 20%)

**Krystin Berntsen, P.E.**

DEPARTMENT REPRESENTATIVE NAME

**WUD Deputy Director**

*DE*   
DEPARTMENT REPRESENTATIVE SIGNATURE

**OEBO RECOMMENDED API:**

SBE Subcontracting (Minimum of 20%) of which 3% is for AA and/or HA  
M/WBE Subcontracting

**Angie Whitaker**

OEBO REVIEWER NAME

**06/02/2023**

**Angie Whitaker**

OEBO REVIEWER SIGNATURE

**06/02/2023**

GOAL SETTING COMMITTEE DETERMINATION

Ordinance Reference: \_\_\_\_\_

GOAL SETTING COMMITTEE CHAIRPERSON NAME

GSC DATE: \_\_\_\_\_

GOAL SETTING COMMITTEE CHAIRPERSON SIGNATURE

## ADVERTISEMENT FOR BID

**Project Name: 2023 Lift Station Rehabilitation Continuing Construction Contract**

**PBCWUD Project No.: 23-031**

Sealed Bids containing all the required Bid Documents will be received by the Board of County Commissioners, Palm Beach County, Florida, until **2:00 PM** on **July 26, 2023**, at the Palm Beach County Water Utilities Department, Administration Building (1<sup>st</sup> Floor Reception Desk) located at 8100 Forest Hill Boulevard, West Palm Beach, Florida. The Bid Documents received by this time will be opened the same day, **July 26, 2023**, in accordance with the Invitation to Bid and Instructions to Bidders, at or after **2:00 PM** in the Administration Building, Conference Room (Room 158).

The bids will be for furnishing all materials, labor, supervision, equipment, supplies, fees, expertise, and services necessary for the rehabilitation of wastewater submersible lift stations, including but not limited to, wetwell, valve vault and manhole repairs/replacements, emergency by-pass, force main and gravity sewer installation and all associated appurtenances. The contract is for a two-year (24-months) term with an optional one 12-months contract renewal. The contract will be awarded to up to two (2) of the lowest responsive and responsible bidder(s).

All conditions and requirements for bid submission, consideration, and award are contained in the Bid Documents. The Bid Documents will be available to download free of charge beginning June 27, 2023. Please visit Palm Beach County's Vendor Self Service page to access the Bid Documents: <https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService>. In order to do business with Palm Beach County, vendors are required to create a Vendor Registration Account OR activate an existing Vendor Registration Account through the Purchasing Department's Vendor Self Service (VSS) System, which can be accessed at <https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService>. IF BIDDER INTENDS TO USE SUBCONTRACTORS, BIDDER MUST ALSO ENSURE THAT ALL SUBCONTRACTORS ARE REGISTERED AS VENDORS IN VSS. ALL SUBCONTRACTOR AGREEMENTS MUST INCLUDE A CONTRACTUAL PROVISION REQUIRING THAT THE SUBCONTRACTOR REGISTER IN VSS. COUNTY WILL NOT FINALIZE A CONTRACT AWARD UNTIL THE COUNTY HAS VERIFIED THAT THE BIDDER AND ALL OF ITS SUBCONTRACTORS ARE REGISTERED IN VSS. This will allow the County to notify you of upcoming solicitations. In addition, there may be certain documents necessary for submittal of a bid which are exempt from public disclosure. Bidders shall download and submit a Plan Holder Registration form (Bid Document attachment) to access these exempt documents. Registered Plan Holders will automatically receive notification of addenda and project updates.

The Bid Documents also may be obtained from **Palm Beach County Water Utilities Department**, 8100 Forest Hill Boulevard, West Palm Beach, FL 33413. A non-refundable service charge of **\$100.00** per set of Bid Documents is required. Checks are to be made payable to "Palm Beach County Water Utilities Department." Partial sets will not be available. Bidders requiring Bid Documents mailed must provide an express mail account number to the PBCWUD Engineering Division. The bill will be charged to the recipient's account.

Bid Documents may also be examined at the following plan houses:

ConstructConnect (800) 364-2059  
Dodge Data & Analytics, LLC (800) 393-6343  
Construction Journal, Stuart (800) 785-5165

When Bid Documents are obtained through a plan house, Bidders must notify the Palm Beach County Water Utilities Department's Project Manager via e-mail in order to be registered to receive project addendums and communications.

