

**BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

ADDITIONS, DELETIONS, & SUBSTITUTIONS

MARCH 11, 2025

<u>PAGE</u>	<u>ITEM</u>													
81	3GG-1	<p>*REVISED MOTION/TITLE / (HFA) / Staff recommends motion to approve: the reappointment of five (5) members to the Health Facilities Authority (HFA) for the term of April 1, 2025 to April 30, 2029:</p> <table><thead><tr><th><u>Appointee</u></th><th><u>Nominated By</u></th></tr></thead><tbody><tr><td>Jerry Fedele</td><td>Mayor Marino Commissioner Weiss Commissioner Woodward Commissioner Powell Jr. <u>Vice Mayor Baxter</u></td></tr><tr><td>Dr. James Howell</td><td>Mayor Marino Commissioner Weiss Commissioner Woodward Commissioner Powell Jr. <u>Vice Mayor Baxter</u></td></tr><tr><td>Dr. Eugenia Millender</td><td>Mayor Marino Commissioner Weiss Commissioner Woodward Commissioner Powell Jr. <u>Vice Mayor Baxter</u></td></tr><tr><td>Dr. Gerald Robinson</td><td>Mayor Marino Commissioner Weiss Commissioner Woodward Commissioner Powell Jr.</td></tr><tr><td>James Sugarman</td><td>Mayor Marino Commissioner Woodward Commissioner Powell Jr. <u>Vice Mayor Baxter</u></td></tr></tbody></table>	<u>Appointee</u>	<u>Nominated By</u>	Jerry Fedele	Mayor Marino Commissioner Weiss Commissioner Woodward Commissioner Powell Jr. <u>Vice Mayor Baxter</u>	Dr. James Howell	Mayor Marino Commissioner Weiss Commissioner Woodward Commissioner Powell Jr. <u>Vice Mayor Baxter</u>	Dr. Eugenia Millender	Mayor Marino Commissioner Weiss Commissioner Woodward Commissioner Powell Jr. <u>Vice Mayor Baxter</u>	Dr. Gerald Robinson	Mayor Marino Commissioner Weiss Commissioner Woodward Commissioner Powell Jr.	James Sugarman	Mayor Marino Commissioner Woodward Commissioner Powell Jr. <u>Vice Mayor Baxter</u>
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98	6D-5	<p>*ADD-ON - Staff recommends motion to:</p> <p>A) approve receipt of a grant award of \$2,250,000 in Fiscal Year (FY) 2024 Community Project Funding (CPF) from the United States Department of Housing and Urban Development (HUD), as directed by Congresswoman Sheila Cherfilus-McCormick, for the development of workforce and affordable housing (Grant No. B-24-CP-FL-0580);</p> <p>B) approve a Budget Amendment in the amount of \$2,250,000 in the Community Project Fund to recognize the grant award;</p> <p>C) approve a CPF funding allocation of \$2,250,000 to Davis Commons, LLC, subject to successful contract negotiations;</p> <p>D) authorize staff to negotiate the funding agreement with Davis Commons, LLC; and</p> <p>E) delegate authority to the County Administrator, or designee, to act as Authorized Representative for purposes of grant submittal, execute the grant application and certifications, grant agreement with HUD, amendments thereto, and all other documents necessary for grant implementation that do not substantially change the scope of work, terms, or conditions of the Project.</p>												

**BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

ADDITIONS, DELETIONS, & SUBSTITUTIONS

MARCH 11, 2025

<u>PAGE</u>	<u>ITEM</u>	
98	6D-5	*ADD-ON (cont'd.) / SUMMARY: On October 26, 2024, Palm Beach County received a grant award letter from HUD advising of a \$2,250,000 FY 2024 CPF grant (B-24-CP-FL-0580). The grant resulted from a Federal appropriations request submitted by Congresswoman Sheila Cherfilus-McCormick on behalf of Palm Beach County. The CPF grant must be used for the development of workforce and affordable housing. Staff proposes that the CPF grant be allocated towards construction of Davis Commons (the Project), a 20-unit for-sale townhome development to be located at 4462 – 4493 Davis Road, unincorporated Lake Worth Beach. All townhomes are three (3) bedrooms, 1,600 square feet with a garage, and will be sold to homebuyers with incomes no greater than 120% of Area Median Income. The Project will be deed restricted to remain affordable in perpetuity via the land trust model. The Project developer is Davis Commons LLC, a partnership between local not-for-profit organizations Community Partners of South Florida and the Community Land Trust of Palm Beach County and the Treasure Coast. On September 13, 2022 (#6D-1) the Board of County Commissioners approved a State Housing Investment Partnership (SHIP) award of \$2,000,000 to Davis Commons, LLC. At the time, the Project total development cost was \$7.5 Million, including a construction budget of \$5 Million. Subsequently, the Project experienced a construction cost increase to \$8.5 Million, due both to general construction price escalation and to additional site work and infrastructure requirements identified during the development review process. Total development cost of the Project is now \$10.77 Million. Other sources of development funding for the Project include a construction loan from the Housing Finance Authority of Palm Beach County, and grant funding from JP Morgan Chase, Neighbor Works, the Community Foundation for Palm Beach and Martin Counties. The proposed CPF funds will complete necessary development funding and enable the Project to move forward. Delegation of signatory authority is necessary to expedite the obligation of these Federal funds, including authority for staff to act as Authorized Representative to submit the grant application and certifications in HUD’s online grant management system, and to execute the grant agreement with HUD, and related documents. Given recent actions at HUD to recapture unobligated funds, it is necessary for the Board to consider this item today to expedite the obligation of the CPF funds and avoid risk of recapture. These are Federal CPF grant funds which require no local match. <u>District 3</u> (HJF)
105	6G-3	*DELETED – pulled by staff for further review. (FDO)
106	6G-4	*DELETED – pulled by staff for further review. (FDO)

NOTE: Items that were revised, added, deleted, or backup submitted and were not listed on the preliminary addition/deletion sheet distributed to the Board the prior day are noted with an asterisk (*).

**ORDER OF BUSINESS
BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

MARCH 11, 2025

**TUESDAY
9:30 A.M.**

**COMMISSION
CHAMBERS**

- 1. CALL TO ORDER**
 - A. Roll Call
 - B. Invocation
 - C. Pledge of Allegiance

- 2. AGENDA APPROVAL**
 - A. Additions, Deletions, Substitutions
 - B. Adoption

- 3. CONSENT AGENDA** (Pages 14 - 81)

- 4. SPECIAL PRESENTATIONS** (Page 82)

- 5. PUBLIC HEARINGS - 9:30 A.M.** (Pages 83 - 87)

- 6. REGULAR AGENDA** (Pages 88 - 108)

- 7. BOARD APPOINTMENTS** (Page 109)

- 8. STAFF COMMENTS** (Page 110)

- 9. BCC COMMENTS** (Page 111)

- 10. MATTERS BY THE PUBLIC – 2:00 P.M.** (Page 112)

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* * * * *

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3B-3 Change orders, work task orders, minor contracts, final payments, etc.

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3E-2 Standard Agreement with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. to provide in-home and community-based services to older adults.

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3E-3 First Amendments to Subrecipient agreements for the Ryan White Program HIV/AIDS Part A with The Poverello Center, Inc. to increase the amount for food bank/food delivered meals; and Treasure Coast Health Council, Inc. for core and medical support services.

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3E-4 Retroactive Subrecipient Agreements for the Ending the HIV Epidemic with FoundCare, Inc. for Rapid Entry to Care Services; with Monarch Health Services, Inc. for REC Services; with Broward Regional Health Planning Council for Health Insurance Premium Services; and with CAN Community Health, Inc. for REC Services.

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3E-5 Board appointment of two (2) members to the Veteran Services Advisory Board.

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3E-6 Notice of Awards from U.S. Dept. of Health and Human Services for new and existing programs to continue improving health outcomes for clients with HIV/AIDS; and for a federal grant program focused on reducing new HIV Infections.

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- 3U-3 Executed Standard Interlocal Agreement with the Town of Hypoluxo for assignment of property data and development of annual assessments for Palm Beach County Non-Ad Valorem Districts-Sewer Assessment.

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- 3X-1 Contract with Rebel Recovery Florida Inc. to provide peer support services for Family Treatment Court.

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- 3X-2 Agreements with governmental agencies for reimbursement for medical equipment purchases from EMS Grant funding.

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- 3X-3 Hurricane Milton Declarations for State of Emergency and Reentry Order.

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- 3CC-1 Budget Transfer from LETF to purchase Homeland Security Software.
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- 3CC-3 Budget Transfer from LETF to aid PBSO and qualified organizations.

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- 3EE-1 Executed Category "G" Grant Agreements with Maureen Connolly Brinker Tennis Foundation, Inc. and Foster Events Group, LLC.

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SPECIAL PRESENTATIONS - 9:30 A.M.

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- 4A Literacy Americorps Week
- 4B Certificate of Congratulations Fire Rescue Rapid Intervention Team
- 4C Let's Move Month
- 4D Ethics Awareness Month
- 4E Social Work Month
- 4F Grant Professionals Day
- 4G Brain Injury Awareness Month
- 4H Women's Art Week
- 4I Florida Bicycle Month
- 4J Women's History Month
- 4K Women and Girls HIV/AIDS Awareness Month
- 4L National Agriculture Day
- 4M John Fischer Day
- 4N Government Finance Professionals Week

PUBLIC HEARINGS – 9:30 A.M.

A. PUBLIC SAFETY

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5A-1 Issuance of a Special Secondary Service Provider Certificate of Public Convenience and Necessity to Universal Protection Service, LLC for the gated community of Delaire Country Club.

B. PALM TRAN

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5B-1 Resolution authorizing the signing and submission of the Grant Application to FDOT for the purchase of seven (7) paratransit vehicles.

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REGULAR AGENDA

A. ADMINISTRATION

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6A-1 Potential amendments to the Board of County Commissioners of Palm Beach County, Florida Rules of Procedure.

6A-2 Request approval of proposed tool to conduct Performance Evaluations of Contractual Employees.

B. RISK MANAGEMENT

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6B-1 Renewal of the excess property, liability, workers' compensation insurance programs and ancillary policies for 2025 through 2026.

C. COMMUNITY SERVICES

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6C-1 Amendment with DCF to increase the grant award for enhanced service provision to address homelessness for individuals and families.

D. HOUSING & ECONOMIC DEVELOPMENT

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F. ENGINEERING & PUBLIC WORKS

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6F-1 Contract with Gerelco Traffic Controls, Inc. for the Transit Signal Priority and Emergency Vehicle Preemption Hardware and Software.

G. FACILITIES DEVELOPMENT & OPERATIONS

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6G-2 Resolution with Closter arms, Inc. for the continued use of County-owned land for sugarcane production.

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~~6G-3 Lease Agreement with MG Congress, LLC for a portion of property for Palm Tran connection paratransit operations.~~

~~Page 104—105~~

~~6G-4 Conceptual Operational Strategy for the provision of temporary housing services, and Purchase Agreement for hotel.~~

H. OFFICE OF EQUAL BUSINES OPPORTUNITY

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6H-1 Fiscal Year 2024 Annual S/M/WBE participation report.

I. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

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6I-1 Request approval for preliminary reading and permission to advertise an Ordinance for the repeal of the local of Local Government Infrastructure Surtax.

MARCH 11, 2025

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BOARD APPOINTMENTS (Page 109)

A. ENVIRONMENTAL RESOURCES MANAGEMENT

7A-1 Appointment of one (1) member to the Groundwater and Natural Resources Protection Board.

B. COMMISSION DISTRICT APPOINTMENTS

STAFF COMMENTS (Page 110)

BCC COMMENTS (Page 111)

MATTERS BY THE PUBLIC – 2:00 P.M. (Page 112)

ADJOURNMENT (Page 113)

3. CONSENT AGENDA APPROVAL

B. CLERK & COMPTROLLER

1. **Staff recommends motion to receive and file:** Warrant List – Backup information can be viewed in the Clerk & Comptroller’s Office.
2. **Staff recommends motion to approve:** Contracts (regular) and claim settlements list as submitted by various departments to the Clerk & Comptroller’s Office. Countywide
3. **Staff recommends motion to receive and file:** change orders, work task orders, minor contracts, final payments and other items approved by the Contract Review Committee and by the department heads for the Engineering Department; Facilities Development and Operations Department; Water Utilities Department; Environmental Resources Management Department; and the Department of Airports during January 2025. Countywide

C. ENGINEERING & PUBLIC WORKS

1. **Staff recommends motion to approve:**
 - A) an Amendment to the Infrastructure Surtax (IST) Project Plan approved by the Board of County Commissioners (BCC) on April 4, 2017, as amended on January 4, 2022, to increase the budget by \$400,000, from \$650,000 to \$1,050,000, for the Lantana Road and Congress Avenue Signal (Project); and
 - B) a Budget Transfer of \$400,000 within the IST Fund from the Engineering and Public Works Department’s (EPW) IST Reserves to increase the budget for the Project.

SUMMARY: Approval of the Amendment and Budget Transfer will increase the funding for the Project from \$650,000 to \$1,050,000. The IST Project Plan currently funds the Project at \$650,000 in FY2022 and FY2023 to upgrade the existing span wire signal with a mast arm signal. The design was recently completed and the estimate updated. The request for additional funding to be used in FY2025 is due to escalating construction costs. The \$400,000 will be transferred from the EPW’s IST Reserves to the IST Fund. The Sales Tax Oversight Committee reviewed this request at their February 20, 2025 meeting and approved it unanimously. **This project is funded by the infrastructure sales tax. Districts 2 & 3** (YBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

2. Staff recommends motion to:

- A) **adopt** a Resolution approving the Local Agency Program (LAP) agreement (Agreement) with the State of Florida Department of Transportation (FDOT) for the construction of Cresthaven Boulevard from Jog Road to South Military Trail (Project);
- B) **approve** the LAP Agreement for FDOT to provide a LAP grant in the amount of \$3,792,550 for the construction of the Project, commencing upon execution of the Agreement by FDOT with an expiration date of June 30, 2027;
- C) **adopt** a Resolution delegating to the County Administrator or designee the authority to sign additional forms, certifications, contracts/agreements, amendments, and any other necessary documents related to the Project's LAP grant that do not substantially change the scope of work, terms or conditions of the Agreement; and
- D) **approve** a Budget Amendment of \$3,792,550 in the Transportation Improvement Fund to recognize the Agreement funding from the FDOT and appropriate it to the Project.

SUMMARY: Approval of the Agreement, delegation of authority, and Budget Amendment will allow Palm Beach County (County) to receive a grant of \$3,792,550 for the Project with a current estimated construction cost of \$7,535,014. The Project will construct buffered bike lanes on both sides of Cresthaven Boulevard, upgrade traffic signals, mill and resurface pavement, and add pedestrian bridges, drainage components, and ADA compliant curb ramps. **The local match is \$3,742,464 which is 49.7% of the estimated Project cost.** The Catalog of Federal Domestic Assistance (CFDA) number for this grant is 20.205 Highway Planning and Construction. **This Project is included in the Five-Year Road Program.** District 3 (YBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

3. Staff recommends motion to approve: Change Order No. 3 to the contract (Contract) dated August 22, 2023 (R2023-1050) with Rosso Site Development, Inc. (RSD) for a retroactive Contract time extension of 261 days to Seminole Boulevard from Oswego Avenue to Okeechobee Boulevard, Multi-use Trail and Pedestrian Lighting - Federalized (Project). **SUMMARY:** Approval of Change Order No. 3 will retroactively adjust the Contract time to account for the delay in procuring decorative light poles due to nationwide supply chain challenges, as authorized per Specification 8-7.3.2 of the Contract. The delay was caused by factors beyond the control of both the manufacturer and RSD. RSD provided documentation that the order for the light poles was made in a timely manner. The light poles were ordered March 11, 2024 and were delivered on November 27, 2024, resulting in a delay of 261 days. Per PPM CW-F-050, the total of this Change Order exceeds allowable time extensions relating to staff approvals of change orders to contracts and requires approval by the Board of County Commissioners (BCC). The Contract was approved August 22, 2023, in the amount of \$1,747,759.49. Previous change orders totaling \$57,108.46 bring the total Contract amount to \$1,804,867.95. Prior to Change Order No. 3, previous change orders adjusted the Contract completion date to July 11, 2024. With the retroactive time extension associated with this Change Order, the new revised completion deadline is March 29, 2025. However, construction was substantially completed on December 3, 2024. Because this Project is funded by a Federal grant (R2022-0916) through the Florida Department of Transportation Local Agency Program, the Equal Business Opportunity Ordinance is not applicable. District 7 (YBH)

MARCH 11, 2025

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

4. Staff recommends motion to approve: Work Order 2024050-45 in the amount of \$457,000 to mill and resurface Garden Road from Bee Line Highway to Investment Lane utilizing Palm Beach County's (County) annual asphalt milling and resurfacing contract R2024-0746 (Contract) with M&M Asphalt Maintenance, Inc. d/b/a All County Paving (M&M). **SUMMARY:** Per County PPM CW-F-050, this work order exceeds the \$300,000 threshold for staff approvals of work orders to annual contracts, thus requiring approval from the Board of County Commissioners (BCC). Approval of this work order will allow the contractual services necessary to mill and resurface two (2) miles of Garden Road's two (2) lanes. This Contract is one (1) of three (3) contracts with an available cumulative total of \$70,000,000 for the annual asphalt milling and resurfacing program. Prior to this meeting date, approximately \$6,000,000 of the \$70,000,000 M&M Contract that was approved on July 2, 2024, has been spent or encumbered. This Contract was presented to the Goal Setting Committee on December 16, 2023 and the Committee established an Affirmative Procurement Initiative (API) of a 10% minimum mandatory Small Business Enterprise (SBE) participation. The proposed SBE participation for this work order is 14.50%. To date, the overall SBE participation achieved on this Contract is 7.90%. **This project is funded by the infrastructure sales tax.** The budget for the improvements includes striping and marking costs of \$40,000 bringing the total fiscal impact to \$497,000. District 7 (YBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

5. Staff recommends motion to approve: Work Order 2024050-25 in the amount of \$500,000 to mill and resurface Lantana Road from I-95 to US-1 utilizing Palm Beach County's (County) annual asphalt milling and resurfacing contract R2024-0746 (Contract) with M&M Asphalt Maintenance, Inc. d/b/a All County Paving (M&M). **SUMMARY:** Per County PPM CW-F-050, this work order exceeds the \$300,000 threshold for staff approvals of work orders to annual contracts, thus requiring approval from the Board of County Commissioners (BCC). Approval of this work order will allow the contractual services necessary to mill and resurface one (1) mile of Lantana Road's five (5) lanes. This Contract is one (1) of three (3) contracts with an available cumulative total of \$70,000,000 for the annual asphalt milling and resurfacing program. Prior to this meeting date, approximately \$6,000,000 of the \$70,000,000 M&M Contract that was approved on July 2, 2024, has been spent or encumbered. This Contract was presented to the Goal Setting Committee on December 16, 2023 and the Committee established an Affirmative Procurement Initiative (API) of a 10% minimum mandatory Small Business Enterprise (SBE) participation. The proposed SBE participation for this work order is 12.20%. To date, the overall SBE participation achieved on this Contract is 7.90%. **This project is funded by the infrastructure sales tax.** The budget for the improvements includes striping and marking costs of \$50,000 bringing the total fiscal impact to \$550,000. District 7 (YBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (cont'd.)

