



**Department of Engineering
and Public Works**

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**Palm Beach County
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County Administrator

Verdenia C. Baker

October 13, 2022

To: RFP Respondents

RE: Two (2) firms to provide all required professional engineering consulting services for:

**Traffic Signal Design Professional Continuing Services Contract
on a Consultant Service Authorization Basis
Project No. 2022059**

Dear Consultant:

This letter serves to advise that the following teams will present to the Section Committee: **CORE Engineering Group, LLC, Erdman Anthony of Florida, Inc., HBC Engineering Company, Simmons & White, Inc. and Stanley Consultants, Inc.**

The Short List meeting for the project will not take place because only the above mentioned five teams were responsive to the RFP.

Consultants are hereby notified of the "Cone of Silence" requirements pursuant to Palm Beach County Lobbyist Registration Ordinance 2003-055 (Palm Beach County Code 2-351 through 2-358). In addition, it is recommended that all design professionals seeking to provide services to Palm Beach County review Policies and Procedures Manual (PPM) CW-F-067 "Evaluating, Recovering and Recording Errors/Omissions by a Design Professional", which can be found at

<http://www.pbcgov.com/publicaffairs/ppm/pdf/cw-f-067.pdf>

The "Consultant Summary" table and the Short List Committee voting sheets will be posted at:

<https://discover.pbcgov.org/engineering/roadwayproduction/Pages/Roadway-Publications.aspx>

Thank you for your submittal and we encourage you to respond to future RFP's.

"An Equal Opportunity
Affirmative Action Employer"



**Traffic Signal Design Professional Continuing Services Contract
on a Consultant Service Authorization Basis**

Project No. 2022059

October 13, 2022

Page 2 of 2

The Short Listed firms will be notified under separate cover of their presentation time. Should you have any questions or require additional information, please contact me at 561-684-4150 or email me at hknight@pbcgov.org.

Sincerely,

Holly Knight, P.E.

Contracts Section Manager

Enc: Summary Spreadsheet of Team
OEBO Compliance Review Letter

ec: Patrick Rutter, Assistant County Administrator
David L. Ricks, P.E., County Engineer
Joanne M. Keller, P.E., Deputy County Engineer
Steven B. Carrier, P.E., Assistant County Engineer
Morton L. Rose, P.E., Director, Roadway Production
Kathleen O. Farrell, P.E., Assistant Director, Roadway Production
Maroun Azzi, P.E., Thoroughfare Roads Section Manager, Roadway Production
Will Carey, P.E., Special Projects Manager, Roadway Production
Kristine Frazell-Smith, P.E., Local Roads Section Manager, Roadway Production
Motasem Al-Turk, P.E. Director, Traffic Division
Albert Hoffman, Director, Construction Coordination
Scott Cantor, Director, Land Development Division
Angela Smith, Compliance Specialist HI, OEBO
Tiffany Thomas, Office of the Inspector General
Yelizaveta B. Herman, Assistant County Attorney
Fay Reynolds, Legal Secretary, County Attorney
CCNA File

OEBO PARTICIPATION EVALUATION FORM

DATE SENT: September 28, 2022	CONTRACTS MANAGER: Holly Knight
PROJECT #: 2022059	PROJECT NAME: Traffic Signal Design Professional CSA
USER DEPARTMENT: Engineering and Public Works	SOLICITATION OPENING DATE:
OEBO ESTABLISHED API: SBE Evaluation Preference and 20% Minimum Mandatory SBE Participation. [Ord. Ref.: 2-80.27(3)(d)(option 2) and 2-80.27(3)(e).]	

BID EVALUATION INFORMATION

PRIME RESPONDENTS	PRIME IS A CERTIFIED S/M/WBE	IS PRIME BIDDER RESPONSIVE	PERCENTAGE OF S/M/WBE UTILIZATION	EVALUATION PREFERENCE POINTS FOR M/WBE PARTICIPATION
CORE Engineering Group, LLC	(1)	(1)	90%	15
Erdman Anthony of Florida, Inc.	(2)	(1)	30%	5
HBC Engineering Company	(1)	(1)	93%	15
Simmons & White, Inc.	(2)	(1)	28%	5
Stanley Consultants Inc.	(2)	(1)	40%	6

REMARKS:

Please see the attached review notes for comments.

Evaluated by: Angela Smith, SBDS III

Date: 9/27/2022

Signature: 

Reviewed by: Allen Gray, Manager

Date: 9/27/2022

Signature: 

	Certification Status	Expiration Date	Bid Amount/Price/Percent	
Prime Respondent: CORE Engineering Group, LLC	<i>MBE - HI</i>	7/12/2025	68%	
Subcontractor/Sub consultant Name				Supplier
Alan Gerwig & Associates, Inc.	<i>SBE</i>	12/27/2024	7%	<input type="checkbox"/>
GCME, Inc.	<i>MBE</i>	11/6/2023	7%	<input type="checkbox"/>
Kimley-Horn and Associates, Inc.	<i>Non-SBE</i>	N/A	10%	<input type="checkbox"/>
Ritzel-Mason, Inc.	<i>SBE</i>	4/9/2025	8%	<input type="checkbox"/>
Total SBE Participation			90%	
SBE Evaluation Points			15 points	

Evaluation Comments: CORE Engineering Group, LLC is responsive to the API and the EBO requirements.

