

Countywide Community Revitalization Team

Meeting of December 3, 2001

10:00 a.m. – 11:30 a.m.

PZ&B – 2nd Floor Conference Room

Minutes

Present at the Meeting:

Joanna Aiken, Solid Waste Authority
Penny Anderson, Countywide GIS
Peter Banting, P.B.C. PREM
Mr. & Mrs. Norman Castle, Lakewood
Kim Ciklin Administrative Assistant to Commissioner Roberts
Bob Dovey, Administrative Assistant to Commissioner Newell
Dan Dumas, San Castle Community Leadership, Inc.
Mike Estrella, Drymension, Inc.
Leslie Farber, P.B.C. Sheriff's Office
Michael Gauger, P.B.C. Sheriff's Office
Gerry Gawaldo, P.B.C. Palm Tran
Harriet Goldstein, Academy for Better Communities, Barry University
Joyce Harrell, Secretary, P.B.C. Planning Division
Jim Hightower, P.B.C. Sheriff's Office
David Hoyt, Lake Worth West
Kathy King, Lake Worth West Resident Planning Group
Brian Kluttz, P.B.C. Planning Division
Tom LeFevre, P.B.C. Health Department
Beth McCall, P.B.C. Zoning Division
Stephen McGrew, P.B.C. Water Utilities
Ron Mattino, P.B.C. Sheriff's Office
Ruth Moguillansky, P.B.C. Planning Division
Pam Nolan, P.B.C. Economic Development Office
Kathleen Owens, P. B.C. Fire Rescue
Michael Savidge, Lake Worth Road Merchants Assoc.
Carlos Serrano, P.B.C. Housing & Community Development
Sam Terrazas, Academy for Better Communities
Gail Vorpapel, P.B.C. Code Enforcement
Rachel Waterman, P.B.C. Planning Division
Allen Webb, P.B.C. Engineering

Absent:

Elena Escovar, P.B.C. Housing and Community Development (sent representative)
Tim Granowitz, P.B.C. Parks & Recreation
Laurel Grim, P.B.C. GIS
David Rafaidus, P.B.C. Community Services
Michael Whitten, P.B.C. Building Division

- I. **WELCOME AND INTRODUCTION:** Ruth Moguillansky called the meeting to order at 10:03 a.m. Ms. Moguillansky welcomed and thanked everyone for attending the meeting.
- II. **PROPOSED CCRT FUNDING RECOMMENDATIONS:** Ruth Moguillansky presented the proposed recommendations for the team's approval. She indicated that she had met with all the appropriate CCRT members and worked together with them to identify projects in need of funding assistance, prioritize those projects based on community needs and available resources, and recommend priority projects for funding.

At this time, Ms. Moguillansky reviewed the list of proposed projects:

Lake Worth Road Corridor Infrastructure (Districts 2 and 3)

1. The CCRT proposes the allocation of \$513,300 to complete paving and drainage improvements on Maine and Vermont Avenue, 43rd Drive South, Reidel Avenue, Herbertz Road, Cooley Court, and Sylvan Lane. The total project cost is \$1,701,000; with an MSTU allocation of \$892,000, \$176,414 from District 3 Reserves, and \$119,329 from the \$250,000 allocated last year from the CCRT funds. The proposed CCRT allocation is to cover the increased construction cost and be able to complete the improvements.
2. The CCRT proposes the allocation of \$418,200 to complete water improvements on Davis Road., Brooklyn Road., Mathis Street, and Kidd Street. The total project cost is \$700,600. The proposed CCRT allocation is to buy down the assessments to property owners to a maximum of \$20 per abutting foot. Current assessments are \$50.19 per abutting foot for Davis Road, \$63.65 per abutting foot for Brooklyn, \$41.27 per abutting foot for Mathis Street, and \$94.15 per abutting foot for Kidd Street. Total funding needed to buy down the assessments is \$431,000. The additional \$12,800 will be funded with surplus money from the Coconut Road Water Installation project.
3. The CCRT proposes the allocation of \$25,000 to complete paving and drainage improvements on Kidd Street (District 2), which is currently on the drawing board. These monies will be used to supplement the M.S.T.U. allocation of \$36,000 to reduce the assessments to property owners to a maximum of \$25 per abutting foot, currently at \$43 per abutting foot. The total cost of the project is \$ 61,000.
4. The CCRT proposes the allocation of \$96,000 to complete paving and drainage improvements on Dillon Street (District 2); project currently on the drawing board. These monies will be used to supplement the M.S.T.U. allocation of \$80,000 to buy down the assessments to property owners to a maximum of \$25 per abutting foot, which currently is \$55 per abutting foot. The total cost of this project is \$176,000.