6. **Staff recommends motion to approve:** Work Order 2024050-29 in the amount of \$724,000 to mill and resurface Congress Avenue from Yamato Road to Clint Moore Road utilizing Palm Beach County's (County) annual asphalt milling and resurfacing contract R2024-0746 (Contract) with M&M Asphalt Maintenance, Inc. d/b/a All County Paving (M&M). **SUMMARY:** Per County PPM CW-F-050, this work order exceeds the \$300,000 threshold for staff approvals of work orders to annual contracts, thus requiring approval from the Board of County Commissioners (BCC). Approval of this work order will allow the contractual services necessary to mill and resurface one (1) mile of Congress Avenue's six (6) lanes. This Contract is one (1) of three (3) contracts with an available cumulative total of \$70,000,000 for the annual asphalt milling and resurfacing program. Prior to this meeting date, approximately \$6,000,000 of the \$70,000,000 M&M Contract that was approved on July 2, 2024, has been spent or encumbered. This Contract was presented to the Goal Setting Committee on December 16, 2023 and the Committee established an Affirmative Procurement Initiative (API) of a 10% minimum mandatory Small Business Enterprise (SBE) participation. The proposed SBE participation for this work order is 11.30%. To date, the overall SBE participation achieved on this Contract is 7.90%. The budget for the improvements includes striping and marking costs of \$70,000 bringing the total fiscal impact to \$794,000. District 4 (YBH)

7. **Staff recommends motion to adopt:** a Resolution designating Parcel 103, a Palm Beach County (County) owned property of approximately 973 square feet (0.022 acres) in Section 26, Township 43 South, Range 42 East (Property) as road right-of-way for the intersection improvements at Okeechobee Boulevard and Haverhill Road (Project); and providing for an effective date. **SUMMARY:** Adoption of the Resolution will designate the Property as road right-of-way for the Project to add an exclusive northbound right turn lane, extend the existing dual northbound left turn lanes, remove the southbound left turn lane to Pineaire Lane, and provide a southbound U-Turn at Pine Cone Lane. The Property is needed to accommodate a new sidewalk and ramp. The Property is currently under the control of the County's Water Utilities Department (WUD) and was acquired on June 8, 1976 as part of a larger parcel (approximately 27,499 square feet) for a WUD lift station, recorded in the Official Records Book 2547, page 1185. District 2 (YBH)

MARCH 11, 2025

3. CONSENT AGENDA APPROVAL

D. COUNTY ATTORNEY

1. Staff recommends motion to approve: a Settlement Agreement, inclusive of attorney's fees and costs, in the total amount of \$100,000 in the personal injury action styled HANNAH RUMRILL V. PALM BEACH COUNTY, Case No: 502023CA004769XXXMB. **SUMMARY:** This is a personal injury lawsuit against the County for damages arising from injuries sustained by Hannah Rumrill (Plaintiff) on August 3, 2022 at Coconut Cove Waterpark and Community Center, 20130 Regional Park Drive, Boca Raton, FL 33498 (the Waterpark). The Plaintiff sustained injuries to her neck going down an unmanned waterslide and underwent emergency surgery. Plaintiff's subsequent medical bills total \$563,116.72. Palm Beach County has entered into an agreement to settle the lawsuit with the Plaintiff in the total amount of \$100,000 inclusive of attorney's fees and costs, pending approval by the Palm Beach County Board of County Commissioners. Countywide (NWB)

3. CONSENT AGENDA APPROVAL

D. COUNTY ATTORNEY (cont'd.)

2. Staff recommends motion to:

A) approve and determine, pursuant to Section 2-54 of the Palm Beach County Procurement/Purchasing Code, that an additional twelve (12) month extension, from April 1, 2025 through March 31, 2026, to Contract for Professional Legal Services (Contract) with LaBovick & LaBovick, P.A., dba LaBovick Law Group (Outside Counsel), is beneficial to the interest, health, safety or welfare of the County; and

B) approve Third Amendment to the Contract with Outside Counsel to extend the Contract for an additional 12 month period from April 1, 2025 through March 31, 2026. No payment shall be made by the County; however, Outside Counsel is entitled to retain any interest, penalties, postage and/or attorney's fees and costs that may be paid by insurers.

SUMMARY: On April 2, 2019, pursuant to a Request for Proposals, the County entered into the Contract with Outside Counsel for legal services relating to personal injury protection (PIP) insurance claims for Fire Rescue emergency transports. The Contract term was from April 2, 2019 through March 31, 2023, with two (2) one-year renewal options under the same terms and conditions. The First Amendment renewed the Contract through March 31, 2024; and the Second Amendment renewed the Contract through March 31, 2025. Staff recommends an additional 12 month extension of the Contract pursuant to Section 2-54 of the Palm Beach County Procurement/Purchasing Code, which permits an extension of up to 12 months when the Board of County Commissioners (BCC) determines that such an extension is beneficial to the interest, health, safety or welfare of the County. Outside Counsel represents the County on an on-going basis in the statutory process to make demand, and where appropriate file suit, against PIP insurers to maximize the recovery of unpaid or underpaid PIP benefits for Fire Rescue auto-related emergency transports. Outside Counsel works directly with Fire Rescue's emergency transport third-party billing vendor (Billing Contractor) to review all PIP insurance claims that were not paid in full. No payments are made by the County to Outside Counsel; however, Outside Counsel is entitled to retain any interest, penalties, postage and/or attorney's fees and costs that may be paid by insurers. The PIP revenue collected by Outside Counsel on the County's behalf significantly decreased in Fiscal Year 2024, subsequent to software platform changes implemented by the Billing Contractor. The Billing Contractor has represented that they are working on an update to their billing system platform to address the issue. Furthermore, revisions to the PIP statute in 2023 limited the ability to collect attorney fees. Staff recommends this 12 month extension to the Contract to continue to review how these changes impact the legal services and the need for such services. Countywide (SB)

3. CONSENT AGENDA APPROVAL

D. COUNTY ATTORNEY (cont'd.)

3. Staff recommends a motion to approve: a Settlement, in the total amount of \$458,313.64, inclusive of attorney's fees, in the eminent domain action styled Palm Beach County v. Swordfish Properties Corp., et al., Case No.: 502024CA005450XXMB. **SUMMARY:** Under the proposed settlement in this pending eminent domain proceeding, compensation for Parcel 105 is \$400,000, for the purpose of the construction and improvement of Old Dixie Highway from Yamato Road to South of Linton Boulevard in Palm Beach County. The owner's compensation for the parcel is 9% above the County's appraised value of \$366,597, which was previously deposited into the registry of the 15th Judicial Circuit Court, pursuant to the court's grant of an Order of Taking. Additionally, the former owner is entitled to statutory attorney's fees of \$58,313.64, for a total settlement amount of \$458,313.64, of which \$91,716.64 is outstanding. There are no expert fees or costs. This settlement will completely resolve this eminent domain proceeding as it relates to Parcel 105. District 4 (DO)

E. COMMUNITY SERVICES

1. Staff recommends motion to approve: the **Sixth Amendment to the Services and Activity Management Information System (SAMIS) Collaborative Agreement (Agreement) with the Florida Alliance of Children's Councils and Trusts, Inc. (FACCT), for the period October 1, 2021 through September 30, 2025, in an amount not-to-exceed \$32,000 annually, for the utilization of the SAMIS database.** **SUMMARY:** This amendment is necessary to add two (2) required Human Trafficking Affidavits to the Agreement. There is no change to the term of the Agreement or the not-to-exceed amount. The Community Services Department (CSD) has utilized SAMIS since 2010 as a member of the Statewide SAMIS Management Committee (SMC) to manage contracts with nonprofit agencies. The SMC consists of various Children's Services Councils (CSCs) and other governmental entities across Florida, who share in the cost of the system. In Fiscal Year (FY) 2024, CSD managed agreements with nonprofit agencies for 119 unique programs totaling \$42,204,327. SAMIS allows for streamlined, paperless invoice processing, as well as contract creation and monitoring. Both the Public Safety and Youth Services Departments utilize SAMIS and share in the system's costs. Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (cont'd.)

2. Staff recommends motion to approve:

- A) Standard Agreement No. IA025-9500 for the Older Americans Act (OAA) with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA), for the period January 1, 2025 through December 31, 2025, in an amount not-to-exceed \$3,206,940, to provide in-home and community-based services to older adults; and
- B) an upward Budget Amendment of \$2,033,590 in the Division of Senior and Veteran Services (DSVS) Administration Fund to align the budget to the actual grant award.

SUMMARY: This Standard Agreement (Catalog of Federal Domestic Assistance (CFDA 93.044, 93.045 & 93.052) allows DSVS to continue providing services under OAA Titles 3B (supportive services), C1 (congregate meals), C2 (home-delivered meals), and 3E (caregiver support) to eligible older adults aged 60 and older, as well as their caregivers. The congregate meal program provides meals and nutrition education in community settings, such as senior centers and other public and private facilities. The home-delivered meal program provides meals and nutrition education to homebound older adults. During calendar year 2024, 370 clients were provided supportive services, 1,994 clients received congregate meals, 345 clients received home delivered meals and 20 clients received caregiver support. For the calendar year 2025, 371 clients are projected to receive supportive services, 1,980 clients are projected to receive congregate meals, 390 clients are projected to receive home delivered meals and 18 clients are projected to receive caregiver support services. DSVS has been receiving this grant since 1977. **The total required County match is \$340,548, which is already included in the budget. No additional County match is required.** The upward budget amendment is necessary to align the County budget with the actual grant award. DSVS is responsible for providing services north of Hypoluxo Road, covering all districts except for Districts 2, 4, 5, and 7 south of Hypoluxo Rd. The Mae Volen Center, Inc. is responsible for providing services in the areas south of Hypoluxo Road. Countywide except for portions of Districts 2, 4, 5, and south of Hypoluxo Road (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (cont'd.)

3. [Staff recommends motion to receive and file:](#) First Amendments (Amendments) to Subrecipient agreements for the Ryan White Program HIV/AIDS Part A (RWHAP) and Ending the HIV Epidemic (EHE) Initiative Program in Palm Beach County (County) with the below-listed agencies, for the period March 1, 2024 through February 28, 2027, to increase funding by \$682,819 for a new amount not-to-exceed \$4,378,570, for the provision of services to improve health outcomes for People with HIV (PWH):
- A) Amendment No. 1 with The Poverello Center, Inc. (TPC) (R2024-0532) to increase the agreement amount by \$347,705 (including \$47,705 in RWHAP funding and \$300,000 in EHE funding), for a new Grant Year (GY) 2024 amount not-to-exceed \$491,375, and a new three (3) year total not-to-exceed \$778,715, for food bank/food delivered meals; and
 - B) Amendment No. 1 with Treasure Coast Health Council, Inc. (TCHC) (R2024-0531) to increase the agreement amount by \$335,114, for a new GY 2024 amount not to exceed \$1,423,361, and a new three (3) year total not-to-exceed \$3,599,855, for core and medical support services.

SUMMARY: These Amendments are necessary to increase funding and continue providing core medical and support services to County residents with HIV/AIDS. Amendment No. 1 with TPC is the sole Food Bank provider currently offering food boxes to PWH. TPC will receive \$47,705 in RWHAP funding and \$300,000 in new EHE funding. EHE funding is used to expand RWHAP services when needed to address gaps within the HIV/AIDS system of care. Only 25% of RWHAP grant funding can be spent on support services, including food bank, and the caps for the current GY have been reached. EHE funds are being utilized to provide food bank services to PWH who are currently eligible but unable to receive food through RWHAP due to funding limitations. Under RWHAP, TPC served 438 PWH in GY 2023, has served 367 PWH to date in GY 2024, and is expected to serve 2,157 PWH in GY 2024 across all funding sources. The viral suppression rate is 90.2%. TPC has not previously received EHE funding and is now receiving it for the first time.

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (cont'd.)

3. **SUMMARY (cont'd.):** Amendment No. 1 with TCHC is needed to provide core and medical support services. In GY 2023, TCHC served 469 PWH, has served 416 PWH to date in GY 2024, and is expected to serve 1,102 PWH in GY 2024. The viral suppression rate is 88.4%. The following individual is a member of the Palm Beach County Ryan White HIV Care Council (Care Council): Ashnika Ali, an employee of Treasure Coast Health Council. This Care Council provides no regulation, oversight, management, or policy-setting recommendations regarding the agency contracts listed above. Disclosure of this contractual relationship is duly noticed at public meetings provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics. On May 14, 2024, the BCC authorized the County Administrator, or designee, to execute documents for this purpose. Delegated authority process was utilized because there was insufficient time to execute the Amendments through the regular BCC agenda process to allow Subrecipients to fully expend grant funds by February 2025. In accordance with County PPM CW-O-051, all delegated contract agreements and grants must be submitted by the initiating department as a receive and file agenda item. **No County match is required.** Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (cont'd.)

4. Staff recommends motion to approve: Retroactive Subrecipient Agreements (Agreements) for the Ending the HIV Epidemic (EHE): A Plan for America Initiative with the below-listed agencies for the five (5) year period March 1, 2025 through February 28, 2030, totaling \$7,125,000, of which \$1,425,000 is budgeted in Grant Year (GY) 2025, with an anticipated annual allocation of \$1,425,000 in each subsequent GY, contingent upon a budgetary appropriation by the Board of County Commissioners (BCC), and subject to funding approval by the U.S Department of Health and Human Services (HHS) and Health Resources Services Administration (HRSA):
- A) Agreement for Rapid Entry to Care (REC) Services with FoundCare, Inc., in an amount not-to-exceed \$1,000,000, of which \$200,000 is budgeted in GY 2025, with an anticipated annual allocation of \$200,000 in each subsequent GY for the term of the Agreement;
 - B) Agreement for REC Services with Monarch Health Services, Inc., in an amount not-to-exceed \$375,000, of which \$75,000 is budgeted in GY 2025, with an anticipated annual allocation of \$75,000 in each subsequent GY for the term of the Agreement;
 - C) Agreement for Health Insurance Premium Services (HIPS) with Broward Regional Health Planning Council in an amount not-to-exceed \$5,000,000, of which \$1,000,000 is budgeted in GY 2025, with an anticipated annual allocation of \$1,000,000 in each subsequent GY for the term of the Agreement; and
 - D) Agreement for REC Services with CAN Community Health, Inc., in an amount not-to-exceed \$750,000, of which \$150,000 is budgeted in GY 2025, with an anticipated annual allocation of \$150,000 in each subsequent GY for the term of the Agreement.

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (cont'd.)

4. **SUMMARY:** On January 7, 2025, the BCC ratified the Mayor's signature on the EHE grant application (R2025-0020). This grant focuses on reducing HIV/AIDS infections by 90% in the United States by 2030. The funding will allow the program to serve approximately 500 County residents with HIV/AIDS. To support the goal of ending the epidemic, the County will use the award to provide REC services and HIPS. In the EHE program, a total of 314 clients were engaged in care in GY 2023 across all contracted EHE agencies. From March 1, 2024 to January 22, 2025, 205 clients have been served in GY 2024, with 92.2% of these clients actively participating in care. The viral suppression rate currently stands at 68.3%. The following individuals are members of the PBC HIV Care Council: Damion Baker, an employee of Monarch Health Services, Inc.; Brittany Henry and Lilia Perez, employees of FoundCare, Inc., and Youssef Motti, an employee of Oceana Community Health. The Care Council provides no regulation, oversight, management, or policy-setting recommendation regarding the agency contracts listed above. Disclosure of this contractual relationship at a duly noticed public meeting is being provided in accordance with the provisions of Section 2-443, of the County Code of Ethics. No County match is required. Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (cont'd.)

5. **Staff recommends motion to approve:** the appointments of two (2) members to the Veteran Services Advisory Board (VSAB), for a term of March 11, 2025, through September 30, 2026.

<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Recommended By</u>
1	Dale (John) Dyben	Mental Health/Substance Use/Suicide Prevention	Mayor Maria G. Marino Commissioner Gregg Weiss Commissioner Marci Woodward
10	Eric Ducharme	At-large	Mayor Maria G. Marino Commissioner Gregg Weiss Commissioner Marci Woodward

SUMMARY: The VSAB is focused on assessing the needs of veterans in Palm Beach County (County) and providing a more efficient coordination among service providers to address service gaps and identified needs. On August 22, 2023, the Board of County Commissioners (BCC) established the VSAB via Resolution 2023-1162. The total membership for VSAB consists of no more than 11 at-large members, representing both public and private sector organizations whose mission is to assist veterans and their families. Membership shall reflect the racial, ethnic, and geographic diversity of the County. Members must have knowledge of at least one (1) component of the support services available to assist veterans and their dependents. Staff conducts targeted outreach to identify candidates for appointments, ensuring the VSAB maintains a diverse composition. The diversity count for the eight (8) currently filled seats, is as follows: African-American: one (1) (12%), Caucasian: five (5) (63%), and Hispanic-American: two (2) (25%). The gender ratio (male: female) is 6:2. Mr. Dyben and Mr. Ducharme are both Caucasian. The staff has addressed the need to increase diversity within our board and will continue to promote efforts to expand this Board's diversity. Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (cont'd.)

6. Staff recommends motion to:

A) receive and file the following Notice of Awards (NOA) from the U.S. Department of Health and Human Services (HHS), Health Resources and Services Administration (HRSA) as follows:

1. No. 2 H89HA00034-32-00 for the budget period March 1, 2025 through February 28, 2026, in the amount of \$1,360,361, for Grant Year (GY) 2025, for a total grant award amount of \$1,360,361, for new and existing programs to continue improving health outcomes for clients with HIV/AIDS under the Ryan White HIV/AIDS Program (RWHAP); and
2. No.2 UT8HA33954-06-00 for the budget period of March 1, 2025 through February 28, 2026, in the amount of \$841,600, for GY 2025, for Ending the HIV Epidemic (EHE): A Plan for America program; a federal grant program focused on reducing new HIV Infections in the United States by 90% by 2030; and

B) delegate authority to the County Administrator, or designee, signatory authority on additional forms, certification, contracts/agreements and amendments thereto, and any other necessary documents related to the RWHAP and EHE grant programs that do not substantially change the scope of work, terms or conditions.

SUMMARY: On January 14, 2025, HHS/HRSA issued a partial funding NOA in the amount of \$1,360,361 for the budget period March 1, 2025 through February 28, 2026. Under this grant, the program will serve approximately 3,600 Palm Beach County (County) residents with HIV annually through RWHAP. In GY 2023, the program served approximately 2,868 clients across all programs and initiatives, with an 87% retention rate in care and an 84% viral suppression rate. From March 1, 2024 through January 28, 2025, a total of 2,995 clients were served in GY 2024. The current viral suppression rate is 82.2%, and retention in care is 84.2%. This grant allows the Community Services Department to continue providing essential medical and support services to the County residents with HIV/AIDS. Some of the services provided under the grant include medical case management, medical care, pharmaceutical assistance, oral health care, legal support services, outpatient ambulatory services, health insurance premium assistance, and home-delivered meals through the food bank.

MARCH 11, 2025

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (cont'd.)

6. **SUMMARY (cont'd.):** On January 7, 2025, HHS/HRSA issued a partial funding NOA in the amount of \$841,600 for the budget period March 1, 2025 through February 28, 2026. This grant focuses on reducing HIV/AIDS infections by 90% in the United States by 2030. The funding will allow the program to serve approximately 500 County residents living with HIV/AIDS. To support the goal of ending the epidemic, the County will use the award to provide Rapid Entry to Care services and Health Insurance Premium Assistance. In the EHE program, a total of 314 clients were engaged in care in GY 2023 across all contracted EHE agencies. From March 1, 2024 through January 22, 2025, a total of 205 clients were served in Grant Year 2024, with 92.20% of these clients actively participating in care. The current viral suppression rate is 68.30%. **No County match is required.** Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (cont'd.)

7. Staff recommends motion to approve: the reappointment of two (2) members to the Palm Beach County HIV Comprehensive AIDS Resources Emergency Act Council (HIVCC), for the term March 11, 2025 to March 10, 2028:

<u>Seat No.:</u>	<u>Appointment:</u>	<u>Recommended By:</u>
5	Kim Rommel Enright	HIV CARE Council
25	Tad Joseph Fuller	HIV CARE Council

SUMMARY: HIVCC establishes priorities for the allocation of Ryan White (RW) HIV/AIDS Program funds within Palm Beach County (County); and develops a comprehensive plan for the organization and delivery of health services described in 42 U.S.C. § 300ff, et seq., that is compatible with any existing state or local plan regarding the provision of health services to individuals with HIV/AIDS disease. The United States Department of Health and Human Services, through the Health Resources and Services Administration (HRSA), requires the County to maintain a planning council responsible for establishing priorities and allocating RW grant funding. The HIVCC is that Council. Federal law requires that the planning council's composition reflect the demographics of individuals with HIV/AIDS in the County. At least 33% of its members must be consumers of RW services who are not affiliated with subrecipient service providers. The law also requires that the planning council represent designated categories including health care providers, social service providers, community-based organizations, local public health agencies, non-elected community leaders, and grantees of Federal HIV programs. Per Resolution No. 2011-1560, the total membership for the HIVCC shall not exceed 33 at-large members. The HIVCC recommends the reappointment of Ms. Kim Rommel Enright and Mr. Tad Joseph Fuller. Ms. Enright is employed by Legal Aid Society of Palm Beach County, Inc. This agency has a contract with the County for services; however, HIVCC does not provide regulation, oversight, management, or policy-setting recommendations regarding the contracts or transactions with Legal Aid Society of Palm Beach County, Inc. Disclosure of this contractual relationship at a duly noticed public meeting is provided in accordance with the provisions of Section 2-443 of the County's Code of Ethics. The diversity count for the 22 seats that are currently filled is African-American: 11 (50%), Caucasian: five (5) (23%), Hispanic-American: four (4) (18%) and Asian-American: two (2) (9%). The gender ratio (male: female) is 9:13. Ms. Enright and Mr. Fuller are Caucasian. The staff has addressed the need to increase diversity within our boards and will continue to promote efforts to expand this Board's diversity. Countywide (HH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS

1. **Staff recommends motion to receive and file:** License Agreement (License) with PopStroke West Palm Beach, LLC (PopStroke), commencing December 20, 2024, and expiring January 31, 2025, with automatic monthly renewals, provided no renewal shall extend beyond March 31, 2026, for use of two (2) parcels of land at the Palm Beach International Airport (PBI) for overflow parking in connection with PopStroke's golf and entertainment facility for payment of license fees totaling \$7,866 per month. **SUMMARY:** PopStroke requested short-term use of two (2) parcels adjacent to its Facility to provide parking for customers and employees. One parcel contains approximately 8,000 square feet and the second parcel contains approximately 40,000 square feet. Either party may terminate the License as to one or both of the parcels. Delegation of authority for execution of the standard form License Agreement above was approved by the Board of County Commissioners in R2007-2070. Countywide (AH)

2. **Staff recommends motion to receive and file:** License Agreement (License) with Gitibin and Associates, LLC, d/b/a Go Rentals (Go Rentals), commencing January 9, 2025, and expiring on January 31, 2025, with automatic weekly renewals thereafter, provided no renewal shall extend beyond April 30, 2025, for overflow parking of rental cars on a parking area at the Palm Beach International Airport (PBI), for payment of a license fee in the amount of \$115 per week. **SUMMARY:** Go Rentals requested short-term use of a parking area for its operations at PBI. The License provides Go Rentals the use of 39 parking spaces at PBI for overflow parking of rental cars. Delegation of authority for execution of the standard form County License above was approved by the Board of County Commissioners in R2007-2070. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (cont'd.)

