

**M I N U T E S - B U S I N E S S M E E T I N G**

**MONDAY, November 17, 2008 - 9:00 a.m.**

**PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION**

Palm Beach County Convention Center, Meeting Room 1BC  
650 Okeechobee Blvd, West Palm Beach  
West Palm Beach, Florida 33401

***Members Present:***

Commissioner Burt Aaronson  
Rosalyn Baker  
James Barr  
Steven Burdelski  
Delsa Bush  
Barbara Cheives  
Max Davis  
Mike Driscoll  
Douglas Duncan  
George Elmore  
Rolando Garcia  
Feirmon Johnson  
Wesley Lauer  
Martin Millar  
Gerald Richman  
Maria Sachs  
Stephen Stepp  
Carmen Veneziano

***Members Absent:***

Moses Baker  
Stephen Barborini  
Mitch Beers  
Joseph Bernadel  
Sharon Bock  
Ric Bradshaw  
Carey Haughwout  
Randolph K. Johnson, Sr.  
William Kramer  
Barry Krischer  
Kathleen Kroll  
Luis Perez  
Debra Robinson  
Richard Staudinger  
  
Harry A. Johnston, II (Ex officio)

***Guests Attending:***

Jay Bonner, Department of Juvenile Justice Board  
Maureen Brickous, PRIDE  
Barbara Dawicke, Court Administration  
Nikki Dilisio, Court Administration  
Mike Edmonson, State Attorney's Office  
Christi Fearnley, Senator Aronberg's office  
Michael Gauger, Palm Beach County Sherriff's Office (represented Sheriff Bradshaw)  
Wanda Joiner, PRIDE  
Michael Jones, Economic Council  
Jim Kelly, Palm Beach County School District  
Un Cha Kim, Clerk & Comptroller (represented Clerk Bock)  
Shellby King, Palm Beach County Sherriff's Office  
Marcela Millett, Court Administration  
Gena Rowlands, Palm Beach County Sherriff's Office  
Nicole Saunders, Palm Beach County Justice Services  
Michelle Spangenberg, Court Administration  
Tony Spaniol, Palm Beach County Youth Affairs

**Staff Present:**

Michael L. Rodriguez, Executive Director  
Journey Beard, Crime Prevention Project Specialist  
Arlene Burton, Administrative Secretary  
Dolores Cutlip, Senior Secretary (CJSC)  
Jenise Gibson, Sr. Criminal Justice Analyst  
Katherine Hatos, Criminal Justice Analyst  
Damir Kukec, Research & Planning Manager  
Rosalind Murray, Program Development Specialist  
Brenda Oakes, Youth Violence Prevention Planning Coordinator  
Kristie Slinsky, Temporary Staff  
Jason Staum, Student Intern  
Mike Szakacs, Financial Analyst II  
Candee Villapando, Criminal Justice Analyst  
Becky Walker, Criminal Justice Programs Manager

- I. Chairman Barr called the business meeting to order at 9:00 a.m. He welcomed members and guests and advised that the annual planning meeting follows immediately. He reminded members to use the microphones and invited guests to use the assigned microphone so that persons are able to hear.
- II. Roll call was taken and a quorum was present.
- III. The agenda was unanimously approved as amended after motion by Mr. Elmore and second by Mr. Davis.

Agenda amendments:

- New Business Item G corrected to read \$32,000 and not \$3,205;
  - New Business, Item H deleted as Chair Barr indicated that an alternative source of funding would be explored.
- IV. The minutes of the September 22, 2008 full Commission meeting were unanimously approved after motion by Mr. Davis and second by Mr. Elmore.
  - V. Under Chairman's Comments, Chairman Barr reported that the Youth Empowerment Centers participated in the 2008 South Florida Anti-Gang Summit in Miami from September 29-30, hosted by the U.S. Attorney's office.

Ms. Walker added that the CJC was invited to make a presentation on the youth violence prevention project. Approximately 200 persons participated, including Lt. Wallace from the Sheriff's office and Todd Weicholz from Statewide Prosecutors Office who also presented.

- VI. Under Executive Director's Comments, Mr. Rodriguez:
  - A. Thanked Commissioner Burt Aaronson for sponsoring a proclamation recognizing Javon Jones, Samantha Rivera, Carl Ceance, Danielle Post, Dairon Giovany Arroyave, and the STYLE (Saving the Youths' Lives Everywhere) Super Group in Palm Beach County for their winning posters on preventing youth violence. The proclamation was presented during the BCC meeting on Tuesday, October 7, 2008. He noted that the posters are now displayed on 48 Palm Tran

buses and 32 bus shelters.

