

**PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION  
LAW ENFORCEMENT PLANNING COUNCIL  
MINUTES**

**Thursday, January 23, 2020 - 9:30 a.m.**

Palm Springs Village Hall  
226 Cypress Lane  
Palm Springs, FL

**Members Present**

Chief Sean Brammer, Chairman, Florida Atlantic University Police Department  
Chief Clint Shannon, Vice Chairman, Palm Beach Gardens Police Department  
Chief Richard Jenkins, North Palm Beach Police Department  
Chief Frank Kitzerow, Palm Beach County School District Police Department (Represented by Assistant Director Dennis Weiner)  
Chief Robert Mangold, Atlantis Police Department  
Interim Chief Michele Miuccio, Boca Raton Police Department  
Chief Javaro Sims, Delray Beach Police Department (Represented by Captain John Crane-Baker)  
Chief Ed Allen, Gulf Stream Police Department  
Chief Craig Hartmann, Highland Beach Police Department  
Chief Brian Smith, Juno Beach Police Department  
Chief Dan Kerr, Jupiter Police Department  
Chief Sean Scheller, Lantana Police Department  
Chief Hal Hutchins, Ocean Ridge Police Department  
Chief Nicholas Caristo, Palm Beach Police Department  
Chief Thomas A. Ceccarelli, Palm Springs Public Safety Department  
Interim Chief Spencer Rozier, Riviera Beach Police Department  
Chief Frank Adderley, West Palm Beach Police Department  
Sheriff Ric Bradshaw, Palm Beach County Sheriff's Office (Represented by Chief Frank DeMario, Commander Law Enforcement Operations)  
Frank Mercurio, Resident Agent Supervisor, Florida Department of Law Enforcement  
Bill Fraser, Chief Investigator, State Attorney's Office 15th Judicial Circuit  
Major Fred Rondeau, Florida Fish & Wildlife Commission (Represented by Keith Clark)  
Captain Frank Briganti, Bureau of Insurance Fraud  
Eric Chan, Assistant Special Agent in Charge, U.S. Immigration and Customs Enforcement  
Timothy Donohue, Resident Agent in Charge, U.S. Secret Service (Represented by Leo Fridella)

**Members Absent**

Chief Michael Gregory, Boynton Beach Police Department  
Chief John Pruitt, Jupiter Inlet Colony Police Department  
Chief Carmen Mattox, Manalapan Police Department  
Chief Wes Smith, Lake Clarke Shores Police Department  
Chief Gus Medina, Tequesta Police Department  
Major Robert Chandler, Florida Highway Patrol  
Troy Walker, Special Agent in Charge, Florida Department of Law Enforcement  
Captain Juan Torres, Florida Division of Alcoholic Beverages & Tobacco  
Rickey Dickerson, Special Supervisory Agent, Federal Bureau of Investigation  
Sheldon Burkett, Assistant Special Agent in Charge, Drug Enforcement Administration  
Michael Barbercheck, Acting Resident Agent in Charge, Bureau of Alcohol, Tobacco, Firearms and Explosives  
U.S. Marshals Service  
David Brant, Supervisory Special Agent, Internal Revenue Service  
Pete Garcia, Federal Security Director, Transportation Security Administration  
Angel Belen, Patrol Agent in Charge, U.S. Border Patrol  
Chief Robert Crawford, VA Health Administration

**Advisory Members Present**

Director Rick Rocco, Criminal Justice Institute of Palm Beach State College

Dr. Wendolyn Sneed, Palm Beach County Chief Medical Examiner  
Ellen Cohen, Assistant US Attorney, U.S. Attorney's Office  
Hon. Dave Aronberg, State Attorney, 15th Judicial Circuit  
Shawn Fagan, CJSTC Field Services Specialist, Florida Department of Law Enforcement  
Michelle Johns, Circuit Administrator, Florida Department of Corrections  
Gregory Starling, Chief Probation Officer, Florida Department of Juvenile Justice  
Stephanie Tew, Chief Assistant, Attorney General's Office of Statewide Prosecution

