

**PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION
LAW ENFORCEMENT PLANNING COUNCIL
FINAL SUMMARY MINUTES**

Thursday, December 12, 2013 - 9:30 a.m.

West Palm Beach Police Department
Community Room
600 Banyan Blvd.
West Palm Beach, Florida

Members Present

Chief Stephen Stepp, Chairman, Palm Beach Gardens Police Department
Chief Dan Alexander, Vice Chairman, Boca Raton Police Department
Chief Anthony Strianese, Delray Beach Police Department
(Represented by Assistant Chief Jeffrey Goldman)
Chief Craig Hartmann, Highland Beach Police Department
Chief Brian Smith, Juno Beach Police Department
Chief Frank Kitzerow, Jupiter Police Department
Chief John Pruitt, Jupiter Inlet Colony Police Department
Chief Sean Scheller, Lantana Police Department
Chief Carmen Mattox, Manalapan Police Department
Chief Richard Jenkins, North Palm Beach Police Department
Chief Christopher Yannuzzi, Ocean Ridge Police Department
Director Kirk Blouin, Palm Beach Police Department
(Represented by Captain Gino Silvestri)
Interim Chief Carl Webb, South Palm Beach Police Department
Chief Vincent Demasi, West Palm Beach Police Department
Chief Larry Leon, Palm Beach County School District Police Department
Duane Little, Special Agent Supervisor, Florida Department of Law Enforcement
Mike Waites, Chief Investigator, State Attorney's Office 15th Judicial Circuit
Major Camille Soverel, Florida Fish & Wildlife Commission
Major Carol Owsiany-Himmel, Florida Division of Alcoholic Beverages & Tobacco
Timothy Donovan, Assistant Special Agent in Charge, Federal Bureau of Investigation
(Represented by Supervisory Special Agent Chris Klettheimer)
John McKenna, Assistant Special Agent in Charge, Drug Enforcement Administration
Edward Thompson, Assistant Special Agent in Charge, U.S. Immigration and Customs Enforcement
Robert Pearce, Resident Agent in Charge, U.S. Secret Service
Karen Hanlon, Federal Security Director, Transportation Security Administration
(Represented by Assistant Federal Security Director Steven Randerson)

Members Absent

Chief Robert Mangold, Atlantis Police Department
Chief Jeffrey Katz, Boynton Beach Police Department
Director Michael Porath, Greenacres Department of Public Safety
Chief Garrett Ward, Gulf Stream Police Department
Chief Wes Smith, Lake Clarke Shores Police Department
Chief Clarence Williams III, Riviera Beach Police Department
Chief Duncan Young, Palm Beach Shores Police Department
Chief Thomas A. Ceccarelli, Palm Springs Public Safety Department
Chief Christopher Elg, Tequesta Police Department
Sheriff Ric Bradshaw, Palm Beach County Sheriff's Office
Chief Charles Lowe, Florida Atlantic University Police Department
Major Luis Ramil, Florida Highway Patrol
Lieutenant Anthony Stafford, State Fire Marshall's Office
Robert Shirley, Resident Agent in Charge, Bureau of Alcohol, Tobacco, Firearms and Explosives
Glen Wilner, Assistant Chief, U.S. Marshals Service

George Sanders, Supervisory Special Agent in Charge, Internal Revenue Service
Peter Daniel, Patrol Agent in Charge, U.S. Border Patrol
Jeff Himmel, Assistant Special Agent in Charge, U.S. Department of Labor

Advisory Members Present

Director Larry Schroeder, Criminal Justice Institute of Palm Beach State College
Joni Livingston, CJSTC Field Specialist, Florida Department of Law Enforcement
Gregory Starling, Chief Probation Officer, Florida Department of Juvenile Justice

Advisory Members Absent

Dr. Michael Bell, Palm Beach County Medical Examiner
Rolando Garcia, Deputy Chief, U.S. Attorney's Office
Hon. Dave Aronberg, State Attorney, 15th Judicial Circuit
Rosalyn Baker, Circuit Administrator, Florida Department of Corrections
Julie Hogan, Deputy Statewide Prosecutor, Attorney General's Office of Statewide Prosecution

