

**BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

ADDITIONS, DELETIONS, & SUBSTITUTIONS

AUGUST 14, 2018

<u>PAGE</u>	<u>ITEM</u>	
9	2C-3	REVISED SPONSOR: Proclamation declaring September 15, 2018 as Caribbean-American for Community Involvement Day in Palm Beach County (Sponsored by Mayor McKinlay <u>Commissioner Burdick</u>)
34	3H-14	REVISED SUMMARY: On April 2, 2013, the Board approved a Lease Agreement with ACC for the provision of an adult day care dementia specific unit, in partnership with the Division of Senior Services (DOSS). On April 21, 2015, the Board approved a Restated and Amended Lease (Restated Lease) (R2015-0497 <u>0479</u>) extending the term to September 30, 2017,... (FDO)
35	3H-16	REVISED MOTION: Staff recommends motion to approve: Amendment No. 1 with 17 annual low voltage contracts extending the term through September 12, 2019 for services on a continuing contract basis. (FDO)

	<u>Contractor</u>	<u>Status</u>	<u>Total dollars in Work Orders to-date</u>	<u>Total SBE Participation to-date</u>
H)	Security & Sound Systems	Local / SBE	\$-	0.00%
N)	Integrated Security Solutions Systems, Inc.	Non-Local/Non- SBE	\$-	0.00%

42 3L-4 **DELETED FOR FURTHER STAFF REVIEW (ERM)**

48 3S1 **REVISED MOTION: Staff recommends motion to approve:** reappointment to the Fire Code Board of Appeals and Adjustments Committee beginning October 1, 2018 through September 30, 2021.

Reappoint:

<u>Nominee</u>	<u>Category</u>	<u>Seat No.</u>	<u>Nominated By</u>
Steven Soderlund	Architect	4	Mayor McKinlay Commissioner Abrams Commissioner Burdick <u>Vice Mayor Bernard</u>

NOTE: Items that were revised, added, deleted, or backup submitted and were not listed on the preliminary addition/deletion sheet distributed to the Board the prior day are noted with an asterisk (*).

**ORDER OF BUSINESS
BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

AUGUST 14, 2018

**TUESDAY
9:30 A.M.**

**COMMISSION
CHAMBERS**

- 1. CALL TO ORDER**
 - A. Roll Call
 - B. Invocation
 - C. Pledge of Allegiance

- 2. AGENDA APPROVAL/SPECIAL PRESENTATIONS/BCC AND STAFF COMMENTS**
 - A. Additions, Deletions, Substitutions
 - B. Adoption
 - C. Special Presentations (Page 9)
 - D. Staff Comments (Page 10)
 - E. Commissioner Comments (Page 11)

- 3. CONSENT AGENDA (Pages 12-57)**

- 4. PUBLIC HEARINGS - 9:30 A.M. (Pages 58-60)**

- 5. REGULAR AGENDA (Pages 61-64)**

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- 7. ADJOURNMENT (Page 66)**

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- 2C-3 Caribbean-American for Community Involvement Day
- 2C-4 Police Explorer Day
- 2C-5 Miss Florida 2018
- 2C-6 Power Evangelism Ministries

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- 3A-4 Resolution authorizing the use of the Pollution Recovery Trust Fund for climate resilience planning
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- 3B-1 Warrant list

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- 3B-2 Minutes
- 3B-3 Contracts and claims settlements list
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ADJOURNMENT (Page 66)

2C. SPECIAL PRESENTATIONS – 9:30 A.M.

1. Proclamation declaring August 31, 2018 as International Overdose Awareness Day in Palm Beach County (Sponsored by Mayor McKinlay)
2. Proclamation declaring September 2018 as National Recovery Month in Palm Beach County (Sponsored by Vice Mayor Bernard)
3. Proclamation declaring September 15, 2018 as Caribbean-American for Community Involvement Day in Palm Beach County (Sponsored by ~~Mayor McKinlay~~ Commissioner Burdick)
4. Proclamation declaring August 14, 2018 as Police Explorer Day in Palm Beach County (Sponsored by Commissioner Kerner)
5. Proclamation recognizing Miss Florida 2018 Taylor Tyson (Sponsored by Mayor McKinlay)
6. Proclamation declaring August 14, 2018 as Power Evangelism Ministries Day in Palm Beach County (Sponsored by Vice Mayor Bernard)

