

COUNTYWIDE COMMUNITY REVITALIZATION TEAM

Meeting of April 3, 2000

10:00 a.m. - 11:15 a.m.

PZ&B - 2nd Floor Conference Room

MINUTES

Present at the Meeting:

Joanna Aiken, Solid Waste Authority
Penny Anderson, Countywide GIS
Deputy Ken Bachman, PBSO
Nancy Buckalew, PZ&B Planning
Elena Escovar, Housing & Community Development
Captain Michael Gauger, PBSO
Chris Gulam, Water Utilities Department
Muara Johnston, Palm Tran
Helen LaValley, PZ&B Zoning
Tom Lefevre, Health Department
Melissa Lober, Carr Smith Corradino
Sergeant Ron Mattino, PBSO
Ruth Moguillansky, PZ&B Planning
Pam Nolan, Economic Development
Kathleen Owens, Fire Rescue Department
David Rafaidus, Community Services Department
Juana Ramos, San Castle Resident
Mike Savidge, Lake Worth Road Property Owners & Merchants Association
Fred Stubbs, Palm Tran
Jeannie Taylor, Palm Tran
Greta von Unruh Cross, PZ&B Planning
Brenda Warren, Royal Palm Estates Resident
Allen Webb, Engineering Department

Absent Members:

Tim Granowitz, Parks & Recreation Department
Gail Vorpapel, PZ&B Code Enforcement

I. WELCOME AND INTRODUCTION *Ruth Moguillansky* called the meeting to order at 10:00 a.m. *Sergeant Ron Mattino* was the timekeeper and *Joanna Aiken* was the note taker. *Ms. Moguillansky* thanked *Kathy Owens* for today's refreshments and *Deputy Ken Bachman* volunteered to bring refreshments to the May meeting.

II. CCRT SUBCOMMITTEE'S REPORT: *Greta von Unruh Cross* distributed a handout of the Subcommittee Chairpersons' report. (please see attachment). There was a brief discussion. *Ruth Moguillansky* suggested that if the Chairperson has not contacted his or her subcommittee members, the members should contact their Chairperson. A timeline should be in place by the end of May or early June 2000.

Necessary Action: Nothing at this time.

III. PROGRESS REPORT AND ACTIONS NEEDED

A. Status Report on Parks Improvements: There were no representatives from the Parks and Recreation Department. *Ruth Moguillansky* directed attention to a letter with the agenda packet, and asked *Helen LaValley* to write a letter of determination regarding the church site. The letter should address the consistency of the park with the ULDC and provide evidence of the adoption of the language that was included in the ULDC regarding neighborhood parks. *Chris Gulam* mentioned that *Stephen McGrew* is taking care of the Schall Circle project. The scope of services has been reviewed with the consultant, negotiated the contract, and the funds from *Commissioner Roberts* have been transferred to the Water Utilities Department.

Necessary Action: *Helen LaValley* is to write a letter of determination.

B. Status Report on Infrastructure Improvements: *Chris Gulam* reported that the Public Hearing for the Kenwood Park is scheduled for May 2nd. After BCC approval, the contract will be signed and work will begin. It is estimated that the park will be completed in November. *Mr. Gulam* stated that there were no right-of-way problems with the Housing and Community Development application. *Mr. Gulam* added that *Stephen McGrew* has done a preliminary design on the sewer project for the Lake Worth Commercial Corridor.

Allen Webb stated that a consultant has been selected for the Lake Worth Corridor and there is a Public Hearing on May 2nd, after which Mr. Webb will be involved in determining the scope of services. In Sub Area 1 there are water line projects with pre-work on Phase 1 and Phase 2 being started concurrently on April 6 with the contractor. Construction will commence on April 20. Phase 1 (Lakewood Gardens) is a 60-day project. Phase 2 (intersection improvements at Lake Worth Road and Kirk Road and additional waterlines for Palm Springs) is a 120 -day project. For the paving and drainage in Lakewood Gardens, an informational meeting will be held on April 5, and a public hearing on April 18. It is expected that the contract will be awarded the day after the public hearing. The paving contract is coordinated to start after the waterline is in place. The intersection improvements project that includes the second left turn lane from

Congress Avenue onto Lake Worth Road has been awarded and the pre-work is scheduled to begin in June. *Ms. Moguillansky* inquired regarding whether any recommended elements were going to be incorporated in the plans for the intersection of Lake Worth and Congress. *Mr. Webb* was not aware of that.