3. Staff recommends motion to approve: Contract for Construction Manager (CM) at Risk Services (Contract) for Facility System Improvements at the Palm Beach International Airport (PBI) with The Morganti Group, Inc. (Morganti) for an initial term of two (2) years with three (3), one (1) year renewal options. **SUMMARY:** The Contract provides for preconstruction and construction services for facility system improvements at PBI. Services include procurement, project management and construction supervision services for assigned task/work orders. The Department of Airports (Department) issued Request for Proposals No. PB 24-6 (RFP PB 24-6) for two (2) contracts for CM at Risk Services for Facility System Improvements at PBI on June 24, 2024. The Selection Committee recommended the award of one (1) contract to Morganti and one (1) contract to MOSS & Associates, LLC (MOSS). Projects that may be assigned under the Contract include the PBI Elevator Modernization, PBI Switchgear Replacement Phase 2, PBI Air Handler Replacement Phase 2, and PBI Access Control System. The services provided under the Contract are task/work order based. The specific projects that will be assigned under the Contract will be determined at a later date and approved in accordance with PPM CW-F-050. Morganti is based in Danbury, Connecticut; however, the work will be directly managed by its southeast regional office in Palm Beach County. Morganti proposed teaming with Asset Builders, LLC, doing business as Messam Construction (Messam), as its Disadvantaged Business Enterprise (DBE) partner. Messam will provide DBE outreach, project management and construction supervision services for assigned task/work orders in an amount not less than 11% of the fees paid by the County for such services under the Contract. A DBE subcontracting goal of 11% was established for the Contract. Morganti will be required to demonstrate its good faith efforts to achieve the established DBE goal for each task/work order assigned under the Contract, which will be in addition to the DBE participation provided by Messam. The contract with MOSS will be presented for approval by the Board of County Commissioners (BCC) at a future meeting. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (cont'd.)

4. Staff recommends motion to:

A) receive and file Public Transportation Grant Agreement (PTGA) Financial Project No. 451534-94-01, with the Florida Department of Transportation (FDOT) in the amount of \$70,000 for the design of security fencing improvements (Fence Improvements Design Project) at the Palm Beach County Glades Airport (Pahokee Airport) with an effective date of January 28, 2025, and an expiration date of December 31, 2026; and

B) approve Budget Amendment of \$87,500 in the Airport's Improvement and Development Fund to recognize the receipt of a grant from the FDOT, including a transfer from reserves in the amount of \$17,500. Total project costs are \$87,500.

SUMMARY: The FDOT has issued a PTGA (CSFA No. 55.004), reflecting its commitment of funding in the amount of \$70,000 or 80% of the eligible project costs, whichever is less for the Fence Improvements Design Project at the Pahokee Airport. **The required local match for this PTGA is \$17,500 based on an estimated project cost of \$87,500.** Delegation of authority for execution of this PTGA was approved by the Board of County Commissioners (BCC) on August 25, 2020 (R2020-1017). Countywide (AH)

3. CONSENT AGENDA APPROVAL

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

1. **Staff recommends motion to receive and file:** The Quarterly Report for quarter ending December 31, 2024 for Children’s Services Council of Palm Beach County (CSCPBC). **SUMMARY:** The CSCPBC has submitted their Quarterly Report for quarter ending December 31, 2024 as per section number 125.901(3)(f), Florida Statutes. Countywide (DB)
2. **Staff recommends motion to approve:** a negotiated settlement offer in the amount of \$5,660 for the full satisfaction of a code compliance lien entered against Aren E. McWatters and Casey McWatters on January 21, 2019. **SUMMARY:** On September 7, 2018, a Code Compliance Special Magistrate (CCSM) issued an order giving the McWatters until November 4, 2018 to bring their property located at 445 Cypress Avenue, West Palm Beach into full code compliance. The violation included open storage of inoperable vehicles, equipment, and miscellaneous debris. Compliance with the CCSM’s order was not timely achieved, and a fine of \$25 per day was imposed. The CCSM executed an order imposing a code lien against the McWatters on January 21, 2019. The Code Compliance Division (Code Compliance) issued an affidavit of compliance for the property stating the violations were corrected as of January 10, 2025. The total fine amount on January 15, 2025, the date on which settlement discussions began, amounted to \$56,601.30. The McWatters have agreed to pay Palm Beach County \$5,660 (10%) for the full settlement of the outstanding code compliance lien. This is a homestead property. District 2 (SF)
3. **Staff recommends motion to approve:** a negotiated settlement offer in the amount of \$6,255 for the full satisfaction of a code compliance lien entered against Tracy O’Sullivan on November 9, 2021. **SUMMARY:** On July 19, 2021, a Code Compliance Special Magistrate (CCSM) issued an order giving Tracy O’Sullivan until August 13, 2021 to bring her property located at 9703 SW 2nd Street, Boca Raton into full code compliance. The violation included uncultivated landscaping, open storage of inoperable and unlicensed vehicles along with miscellaneous debris, and improperly parked vehicles on an unimproved surface in the urban suburban tier. Compliance with the CCSM’s order was not timely achieved, and a fine of \$50 per day was imposed. The CCSM executed an order imposing a code lien against Ms. O’Sullivan on November 9, 2021. The Code Compliance Division (Code Compliance) issued an affidavit of compliance for the property stating the violations were corrected as of January 16, 2025. The total fine amount on January 28, 2025, the date on which settlement discussions began, amounted to \$62,656.39. Anthony Masso, the Attorney-in-Fact for the O’Sullivan family, has agreed to pay Palm Beach County \$6,255 (10%) for the full settlement of the outstanding code compliance lien. This is not a homestead property but was at the time of Ms. O’Sullivan’s death. District 5 (SF)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

1. **Staff recommends motion to approve:** Change Order No. 50 to Amendment No. 5 (R2020-1196) to the Construction Manager (CM) at Risk Services contract (R2016-0430) with Hedrick Brothers Construction Co., Inc. for the Detention Facilities Renewal/Replacement (R/R)-Main Detention Center (MDC) East and South Tower R/R project in the amount of \$1,042,985.88, increasing the project duration by 320 calendar days. **SUMMARY:** On August 25, 2020, the Board of County Commissioners approved Amendment No. 5 (R2020-1196) to the CM at Risk Services contract (R2016-0430) with Hedrick Brothers Construction Co., Inc., establishing a Guaranteed Maximum Price in the amount of \$14,041,688 for construction management services for the Detention Facilities R/R-MDC East and South Tower R/R project. The Detention Facilities R/R-MDC East and South Tower R/R project includes, but is not limited to, the replacement of roofing, air conditioning systems, boilers, mechanical grills, doors and frames, cell bars, painting and required upgrades/additions to the security camera system. Change Order No. 50 to Amendment No. 5 (Change Order No. 50) authorizes the additional construction management services necessary for additional Information Technology (IT) infrastructure to support ongoing and future operations at the Palm Beach County Sheriff's Office (PBSO) Main Detention Facility, East Tower. The PBSO IT Facility upgrades include, but are not limited to, the replacement of internet cabling along with conduits, boxes, wall jacks, Wireless Application Protocol and the removal and replacement of existing coax cables at select locations which in select locations will also require a protective cover known as Soffi-Steel to prevent access from inmates. Change Order No. 50 also includes resolving unforeseen system, equipment and material deficiencies uncovered during construction and increases the project duration by 320 calendar days as a result of the additional work and modifications required to support PBSO operations at the MDC. The contract was awarded under the prior Small Business Enterprise (SBE) Ordinance. The SBE participation goal is 15%. The CM is not an SBE certified firm. The CM has partnered with Cooper Construction Management & Consulting, Inc., a Small/Minority Business Enterprise CM, for services in an amount not less than 15% of the construction management fee and is sharing in the CM earned overhead/profit. SBE participation for this change order is 80.84%. To date, the overall SBE participation on this project is 43.67%. **Funding for this project is from the Infrastructure Sales Tax Fund.** (Capital Improvements Division) District 3 (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

2. **Staff recommends motion to receive and file:** Standard License Agreement for use of County-Owned Property adjacent to the County Stockade located at 9620 Weisman Way from January 15, 2025 through February 4, 2025 with South Florida Fair and Palm Beach Expositions, Inc., for parking by the public and the Palm Beach County Sheriff's Office during the 2025 South Florida Fair. **SUMMARY:** In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. The attached Standard License Agreement has been fully executed on behalf of the Board of County Commissioners (BCC) by the County Administrator or designee, who in this case was the Deputy Director of the Facilities Development and Operations Department. The Standard License Agreement was approved in accordance with R2010-0333, as amended and approved by the BCC on October 1, 2013. This executed document is now being submitted to the BCC to receive and file. There is no fiscal impact associated with the approval of this item. (Property & Real Estate Management) District 6 (YBH)

3. **Staff recommends motion to approve:** First Amendment to Interlocal Agreement (R2020-0314) (Agreement) with the Village of Palm Springs (Village) to extend the term of the Agreement for direct access to the County's Public Safety Radio System (County's System) from March 17, 2025, through March 16, 2030, with annual revenue fees totaling \$29,068.33. **SUMMARY:** The Agreement, which provides the terms and conditions under which the Village can directly access the County's System, is set to expire on March 16, 2025. The Agreement provides for two (2) renewal options, each for a period of five (5) years. The Village has approved the amendment to extend the term of the Agreement to March 16, 2030, and the renewal now requires approval by the Board of County Commissioners (BCC). The terms of this Agreement are standard and have been offered to all municipalities and local branches of State/Federal agencies where connection through an established municipal hub is not technically feasible. The annual fees are consistent with those being charged to County departments. In addition, the Village is required to pay all costs associated with the Village's subscriber units and to comply with the established operating procedures for the County's System. The Agreement may be terminated by either party, with or without cause on October 1st of any year, provided that a minimum of six (6) months' notice is given. The First Amendment extends the term of the Agreement and adds the E-Verify provision. (ESS) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

4. Staff recommends motion to approve: First Amendment to Interlocal Agreement (R2020-0313) (Agreement) with the Village of Palm Springs (Village), to extend the term of the Agreement for radio maintenance service from March 17, 2025, through March 16, 2030. **SUMMARY:** This Agreement, which provides the terms and conditions under which the Village receives radio equipment maintenance services from the County, expires on March 16, 2025. This Agreement provides for two (2) renewal options, each for a period of five (5) years. The Village has approved the amendment to extend the term of the Agreement to March 16, 2030, and the renewal now requires approval by the Board of County Commissioners (BCC). The terms of the Agreement are standard and the maintenance rates are consistent with those being charged to County departments. Services will be provided on an as-needed basis and billed to the Village. In the event that the County must outsource the labor, a separate labor rate is provided to cover the cost of the contract labor. The rates may be adjusted annually with notification by June 1st (effective the following October 1st) at the County's sole discretion, but in no event shall the Village's fee schedule exceed the fee schedule applied to County departments. The Agreement may be terminated by either party, with or without cause, provided a minimum of three (3) months' notice is given. This First Amendment extends the term of the Agreement and adds the E-Verify provision. Other than the changes set forth herein, all other terms remain the same. (ESS) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

5. Staff recommends motion to approve:

- A) First Amendment to Interlocal Agreement (R2020-0311) with the City of Fort Lauderdale (City) to extend the term of the agreement for interoperable radio communications through the countywide common talk groups of the County's Public Safety Radio System (County's System) from March 17, 2025, through March 16, 2030; and
- B) First Amendment to Interlocal Agreement (R2020-0312) with the Health Care District of Palm Beach County (HCD) to extend the term of the agreement for interoperable radio communications through the countywide common talk groups of the County's System from March 17, 2025, through March 16, 2030.

SUMMARY: The agreements (R2020-0311 and R2020-0312), which provide the terms and conditions under which each participant can program their radios and utilize the countywide common talk groups for certain inter-agency communications, are set to expire on March 16, 2025. Each agreement provides for two (2) renewal options, each for a period of five (5) years. Each participant has approved an amendment to extend the term of the agreement, and the renewals now require approval by the Board of County Commissioners (BCC). The terms of the agreement are standard and have been offered to all municipalities and local branches of State/Federal agencies with 800 MHz trunked radio capabilities. There are no charges associated with these agreements. Each participant is required to pay all costs associated with its subscriber units and to comply with established operating procedures for the County's System. Each agreement may be terminated by either party, with or without cause, upon ten (10) days' notice. The First Amendments for both the City and HCD extend the term of the agreements and add the E-Verify provision. Other than the changes set forth herein, all other terms remain the same. (ESS) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

6. Staff recommends motion to approve: Amendment No. 2 to the Developer Agreement (DA) (R2022-0520) with Jupiter Stadium, Ltd. (JSL) establishing certain Non-Eligible Costs. **SUMMARY:** Palm Beach County (County) owns the facility known as the Roger Dean Chevrolet Stadium which includes the stadium, the adjacent two (2)-team baseball training facilities, clubhouses, playing fields, on-site parking areas and related structures and improvements (collectively, the Stadium). Since 1996, the Stadium has been developed, managed and operated under agreements between the County and JSL (a partnership of the St. Louis Cardinals and the Miami Marlins). On May 17, 2022, the Board of County Commissioners (BCC) approved the DA with JSL under which JSL would oversee and manage the \$126,000,000 renovation project at the Stadium (the Renovation Project). Amendment No. 2 to the DA establishes that certain costs incurred by JSL on the Renovation Project will be Non-Eligible Costs (as defined in the DA) meaning these costs will not be reimbursed by the County. Some of the Non-Eligible Costs included in Amendment No. 2 result from requests brought forward by JSL while it was negotiating its contract and guaranteed maximum price amendment with the construction manager at risk (CMR) and which do not conform to standard County practices for CMR contracts. As such, County Staff advised JSL that in order to accept the inclusion of said contractual provisions in the CMR contract, the associated costs would need to be deemed Non-Eligible and as a result, fully funded by JSL. Also, JSL contracted with Marc Taylor, Inc. (MTI) to serve as its project representative during the design and construction of the Renovation Project. However, JSL did not follow a public competitive procurement process to select MTI as required by the DA. As a result, with the exception of certain permitting and printing costs, all other costs incurred by JSL under its contract with MTI will be Non-Eligible Costs under Amendment No. 2 to the DA and fully funded by JSL. (FDO ADMIN) District 1/Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

7. Staff recommends motion to approve: Agreements with the following participants to allow interoperable communications through the countywide emergency medical services (EMS) and common talk groups of the County's Public Safety Radio System (County's System) from March 11, 2025 to March 10, 2030:

A) E. Care Ambulance Inc.;

B) MCT Express, Inc. d/b/a All County Ambulance;

C) National Health Transport Inc.; and

D) Positive Mobility, Inc. d/b/a Elite Medical Response

SUMMARY: These agreements provide the terms and conditions under which each participant can program its radios to utilize the countywide EMS and common talk groups for certain inter-agency communications. The terms of these agreements are standard and have been offered to all municipalities and local branches of state/federal agencies and ambulance service providers with 800 MHz trunked radio capabilities. There are no charges associated with these agreements; however, each participant is required to pay all costs related to its subscriber units and to comply with the established operating procedures for the County's System. Each agreement may be terminated by either party, with or without cause. The term of each agreement is for five (5) years or until the expiration or termination of the participant's Certificate of Public Convenience and Necessity, whichever comes first. Each agreement includes two (2) renewal options, each for a term of five (5) years. (ESS) Countywide (MWJ)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT

1. Staff recommends motion to approve:

- A) a Budget Transfer of \$507,527 in the Housing and Economic Sustainability Fund to set up transfers to allocate funds for improvements at Haverhill Park (Project); and
- B) a Budget Amendment of \$507,527 in the Park Improvement Fund to recognize the transfer from the Housing and Economic Sustainability Fund to appropriate those funds.

SUMMARY: On July 2, 2024, the Board of County Commissioners (BCC) approved an allocation of Community Development Block Grant (CDBG) funds (Palm Beach County Action Plan for Fiscal Year 2024-2025; R2024-0828) in the amount of \$507,527 for Project activities including, but not limited to, lighting improvements at the basketball court, within the Project located at 5470 Belvedere Road, West Palm Beach, FL 33415. A Memorandum of Understanding (MOU) with Palm Beach County Department of Facilities Development and Operations (FDO), the Palm Beach County Parks and Recreation (Parks) and the Department of Housing and Economic Development (DHED) requires that an interdepartmental Budget Transfer be established to reimburse FDO and Parks for eligible Project costs. The Budget Transfer and Amendment are necessary to appropriate the required funds. **These are CDBG funds and require no local match.** District 2 (HJF)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

2. Staff recommends motion to approve:

- A) a Budget Transfer of \$563,483 in the Housing and Economic Sustainability Fund to set up transfers to allocate funds for redevelopment of the Lake Worth West Community Center (Project); and
- B) a Budget Amendment of \$563,483 in the Public Building Fund to recognize the transfer from the Housing and Economic Sustainability Fund and to appropriate those funds.

SUMMARY: On July 2, 2024, the Board of County Commissioners (BCC) approved an allocation of Community Development Block Grant (CDBG) funds (Palm Beach County Action Plan for Fiscal Year 2024-2025; R2024-0828) in the amount of \$563,483 for Project activities including, but not limited to, design fees, permitting fees, demolition and construction related expenses for the redevelopment of the Project located at 4730 Maine Street, Lake Worth Beach, FL 33461. A Memorandum of Understanding (MOU) with Palm Beach County Department of Facilities Development and Operations (FDO) and the Department of Housing and Economic Development (DHED) requires that an interdepartmental Budget Transfer be established to reimburse FDO for eligible Project costs. The Budget Transfer and Amendment are necessary to appropriate the required funds. **These are CDBG funds and require no local match.** District 3 (HJF)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

3. Staff recommends motion to approve:

- A) a Budget Transfer of \$906,884 in the Housing and Economic Sustainability Fund to set up transfers to allocate funds for Phase II of the renovations at the Belle Glade Intake and Assessment Center (Project); and
- B) a Budget Amendment of \$906,884 in the Public Building Fund to recognize the transfer from the Housing and Economic Sustainability Fund to appropriate those funds.

SUMMARY: On July 2, 2024, the Board of County Commissioners (BCC) approved an allocation of Community Development Block Grant (CDBG) funds (Palm Beach County Action Plan for Fiscal Year 2024-2025; R2024-0828) in the amount of \$906,884 for Project renovation activities including, but not limited to, design fees, permitting fees and construction related expenses to the Project located at 341 NW 11th Street, Belle Glade, FL 33430. A Memorandum of Understanding (MOU) with Palm Beach County Department of Facilities Development and Operations (FDO) and the Department of Housing and Economic Development (DHED) requires that an interdepartmental Budget Transfer be established to reimburse FDO for eligible Project costs. The Budget Transfer and Amendment are necessary to appropriate the required funds. **These are CDBG funds and require no local match.** District 6 (HJF)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

4. Staff recommends motion to adopt: A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA; APPROVING THE ISSUANCE OF HOUSING FINANCE AUTHORITY OF PALM BEACH COUNTY, FLORIDA, MULTIFAMILY HOUSING REVENUE BONDS (CALUSA POINTE II) BY THE HOUSING FINANCE AUTHORITY OF PALM BEACH COUNTY, FLORIDA IN THE NOTICED PRINCIPAL AMOUNT OF \$34,000,000. **SUMMARY:** The Bonds are being issued by the Housing Finance Authority (Authority) to finance a portion of the costs of acquiring, constructing and equipping a multifamily rental housing facility containing approximately 168 units to be known as Calusa Pointe II (Project). The Project will be located at the Southeast quadrant of the intersection of SR 80 and CR827A, Belle Glade, Florida 33430. On July 12, 2022, the BCC approved \$2,500,000 of American Rescue Plan Act (ARPA) Response Projects funding for this Project. The Authority will require that at least 40% of these units will be rented to qualified persons and families whose average household incomes do not exceed 60% of Area Median Income (\$64,260 for a family of 4 for 2024). The Borrower is SP Field LLC, a Florida limited liability company, or an affiliate thereof (Borrower), and the developer is Southport Development, Inc. The units will remain affordable for a minimum of 30 years. In addition, the Project is expected to receive low-income housing tax credits under Section 42 of the Internal Revenue Code of 1986, as amended (the "Code"). The Bonds will be payable solely from revenues derived from the Borrower and/or other collateral provided by or on behalf of the Borrower. Greenberg Traurig, is Bond Counsel to the Authority with respect to the Bonds and Bryant Miller Olive is Disclosure Counsel to the Authority with respect to the Bonds. RBC Capital Markets, LLC will be the underwriter for the Bonds. The Resolution of the Authority authorizing the issuance of the Bonds will include language substantially as follows: Palm Beach County assumes no responsibility for monitoring compliance by the Borrower of applicable federal income tax, securities laws or other regulatory requirements. The Borrower understands and agrees that it is responsible for monitoring its compliance with all applicable federal income tax, federal securities law and other regulatory requirements, retaining adequate records of such compliance, and retaining qualified counsel to respond to or assist the Authority and the County in responding to any audit, examination or inquiry of the Internal Revenue Service (IRS), the Securities and Exchange Commission or other regulatory body.