* * * * *

2D. STAFF COMMENTS

1. ADMINISTRATION COMMENTS

[Staff recommends motion to receive and file:](#) updated Board Directive Reports which include in process and completed board directive items. **SUMMARY:** At the February 6, 2018 Board of County Commission Meeting, direction was given to the County Administrator to bring back as a receive and file once a month a status report of the board directives to date. The categories of the board directives have been revised to now reflect two groups: **1)** In Process and **2)** Completed. The report continues to be updated on an on-going basis. Countywide (DN)

2. COUNTY ATTORNEY

AUGUST 14, 2018

2E. COMMISSIONER COMMENTS

District 1 – COMMISSIONER HAL R. VALECHE

District 2 – COMMISSIONER PAULETTE BURDICK

District 3 – COMMISSIONER DAVE KERNER

Request for off-site presentation of Proclamation recognizing the Inaugural Season of Keiser University Football

District 4 – COMMISSIONER STEVEN L. ABRAMS

District 5 - COMMISSIONER MARY LOU BERGER

District 6 - COMMISSIONER MELISSA MCKINLAY, MAYOR

District 7 – COMMISSIONER MACK BERNARD, VICE MAYOR

Request for off-site presentation of Proclamation declaring August 29-September 2, 2018 as The Black Enterprise Black Men Xcel Summit

3. CONSENT AGENDA APPROVAL

A. ADMINISTRATION

1. Staff recommends motion to approve: seven reappointments to the Water Resources Task Force for a three-year term commencing October 1, 2018 and ending September 30, 2021 and one new appointment to the Water Resources Task Force for a three-year term commencing October 1, 2018 and ending September 30, 2021.

<u>Seat No.</u>	<u>Reappointment</u>	<u>Seat Requirement</u>	<u>Nominated By</u>	<u>Term Ending</u>
2	Paula Ryan	Member	League of Cities	09/30/21
3	Milton Block	Member	League of Cities	09/30/21
4	Jason Haselkorn	Member	League of Cities	09/30/21
5	Myra Koutzen	Member	League of Cities	09/30/21
5	Rachel Litt	Alternate	League of Cities	09/30/21
6	Dave Stewart	Member	League of Cities	09/30/21
6	Don Magruder	Alternate	League of Cities	09/30/21

<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Nominated By</u>	<u>Term Ending</u>
1	Terence Davis	Member	League of Cities	09/30/21

SUMMARY: The Water Resources Task Force is comprised of 14 members: six City elected officials; one County Commissioner; one special independent district water and/or wastewater provider or utility water or wastewater provider representative; one Lake Worth Drainage District representative; one drainage/water control district representative; one South Florida Water Management District Governing Board member; one environmental representative; one land owner actively farming to represent agricultural interests; and one Indian Trail Improvement District representative. The resolution also requires designated alternates for each seat. Due to the imminent end of their appointed terms, five League of Cities representative members and two alternates are being submitted for reappointment by the Board of County Commissioners for a three-year term. One League of Cities member representative is being submitted for approval as a new member appointment for a three-year term. The diversity of the current 12 Task Force members and 8 alternatives is as follows: 19 Caucasian (95%) and one African-American (5%). The gender ratio (female:male) is 4:16. The six member appointees being recommended are five Caucasian and one African-American. The two alternate appointees being recommended are two Caucasian. Six alternate seats, the Utility member seat and the ITID member seat remain unfilled at this time. Staff is actively seeking to bring more diversity to this Task Force. Countywide (MJ)

3. CONSENT AGENDA APPROVAL

A. ADMINISTRATION (Cont'd)

2. Staff recommends motion to:

A) approve the following agreements to implement various community improvement projects and initiatives through the Office of Community Revitalization's (OCR) Neighborhood Engagement and Transformation (NEAT) Grants Program for a total of \$134,500:

