

**PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION  
LAW ENFORCEMENT PLANNING COUNCIL  
MINUTES**

**Thursday, February 24, 2022 – 9:30 a.m.**

Meeting was held online via Zoom

**Members Present**

Chief Javaro Sims, Chairman, Delray Beach Police Department  
Chief Gus Medina, Vice Chairman, Tequesta Police Department  
Interim Chief Pat McCutcheon, PBC School District Police Department  
Chief Michele Miuccio, Boca Raton Police Department  
Chief Sean Brammer, Florida Atlantic University Police Department  
Chief Ed Allen, Gulf Stream Police Department  
Chief Brian Smith, Juno Beach Police Department  
Chief David England, Jupiter Police Department  
Chief Sean Scheller, Lantana Police Department  
Chief Carmen Mattox, Manalapan Police Department  
Chief Richard Jones, Ocean Ridge Police Department  
Chief Clint Shannon, Palm Beach Gardens Police Dept. (Represented by Assistant Chief Dominick Pape)  
Chief Nicholas Caristo, Palm Beach Police Department  
Chief Thomas A. Ceccarelli, Palm Springs Public Safety Department  
Chief Nathan Osgood, Riviera Beach Police Department  
Honorable Sheriff Ric Bradshaw, PBC Sheriff's Office (Represented by Chief Deputy Frank DeMario)  
Eric Jester, Resident Agent in Charge, Florida Department of Law Enforcement  
Captain Frank Briganti, Bureau of Insurance Fraud (Represented by Lieutenant Jonathan Lent)  
Christopher Orcinolo, Resident Agent in Charge, Bureau of Alcohol, Tobacco, Firearms and Explosives  
Brian Deer, Resident Agent in Charge, U.S. Secret Service (Represented by SA Michelle Dougherty)

**Members Absent**

Chief Richard Jenkins, North Palm Beach Police Department  
Chief Robert Mangold, Atlantis Police Department  
Chief Michael Gregory, Boynton Beach Police Department  
Chief Craig Hartmann, Highland Beach Police Department  
Chief John Pruitt, Jupiter Inlet Colony Police Department  
Chief Wes Smith, Lake Clarke Shores Police Department  
Chief Frank Adderley, West Palm Beach Police Department  
Major Robert Chandler, Florida Highway Patrol  
Troy Walker, Special Agent in Charge, Florida Department of Law Enforcement  
Bill Fraser, Chief Investigator, State Attorney's Office 15th Judicial Circuit  
Major Dustin Bonds, Florida Fish & Wildlife Commission  
Lieutenant Kent Stanton, Florida Division of Alcoholic Beverages & Tobacco  
TBD, Federal Bureau of Investigation  
Sheldon Burkett, Assistant Special Agent in Charge, Drug Enforcement Administration  
Eric Chan, Assistant Special Agent in Charge, U.S. Immigration and Customs Enforcement  
Assistant Chief Deputy Dan Torchia, U.S. Marshals Service  
David Brant, Supervisory Special Agent, Internal Revenue Service

Pete Garcia, Federal Security Director, Transportation Security Administration  
Angel Belen, Patrol Agent in Charge, U.S. Border Patrol  
Chief Robert Crawford, VA Health Administration

### **Advisory Members Present**

Vincent Morton, Director, Criminal Justice Institute of Palm Beach State College  
Dr. Wendolyn Sneed, Palm Beach County Chief Medical Examiner (Represented by Paul Petrino, Manager of Medical Examiner Operations)  
Sivashree Sundaram, Chief: Narcotics and Violent Crimes, U.S. Attorney's Office  
Honorable Dave Aronberg, State Attorney, 15th Judicial Circuit  
Shawn Fagan, CJSTC Field Services Specialist, Florida Department of Law Enforcement  
Gregory Starling, Chief Probation Officer, Florida Department of Juvenile Justice  
Stephanie Tew, Chief Assistant, Attorney General's Office of Statewide Prosecution