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3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

4. **SUMMARY (cont'd.):** The Borrower assumes responsibility for monitoring compliance with applicable provisions of federal tax laws and U.S. Treasury Regulations relative to the Bonds, and shall retain adequate records of such compliance until at least three (3) years after the Bonds are retired. In the event of any audit, examination or investigation by the IRS with respect to the tax-exempt status of the Bonds or any other related tax matters, the Borrower shall be responsible for retaining qualified counsel to respond to such audit. **Neither the taxing power nor the faith and credit of the County nor any County funds are pledged to pay the principal, redemption premium, if any, or interest on the Bonds.** District 6 (HJF)

3. CONSENT AGENDA APPROVAL

I. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

5. Staff recommends motion to receive and file: Documents executed in connection with a loan made to Kiss Kitchens, LLC (Kiss Kitchens) in the amount of \$950,000 under the Housing and Urban Development (HUD) Section 108 Loan Program (Program) as follows:

- A) Palm Beach County Section 108 Promissory Note;
- B) Palm Beach County Section 108 Loan Agreement;
- C) Section 108 Loan Program Agreement;
- D) Mortgage Agreement;
- E) Collateral Security Mortgage Agreement;
- F) Guaranty Agreement;
- G) Environmental Indemnity Agreement;
- H) Further Assurances and Errors and Omissions Statement;
- I) State of Florida Uniform Commercial Code Financing Statement Form; and
- J) UCC Financing Statement (State of Connecticut).

SUMMARY: This Section 108 loan of \$950,000 is allocated to Kiss Kitchens located at 1301 10th Street, Lake Park, Florida, to acquire machinery, equipment, and working capital. Kiss Kitchens will feature ten (10) state-of-the-art studio kitchens and three (3) commercial hot lines within a 12,000 sq. ft. space. This new facility will enable individuals to test concepts or scale existing menus, providing support for local small businesses. The kitchens will be available for both short and long-term use. The total project cost is approximately \$6,255,600, with the Section 108 loan funds secured by machinery and equipment and real property, and leveraged with a bank loan, a U.S. Small Business Administration loan, and borrower equity. The documents have been executed on behalf of the Board of County Commissioners (BCC) by the County Administrator or designee in accordance with Resolution 2009-0725. The project will create 36 new full-time equivalent jobs over five (5) years. In accordance with County PPM CW-0-051, all contracts, agreements and grants signed with delegated authority must be submitted by the initiating Department as a receive and file agenda item. District 7 (DB)

3. CONSENT AGENDA APPROVAL

J. PLANNING, ZONING & BUILDING

1. Staff recommends motion to adopt: a Resolution encouraging municipalities, stakeholders, interested state agencies, and other taxing authorities to engage in a collaborative effort with each other for the successful development and adoption of a Countywide Transportation Master Plan (CTMP). **SUMMARY:** On July 17, 2024, The Board selected the multimodal fees as its preferred funding system and directed County staff to coordinate with representatives from the 39 municipalities in the development and release of a Request for Proposal (RFP) to receive proposals from transportation professionals for the development of a CTMP. The RFP was released on December 12, 2024. Once a Consultant of national/international repute, with experience and capabilities in creating such plan is chosen, it will work with County staff and a core technical group of stakeholders regularly in the development of the CTMP. As part of the process, presentations to all stakeholders at key project milestones will be held in various geographical locations within Palm Beach County (PBC). The Consultant will be tasked with providing a methodology to build consensus through engagement with multiple public, private, and civic stakeholders and utilizing emerging technologies to develop an innovative CTMP to be considered and approved by the Board of County Commissioners (BCC). Countywide (DWL)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES

1. **Staff recommends motion to approve:** Subordination of County Utility Interests to the State of Florida Department of Transportation (FDOT). The Subordination of Utility Easements includes a portion of the following easements recorded in the Official Records of Palm Beach County: ORB 5887 Page 1606 and ORB 6156 Page 1850. **SUMMARY:** The FDOT has an interest in a portion of the utility easements recorded in the Official Records of Palm Beach County as noted above that has been determined necessary for highway purposes. The utility easements are located along the western boundary of the property located at 1668 N Military Trail. The proposed use of these lands for highway purposes will require subordination of the interest claimed in such lands by the County to FDOT. An 8-inch water main is located within the utility easements and is covered by the subordination. FDOT has committed to pay to have the County's facilities relocated in the future if necessary. The Palm Beach County Water Utilities Department (PBCWUD) has determined that the subordination of utility interests will not affect any existing and/or current public utility facilities and therefore recommends the subordination. (PBCWUD Project No. 24-548) District 7 (MWJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (cont'd.)

2. Staff recommends motion to approve:

- A) Contract for the South County Reclaimed Water Transmission Pipeline Phase 1B (Project) with Quality Enterprises USA, Inc. (Contractor) in the amount of \$7,403,036; and
- B) Consultant Services Authorization (CSA) No. 5 to the South County Reclaimed Water Transmission Pipeline-Phase 1 (Contract) with Chen Moore and Associates, Inc. (Consultant) for a not to exceed amount of \$705,882.85.

SUMMARY: On October 31, 2024, the Palm Beach County Water Utilities Department (PBCWUD) received seven (7) bids for the Project for both 30-in and 24-in pipeline options. PBCWUD decided to choose the 24-in pipeline option after reviewing the latest hydraulic model result. The Project includes furnishing all materials, labor, supervision, equipment, supplies, fees and services necessary for the construction of approximately 1,400 linear feet of Ductile Iron Pipe (DIP) via open cut and 6,400 linear feet of High Density Polyethylene (HDPE) pipe via Horizontal Directional Drill (HDD) in southern Palm Beach County. This Project is partially funded in the amount of \$2,706,200 through state funds provided by the South Florida Water Management District (SFWMD) Alternative Water Supply (AWS) Cooperative Funding Grant Program. On September 17, 2024, the Board of County Commissioners (BCC) approved the Amendment No. 1 to Agreement No. 4600004796 (R2024-1216) with SFWMD. The Contract is exempt from Sections 2-80-.20-2-80.40 of Palm Beach County Code, the Equal Business Opportunity (EBO) program because it is funded by federal or state funds. **The \$2,706,200 grant requires a \$2,706,200 (50%) match which will be funded from reimbursements from Broward County.** On March 13, 2018, the Board of County Commissioners (BCC) approved the PBCWUD Contract (R2018-0295) with Consultant to provide consulting/professional engineering services. On February 6, 2024, the BCC approved Amendment No. 2 (R2024-0170) to extend the continuing contract with the Consultant for an additional year term. On February 7, 2023, Amendment No. 1 (R2023-0164) was approved to extend the term of the contract for an additional year to allow for continuity of services. Under CSA No. 5, the Consultant will provide engineering services during construction of the Project.

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3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (cont'd.)

2. **SUMMARY (cont'd.):** The Contract with Consultant was procured under the requirements of the 2002 Small Business Enterprise (SBE) Ordinance (R2002-0064) prior to the adoption of the new EBO Ordinance on October 16, 2018. The SBE participation goal established under the 2002 Ordinance was 15% overall participation. The Contract with Consultant provides for 82.50% SBE participation. CSA No. 5 includes 100% SBE participation. The cumulative SBE participation including CSA No. 5 is 93.48%. Consultant is headquartered in Fort Lauderdale, Florida, but maintains an office in Palm Beach County from which the majority of the work will be undertaken. The Project is included in the PBCWUD FY 2025 budget. (PBCWUD Project No. 21-048) District 5 (MWJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (cont'd.)

3. Staff recommends motion to receive and file: Two (2) executed Standard Potable Water and Wastewater Development Agreements, one (1) executed Standard Reclaimed Water Development Agreement, one (1) Reclaimed Water Service Agreement Direct System, (1) Reclaimed Water Service Agreement Lake Discharge for the months of November and December.

- A) Standard Potable Water and Wastewater Development Agreement with D. R. Horton, Inc., SDA #11-01022-000 (District 1), Recorded in OR BK 35402 PG 569.
- B) Standard Potable Water and Wastewater Development Agreement with Pulte Home Company, LLC, SDA #05-11142-000 (District 2), Recorded in OR BK 35425 PG 1466.
- C) Standard Reclaimed Water Development Agreement with Waverley SP, LLC, SDA #09-90022-000 (District 5), Recorded in OR BK 35389 PG 1243.
- D) Standard Reclaimed Water Service Agreement Direct System with Waverley SP, LLC, SRSWA #09-90022-000 (District 5), Recorded in OR BK 35389 PG 1235.
- E) Standard Reclaimed Water Service Agreement Lake Discharge System with Valencia Grand Homeowners Association, Inc., RWSA #05-90029-001 (District 5), Recorded in OR BK 35389 PG 1226.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants/procurement items must be submitted by the initiating Department as a receive and file agenda item and are attached unless the documents have been recorded in the Public Records of Palm Beach County. The documents have been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of the Palm Beach County Water Utilities Department (PBCWUD) in accordance with Resolutions R93-1619, R96-0228, and R2003-0539 and are now being submitted to the BCC to receive and file. Districts 1, 2 & 5 (MWJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (cont'd.)

4. Staff recommends motion to:

- A) **authorize** the Palm Beach County Water Utilities Department (PBCWUD) to pursue funding from the Florida Department of Environmental Protection (FDEP) Nonpoint Source Management Grant Program for a grant amount estimated up to \$500,000 for the Golfview Heights of Westgate Water Main Replacement Project (Project); and
- B) **delegate authority** to the County Administrator, or designee to sign all grant application forms and supporting documents and complete all registration requirements, execute the forthcoming agreement and all future time extensions, task assignments, certifications, and other forms associated with the forthcoming agreement and any necessary minor amendments that do not substantially change the scope of work, terms, or conditions of the forthcoming agreement.

SUMMARY: FDEP has allotted funding for Fiscal Year 2025-26 to local governments and non-state entities to implement eligible shovel-ready stormwater treatment projects that reduce or eliminate nonpoint source nutrient pollution in verified impaired waterbodies. Funding is also available for projects that implement nonpoint source pollution best management practices, public education programs to prevent pollution, and septic abandonment/connection to sewer on private property. The objective of the Project is septic to sewer conversions whereby it will connect onsite septic systems to the centralized wastewater collection system and improve water quality. **This grant requires a 50% match, which will be funded from a one (1)-time expenditure from Water Utilities user fees, connection fees and balance brought forward.** District 2 (MWJ)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT

1. **Staff recommends motion to receive and file:** Amendment No. 2 to the State of Florida, Department of Environmental Protection (FDEP) Funding Agreement 20PB2 (Agreement) which extends the Agreement for 12 months with a new expiration date of January 15, 2026 and updates the standard terms and conditions. **SUMMARY:** On October 8, 2019 the Board of County Commissioners (BCC) approved the Agreement (R2019-1539) with FDEP to share costs on the Juno Beach Nourishment for design, permitting, construction and monitoring. Delegation of authority to sign all future time extensions, task assignments, certifications and other forms associated with the Agreement was approved at that time. Amendment No. 1 extended the Agreement for 12 months with a new expiration date of January 15, 2025. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. **There is no cost to the County associated with this item. District 1 (SS)**

2. **Staff recommends motion to receive and file:** Amendment No. 1 to the State of Florida, Department of Environmental Protection (FDEP) Funding Agreement 22PB6 (Agreement) which extends the Agreement for 12 months with a new expiration date of December 31, 2025 and updates the standard terms and conditions. **SUMMARY:** On October 5, 2021 the Board of County Commissioners (BCC) approved the Agreement (R2021-1432) with FDEP to share costs on the Coral Cove Dune Nourishment for monitoring. Delegation of authority to sign all future time extensions, task assignments, certifications and other forms associated with the Agreement was approved at that time. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. **There is no cost to the County associated with this item. District 1 (SS)**

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT (cont'd.)

3. Staff recommends motion to ratify: Emergency Work Order No. 0780-01 to the Palm Beach County (PBC) Dune and Beach Restoration Annual Construction Contract (Federalized), Project No. 2024ERM01 (R2024-0780) with Eastman Aggregate Enterprises, LLC (Eastman) at a cost not to exceed \$1,735,031 providing for dune restoration services for the Singer Island Dune Restoration Project (Project) for a term of 30 days beginning upon the commencement date of January 29, 2025. **SUMMARY:** The Board of County Commissioners (BCC) approved the Contract with Eastman, a PBC company, on July 2, 2024. Work Order No. 0780-01 provides for emergency dune restoration within the Project area, which has suffered continuing damage due to waves and prolonged severe weather that started with the passing of Hurricane Milton. Restoration of the dune was most recently completed in February 2024, but the area had been eroded to pre-restoration conditions by recent wind and waves, leaving adjacent upland infrastructure and a construction access easement utilized by PBC for beach management efforts, vulnerable to direct impacts. Because of this erosion, and the fact that dune and beach construction is not authorized during marine turtle nesting season (March 1 through October 31), it became necessary to complete an immediate restoration of the Project on an emergency basis. Pursuant to Sections 2-53 (f) and 2-54 (f)(4) of the PBC Purchasing Code, and based on these emergency circumstances where approval by the BCC could not be obtained in a timely manner, the Environmental Resources Management Department (ERM) Director executed the Work Order on January 15, 2025, followed by the Notice to Proceed with a substantial completion date of February 28, 2025. The Project utilizes a combination of available project-specific and emergency response budget within the Beach Improvement Fund, and will be submitted for consideration of supplemental funding through the Federal Emergency Management Agency (FEMA) and the Florida Department of Environmental Protection (FDEP) Beach Management Funding Assistance Program. **The cost to the County is \$1,735,031 from the PBC Beach Improvement Fund.** District 1 (YBH)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT (cont'd.)

4. **Staff recommends motion to receive and file:** Amendment No. 2 to the State of Florida, Department of Environmental Protection (FDEP) Funding Agreement 21PB4 (Agreement) which extends the Agreement for 12 months with a new expiration date of December 31, 2025 and updates the standard terms and conditions. **SUMMARY:** On May 18, 2021 the Board of County Commissioners (BCC) approved the Agreement (R2021-0693) with FDEP to share costs on the Ocean Ridge Shore Protection Project for monitoring. Delegation of authority to sign all future time extensions, task assignments, certifications and other forms associated with the Agreement was approved at that time. Amendment No. 1 extended the Agreement for 12 months with a new expiration date of December 31, 2024. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. **There is no cost to the County associated with this item.** District 4 (SS)

5. **Staff recommends motion to receive and file:** Amendment No. 1 to the State of Florida, Department of Environmental Protection (FDEP) Funding Agreement 22PB4 (Agreement) which extends the Agreement for 12 months with a new expiration date of December 30, 2025 and updates the standard terms and conditions. **SUMMARY:** On October 5, 2021 the Board of County Commissioners (BCC) approved the Agreement (R2021-1439) with FDEP to share costs on the Singer Island Dune Nourishment for construction and monitoring. Delegation of authority to sign all future time extensions, task assignments, certifications and other forms associated with the Agreement was approved at that time. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. **There is no cost to the County associated with this item.** District 1 (SS)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION

1. Staff recommends motion to receive and file: the following three (3) executed Entertainment Contractor Agreements (Agreements):

A) Richard Benjamin in an amount not to exceed \$600 for the Legends on the Lawn: Fabulons concert at Canyon Amphitheater on November 16, 2024;

B) Flagraiser Enterprises, Inc., in an amount not to exceed \$2,500 for the Carlin Park After Dark: Rock of ABBA concert at Seabreeze Amphitheater on December 7, 2024; and

C) Jacob Allen Nicholson in an amount not to exceed \$600 for the Legends on the Lawn: Snake Lounge concert at Canyon Amphitheater on December 21, 2024.

SUMMARY: The Parks and Recreation Department (Parks) produces cultural activities to promote the quality of life in the communities it serves. A sponsorship received for the Legends on the Lawn events from Nostalgic America offset the expenses of the concerts at Canyon Amphitheater. These Agreements have been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of Parks in accordance with Resolution 2008-1109, amended by 2010-0644, 2014-0168 and 2017-1367. Parks is now submitting these Agreements in accordance with (County) PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating department to the BCC as a receive and file agenda item. Districts 1 and 5 (AH)

2. Staff recommends motion to receive and file: an executed Promoter Amphitheater Rental Agreement (Agreement) with Insomniac Holdings LLC, for the Cyclops Cove 3 event at Sunset Cove Amphitheater, for the period of December 2, 2024 through December 10, 2024. This event generated \$81,050 in revenue, with \$21,177 in direct expenses; thus providing a net fiscal impact of \$59,873. **SUMMARY:** This Agreement has been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of Parks and Recreation Department (Parks) in accordance with Resolution 2023-0423. Parks is now submitting this Agreement in accordance with PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating department to the BCC as a receive and file agenda item. District 5 (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION (cont'd.)

3. Staff recommends motion to receive and file: the following two (2) executed Special Events Rental Agreements (Agreements):

- A) Quadlife Entertainment LLC, for the 2024 Fizzle Racing HydroDrags Nationals event at Burt Aaronson South County Regional Park, for the period November 22, 2024 through November 24, 2024. This event generated \$5,511 in revenue, with \$1,511 in direct expenses; thus providing a net fiscal impact of \$4,000; and
- B) FAE Festivals LLC, for the Palm Beach Celtic Winter Faire event at John Prince Park, for the period of December 11, 2024 through December 23, 2024. This event generated \$10,254 in revenue, with \$2,654 in direct expenses; thus providing a net fiscal impact of \$7,600.

SUMMARY: The Parks and Recreation Department (Parks) assists users in obtaining the necessary permits to hold special events in Palm Beach County parks. These Agreements have been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of Parks in accordance with Resolution 2021-1552. Parks is now submitting these Agreements in accordance with PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating department to the BCC as a receive and file agenda item. Districts 3 and 5 (AH)

4. Staff recommends motion to receive and file: the following two (2) executed Sound and Light Production Service Contractor Agreements (Agreements):

- A) Sanderford Sound, Inc., in an amount not to exceed \$9,920 for the Cyclops Cove 3 event at Sunset Cove Amphitheater for a period of December 2, 2024 through December 9, 2024; and
- B) Sanderford Sound, Inc., in an amount not to exceed \$3,567 for the Carlin Park After Dark: Rock of ABBA concert at Seabreeze Amphitheater on December 7, 2024.

SUMMARY: These Agreements have been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of Parks and Recreation Department (Parks) in accordance with Resolution 2009-0592, amended by 2010-0645, 2014-0167, 2017-1368 and 2018-0179. Parks is now submitting these Agreements in accordance with PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating department to the BCC as a receive and file agenda item. Districts 1 and 5 (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION (cont'd.)

