

Palm Beach County Criminal Justice Commission
LAW ENFORCEMENT PLANNING COUNCIL

Thursday July 2, 2009

Clayton Hutchinson Agricultural Center
Exhibit Hall "B"

559 North Military Trail
West Palm Beach, Florida 33415

MINUTES

Members Present

Chief Matt Immler, Boynton Beach
Chief Weiner, Juno Beach
Chief Lowe, FAU Police
Chief Pickens, Palm Springs
Chief Bush, West Palm Beach
Chief Kitzerow, Jupiter
Pete Garcia, TSA
Director Ludos, Greenacres
Chief Lincoln, Lantana
Chief Walker, Manalapan
Chief Kniffin, Palm Beach Shores
Matthew Lynch, Secret Service
Eddie Thompson, Customs & Immigration
Dana Morrison, DEP
William Stern, FBI

Advisory Members Present

Michael McAuliffe, State Attorney
Director Schroeder, CJ Institute
Joni Livingston, FDLE
Feirmon Johnson, DJJ
Dr. Michael Bell, Medical Examiner

Guests

Mike Edmonson, SAO
Jim Edwards, DCF
Barbara Dawicke, Court Admin
Charlie Orlando, Greenacres
Patricia Vasquez, DCF

Michelle Spangenberg, Court Admin.
Marty Millar, Mayor South Palm Beach
Dr. Paul Bryan, Woodlake Psychological
Edgar Morley, Boca Raton
Dan Kerr, Jupiter
Amy Fox, Jupiter
Steven Wunderlich, ICE
Mike Bartocrchejc, ATF
Jerome Burdi, Sun- Sentinel
David Schaeffer, FWC
Luis Ramil, FHP
Cheryl Caracuzzo
Richard Howe, Palm Beach
Doris Carroll, PBC Substance Abuse
Brian Fernandes, Statewide Prosecutor
Bobby Furey, North Palm Beach
Un Cha Kim, Clerk/ Comptroller
Leo Briones, IRS
Kim Myers, WPB
Peter Blanc, Chief Judge
Sharon Bock, Clerk & Comptroller
Clayton Perrey, PBC ISS
Tom Saladino, PBC

CJC Staff

Wayne English
Katherine Hatos
Mike Rodriguez
Brenda Oakes

- I. Chief Walker called the meeting to order and welcomed everyone.
- II. Roll call was conducted and a quorum was present.
- III. Guests introduced themselves

IV. The agenda was unanimously approved.

V. Minutes from the June 4, 2009 meeting were unanimously approved.

VI. Chairman's Comments

VII. Presentations

A. There was a discussion of the CJC Budget process. Chief Immler noted that although several LEPC members were on the CJC they were not formally able to speak for the entire LEPC. He suggested that this needed to change and have LEPC interject itself into the budget process on an official basis. He then described the budget process.

Mr. Rodriguez discussed the possibility of changing the timing of the CJC's Annual Planning meeting to occur closer to the availability of funding data for the next year. After much discussion it was decided that there needed to be a consensus reached for each budget year so that our representatives on the CJC can say "the Police Chiefs in Palm Beach County believe that this should be a priority" LEPC staff will coordinate the time windows of each year's budgeting cycles and place the budgeting issue on the LEPC agendas as regular items for action. A motion was made and passed to proceed in this direction.

B. Barbara Dawicke, Trial Court Administrator, introduced our new Chief Judge Peter Blanc.

C. Sharon Bock, Clerk & Comptroller, discussed legislative issues effecting the Clerk's Office.

One issue was the change of the start of the fiscal year from October 1 to July 1.

66 employees were recently lost on the court side in one day with over a 100 being lost during the year. 15 counter clerks were just lost. Ms. Bock noted that services from her office will be slower due to the personnel situation. She also requested that officers should start bringing their complete case files with them to court. She asked that anyone encountering problems should call her office.

D. Doris Carroll gave an overview of the Palm Beach County Substance Abuse Coalition and its programs to stop underage drinking. Schools, parents and others are involved. Portable breathalyzers are available to agencies. Prevention and intervention are their methodology of choice. She asked for a volunteer to serve on the task force from law enforcement. Chief Bush will send someone from her agency.

VIII. Updates/Discussion

A. The FDLE Charge Table was discussed by Mr. McAuliffe. The FDLE charging tables do not match the codes used locally. This causes problems in the booking process and in other areas. Cheryl Caracuzzo from the SAO discussed some of the issues created by this situation. The jail does not have the ability to change either the offense code or the description of the offense. Some charges have multiple sections which are confusing. The charge being used also impacts bond decisions. A short term solution that seems workable is a conversion table containing the SAO charge codes and the FDLE codes. A charge book containing both codes is being worked on. Several long term solutions were mentioned. Including working with PBSO to find a software solution, as well as proposing charge table revisions to FDLE. The SAO will continue to work on this. Any suggestions are welcome.

B. Mr. McAuliffe discussed a new warrant protocol that he has been working on. He will bring it to LEPC after reviewing it with the new Chief Judge. New warrant templates will also be provided. He has also been updating proffer agreements and other documents to make them more uniform. The possible use of digital recorders to take statements in the field was discussed. Greg Kridos will be following through on this issue. A full time ASA has now been assigned to the US Attorney's Office to handle felony possession cases on a 6 month trial basis.

IX. Committee Reports

A. Chief Lincoln gave a Pandemic Committee Update. The committee has met and was briefed by the health Department as to the status of the situation. The Fall flu season will be different from the past. Mass vaccinations are anticipated. The details are being worked out. Fire Rescue may be utilized to assist in the vaccination process. Changes in agency sick policies to discourage personnel from coming to work sick may be needed. Supervisors need training to recognize sick employees. There will be a mass vaccination meeting that members are welcome to attend.

B. Chief Lincoln gave a Recruitment and Selection Committee Update. The quarterly staffing survey results were presented. Of over 3000 sworn personnel positions there are only 60 vacancies.

X. Old Business

XI. New Business

XII. Liaison Reports

A. Chief Kitzerow noted that there will be a LEX Board of Directors meeting following this meeting.

B. Director Schroeder gave an update on the Criminal Justice Institute. A written report was also provided in the agenda package. Academy classes are filling quickly.

XIII Member Comments

A. Chief Ludos discussed SB 456 which deals with transporting the mentally ill. It seems to require that each agency have its own set of MOU's. It was thought to be more efficient to possibly use a standardized MOU that everyone could use. Chief Walker will contact the Sheriff's Office for their input and bring back the information to the next meeting.

XIV. Adjournment