



Palm Beach County Engineering
Land Development Division, Permit Section
 2300 North Jog Road
 West Palm Beach, FL 33411-2745 (Vista Center)
 Phone: (561) 684-4086 Fax: (561) 684-4123

Landscaping and Irrigation Permit Application

Project Information

Project Name _____
 Project Location _____
 Road Name/Description _____
 PCN _____ - _____ - _____ - _____ - _____ - _____

Permittee Information

Permittee _____	Contact _____
_____	_____
Address _____	Phone () _____
City _____	Fax () _____
State _____ Zip Code _____	email _____

Filer Information Same as Permittee

Contact _____
 Company _____
 Address _____
 City _____
 State _____ Zip Code _____
 Phone/Fax () _____
 Email _____

Landscape Information Same as Filer

Landscape Architect _____
 Landscaping Firm _____
 Address _____
 City _____
 State _____ Zip Code _____
 Phone/Fax () _____
 Email _____

Please choose a Permit Subtype you would like to apply for:

- FDOT Landscaping** **PBC Landscaping**
 (Provide items in Section 2, Page 2)

Is this associated with a PZB Control No. (aka Zoning Petition No.)?

YES ____ If yes, fill out Section 1, Page 2 **NO** ____

Is this project located within Unincorporated Palm Beach County?

YES ____ **NO** ____ Provide municipality's site plan & conditions

Section 1 (Required for Projects Associated with PZB Control No.)

PZB Control No. (Petition No.) _____ Resolution No. _____ Condition _____

Site Plan Approval Date _____ Site Plan Exhibit No. _____

Section 2 (Required for Projects Associated with Roads Maintained by FDOT)

1. Maintenance, Removal & Indemnification Agreement – (Forms available, need to be recorded)
2. Insurance Certificate – (Coverage required is indicated in the Maintenance, Removal, & Indemnification Agreement)
3. Maintenance Covenants – (Prepared by an Attorney, need to be recorded) Not for Subdivisions***
4. Five (5) paper sets need to be submitted once approved so they can be stamped FDOT.

Application Fees

Amount Due upon Application Submittal **\$150.00**
A fee in excess of the application fee may be due when permit is picked up.
Make Check Payable to PBCBCC (Palm Beach County Board of County Commissioners)

Documents Required

- | | |
|--|--|
| 1. Landscape and Irrigation Plans | 5 Paper Sets or a File (If submitted Electronically) |
| ** Only submit the sheets directly related to Landscaping & Irrigation in the Right of Way ** | |
| 2. Latest Approved Site Plan | 1 Paper Set or a File (If associated with a PZB Control No.) |
| 3. Cost Estimate | 1 Paper Set or a File |
| 4. Maintenance of Traffic Plan | 1 Paper Set or a File |
| 5. Maintenance Covenants *** | 1 Paper Set or a File |

- Plans and Cost Estimates need to be signed and sealed by a Florida Registered Landscape Architect.
- Maximum plan size is 24"x 36", folded in eighths. Submittals with more than 12 - 24" x 36" size sheets in each set and sheets that are Sizes 8-1/2" x 11" and 8-1/2" x 14", do not require folding.
- A copy of the approved permit(s) from all other applicable government agencies are required to be submitted before this permit can be released (SFWMD, LWDD, FDOT etc.)
- A letter from the Landscape Architect outlining the status of all engineering conditions (including mass transit) in the Resolution and on the site plan.

*** Not required for permittees representing Homeowner Associations. The HOA documents will need to be modified to include the maintenance of the Landscaping and/or Irrigation proposed in the County or FDOT Rights-of-Way.

OFFICE USE ONLY

Check Number: _____ Check Amount \$ _____ Service Slip # _____

Date Submitted _____	Date Called _____	Date Picked Up _____	Date Pink Returned _____
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Application Number: _____ Tracking Number: _____