5. The CCRT proposes the allocation of \$262,500 to complete paving and drainage improvements on three projects which comprise of improvements on Mee Court, Fairview Street, Penn Grove, Bertha, Filer Road, and Edward Avenue. The total cost of this project, which is currently on the drawing board, is \$821,000, and the District Commissioner has already allocated \$108,560 for the engineering. The proposed funds will be used to supplement the M.S.T.U. allocation of \$449,940 to reduce the assessment to property owners to a maximum of \$25 per abutting foot, which currently is approximately \$45 per abutting foot.

San Castle (District 7)

The CCRT proposes the allocation of \$100,000 to help establish a neighborhood/family resource center in the area. The purpose of this project is to build on existing partnerships, leverage funds, and provide a wide range of services for community residents.

Other areas:

Schall Circle (District 2)

The CCRT proposes the allocation of an additional \$90,000 to complete paving and drainage improvements in the area; this project was approved last year. The total cost of this project is \$750,000, and is being funded with \$660,000 from District 2 Commissioner's Reserves. The proposed CCRT allocation is to cover the increased construction costs and be able to complete the project.

Dyson Circle

The CCRT proposes the allocation of \$38,100 for the provision of needed water improvements on Bonnie Lane. The total project cost is \$47,600. The proposed CCRT allocation is to buy down the assessments to property owners to a maximum of \$20 per abutting foot, which is currently at \$100.15 per abutting foot.

Royal Palm Estates (District 6)

1. The CCRT proposes the allocation of \$115,000 to complete water improvements on Caroline Drive. and Dorothy Drive. The total cost of the project is \$197,950. The proposed CCRT funds will be used to buy down the assessments to property owners to a maximum of \$20 per abutting foot, which is currently at \$49.11 per abutting foot.
2. The CCRT proposes the allocation of \$243,000 for the engineering of a paving, drainage and water improvement project on Marguerita Drive, Ethelyn Drive, Marie Drive, Neva Drive, Tropical Avenue and West Trail Drive (\$70,000 for water and \$173,000 for paving and drainage). The total estimated cost of water improvements is \$500,000 and for paving and drainage \$1,783,000).

Summit and Kirk (District 2)

The CCRT proposes the allocation of \$52,400 for water and \$73,000 for paving and drainage improvements on Edward Road. These monies will be used to buy down the assessments to property owners from \$47.42 to a maximum of \$20 per abutting foot for water improvements and to supplement the M.S.T.U. allocation of \$112,500 to reduce the assessments from \$45 to a maximum of \$25 per abutting foot for paving and drainage. The total cost for water improvements is \$90,620 and for paving and drainage improvements is \$186,000.

Cabana Colony (District 1)

The CCRT proposes the allocation of \$80,000 to complete the development of a neighborhood park in this area. The total cost of this project is \$150,000. The Parks and Recreation Department will be allocating \$70,000 from its FY 2002 Capital Improvement Program budget.

Cinquez Park (District 1)

The CCRT proposes the allocation of \$50,000 to complete paving and drainage improvements on West Road; which is currently on the drawing board. These monies will be used to supplement the M.S.T.U. allocation of \$120,000 to buy down the assessments from \$45 per abutting foot to a maximum of \$25 per abutting foot. The total project cost is \$170,000. Loxahatchee River Environmental Control District (ENCON) is providing sewer as part of the project at no cost to either the County or property owners.

Myla, Myrtle, & Vilma Lane (District 6)

The CCRT proposes the allocation of \$73,800 for the provision of water improvements on Vilma Lane. The total cost of providing these improvements is \$183,200. The CCRT proposes that, concurrent with the design, a Community Development Block Grant application be submitted to obtain the additional funds required to complete this project.

Tradewinds Estates (District 5)

The CCRT proposes the allocation of \$75,000 for the development of a neighborhood park in the area. Based on analysis undertaken by the Parks and Recreation Department, the area is in need of a neighborhood park to meet the recreational needs of the community. It is anticipated that the total cost of acquisition and development of such a park will be \$150,000. The Parks and Recreation Department will be allocating \$75,000 from its FY 2002 Capital Improvement Program budget.