	Certification Status	Expiration Date	Bid Amount/Price/Percent	
Prime Respondent: Erdman Anthony of Florida, Inc.	<i>Non-SBE</i>	N/A	70%	
Subcontractor/Sub consultant Name				Supplier
Alan Gerwig & Associates, Inc.	<i>SBE</i>	12/27/2024	10%	<input type="checkbox"/>
Constructive Engineering, Inc.	<i>MBE</i>	7/29/2025	5%	<input type="checkbox"/>
GCME, Inc.	<i>MBE</i>	11/6/2023	5%	<input type="checkbox"/>
Ritzel-Mason, Inc.	<i>SBE</i>	4/9/2025	10%	<input type="checkbox"/>
Total SBE Participation			30 %	
SBE Evaluation Points			5 points	

Evaluation Comments: Erdman Anthony of Florida, Inc. is responsive to the API and the EBO requirements.

	Certification Status	Expiration Date	Bid Amount/Price/Percent	
Prime Respondent: HBC Engineering Company	<i>MBE - BL</i>	5/23/2025	80%	
Subcontractor/Sub consultant Name				Supplier
Biscayne Engineering Company, Inc.	<i>SBE</i>	12/26/2022	13%	<input type="checkbox"/>
Tierra South Florida, Inc.	<i>Non-SBE</i>	N/A	7%	<input type="checkbox"/>
Total SBE Participation			93%	
SBE Evaluation Points			15 points	

Evaluation Comments: HBC Engineering Company is responsive to the API and the EBO requirements.

	Certification Status	Expiration Date	Bid Amount/Price/Percent:	
Prime Respondent: Simmons & White, Inc.	<i>Non-SBE</i>	N/A	72%	
Subcontractor/Sub consultant Name				Supplier
Alan Gerwig & Associates, Inc.	<i>SBE</i>	12/27/2024	8%	<input type="checkbox"/>
Brown & Phillips, Inc.	<i>MBE - BL</i>	1/30/2025	8%	<input type="checkbox"/>
CAS Engineering Associates d/b/a Craig A. Smith	<i>MBE</i>	2/6/2025	5%	<input type="checkbox"/>
Thomas Geotechnical Services, LLC	<i>MBE - HI</i>	5/3/2025	7%	<input type="checkbox"/>
Total SBE Participation			28%	
SBE Evaluation Points			5 points	

Evaluation Comments: Simmons & White, Inc. is responsive to the API and the EBO requirements.

	Certification Status	Expiration Date	Bid Amount/Price/Percent:	
Prime Respondent: Stanley Consultants, Inc.	<i>Non-SBE</i>	N/A	60%	
Subcontractor/Sub consultant Name				Supplier
Alan Gerwig & Associates, Inc.	<i>SBE</i>	12/27/2024	4%	<input type="checkbox"/>
GCME, Inc.	<i>MBE</i>	11/6/2023	8%	<input type="checkbox"/>
HSQ Group, LLC	<i>SBE</i>	3/12/2024	20%	<input type="checkbox"/>
Ritzel-Mason, Inc.	<i>SBE</i>	4/9/2025	8%	<input type="checkbox"/>
Total SBE Participation			40%	
SBE Evaluation Points			6 points	

Evaluation Comments: Stanley Consultants, Inc. is responsive to the API and the EBO requirements.

SHORTLIST CONSULTANT SUMMARY

Two Firms to Provide: Professional Engineering Consulting Services for
Traffic Signal Design Professional Continuing Services Contract
on a Consultant Service Authorization Basis

Project No: 2022059

EBO API's: SBE Evaluation Preference and 20% Minimum Mandatory SBE Participation. *Ord. Ref.: 2-80.27(3)(d)(option 2)) and 2-80.27(3)(e).*

