

**PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION
LAW ENFORCEMENT PLANNING COUNCIL**

FINAL SUMMARY MINUTES

Thursday, October 11, 2012 – 9:30 a.m.

Clayton Hutchinson Agricultural Center
Exhibit Hall "B"
559 North Military Trail
West Palm Beach, Florida

Members Present

Chief Clarence Williams III, Chairman
Chief Dan Alexander
Chief Anthony Strianese
Chief Garrett Ward
Chief Craig Hartmann
Chief Frank Kitzerow
Chief John Stewart
Chief Sean Scheller
Chief Richard Jenkins
Chief Christopher Yannuzzi
Chief Steve Kniffin
Chief Vincent Demasi
(Represented by Assistant Chief Mary Santos-Olsen)
Steven Burdelski, Senior Supervisory Resident Agent
John McKenna, Assistant Special Agent in Charge
Matthew Lynch, Resident Agent in Charge
Frank Miller, Patrol Agent in Charge

Members Absent

Chief Robert Mangold
Chief Matt Immler
Director Michael Porath
Chief Brian Smith
Chief Wes Smith
Chief Carmen Mattox
Chief Stephen Stepp
Director Kirk Blouin
Chief Thomas A. Ceccarelli
Chief Roger M. Crane
Chief Pete Pitocchelli
Sheriff Ric Bradshaw
Chief Larry Leon
Chief Charles Lowe
Major Luis Ramil
Michael Driscoll, Resident Agent in Charge
Mike Waites, Chief Investigator
Major Jeffrey Hubert
Lieutenant Anthony Stafford
Major Carol Owsiany-Himmel
Dana Morrison, Special Agent Supervisor
Edward (Eddie) Thompson, Assistant Special Agent in Charge
Robert Shirley, Resident Agent in Charge
Glen Wilner, Assistant Chief
George Sanders, Supervisory Special Agent in Charge

Steven Randerson, Assistant Federal Security Director

Advisory Members Present

Director Larry Schroeder
Joni Livingston, FDLE Field Specialist
Rosalyn Baker, Circuit Administrator
Feirmon Johnson, Chief Probation Officer
Julie Hogan, Deputy Statewide Prosecutor

Advisory Members Absent

Dr. Michael Bell
Rolando Garcia, Deputy Chief
Hon. Peter Antonacci, State Attorney

Guests

Clay Walker, Community Development Administrator, Department of Children and Families
Captain Carol Gregg, Palm Beach County Sheriff's Office
Jay Bonner
Assistant Chief Jeff Goldman, Delray Beach Police Department
Colonel Jim Stormes, Palm Beach County Sheriff's Office
Commander Pat McCutcheon, School District of Palm Beach County Police Department
Lieutenant David Gregg, Juno Beach Police Department
Assistant Chief Clint Shannon, Palm Beach Gardens Police Department
Sergeant Dave Kelley, Palm Beach Shores Police Department
Cristy Altaro, Alternative Sanctions Coordinator, Court Administration
Major Richard Howe, Palm Beach Police Department
Gina Abbananto, Greenacres Department of Public Safety
Brady Myers, Greenacres Department of Public Safety
Stewart Saalfield, Court Program Specialist II, Court Administration
Jeff Kadel, Executive Director, Palm Beach County Substance Abuse Coalition
Louis Tomeo, Director of Criminal Court Services, Clerk & Comptroller's Office
Denise Bennette, Sr. Manager, Information Systems Services
Penny Anderson, Sr. Coordinator, Information Systems Services
Kathy Cochrane, PBSO - LEX Project

CJC Staff Present

Katherine Hatos, Senior Criminal Justice Analyst
Michael Rodriguez, Executive Director

- I. Welcome and opening comments by Chief Clarence Williams, III - Chairman
- II. Roll Call
- III. Introduction of Guests
- IV. Approval and/or additions to the agenda
The October 11, 2012 agenda was approved.
- V. Approval of the minutes
The September 6, 2012 minutes were approved.
- VI. Chairman's Comments

- a. Moment of Silence was held for Officer Bruce St. Laurent, Jupiter Police Department. Chief Kitzerow thanked everyone for their support. He mentioned the importance of working together and relationships.
- b. Welcomed Resident Agent in Charge Robert Shirley of the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF).
- c. A law enforcement only meeting will be held following the meeting.
- d. Reminder that there will be an election of officers for 2013 at the November meeting.

VII. Presentation

- a. Jay Bonner, President of Dominion Ministries, provided information concerning the Night at the Glades on Thursday, October 18, 2012 at 6:30 PM and the Faith Community Crime Prevention Summit being held at St. Mary's Orthodox Church on Friday, October 19, 2012, at 8:30 AM. Reverend Jeffrey Brown will be speaking at both events. He has been very successful in working with law enforcement to reduce the rate of youth violence in Boston, Massachusetts.