5. **Staff recommends motion to receive and file:** an executed Standard Resident Caretaker Lease Agreement (Agreement) with Joyce A. Johnson, a full time County employee, for the residence located at South Bay RV Park, executed January 17, 2025. **SUMMARY:** This Agreement has been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of Parks and Recreation Department (Parks) in accordance with Resolution 2016-1606. Parks is now submitting this Agreement in accordance with PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating department as a receive and file agenda item. District 6 (AH)

6. **Staff recommends motion to receive and file:** an executed Independent Contractor Agreement (Agreement) with Team Services Florida, LLC for providing sports officiating services at West Boynton Recreation Center in the amount not to exceed \$13,161 for the period of November 3, 2024 through October 11, 2025. **SUMMARY:** This Agreement has been fully executed on behalf of the Board of County Commissioners (BCC) by the County Administrator and Director of Parks and Recreation Department (Parks) in accordance with Resolution 94-422, amended by 2002-2103, 2007-0409, 2012-0168, 2017-0822 and 2021-2049. Parks is now submitting this Agreement in accordance with PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating department to the BCC as a receive and file agenda item. District 2 (AH)

3. CONSENT AGENDA APPROVAL

N. LIBRARY

1. Staff recommends motion to approve: the write-off of uncollectible lost/damaged library materials charges from library card accounts found in the Library Department's Integrated Library System (ILS) database for all lost/damaged charges, Interlibrary Loan fees, and non-sufficient funds checks dated from October 1, 2018 to September 30, 2019 for a total of \$163,925.69. **SUMMARY:** Based on an ILS report, the system contains 9,597 lost/damaged bills, Interlibrary Loan fees, and non-sufficient funds checks dated from October 1, 2018 to September 30, 2019 spread across 3,197 user accounts. The Library Department was given permission on February 1, 2022 by the Board of County Commissioners (BCC) to write-off all uncollectible lost/damaged materials, Interlibrary Loan fees, and non-sufficient funds charges dated prior to October 1, 2016. On Feb. 7, 2023, the BCC authorized a similar write-off of charges dated prior to October 1, 2017. On Feb. 6, 2024, the BCC authorized another similar write-off of charges dated prior to October 1, 2018. The Integrated Library System (ILS) contains all information on borrowers and items in the collection. Borrower records are considered expired and removed from the ILS if the account is dormant for seven years. Library card accounts with lost/damaged charges that would normally have expired cannot be removed from the database. Retaining this information increases the amount of storage required for the ILS which leads to database management concerns such as slower response times and increased storage charges. Library card account holders are required to return library items in the condition they were borrowed with the expectation of minimal wear and tear. Account holders who fail to return library items by their due date are charged the full replacement amount as specified in the item record and their account is blocked from further borrowing if charges stand at \$25 or higher. Returning the item in good condition will remove associated charges. Account holders who return items in a damaged condition are charged the full replacement amount as specified in the item record and their account is blocked from further borrowing if charges stand at \$25 or higher. Borrowing privileges are restored if the account has fewer than \$25 in charges. The Library Department contracts with a collection agency to collect unpaid bills. The agency makes several attempts to contact the borrower. Unpaid charges referred to collections do not effect a borrower's credit. Countywide (AH)

MARCH 11, 2025

3. CONSENT AGENDA APPROVAL

Q. CRIMINAL JUSTICE COMMISSION

1. **Staff recommends motion to receive and file:** First Amendment to the Interlocal Agreement (Agreement) (R2024-0569) between Palm Beach County (County) and the Public Defender's Office of the Fifteenth Judicial Circuit (Public Defender) to extend the term of the Agreement from December 31, 2024 to December 31, 2025. **SUMMARY:** The First Amendment to the Agreement with the Public Defender extends the funding period for continued community-based services in facilitating the pretrial release of inmates from jail. The County Administrator executed this Amendment to the Public Defender contract, pursuant to the delegated authority granted through R2024-0569 on May 14, 2024, and in accordance with County PPM CW-O-051. All delegated contracts, agreements, and grants must be submitted by the initiating department to the Board of County Commissioners (BCC) as a receive and file agenda item. Countywide (HH)

3. CONSENT AGENDA APPROVAL

Q. CRIMINAL JUSTICE COMMISSION (cont'd.)

2. Staff recommends motion to:

- A) **ratify** the Mayor's signature on a grant application and a Chief Executive Officer standard assurances and certifications document for the Department of Justice (DOJ) Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$121,292 submitted on October 15, 2024 to DOJ for the Federal FY24 (County FY25) beginning October 1, 2023 through September 30, 2027 to fund the Palm Beach County Reentry Program;
- B) **approve** the Grant award # 15PBJA-24-GG-05237-JAGX from the DOJ Edward Byrne Memorial JAG Federal FY24 in the amount of \$121,292 beginning October 1, 2023 through September 30, 2027 to fund the Palm Beach County Reentry Program;
- C) **approve** a downward Budget Amendment of \$23,901 in the Criminal Justice Grant Fund to decrease the budget to the actual Grant award;
- D) **approve** a Budget Amendment of \$10,256 in the Justice Services Grant Fund to reduce the transfer from the Criminal Justice Grant Fund; and
- E) **delegate authority** to the County Administrator, or her designee to sign all grant application forms and supporting documents and complete all registration requirements, execute the forthcoming agreement and all future time extensions, task assignments, certifications and other forms associated with the forthcoming agreement and any necessary minor amendments that do not substantially change the scope of work, terms, or conditions of the forthcoming agreement related to this JAG Grant after approval of legal sufficiency by the County Attorney's Office, and within budget allocations.

SUMMARY: On September 4, 2024, the Criminal Justice Commission (CJC) received correspondence from the DOJ of potential funding for the County in the amount of \$121,292 as part of the JAG Direct Program for Federal FY24 (County FY25) for this annual formula grant program due October 17, 2024. On December 5, 2024, DOJ announced CJC was awarded Grant #15PBJA-24-GG-05237-JAGX (CFDA #16.738), the 2024 BJA FY24 Edward Byrne Memorial JAG. This project will provide continuation funding in the amount of \$121,292 for the Reentry Program, which provides intensive case management services for individuals released from jail and prison to Palm Beach County. The grant application was submitted through the emergency process to meet the application deadline. Due to an oversight, the item to ratify the Mayor's signature was not added to the next Board of County Commissioners (BCC) meeting following the Mayor's approval. **No County match is required.** Countywide (HH)

3. CONSENT AGENDA APPROVAL

R. HUMAN RESOURCES

1. Staff recommends motion to approve: The Labor-Management Bargaining Agreement (Agreement) between the Palm Beach County Board of County Commissioners (County) and the Communication Workers of America (CWA), Local 3181, effective October 1, 2024 through September 30, 2025. The core terms of the agreement covers compensation, leave benefits and employment rules for more than (1,200) County employees. The previous agreement was in place from October 1, 2021 through September 30, 2024. **SUMMARY:** The County and the CWA have concluded labor negotiations resulting in the attached agreement. The highlights of the agreement include: Wages, Duration and Grievance Procedures. Moreover, the agreement includes the following raise: 6% ATB increase effective October 1, 2024 totaling approximately \$3.8 million. The proposed wage increase for the current fiscal year has already been budgeted and approved by the Board of County Commissioners (BCC). Members of CWA ratified this agreement on March 8, 2025. Countywide (JW)

2. Staff recommends motion to approve: Lincoln Financial Group's Application for Group Fixed Annuity Contract on behalf of Bencor, Inc. between Palm Beach County Board of County Commissioners (BCC) and the Lincoln Financial Group for the final stage of implementation of the BCC approved 401 (a) Special Pay Plan (Plan). **SUMMARY:** The BCC previously approved the 401(a) Special Pay Plan on September 17, 2024 and directed staff to solicit vendors for a Plan. Following a Request for Proposal (RFP) Bencor, Inc. was the selected vendor to implement and administer Palm Beach County's (County) Plan. Pursuant to BCC direction, the Plan contributions will be deducted from the designated Plan participants upon separation from the County via eligible compensable vacation and/or sick leave balances, consistent with the County's Merit Rule provisions regarding payouts upon separation from employment. As directed by the BCC, the Plan also includes a stipulation (attached Appendix) to offset a loss of income for employees who would incur a ten percent (10%) penalty by reason of their age, or early withdrawal of their funds following separation. Staff is currently seeking approval of the Lincoln Financial Group's Application for Group Fixed Annuity Contract on behalf of Bencor, Inc. with an effective date of April 19, 2025 (two 2 pay periods after BCC approval). Countywide (DO)

3. CONSENT AGENDA APPROVAL

S. FIRE RESCUE

1. Staff recommends motion to approve and ratify: a Side Agreement amending Article 2- Recognition and Attachment A – Pay Plan, of the Collective Bargaining Agreement (CBA) with the Professional Firefighters/Paramedics of Palm Beach County, Local #2928, IAFF, Inc. **SUMMARY:** Both parties are requesting a Side Agreement to the current CBA, October 1, 2024 – September 30, 2027 (R2024-1585). This Side Agreement addresses changes to Article 2-Recognition and Attachment A-Pay Plan. The position title of Medical Social Work Coordinator will change to Licensed Clinical Social Work Coordinator, and Fire Rescue Medical Social Worker will change to Fire Rescue Licensed Clinical Social Worker. Additionally, a new subordinate position approved during the Fiscal Year 2025 budget process titled Fire Rescue Medical Social Worker will be added to the pay plan. These changes have been ratified into the CBA as agreed jointly by Fire Rescue staff and Union Leadership. Countywide (MM)

2. Staff recommends motion to approve: a Blood Exchange Program Agreement with St. Mary's Medical Center, Inc., a Florida corporation doing business as St. Mary's Medical Center (Hospital) effective March 11, 2025 through March 10, 2027, with one (1) renewal option of two (2) additional years. There is no cost associated with this Agreement. **SUMMARY:** This Agreement establishes the terms and conditions for a blood exchange program between the Hospital and Palm Beach County Fire Rescue (PBCFR). This Agreement promotes the desire to maintain an optimal stock of Blood Products for the County to have access to Blood Products at emergency incidents and the Hospital to have a backup supply of Blood Products in times of shortage. This Agreement does not contain any indemnification. The Risk Management Department and County Attorney's Office have reviewed the Agreement and advised staff accordingly. Given that liability is limited to County's non-compliance or performance of this Agreement and the statutory caps of Section 768.28, Florida Statutes, staff recommends Board of County Commissioners (BCC) approval. Countywide (SB)

3. CONSENT AGENDA APPROVAL

S. FIRE RESCUE (cont'd.)

3. Staff recommends motion to:

A) **approve** an Agreement (Agreement) for use to contract with Canine Search Specialists, Structures Specialists and Medical Team Managers (Affiliated Personnel) to participate on the Palm Beach County Fire Rescue (PBCFR) Urban Search and Rescue (USAR) Task Force for a term of three (3) years with a total not to exceed contract amount of up to \$300,000, with two (2) one-year renewal options in an amount not to exceed \$100,000 per renewal year; and

B) **delegate authority** to the County Administrator or designee to execute Agreements that are substantially similar to the approved Agreement, that do not substantially change the scope of work, terms or conditions of the Agreement.

SUMMARY: PBCFR currently meets the requirements for a Type 4 Florida USAR Task Force to meet the community's needs and is not State designated. This Agreement will enable PBCFR to meet all the requirements of a Type 3 Florida USAR Task Force, and further enhance service to the community as well as assisting communities throughout Florida. Prior to being designated as a Type 3 Florida USAR Task Force, the County must have a template agreement in place that can be utilized to contract with qualified Affiliated Personnel to participate on the Task Force. This Agreement includes terms and descriptions that can be used to contract for Affiliated Personnel to participate as a Structures Specialist, a Canine Search Specialist or a Medical Team Manager. This Agreement will be used for qualified Affiliated Personnel selected to join the Palm Beach County Fire Rescue USAR Task Force. This agenda item authorizes the County Administrator or designee to execute such standard Agreements with qualified Affiliated Personnel. If the Task Force is deployed, the County will seek reimbursement from any available Federal, State or other funding sources. Countywide (SB)

3. CONSENT AGENDA APPROVAL

U. INFORMATION SYSTEMS SERVICES

1. Staff recommends motion to:

- A) **rescind** Interlocal Agreement (IA) R2019-0529;
- B) **approve** the replacement IA for network services with the Village of Palm Springs (Palm Springs) for an annual revenue of \$10,200;
- C) **delegate authority** to the County Administrator or designee to approve and execute Task Orders associated with these services, up to a maximum dollar value of \$50,000 per Task Order, that do not substantially change the scope of work, terms or conditions of the Task Orders; and
- D) **approve** a Budget Amendment of \$135,570 in the General Fund to allocate funds and recognize revenue related to one (1) -time installation costs.

SUMMARY: Palm Springs has an existing IA with Palm Beach County (R2019-0529) for network services and disaster recovery server hosting services. The County recommends rescinding the existing Agreement and replacing it with a new Agreement for a period of one (1) year with four (4) automatic one (1)-year renewals unless notice is given by either party. This new IA includes updated contract terms to provide increase network bandwidth at City Hall from 50Mb to 250Mb, as well as adding the Water Treatment Plant and the Utilities/Maintenance building sites, and remove the disaster recovery services from the Agreement. These changes will generate an increase in annual revenue of \$5,400 from \$4,800 to \$10,200. The Florida LambdaRail, LLC has approved connection of Palm Springs to the Florida LambdaRail network. District 3 (DB)

3. CONSENT AGENDA APPROVAL

U. INFORMATION SYSTEMS SERVICES (cont'd.)

2. Staff recommends motion to:

- A) **rescind** Interlocal Agreement (IA) R2019-1797, as amended;
- B) **approve** the replacement IA providing updated contract terms for network services with the Town of Lantana (Lantana); and
- C) **delegate authority** to the County Administrator or designee to approve and execute Task Orders associated with these services, up to a maximum dollar value of \$50,000 per Task Order, that do not substantially change the scope of work, terms or conditions of the Task Orders.

SUMMARY: Lantana has an existing IA with Palm Beach County (R2019-1797 as amended) for network services. The County recommends rescinding the existing Agreement and replacing it with a new Agreement for a period of one (1) year with four (4) automatic one (1)-year renewals unless notice is given by either party. This new IA includes updated contract terms to provide network services to Lantana. The Florida LambdaRail, LLC has approved connection of Lantana to the Florida LambdaRail network. Districts 4 and 7 (DB)

3. CONSENT AGENDA APPROVAL

U. INFORMATION SYSTEMS SERVICES

3. Staff recommends motion to receive and file: a fully executed standard Interlocal Agreement (IA) with the Town of Hypoluxo (Hypoluxo) for assignment of property data and development of annual assessments for Palm Beach County Non-Ad Valorem (NAV) Districts-Sewer Assessment. **SUMMARY:** Section 197.3632, Florida Statutes, establishes a uniform method for levy collection, and enforcement of NAV assessments imposed by counties, municipalities, and special districts. These assessments are calculated on a unit basis rather than on property value, and are used to pay for an improvement or service to the property such as drainage, lighting, paving or fire hydrants. ISS has historically assisted special districts and municipalities in the final preparation of their assessment rolls. On June 23, 2015, the Board of County Commissioners (BCC) approved fees associated with these services. On December 6, 2022, the BCC authorized the County Administrator or designee to delegate authority to the ISS Chief Information Officer to execute Interlocal agreements with municipalities and special taxing districts associated with these services. District 4 (DB)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY

1. Staff recommend motion to:

A) approve a contract for consulting/professional services with Rebel Recovery Florida Inc in the amount of \$161,975 to provide peer support services for Family Treatment Court for the period retroactive to October 1, 2024 through September 30, 2027 funded by the Opioid Settlement Funds; and

B) delegate authority to the County Administrator or designee to execute future contracts, amendments and administrative documents associated with the above contract, on behalf of the Board of County Commissioner, after approval or legal sufficiency by the County Attorney's Office and within budgeted allocations that do not substantially change the scope of work, terms or conditions of the contract.

SUMMARY: Palm Beach County's Department of Public Safety, Division of Justice Services contracts with providers to coordinate peer support services to those in the Fifteenth Judicial Circuit's Drug Court programs. This contract will provide peer support services to participants in the Family Treatment Court. Contracts are awarded through a competitive process and ensure that the County meets the needs for participants referred by Family Treatment Court. Peer support services include budgeting and financial planning, transportation assistance, service coordination, life skills development, employment assistance, and coordination of sober supports, peer mentoring, establishing goals/success planning, and other supports as needed. The Family Treatment Court received peer support services through Rebel Recovery from 2020-2024 through a federal grant administered by the State Office of Court Administration (OSCA). OSCA's federal grant ended on September 30, 2024. While program participation was low in 2020-2023 due to the COVID 19 pandemic, in 2024, 11 children were reunified with their parent due to the addition of peer support services. The court graduation rate increased by 500%. The Family Treatment Court did not want a disruption in these critical services, so they requested that this contract be retroactive. Rebel Recovery agreed to continue providing the services while the contract negotiations were in process. This contract is being funded by the Opioid Settlement Fund facilitated by the Community Services Department. The Behavioral Health and Substance Use Disorder Plan (2024) recommends peer support as a Priority Recommendation, so this use of funds falls in line with the use of opioid settlement funds. Countywide (RS)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (cont'd.)

2. Staff recommends motion to receive and file: Agreements with these six (6) governmental agencies for reimbursement for medical equipment purchases from Emergency Medical Services (EMS) grant funding received by Palm Beach County from the State of Florida Department of Health (DOH):

1. City of Greenacres;
2. Village of North Palm Beach;
3. Village of Tequesta;
4. City of West Palm Beach;
5. City of Boynton Beach; and
6. City of Palm Beach Gardens

SUMMARY: The County was awarded \$183,816.99 (CSFA #64.005) during the FY 2023-2024 grant cycle from the DOH, EMS Bureau, to improve and expand EMS systems. The grant funding may be used by the County or municipal agencies to purchase EMS equipment. Accordingly, the County has agreed to reimburse the following municipalities: City of Greenacres for the purchase of two (2) pediatric training manikins, two (2) adult training manikins, one (1) adult airway management trainer and one (1) Vscan-Air Ultra Sound not to exceed \$21,243.06; Village of North Palm Beach for the purchase of five (5) Handtevy Pediatric bags with trainings and medication and equipment guides not to exceed \$8,669; Village of Tequesta for the purchase of two (2) CPR family training packs with CPR rate monitors and Stop the Bleed training kits not to exceed \$5,081.26; City of West Palm Beach for the purchase of Ten (10) Emergency Child Restraints and (1) AutoPulse system with two (2) batteries and three (3) cases not to exceed \$22,614.93; City of Boynton Beach for the purchase of 18 Handtevy Pediatric Bags with trainings and medication and equipment guides not to exceed \$17,852.50; and City of Palm Beach Gardens for the purchase of two (2) EleGARD Patient Position Systems with covers not to exceed \$14,968. The equipment was approved based upon a countywide assessment by a grant review committee of licensed EMS providers. The remaining \$93,388.24 will support Palm Beach County Fire Rescue, as well as the pending EMS Grant agreements with City of Delray Beach, City of Riviera Beach, and Town of Palm Beach. On August 13, 2013, the County Administrator or designee was authorized to execute these standard agreements between the County and various governmental and non-governmental agencies and make non-substantive and ministerial changes on behalf of the Board of County Commissioners after approval of legal sufficiency by the County Attorney's Office, and within budgeted allocations. Countywide (SB)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (cont'd.)

3. Staff recommends motion to receive and file:

- A) a Declaration of State of Local Emergency Palm Beach County, Florida dated October 7, 2024 for Hurricane Milton;
- B) an Order to Reduce Vulnerability to Damage, Injury, and Loss of Life or Property Resulting from an Imminent Threat dated October 9, 2024 for Hurricane Milton;
- C) a Reentry Order dated October 10, 2024 for Hurricane Milton;
- D) a Declaration of Continuing State of Local Emergency Palm Beach County dated October 14, 2024 for Hurricane Milton; and
- E) a Declaration of Continuing State of Local Emergency Palm Beach County dated October 21, 2024 for Hurricane Milton.

SUMMARY: On October 5, 2024, Florida Governor Ron DeSantis issued Executive Order 24-214 and declared that a State of Emergency exists for 35 counties, including Palm Beach County (County), due to Tropical Storm Milton. On October 6, 2024, the National Hurricane Center (NHC) advised that Tropical Storm Milton had formed into Hurricane Milton. The County issued a State of Local Emergency on Monday, October 7, 2024; which remained through October 28, 2024. October 11, 2024, President Joseph R. Biden, Jr. granted a Major Disaster Declaration in the State of Florida and ordered Federal assistance to supplement State, tribal and local response efforts due to the emergency conditions resulting from Hurricane Milton. Hurricane Milton had the capacity to pose a significant, imminent, and dangerous threat to residents, visitors and tourists in the County as well as their real and personal property. The declaration of the State of Local Emergency was necessary to initiate emergent actions taken by the County Administrator to ensure the health, safety and welfare of the community. With the executed State of Local Emergency, resources were available through the Federal Emergency Management Agency (FEMA) Public Assistance. On October 9, 2024, the County Administrator declared the following areas of Palm Beach County were threatened by Hurricane Milton and designated the “affected area” as Evacuation Zone A. The order directed that the affected area be evacuated. On October 10, 2024, the County Administrator issued a Reentry Order that the evacuation order had been lifted. Countywide (DB)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (cont'd.)

4. Staff recommends motion to receive and file:

- A) executed Judicial Inquiry System (JIS) Interagency Agreement with the Office of the State Courts Administrator (OSCA) authorizing the Public Safety Department's Pretrial Services Program (PTS) to utilize the Florida Department of Law Enforcement's (FDLE) Criminal Justice Network, an intra-agency information and data sharing network for use by the State of Florida's criminal justice agencies for criminal justice background checks; and
- B) executed JIS Department of Highway Safety and Motor Vehicle (DHSMV) Access Certification Statement certifying PTS has appropriate internal controls in place to protect data.

