



June 4, 2020

To: RFP Respondents

RE: One (1) firm to provide all required professional engineering services for:

Department of Engineering and Public Works

P.O. Box 21229
West Palm Beach, FL 33416-1229
(561) 684-4000
FAX: (561) 684-4050
www.pbcgov.com

REVISED

Stormwater GIS Mapping Study
Project No. 2020601

Dear Consultants:

This letter serves to advise that the following teams will present to the Selection Committee: ADA Engineering, Inc., CDM Smith, Inc., South Florida Engineering and Consulting, LLC and Stanley Consultants, Inc.

The Short List meeting for the project will not take place because only the above mentioned four teams were responsive to the RFP.

The following team was deemed non-responsive to the solicitation for the reasons listed:

- Jones Edmunds & Associates, Inc. – less than 15% SBE participation

Per the Notice advertised for this project. "Consultants interested in this project are required to furnish one original (bound) and one electronic version (PDF format) of their proposal no later than 4:00 P.M., April 7, 2020" and "The APIs for this solicitation are: 15% Minimum Mandatory SBE Participation (ord. 2-80.27(3)(e)) and SBE Evaluation Preference (ord. 2-80.27(3)(d)(Option 2))".

Per the Palm Beach County Code Section 2-80.20 – 2-80.40 (EBO Ordinance) in section 2-80.27(3)(e) "In the absence of a waiver granted by the Office of EBO, failure of a Prime Contractor to commit as required in the solicitation to satisfying the SBE subcontracting goal shall render its response non-Responsive."

Consultants are hereby notified of the "Cone of Silence" requirements pursuant to Palm Beach County Lobbyist Registration Ordinance 2003-055 (Palm Beach County Code 2-351 through 2-358). In addition, it is recommended that all design professionals seeking to provide services to Palm Beach County review Policies and Procedures Manual (PPM) CW-F-067 "Evaluating, Recovering and Recording Errors/Omissions by a Design Professional", which can be found at www.co.palm-beach.fl.us/publicaffairs/ppm/pdf/cw-f-067.pdf

- Palm Beach County Board of County Commissioners
Dave Kerner, Mayor
Robert S. Weinroth, Vice Mayor
Hal R. Valeche
Gregg K. Weiss
Mary Lou Berger
Melissa McKinlay
Mack Bernard
County Administrator
Verdenia C. Baker

"An Equal Opportunity Affirmative Action Employer"





**Stormwater GIS Mapping Study**  
**Project No. 2020601**  
**June 4, 2020**  
**Page 2 of 2**

This letter along with the summary spreadsheet of teams and revised OEBO compliance review letter will be posted at:  
<http://discover.pbcgov.org/engineering/roadwayproductions/Pages/Roadway-Publications.aspx>.

Thank you for your submittal and we encourage you to respond to future RFP's.

The Short Listed firms will be notified under separate cover of their presentation time. Should you have any questions or require additional information, please contact me at 561-684-4150 or email me at [HKnight@pbcgov.org](mailto:HKnight@pbcgov.org)

Sincerely,

A handwritten signature in blue ink that reads "Holly Knight".

Holly Knight, P.E.  
Contracts Section Manager

Enc: Summary Spreadsheet of Teams  
OEBO Compliance Review Letter

cc: Patrick Rutter, Assistant County Administrator  
David L. Ricks, P.E., County Engineer  
Jeremy McBryan, County Water Resources Mgr., County Administration  
Tanya McConnell, P.E., Deputy County Engineer  
Steve Carrier, P.E., Assistant County Engineer  
Morton L. Rose, P.E., Director, Roadway Production  
Motasem Al-Turk, P.E., Director, Traffic Engineering  
Joanne Keller, P.E., Director, Land Development  
Mark Tomlinson, Director, Construction Coordination  
Tonya Johnson, Director, Office of Equal Business Opportunity  
Angela D. Smith, Small Business Specialist, OEBO  
Anthony Montero, Office of the Inspector General  
Yelizaveta B. Herman, Assistant County Attorney  
Fay Reynolds, Legal Secretary, County Attorney  
David Young, P.E., Special Projects Manager, Roadway Production  
Will Carey, P.E., Project Coordinator II, Roadway Production  
Committee Members



**Office of  
Equal Business Opportunity**  
50 South Military Trail, Suite 202  
West Palm Beach, FL 33415  
(561) 616-6840  
www.pbcgov.com/oebo



**Palm Beach County  
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*"An Equal Opportunity  
Affirmative Action Employer"*

Official Electronic Letterhead

**DATE:** April 24, 2020  
**REVISED:** June 3, 2020

**TO:** Holly B. Knight, P.E., Contracts Section Manager

**FROM:** Angela D. Smith, Small Business Development Specialist III  
Office of Small Business Assistance

**SUBJECT: Professional Services Compliance Review for Stormwater GIS Mapping Study - Project No. 2020601**

The following proposals are evaluated for SBE participation only, according to the provisions set forth for the Affirmative Procurement Initiative (API) for Professional Services. Minimum mandatory goal of 15% minimum mandatory SBE Participation and SBE Evaluation Preference (EBO Ordinance 2-80.27 (3e) and (3d-Option 2) respectively). There is no rounding. The teams are evaluated in alphabetical order, not by the ranking of the bid/proposal amount.

