



## SOLICITATION SIGNATURE PAGE

(Please attach to Goal Setting/API Form)

Department/Division WATER UTILITIES - Procurement Division  
Project Name/Number GENERATOR INSPECTION, MAINTENANCE & REPAIR (old cma 18006RD)  
Contract Manager Vernetha M. Green  
Phone/e-Mail (561) 493-6061  
Estimated Date of Advertising 07/01/2023 Estimated Dollar Value of Project \$1,992,000.00  
Type of Solicitation IFB

### Department/Division/Office

### Signature and Date

Originating Department/Division

212 5/2/2023

Department Director

Ali Borjat 5/4/23

OEBO

Angie Whitaker 6/2/23

Originating Department/Division

OEBO

Goal Setting Committee

Purchasing or Originating Department



**Solicitation Review and API Recommendation**

Department/Division WATER UTILITIES - Procurement Division  
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The following steps have been taken in the review of the scope of services and terms:

**EARLY/FORMAL REVIEW\***

- ☒ A review of the Terms and Conditions of the solicitation and contract has been reviewed and removed any language or conditions that may adversely impact S/M/WBE firms to respond.
- ☐ Special contract requirements are included due to the following:

- ☒ This solicitation has been reviewed to identify opportunities for De-Bundling or Aggregating to increase competition among S/M/WBE firms.
- ☐ This solicitation review has considered and determined this contract is sized to maximize S/M/WBE participation in the bidding process. The following steps were taken:

Availability (1) SBE vendor.

- ☐ The following opportunities have been combined to increase the competition among S/M/WBE firms:

- ☐ The selection criteria will not unnecessarily restrict competition or adversely impact the ability for S/M/WBE firms to respond or participate as subcontractors. The following steps were taken:

- ☒ The project will be advertised for a minimum of 30 days unless where practical or for a longer period if required by state law.
- ☒ Researched relative availability for the particular good or service at the prime and subcontractor levels.
- ☒ Consult with department management which API will create maximum opportunity for S/M/WBEs or prepare Waiver.
- ☒ Complete Goal Setting form with backup documentation.
- ☒ The originating department has determined there are no S/M/WBE subcontracting opportunities and have included documentation associated with the **No API** recommendation on the Goal Setting Worksheet.
- ☒ Forward to the OEBO for review.
- ☐ If the OEBO agrees, submit to the Purchasing or Originating Department.
- ☐ If the OEBO disagrees, change and submit to Purchasing or Originating Department.

#### **MANDATORY REVIEW**

Complete Department Goal Setting Form, attach to Solicitation Document and forward to the OEBO for the Goal Setting Committee.

\*A Solicitation Signature Page should be attached and signed at each step of the review process.



# GOAL SETTING

## Project Summary Worksheet

Availability Adjustment/Weighting

ORIGINATING DEPARTMENT: WATER UTILITIES DEPARTMENT

DATE: May 1, 2023

SOLICITATION NAME: GENERATOR INSPECTION, MAINTENANCE AND REPAIR - COUNTYWIDE

PROJECT No. CMA 18006RD

TYPE OF SOLICITATION: RFQ

CATEGORY: GOODS & OTHER SERVICES

SCOPE OF PROJECT:

Term Contract required to perform scheduled maintenance, inspections, and repairs, on an "as needed" basis, for existing Generator equipment at various locations, throughout Palm Beach County. Current contract has reached the end of its renewal options. New contract to be solicited for a 12-month term.

COMMODITY CODE	PRIMARY DISCIPLINE/TRADE DESCRIPTION	ESTIMATED COST	PERCENTAGE OF PROJECT COST
93639	Generators, Portable and Stationary, Including Parts and Acc	\$1,992,000.00	100.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
		\$1,992,000.00	100.00%

### AVAILABILITY

				RACE/ETHNICITY						TOTAL FIRM	PERCENT OF WORK
COMMODITY	SBE	WBE	M/WBE	AABE	NABE	HABE	ABE	Total S/M/WBE	NON-S/M/WBE		
93639	1	0	0	0	0	0	0	1	14	15	100.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
0			0					0	0		0.00%
Total	1	0	0	0	0	0	0	1	14	15	100.00%

COMMODITY AVAILABILITY										WEIGHT
COMMODITY	SBE	WBE	M/WBE	AABE	NABE	HABE	ABE	Total S/M/WBE	NON-SMWBE	
93639	0.06667	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.06667	0.93333	1.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
0	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.000
TOTAL	0.06667	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.06667	0.93333	
X 1	6.67%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	6.67%	93.33%	

YTD UTILIZATION:

SBE	MBE	WBE	AABE	NABE	HABE	ABE



**GOAL SETTING**  
**Project Summary Worksheet**  
Availability Adjustment/Weighting

ORIGINATING DEPARTMENT: WATER UTILITIES DEPARTMENT

DATE: May 1, 2023

SOLICITATION NAME: GENERATOR INSPECTION, MAINTENANCE AND REPAIR - COUNTYWIDE

PROJECT No. CMA 18006RD

TYPE OF SOLICITATION: RFQ

CATEGORY: GOODS & OTHER SERVICES

**AVAILABLE APIs:**

SBE Price Preference

**DEPARTMENT RECOMMENDED API:**

SBE Price Preference

VERNETHA M. GREEN

5/1/2023

DEPARTMENT REPRESENTATIVE NAME

5/1/2023

DEPARTMENT REPRESENTATIVE SIGNATURE

**OEBO RECOMMENDED API:**

SBE Price Preference

Angie Whitaker

6/1/2023

OEBO REVIEWER NAME

6/1/2023

Angie Whitaker

OEBO REVIEWER SIGNATURE

GOAL SETTING COMMITTEE DETERMINATION

Ordinance Reference: \_\_\_\_\_

GOAL SETTING COMMITTEE CHAIRPERSON NAME

GSC DATE: \_\_\_\_\_

GOAL SETTING COMMITTEE CHAIRPERSON SIGNATURE