### **Advisory Members Absent**

None

### **Guests**

Cecelia Crouse, PhD, D-ABC Volunteer, Palm Beach County Sheriff's Office  
Angelique Pickett, Intelligence Led Policing Manager, Boca Raton Police Department  
Daniel Villacci, Department of Children and Families  
Major Adam Hirsch, Jupiter Police Department  
Commander Tom Mitchell, Lantana Police Department  
Heron Ruiz, Forensic Supervisor, Medical Examiner's Office  
Brian Fernandes, Public Corruption Prosecutor, State Attorney's Office  
Tawanna Wilson, Criminal Justice Institute of Palm Beach State College  
Pete Buhr, Boca Raton Police Department  
Jane Scott, Boca Raton Police Department  
Rachel Saunders, Delray Beach Police Department  
Captain Joe Guelli, Palm Beach Police Department  
Lieutenant Kevin Lashells, Department of Investigative and Forensic Services  
Latronda Hayes, Manager Court Services, Public Safety  
Ted Gonzales, Director of Business Development, LEX  
Tate Yeatman, Crime Laboratory Director, Palm Beach County Sheriff's Office  
Tara Sessa, Palm Beach County Sheriff's Office  
Robin Griffin-Kitzerow, Deputy Chief, Florida Atlantic University Police Department  
Lieutenant John Haseley, Gulf Stream Police Department  
Stuart Robinson, Director of Investigations, PBC Office of Inspector General  
Assistant Chief Vanessa Snow, Boynton Beach Police Department  
Megan Legall, Crime Analyst, Atlantis Police Department  
Sergeant Bruce Hoffman, Atlantis Police Department  
Assistant Chief Marty Bechtel, Palm Beach Gardens Police Department  
Assistant Chief Dominick Pape, Palm Beach Gardens Police Department  
Scott Penney, Chief Investigator of the Public Defender's Office  
Andrea Rocha, Manager- Court Operations, Circuit Criminal  
Jim Martz, Circuit Court Judge  
Jeff Kadel, Executive Director, PBC Substance Awareness Coalition  
Jonathan Evans, City Manager, Riviera Beach  
Craig Williams, Chief Assistant State Attorney, State Attorney's Office

### **CJC Staff Present**

Katherine Shover, Senior Criminal Justice Analyst  
Jonathan Hackley, Senior Criminal Justice Analyst  
Brad Allen, Criminal Justice Analyst

- I. Opening comments by Chief Sean Brammer, Chairman.
- II. Roll Call
- III. Introduction of Guests
- IV. The agenda and minutes were approved by a motion from Chief Richard Jenkins and second by Chief Hal Hutchins.
- V. Presentations/Update

- a. Dr. Wendolyn Sneed, Chief Medical Examiner and Heron Ruiz, Forensic Supervisor, Medical Examiner's Office provided background information about the implementation of the online death investigation form. They noted that agencies are submitting forms without filling out all of the required fields. They also noted an issue with the timeframe not being met for submissions. There was a general discussion about the application. Members expressed the need to be more involved in the application development and implementation process.
- b. DNA backlog reduction strategy: Law enforcement agency partnerships for a successful biological screening laboratory presentation by Cecelia Crouse, PhD, D-ABC Volunteer, Palm Beach County Sheriff's Office. Dr. Crouse provided an overview of the strategy. She noted that the LEPC formed a DNA/Law Enforcement Working Group in 2009 to investigate options for decreasing the DNA backlog and turnaround times. One of the findings of the Working Group was the need to pre-screen evidence prior to submission to the Forensic Biology Unit (FBU). The Working Group proposed the creation of a central Biological Processing Laboratory (BPL) to be designed and constructed in an existing space within the Boca Raton Police Services Department (BRPSD). The lab would be used to pre-screen crime scene evidence for Boca Raton, Boynton Beach, and Delray Beach Police Departments prior to submission to the FBU for DNA analysis. As a result of the NIJ Efficiency Improvement Program (EIP) grant funding, the BRPSD BPL opened in April, 2012. She noted the success of the DNA backlog reduction strategy with case results being provided to BBPD, DBPD, and BRPSD within 19.6 days. The PBSO FBU turn-around time has also decreased by 35% to 80 days. A copy of the publication was provided in the meeting packet.

VI. Business

VII. Liaison Updates

- a. **Data Sharing:** Ted Gonzales noted a high number of requests for access codes. He also reported that training will be provided to departments.
- b. **Community Engagement Team:** Captain John Crane-Baker mentioned that Delray Beach will be partnering with the Criminal Justice Commission to host a Shoot, Don't Shoot Event on April 27<sup>th</sup> from 6 PM - PM.
- c. **Criminal Justice Institute:** Director Rocco reminded agencies of "The Enemy Within" International Symposium on Law Enforcement and First Responder Stress, PTSD, and Suicide that will be held on January 24<sup>th</sup>. The event is free and will be held in the Duncan Theater at Palm Beach State College.
- d. **SART:** Report was included in the packet.

- e. **School Safety:** Judge Martz reported that the committee is working on the Aware and Care website that will be hosted by Palm Beach County. The site is intended to streamline access to services. He mentioned some issues with communications in which PBC 911 wasn't aware of an agreement concerning active shooters. Chief Jenkins requested that Judge Martz be included on the emails regarding ASHER. Chairman Brammer volunteered Deputy Chief Robin Griffin-Kitzerow to participate in the School Safety Initiative Behavioral Health Track committee.
- f. **State Attorney's Office:** Craig Williams noted that they are now under the burden to prove that individuals didn't have a valid CCW permit at the time the crime was committed. Chief Jenkins, Judge Martz, Chief Kerr and Chief Shannon will work with the SAO on this issue.

VIII. Member/Guest Comments

- a. Jeff Kadel thanked members in advance for participating in the RX drop box data collection survey.
- b. Interim Chief Rozier introduced Jonathan Evans, Riviera Beach City Manager to the LEPC. Mr. Evans thanked everyone for their work for the community.

IX. Attachments

- a. SART Update
- b. DNA Presentation
- c. PBCMEO Presentation

X. Next Meeting: February 27, 2020 Palm Springs Village Hall