### **Advisory Members Absent**

Michelle Johns, Circuit Administrator, Florida Department of Corrections

### **Guests**

Captain John Haseley, Gulf Stream Police Department  
Captain Randy Foley, Palm Beach County Sheriff's Office  
Daniel Villacci, Criminal Justice Coordinator, Florida Department of Children and Families  
Major John Scanlan, Palm Beach Police Department  
Angelique Pickett, Intelligence Led Policing Manager, Boca Raton Police Department  
Daniel Svec, Court Administration  
Marc Freeman, Public Information Officer, State Attorney's Office  
Deputy Chief Robin Griffin-Kitzerow, Florida Atlantic University Police Department  
Latronda Hayes, Manager Court Services, PBC Public Safety Department  
Deputy Chief Vanessa Snow, Boynton Beach Police Department  
Alexa Lee, M.S., Interim Executive Director, Palm Beach County Substance Abuse Coalition  
Samuel Guillard, Executive Director, Citizens Commission on Human Rights of Florida  
Diane Stein, President, Citizens Commission on Human Rights of Florida  
Assistant Chief Darrell Hunter, Delray Beach Police Department  
Assistant Chief Russ Mager, Delray Beach Police Department  
Ted Gonzales, Executive Director, Palm Beach County Association of Chiefs' of Police  
Scott Penney, Chief Investigator of the Public Defender's Office  
Hal Hutchins, Palm Beach County Association of Chiefs' of Police  
Assistant Chief Josh Mindick, Boca Raton Police Department  
Captain Michael Moschette, Delray Beach Police Department  
Richard Markoe, Manager - Court Operations  
Major Spencer Rozier, Riviera Beach Police Department  
Craig Williams, Chief Assistant State Attorney, State Attorney's Office  
Assistant Chief Michael Madden, Riviera Beach Police Department

### **CJC Staff Present**

Regenia Herring, Executive Director  
Katherine Shover, Senior Criminal Justice Analyst

- I. Opening comments by Chief Javaro Sims, Chairman. Resident Agent in Charge Timothy Donohue retired from the US Secret Service (USSS) on January 29th. Chairman Sims welcomed Brian Deer, Acting Resident Agent in Charge of the USSS West Palm Beach Resident Office. Major Fred Rondeau, Florida Fish and Wildlife (FWC), took over

command of the Northwest region on January 26th. Chairman Sims welcomed Major Dustin Bonds, FWC to the LEPC. He also welcomed Interim Chief Pat McCutcheon, PBC School Police Department.

- II. Roll Call – Chairman Sims requested that everyone list their name and agency in the chat section in lieu of roll call.
- III. The Agenda/Minutes were approved by unanimous consent. Motion was made by Chief Richard Jones and seconded by Chief Deputy Frank DeMario.
- IV. New Business

A. FIBRS Discussion: *Chief Richard Jones, Ocean Ridge Police Department* advised that the LEPC decided to send out a survey at the last meeting for members to report where they are in the FIBRS testing process. He reviewed the results provided below. The issues associated with FIBRS testing can be complex especially for small agencies. For example, an agency may not have a cargo theft for ten years. He also noted that agencies either have an RMS that is capable of doing NIBRS/FIBRS data transmissions or a system that isn't capable, but needs an update or upgrade. In addition, some agencies have an RMS that has no ability to be upgraded to meet the requirements. Due to these issues, a discussion was held with FDLE about using TraCS as an alternative solution. A process was worked out in which TraCS can be utilized to expedite the testing process. FDLE will also allow agencies to submit fake data for testing purposes. Please contact him if you need any additional assistance or have any suggestions. He also welcomed agencies to let him know if they need an RMS update/upgrade, but don't have the funds budgeted or plan to budget for the upgrade. He can provide more information to agencies about using TraCS, a DOT grand funded agency, for free or a nominal cost. Chairman Sims thanked Chief Jones for taking the lead on this initiative. He also recognized FDLE for their assistance with this effort. He noted that they provided a Q&A and information about the FIBRS transition at the last meeting.