Questions may be addressed in writing to **Ralph Estime, PMP** at [Destime@pbcwater.com](mailto:Destime@pbcwater.com) or **Palm Beach County Water Utilities Department, 8100 Forest Hill Blvd., West Palm Beach, FL 33413**.

Pursuant to the Palm Beach County Code Section 2-80.20 – 2-80.40, the Equal Business Opportunity (EBO) Ordinance, the County will provide contracting and subcontracting opportunities for S/M/WBEs. The following Affirmative Procurement Initiatives (APIs) apply to this project:

**The SBE subcontracting goal for this project is a mandatory minimum of 20% participation, See EBO Ordinance Section 2-80.27(1)(c), of which 5% shall be among certified African American and/or Hispanic American owned firms, See EBO Ordinance Section 2-80.27(2)(b).**

**Explanation of goal setting committee's reasons for applying this API: The goal setting committee's reason for applying this particular API to this project was that the most recent data on the utilization of the foregoing MBEs indicates that contracts of this type have exhibited significant disparities in the utilization of these MBEs.**

**When a mandatory SBE or M/WBE goal applies to this solicitation, then any bid that fails to comply with the required goal shall be deemed non-responsive after the period allowed for waiver requests has lapsed. If a bidder is unable to comply with a required goal, such bidder shall submit a request for a waiver or partial waiver at least 7 days prior to the bid due date. If a bidder requests a waiver from a goal from the Office of EBO at least 7 days prior to the bid due date, then the bid due date will be extended pending the outcome of a waiver request. Additionally, if the waiver is granted the solicitation will be amended accordingly and the due date extended again. Fillable pdfs of all EBO forms can be found on the OEBO website at <http://discover.pbcgov.org/oebo/Pages/Compliance-Programs.aspx>. Also, see the EBO Ordinance and Countywide PPM CW-O-043 for further information on the County's EBO Program.**

At the time of bid submission each bidder, and all identified subcontractors, must possess all professional licenses or certifications required by the State of Florida and/or Palm Beach County, as applicable, for the purpose of performing the specified work.

Bid proposals must be submitted on the forms provided by Palm Beach County and accompanied by a bid bond security in favor of Palm Beach County in the amount of not less than five percent (5%) of the bid price. A public construction bond (100%) will be required of the successful bidder within fourteen calendar days of notification from County.

Bidders are invited to attend a non-mandatory pre-bid conference to be held on **July 12, 2023 at 10:00 AM** at the address listed below. A non-mandatory site visit may be scheduled at the conclusion of this conference. Attendance at this pre-bid conference is recommended and encouraged.

Palm Beach County Water Utilities Department  
Administration Building Conference Room 158  
8100 Forest Hill Blvd.  
West Palm Beach, FL 33413

In accordance with F.S. 287.133(2)(a), persons and affiliates who have been placed on the convicted vendor list may not submit bids, contract with, or perform work (as a contractor, supplier, subcontractor or consultant) with any public entity (i.e. Palm Beach County) in excess of Ten Thousand dollars (or such other amount as may be hereafter established by the Florida Division of Purchasing in accordance with F.S. 287.017) for a period of 36 months from the date of being placed on the convicted vendor list.

The Board of County Commissioners reserves the right to waive any bid irregularities, informalities, or technical deficiencies and to reject any and all bids. Assignment of tasks to the selected bidder(s) will be at the sole discretion of the County. Task assignments will be subject to scope definition on a task-by-task basis. No amount of construction services or compensation is guaranteed to the selected bidder(s).

This Notice given this \_\_\_ day of \_\_\_\_\_ 20\_\_\_, Palm Beach County Water Utilities Department.

BY: \_\_\_\_\_  
Deputy Director, Palm Beach County Water Utilities Department

PRINT NAME: Krystin Berntsen PE, PMP

ATTEST:

JOSEPH ABRUZZO  
CLERK OF THE CIRCUIT COURT &  
COMPTROLLER

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA  
BY: GREGG K. WEISS, MAYOR

PUBLISH: Palm Beach Post  
June 25, 2023

**END OF SECTION**