

OFFICE OF EQUAL BUSINESS OPPORTUNITY ADVISORY COMMITTEE MEETING
Wednesday, September 15, 2021
Minutes

Members Present:

Javin Walker, Chair
Lorna Anderson, Vice Chair
Juan Pagan
Clementine Fleuranvil
Seabron Smith
Amy Angelo
Doris Pastl
Scott Johnson

Staff Present:

Tonya Davis Johnson, Director
David Behar, Assistant County Attorney
Antonia Smith, Public Info. and Outreach Coordinator
Anthony Gregory, SBDS I
Michelle Han, Administrative Assistant II

Guests:

None.

Members Virtual:

Robert Waite
Courtney McKenzie Newell
Jerry Steinberg
John Elliott
Aida Vidal-Napier
Carole Hart

Members Absent: Denise Albritton

Vacant Seats: None.

I. CALL TO ORDER

Meeting called to order at 8:40 a.m. by Chair, Javin Walker. A moment of silence was held in remembrance of Vicky Cronell.

A. Roll Call

Roll called by Michelle Han. Quorum present.

B. Adoption of Agenda for September 15, 2021 Meeting

Motion by Juan Pagan, seconded by Seabron Smith motion passed unanimously.

C. Adoption of Minutes for June 16, 2020 Meeting

Motion by Juan Pagan, seconded by Lorna Anderson motion passed unanimously.

D. Introduction of Guests

None.

II. COMMITTEE MEMBER UPDATE

Tonya Davis Johnson stated the Committee is at full complement. Ms. Davis Johnson announced that the replacement candidate for Seat #9 currently, held by Denise Albritton, has left the organization and Ms. Albritton would continue her tenure. The current renewals will go before the Board at the October 5, 2021 meeting. The following seats are renewing in June 2022: Seat 6 held by Jerry Steinberg, Seat 7 held by Juan Pagan and Seat 13 held by Seabron Smith. At the November 17 meeting, the Committee will vote on the 2022 meeting calendar.

Ms. Davis Johnson mentioned that the office has three open positions and are currently interviewing in expectation of having the positions filled before the end of the month.

III. OLD BUSINESS

A. OEBO Outreach Activity Report

Antonia Smith discussed the past and upcoming outreach/training events. Committee discussion regarding future events to include training and how information should be disseminated was had. Ms. Davis Johnson tasked Ms. Smith with creating the 2022 outreach calendar and having it available at the November meeting.

Ms. Davis Johnson invited the Committee to register for the 15th Annual Business Matchmaker Conference and Expo. Ms. Han will send the registration link to the Committee.

B. Small Business Certification Status Report

Anthony Gregory reported on the Certification Report and discussed the different class indicators.

IV. NEW BUSINESS

Ms. Davis Johnson asked if there were any specific agencies or departments the Committee would like to come in and speak on any specific subject. Mr. Smith stated loans and grant opportunities.

Mr. Steinberg asked if there was a report showing the shortcomings and what areas vendors could be used. Ms. Davis Johnson reminded the Committee that there is a Waiver Report on OEBO's webpage that shows where there is a lack of vendor participation.

V. COMMITTEE COMMENTS

Mr. Pagan asked if OEBO holds any certification training. Mr. Gregory explained that the office does help vendors become certified. Ms. Davis Johnson stated that OEBO is in the process of creating short training videos with Channel 20 to be posted on our website as well as social media. The videos will include how to do business with other departments in the County as well as becoming certified.

Mr. Pagan asked if there was reciprocity between the County and other entities. Ms. Davis Johnson explained that there was not but it is a paper reduction and an Interlocal coversheet can be obtained where the other entity (or the County) will accept the certification with some additional information. Ms. Anderson agreed that the Interlocal coversheet is a help in certifying with other entities.

Ms. Fleuranvil told the Committee that NABWIC is holding the Fall Conference on October 1-2, 2021. She explained that it is a networking conference and wanted to know if she could get the Committee's email addresses to forward the information. Ms. Davis Johnson and Mr. Behar discussed that due to the Sunshine Law email addresses could not be shared, but OEBO will be glad to forward the information to the Committee.

VI. DIRECTOR'S COMMENTS

Ms. Davis Johnson thanked everyone for their continued support and looks forward to seeing the Committee at OEBO events and growing the program with their help.

VII. COUNTY ATTORNEY'S COMMENTS

None.

VIII. PUBLIC COMMENTS

None.

IX. ADJOURNMENT

Meeting adjourned at 9:41 a.m.