All Areas:

The CCRT proposes the allocation of \$194,700 for the Neighborhood Partnership Grant Program which will make; along with the \$5,300 left from the 1st cycle, a total of \$200,000 available in NPG funds for FY 2001-2002.

Ms. Moguillansky asked for comments/concerns: Brian Kluttz asked if Parks & Recreation's contribution will reduce the totals of the CCRT proposals. Ms. Moguillansky responded by referencing Tradewinds Estates and stated that the project will cost \$150,000 and Parks & Recreation is requesting the assistance from the CCRT. The CCRT agreed to contribute one-half and Parks & Recreation agreed to contribute one-half.

Ms. Moguillansky asked for hands in support of the CCRT Proposal. Ms. Moguillansky also asked for hands disagreeing with the CCRT Proposal. CCRT members unanimously agreed in supporting the CCRT Proposal. Ms. Moguillansky reminded the team that the recommendations will be presented to the BCC along with the team's Annual Report in February.

Ms. Moguillansky asked Dan Dumas if he had any comments. Mr. Dumas responded, no. Ms. Moguillansky then asked Rachel Waterman about the letter that needs to be revisited regarding the proposed allocations for a neighborhood center in San Castle. Ms. Waterman responded that she informed the Board that a letter is required. Ms. Moguillansky stated that she will need the letter by the end of the week. Ms. Waterman suggested that Mr. Dumas contact Shelby requesting a letter from the San Castle Leadership, Inc. regarding their commitment to take full responsibility for the ongoing maintenance and operation of the neighborhood center facility.

Necessary Action: Ms. Moguillansky requested Steven McGrew and Allen Webb to provide her with all the necessary backup documentation for the proposed projects; including the total cost for each of the proposed projects and supplemental funds to be allocated to these projects. In addition, she requested that they double check on the expenditures from last year's allocations, and identify any surplus monies. If there is a surplus, that money will be allocated to this year's proposed projects.

Ms. Moguillansky also requested all CCRT members to please send her a summary report on all the projects completed in all CCRT areas since June 1998; along with a list of projects currently underway; with estimated completion dates, and additional needs in those areas.

III. REPORTS:

A. Zoning Report: Beth McCall stated that at last weeks Zoning & Review Committee Meeting, there were CCRT Projects on the Agenda. Ms. McCall reported that Matt's Automotive, located on Lake Worth Road (next to the mobile station), has been approved by the BCC and is up for final plan review.

Ms. McCall also reported on the Zylo Baptist Church (connected with the Crossroads Baptist Church and the basketball courts) in Gramercy Park; which is being presented at the Pre-Hearing Certification Meeting. Ms. McCall stated she is waiting on the results from the Pre-Hearing to know when this will be presented to the BCC. Questions ensued regarding this project.

Ms. McCall inquired about the letter requested by Ms. Moguillansky regarding the neighborhood center in Lake Worth West. Ms. McCall informed Ms. Moguillansky that Aimee Carlson, from Zoning, is working on writing the letter.

Ms. Moguillansky informed Peter Banting that the letter will be sent to PREM indicating language has been incorporated into the ULDC to address zoning issues regarding the property, which will be the go ahead for PREM to proceed with acquisition of the property.

The ULDC Ordinance, which will provide language to allow neighborhood centers to be in CCRT areas on local streets, will be adopted on December 18th.

Mike Savidge inquired about Matt's Automotive Repair Shop's location and if it is appropriate for the shop to be in the same vicinity of retail businesses. Ms. McCall responded there are other similar shops in the area. Mr. Savidge also inquired about two buildings located near the Laundry Time and if the second building will be remaining. Ms. McCall responded there is only one building on the final plan. Ms. Moguillansky added that she believes a request for a parking variance is being proposed as part of this application. Discussion ensued about the mentioned area in the Lake Worth Corridor.

Ms. Waterman stressed it is critical that community groups continue to follow procedures when inquiring about a project or requesting assistance with an issue in the community. Ms. Moguillansky then stated that the CCRT Community Representatives should first contact CCRT members for assistance; not County Departments, and then contact her, if for some reason they can't get the information needed. All community residents should contact the Community Liaison for questions regarding projects. This will help to better coordinate efforts, ensure that there is a continued flow of communication, and avoid unnecessary frustration. Ms. Waterman requested that she be informed of any project, that is within the regional jurisdiction (i.e. North County, South County, Glades), so that she can be kept updated on issues of concern.

