

January 31, 2023
9:30am

**BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA
ADDITIONS, DELETIONS, & SUBSTITUTIONS
JANUARY 31, 2023**

<u>PAGE</u>	<u>ITEM</u>	
1	3:00pm	ADD-ON: Purchasing Department Overview (Purchasing)
2	3A-2	DELETED (Clerk)

NOTE: Items that were revised, added, deleted, or backup submitted and were not listed on the addition/deletion sheet distributed to the Board the prior day are noted with an asterisk (*).

**ORDER OF BUSINESS
BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA**

JANUARY 31, 2023

**TUESDAY
9:30 A.M.**

COMMISSION CHAMBERS

1. CALL TO ORDER

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance

2. AGENDA APPROVAL

- A. Additions, Deletions, Substitutions
- B. Adoption

3. REGULAR AGENDA (Page 2)

4. WORKSHOP SESSION

- A. 9:30 A.M. Department of Housing and Economic Development Programs and Activities (HED)
- B. 10:30 A.M. Density and Workforce Housing Topics (PZB)
- C. 2:00 P.M. Update on Water Related Issues (Admin)
- D. 3:00 P.M. **ADD-ON:** Purchasing Department Update (Purchasing)

5. ADJOURNMENT

JANUARY 31, 2023

3. REGULAR AGENDA

A. CLERK AND COMPTROLLER

1. **Staff recommends motion to receive and file:** Warrant List – Backup information can be viewed in the Clerk & Comptroller’s Office.

2. ~~**Staff recommends motion to approve:** Contracts (regular) and claim settlements list as submitted by various departments to the Clerk & Comptroller’s Office.~~
Countywide

B. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

1. Staff requests Board direction: concerning the amendment of Resolution No. R2017-1096 relating to County Commission staff and budget. **SUMMARY:** The Board of County Commission (BCC) requested staff to bring an item to discuss the Commission district budgets. The current resolution allows for each district to have a budget for office expenses, travel, county vehicle and/or auto allowances, and salaries and benefits for the Commissioner and staff. The budget for each district includes three positions: two full-time County Commission Administrative Assistants and one full-time Commission Secretary. Each of the titles has four levels and the Commissioner may move staff through those levels. The Commission Administrative Assistant I begins at a pay grade 32 (\$56,305-\$97,880) and could progress to an E1 paygrade (\$82,682-\$158,633) after four years of service. The Commission Secretary begins at a pay grade 24 (\$45,853-\$79,709) and could progress to a pay grade 30 (\$53,487-\$92,982) after four years of service. Countywide (DB)

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