1. agreement with Cabana Colony Residents League, Inc. in an amount not-to-exceed \$51,200 for an outdoor lighting project (\$10,000); a neighborhood outreach and events project (\$9,300); a mailbox with address numbers project (\$10,000); a website, newsletter and application fees for IRS 501(c)(3) tax exempt status project (\$7,500); a neighborhood beautification and emergency preparedness project (\$4,600); and an identical trash cans project (\$9,800);
2. agreement with Limestone Creek Advocates, Inc. in an amount not-to-exceed \$9,500 to purchase items for a safety and emergency preparedness initiative;
3. agreement with Summer Warren in an amount not-to-exceed \$2,900 to repair a community entrance sign;
4. agreement with Jupiter Farms Community Emergency Response Team, Inc. in an amount not-to-exceed \$6,500 to purchase items for an emergency preparedness outreach project;
5. agreement with Jupiter Farms Residents Association, Inc. in an amount not-to-exceed \$3,200 to purchase items for an Neighborhood Outreach project;
6. agreement with Robert King in an amount not-to-exceed \$3,800 to purchase items for a community cleanup project;
7. agreement with Community Faith Outreach Ministries, Incorporated in an amount not-to-exceed \$10,000 to purchase items for a community beautification and outreach project;
8. agreement with Lantana Homes Homeowners Association, Inc. in an amount not-to-exceed \$10,000 to purchase items for a community sign and fitness equipment;
9. agreement with Casa Del Monte MHP, LLC in an amount not-to-exceed \$10,000 to purchase items for a community address sign project;
10. agreement with Community Land Trust of Palm Beach County, Inc. in an amount not-to-exceed \$10,000 to purchase items for a community recreation project;
11. agreement with The Guatemalan-Maya Center, Inc. in an amount not-to-exceed \$7,900 to purchase items for a youth science project (\$3,600) and a cultural identity project (\$4,300);
12. agreement with Floral Park Property Owners' Association in an amount not-to-exceed \$9,500 to purchase items for a community beautification project; and

B) delegate authority to County Administrator or designee to approve minor changes to the scope of work that do not increase the awarded grant funding.

SUMMARY: The NEAT Grants Program was established by the Board of County Commissioners (BCC) on March 13, 2018 to continue to provide funding for eligible neighborhood improvement projects and initiatives proposed in neighborhoods located within unincorporated Palm Beach County and the Lake Region municipalities, with funding priority given to Countywide Community Revitalization Team neighborhoods. OCR staff and the newly established NEAT Agency Review Committee evaluated the 33 applications received. This agenda item includes 12 agreements for 18 projects being recommended for funding in an amount totaling \$134,500. The projects will be completed in FY 2019 and include a variety of activities. Staff is requesting BCC approval of the agreements and related funding. Staff is also requesting that the BCC delegate authority to the County Administrator or designee to approve minor changes to the scope of work which do not increase the total amount of the awarded grant funding. Countywide (DW)

3. CONSENT AGENDA APPROVAL

A. ADMINISTRATION (Cont'd)

3. Staff recommends motion to:

A) approve the following agreements to implement various community improvement projects and initiatives through the Office of Community Revitalization's (OCR) Neighborhood Engagement and Transformation (NEAT) Grants Program for a total of \$111,400:

1. agreement with Herbert Crawford in an amount not-to-exceed \$10,000 to purchase items for a youth football project;
2. agreement with City of South Bay in an amount not-to-exceed \$10,000 to purchase items for a community outreach project;
3. agreement with Kings Tutoring & Mentoring Foundation, Inc. in an amount not-to-exceed \$10,000 to purchase items for a youth football project.
4. agreement with Nicholas LaRose in an amount not-to-exceed \$10,000 to purchase items and procure artist services for a school mural painting project;
5. agreement with The Glades Initiative, Inc. in an amount not-to-exceed \$8,000 for a community outreach and resource guide project;
6. agreement with Harvest Change Agents Restoring Excellence, Inc. in an amount not-to-exceed \$8,600 to purchase items for a neighborhood clean-up project;
7. agreement with Bonnie Hodges Leech in an amount not-to-exceed \$7,100 to purchase items for a community food pantry project;
8. agreement with Memory Trees Corporation in an amount not-to-exceed \$10,000 to purchase items for a community beautification project;
9. agreement with Westgate/Belvedere Homes Community Redevelopment Agency in an amount not-to-exceed \$10,000 to purchase items for a community garden project;
10. agreement with E-Roadmap Corporation in an amount not-to-exceed \$7,700 to purchase items for a community outreach project;
11. agreement with Paint Your Heart Out Palm Beach County, Inc. in an amount not-to-exceed \$10,000 to purchase items for a community beautification project;
12. agreement with Rebuilding Together of the Palm Beaches, Inc. in an amount not-to-exceed \$10,000 to purchase items for a community beautification project; and

B) delegate authority to the County Administrator or designee to approve minor changes to the scope of work that do not increase the awarded grant funding.