Guests

Captain Sarah Mooney, West Palm Beach Police Department
Lieutenant Hal Hutchins, Ocean Ridge Police Department
Patrick Doyle, Intelligence Analyst, West Palm Beach Police Department
Captain Gino Silvestri, Palm Beach Police Department
Frances DeChoudens, Supervisory Detention & Deportation Officer, U.S. Immigration and Customs Enforcement
Assistant Chief Tina Heysler, Delray Beach Police Department
Captain Mike Coleman, Delray Beach Police Department
Clay Walker, Community Development Administrator, Department of Children and Families
Assistant Chief Michele Miuccio, Boca Raton Police Department
Captain John Cataldo, Florida Highway Patrol
Diane McCarthy, Manager, Clerk & Comptroller Palm Beach County
Assistant Chief Clint Shannon, Palm Beach Gardens Police Department
Assistant Chief Rick Facchine, Palm Beach Gardens Police Department
Kristin Cantrell, Legal Aide Society
Lynn Powell, Chief of Juvenile Division, State Attorney's Office 15th Judicial Circuit
Captain Jeff Trylch, Palm Beach Police Department
Colonel Jim Stormes, Palm Beach County Sheriff's Office
Darrell Brooks, Transportation Security Administration
Michael Fagan, Special Agent, U.S. Secret Service
Cristy Altaro, Alternative Sanctions Coordinator, Court Administration
Michelle Spangenberg, Criminal Court Operations Manager
Captain Tom Mitchell, Delray Beach Police Department
Jim Kelly, Executive Director, Palm Beach County Association of Chiefs of Police
Judge James Martz
Denise Vidal-Bennette, Senior Manager, ISS - LEX Project
Penny Anderson, Senior Coordinator, ISS - LEX Project
Captain Pat Kenny, Palm Beach County Sheriff's Office
Jenise Link, Palm Beach County Manager of Court Services
Shirlon McCarty, Department of Juvenile Justice
Captain Javaro Sims, Delray Beach Police Department
Greg Kridos, Chief of Intake, State Attorney's Office, 15th Judicial Circuit
Chief Assistant Brian Fernandes, State Attorney's Office 15th Judicial Circuit

CJC Staff Present

Michael Rodriguez, Executive Director
Katherine Hatos, Senior Criminal Justice Analyst

- I. Welcome and opening comments by Chief Stephen Stepp, Chairman
- II. Roll Call
- III. Introduction of Guests

IV. Approval and/or additions to the agenda

The December 12, 2013 agenda was approved.

V. Approval of the minutes of the meeting of October 24, 2013

The minutes of the October 24, 2013 meeting was approved.

VI. Chairman's Comments

- a. Welcomed Interim Chief Carl Webb of the South Palm Beach Police Department and Resident Agent in Charge Robert Pearce of the U.S. Secret Service.

VII. Presentations

- a. Palm Beach County Youth Court Services: *Major Braxton "BK" Davis, Palm Beach School District Police Department*

Major Davis gave a presentation on the updates to the Youth Court Juvenile First Offender (JFO) program. He provided a historical background on the program in Palm Beach County. In addition, he discussed the services in relation to the Civil Citation program under the state. He remarked that the Civil Citation program would be good in counties that do not have a JFO program; but Palm Beach County's program has been around for a long time. He recommended continuing the program especially considering the program enhancements which include: 1) having all agencies in the county participating with at least one JFO officer; 2) improved computer system that will be up in January plugged into the JAC, State Attorney's Office, and School Police dispatch center so every officer will have access to the system 24/7 creating a safety net; 3) training for new JFO officers; and 4) providing services to any agencies that don't have JFO programs.

There was a lengthy and extensive discussion on the merits of continuing the JFO program as opposed to adopting the civil citation program proposed by the state. The committee voted unanimously to support the JFO program as presented with the enhancements, and to establish a committee to be chaired by Major Davis to monitor the progress of the program and report back to LEPC.

- b. Anti-Stalking Collaborative Update: *Kristin Cantrell, Attorney for the Legal Aid Society of Palm Beach County*

Kristin Cantrell announced upcoming training in January which is National Stalking Awareness Month. The meeting will be held on January 23rd at the

Boca Raton Police and Fire Training Complex. The training includes 2 tracks; one for law enforcement, and another for advocates and service providers. The training is free, but may be their last training as the grant is coming to an end. Ms. Cantrell strongly encouraged everyone to attend. She provided information about the nomination form for Outstanding Stalking Victim Service Provider which will be awarded in the morning of the training. There are three categories which are advocacy, legal, and law enforcement.