Necessary Action: Ms. Moguillansky asked Ms. McCall to follow-up on the letter to be sent to PREM. Also, Ms. Moguillansky asked Ms. McCall to find out the status on the two buildings at Laundry Time and give report to Rachel Waterman.

- B. Status Report on Park Improvements:** Ruth Moguillansky stated Tim Granowitz is absent.

Peter Banting reported that the negotiation is finalized to acquire the property for the neighborhood park center location in San Castle. Mr. Banting also reported that the Stacy Street Park project is at a standstill. Mr. Banting stated that there may be a need to look for another property.

Rachel Waterman inquired about the acquisition of properties in San Castle. Mr. Banting responded that he has looked at property there (Highview site) and he is talking with homeowners that may be interested in selling. Ms. Moguillansky indicated that she was aware of property owners willing to sell, since the money was allocated to the project, a couple of years ago. Mr. Banting added that he was only recently given direction from his supervisor to work on this project.

Necessary Action: Ms. Moguillansky requested Mr. Banting to please send her an e-mail summarizing the issues with this property; along with a recommendation from PREM on how to proceed.

- C. Status Report on Infrastructure Improvements:** Allen Webb reported that the Herndon Park Project in the Lake Worth Corridor was approved at the Public Hearing, and the pre-work is scheduled for December 13, 2001 to request for the consultant notice to proceed. After that, construction will start in fourteen (14) days. Allen Webb also reported that Phase IV Water Main for the Lake Worth Corridor will be open for bid on December 4, 2001.

Mr. Webb reported that Main & Vermont is up for permitting and he has not received a response from South Florida Water Management for the proposed analysis. Ms. Moguillansky asked how long is this process going to take. Mr. Webb responded he will be sending the analysis back this week. Mr. Webb stated that when the permit is issued, the project can be advertised for construction.

Mr. Webb reported that the San Castle drainage contracts are being presented to the BCC on December 18, 2001, and that construction should start in January.

Steven McGrew reported that the Lake Worth Commercial Corridor Sewer Project was originally suppose to be completed the beginning of December and has been extended to the end of the year. Mr. McGrew also reported that the next Special Assessment in the Lake Worth Corridor on Martin Avenue is scheduled for the February Public Hearing. Mr. McGrew stated that Martin Avenue has been annexed by the City of Greenacres.

Mr. McGrew reported that on Schall Circle he has received approximately 65% of the Water Main Plans, which he is reviewing, and will be returning to the consultants this week. Ms. Moguillansky asked Mr. McGrew when does he estimates the project to be completed. Mr. Webb intervened by stating that the project should be completed by August of next year. Mr. McGrew further stated that he has sent letters to 500 property owners informing them they can connect to the water mains. Mr. McGrew also stated that on Congress & Summit, they were currently installing water mains on eight (8) streets. An additional street will be included (Wayne Street), which is scheduled for the December 18th Public Hearing. Mr. McGrew also stated that regarding Stacy Street he will be receiving 90% of plans for the water mains, and he will be contacting HCD to get the wage & rate statements.

Necessary Action: None

- D. Community Policing Status Report:** Lt. Ron Mattino reported that he still does not have any community policing available; they are all reassigned. Corporate Hightower stated that he spoke to the Sheriff and he anticipates February 1st to have a community policing staff.

Corporate Hightower stated he is looking forward to returning and getting back to handling the community policing issues.

Officer Leslie Farber reported she has been working in Seminole Manor; but as of February she will be permanently assigned in San Castle and that she will be attending future CCRT meetings.

Necessary Action: None

- E. Code Enforcement/Solid Waste Authority Status Report:** Gail Vorpapel reported that she started handing out a status report list for the supervisor of each team requested that they complete and return the list before each CCRT Monthly Meeting. Ms. Vorpapel stated these reports are updates on any activity in a particular area. Ms. Vorpapel reviewed with the group a list of items reported this period: 1) In the northend of the county, St. Clare's Park, there is ongoing lot clearing and problems with dumpsters located at the daycare; 2) Limestone Creek has a lot of housing type violations, cleanups, lot clearings and inoperative vehicles (red tagging & towing); 3) Juno Ridge there are boats, foot trailers, and businesses being operated out of homes; and 4) Lake Worth Corridor – Ken Jackson has been working in that area and has been attending most of the meetings. Ms. Vorpapel also reported that they are working in Gramercy Park and trying to complete that project. Ms. Vorpapel is requesting that, at the beginning of next year, if anyone has recommendations for an area, please provide a list to Terry Verner.

