

# MINUTES

Monday, September 17, 2018 – 12:10 p.m.

**PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION  
LAW ENFORCEMENT PLANNING COUNCIL  
SCHOOL SAFETY SUBCOMMITTEE**

McEaddy Conference Room  
12<sup>th</sup> Floor, 301 N. Olive Avenue  
West Palm Beach



**Members Present:**

**Chief Frank Kitzerow**, Palm Beach County School District Police Department

**Frank DeMario**, Chief of Law Enforcement Operations, Palm Beach County Sheriff's Office

**Douglas McGlynn**, Deputy Chief of Operations, Palm Beach County Fire Rescue

**Diana Matty**, Fire Chief for the City of West Palm Beach Fire Rescue & Fire Chief Associations of Palm Beach County Representative

**Frank Mercurio**, Resident Agent in Charge, Florida Department of Law Enforcement

**Chief Clint Shannon**, Palm Beach Gardens Police Department

**Greg Starling**, Chief Probation Officer, Florida Department of Juvenile Justice

**Bill Johnson**, Director Emergency Management, PBC Public Safety Department

**Holly DiBenedetto**, Victim Services Program Manager, PBC Public Safety Department

**Guests Present:**

**Division Chief Doug Clark**, Palm Beach County Fire Rescue

**Tanya Palmer**, Chief Program Officer, Children's Services Council

**Rachel Zara**, Legislative Delegation Aide, Palm Beach County

**CJC Staff Present:**

**Kristina Henson**, Executive Director, Criminal Justice Commission

**Katherine Shover**, Senior Criminal Justice Analyst, Criminal Justice Commission

**Jonathan Hackley**, Criminal Justice Analyst, Criminal Justice Commission

- I. Welcome and Opening Comments – *Executive Director Kristina Henson and Chief Frank Kitzerow*
  - a. Executive Director Henson welcomed Chief Douglas McGlynn, Palm Beach County

September 17, 2018

---

Fire Rescue

- II. Introductions were made.
- III. The agenda and minutes were approved upon a motion by Chief DeMario and a second by RAC Mercurio.
- IV. Business
  - a. **Update on Palm Beach County School District Police Department** – Chief Kitzerow advised that they are making good progress on hiring and recruiting which is helping to alleviate those working contracts. He noted that there are threat assessment teams at every school and they are meeting with Fire to set up quarterly safety meetings. He thanked everyone from Palm Beach County Sheriff's Office and the municipalities for their help.
  - b. **Mental Health Subcommittee** – Executive Director Henson inquired about how the Children's Services Council (CSC) plans to proceed once a threat is identified. Tanya Palmer advised that Lisa Williams-Taylor has been in touch with the South Florida Behavioral Health Network about fast-tracking children and they have expressed a willingness to respond when a student is in a crisis. The next step is meeting with Darcy Davis and staff to work on the process. Ms. Palmer also noted that CSC received \$500,000 to co-locate mental health therapists in schools. Once the contract is finalized they will share the information with the CJC.
  - c. **Details for Law Enforcement Training Symposium** – Executive Director Henson reported that a save the date notice has been sent out to law enforcement and fire rescue for the October 12<sup>th</sup> event. They are hoping to have around thirty in attendance. Ms. Henson asked for committee members to email any ideas for the agenda to Katherine Shover. The Palm Beach Post article about teacher training was also discussed. Chief Kitzerow discussed the training procedures that have been implemented. He noted that they are using the "run, hide, fight" video to train principals and school staff.
  - d. **Feedback and thoughts from members** – Chief Kitzerow advised that they are setting up a countywide system called Rhodium which is a secure cloud-based system. Information such as the location of the command post and staging area are sent out by the system to police, fire, and pre-entered key personnel. The first phase is running in the Boca Raton area. Division Chief Clark inquired if they are getting District Chiefs involved in the pre-plan. Chief Kitzerow confirmed that they are working with law enforcement first then the District Chiefs.

Executive Director Henson mentioned the upcoming FBI threat assessment training that will be held on October 17<sup>th</sup>. She also advised the committee that Legislative Affairs is tracking \$58 million in leftover state funds to use for schools.

Chief DeMario discussed the progress of the threat assessments for the charter schools. He has been reviewing all the active shooter reports and noted the importance of communication and cooperation to prevent people from falling through the cracks.