



Department of Environmental  
Resources Management

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November 17, 2020

Ms. Lisa Addis, Vice President  
E & F Florida Enterprises Inc. d/b/a Creative Contracting Group  
3141 Fortune Way, Suite 16  
Wellington, FL 33414

Dear Ms. Addis:

**SUBJECT: ROYAL PALM BEACH PINES NATURAL AREA -  
PUBLIC USE FACILITIES RENOVATION  
(FEDERALIZED)  
PROJECT NO. 2020ERM02  
CANCELLATION OF AWARD**

You are hereby notified that your Bid dated October 19, 2020 for the above Contract has been rescinded due to your failure to execute the contract by a specified deadline and comply with contract provisions outlined below.

On October 28, 2020, the County issued a Notice of Intent to Award instructing you to complete and return essential documents for anticipated approval of the Contract by the Board of County Commissioners: You were required to return the executed Contract and Guarantee, provide satisfactory construction bonds (Performance and Payment) and supply certificate(s) of insurance, within fourteen (14) calendar days of this date (by November 12), or forfeit your Bid Bond.

Following the issuance of the Notice of Intent to Award and a few days prior to the above deadline, you submitted requests for advance payment and substitution of materials, both of which were denied based on *General Condition 67.4, Section 5.7 of Instructions to Bidders* and Section 01150 of *Technical Specifications*. This determination, and the clauses supporting it, was shared with you on November 10, 2020.

Despite several reminders, you failed to execute and return the Contract and Guarantee with the required documentation by the specified deadline. In doing so, you failed to comply with the provisions stipulated under *General Condition 31* and Section 5.2 of *Instructions to Bidders*.

By refusing to enter into such Contract or failing to furnish the required bonds and insurance you forfeit the bid security to the County as liquidated damages, per Section 5.2 of *Instructions to Bidders*.

Accordingly, the County is hereby exercising its right to cancel the recommended award extended to you on October 28, 2020, per Section 6.2 of *Instructions to Bidders* and will proceed with collecting on the bid bond in the amount of **\$23,179.06**, which constitutes five percent (5%) of the bid price (\$463,581.20) listed on your proposal dated October 19, 2020.

Sincerely,



Deborah Drum, Director  
Environmental Resources Management

DD:MS:GS

Enclosures:           Correspondence  
                                  Contract clauses