VIII. New Business

- a. Chief Kitzerow agreed to Chair a Property Crimes Workgroup. He proposed that the group develop a comprehensive strategy to address the increase in property crimes that would not only include intelligence, but also a public awareness program and looking at prosecution. Julie Hogan, Deputy Statewide Prosecutor of the Attorney General Office of Statewide Prosecution, offered support and mentioned they are already working cases out of Palm Beach. She also noted that a lot of the perpetrators are coming from Broward. Chief Alexander noted that it is an excellent opportunity to look at a variety of different approaches including street level enforcement. Steven Burdelski, Senior Supervisory Resident Agent of the Federal Bureau of Investigation, discussed the Burglary Strike Force that was established in the 1990's to address this issue. Chief Kitzerow asked for members to let him know if they are interested in participating in the workgroup.
- b. There will be a vacancy on the Child Abuse Protocol Committee in 2013. Please let Chairman Williams or Katherine Hatos know if you are interested.
- c. Mutual Aid Agreement was discussed. No action was taken.

IX. Old Business

X. Committee Reports

- a. Book and Release Committee: No report was presented.
- b. Recruitment and Retention Committee: Chief Yannuzzi reported that an e-mail was sent out requesting input for the quarterly survey. About half of the agencies have responded and no additional questions have come up. He anticipates the report will be available for the November meeting.
- c. Traffic Committee: No report was presented.
- d. Sexual Assault Response Team: Chief Hartmann provided information concerning upcoming SART training that will be held in several locations throughout the county. A copy of the flyer was available in the packet and distributed by e-mail.
- e. Sex Offender Population: No report was presented.
- f. Court Systems Task Force: No report was presented.

XI. Liaison Updates

- a. Data Sharing: Chief Kitzerow advised that there will be a brief meeting for LEX after the LEPC meeting concerning the platform. He thanked Denise Bennette for all her work and Kathy Cochrane for Chairing the Committee. He also thanked the committee members.
- b. Child Abuse Protocol: Chief Strianese provided information concerning House Bill 1355 that went into effect October 1st. It mandates the reporting of non-caregiver abuse and attaches penalties for failure to report. Chief Strianese discussed the process of reporting calls. He stressed the importance of officers being trained, evening shift supervisors must be aware of it, and all of the PSAP's must have a system in place for tracking these calls. The Specialist meeting will be held at the West Palm Beach Police Department on November 9th at 9 AM. He encouraged that all agencies have their specialists attend the meeting. An Oversight committee meeting will be scheduled. Part of their plan is to update the Child Abuse Protocol in 2013 and possible Grand Jury when there is a new state attorney.
- c. Crime Prevention Officers Association: No report was presented.
- d. Criminal Justice Commission (CJC): Chief Alexander was unable to attend the last meeting. He will try to get coverage for the next meeting.
- e. Criminal Justice Institute: Director Schroeder reported that they had their first graduation of fourteen 911 Telecommunicators last week. Their next course will be in January. The week of the October 29th the CJSTC will be meeting in Sarasota. On Wednesday, October 31st, there is an open workshop at 2:30 PM concerning online academy training. Chief Kitzerow encouraged everyone to get involved.

- f. High-Intensity Drug Trafficking Area: Colonel Stormes advised that the Palm Beach County Multi Agency Diversionary Task Force was one of two taskforces being recommended by South Florida HIDTA. One will be selected and sent to national awards. This is quite an accomplishment as they were competing against a lot of other taskforces.
- g. High School Criminal Justice Academies: Rosalyn Baker, Circuit Administrator of the Florida Department of Corrections, advised that she visited the Criminal Justice Academy at Glades Central High School. They have four criminal justice operations going on with 148 students involved with their criminal justice academy. They are in need of speakers, internships, and equipment (especially statute books). The principal, Ms. Canty, would like to address the LEPC. Chairman Williams requested that the presentation be scheduled.
- h. Communications/Interoperability: No report was presented.

XII. Training Announcements

- a. Stolen Identity Refund Fraud Training (*on green paper*): Steven Burdelski, Senior Supervisory Resident Agent of the Federal Bureau of Investigation, advised that there are still slots available for the training that will be held at PBSO's training facility at Cherry Road. They will have an initiative with Secret Service and IRS. The IRS can also bring on taskforce officers that will receive overtime without agencies losing positions. Agencies that are interested can contact George Sanders. His contact information was provided on the flyer.
- b. Sexual Assault Response Team (SART) Training (*on green paper*)

XIII. Member Comments

- a. Feirmon Johnson, Chief Probation Officer of the Department of Juvenile Justice, advised that the Juvenile Assessment Center won't be moving this month to the new location due to some construction issues.
- b. Jeff Kadel, Executive Director of the Palm Beach County Substance Abuse Coalition, discussed the prescription drug box survey. He asked for agencies that have boxes at their department to provide additional information (name of the department, address, and hours) on a list. The Coalition also has a mobile processing center that will be available on November 1st. Agencies can let him know if they are interested. They may also be able to help with overtime pay.

- c. Katherine Hatos advised that there will be an Alzheimer 's Disease and Related Dementias Webinar on October 19, 2012. A copy of the flyer was provided at the meeting and distributed electronically.

XIV. Other Attachments

- a. Legal Eagle October Edition (*on white paper*)
- b. Criminal Justice Institute Update (*on yellow paper*)
- c. Faith Community Crime Prevention Summit and Night at the Glades (*on blue paper*)

XV. Adjournment