<b>FIBRS Survey</b>	<b>Totals</b>
<b>Status</b>	
Not started testing	9
Currently testing	14
<b>Grand Total</b>	<b>23</b>
<b>Testing Process</b>	
No response	8
Our agency is testing and the process is moving forward	11
Our agency is testing, but we are having problems with testing because of FDLE's System	3

Our agency is testing, but we are having problems with testing because of our RMS System	1
<b>Grand Total</b>	<b>23</b>
<b>Testing Timeline</b>	
No response	4
1-3 months	8
4-6 months	5
7-12 months	3
More than 12 months	3
<b>Grand Total</b>	<b>23</b>
<b>Our agency has not started testing because;</b>	
Not applicable	18
We are willing to submit FIBRS data, but are having trouble with FDLE	2
We are willing to submit FIBRS data, but we need additional assistance that is not specified above	3
<b>Grand Total</b>	<b>23</b>

- B. Trauma-Informed Care Training: *Director Vincent Morton, Criminal Justice Institute, Palm Beach State College* advised that the LEPC decided to move forward with this initiative at the last meeting. Since that time, meetings have been held to determine logistics. The two-day train-the-trainer will be held in-person at the Criminal Justice Institute (CJI) and provided by Policy Research and Associates, Inc. (PRA). This will be a collaboration between Palm Beach State College, Palm Beach County Sheriff's Office, and the Criminal Justice Commission. Dates are still being worked out with PRA. In addition, some of the grant funds will be used for an evaluation with Florida Atlantic University to determine the effectiveness of the training. Criminal justice agencies are the target audience. Director Morton advised that he will be sending some of his staff so that this training can be implemented at a ground level for recruits. This will help to ensure the mental health of officers and criminal justice staff. They will also be covering one to two sessions of the training for officers. Chairman Sims thanked Director Morton for taking the lead on this project and recognized the partners for their support. Director Herring mentioned that this is a strong collaborative. She noted that PBSO is stepping up to offset the costs of providing training for the other criminal justice agencies. The CJC will use FDLE funds as needed to support this project.

V. Presentations/Updates

A. School Safety Bill and the Parents' Bill of Rights Presentation: *Diane Stein, President, Citizens Commission on Human Rights of Florida* provided a brief overview of the changes that came about with the passage of the School Safety Bill and the Parents' Bill of Rights in 2021 as it pertains to law enforcement. The following information was provided in the presentation. The salient points of F.S. 381.0056 of the School Safety Bill require that public and charter schools make a reasonable attempt to notify parents of a minor student before the student is removed from school, school transportation, or a school-sponsored activity for an involuntary mental health examination. F.S. 381.0056 defines "a reasonable attempt to notify" as "the exercise of reasonable diligence and care by the principal or the principal's designee to make contact with the student's parent, guardian, or other known emergency contact whom the student's parent or guardian has authorized to receive notification of an involuntary examination." It requires the principal or their designee to, at a minimum, use available methods of communication to notify a parent, guardian, or other known emergency contact following the decision to Baker Act a student. The methods of communication should include, but are not limited to, telephone calls; text messages; e-mails; and voicemails. In addition this statute requires a principal or their designee to document the method and number of attempts made to contact the student's parent, guardian, or other known emergency contact, and the outcome of each attempt, allowing a delay of notification if it is *necessary to avoid jeopardizing the health and safety of the student*. She also reviewed the Parents' Bill of Rights which is an entirely new Chapter in Florida Statutes, Chapter 1014, and F.S. 1014.03.

