

**RESOLUTION NO. R-98-2048**

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, CREATING THE GEOGRAPHIC INFORMATION SYSTEMS POLICY ADVISORY COMMITTEE (GIS-PAC); PROVIDING FOR GIS-PAC MEMBERSHIP AND DUTIES; PROVIDING FOR GIS DATA DISSEMINATION; AND USER PARTICIPATION.**

**WHEREAS**, Palm Beach County has invested in geographic information system (GIS) databases, technology and personnel to build a sophisticated, county-wide information system; and

**WHEREAS**, the Board of County Commissioners, Constitutional Officers of Palm Beach County, local governments and the private sector have a requirement for efficient information processing and access to the County's investment in databases which have value not only to the County and its citizens, but also the private sector and other units of government and there exists considerable interest in accessing and using these databases; and

**WHEREAS**, it is in the best interest of the citizens of Palm Beach County that the governmental officers combine efforts to meet their respective geographic information needs in a manner which would eliminate the duplication of time, effort and money whenever possible; and

**WHEREAS**, the GIS Policy Advisory Committee (GIS-PAC) shall be established and designed to serve all users who have agreed to participate in a cooperative geographic information processing system; and

**WHEREAS**, the GIS Policy Advisory Committee (GIS-PAC) shall be established as an advisory board to the Board of County Commissioners;

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, THAT:**

**1. Establishment of the GIS Policy Advisory Committee.**

There is hereby established an advisory board to be known as the "Geographic Information Systems Policy Advisory Committee" hereinafter referred to as "GIS-PAC".

2. **Membership.** The GIS-PAC shall consist of nine voting members as follows: Eight (8) core GIS agencies previously identified as creators and users of geographic information, including:

- Engineering & Public Works Department
- Planning, Zoning & Building Department
- Water Utilities Department
- Information Systems Services Department
- Environmental Resources Management Department
- Fire Rescue Department
- Public Safety Department
- Property Appraiser's Office

One (1) additional Constitutional Officer with the largest annual budget for GIS-related activities as of the end of the previous fiscal year, to begin serving on October 1, of each year).

3. **Duties.** The GIS-PAC shall have the following authority and responsibilities:

3.1. ***Long Range Goals and Objectives.*** To recommend to Palm Beach County participants long range GIS goals and objectives.

3.2. ***Development and Operation Priorities.*** To establish GIS development and operation priorities for utilizing funding and expanding Countywide GIS to encompass agencies, local governments, private sector, and citizens of Palm Beach County, mindful of the directions and integration opportunities with state, federal and global concerns regarding GIS.

3.3. ***GIS Operating Standards and Procedures.*** To cooperatively recommend with the Information Systems Services Department Operating Standards and Procedures pertaining to GIS operations and system components.

3.4. ***Issuance of RFPs and award of Contracts.*** The GIS-PAC will evaluate and recommend the issuance of RFPs and award of contracts to support joint GIS development efforts outlined in Item 3.2 above, including the maintenance of the common GIS base map.

**3.5. GIS Structure.** The GIS-PAC is part of an existing GIS Structure which includes the Palm Beach Countywide GIS Forum, the GIS Project Management Team, and the GIS Policy Advisory Committee.

**3.5.1.** The Palm Beach Countywide GIS Forum is open to all who have an interest in learning and sharing ideas about GIS issues, including agencies, governments, education, non-profits, private sector and citizens. It is established to provide a forum for the exchange and dissemination of ideas regarding technical geographic information systems issues; to educate and inform the community on GIS developments, enhancements and future technologies; and to make recommendations on technical matters.

**3.5.2.** The GIS Project Management Team is appointed by the GIS-PAC members and include technical/managerial staff responsible for the review and recommendation of matters concerning GIS issues.

**3.5.3.** The GIS-PAC membership is outlined in Item 2. Membership, and include Constitutional Officers/Department Directors, or their designee. The GIS Project Management Team brings forth information and recommendations on matters concerning the GIS Implementation Plan to the GIS-PAC, including recommendations or information brought forth from the Palm Beach Countywide GIS Forum. The GIS-PAC will establish other committees and/or subcommittees as required to reach the goals and objectives set forth in this resolution, and will operate by written operating procedures that have been approved by a two thirds majority of the GIS-PAC.

**3.6. Promoting increased Public Awareness and Intergovernmental Relations.** The existing GIS structure includes vehicles for increasing public awareness and intergovernmental relations (i.e., the GIS Newsletter and the GIS Expo). The GIS-PAC ensures support for sanctioned events and future endeavors.

**3.7. Establishing Strategic Cooperative Partnerships.** The GIS-PAC shall pursue the establishment of Strategic Cooperative Partnerships whenever possible to meet the goals and objectives set forth in this resolution.

**4. GIS Data Dissemination.** The GIS-PAC shall provide for the dissemination of GIS data to: promote the efficient and effective use of GIS; promote consistency, accuracy and integrity of information; and promote economic development within the County. Through support and utilization of

the GIS Information Policy data shall be disseminated to maximize the County's investment in GIS technology and data.

The foregoing resolution was offered by Commissioner Aaronson who moved its adoption. The motion was seconded by Commissioner Roberts, and upon being put to a vote, the motion passed as follows:

COMMISSIONER MAUDE FORD LEE	- Aye
COMMISSIONER WARREN H. NEWELL	- Absent
COMMISSIONER TONY MASILOTTI	- Aye
COMMISSIONER BURT AARONSON	- Aye
COMMISSIONER KAREN T. MARCUS	- Aye
COMMISSIONER MARY MCCARTY	- Aye
COMMISSIONER CAROL A. ROBERTS	- Aye

The Chair thereupon declared the resolution duly passed and adopted this 8 day of December, 1998.

PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS

Dorothy H. Wilken, Clerk

By:

*Pinda C. Hickman*

Deputy Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

By

*Heath B.*  
County Attorney

