

**PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION
LAW ENFORCEMENT PLANNING COUNCIL
MINUTES**

Thursday, April 25, 2019 - 9:30 a.m.

Palm Springs Village Hall
226 Cypress Lane
Palm Springs, FL

Members Present

Chief Thomas A. Ceccarelli, Chairman, Palm Springs Public Safety Department
Chief Sean Brammer, Vice Chairman, Florida Atlantic University Police Department
Chief Richard Jenkins, North Palm Beach Police Department
Chief Frank Kitzerow, Palm Beach County School District Police Department
Chief Robert Mangold, Atlantis Police Department
Chief Dan Alexander, Boca Raton Police Department
Chief Michael Gregory, Boynton Beach Police Department
Chief Ed Allen, Gulf Stream Police Department
Chief Craig Hartmann, Highland Beach Police Department
Chief Brian Smith, Juno Beach Police Department
Chief Dan Kerr, Jupiter Police Department
Chief Sean Scheller, Lantana Police Department
Chief Carmen Mattox, Manalapan Police Department
Chief Hal Hutchins, Ocean Ridge Police Department
Chief Nicholas Caristo, Palm Beach Police Department
Chief Clint Shannon, Palm Beach Gardens Police Department
Chief Steve Langevin, Palm Beach Shores Police Department
Interim Chief Michael Madden, Riviera Beach Police Department (Represented by Acting Assistant Chief Rozier)
Chief Mark Garrison, South Palm Beach Police Department
Chief Sarah Mooney, West Palm Beach Police Department
Sheriff Ric Bradshaw, Palm Beach County Sheriff's Office (Represented by Chief Frank DeMario, Commander Law Enforcement Operations)
Major Robert Chandler, Florida Highway Patrol
Frank Mercurio, Resident Agent Supervisor, Florida Department of Law Enforcement
Bill Fraser, Chief Investigator, State Attorney's Office 15th Judicial Circuit
Major Fred Rondeau, Florida Fish & Wildlife Commission
Justin Fleck, Assistant Special Agent in Charge, Federal Bureau of Investigation
Sheldon Burkett, Assistant Special Agent in Charge, Drug Enforcement Administration
Glen Wilner, Assistant Chief, U.S. Marshals Service
Timothy Donohue, Resident Agent in Charge, U.S. Secret Service

Members Absent

Chief Javaro Sims, Delray Beach Police Department
Chief John Pruitt, Jupiter Inlet Colony Police Department
Chief Wes Smith, Lake Clarke Shores Police Department
Chief Gus Medina, Tequesta Police Department
Troy Walker, Special Agent in Charge, Florida Department of Law Enforcement
Lieutenant Anthony Mozealous, State Fire Marshall's Office
Captain Juan Torres, Florida Division of Alcoholic Beverages & Tobacco
Eric Chan, Assistant Special Agent in Charge, U.S. Immigration and Customs Enforcement
Robert Shirley, Resident Agent in Charge, Bureau of Alcohol, Tobacco, Firearms and Explosives
David Brant, Supervisory Special Agent, Internal Revenue Service
Pete Garcia, Federal Security Director, Transportation Security Administration
Clay Crawford, Acting Patrol Agent in Charge, U.S. Border Patrol
Chief John Richardson, Sr., VA Health Administration

Advisory Members Present

Shawn Fagan, CJSTC Field Services Specialist, Florida Department of Law Enforcement
Kimber Heddon, Circuit Administrator, Florida Department of Corrections
Gregory Starling, Chief Probation Officer, Florida Department of Juvenile Justice

Stephanie Tew, Chief Assistant, Attorney General's Office of Statewide Prosecution

Advisory Members Absent

Director Rick Rocco, Criminal Justice Institute of Palm Beach State College
Dr. Michael Bell, Palm Beach County Medical Examiner
Ellen Cohen, Assistant US Attorney, U.S. Attorney's Office
Hon. Dave Aronberg, State Attorney, 15th Judicial Circuit