**Prime Consultant:** A. D. A. Engineering, Inc.  
1800 Old Okeechobee Road, Ste. 202  
West Palm Beach, FL 33409  
Phone: 305-514-0823  
PRIME SBE: NO  
PRIME Participation: 85%  
**SBE Participation: 15%**

<u>TEAM</u>	<u>EBO STATUS</u>	<u>CERTIFICATION</u>	<u>EXPIRE</u>	<u>PERCENTAGE</u>
FLORIDA TECHNICAL	SBE	6.04	6/29/2021	15%

**Prime Consultant:** CDM Smith, Inc.  
621 NW 53<sup>rd</sup> Street, Suite 265  
Boca Raton, FL 33487  
Phone: 561-571-3800  
PRIME SBE: NO  
PRIME Participation: 82 %  
**SBE Participation: 18%**

<u>TEAM</u>	<u>EBO STATUS</u>	<u>CERTIFICATION</u>	<u>EXPIRE</u>	<u>PERCENTAGE</u>
KESHAVARZ & ASSOCIATES	S/MBE	6.04	10/3/2022	18%

**Prime Consultant:** Jones Edmunds  
2240 Palm Beach Lakes Blvd, Suite 300  
West Palm Beach, FL 33409



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Phone: 800-237-1053  
PRIME SBE: NO  
PRIME Participation: 52%  
**SBE Participation: 12%<sup>1</sup>**

<u>TEAM</u>	<u>EBO STATUS</u>	<u>CERTIFICATION</u>	<u>EXPIRE</u>	<u>PERCENTAGE</u>
Mock Roos	Non-SBE	--	--	27%
<b>Florida Technical</b>	<b>SBE</b>	<b>6.04</b>	<b>6/29/2021</b>	<b>12%</b>
Geo-Connections <sup>2</sup>	Non-SBE	--	--	4%
T2UES	--	--	--	5%

**Prime Consultant:** South Florida Engineering and Consulting, LLC  
30 S M Street  
Lake Worth, FL 33460

Phone: 561-412-6997  
PRIME SBE: NO  
PRIME Participation: 70%  
**SBE Participation: 20%**

<u>TEAM</u>	<u>EBO STATUS</u>	<u>CERTIFICATION</u>	<u>EXPIRE</u>	<u>PERCENTAGE</u>
<b>Florida Technical</b>	<b>SBE</b>	<b>6.04</b>	<b>6/29/2021</b>	<b>15%</b>
Ecospatial Analysts	--	--	--	5%
<b>BDH Consulting Group</b>	<b>S/MBE</b>	<b>5.02</b>	<b>2/5/2021</b>	<b>5%</b>
Where Solutions <sup>3</sup>	SBE		6/21/2020	-%

**Prime Consultant:** Stanley Consultants, Inc.  
1641 Worthington Road, Suite 400  
West Palm Beach, FL 33409

Phone: 561-689-7444  
PRIME SBE: NO  
PRIME Participation: 25%  
**SBE Participation:**

<u>TEAM</u>	<u>EBO STATUS</u>	<u>CERTIFICATION</u>	<u>EXPIRE</u>	<u>PERCENTAGE</u>
<b>Earthology, LLC</b>	<b>S/M/WBE</b>		<b>1/17/2022</b>	<b>25%</b>

<sup>1</sup> Jones Edmunds is non-responsive to the API set for this solicitation.

<sup>2</sup> Jam 8, Inc. d/b/a Geo-Connections, Inc. expired from the Palm Beach County EBO Program on July 19, 2019. There is no current application requesting certification.

<sup>3</sup> Where Solutions is a certified SBE, however, their sub-consultant questionnaire form indicated that they would provide GIS as their scope of service. They are certified for computer software and network consulting; GIS is a separate commodity code. Therefore, South Florida Engineering and Consulting, Inc. will not receive credit for their SBE Participation.