Ms. Vorpapel reported that there is a foreclosure taking place on 328 Urguhart Street. Ms. Vorpapel stated there will be a six month process before finally having possession of the property. Ms. Moguillansky stated that Ken Jackson had informed her and Rachel Waterman about Commissioner Newell supporting the foreclosure on the property, but she has not received any documentation referencing this issue. Ms. Vorpapel responded by stating that Glenn Meeder, from P.B.C. OFMB, said he has been working with the bank because there is a mortgage loan still existing on the property. Ms. Moguillansky stated she would like to keep the Commissioner involved of all details on the property. Discussion ensued regarding the ongoing communication about the property.

Ms. Vorpapel reported on Area 4, the southend of the county, indicating that in San Castle code enforcement is being done on a complaint basis. In regards to Tradewinds Estates, she indicated that the area will have regular code enforcement and special attention will be given to the area when time and scheduling is allowed. This also includes Lejune Drug Bar Area and Watergate Mobile Home Park.

Ms. Vorpapel also reported that Royal Palm Estates has nothing going on out of the ordinary; only the regular code enforcement issues.

Ms. Moguillansky asked what is being done to maintain the community when you remove the community support team out of an area. Ms. Vorpapel responded by stating that once they leave the area, the regular code enforcement area officer is responsible for doing biweekly drive-by's and reporting those issues. The difficulty with doing that is sometimes the officer may get busy in other areas and may not have the time to visit each area on a regular basis. Discussion ensued on maintaining an area once the team has left a community.

Joanna Aiken stated that she wanted to remind everyone in the neighborhoods that the entire grant funds went away and that those funds are being reassigned. Solid Waste Authority is trying to get the funds back. Ms. Aiken reported that the tires are still showing up in all of our communities as illegally being dumped. Solid Waste Authority has placed money aside to assist with this issue. Ms. Aiken also stated that at this time she is working on two (2) cases in the Schall Circle area. Ms. Aiken is requesting that if members receive any calls, please forward calls to her at the Solid Waste Authority.

Ms. Aiken reported that she will be working on Rebuilding Together with Christmas in April and the area that has been selected for next year is the Jupiter area. Ms. Aiken also reported that they have a lot of unincorporated houses; along with incorporated. Ms. Aiken stated she will be working with The Town of Jupiter and also with the Board of County Commissioners on this matter. Ms. Moguillansky wanted Ms. Aiken to be aware that there have been applications distributed in Limestone Creek. Ms. Aiken stated that she

has received applications. Ms. Aiken mentioned that they were having a meeting on Thursday night. Ms. Moguillansky stated that she is interested again in joining Christmas in April after she comes back from vacation.

Necessary Action: Ms. Moguillansky asked Ms. Vorpagel to keep Commissioner Newell informed about the activity going on regarding the 328 Urguhart Street property.

- F. Community Organizing Activities:** Rachel Waterman reported that the CCRT is seeking a location for the sheriff's sub-station in San Castle, as well as the COP unit and the community meetings. Ms. Waterman stated that she find it very difficult to build a neighborhood organization when every month the location changes. Ms. Moguillansky mentioned that if the Board approves the CCRT proposed allocations, the community will be able to have a neighborhood center. It will be up to the community to find a property that is suitable for their needs. Discussion ensued on potential property located next to the Cumberland Farms Convenience Store.

Ms. Waterman reported that the street lights in San Castle should be installed by the end of the year and the construction was supposed to start November 28th. Ms. Waterman mentioned that she placed a follow-up call to FPL to get the status of the project. Ms. Waterman wanted to make the group aware that at the end of December, the group needs to be planning for a ribbon cutting ceremony. Discussion ensued regarding the ceremony.