SUMMARY: On September 9, 2014, the Board of County Commissioners (BCC) approved a JIS Interagency Agreement (R2014-1339) and Criminal Justice Information System (CJIS) Agency Contact form (R2014-1340) with the Office of the State Courts Administrator OSCA. The JIS Interagency Agreement is a no-cost agreement with no expiration date. Execution of the updated JIS Interagency Agreement adds an additional point of contact and ensures that PTS will have comprehensive access to the criminal histories of individuals who fall within the scope of work performed by PTS, by allowing access to and retrieval of information from the Florida Crime Information Center as well as the National Crime Information Center. The JIS DHSMV Access Certification Statement certifies PTS has the appropriate internal controls in place to protect data from unauthorized access, distribution, use, modification, or disclosure. On December 19, 2023, the County Administrator received approval (R2023-1886) from the BCC to execute agreements and administrative documents associated with OSCA. The PTS program will use CJIS to access national and statewide criminal histories. Countywide (RS)

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN

1. **Staff recommends motion to approve:** an Agreement with the Lakes of Delray, Inc. (Agreement) for the provision of transportation services on routes 70, 81 and 88, beginning retroactively on February 1, 2025 through January 31, 2028, with a two (2)-year renewal option in the amount of, \$601,497.60 over the five (5)-year contract. **SUMMARY:** This Agreement allows for a deviation within Palm Tran Fixed Routes 70, 81, and 88 to provide a more accessible pick-up point for the residents of the Lakes of Delray community. The Agreement eliminates the need for customers to pay individual fares upon boarding Palm Tran buses. Palm Beach County is paid an annual amount, based on a per dwelling rate for the service. The Agreement also includes a \$125,030.40 increase over the previous five (5) year contract. Residents are responsible for paying individual fares should they transfer from Routes 70, 81, or 88 to another Routes. District 5 (MM)

2. **Staff recommends motion to adopt:** a Resolution of the Board of County Commissioners (BCC) of Palm Beach County, Florida, approving the Federal Transit Administration (FTA)-mandated Annual Update of the Public Transit Agency Safety Plan (PTASP) for Palm Tran, Inc. **SUMMARY:** Pursuant to FTA’s Final Rule on the Public Transportation Safety Program, as published in the Federal Register on July 19, 2018, operators of public transportation systems that receive Federal financial assistance must establish a safety program that meets the requirements detailed in 49 CFR Part 673. The plan has been updated following the established processes and procedures to support the implementation of Safety Management Systems (SMS), a comprehensive, collaborative approach to managing safety. This revision encompasses updates that were implemented in Fiscal Year 2024.

The PTASP outlines the programs, policies, and/or procedures as it relates to the overall safe operation of Palm Tran, Inc.:

- A) Implementing a realistic and effective Safety Communication Plan (trainings, committees, reporting protocols, electronic messaging etc.); and

- B) Developing and implementing a program that communicates the outcomes of our Key Performance Indicators. (Palm Tran’s the Public Transit Agency Safety Plan (PTASP) program meets this requirement.).

Palm Tran, Inc. has the commitment from its Executive Director that safety is the cornerstone of the organization. This is achieved by Palm Tran initiating programs that include: 1) Safety Promotion; 2) Safety Risk Management (Safety Risk Identification, Assessment, Mitigation); and Safety Assurance. Countywide (MM)

3. CONSENT AGENDA APPROVAL

CC. SHERIFF

1. **Staff recommends motion to approve:** a Budget Transfer of \$800,000 from the Law Enforcement Trust Fund (LETf) to the Palm Beach County Sheriff's Office (PBSO). **SUMMARY:** Section 932.7055(5), Florida Statutes; provides that the seizing agency shall use Forfeiture proceeds for school resource officer, crime prevention, safe neighborhood, drug abuse education and prevention programs, or for other law enforcement purposes, which include defraying the cost of protracted or complex investigations, providing additional equipment or expertise, purchasing automated external defibrillators, and providing matching grant funds. The Department of Strategic Operations will use the requested funds to purchase Homeland Security Software. Use of LETf requires approval by the Board of County Commissioners (BCC), upon request of the PBSO. The current State LETf balance is \$3,593,390. Approval of this request will reduce the State LETf balance to \$2,793,390. PBSO certifies that the use of these funds is in accordance with Section 932.7055(5), Florida Statutes. No new positions are needed and no additional County funds are required. Countywide (RS)

2. **Staff recommends motion to approve:** a Budget Transfer of \$75,000 from the Federal Justice Law Enforcement Trust Fund (LETf) to the Palm Beach County Sheriff's Office (PBSO). **SUMMARY:** The 2024 Guide to Equitable Sharing for State, Local and Tribal Law Enforcement Agencies (GUIDE), provides that seizing law enforcement agencies shall use Justice and Treasury Forfeiture proceeds for law enforcement purposes only. Permissible uses include: law enforcement operations and investigations; law enforcement training and education; law enforcement, public safety, and detention facilities; law enforcement equipment; joint law enforcement/public safety operations; contracts for services; law enforcement travel and per diem; law enforcement awards and memorials; drug, gang and other prevention or awareness programs and matching grants. Special Operations will use the requested funds to purchase and equip a new unmarked sport utility vehicle. Use of Federal Treasury LETf requires approval by the Board of County Commissioners (BCC), upon request of the PBSO. The current Federal Justice LETf balance is \$266,065. Approval of this request will reduce the Federal Justice LETf balance to \$191,065. PBSO certifies that the use of these funds is in accordance with the GUIDE. No new positions are needed and no additional County funds are required. Countywide (RS)

3. CONSENT AGENDA APPROVAL

CC. SHERIFF (cont'd.)

3. **Staff recommends motion to approve:** a Budget Transfer of \$451,000 from the Law Enforcement Trust Fund (LETf) to the Palm Beach County Sheriff's Office (PBSO). **SUMMARY:** Section 932.7055(5), Florida Statutes; provides that the seizing agency shall use Forfeiture proceeds for school resource officer, crime prevention, safe neighborhood, drug abuse education and prevention programs, or for other law enforcement purposes, which include defraying the cost of protracted or complex investigations, providing additional equipment or expertise, purchasing automated external defibrillators, and providing matching grant funds. Section 932.7055(5), Florida Statutes, also requires that no less than 25% of the LETf's previous year's revenues be used for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood and school resource officer programs of various non-profit organizations. PBSO's FY 2025 donation requirement is \$515,236. PBSO's support of these programs exemplifies its strong commitment to the prevention and reduction of crime throughout the communities it serves and its desire to put money back into these communities to support organizations that provide such services. The year-to-date transfer for all donations to outside organizations after approval of this item is \$958,000. The funds requested are to aid PBSO and qualified organizations that meet the requirements set forth in Section 932.7055(5), Florida Statutes. Use of LETf requires approval by the Board of County Commissioners (BCC), upon request of the PBSO. The current State LETf balance is \$2,793,390. Approval of this request will reduce the State LETf balance to \$2,342,390. PBSO certifies that the use of these funds is in accordance with Section 932.7055(5), Florida Statutes. Below is a table indicating the organizations the PBSO seeks to fund and the corresponding amount of funding proposed per respective organization or agency. No new positions are needed and no additional County funds are required. Countywide (RS)

3. CONSENT AGENDA APPROVAL

CC. SHERIFF (cont'd.)

3. SUMMARY (cont'd.):

ORGANIZATION	AMOUNT
Alpha Educational Foundation – DDL, Inc.	\$50,000
Boca West Community Charitable Foundation, Inc.	\$36,000
Florence Fuller Child Development Centers, Inc.	\$25,000
Florida Sheriff's Youth Ranches, Inc.	\$130,000
Grey Team, Inc.	\$25,000
Junior Achievement of the Palm Beaches and Treasure Coast, Inc.	\$10,000
Leadership Palm Beach County, Inc.	\$5,000
Palm Beach County PAL, Inc. - Tutoring Program	\$25,000
Palm Beach County Substance Abuse Coalition, Inc.	\$5,000
Urban League of Palm Beach County, Inc.	\$100,000
Wounded Veterans Relief Fund, Inc.	\$25,000
YMCA of South Palm Beach County, Inc.	\$15,000
Total Amount	\$451,000

4. Staff recommends motion to:

A) accept on behalf of the Palm Beach County Sheriff’s Office (PBSO) an Interlocal Agreement between the Port of Palm Beach District and PBSO for the FY2024 Port Security Grant Program (PSGP), for the period of September 1, 2024 through August 31, 2027; and

B) approve a Budget Amendment of \$1,341,179 in the Sheriff’s Grant Fund.

SUMMARY: The Port of Palm Beach District in partnership with PBSO received a Grant award from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA) through the FY2024 PSGP. The Port of Palm Beach District entered into an Interlocal Agreement with PBSO in the amount of \$1,341,179 to implement the “Enhanced Coastal Surveillance Camera Integrated System” Project. The period of performance is from September 1, 2024 through August 31, 2027. **There is a 25% match requirement associated with this award in the amount of \$447,060 which will be funded through the State Law Enforcement Trust Fund.** The Assistance Listing number (ALN) is 97.056 and the agreement number is EMW-2024-PU-05585. Countywide (RS)

3. CONSENT AGENDA APPROVAL

CC. SHERIFF (cont'd.)

5. Staff recommends motion to:

A) receive and file a revised Grant award letter from the City of Miami, to extend the period of performance for the FY 2023 Urban Area Security Initiative (UASI) Grant from March 31, 2025 to June 15, 2025; and

B) approve a Budget Amendment to reduce the Grant award amount from \$2,153,726 to \$1,303,726 in the Sheriff's Grant Fund.

SUMMARY: On June 4, 2024, the Palm Beach County Sheriff's Office (PBSO) received notification of a Grant award in the amount of \$2,153,726 from the City of Miami for the FY 2023 UASI Grant Program, to support various domestic security initiatives and regional projects, including a Command Bus Vehicle project (R2024-0816). On January 21, 2025, PBSO received a revised Grant award letter which extended the grant period through June 15, 2025 and de-obligated \$850,000 from PBSO's Grant award in order to transfer the Command Bus Vehicle project to the Florida Department of Law Enforcement (FDLE). **There is no match requirement associated with this award.** The Assistance Listing number (ALN) is 97.067 and the contract number is R0924. Countywide (RS).

6. Staff recommends motion to:

A) receive and file Grant modifications #1 and #2 from the Office of National Drug Control Policy (ONDCP) to provide a total of \$64,338 in supplemental funds through the FY 2024 High Intensity Drug Trafficking Area (HIDTA) grant; and

B) approve a Budget Amendment of \$64,338 in the Sheriff's Grant Fund.

SUMMARY: On May 1, 2024, the Palm Beach County Sheriff's Office (PBSO) received a FY 2024 HIDTA Grant award from ONDCP in the amount of \$93,236 for the period of January 1, 2024 through December 31, 2025 (R2024-0652). Modification #1 provides \$33,348 in supplemental funds and Modification #2 provides \$30,990 in supplemental funds totaling \$64,338 to continue to support the Palm Beach County Narcotics Task Force investigations. There is **no match requirement** associated with this award. The Assistance Listing number (ALN) is 95.001 and the contract number is G24MI0011A. Countywide (RS)

3. CONSENT AGENDA APPROVAL

CC. SHERIFF (cont'd.)

7. Staff recommends motion to:

A) **accept** on behalf of the Palm Beach County Sheriff's Office (PBSO), a TJX Law Enforcement Grant Award from the TJX National Task Force-U.S. Foundation in the amount of \$5,000 for the period of December 10, 2024 through time all funds are exhausted; and

B) **approve** a Budget Amendment of \$5,000 in the Sheriff's Grant Fund.

SUMMARY: On November 4, 2024, PBSO received a TJX Law Enforcement Grant Award from the TJX National Task Force-U.S. Foundation. These funds will support the purchase of surveillance equipment. There is no match associated with this award. The award number is G-0217. Countywide (RS)

DD. INTERNAL AUDITOR

1. Staff recommends motion to receive and file: Audit Report #2025-02 Housing and Economic Development – *Grant Monitoring of Community Development Block Grant (CDBG) Awarded Funding Contracts #2023-03*). **SUMMARY:** County Code requires the County Internal Auditor to submit copies of final audit reports to the Board of County Commissioners (BCC) and the Internal Audit Committee. The members of the Internal Audit Committee have reviewed the attached audit report and is scheduled for March 19 2025 quarterly meeting. Countywide (DB)

3. CONSENT AGENDA APPROVAL

EE. TOURIST DEVELOPMENT COUNCIL

1. Staff recommends motion to receive and file: two (2) fully executed Palm Beach County FY2025, Category “G” Grant Agreements managed by the Palm Beach County Sports Commission, Inc. (Sports Commission), on behalf of the Palm Beach County Tourist Development Council (TDC) with:
 - A) Maureen Connolly Brinker Tennis Foundation, Inc., for the promotion of the “Little Mo” Internationals in Florida, held December 6 – 11, 2024, for the term August 6, 2024 – April 11, 2025. This grantee was approved by the TDC on June 13, 2024, in the amount of \$17,500; and
 - B) Foster Events Group, LLC., for the promotion of the Boca Raton International Masters, held January 9 – 12, 2025, for the term September 9, 2024 – April 12, 2025. This grantee was approved by the TDC on September 12, 2024, in the amount of \$25,000.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. On June 7, 1994, the Board of County Commissioners (BCC) adopted Resolution R94-702, as amended, authorizing the County Administrator and/or the Executive Director of the TDC to enter into grant agreements with Category “G” (Sports) grantees after they have been approved by the TDC. Room nights generated for Maureen Connolly Brinker Tennis Foundation, Inc. / “Little Mo” Internationals in Florida were 2,424, and room nights generated for Foster Events Group, LLC. / Boca Raton International Masters were 2,118. Countywide (YBH)

3. CONSENT AGENDA APPROVAL

EE. TOURIST DEVELOPMENT COUNCIL (cont'd.)

2. Staff recommends motion to authorize: the Mayor to sign a letter to Ms. Dianna Craven, Executive Director of SunFest of Palm Beach County, Inc. (SunFest) terminating the 2025 Category B Grant Agreement (Grant Agreement) between SunFest and the Board of County Commissioners (BCC). **SUMMARY:** The BCC through its Category B Grants supports cultural tourism by providing marketing funds to cultural organizations to attract visitors to Palm Beach County. On July 11, 2024, the Tourist Development Council Executive Director, through delegated authority from the BCC, approved Grant Agreement (R2024-1481), in the amount of \$262,494. This grant would reimburse approved SunFest expenses for SunFest 2025. On January 15, 2025, the Tourist Development Council (TDC) Executive Director, and the President and Chief Executive Officer of the Cultural Council of Palm Beach County, Inc. attended a meeting during which Mr. Dan Goode, SunFest Event Director, officially announced the cancellation of SunFest 2025. The cancellation violates the Grant Agreement, which provides that the County shall have the right to terminate the Grant Agreement with or without cause upon five (5) days' written notice. At its February 13, 2025 meeting, the TDC recommended that the BCC terminate the Grant Agreement. Staff also recommends the BCC issue the attached letter to terminate the Grant Agreement. Countywide (YBH)

FF. OFFICE OF EQUAL BUSINESS OPPORTUNITY

1. Staff recommends motion to receive and file: the Fiscal Year 2025 (FY 2025) Quarter One (Q1) Small/Minority/Women Business Enterprise (S/M/WBE) participation report. **SUMMARY:** The Office of Equal Business Opportunity (OEBO) is tasked with providing a written report on the progress of the program's elements used to increase S/M/WBEs participation in Palm Beach County contracts. The report provides an overview, detailing the outreach activities, certification, Construction Manager at Risk (CM@R) projects, Goal Setting items, waivers, and S/M/WBE payments for FY 2025 Q1. The report serves as a helpful resource for understanding the efforts and progress of each initiative of the Equal Business Opportunity (EBO) Program. The EBO Program is making progress and has positively impacted small businesses in the County; however, continued support of the program remains necessary to achieve parity. Countywide (RS)

3. CONSENT AGENDA APPROVAL

GG. HEALTH FACILITIES AUTHORITY

- 1. Staff recommends motion to approve: the reappointment of five (5) members to the Health Facilities Authority (HFA) for the term of April 1, 2025 to April 30, 2029:

<u>Appointee</u>	<u>Nominated By</u>
Jerry Fedele	Mayor Marino Commissioner Weiss Commissioner Woodward Commissioner Powell Jr. Vice Mayor Baxter
Dr. James Howell	Mayor Marino Commissioner Weiss Commissioner Woodward Commissioner Powell Jr. Vice Mayor Baxter
Dr. Eugenia Millender	Mayor Marino Commissioner Weiss Commissioner Woodward Commissioner Powell Jr. Vice Mayor Baxter
Dr. Gerald Robinson	Mayor Marino Commissioner Weiss Commissioner Woodward Commissioner Powell Jr.
James Sugarman	Mayor Marino Commissioner Woodward Commissioner Powell Jr. Vice Mayor Baxter

SUMMARY: The HFA was created to assist health facilities in acquisition, construction, financing, and refinancing of projects. Per section 154.207, Florida Statutes and Resolution Nos. R77-379, R77-398 and R92-563, the HFA is composed of five (5) members appointed at-large by the Board of County Commissioners (BCC). A memo dated February 12, 2025 and February 13, 2025 was circulated to the BCC notifying the BCC of these reappointments and requesting their support or asking for additional nominations. No additional nominations have been received. The HFA’s current diversity of the five (5) seats is: four (4) Caucasian (80%) and one (1) African-American (20%). The gender ratio male:female is 4:1. Staff continues to address the need for increased diversity within our boards and will encourage expansion of this Board’s diversity. Countywide (HH)

MARCH 11, 2025

4. SPECIAL PRESENTATIONS – 9:30 A.M.

- A)** Proclamation declaring March 9 – 15, 2025 as the Literacy Americorps Week. (District 2)
- B)** Certificate of Congratulations presented to the Palm Beach County Fire Rescue Rapid Intervention Team. (District 4)
- C)** Proclamation declaring March 2025 as Let’s Move Palm Beach County Month. (District 2)
- D)** Proclamation declaring March 2025 as Ethics Awareness Month. (District 4)
- E)** Proclamation declaring March 2025 as Social Work Month. (District 7)
- F)** Proclamation declaring March 14, 2025 as Grant Professionals Day. (District 3)
- G)** Proclamation recognizing March 2025 as Brain Injury Awareness Month. (District 7)
- H)** Proclamation declaring March 5 – 15, 2025 as Women’s Art Week. (District 3)
- I)** Proclamation declaring March 2025 as Florida Bicycle Month. (District 1)
- J)** Proclamation declaring March 2025 as Women’s History Month. (District 6)
- K)** Proclamation declaring March 2025 as Palm Beach County Women and Girls HIV/AIDS Awareness Month. (District 5)
- L)** Proclamation declaring March 18, 2025 as National Agriculture Day. (District 6)
- M)** Proclamation declaring March 11, 2025 as John Fischer Day. (District 5)
- N)** Proclamation declaring March 17 – 21, 2025 as Government Finance Professionals Week. (District 1)

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MARCH 11, 2025

5. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

A. PUBLIC SAFETY DEPARTMENT

1. **Staff recommends motion to approve:** the issuance of a Special Secondary Service Provider Certificate of Public Convenience and Necessity (COPCN) to Universal Protection Service, LLC (Universal) for the gated community of Delaire Country Club located at 4645 White Cedar Lane, Delray Beach, Florida (Delaire). **SUMMARY:** Universal has applied for a Special Secondary Service Provider COPCN to provide Advanced Life Support (ALS) first response, non-transport services for the gated community of Delaire. Special Secondary Service Providers can provide rapid response to medical emergencies and have the capability to provide ALS services until the primary ALS agency arrives. The Department of Public Safety, Division of Emergency Management (DEM) has reviewed the application and recommends approval of a Special Secondary Service ALS Provider - Non-Transport COPCN to be issued to Universal. The application was in compliance and eligible for a one-time COPCN based on the PBC Code of Ordinances, Chapter 13, Sections 13-22. The COPCN will be issued for operations restricted to the confines of Delaire Country Club for the period of March 11, 2025, and until Universal's contractual agreement with Delaire is terminated. Delray Beach Fire Rescue is the Primary COPCN holder and has signed a Memorandum of Understanding with Universal to coordinate their emergency services at an emergency scene. The Emergency Medical Services (EMS) Advisory Council has also approved the recommendation to grant Universal a Special Secondary Service ALS Provider - Non-Transport COPCN. District 4 (SB)

MARCH 11, 2025

5. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

B. PALM TRAN

1. Staff recommends motion to:

- A) **adopt** a Resolution of the Board of County Commissioners (BCC), of Palm Beach County, Florida, authorizing the signing and submission of the Fiscal Year 2025_Fiscal Year 2026 (FY2025-FY2026) Section 5310 grant application in the amount of \$1,031,819 with a **required local match of \$176,869** for a total project cost of \$1,208,688, and the submission of supporting documents, and assurances to the Florida Department of Transportation (FDOT);
- B) **delegate authority** to the County Administrator or Designee to sign and accept the resulting grant award letter with terms that do not substantially change the scope of work, terms, or conditions of the grant application and resolution authorizing the grant application's signing and submission;
- C) **approve** the purchase of seven (7) paratransit vehicles from the FDOT TRIPS Contract, pursuant to the terms and conditions of the application and resulting Notice of Grant Award (NGA) allotted funds; and
- D) **authorize** the County Administrator or designee to submit the Order Form for the FDOT TRIPS Contract to request purchase of the vehicles and expenditure of grant funds and local match pursuant to the resulting NGA.