A copy of the presentation will be sent out to members. Ms. Stein advised that the organization operates a hotline that can be reached at 800-782-2878. They have advocates who work with parents when their child is in a mental health crisis and they aren't sure what to do. In addition, they can assist when a child has been Baker Acted. All of the services are free of charge. Director Herring suggested looking at how we are doing in Palm Beach County and how to improve the system. She asked agencies to consider if there is a need for additional training or information.

VI. Old Business - None

VII. Liaison Updates

A. **Community Engagement Team:** Chairman Sims advised that they met recently with the nine groups to discuss their progress. They offered assistance to the groups in accomplishing their goals. He thanked all of the groups and agencies that participated in the dialogues.

- B. **SART:** a copy of the SART report was included in the meeting packet. Chief Miuccio reminded everyone that the law enforcement SART meeting will be held at 2 PM today. They will be discussing their strategic plan and looking for input. Chairman Sims asked agencies to please have someone participate in the meeting.
- C. **Coordinated Community Response Team:** Ms. Shover advised that they decided to continue to use the Coordinated Community Response (CCR) as the name for the committee. The CCR has been working on their mission. An update was provided about the grant status and a SWOT analysis performed at the last meeting. They have also been working on the governance document. Nominations are being accepted for the Chair and Chair Elect. They hope to have elections at the March 8<sup>th</sup> meeting at 2 PM. A copy of the report is attached.
- D. **Criminal Justice Institute:** Director Morton reminded agencies that the Region XII training meeting will be held right before LEPC on 3/24. There will be some new topics discussed. They are currently in discussion with a PBSO Association who wants to donate a scholarship. They are looking for the reimplementation of a part-time Academy that will be based fully on a scholarship. The criteria and parameters are still being drafted. He appreciated Ms. Diane Stein's presentation and Director Herring's concerns about her report. He would like to bring to the Chiefs at the Regional Training meeting the idea that the 4 day Crisis Intervention Team Training be implemented at the basic recruit level before they get to your agencies. This will assist some of the smaller agencies that can't afford to send officers to advanced training. Moving into the next fiscal budget they are going to put a lot of emphasis on Instructor courses for general Instructors and high liability. He noted that Mr. Tata asked if they could put on an advanced L.O.C.K.U.P. Police Training for immediate control tactics for beachfront officers. The training will be held April 6-7<sup>th</sup>. This is designed for use of force for people in limited clothing and beachfront environments.
- E. **Communications/Interoperability:** No report.
- F. **School Safety:** Captain Foley advised that the prevention and intervention groups have completed their review. A third group has been formed to look at the reaction point of mass casualty incidents. The recommendations will be presented to the LEPC once all three groups have finalized their reports. The group is also working on a few items including finalizing a caregiver's guide for navigating a hospitalization under the Florida Mental Health/The Baker Act. They are also working on a flyer to provide further education to the community on 211, Mobile Response Teams, and the Aware and Care site. Chairman Sims also recognized that Lisa Williams-Taylor, Ph.D., CEO, Children's Services Council of PBC is serving as the Vice Chair for the committee.
- G. **State Attorney's Office:** Nothing new to report.
- H. **Palm Beach County Sheriff's Office:** Nothing new to report.

- I. **Palm Beach County School District Police Department:** Interim Chief McCutcheon will make sure that their staff is well versed on the items mentioned about Baker Acts.
- J. **State and Federal Updates:** None.

VIII. Member Comments: Paul Petrino, Manager of Medical Examiner Operations reported on behalf of Dr. Sneed that the Medical Examiner's Office will be establishing their pre-COVID protocols for attending autopsies in the morgue. They are communicating directly with the detectives. In addition, they do ask that the required PPE be worn to protect yourself.

Chief Osgood noted that they have an uptick in violent crimes in their city since January. Individuals are coming from all over the county. He would like to put together a collaborative effort to address this problem. Director Herring suggested that this could be discussed at the next meeting to see if there are any recommendations. Also the best fit in terms of collaborations.

IX. Attachments

- A. SART and CCR Updates

X. Next Meeting: March 24, 2022

XI. Adjourn