

**PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION
LAW ENFORCEMENT PLANNING COUNCIL
FINAL SUMMARY MINUTES**

Wednesday, May 25, 2016 - 9:30 a.m.

Palm Springs Village Hall
226 Cypress Lane
Palm Springs, FL

Members Present

Chief Robert Mangold, Atlantis Police Department
Chief Dan Alexander, Boca Raton Police Department
Chief Jeffrey Katz, Boynton Beach Police Department (Represented by Assistant Chief Suzanne Crawford)
Chief Jeffrey Goldman, Delray Beach Police Department
Chief Frank Kitzerow, Jupiter Police Department
Chief Wes Smith, Lake Clarke Shores Police Department
Chief Richard Jenkins, North Palm Beach Police Department
Chief Hal Hutchins, Ocean Ridge Police Department
Chief Stephen Stepp, Palm Beach Gardens Police Department
Chief Thomas A. Ceccarelli, Palm Springs Public Safety Department
Chief Carl Webb, South Palm Beach Police Department
Chief Bryan Kummerlen, West Palm Beach Police Department (Represented by Assistant Chief Sarah Mooney)
Interim Chief Sean Brammer, Florida Atlantic University Police Department
Major Robert Chandler, Florida Highway Patrol
Bill Fraser, Chief Investigator, State Attorney's Office 15th Judicial Circuit
Captain Rodney Tilley, Florida Division of Alcoholic Beverages & Tobacco (Represented by Juan Torres)
Michael D'Alonzo, Assistant Special Agent in Charge, Federal Bureau of Investigation
John McKenna, Assistant Special Agent in Charge, Drug Enforcement Administration
Edward Thompson, Assistant Special Agent in Charge, U.S. Immigration and Customs Enforcement (Represented by Group Supervisor Terry Manweiler)
Pete Garcia, Federal Security Director, Transportation Security Administration

Members Absent

Chief Brian Smith, Chairman, Juno Beach Police Department
Chief Larry Leon, Vice Chairman, Palm Beach County School District Police Department
Chief Garrett Ward, Gulf Stream Police Department
Chief Craig Hartmann, Highland Beach Police Department
Chief Carmen Mattox, Manalapan Police Department
Director Kirk Blouin, Palm Beach Police Department
Chief John Pruitt, Jupiter Inlet Colony Police Department
Chief Sean Scheller, Lantana Police Department
Chief Duncan Young, Palm Beach Shores Police Department
Chief Clarence Williams III, Riviera Beach Police Department
Chief Christopher Elg, Tequesta Police Department
Sheriff Ric Bradshaw, Palm Beach County Sheriff's Office
Troy Walker, Special Agent in Charge, Florida Department of Law Enforcement
Duane Little, Resident Agent Supervisor, Florida Department of Law Enforcement
Major Camille Soverel, Florida Fish & Wildlife Commission
Lieutenant Anthony Stafford, State Fire Marshall's Office
Glen Wilner, Assistant Chief, U.S. Marshals Service
Robert Pearce, Resident Agent in Charge, U.S. Secret Service
Robert Shirley, Resident Agent in Charge, Bureau of Alcohol, Tobacco, Firearms and Explosives
Ellie Michaud, Supervisory Special Agent in Charge, Internal Revenue Service
Xavier Morales, Patrol Agent in Charge, U.S. Border Patrol

Advisory Members Present

Director Larry Schroeder, Criminal Justice Institute of Palm Beach State College
Joni Livingston, CJSTC Field Specialist, Florida Department of Law Enforcement

Rosalyn Baker, Circuit Administrator, Florida Department of Corrections
Stephanie Tew, Chief Assistant, Attorney General's Office of Statewide Prosecution
Hon. Dave Aronberg, State Attorney, 15th Judicial Circuit (Represented by Chief Assistant State Attorney Brian Fernandes)

Advisory Members Absent

Dr. Michael Bell, Palm Beach County Medical Examiner
Rolando Garcia, Deputy Chief, U.S. Attorney's Office
Gregory Starling, Chief Probation Officer, Florida Department of Juvenile Justice
Julie Hogan, Deputy Statewide Prosecutor, Attorney General's Office of Statewide Prosecution