Ms. Waterman reported that last weekend San Castle had a fund raising event and pictures were taken with Santa Clause. Ms. Waterman introduced Sam Terrazas, who assisted with the fund raising event. Mr. Terrazas, Barry University Representative, and Coordinator for Family Resource Centers in San Castle, Lake Worth, and Riviera Beach, stated that they were there to support the community for this event. Mr. Terrazas also stated that approximately 80 to 100 people attended; and his organization took over 50 pictures. Ms. Waterman also mentioned that residents participated by taking pictures with their own personal cameras for donations; and hotdogs and drinks were sold.

Ms. Waterman mentioned the Leadership College Project and she asked Ms. Kathy Owens to assist her with this project. Ms. Waterman stated that she would like to have a nine or ten week course, one night per week for approximately 2 or 3 hours that will provide education and information to residents about the BCC process, Revitalization Section, and how to access resources within the PBC Departments. Ms. Waterman further requested assistance from the Code Enforcement or Building Department, Kathy Owens, Joanna Aiken, and 2 to 3 residents. Discussion ensued about how to get this project in motion.

Ms. Waterman reported that regarding the properties for sale, Brian Kluttz and herself have been trying to get a copy of this document and were told that it would cost \$400.00. Peter Banting offered to help with this item and bring a copy of the list to the next CCRT Meeting.

Necessary Action: None

- G. Neighborhood Partnership Grant Program Update:** Brian Kluttz reported that Rachel Waterman and himself were working on developing an evaluation survey to give to applicants regarding the NPG Program. Mr. Kluttz stated that for the next NPG Grant cycle, he anticipates the monies doubling. Mr. Kluttz extended his appreciation for any assistance provided to help make this project continue to be a success. Discussion ensued about the evaluation for applicants and the review committee members.

Mr. Kluttz took the opportunity to discuss the CCRT newsletter. Mr. Kluttz informed the group that he brought Newsletters to the meeting for those that may have not been on our database to receive them. Mr. Kluttz requested articles for the upcoming newsletter.

Ms. Moguillansky suggested that Commissioner Newell be featured on the next CCRT Newsletter. Bob Dovey will request from the Commissioner a letter to be prepared for inclusion. Discussion ensued about suggestions for the upcoming Newsletter.

Necessary Action: None

- H. CCRT Resident Representatives' Comments:** Ms. Moguillansky asked Dan Dumas if he had anything to report. Mr. Dumas said no, everything is going ok. Mr. Dumas then asked Mr. Banting regarding being crossed over about the negotiation on the price. Mr. Dumas asked when can we expect some idea on the price. Ms. Moguillansky referred the question to Peter Banting. Mr. Banting responded by stating that Chauncy Taylor is handling the situation on the Church site. Ms. Moguillansky requested Mr. Banting to please discuss with Chauncey Taylor resident's concerns and to respond to Mr. Dumas so he can communicate what is going on to community residents.

Due to the frustration that this item has generated over the last months, Ms. Moguillansky requested Dan Dumas to please contact the CCRT representative, Peter Banting, with any questions regarding the status of this or any other project that PREM is working on. If Peter Banting does not have an answer; then Mr. Banting will contact Chauncy Taylor for assistance. Ms. Moguillansky stated that Chauncy Taylor has requested that any information pertaining to acquisition of properties be referred to him. Ms. Moguillansky is requesting that we follow the chain of command in order to avoid any problems. Discussion ensued regarding the status of the Church site project. Ms. Moguillansky stated that to her understanding there is a Environmental Review that needs to be completed per requirement of Housing &

Community Development on the property prior to acquisition on the property; and that on December 18, 2001 there is an item going to the Board regarding the site. Rachel Waterman also stressed the importance of the Community Representative to use the steps to following up on the status of a project. Ms. Waterman then proceeded to reiterate that the Community Representative should collect all questions or issues of concern from community residents at the monthly community meeting; the Community Representative is to request CCRT members for updates on projects at the monthly CCRT meeting; then each Department representative attending the CCRT meeting to provide answers to community residents issues.

Ms. Moguillansky indicated that street lights are anticipated to be completed this month, and informed the group that the project is costing less than projected. This means that there will be a second phase of street lights. Mr. Dumas asked what would it take to get more decorative lights. Ms. Moguillansky responded to Mr. Dumas that she could not justify the expense for decorative street lights, when there are neighborhoods that do not have any lights at all. Ms. Moguillansky mentioned money has to go to meet basic needs in the community. Discussion ensued regarding the preference of street lights and the cost.