MARCH 11, 2025

5. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

B. PALM TRAN (cont'd.)

1. **SUMMARY:** Palm Tran is submitting an application for the acquisition of replacement paratransit vehicles at a total cost of \$1,068,688. The vehicles being replaced have reached the end of their useful life. The application is also requesting funds for a proposed deviated route service aimed to improve mobility for seniors and individuals with disabilities in Delray Beach. The grant requires a **local match of \$106,869 (10%)** for the buses and **\$70,000 (50%)** for the proposed route deviation. **The required match is included in Palm Tran's proposed FY 2026 budget.** The application amount will cover the estimated cost to replace seven (7) vehicles. The actual award amount will be determined by funds available under Section 5310 after all applications have been reviewed by FDOT. The grant requires broader indemnification by the County than that approved by PPM CW-F-049. The grant requires the County and its officers, agents, or employees to indemnify, defend, and hold harmless FDOT and all of its officers, agents, and employees from any claim, loss, damage, cost, charge, or expense arising out of the County's non-compliance or performance of this agreement. The indemnification obligation must also be passed on to contractors and/or consultants. The Risk Management Department and County Attorney's Office have reviewed the indemnification requirements for this grant and advised staff accordingly. Given that liability is limited to County's non-compliance or performance of this agreement and the statutory caps of Section 768.28, Florida Statutes, staff recommends BCC approval. Countywide (MM)

5. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

C. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

1. Staff recommends motion to approve:

- A) Resolution of the Board of County Commissioners (BCC) of Palm Beach County, Florida Approving Fiscal Year 2025 Mid-Year Budget Amendments and Transfers; and
- B) Budget amendments and transfers in various funds reflecting adjustments for balances brought forward, other revenues, reserves and operating expenses. The total of the adjustments is an increase of \$172,286,805 in 169 funds.

SUMMARY: These budget amendments and transfers are necessary to adjust FY 2025 budgets to reflect differences between actual and estimated revenues and expenditures of FY 2024. These amendments adjust the balances brought forward, various revenue, expenditure, and reserve accounts to their audited balances. For the General Fund, this amendment results in an increased fund balance of \$30,520,979. This adjustment is a result of:

- 1. \$22,303,077 net increase in revenues, excess fees and commission refunds from Constitutional Officers and Judicial: Sheriff's Office \$10,577,878, Clerk and Comptroller \$393,627, Supervisor of Elections \$5,611,770, Tax Collector \$4,715,785, Property Appraiser \$963,812, Judicial \$40,205;
- 2. \$18,087,050 BCC department expenditures less than originally estimated and revenues higher than originally estimated; and
- 3. \$3,700,343 in General Government and Financially Assisted Agencies expenses lower than originally estimated; and
- 4. (\$14,200,093) in major and other revenues lower than estimated.

5. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

C. OFFICE OF FINANCIAL MANAGEMENT & BUDGET (cont'd.)

1. **SUMMARY (cont'd.):** The \$30,520,979 million increase in fund balance will be allocated as follows:
 1. \$25 million to the Sheriff for presidential protection activities, as presented to the BCC on February 4, 2025;
 2. \$2.5 million in capital expenses to fund shortfalls in the design for the Airport Center 3 project;
 3. (\$750,261) net adjustment across departments for miscellaneous adjustments; and
 4. \$3,771,240 in General Fund contingency Reserves to help restore a portion of the \$20 million that was previously allocated to the Sheriff for presidential protection activities. Countywide (DB)

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6. REGULAR AGENDA

A. ADMINISTRATION

1. **Staff requests Board direction:** regarding potential amendments to the Board of County Commissioners (BCC) of Palm Beach County, Florida, Rules of Procedure. **SUMMARY:** Pursuant to direction given at the BCC Zoning meeting on January 30, 2025, County Administration staff was tasked with placing an agenda item on the February 11, 2025 meeting to discuss: a) the policy for quorum at all BCC meetings; b) the extent and scope of what constitutes “Board Direction”; and c) how “Board Direction” is to be raised for consideration and approved for issuance to staff. The attached memorandum provides an overview of the provisions under the current Rules of Procedures and recommends potential revisions to the same based on the discussion by the BCC during the aforementioned meeting. Countywide (DC)

2. **Staff recommends approval:** Staff is requesting approval of the proposed tool and process to conduct Performance Reviews of the following Contractual Employees: County Attorney, County Auditor and County Administrator. **SUMMARY:** On, January 7, 2025, during the Regular Board of County Commissioner’s Meeting (BCC) by consensus of the Commission; Palm Beach County Administrative Staff were directed to meet with individual Commissioners to develop a tool to be utilized in reviewing the performance of Contractual Employees who serves as direct reports to the Commission. Meetings were conducted. As a result, the attached tool was developed. In an effort to provide the foundation of the Review Tool, Human resources performed benchmark surveys with various counties municipalities and other industry professional organizations. Moving forward, with respect to the time line established by the Commission, each Commissioner would need to complete the form and schedule individual meetings as desired with the Evaluatee to discuss the results and submit their evaluation to The Department of Human Resources. Countywide (DO)

6. REGULAR AGENDA

B. RISK MANAGEMENT

1. **Staff recommends motion to approve:** The renewal of the excess property, excess liability, excess workers' compensation insurance programs, and ancillary policies for the period April 1, 2025 through March 31, 2026, purchased under Contract No. 21-040DP through the County's contracted broker, Risk Management Associates, Inc. (aka Brown & Brown Public Sector), at a total cost not-to-exceed \$16,642,971. **SUMMARY:** The projected 2025-2026 excess insurance program renewal premiums reflect a total not-to-exceed cost of \$16,642,971 which is a decrease of approximately 5.7% (\$1,001,078) over the expiring total premium of \$17,644,049. The excess insurance market continues to stabilize and the County was successful in obtaining quotes which will reduced premiums and lower our maximum wind deductible from \$33.225 million to \$25 million even as our total insured values (TIVs) continues to increase. The increases in values is largely attributed to our ongoing five (5) year plan to reappraise all County properties. Proper valuations are essential to a successful property insurance program. These appraisals increased our TIV from \$2.97 billion to \$3.1 billion. The County traditionally purchases coverage in accordance with industry recognized catastrophe modeling for a 100-year storm event probability. Due to the TIV increase, these models now predict our probable maximum named wind loss at \$155 million instead of the expiring \$145 million. To incorporate this projection we have added \$10 million in additional coverage to the wind limits and \$15 million to the excess property limits. Both increases are contemplated in our not-to-exceed amount and rate decrease. Risk Management, in conjunction with our Broker has aggressively marketed our program to over 130 Global Insurance Companies to ensure securing the best available rates. This included meeting (either in-person or virtually) directly with underwriters of approximately 30 separate property insurers. This allowed us to explain in detail what separates Palm Beach County from other risks they may insure. Discussions included our favorable loss history, the quality of our building codes and structures, our commitment to Capital Improvements, and our Comprehensive Disaster Management Program. The insurance programs also include \$5 million of excess liability insurance, subject to a \$500,000 Self-Insured Retention (SIR). Excess workers' compensation insurance is included, and covers all costs in excess of \$2.25 million per occurrence. All state and federally mandated taxes, surcharges and assessments are included within the estimated renewal cost. Sufficient funds were budgeted and are available for this coverage. Countywide (HH)

6. REGULAR AGENDA

C. COMMUNITY SERVICES

1. Staff recommends motion to:

- A) **receive and file** Amendment No. 0011 to the Florida Department of Children and Families (DCF) Unified Homeless Grant (Catalog of State Financial Assistance (CSFA) 60.021) Contract No. IP004 (R2019-1138), for the period July 1, 2019 through June 30, 2025, to increase the grant award by \$627,900.09, for a new total not-to-exceed amount of \$6,223,877.08, allowing for enhanced service provision to address homelessness for individuals and families;
- B) **approve** an upward Budget Amendment of \$627,900 in the General Fund, Human Services and Community Action Division (HSCAP) to align the budget with the grant award; and
- C) **approve** an upward Budget Transfer of \$156,975 from General Fund Contingency Reserves to recognize the increase of the Palm Beach County (County) match requirement due to the increased award.

SUMMARY: Amendment No. 0011 CSFA No. 60.021 amends DCF agreement No. IP004 to reflect a funding increase in the IP004 Unified Homeless Grant, adding Challenge Unsheltered funding in the amount of \$627,900.09. This funding integrates State appropriations associated with the passage of House Bill 1365, regarding public camping or sleeping, into the Palm Beach County Homeless Continuum of Care (CoC) contracts for State Fiscal Year (SFY) 2024-2025. This amendment updates the contract language for SFY 2024-2025 and revises the original contract to include the additional funding to mitigate unsheltered homelessness. The funding will provide support for homeless individuals and families through mental health and substance use treatment at shelter sites, emergency and transitional shelters, and non-congregate shelters. The amendment also updates the Fiscal Year Payment Tables for SFY(s) 2024/2025. The Amendment is effective July 1, 2024 through June 30, 2025. The contract Amendment was executed by the County Administrator in accordance with Resolution 2021-0781, which delegated signature authority to the County Administrator, or designee, to execute grant amendments thereto, and all necessary documents related to the DCF Unified Homeless Grant. In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating department as a receive and file agenda item. **A County cash match of \$156,975 is required.** Countywide (HH)

6. REGULAR AGENDA

D. HOUSING & ECONOMIC DEVELOPMENT

1. Staff recommends motion to:

- A) **approve** Housing Initiative Program (HIP) - Workforce Housing Development award to One North Lake, LLC in the amount of \$4,650,000 for the One North Lake Apartments Project (Project);
- B) **delegate authority** to the County Administrator, or designee, to execute the Loan Agreement, amendments thereto, and all other documents necessary for project implementation that do not substantially change the scope of work, terms or conditions of the Loan Agreement; and
- C) **approve** a Budget Transfer of \$4,650,000 within the HIP Funds to recognize the allocation of HIP funds to the Project.

SUMMARY: On May 7, 2024, the Board of County Commissioners (BCC) approved a HIP award in the amount of \$4,650,000 to One North Lake, LLC to construct the Project. The United States Department of Housing & Urban Development (HUD) establishes Fair Market Rates at the 40th percentile of the rents for all standard quality rental housing units within the geographic area (zip code) that are occupied by recent movers, with adjustments to exclude public housing units and substandard units and the Project shall not exceed these established rates:

2025 FMRs	One Bedroom	Two Bedroom	Three Bedroom
Zip Code 33476 – One North Lake	\$890	\$1,060	\$1,380

The Project will entail construction of 54 multi-family apartment rental units within a four (4)-story building located in Pahokee, FL. The total Project cost is \$17,270,028 and all units will be County-assisted and serve individuals and families that are 120% or below of the Area Median Income (AMI) with an affordability period of no less than 50 years. The total Project cost is \$17,270,028 (\$319,815 per unit) with a County HIP investment of \$4,650,000, for a per-unit cost of \$86,111. County HIP investment for this Project is 26.9%. Total County investment for this Project, including HIP and a \$100,000 Ad Valorem Infrastructure Grant approved by the BCC on August 25, 2020 (Agenda Item 31-3) is 27.5% (\$87,962 per unit). Additional funding sources for this

6. REGULAR AGENDA

D. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

1. SUMMARY (cont'd.): Project are as follows:

Funding Sources	
Newmark/FHA	\$ 9,054,000
Housing Initiatives program	\$ 4,650,000
PBC Ad Valorem Infrastructure Grant	\$ 100,000
Owner Equity	\$ 3,466,028
Total Development Cost	\$17,270,028

County HIP funding will be provided to developers in the form of a repayable loan for permanent financing, secured by a mortgage and a note that requires repayment of principal and interest. A declaration of restrictions will be recorded to ensure affordability for a 50 year period. The term of the loan will be equal to 40 years and have an interest rate of 1%. The funding agreements and related documents pursuant to these funds will be between the County and the entities identified herein or their respective successors and/or assigns. Staff is recommending funding approval of \$4,650,000 in HIP funding for the Project. To facilitate project implementation, staff requests authorization for the County Administrator, or designee, to execute the Loan Agreement and related documents.
District 6 (HJF)

6. REGULAR AGENDA

D. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

2. Staff recommends motion to:

- A) **approve** Housing Initiative Program (HIP) - Workforce Housing Development award to Danza of Westgate, LLC in the amount of \$3,147,739 for the Westgate Terrace Apartments Project (Project);
- B) **delegate authority** to the County Administrator, or designee, to execute the Loan Agreement, amendments thereto, and all other documents necessary for project implementation that do not substantially change the scope of work, terms or conditions of the Loan Agreement; and
- C) **approve** a Budget Transfer of \$3,147,739 within the HIP Fund to recognize the allocation of HIP funds to the Project.

SUMMARY: On May 7, 2024, the Board of County Commissioners (BCC) awarded a HIP award in the amount of \$3,147,739 to Danza of Westgate, LLC to construct the Project. The United States Department of Housing & Urban Development (HUD) establishes Fair Market Rates at the 40th percentile of the rents for all standard quality rental housing units within the geographic area (zip code) that are occupied by recent movers, with adjustments to exclude public housing units and substandard units and the Project shall not exceed these established rates:

2025 FMRs	One Bedroom	Two Bedroom	Three Bedroom
Zip Code 33409 – Westgate Terrace	\$1,770	\$2,110	\$2,760

The Project will entail construction of 46 multi-family apartment rental units within one (1) four (4)-story mixed-use building with apartments, a government office and a medical office located in Westgate/Belvedere Homes Community Redevelopment Agency, FL. The total project cost is \$24,277,365 with 37 HIP-assisted units serving individuals and families that are 120% or below of the Area Median Income (AMI) with an affordability period of no less than 50 years. The remaining nine (9) units are an obligation requirement for the Workforce Housing Program and are not eligible for additional Palm Beach County (County) funding. The total Project cost is \$24,277,365 (\$527,768 per unit) with a County HIP investment of \$3,147,739, for a per-unit cost of \$85,074. Total County HIP investment for this Project is 12.97%. Additional funding sources for this Project are as follows:

6. REGULAR AGENDA

D. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

2. SUMMARY (cont'd.):

Funding Sources	
Newmark Capital/FHA	\$16,406,906
Housing Initiatives program	\$ 3,147,739
Owner Equity	\$ 4,722,720
Total Development Cost	\$24,277,365

County HIP funding will be provided to developers in the form of a repayable loan for permanent financing, secured by a mortgage and a note that requires repayment of principal and interest. A declaration of restrictions will be recorded to ensure affordability for a 50 year period. The term of the loan will be equal to 40 years and have an interest rate of 1%. The funding agreements and related documents pursuant to these funds will be between the County and the entities identified herein or their respective successors and/or assigns. Staff is recommending funding approval of \$3,147,739 for the Project. To facilitate project implementation, staff requests authorization for the County Administrator, or designee, to execute the loan agreements and related documents. District 7 (HJF)

6. REGULAR AGENDA

D. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

3. Staff recommends motion to:

A) approve General Obligation Housing Bond Loan Program (HBLP) – Affordable Housing Multifamily Development award to Village of Valor, Ltd., (VOV) in the amount of \$4,300,000 for the Village of Valor Project (Project);

B) delegate authority to the County Administrator, or designee, to execute the Loan Agreement, amendments thereto, and all other documents necessary for project implementation that do not substantially change the scope of work, terms or conditions of the Loan Agreement.; and

C) approve a Budget Transfer of \$4,300,000 within the HBLP Fund to recognize the allocation of HBLP funds to the Project.

SUMMARY: On November 19, 2024, the Board of County Commissioners (BCC), conceptually approved HBLP funding in the amount of \$4,300,000 for the Project. The Project consists of a four (4) story, mid-rise building with 54 multifamily rental development units located at 2701-2751 Second Avenue North in Palm Springs. Palm Beach County (County) funds will be provided on a per-unit basis and the total of all County funding shall not account for more than 50% of the total unit cost as allocated to the County-assisted funding units. All units will be available to families at or below 80% Area Median Income (AMI) with income targeting as deep as 30% AMI and with preference to veteran tenants and their families. A declaration of restrictions will be recorded to ensure affordability for a 50 year period. On May 7, 2024 (Agenda Item 5B-1), the Project also received additional funding in the amount of \$2,000,000 in Neighborhood Stabilization Program 2 (NSP2) funds. The total Project cost is \$30,511,273 with a County HBLP investment of \$4,300,000 for a per-unit cost of \$79,630. Total County HBLP investment for this Project is 14.09%. Total County funding for this Project including \$4,300,000 in HBLP bonds and \$2,000,000 in NSP2 funding is \$6,300,000 or 20.65% (\$116,667 per unit) of the total Project. Based on the preliminary underwriter's report, County funding will be provided in the form of a repayable loan at 0% interest.

6. REGULAR AGENDA

D. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

3. **SUMMARY (cont'd.):** Affordability restrictions will be recorded through Declarations of Restrictive Covenants and will survive repayment of the loan. Funding sources for this project are as follows:

Funding Sources:	
CIBC Bank	\$5,770,000
FHFC-SAIL	\$2,000,000
FHFC-SAIL	\$776,100
FHFC-HOME	\$1,458,500
PBC Housing Bond Funds	\$4,300,000
PBC NSP Grant Funds	\$2,000,000
Kathy Makino Leipsitz	\$1,000,000
Merchants Capital Investments	\$10,904,160
Development Partners Inv LLC & Delray Housing Group, Inc.	\$2,302,513
Total Development Cost	\$30,511,273

The Loan Agreement and related documents pursuant to these HBLP funds will be between the County and VOV. The funding agreements and related documents pursuant to these funds will be between the County and the entities identified herein or their respective successors and/or assigns. To facilitate Project implementation, staff requests authorization for the County Administrator, or designee, to execute the Loan Agreement and all related documents. District 3 (HJF)

6. REGULAR AGENDA

D. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

4. **Staff recommends motion to approve:** an extension of the March 11, 2025 deadline for conceptually approved Housing Bond Loan Program (HBLP) funded projects for Drexel Road Senior Apartments Spectra HTG, LTD (Drexel) for the Drexel Road Senior Apartments Project (Project) to September 19, 2025. **SUMMARY:** At the December 10, 2024 Board of County Commissioners (BCC) meeting, the BCC approved a deadline for all conceptually approved HBLP and HIP projects to be submitted for final approval no later than March 11, 2025 (Agenda 6C-8). The original Project, located at 1745 Drexel Road in West Palm Beach, was presented to the BCC at the May 7, 2024 meeting (Agenda 5B-3) requesting \$18,000,000. At that meeting, the BCC directed the Drexel to return with a funding request limiting the County HBLP funding to 15% of the development cost and to apply for funding through the Florida Housing Finance Corporation (FHFC) State Apartment Incentive Loan (SAIL) program. At the June 4, 2024 BCC meeting, the BCC conceptually approved \$13,185,000 in HBLP funding for the Project (Agenda 5D-1) contingent on application for additional SAIL funding. On January 24, 2025, Drexel was approved for SAIL funding in the amount of \$11,656,000 with the final award anticipated on June 13, 2025 following the conclusion of the SAIL protest period. Upon final award of the SAIL funding by FHFC, the Project will be invited to underwriting. The SAIL award is contingent on the County's funding and since final approval by the BCC requires underwriting first, which will not occur until after the SAIL protest period, a waiver of the deadline is required to proceed. District 2 (HJF)

6. REGULAR AGENDA

D. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

5. Staff recommends motion to:

- A) approve receipt of a grant award of \$2,250,000 in Fiscal Year (FY) 2024 Community Project Funding (CPF) from the United States Department of Housing and Urban Development (HUD), as directed by Congresswoman Sheila Cherfilus-McCormick, for the development of workforce and affordable housing (Grant No. B-24-CP-FL-0580);
- B) approve a Budget Amendment in the amount of \$2,250,000 in the Community Project Fund to recognize the grant award;
- C) approve a CPF funding allocation of \$2,250,000 to Davis Commons, LLC, subject to successful contract negotiations;
- D) authorize staff to negotiate the funding agreement with Davis Commons, LLC; and
- E) delegate authority to the County Administrator, or designee, to act as Authorized Representative for purposes of grant submittal, execute the grant application and certifications, grant agreement with HUD, amendments thereto, and all other documents necessary for grant implementation that do not substantially change the scope of work, terms, or conditions of the Project.

SUMMARY: On October 26, 2024, Palm Beach County received a grant award letter from HUD advising of a \$2,250,000 FY 2024 CPF grant (B-24-CP-FL-0580). The grant resulted from a Federal appropriations request submitted by Congresswoman Sheila Cherfilus-McCormick on behalf of Palm Beach County. The CPF grant must be used for the development of workforce and affordable housing. Staff proposes that the CPF grant be allocated towards construction of Davis Commons (the Project), a 20-unit for-sale townhome development to be located at 4462 – 4493 Davis Road, unincorporated Lake Worth Beach. All townhomes are three (3) bedrooms, 1,600 square feet with a garage, and will be sold to homebuyers with incomes no greater than 120% of Area Median Income. The Project will be deed restricted to remain affordable in perpetuity via the land trust model. The Project developer is Davis Commons LLC, a partnership between local not-for-profit organizations Community Partners of South Florida and the Community Land Trust of Palm Beach County and the Treasure Coast. On September 13, 2022 (#6D-1) the Board of County Commissioners approved a State Housing Investment Partnership (SHIP) award of \$2,000,000 to Davis Commons, LLC.