Guests

Lt. Wendy Morse, Boynton Beach Police Department
Major Dominick Pape, Palm Beach Gardens Police Department
Assistant Chief Clint Shannon, Palm Beach Gardens Police Department
Assistant Chief Mary Olsen, Delray Beach Police Department
Supervisory Deportation Officer Frances DeChoudens, ICE/Stuart
Nicole Bishop, Director PBC Justice Services
Charity Raba, Section Manager, Palm Beach County Sheriff's Office
Deputy Chief Michele Miuccio, Boca Raton Police Department
Captain David Bernhardt, West Palm Beach Police Department
Steven Randerson, Assistant Federal Security Director, Transportation Security Administration
Mark Strach, Deputy Circuit Administrator, Florida Department of Corrections
Denise Vidal-Bennette, Senior Manager, ISS - LEX Project
Penny Anderson, Senior Coordinator, ISS - LEX Project
Stewart Saalfield, Court Program Specialist II
Colonel Frank Demario, Palm Beach County Sheriff's Office
Richard Markoe, PBC Manager - Court Operations
Angelique Abbott, Intelligence Led Policing Manager, Boca Raton Police Services Department
Captain Dale Allen, Jupiter Inlet Colony Police Department
Ted Gonzales, LEX Countywide Program Director
Jeff Kadel, Executive Director, Palm Beach County Substance Awareness Coalition
Patrick Doyle, Intelligence Analyst, West Palm Beach Police Department
Lucy Rodriguez, Crime Intelligence Analyst, Palm Beach Police Department
Assistant Chief Jim Stormes, Palm Beach Gardens Police Department
Dr. Cecelia Crouse, Palm Beach County Sheriff's Office Crime Lab
Major Mark Alexander, Palm Beach County Sheriff's Office
Captain Scott, Boca Raton Police Department
Crime Lab Director Caralee Daugherty, Boca Raton Crime Lab
Laboratory Analyst Crystal Conway, Boca Raton Crime Lab
Laboratory Analyst Kristen Archuleta, Boca Raton Crime Lab

CJC Staff Present

Kristina Henson, Executive Director
Katherine Hatos, Senior Criminal Justice Analyst
Jackie Esposito, Criminal Justice Analyst
Rosalind Murray, Criminal Justice Program Development Specialist

- I. Welcome and opening comments by Chief Frank Kitzerow, for Chief Brian Smith who was absent.
- II. Roll Call
- III. Welcome to Interim Chief Sean Brammer, Florida Atlantic Police Department
- IV. Introduction of Guests
- V. The minutes of the meeting of April 28, 2016 were approved.
- VI. Member Highlight

- a. Transportation Security Administration: *Pete Garcia, Federal Security Director*

Mr. Pete Garcia gave an overview of Transportation Security Administration (TSA). Their jurisdiction is from PB International Airport to Vero Beach, and Melbourne International Airport. The TSA was created on November 2001 as a result of the tragic events of 9/11, and now they fall under the Department of Homeland Security (DHS). Areas of responsibility include transportation security (at airports), regulation, and compliance. They also have a law enforcement aspect, and commended PBSO their partner at PBIA.

VII. Presentation

- a. Senate Bill 636: Testing Sexual Assault Evidence in Palm Beach County -PBSO Crime Laboratory Compliance Strategy: *Dr. Cecelia Crouse, Crime Laboratory Director of the Palm Beach County Sheriff's Office*

Dr. Cecelia Crouse explained the requirements of Senate Bill 636. Effective July 1, 2016, according to newly-created §943.326, Florida Statutes, sexual assault evidence kits, from a reporting victim, received by an agency on or after 7/1/2016, must be submitted to the laboratory within 30 days from the date of receipt, Kits also must be submitted within 30 days of a request being made by the victim or their representative, if the request is made on or after 7/1/2016. The request can be made to law enforcement or the medical provider. Once evidence is submitted to the lab, testing must be completed within 120 days. Effective January 1, 2017, all law enforcement agencies in coordination with the Florida Council against Sexual Violence shall adopt and disseminate guidelines and procedures for the collection, submission and testing of DNA evidence that is obtained in an alleged sexual assault.