Guests

Assistant Chief Jim McGrew, Tequesta Police Department
Angeliq Pickett, Intelligence Led Policing Manager, Boca Raton Police Department
Major Adam Hirsch, Jupiter Police Department
Brian Fernandes, Public Corruption Prosecutor, State Attorney's Office
Deputy Chief Michele Miuccio, Boca Raton Police Department
Lieutenant Richard Jones, Ocean Ridge Police Department
Chenise Bonilla, Manager Criminal Justice Program, Public Safety Department
Judge James Martz, Administrative Juvenile Division Judge
Assistant Chief Jim Stormes, Palm Beach Gardens Police Department
Assistant Chief Rachel Sanders, Delray Beach Police Department
Assistant Chief Vanessa Snow, Boynton Beach Police Department
Assistant Chief Patrick McCutcheon, Palm Beach County School District Police Department
Division Manager Pat Kenny, Palm Beach County Sheriff's Office
Stewart Saalfield, Court Analyst, Court Administration
John Haseley, Gulf Stream Police Department
Sean Grant, Palm Springs Public Safety Department
Andrea Rocha, Manager- Court Operations
Ted Gonzales, Director of Business Development, LEX
Scott McClure, Ocean Ridge Police Department
Scott Penney, Chief Investigator of the Public Defender's Office
Tom Melnichok, Palm Beach Police Department
Assistant Director Dennis Weiner, Palm Beach County School District Police Department
Assistant Chief Dominick Pape, Palm Beach Gardens Police Department
Frank Briganti, FL Department of Financial Services
Lieutenant Wayne Boxer, Florida Atlantic University Police Department
Craig Williams, State Attorney's Office

CJC Staff Present

Katherine Shover, Senior Criminal Justice Analyst
Jonathan Hackley, Senior Criminal Justice Analyst

- I. Welcome and opening comments by Chief Tom Ceccarelli, Chairman.
- II. Roll Call
- III. Introduction of Guests
- IV. The agenda and minutes were approved by a motion from Chief Frank Kitzerow and second by Chief Richard Jenkins.
- V. Presentations/Update
 - a. Chenise Bonilla, Manager Criminal Justice Program, Public Safety Department provided an overview of the Re-Entry Program. The program is intended to decrease recidivism, support victims of crime, and increase public safety. Meetings are held quarterly to work on improving the transition process. She also reviewed the events calendar for Second Chance month.

- b. Jonathan Hackley, Senior Criminal Justice Analyst, presented the 2017 Rapid Response Team Annual Report. The purpose of the committee is to review Rapid Response Team cases and reduce process issues. Children three years and younger accounted for the majority of cases. Ms. Shover reminded agencies to submit their Rapid Response Information sheets within 24 hours. She also noted that the committee meets three times a year and recently had a meeting to review the 2018 data.
- c. Katherine Shover, Senior Criminal Justice Analyst, provided information about the transition from summary to incident-based reporting. She also advised members about the new DOJ JAG grant 3% set-aside requirement for NIBRS compliance.
- d. Update - PEACE has begun issuing Community ID Cards with support from the City of West Palm Beach. The CJC at the request of the BCC reviewed this issue in 2017 and provided recommendations to the BCC. PEACE held a drive on March 30 and had 1,500 people attend but could only accommodate 300. Chief Mooney noted that the Legal Aid Society manages the program, and ID cards are mailed to applicants within three weeks.

VI. Business

VII. Liaison Updates

- a. **Data Sharing:** No report
- b. **Community Engagement Task Force:** Chief Mooney reported that a Community Conversation will be held at San Castle on April 30th.
- c. **Criminal Justice Institute:** No report
- d. **SART:** Report was included in the packet.
- e. **School Safety:** Judge Martz provided an update about the meetings with mental health providers. They are currently looking at how calls are handled by 211 and working on a countywide landing page for resources. They will also be working with PSAPs. Chief Kitzerow reported that 80 officers and three analysts have been hired. They are currently working through challenges of having officers in various stages of training. He also thanked everyone for their help.
- f. **State Attorney's Office:** No report

VIII. Member/Guest Comments

- a. Division Manager Kenny mentioned that PBSO is willing to assist agencies that need help with RPOs, but they will no longer be entering them into the system.
- b. Chief Alexander noted the considerable costs involving the PSAP bill.

IX. Attachments

- a. Second Chance Calendar
- b. NIBRS 3% Set Aside Requirements
- c. FIBRS Tech Specs
- d. Rapid Response Annual Report
- e. San Castle Community Conversation
- f. SART Update

X. Next Meeting: May 23, 2019 Palm Springs Village Hall