Kathy King stated that last month she reported on the kick-off event for the NPG Project and because Mr. Webb was absent, she would like to give him a certificate of appreciation. Ms. King also stated that on Wednesday's community meeting, she updated the plans for the driveways of the residences. Ms. King stated there were six (6) residents absent at the meeting and she has contacted them to schedule a meeting at her home on Wednesday at 7:00 p.m.

Ms. King provided the group with samples of CD Holders and if anyone would like one to please help themselves.

Ms. King reported on Thanksgiving in the Park was very well attended; approximately 130+ people. Ms. King extended her thanks to everyone who assisted with the success of the event. Ms. King also reported that Christmas is nearing and has asked Kathy Owens to use the Fire Truck again this year on a Saturday to drive through the neighborhoods. Ms. King informed the group that there were some toys left over; but mainly for the small children. Ms. King also stated that this weekend she put together packages for 10 to 14 year olds; which included writing pads, pens, & etc. Ms. King expressed the need for extra toys.

Ms. King also informed the group that Saturday, December 9th, there will be a power point presentation; and then later go to Ms. King's home to place plants in pots.

Necessary Action: None

- I. **Other Items:** Ms. Moguillansky asked if anyone else had anything to report.

Kathy Owens - Nothing to report.

Mike Savidge – reported that the Lake Worth Road Merchants Association would like to say thanks to the CCRT for its support this year. In addition, Mr. Savidge mentioned Ken Jackson, who helped all year; Deputy Hightower and Ron Mattino’s Team for reducing the crime, Code Enforcement’s Team for helping in Lake Worth Corridor & San Castle; Steve McGrew for the sewer; Allen Webb for helping with correcting of the traffic flow on Lake Worth Road (U-Turn); Ruth Moguillansky for her support on all the projects; Rachel Waterman for her help on all the projects; and Tom LeFevre for assisting with the drainfield project.

Tom Lefevre – Nothing to Report. Ms. Moguillansky commented to Mr. Lefevre that after the adoption of the ordinance for the ULDC to allow the neighborhood center and PREM acquire the Lake Worth West property, Mr. Lefevre’s assistance is going to be really critical because we need to deal with sewer. Discussion ensued regarding Mr. LeFevre’s involvement with future CCRT projects.

Kathy King – commented about the status of the sewer & water mains being hooked up. Allen Webb responded once he gets the Health Department and Utility Department to sign off on those projects and Phases 1 thru 3 are complete.

Ms. Moguillansky reported that on the December 18th BCC meeting, the Town of Jupiter will be requesting the county’s assistance to present an item to the Board to delegate the Redevelopment Powers to the Town for the Creation of the Community Redevelopment area along the A1A corridor in Jupiter to develop a river-walk. Ms. Moguillansky stated that a decision has not been made by staff on how our recommendation is going to be presented to the Board. The proposed CRA meet the states criteria. However, she considers that only certain areas warrant a comprehensive revitalization effort. She considers that if the Board wants to adopt a resolution to delegate the redevelopment powers to the town, some type of condition should be placed for the Board to retain the authority to set the geographic boundaries of the area to ensure that the redevelopment only focus on those areas where blighted influences are more pervasive.

One of the members asked if there is a list showing names & telephone numbers of different resources for information purposes. Ms. Moguillansky responded by stating she is in the process of filling vacant positions and assigning areas, then we will have accurate information to develop a list of resources for the community to use.

Kathy King brought up the issue about business cards. At that time, business cards were distributed to Rachel Waterman to be placed on the list of resources and for the new staff. Ms. King further stated that she would like to have a business card for each representative and this would be a good idea for the group to give each member their business card.

Michael Gauger – Nothing to Report.

IV. NEW BUSINESS: Rachel Waterman reminded the group about the end of the year luncheon hosted by Drymension at 12:00. Ms. Waterman also stated that she is collecting a \$5.00 contribution toward the Team Members awards.

V. QUESTIONS/COMMENTS:

- The next CCRT meeting will be held on January 8, 2002.

VI. ADJOURNMENT: The meeting adjourned at 11:40.

Minutes prepared by

Joyce Harrell, CCRT Secretary

Ref: T:\Planning\Revitalization\CCRT Meeting\CCRT Minutes 12-3-01.doc