6. REGULAR AGENDA

D. HOUSING & ECONOMIC DEVELOPMENT (cont'd.)

5. **SUMMARY (cont'd.):** At the time, the Project total development cost was \$7.5 Million, including a construction budget of \$5 Million. Subsequently, the Project experienced a construction cost increase to \$8.5 Million, due both to general construction price escalation and to additional site work and infrastructure requirements identified during the development review process. Total development cost of the Project is now \$10.77 Million. Other sources of development funding for the Project include a construction loan from the Housing Finance Authority of Palm Beach County, and grant funding from JP Morgan Chase, Neighbor Works, the Community Foundation for Palm Beach and Martin Counties. The proposed CPF funds will complete necessary development funding and enable the Project to move forward. Delegation of signatory authority is necessary to expedite the obligation of these Federal funds, including authority for staff to act as Authorized Representative to submit the grant application and certifications in HUD's online grant management system, and to execute the grant agreement with HUD, and related documents. Given recent actions at HUD to recapture unobligated funds, it is necessary for the Board to consider this item today to expedite the obligation of the CPF funds and avoid risk of recapture. **These are Federal CPF grant funds which require no local match.** District 3 (HJF)

6. REGULAR AGENDA

E. PLANNING, ZONING, & BUILDING

1. **Staff recommends motion to approve:** An Interlocal Agreement (ILA) with the City of Belle Glade (City) providing for the annexation of an enclave, known as the South Main Street enclave generally located on the West side of S. Main Street, east of State Road 715. **SUMMARY:** The City has proposed the voluntary annexation of parcels within an existing enclave. After reviewing the proposed voluntary annexation, City and County staff agreed to enter into an ILA for the annexation of the remainder of the enclave. The City adopted the ILA on January 27, 2025, for the annexation of the enclave consisting of six parcels totaling 9.58 acres, identified in Exhibit A of the ILA. The proposed annexation was processed through the County's reviewing departments, including Fire Rescue; Engineering; Planning, Zoning & Building; Environmental Resources Management; Parks and Recreation; Water Utilities; County Attorney; Property and Real Estate Management; Sheriff's Office; and the Office of Financial Management and Budget. The City provided written notice to all owners of real property located within the enclave. The proposed annexation meets the requirements of Chapter 171, Florida Statutes, and is consistent with the Intergovernmental Coordination Element of the County's Comprehensive Plan. District 6 (DL)

6. REGULAR AGENDA

F. ENGINEERING & PUBLIC WORKS

1. Staff recommends motion to:

A) **approve** a contract with Gerelco Traffic Controls, Inc. (GTC) in an amount not to exceed \$11,600,000 (Contract) for Transit Signal Priority and Emergency Vehicle Preemption Hardware and Software; and

B) **delegate authority** to the County Administrator or designee to sign all forms, certifications, contracts, agreements, amendments, work orders, and any other necessary documents related to the Contract (collectively, Documents), which Documents do not substantially change the scope of work, terms, or conditions of the Contract.

SUMMARY: Approval of this Contract will authorize the professional services necessary to design, construct, and implement the Transit Signal Priority (TSP) and Emergency Vehicle Preemption (EVP) (collectively, System) for Palm Beach County (County) Fire Rescue and Palm Tran. The System will support future integration of information from the County's traffic signal system with data from buses, emergency vehicles, other vehicles, and various public agencies with the goal of maximizing efficiency. GTC proposes to train staff to maintain equipment installed on fleet vehicles, signals, and the central management system. Work orders to implement the System throughout the County will be issued on an "as needed" basis. Palm Tran secured State funding in the amount of \$2,000,000 through the Palm Beach Transportation Planning Agency (TPA) for deployment of the first phase of TSP along US-1, from Palmetto Park Road to Northlake Boulevard (Project Limits), which will cost \$1,689,071. Future expansions of TSP along Okeechobee Boulevard and Lake Worth Road are funded in FY2025 in the amount of \$1,000,000 each (Future Phases). Palm Beach County (County) Fire Rescue will implement EVP in phases throughout the County at more than 900 traffic signals. Fire Rescue has budgeted \$1,250,000 for the first phase of EVP that will include 30 vehicles and 225 intersections. The delegated authority to the County Administrator or designee to sign Documents may be used to issue work orders to implement the System as described throughout the County, to renew the Contract time for up to 48 months, to clarify existing line items and associated specifications, and to add line items and associated specifications, all of which do not substantially change the scope of work, terms, or conditions of the Contract.

MARCH 11, 2025

6. REGULAR AGENDA

F. ENGINEERING & PUBLIC WORKS (cont'd.)

1. **SUMMARY (cont'd.):** Affirmative Procurement Initiatives (API) were not established for the Contract. Proposals and bids for the Contract were received by the Purchasing Department on June 13, 2024. GTC was the recommended bidder of four (4) bidders, and demonstrated through a series of tests that its proposed System met the Request for Proposal requirements. The Contract will be in effect for 12 months from the date of approval by the Board of County Commissioners (BCC). GTC has an office located in the County. The above Contract amount is based upon the estimated amount to be expended for TSP within the Project Limits, Future Phases, and for implementing EVP at more than 900 traffic signals. Countywide (YBH)

6. REGULAR AGENDA

G. FACILITIES DEVELOPMENT & OPERATIONS

1. Staff recommends motion to approve: Amendment No. 6 to the continuing Construction Manager (CM) at Risk Services contract (R2020-1689) with D. Stephenson Construction, Inc. (D. Stephenson), establishing a Guaranteed Maximum Price (GMP) in the amount of \$1,230,572 for the pre-purchase phase of the Palm Beach Sheriff's Office (PBSO) Data Center project for a period of 330 calendar days from notice to proceed. **SUMMARY:** On November 17, 2020, the Board of County Commissioners (BCC) approved the continuing CM at Risk Services contract (R2020-1689) with D. Stephenson for construction management services for various capital projects. Amendment No. 6 establishes a GMP in the amount of \$1,230,572 for construction management services necessary for the pre-purchase phase of the PBSO Data Center project. The pre-purchase phase of the PBSO Data Center project includes, but is not limited to, the procurement of two (2) long lead time emergency generators for the PBSO Data Center. The CM will have 330 calendar days from notice to proceed to substantially complete the construction phase of the project. Liquidated damages for failure to achieve certification of substantial completion within the contract time or approved time extension thereof are \$200 per day. This continuing CM at Risk Services contract was solicited pursuant to the requirements of the Equal Business Opportunity Ordinance (EBO). This continuing CM at Risk Services contract was presented to the Goal Setting Committee on December 4, 2019 and the Committee established Affirmative Procurement Initiatives (APIs) of a Small Business Enterprise (SBE) evaluation preference for the SBE Participation Plan and a mandatory minimum 20% SBE subcontracting goal on the contract. The SBE participation on the construction trade contracts for this Amendment is 100%. To date, the overall SBE participation on the continuing CM at Risk Services contract is 52.77%. In accordance with Attachment 3 of Policy and Procedures Memorandum (PPM) CW-O-043, the GSC applies the APIs applicable to the construction phase of the contract (i.e. the subcontracts) before subcontractor bidding so that the SBE participation for the GMP is based on the subcontracting trades associated with the GMP and does not include the CM's fees. Funding for this project is from the Public Building Improvement Fund. (Capital Improvements Division) District 3 (MWJ)

6. REGULAR AGENDA

G. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

2. Staff recommends motion to:

A) **adopt** a Resolution authorizing a Lease Agreement with Closter Farms, Inc., a Florida corporation (Closter Farms), for the continued use of +/-7.3 acres of County-owned, unimproved land south of Pahokee in unincorporated Palm Beach County (Premises) for a term of ten (10) years, commencing April 1, 2025 and ending March 31, 2035, at an annual rate of \$4,015 (i.e., \$550 per acre); and

B) **approve** the Lease Agreement with Closter Farms.

SUMMARY: Since 1995, the County has leased the Premises to Closter Farms for sugarcane production. The Board of County Commissioners (BCC) approved the current lease in March 2016 (R2016-0394) which expires on March 31, 2025. The State of Florida owns a 2,725-acre tract of land located to the north, west, and south of the Premises, which Closter Farms also leases. Pursuant to PPM CW-L-023, the County Administrator may approve the use of a process other than a solicitation (Invitation For Bids or Request For Proposals) for leasing County-owned property. Since Closter Farms leases the surrounding State-owned land adjacent to the County's property, it is the only entity that can readily utilize the County's parcel. The proposed lease shall commence on April 1, 2025 for a period of ten (10) years as a triple-net lease. The annual base rent will be \$4,015 (i.e., \$550 per acre), with annual adjustments determined by the Producer Price Index (PPI) for raw cane sugar, consistent with the methodology used in the current lease. Closter Farms will be responsible for all maintenance and repairs to the Premises and will farm the land in accordance with the Everglades Forever Act. The Property & Real Estate Management Division will continue to have administrative responsibility for this Lease Agreement. (Property & Real Estate Management) District 6 (HJF)

6. REGULAR AGENDA

G. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

~~3. Staff recommends motion to approve:~~

~~A) a Lease Agreement (Lease) with MG Congress, LLC, a Florida limited liability company (MG), for a portion of the property located at 1200 South Congress Avenue in Palm Springs (Premises), for Palm Tran connection paratransit operations, for a term of 15 years at an annual rent of \$2,065,000 (i.e., \$172,083.33/month) with 3% annual increases; and~~

~~B) a Budget Transfer of \$1,207,500 in Palm Tran Operating Fund 1340 to fund fiscal year 2025 of the Lease.~~

~~**SUMMARY:** The subject facility sits on approximately 12 acres and includes a 47,792 square foot building located at 1200 South Congress Avenue in Palm Springs. MG has entered into a contract to purchase the property. The County seeks to enter into this Lease for the Premises to be used for Palm Tran paratransit operations. The term of the Lease is for 15 years, with two (2) ten (10)-year renewal options. The Lease commencement date is contingent on MG's (i) acquisition of the property, (ii) obtainment of all use approvals from the Village of Palm Springs allowing the County to use the Premises for paratransit operations, and (iii) completion of certain improvements to the Premises by MG. Effective on the Lease Commencement Date, the annual rent is \$2,065,000 (i.e., \$172,083.33/month), with annual increases at 3%. This is a triple net lease; therefore, the County will be responsible for maintenance, utilities, insurance, and taxes for the Premises. The County's obligation to pay property taxes shall be capped at \$400,000 for the first (1st) full calendar year following lease commencement. If the taxes for the first (1st) full calendar year exceed \$400,000, the rent shall be decreased in the amount above the \$400,000. To fund the first (1st) year of the Lease, Palm Tran requires a budget transfer to decrease the Operating reserves budget line item and increase the Rent — Building reserves budget line item; this budget transfer requires Board of County Commissioner (BCC) approval. Palm Tran supports this Lease as it will allow for greater efficiency and efficacy in performing paratransit operations with multiple vendors. Palm Tran will have administrative responsibilities for this Agreement. (Property & Real Estate Management) District 3 (HJF)~~

6. REGULAR AGENDA

G. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

4. ~~Staff recommends motion to approve:~~

~~A) the conceptual operational strategy for the provision of temporary housing services;~~

~~B) a Budget Transfer in the amount of \$3,802,000 from the Owner Occupied Housing Rehabilitation ARPA Replacement dollars to the La Quinta Hotel Property Acquisition Unit within the ARPA Response Replacement Fund to provide funding for the purchase of approximately 2.99 acres improved with a 114-room hotel located at 5981 Okeechobee Boulevard in unincorporated Palm Beach County(Property); and~~

~~C) an Agreement for Purchase and Sale with Rore Asset 5981, LLC, a Florida limited liability company (Seller), for the acquisition of property consisting of approximately 2.99 acres improved with a 114-room hotel located at 5981 Okeechobee Boulevard in unincorporated Palm Beach County (Property) for the purpose of providing senior housing accommodations at a purchase price of \$15,000,000 plus closing costs estimated to be \$40,000.~~

~~**SUMMARY:** On September 17, 2024, the Board of County Commissioners (BCC) authorized staff to negotiate for the acquisition of the Property with the Seller conditioned upon: 1) conducting outreach sessions with the surrounding community, 2) developing a conceptual operational strategy for the provision of temporary housing and supporting services from the Property, and 3) providing the BCC an overview of the condition of the Property. The BCC further instructed staff of its interest in considering all matters concurrently, prior to making a determination on the acquisition of the Property. Following BCC direction, staff met with residents of Century Village on October 4, 2024 and on January 24, 2025. Copies of the presentations provided during said meetings are included as Attachment 2 to this agenda item. Song and Associates, Inc. (SAI) was commissioned to conduct an assessment of the condition of the Property with a goal of identifying any renovations needed for the building to be operational for the County's intended purpose and compliant with current codes; no fatal conditions were identified. The final Assessment Report estimated approximately \$2.8M in renovation costs. Staff's proposed conceptual operational strategy for the provision of temporary housing services should the BCC decide to acquire the Property is included as Attachment 3 to this agenda item. Two (2) appraisals were obtained from Callaway and Price, Inc. and Appraisal Acquisition Consultants, valuing the Property at \$13,600,000 and \$14,250,000, respectively, with an average appraised value of \$13,925,000.~~

6. REGULAR AGENDA

G. FACILITIES DEVELOPMENT & OPERATIONS (cont'd.)

4. ~~**SUMMARY (cont'd.):** Although the initial asking price for the Property was \$16,000,000, the Seller agreed to a purchase price of \$15,000,000, which is \$1,075,000 (approximately 7.72%) above the average appraised value. The Property is currently operating as a LaQuinta-brand hotel and is subject to a Franchise Agreement between Seller and LaQuinta Franchising LLC. The Franchise Agreement provides for the payment of a franchisee release fee (FRF) to terminate the Franchise Agreement. The Purchase and Sale Agreement provides that, in addition to the purchase price, the County will contribute an amount not to exceed \$1,762,000 towards the FRF. The County will pay closing costs estimated to be approximately \$40,000. If the BCC approved the conceptual operational strategy and approves the acquisition of the Property, staff estimates recurring annual operational costs totaling \$1,687,800 consisting of \$882,000 for facilities-related expenditures (i.e., maintenance, utilities, security) and \$805,800 for staffing and wrap-around services. The rooms will be transformed into single room occupancy efficiencies to offer permanent supportive housing for eligible seniors and veterans aged 55 and older. The County will collaborate with nonprofit organizations to manage the property and provide an array of activities and support services. Staff estimates that an initial investment of \$1M will be required to bring the Property's card access, intrusion, security camera, fire alarm and cable systems into compliance with the County facilities' standards. While engaged in negotiations with Seller, staff was approached by the owner of the Ramada Hotel located at 1901 Palm Beach Lakes Boulevard, West Palm Beach regarding its potential sale to the County. As a preparatory step to better inform the BCC, staff initiated basic due diligence. Two (2) appraisals were obtained from Anderson & Carr, Inc. and Callaway & Price, Inc., valuing the Property at \$21,500,000 and \$20,000,000, respectively, with an average appraised value of \$20,750,000. Preliminary conversations with the Ramada Hotel's owner indicate his willingness to engage in negotiations. Staff is notifying the BCC of this additional opportunity should the BCC deem it appropriate to authorize staff to negotiate the acquisition of the Ramada Hotel (i.e., inclusive of performing a condition assessment, conducting community outreach, and preparing an operational framework). Acquisition of the Property (i.e., LaQuinta) will be funded from the ARPA Replacement Funds and **Infrastructure Sales Tax (Housing Units for Homeless, Extremely low income and low income funds. These are County ARPA Response Replacement funds that do not require a local match. This acquisition must be approved by a supermajority vote (5 Commissioners).** (Property & Real Estate Management) District 2 (HJF)~~

6. REGULAR AGENDA

H. OFFICE OF EQUAL BUSINESS OPPORTUNITY

1. Staff recommends motion to receive and file: the Fiscal Year 2024 (FY2024) Annual Small/Minority/Women Business Enterprise (S/M/WBE) participation report (Annual Report). **SUMMARY:** The Office of Equal Business Opportunity (OEBO) is tasked with providing a written report on the progress of the program’s elements used to increase Palm Beach County’s utilization of S/M/WBEs. The FY2024 Annual Report provides a comprehensive summary of important data, including detailed information on payments made to S/M/WBEs by gender, race, industry, district, and Affirmative Procurement Initiatives (APIs) during FY2024. The report highlights outreach activities, waivers, Construction Manager at Risk (CM@R) projects, and Goal Setting items. The Equal Business Opportunity (EBO) S/M/WBE Program is making progress and has positively impacted small businesses in the County; however, continued support of the S/M/WBE program remains necessary to achieve parity, fostering the inclusion of local small businesses, and strengthening their influence within Palm Beach County’s local economy. Countywide (RS)

I. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

1. Staff recommends motion to approve on preliminary reading and permission to advertise for Public Hearing on April 8, 2025: An Ordinance of the Board of County Commissioners of Palm Beach County, Florida, for the repeal of the Local Government Infrastructure Surtax of one percent on December 31, 2025, and providing for the continuation of the Citizen Oversight Committee until only de minimis surtax proceeds remain. **SUMMARY:** On May 17, 2016, the Board of County Commissioners (BCC) approved on second reading an infrastructure surtax plan for one cent, maximum 10 years, creation of an oversight committee to review spending for compliance with approved projects, and the following allocations: 50% to the School District, 30% to the County, and 20% to the Municipalities. The Ordinance also includes a sunset provision that the surtax will end if \$2.7 billion is collected prior to September 1st of any year. All funding must be expended as prescribed by Florida Statutes. This Ordinance will repeal the one-cent infrastructure surtax (surtax) as \$2.7 billion has been collected throughout the County. The surtax will end December 31, 2025. The local discretionary sales surtaxes apply to all transactions subject to the state tax imposed on sales, use, services, rentals, admissions, and other authorized transactions. The surtax applies to the first \$5,000 of any single taxable tangible personal property item. Items such as groceries, baby food, baby formula, and medicines are exempt from sales tax. Countywide (DB)

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7. BOARD APPOINTMENTS

A. ENVIRONMENTAL RESOURCES MANAGEMENT

- 1. Staff recommends motion to approve: an Appointment of one (1) At-Large member to the Groundwater and Natural Resources Protection Board (GNRPB), for Seat No. 5, for a term of three (3) years beginning March 12, 2025 to March 11, 2028.

Appoint
Tommy B. Strowd

Seat Requirement
Concerned Citizen of
Palm Beach County (PBC)

Nominated by
Vice Mayor Baxter

Or

Jeffrey Hessel

Concerned Citizen of PBC

Commissioner Weiss

SUMMARY: The GNRPB is comprised of seven (7) members as specified in Article 2.G.3.F.3 of the Unified Land Development Code (ULDC), and is a decision-making body that holds hearings necessary to enforce the ULDC provisions and other Ordinances that the Department of Environmental Resources Management (ERM) oversees. The membership consists of one (1) professional engineer, one (1) attorney, one (1) hydrologist or hydrogeologist, one (1) citizen possessing expertise and experience in managing a business, one (1) biologist or chemist, one (1) concerned citizen, and one (1) member of an environmental organization. Article 2.G.3.F.3 of the ULDC requires that Seat No. 5 be filled by a concerned citizen of PBC. A memo dated January 9, 2025, was circulated to the Board of County Commissioners (BCC) requesting nominations. Seat No. 5 nominees are both Caucasian male. The GNRPB has six (6) seats currently filled and diversity count of Caucasian: 4 (66%), African-American: 1 (17%) and Hispanic-American: 1 (17%). The gender ratio (female:male) is 3:3. Staff continues to address the need for increased diversity within our boards and will encourage expansion of this Board’s diversity. Countywide (SS)

B. COMMISSION DISTRICT APPOINTMENTS

MARCH 11, 2025

8. STAFF COMMENTS

A. ADMINISTRATION COMMENTS

1. [Staff recommends motion to receive and file:](#) the updated Board Directive Reports which include in process and completed board directive items. **SUMMARY:** At the February 6, 2018 Board of County Commissioners Meeting, direction was given to the County Administrator to submit monthly a status report of the board directives. The report categorizes: 1) In Process Items, and 2) Completed Items. The report continues to be updated on an ongoing basis. Countywide (DC)

B. COUNTY ATTORNEY

MARCH 11, 2025

9. COMMISSIONER COMMENTS

District 1 – COMMISSIONER MARIA G. MARINO

District 2 – COMMISSIONER GREGG K. WEISS

Requesting off-site approval for Proclamation recognizing the 10th Anniversary of the Benzaiten Center for Creative Arts Gala.

District 3 – COMMISSIONER JOEL G. FLORES

Requesting off-site approval for Proclamation declaring March 14, 2025 as 50th Anniversary of Evangelical Bible College and Seminary.

District 4 – COMMISSIONER MARCI WOODWARD

District 5 - COMMISSIONER MARIA SACHS

District 6 - COMMISSIONER SARA BAXTER

District 7 – COMMISSIONER BOBBY POWELL JR.

MARCH 11, 2025

10. MATTERS BY THE PUBLIC – 2:00 P.M.

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MARCH 11, 2025

11. ADJOURNMENT

"If a person decides to appeal any decision made by this Commission with respect to any matter considered at this meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."