Meeting Date: N/A

Meeting Time: N/A

TEAM				LOCATION		EBO				VOLUME OF PREVIOUS WORK (\$)		
Team Members	Services Provided	% Work on Project	Notes	% Work in PBC	Points (3 max)	SBE	PBC M/WBE	FL M/WBE	Points (17 max)	Fee Considered	Pro-Rated Fee*	Points (10 max)
<u>CORE Engineering Group, LLC</u>												
	3.06	68%		68%	<u>3</u>	68.0	68.0		<u>17</u>	\$0	\$0	<u>7</u>
Alan Gerwig & Associates, Inc.	10.01	7%		7%		7.0				\$846,429	\$59,250	
GCME, Inc.	6.01	7%		7%		7.0	7.0	7.0		\$526,406	\$36,848	
Kimley-Horn and Associates, Inc.	3.06	10%		9%						\$1,864,580	\$186,458	
Ritzel-Mason, Inc.	5.02, SUE	8%		8%		8.0				\$393,946	\$31,516	
		100%		99%		90.0%	75.0%	7.0%			\$314,072	
					15		2					
<u>Erdman Anthony of Florida, Inc.</u>												
	3.06	70%		70%	<u>3</u>				<u>7</u>	\$0	\$0	<u>9</u>
Alan Gerwig & Associates, Inc.	10.01	10%		10%		10.0				\$846,429	\$84,643	
Constructive Engineering, Inc.	3.06	5%		5%		5.0	5.0			\$671,782	\$33,589	
GCME, Inc.	6.01	5%		5%		5.0	5.0	5.0		\$526,406	\$26,320	
Ritzel-Mason, Inc.	5.02, SUE	10%		10%		10.0				\$393,946	\$39,395	
		100%		100%		30.0%	10.0%	5.0%			\$183,947	
					5		2					
<u>HBC Engineering Company</u>												
	3.06, 10.01	80%	10	80%	<u>3</u>	80.0	80.0	80.0	<u>17</u>	\$249,710	\$199,768	<u>8</u>
Biscayne Engineering Company, Inc.	5.02, SUE	13%		13%		13.0				\$165,179	\$21,473	
Tierra South Florida, Inc.	6.01	7%		7%				7.0		\$1,078,772	\$75,514	
		100%		100%		93.0%	80.0%	87.0%			\$296,756	
					15		2					

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Meeting Date: N/A
Meeting Time: N/A

TEAM				LOCATION		EBO			VOLUME OF PREVIOUS WORK (\$)			
Team Members	Services Provided	% Work on Project	Notes	% Work in PBC	Points (3 max)	SBE	PBC M/WBE	FL M/WBE	Points (17 max)	Fee Considered	Pro-Rated Fee*	Points (10 max)
Simmons & White, Inc.	3.06	72%		72%	<u>3</u>				<u>7</u>	\$655,628	\$472,052	<u>5</u>
Alan Gerwig & Associates, Inc.	10.01	8%		8%		8.0				\$846,429	\$67,714	
Brown & Phillips, Inc.	5.02	8%		8%		8.0	8.0	8.0		\$2,004,951	\$160,396	
Craig A. Smith & Associates, LLC	SUE	5%		5%		5.0	5.0			\$0	\$0	
Thomas Geotechnical Services, LLC	6.01	7%		7%		7.0	7.0	7.0		\$0	\$0	
		100%		100%		28.0%	20.0%	15.0%			\$700,163	
					5		2					
Stanley Consultants Inc.	3.06	60%		60%	<u>3</u>				<u>8</u>	\$343,882	\$206,329	<u>5</u>
Alan Gerwig & Associates, Inc.	10.01	4%		4%		4.0				\$846,429	\$33,857	
GCME, Inc.	6.01	8%		8%		8.0	8.0	8.0		\$526,406	\$42,112	
HSQ Group, LLC	3.06, 5.02	20%		20%		20.0		20.0		\$2,997,068	\$599,414	
Ritzel-Mason, Inc.	5.02	8%		8%		8.0				\$393,946	\$31,516	
		100%		100%		40.0%	8.0%	28.0%			\$913,228	
					6		2					

* - SUE Services not listed in summary chart to determine which team member would provide this service.

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Meeting Date: N/A
Meeting Time: N/A

TEAM				LOCATION		EBO				VOLUME OF PREVIOUS WORK (\$)		
Team Members	Services Provided	% Work on Project	Notes	% Work in PBC	Points (3 max)	SBE	PBC M/WBE	FL M/WBE	Points (17 max)	Fee Considered	Pro-Rated Fee*	Points (10 max)

<u>Prime Categories</u>	<u>Subcategories</u>	<u>Notes</u>
3.06 (Traffic Operation Design)	5.02 (Engineering Surveying)	* - Pro Rated Fee = Previous Work Amount multiplied by the % of work on the project
	6.01 (Geological and Geophysical Studies)	1 - Prime and Sub on different teams
	10.01 (Structural Engineering)	2 - Unrequested Service
	Subsurface Utility Locates (SUE)	3 - Incomplete Team
		4 - Did not meet mandatory EBO requirement
		5 - Prime is doing less than 50% of the work
		6 - Prime does not have at least one prime category
		7 - Errors or Blanks on Questionnaires or Forms Missing
		8 - Not registered in VSS
		9 - SF 330 Missing or Incomplete
		10 - Blanks or "TBD" on Summary Chart at End of Letter
		11 - Not CCNA Certified in a category they propose to provide