- B. Thanked Quantum Foundation Board of Trustees who provided a \$500.00 grant to the CJC for the youth violence prevention program. He noted that a copy of the letter was included in the agenda packet.
- C. Announced that due to budget cuts and the untimely expiration of the office lease agreement, the FDLE Palm Beach Field Office will be closing as of December 31, 2008. All Palm Beach Field Office members will be transferred to the FDLE Broward Field office. They will continue to provide service to Palm Beach County in the same operational capacity.

VII. Business Consent item(s)

There were no business consent items.

VIII. Old Business

There were no old business items.

IX. New Business

- A. Chairman of the Nominating Committee, Max Davis presented the recommendations of the meeting on October 14, 2008. The Committee offers the following recommendations for officers for 2009:

Chairperson -	James Barr
Vice Chairman -	Barbara Cheives
Secretary -	Douglas Duncan
Treasurer -	Richard Staudinger

The officers for 2009 were unanimously approved after motion by Mr. Davis and second by Mr. Elmore.

The Nominating Committee offers the following recommendations for members of the Executive Committee for 2009:

Private Sector Members:

James Barr	Randolph Johnson
Barbara Cheives	George Elmore
Richard Staudinger	Douglas Duncan

Public Sector Members:

Carey Haughwout	Michael McAuliffe
Ric Bradshaw	Kathleen Kroll
Matt Immler	Feirmon Johnson

The executive committee for 2009 was unanimously approved after a motion by Mr. Davis and second by Mr. Richman.

Chairman Barr noted that Harry Johnston as immediate past chairman, and Art Johnson as School District Superintendent are ex-officio members of the Executive Committee.

He also noted that the recommendations to the Executive Committee are in accordance with the Bylaws, which state that 50 percent of the Executive

Committee membership shall come from the private sector and 50 percent from the public sector.

- B. Ms. Rosalind Murray reported that at the request of Congressman Harry Johnston and Public Defender Carey Haughwout, the Reentry Taskforce met over the past 10 months to discuss reentry and comprehensively looked at reentry in Palm Beach County. She referred to a report included in the agenda packet for CJC's approval of the recommendations as outlined. The main recommendation is to continue the Reentry Taskforce since issues such as juvenile justice and sex offenders are not yet being tackled. She noted that the taskforce is seeking to create a seamless system using the Justice Service Centers as well as other programs that are already in place.

Chairman Barr proposed, without objection, that the taskforce continue to pursue reentry.

- C. Executive Director Michael Rodriguez presented recommendation on behalf of the Corrections Task Force for approval to amend contract for nine more months with Public Defender's office for the Jail ID Pilot Project. Current contract expires on 12/30/08. He pointed out that no new money was involved but that it would be a continuation of the existing allocation. A progress report and first amendment to legal services agreement was also presented to members.

Mr. Rodriguez noted that the recommendation was approved by the CJC Executive at the October 14 meeting and is now presented for final approval.

Members unanimously approved recommendation after a motion by Mr. Elmore and second by Mr. F. Johnson.

- D. Mr. Rodriguez indicated that the 501C3 is more appropriate as a question to CJC members, reminding the meeting of CJC's approval to create a 501C3 some months ago, to help with issues such as drug court funding and the youth empowerment centers as there is currently no established method of accepting donations provided by the community. He enquired if there was a member with experience in establishing 501C3 that might be able to provide assistance to CJC staff in establishing such a fund.

Chairman Barr commented that it be documented in the minutes in the event a member thinks of an individual that might be referred as a possible assistance to staff.

Ms. Cheives remarked that she has used the services of Legal Aid and that there is someone at that office who handles the establishment of 501C3s. She recommended that contact be made with Bob Bertisch at Legal Aid for assistance.

- E. Mr. Davis advised that Congressman Johnston formed a committee which reviewed the CJC Bylaws and presented the following recommendations:

Mr. Davis noted that currently the chair serves a one year term with an option to request an extension of another year. Mr. Johnston proposed that it be changed to a two year term and if the chair is unable to serve the second of the two year, the vice chair would serve instead.

Chairman Barr noted that the proposed changes were approved at the executive committee meeting and are now presented for final approval.