## SHORTLIST CONSULTANT SUMMARY

**One Firm to Provide:** Professional Engineering Consulting Services for  
Stormwater GIS Mapping Study

**Project No:** 2020601  
**EBO API's:** 15% Minimum Mandatory SBE Participation and SBE Evaluation Preference (Option 2)

**Meeting Date:** N/A  
**Meeting Time:** N/A

TEAM				LOCATION		EBO			VOLUME OF PREVIOUS WORK (\$)			
Team Members	Services Provided	% Work on Project	Notes	% Work in PBC	Points (3 max)	SBE	PBC M/WBE	FL M/WBE	Points (17 max)	Fee Considered	Pro-Rated Fee*	Points (10 max)
<b>ADA Engineering, Inc.</b>	6.04	85%	10	75%	<b>3</b>			85.0	<b>11</b>	\$246,198	\$209,268	<b>8</b>
Florida Technical Consultants, LLC	6.04	15%	11	15%		15.0				\$49,560	\$7,434	
** - Summary Chart Missing at End of Letter		<b>100%</b>		<b>90%</b>		15.0%	0.0%	85.0%		<b>\$216,702</b>		
						<b>9</b>		<b>2</b>				
<b>CDM Smith, Inc.</b>	6.04	82%		72%	<b>3</b>				<b>11</b>	\$0	\$0	<b>9</b>
Keshavarz & Associates, Inc.	6.04	18%		18%		18.0	18.0			\$1,029,694	\$185,345	
		<b>100%</b>		<b>90%</b>		18.0%	18.0%	0.0%		<b>\$185,345</b>		
						<b>11</b>		<b>0</b>				
<b>Jones Edmunds &amp; Associates, Inc.</b>	6.04	52%	4	20%	<b>2</b>				<b>7</b>	\$0	\$0	<b>7</b>
Mock Roos & Associates, Inc.	6.04	27%		27%						\$1,197,056	\$323,205	
Florida Technical Consultants, LLC	6.04, (GIS Services)	12%	2, 11	12%		12.0				\$49,560	\$5,947	
Geo-Connections, Inc.	(GIS Services)	4%	2	4%						\$0	\$0	
T2 UES, Inc. d/b/a T2 Utility Engineers	(Stakeholder engagement)	5%	2	5%						\$0	\$0	
** - Non-responsive to the EBO API.		<b>100%</b>		<b>68%</b>	12.0%	0.0%	0.0%	<b>\$329,152</b>				
						<b>7</b>		<b>0</b>				
<b>South Florida Engineering and Consulting, LLC</b>	6.04	70%	7, 10	70%	<b>3</b>				<b>14</b>	\$0	\$0	<b>10</b>
Florida Technical Consultants, LLC	(GIS Mapping)	15%		15%		15.0				\$49,560	\$7,434	
Ecospatial Analysts, Inc.	(GIS, Rev, Public Coord)	5%	2	0%				5.0		\$0	\$0	
BDH Consulting Group, LLC	(Unknown)	5%	2	5%		5.0	5.0	5.0		\$0	\$0	
Where Solutions, LLC	(GIS)	5%	2	0%						\$0	\$0	
- Where Solutions not CCNA Certified		<b>100%</b>		<b>90%</b>	20.0%	5.0%	10.0%	<b>\$7,434</b>				
						<b>12</b>		<b>2</b>				

## SHORTLIST CONSULTANT SUMMARY

**One Firm to Provide:** Professional Engineering Consulting Services for  
Stormwater GIS Mapping Study

**Project No:** 2020601  
**EBO API's:** 15% Minimum Mandatory SBE Participation and SBE Evaluation Preference (Option 2)

**Meeting Date:** N/A  
**Meeting Time:** N/A

TEAM				LOCATION		EBO			VOLUME OF PREVIOUS WORK (\$)			
Team Members	Services Provided	% Work on Project	Notes	% Work in PBC	Points (3 max)	SBE	PBC M/WBE	FL M/WBE	Points (17 max)	Fee Considered	Pro-Rated Fee*	Points (10 max)
<b>Stanley Consultants, Inc.</b>	6.04	75%	4, 10	35%	<b>2</b>				<b>17</b>	\$286,528	\$214,896	<b>8</b>
Earthology, LLC	6.04, (Permits)	25%	2, 11	25%		25.0	25.0	25.0		\$0	\$0	
** - Summary Chart Incomplete.		<b>100%</b>		<b>60%</b>		25.0%	25.0%	25.0%			<b>\$214,896</b>	
						<b>15</b>		<b>2</b>				
<u>Prime Categories</u>	<u>Subcategories</u>		<u>Notes</u>									
6.04 - Hydraulic and Hydrologic Studies	none		* - Pro Rated Fee = Previous Work Amount multiplied by the % of work on the project 1 - Prime and Sub on different teams 2 - Unrequested Service 3 - Incomplete Team 4 - Did not meet mandatory EBO requirement 5 - Prime is doing less than 50% of the work 6 - Prime does not have at least one prime category 7 - Errors or Blanks on Questionnaires or Forms Missing 8 - Not registered in VSS 9 - SF 330 Missing or Incomplete 10 - Blanks or "TBD" on Summary Chart at End of Letter or Chart Missing 11 - Not CCNA Certified in a category they propose to provide									