



**Palm Beach County Engineering**  
**Land Development Division, Permit Section**  
 2300 North Jog Road  
 West Palm Beach, FL 33411-2745 (Vista Center)  
 Phone: (561) 684-4086 Fax: (561) 684-4123

## Utility Permit Application

### **Project Information**

Project Name \_\_\_\_\_  
 Project Location \_\_\_\_\_  
 Road Name/Description \_\_\_\_\_  
 PCN \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

### **Permittee Information**

Permittee _____	Contact _____
Address _____	Phone ( ) _____
City _____	Fax ( ) _____
State _____ Zip Code _____	email _____

### **Filer Information** Same as Permittee

Contact \_\_\_\_\_  
 Company \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone/Fax ( ) \_\_\_\_\_  
 Email \_\_\_\_\_

### **Engineer Information** Same as Filer

Engineer of Record \_\_\_\_\_  
 Engineering Firm \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone/Fax ( ) \_\_\_\_\_  
 Email \_\_\_\_\_

**Please choose a Permit Subtype you would like to apply for:**

- |  |   |
|--|---|
| <input type="radio"/> Bellsouth Utility Installation | <input type="radio"/> FPL Utility Installations       |
| <input type="radio"/> Gas Installations              | <input type="radio"/> Other Utility Installations     |
| <input type="radio"/> Sanitary Installations         | <input type="radio"/> Telecommunication Installations |
| <input type="radio"/> Water & Sanitary Installations | <input type="radio"/> Water Installations             |

**Is this associated with a PZB Control No. (aka Zoning Petition No.)?**

YES \_\_\_\_ If yes, fill out Section 1 Below      NO \_\_\_\_

**Is this project located within Unincorporated Palm Beach County?**

YES \_\_\_\_      NO \_\_\_\_ Provide municipality's site plan & conditions

**Is an open-cut of the pavement proposed?**

YES \_\_\_\_ Provide a Cost Estimate (Document 4)      NO \_\_\_\_

**Section 1 (Required for Projects Associated with PZB Control No.)**

PZB Control No. (Petition No.) \_\_\_\_\_ Resolution No. \_\_\_\_\_ Condition \_\_\_\_\_  
Site Plan Approval Date \_\_\_\_\_ Site Plan Exhibit No. \_\_\_\_\_

**Application Fees**

Total Amount Due upon Submittal **\$150.00**  
**A fee in excess of the application fee will be due when permit is picked up.**  
**Additional fees will be based on the type of work proposed.**  
**Make Check Payable to PBCBCC (Palm Beach County Board of County Commissioners)**

**Documents Required**

- 1. Utility Plans 4 Paper Sets or a File (Submitted Electronically)  
**\*\* Only submit the sheets directly related to the Utility Improvements in the Right of Way \*\***
- 2. Compliance w/ Zoning Conditions\* 1 Paper Set or a File
- 3. Latest Approved Site Plan 1 Paper Set or a File (County or Municipality project)
- 4. Cost Estimate for Open-cut **(If Pavement Open-Cut is Proposed)**

- Plans and Cost Estimates need to be signed and sealed by a Florida Registered Professional Engineer.
- Maximum plan size is 24"x 36", folded in eighths. Submittals with more than 12 - 24" x 36" size sheets in each set and sheets that are Sizes 8-1/2" x 11 and 8-1/2 x 14, do not require folding.
- A copy of the approved permit(s) from all other applicable government agencies are required to be submitted before this permit can be released (SFWMD, LWDD, FDOT etc.)
- \* A letter from the engineer outlining the status of all engineering conditions (including mass transit) in the Resolution and on the site plan.

**OFFICE USE ONLY**

Check Number: \_\_\_\_\_ Check Amount \$ \_\_\_\_\_ Service Slip # \_\_\_\_\_

Date Submitted \_\_\_\_\_ Date Called \_\_\_\_\_ Date Picked Up \_\_\_\_\_ Date Pink Returned \_\_\_\_\_

Application Number: \_\_\_\_\_ Tracking Number: \_\_\_\_\_