

Palm Beach County Criminal Justice Commission

PROBATION ADVISORY BOARD



Palm Beach County Governmental Center
10th Floor Conference Room
301 N. Olive Avenue
West Palm Beach, Florida 33401

Tuesday, May 8, 2012 - 12:00 pm

- FINAL AGENDA -

- I. Welcome/Opening Comments** – Judge *August Bonavita*, *Chair*
- II. Roll Call and Introduction of Members & Guests**
- III. Approval and/or Amendments to the Draft Agenda**
- IV. Approval and/or Amendments to the February 17, 2012 meeting minutes**
- V. New Business**
 - A.** Report of approval of the Monitoring Study of Misdemeanor Probation Services for Palm Beach County October 1, 2008 to September 30, 2010 (January 2012) by Criminal Justice Commission – *Judge August Bonavita*
 - B.** Submission of the report to the Board of County Commissioners – *Candee Villapando*, *Criminal Justice Analyst*
 - C.** Implementing PAB/CJC Recommendations:
 - a.** New Monitoring Study (October 1, 2010 to December 31, 2011) review framework – *Candee Villapando*, *Criminal Justice Analyst* (see attached framework)
 - b.** Monitoring Study “Check List”: quantifying the contract and scope of work requirements – *Candee Villapando* (see attached check list)
 - c.** Future Monitoring Reviews? Who will conduct and what is the scope (programmatic, financial, and wrong doing)? – *Damir Kukec*
 - d.** Random Checks? Who will conduct them, what frequency, and what scope? – *Damir Kukec*
 - D.** Independent Financial Audit: Who will review and comment? PBC Internal Audit, Office of Inspector General, Other? – *Damir Kukec* (see attached reports from Pride and the West Palm Beach Office)

VI. Update

- A. Request for Submittal (RFS) – Misdemeanor Probation Services – *Michael Rodriguez***

VII. Member and Guest Comments

VIII. Next Meeting

To be determined.

IX. Adjournment

Attachments:

- A. Draft minutes of the February 17, 2012 meeting
- B. Draft letter to the Board of County Commissioners providing a copy of report
- C. Monitoring Study (2010-2011) Framework
- D. Review Checklist
- E. Independent Financial Audit (Pride and West Palm Beach Office)