Ms. Cantrell mentioned the tool kit which they distributed earlier in the year. Anyone interested can request a copy. She also announced their upcoming meetings every second Thursday of the month at 2:00-4:00 p.m. at the Children's Services Council in Boynton Beach, and their quarterly meetings in March and in June.

VIII. New Business

a. Election of Officers

Chairman Stepp explained the normal transition process for the outgoing President of the Palm Beach County Association of Chiefs of Police to move into the Chairman position of the LEPC and the new incoming President serves as Vice-Chairman. Chief Daniel Alexander was unanimously elected as LEPC Chairman and Director Kirk Blouin as Vice Chairman

b. 2014 Meeting Schedule

Chief Stepp mentioned the 2014 meeting schedule included in the packet. Katherine Hatos noted that there are a couple of dates that the committee will be meeting at the West Palm Beach Police Department's Community Room as indicated on the schedule.

IX. Old Business: No old business discussed.

X. Committee/Workgroup Reports

- a. Book and Release Committee: Currently vacant. The next meeting is on February 5th at noon. Chairman Stepp asked for volunteers for the position. He noted the importance of the committee.
- b. Recruitment and Retention Committee: Chief Yannuzzi announced that a request will be going out next week to solicit for the current quarter. He remarked that this quarter is important in terms of the fiscal year and what activities took place in the budget process.
- c. Traffic Committee: Chairman Stepp asked for volunteers for the vacant position.

- d. Sexual Assault Response Team: Chief Jenkins reported that the countywide workgroup made a recommendation to increase individual officer training on sexual assault to 20 hours per officer at the last meeting. He expressed a concern and noted they will look at trying to lower the hours or use other avenues such as TrainYou.
- e. Court Systems Task Force: No report was presented.

XI. Liaison Updates

- a. Data Sharing: Chief Kitzerow reminded everyone that there will be no LEX meeting after the LEPC meeting. Penny Anderson reported that they are integrating Jupiter's data into the system next. Juno Beach is QAing their data before integrating into LEX and making it searchable through LEX and FINDER. West Palm Beach will be next.
- b. Child Abuse Protocol: Chief Scheller reported that on November 19th the oversight committee met with the State Attorney's Office with the overall consensus that they are not going to be required to go back to the grand jury. They are going to be making some updates and changes to the protocol and meet again on the second week of January regarding the proposed changes. Once the final draft is completed it will be sent out to the Chiefs for review.
- c. Criminal Justice Commission: No report was presented. Mike Rodriguez announced the upcoming CJC Annual Planning meeting in February.
- d. Criminal Justice Institute: Director Schroeder reported on two Corrections Academy graduations and noted that next Tuesday night will be graduation for their 911 dispatcher course. The next Law Enforcement Academy starts on January 27th. They have three in progress right now, with the first graduation in February. Also, the next part-time Law Enforcement Academy starts on February 3rd and they are running two 911 dispatcher courses beginning in January. Director Schroeder encouraged everyone to look at the 911 dispatcher course since it is taking off. He noted that they are maintaining their advanced specialized training keeping within the confines of \$40 per officer, as compared to \$67 per officer. He thanked the Chiefs' Association and others as it looks like in July their funding will be returned to \$67 per officer with a proposal which includes an incremental increase annually.
- e. High-Intensity Drug Trafficking Area: Colonel Stormes mentioned that Captain Coleman will be distributing a couple more flyers. He encouraged everyone to send their officers to the classes. They are free and provided by HIDTA.
- f. High School Criminal Justice Academies: No report was presented.

- g. Communications/Interoperability: Chairman Stepp reported that Chief Mangold along with a few members of the MPSCC are meeting this morning with some West Palm Beach city officials to discuss their continuation in the radio program.

XII. Training Announcements

- a. Palm Beach County Anti-Stalking Regional Training *on green paper*

XIII. Member Comments: On behalf of the entire LEPC, Vice Chairman Alexander thanked Chairman Stepp for stepping in when Chief Kelly retired and presented him with a plaque for outstanding and dedicated service to the LEPC. Chairman Stepp thanked everyone.

XIV. Attachments

- a. Palm Beach County Youth Court Services Presentation *on yellow paper*
- b. Outstanding Stalking Victim Service Provider Award Nomination Form *on green paper*
- c. 2014 Meeting Schedule *on blue paper*

XV. Adjournment

Chairman Stepp reminded everyone that the next meeting will be on January 23rd at the Agricultural Center. He also extended special thanks to the West Palm Beach Police Department for providing the meeting location.