Mr. Allen stated that the BCC approved the acquisition of the final piece of right-of-way needed on Maine Street, and drainage easements are being obtained. The contract for the design on Vermont Ave was expanded to include Maine Street, and it is expected to be completed four months after work commences.

Necessary Action: *Allen Webb* will write a memo to update *Commissioner Warren H. Newell* on the Vermont Ave/Maine Street project.

C. Community Organizing Activities/Resident Representatives Comments:

Greta von Unruh Cross reported that her last meeting with the San Castle Community Board Meeting is April 19. That group is working on its strategic planning for the next five years and will forward that information to the CCRT.

Juana Ramos stated that not many people showed up for the Great American Cleanup in the San Castle area. *Ms. Ramos* was concerned that there still is a communication problem in the community. *Ms. Moguillansky* was also concerned as flyers with all the information on all houses was to be sent to her one month ago, but they were never received. *Ms. Ramos* also stated that the Housing Partnership has applied for a \$2,000 grant for the house numbering project. *Ms. Ramos* said that the group is also applying for the Governor's Front Porch Initiative Designation.

Brenda Warren reported that the Great American Cleanup is scheduled for April 8 in the Royal Palm Estates area. Cleanup registration begins at 8:00 A.M. at the Beverly Care Center at Wallis and Haverhill Roads, and there will be a neighborhood block party. *Ms. Warren* has been a one person committee on this project, with the assistance of the Sheriff's Department, but she was hoping to get more volunteers at the Royal Palm Estates community meeting April 3.

Necessary Action: Nothing at this time.

D. Code Enforcement: *Helen LaValley* reported that the illegal fruit/vegetable stand is still operating, and its owner has 30 days to erect a building or to vacate the area. The property next to *Nancy San Pedro's* office has been vacated, boarded up and cleared up. *Gail Vorpapel* had sent *Ruth Moguillansky* an e-mail regarding a COP meeting that she attended and *Ms. Vorpapel* is pleased with their progress. *Ms. Vorpapel* also wrote regarding a San Castle building on Miner Road between Loomis and Coral Streets which is permitted to be a beverage store, but it needs to be painted.

Ken Bachman stated that until recently, the monthly newsletter was hand delivered. Last month's newsletter was not delivered and the group will start using mailing labels from a list provided by *Greta von Unruh Cross*.

Necessary Action: Nothing at this time.

E. Solid Waste Authority Status Report: *Joanna Aiken* said that the SWA sells and gives away paint, and she distributed applications and flyers with that information. *Ms. Aiken* also reported that the SWA removed the downed fence in the Sunny Hills development. *Allen Webb* has been assisting with a problem on Urquhart Street where garbage and trash is being illegally dumped onto a vacant lot. *Ms. Aiken* reminded everyone that the Great American Cleanup is scheduled for April 8 in the Royal Palm Estates and other areas in the county. *Joanna Aiken* reminded CCRT members that the Great American Cleanup continues throughout April. Flyers will be sent out for cleaning up Maine, Vermont and Urquhart Streets. Area residents and CCRT members are invited but not required to participate in the cleanup. Christmas in April is set for April 29 in Pleasant City. The Christmas in April organization is planning to be in Royal Palm Estates in 2001 and is looking for a neighborhood with 10-14 homes that need renovating.

Necessary Action: Nothing at this time.

F. Community Policing: *Ken Bachman* reported that two search warrants were completed, one of which solved approximately fifty burglaries. The other warrant involved a drug house where 1 kilo of marijuana was removed and the house's occupants moved away. The COP has elected a new captain from the community. *Deputy Bachman* highly praised *Juana Ramos* for her support and efforts in the community.

There was a brief discussion on the four-inch lettering/numbering of houses in the San Castle area. *Deputy Bachman* has a source for 4 inch letters that cost 16 cents each, and the community group planned to charge the homeowners \$1.00 - \$1.50 per house, and give the homeowners a copy of the Palm Beach County Ordinance stating that the four inch letters are required. *Ms. Ramos* stated that she had spent \$15.00 on the letters.