VIII. New Business

- a. Body Cameras: *Kristina Henson, Executive Director of the Criminal Justice Commission*

Kristina Henson talked about body cameras, noting that she did not want to advocate for the CJC one way or the other; but to inform the members that the CJC wants to be a resource to agencies. Ms. Henson reminded everyone of the law that recently passed in which agencies using body cameras must have policies in place. She wanted CJC, through Katherine Hatos, to collaborate with other agencies that currently have policies in place to come up with a boiler plate list of policies and the actual policies themselves, as a starting point. Ms. Henson did not believe that there should be a countywide policy, but policies that are tailored to each agency. She also wanted to include in the packet information such as research on how body cameras are being used, the challenges, a list of the vendors being used by the different agencies, etc., and

have that packet available to the agencies. Ms. Henson asked anyone interested to contact Ms. Hatos.

IX. Old Business: No old business discussed.

X. Liaison Updates

- a. Data Sharing: Chief Frank Kitzerow reported they are continuing to work with Tequesta and Boynton Police Departments. LEX training continues for the south county task force, FAU, and Manalapan.
- b. Criminal Justice Commission: Ms. Henson advised that the CJC is in the second year of funding from the MacArthur Foundation Safety & Justice Challenge, which made a huge commitment to address the mass incarceration in this county from the jail level. Palm Beach County is one of the only 20 sites across the nation being funded, and the only one in the state of Florida. Ms. Henson also talked about their core group's experience at the meeting they attended in Chicago. She also briefly discussed the four focus areas of the project: 1) Who are in the jail (who should and who should not be in the jail); 2) the mentally ill in the jail; 3) court data (with the Clerk's Office); and 4) community engagement. They created a Community Engagement Task Force which has already met twice. Chief Kitzerow, co-chair of the task force, talked briefly about the survey that will be going out to all the agencies which is to highlight best practices. He asked the agencies to send the survey to the individual that is most familiar or knowledgeable about the different programs in their department. They are hoping to develop a resource for the police chiefs and departments throughout the county of existing best practices.
- c. Sexual Assault Response Team: Chief Richard Jenkins referred to the attached report. Nicole Bishop advised that the PBC SART is already looking ahead to figure out how they can be a resource for agencies in implementing the new procedures under SB 636. They are in the process of reviewing and updating current best practices (non reporting, LE general order, and guidelines for forensic testing). Ms. Bishop announced the SART meeting tomorrow at their 45th Street location. She also asked if they would please contact victim advocates when they receive a CODIS hit on old kits.
- d. Criminal Justice Institute: Director Schroeder reported they have three academies running right now for law enforcement and a corrections academy starting in July. Notice will be sent out to all agencies about setting up a meeting towards the end of June, for training officers to help them set up courses and training for the upcoming year.
- e. Child Abuse Protocol: Katherine Hatos reminded everyone that the Child Abuse Protocol Specialist meeting will be held on June 3rd at 9 AM at the West Palm Beach Police Department's Community Room. The Rapid

Response Team meeting will be held at 10 AM on June 17th at the same location.

- f. Communications/Interoperability: No report presented.
- g. State Attorney's Office: Chief Assistant State Attorney Brian Fernandes reported that the Clerk's Office has contacted their office about a large number of driver's license suspensions that were not enacted when drug offenses and arrests occurred. Chairman Brian Smith and Mr. Fernandes will get together with the Clerk's Office and discuss where some of these are not being filed. He will report back next month on what they find out.

XI. Member Comments

No member comments.

XII. Attachments

- a. Senate Bill 636 :Testing Sexual Assault Evidence in Palm Beach County -PBSO Crime Laboratory Compliance Strategy Presentation (*on white paper*)
- b. SART Update (*on purple paper*)

XIII. Adjournment

Next Meeting: June 23, 2016 Palm Springs Village Hall