Mr. Rodriguez added that the Bylaws now also stipulate that the time served as an officer would not count against time served as a private sector member.

Members unanimously approved changes to Bylaws after a motion by Mr. Davis and second by Mr. Millar.

Summary of Changes to Bylaws of the Palm Beach County  
Criminal Justice Commission  
(as amended November 17, 2008)

**ARTICLE III**  
**OFFICERS**

*Section 1. Officers The officers of the Commission shall be members and consist of a Chair, a Vice-Chair, a Secretary, and a Treasurer. The Chair and Vice-Chair shall be elected from the private sector and the Vice Chair may be re-elected for one (1) additional term. The term of the Chair and shall be for two (2) calendar years beginning January 1 following the year of his/her election by the Commission. If for any reason, including death, illness, or personal cause, the Chair is unable to serve his/her full two-year term, the Vice-Chair shall assume the duties of Criminal Justice Commission Chair for the remainder of the original Chair's term. The Commission from time to time may elect or appoint other officers, assistant officers and agents who shall have such authority to perform such duties as the Commission prescribes. Each officer shall hold office until that individual's successor is elected and has qualified. The failure to elect a Chair, Vice-Chair, Secretary or Treasurer shall not affect the existence of the Commission. Years served as Chair, Vice Chair, Treasurer, and Secretary of the Commission shall not be considered as time served as a member of Section 4 (b) of Article I.*

- F. Mr. Rodriguez advised that the CJC currently has seats on the Education Commission and the Department or Juvenile Justice Board (DJJ). He said that the Education Commission's seat is currently vacant and that Ms. Cheives served a year on DJJ but would like to have someone else serve in that role. He noted that the Education Commission meets every third Thursday from 8:00a.m. to 9:15 a.m. with no meetings in June, July, August and September, while the DJJ meets on the second Thursday of each month from 2:00 p.m. to 4:00 p.m.

Mr. Rodriguez said that while he would prefer if members fill those positions, an alternative is to have staff fill the positions.

Ms. Cheives added that she served happily for one year but that Ms. Brenda Oakes serves as the staff member and does a phenomenal job of representing the CJC, and questioned whether a member has an extra two hours per month to dedicate to DJJ.

Mr. Elmore recommended that a private sector member sit on the Education Committee.

Mr. Richman volunteered to represent CJC on the Education Committee.

Mr. Jay Bonner when asked by Chair Barr if it was acceptable to have a staff member representing CJC, he noted that Mr. Fiermon Johnson also attend the meetings and could act as a referral to the CJC.

- G. Recommendation from LEPC and the Law Enforcement Workgroup of the Youth Violence Prevention Project (YVPP) for the approval of the purchase of an annual maintenance agreement in the amount of \$3,205 for the tag reader previously purchased with YVPP funding.

Ms. Becky Walker noted that the recommendation is actually for the Brass Trax equipment that is housed at the West Palm Beach Police Department and feeds back into the system at the Palm Beach Sheriff's Office, and is in the amount of \$32,000 and not \$3,205 as indicated in the recommendation. She said that the equipment is manufactured by only one company in the world and that the maintenance agreement requires an extended warranty to ensure proper maintenance. This is expected to be a one-time expense.

Chief Bush sought clarification on the amount proposed as maintenance for West Palm Beach and was informed that it represented the cost for both West Palm and the Sheriff's Office. Chief Bush also noted that the Police Department will take over the maintenance for the coming year.

Members unanimously approved expenditure in the amount of \$32,000 after a motion by Mr. Davis and second by Mr. Millar.

X. CJC Initiatives/Updates

Committee/task force updates included in agenda packets

XI. Under Member Comments:

- A. Ms. Cheives enquired about the status of Belle Glade.

Ms. Oakes reported that Belle Glade was doing very well and that everything was moving along. Facilities Department is in the process of doing the ground work and pulling the permits to move the modular to Belle Glade. The only disappointing news she said, is that Facilities Department indicated that the date for operating is mid March and that is due to the amount of work involved in moving the modular as well as the security features which was included at a later date.

Mr. Davis added that there is a new city manager in Belle Glade, and he hopes to have his full support.

- B. Mr. Rodriguez noted that while the business meeting ended ahead of time and a number of key persons were yet to arrive for the start of the annual planning meeting, he requested permission to show a promotional video that was produced by the kids at the youth empowerment centers and starring some CJC members. The video was shown.

There being no further business for discussion, the meeting was adjourned at approximately 9:50 a.m.