Deputy Bachman mentioned that the speed humps caused delays on the bus route. He suggested inviting a contact person from Palm Tran to a San Castle Community meeting to address this issue. *Ms. Ramos* had spoken with Palm Tran contact *Kevin O'Sullivan* who was interested in getting Palm Tran back on Overlook Road.

Sergeant Ron Mattino mentioned that last month there were 3 prostitution sweeps resulting in 38 arrests of women and their male customers. Seven cars were seized, along with a half kilo of cocaine. *Sergeant Mattino* added that PBSO *Captain Jack Maxwell* started working in Royal Palm Estates. *Captain Maxwell* authorized two deputy positions, and will be assisted by a second COP deputy in two weeks. ATV people are causing havoc in the area, and the Sheriff's office is working with the SWA in the rear of Royal Palm Estates, where an abandoned lot has been posted. An ongoing problem is the motorists ignoring stop signs

Necessary Action: Nothing at this time.

G. Zoning Report: *Helen LaValley* said that the Zoning Director requested there be a deadline for the rezoning in the Lake Worth Commercial Corridor. *Ms. LaValley* will get a letter to *Mike Savidge* by the end of May. There are two new projects in the Commercial Corridor: A variance to expand the Speedway convenience store/gas pumps at Lake Worth and Kirk Roads; the Recycling Center wants to erect a permanent building. *Ruth Moguillansky* suggested that the CCRT determine if the projects are consistent with the desired vision of the Corridor Area, and make recommendations, if necessary, before the projects go through the DRC process.

Necessary Action: *Helen LaValley* will provide copies of the two projects to CCRT members for them to determine consistency with the Lake Worth Road Commercial Corridor Study.

H. Lake Worth Road Commercial Corridor Activities: *Mike Savidge* reported that certain portions of the proposed regulations were voted on by the members, but the final vote was postponed to their April meeting so more members could review them. The consensus was to restrict adult entertainment. *Ruth Moguillansky* stated that the Association's decisions need to be in a written format, and as soon those comments are received, Zoning can take the regulations to the Citizen's Task Force and the BCC. *Mr. Savidge* mentioned that several businesses wanted to expand and have the new parking regulations. *Helen LaValley* agreed to draw up a one page overview of the Codes for the Lake Worth Road area to be included with the fliers mailed out for the monthly meeting.

Necessary Action: *Mike Savidge* will forward a letter from the Merchants Association to *Ruth Moguillansky*. *Nancy Buckalew* will include a one page summary of the regulations from *Helen LaValley* with the April Merchants Association mailing. *Ruth Moguillansky* will forward a letter to *Allen Webb* from the Lake Worth Merchants Association regarding Lake Worth Road addressing concerns of the property owners.

I. Community Oriented Street Design Plan Update: *Ruth Moguillansky* introduced *Melissa Lober*, an urban planner from Carr Smith Corradino, the contracting firm that was hired to do a street-oriented improvement plan for San Castle. *Ms. Lober* did a site visit with *Ken Bachman*, *Juana Ramos*, *David Goodman* and *Ruth Moguillansky*, and identified several issues that will be addressed: traffic calming measures, streetlights, sidewalks, entry features and landscaping. *Ms. Lober* will continue doing an inventory and a more in-depth analysis of the San Castle area.

Ruth Moguillansky introduced *Muara Johnston*, *Jeannie Taylor* and *Fred Stubbs* from Palm Tran. *Ms. Johnston* asked that Palm Tran be notified of any road construction as it might affect the busses and their routes. Communities need to let Palm Tran know what they want, so Palm Tran can see if those needs can be

accommodated by bus shelters or benches. Littering at the bus stops is a problem, as no food or drink is allowed on Palm Tran's busses. The shelters are supposed to be maintained by the companies who advertise in the shelters. Palm Tran is working with the SWA to clean up the bus shelters and bus stops.

Mike Savidge was concerned with the speed humps in San Castle. He has six units in the area and his tenants rely on the Palm Tran service. *Jeannie Taylor* stated that the ten inch humps put the handicapped busses out of alignment as the busses only have a ten inch clearance. *Ken Bachman* noted that the speed hump project did not go through the CCRT board for street design, and when the CPU was made aware of the efforts by individual residents, there was an attempt to stop the project. *Deputy Bachman* suggested that one Palm Tran representative is needed for coordination efforts. *Ms. Taylor* stated that Palm Tran has no plans for an alternate route through San Castle as there are large busses and a school zone, and too much traffic would be generated with busses running every half hour and every twenty minutes at peak times. *Ruth Moguillansky* mentioned that she is having a lunch meeting at the Airport Hilton with representatives from Palm Tran and the San Castle area.

Ms. Moguillansky announced that the next Community Workshop will be held on June 2nd and 3rd at Rolling Green Elementary School. The purpose of this workshop is to solicit input on needed street related improvements and work towards the development of a street improvement design plan for the area.

Necessary Action: Palm Tran staff will appoint a representative to the CCRT. Ms. Johnston will investigate the situation with Overlook Rd. and come back to the full group with the potential solutions to the current problem.

IV. New Business

A. Florida Association of Counties Conference: *Ruth Moguillansky* stated that the 71st Florida Association of Counties Conference will be held in Orlando on June 21 - 24, 2000. *Ms. Moguillansky* and *Vicky Silver* were invited to the conference to talk about the CCRT approach and Glades coordination in Palm Beach County.

Necessary Action: There was nothing at this time.

B. Front Porch Initiative - *Ruth Moguillansky* reported that both *Ms. VonUnruh* and she were assisting *Juana Ramos* with San Castle's plans to submit an application to the Executive Office of the Florida Governor for a Front Porch Designation. *Ken Bachman* stated that the letter from the Sheriff's Department was done and he will forward it to *Ms. Moguillansky* on April 5.

Necessary Action: *Ms. Moguillansky* requested *Captain Michael Gauger* and *Ken Bachman* to please assist with the information needed for the application regarding crime statistics and related issues.

C. Potential Infrastructure Improvements in Canal Point: *Allen Webb* stated that Palm Beach County Water Utilities Department is working on the design for some sewer improvements in Canal Point. In addition, Water Utilities and Engineering are coordinating their efforts to complete a water improvement project in the area. Monies for this project came from CDBG funds which have been approved by the Board a few years ago plus \$150,000 from MSTU funds. *Vicki Silver* said that she spoke with *Attorney Laura Bebe* and *Ms. Bebe* will be providing an opinion on using CDBG funds for water and sewer. *Ms. Bebe* had also stated that she will contact *Gary Dernlan* regarding a possible change in priorities.

Necessary Action: None at this time.

D. Ongoing Coordination: *Ruth Moguillansky* reminded everyone that *Greta von Unruh Cross* is leaving on May 5, and requested that the community representatives from Lake Worth Road Commercial Corridor, San Castle and Royal Palm Estates prepare individual lists of items that they need assistance with. These lists are to be forwarded to *Ms. Moguillansky*. She wants to be able to continue to provide assistance to the communities as much as she can. *Ms. Moguillansky* stressed that ongoing coordination among CCRT participating Departments is critical. Each CCRT member is responsible for sharing the information obtained at the monthly meetings within their Departments. At the same time, CCRT representatives should request to staff within their Departments to forward any projects that are being proposed in any of the CCRT areas for the team's review.

Necessary Action: Community representatives are to provide *Ruth Moguillansky* with lists of items that they need assistance with. CCRT members are to inform their Departments about the need to provide to the team any projects being proposed for CCRT areas.

E. Other Items: *Mike Savidge* asked for a representative from the Water Utilities Department to come and talk at the next Lake Worth Road Property Owners and Merchants Association meeting on April 26. *Chris Gulam* offered to attend the meeting, talk about the sewer project and answer questions.

Brenda Warren said that she is this year's Coordinator for Christmas in April, and if anyone wanted to volunteer on April 29, to call her at home at home (684-5529) and leave a message.

Necessary Action: There was nothing at this time.

V. QUESTIONS/COMMENTS

Ken Bachman will bring refreshments in May.

The next CCRT meeting will be held on May 1, 2000.

VI. ADJOURNMENT: The meeting adjourned at 11:20 a.m.

Minutes prepared by

Nancy Buckalew, CCRT Secretary