SUMMARY: The NEAT Grants Program was established by the Board of County Commissioners (BCC) on March 13, 2018 to continue to provide funding for eligible neighborhood improvement projects and initiatives proposed in neighborhoods located within unincorporated Palm Beach County and the Lake Region municipalities, with funding priority given to Countywide Community Revitalization Team neighborhoods. OCR staff and the newly established NEAT Agency Review Committee evaluated the 33 applications received. This agenda item includes 12 agreements for 12 projects being recommended for funding in an amount totaling \$111,400. The projects will be completed in FY 2019 and include a variety of activities. Staff is requesting BCC approval of the agreements and related funding. Staff is also requesting that the BCC delegate authority to the County Administrator or designee to approve minor changes to the scope of work which do not increase the total amount of the awarded grant funding. Countywide (DW)

3. CONSENT AGENDA APPROVAL

A. ADMINISTRATION (Cont'd)

4. Staff recommends motion to adopt: resolution of the Board of County Commissioners (BCC) of Palm Beach County, Florida, authorizing the use of the Pollution Recovery Trust Fund (PRTF) for climate resilience planning expenditures for an additional one-year period through FY 2019. **SUMMARY:** The Office of Resilience (OOR) engages in a multitude of climate adaptation, mitigation, and sustainability initiatives. Approval of this item advances Palm Beach County's commitment to climate resilience planning and coordination locally and regionally. This resolution extends the authorization to expend PRTF dollars in an amount not to exceed \$204,023 to fund the County's OOR and associated program expenses for a one-year period through FY 2019. There are sufficient unobligated funds in the PRTF to accommodate this purpose. The PRTF has been funding climate change and sustainability activities for the County since 2012. In FY 2012, the BCC authorized up to \$200,000 from the PRTF for a two-year period to fund climate and sustainability activities. For FY 2017 and FY 2018, the BCC authorized up to \$200,000 and \$230,000 respectively from the PRTF. Funding needs increased as two positions transferred from the Department of Environmental Resources Management to OOR. OOR is currently filling these two previously budgeted environmental analyst positions. Countywide (RPB)

5. Staff recommends motion to:

A) ratify the Mayor's signature of approval for the Elections Security Grant under the Help America Vote Act for \$909,513.26. The funds provided under this agreement shall be used for advance payment for allowable expenses to enhance elections security for the 2018 Primary and General Elections; and

B) authorize the County Administrator or designee to execute the grant award and amendments and to submit electronic reports after approval of legal sufficiency by the County Attorney's Office and within budget allocations.

SUMMARY: This agreement is between the State of Florida, Department of State, Division of Elections, an agency of the State of Florida and the Supervisor of Elections for Palm Beach County. Palm Beach County has been given \$909,513.26 of the \$15,450,000 allocated to the State of Florida. The funds will be used to strengthen the implementation of cybersecurity for election systems and other election enhancements. **No local match is required for this grant.** Countywide (DN)

6. Staff recommends motion to approve: expenditures not to exceed \$35,000 to pay for the County Administrator's Annual Employee Recognition Event. **SUMMARY:** This event is intended to recognize all County employees for their dedicated service and to enhance County employees' productivity. This will continue to be an annual event and will be included in future budgets, until otherwise noticed. Countywide (DB)

B. CLERK & COMPTROLLER

1. **Staff recommends motion to receive and file:** Warrant List – Backup information can be viewed in the Clerk & Comptroller's Office.

3. CONSENT AGENDA APPROVAL

B. CLERK & COMPTROLLER (Cont'd)

2. Staff recommends motion to approve: following final minutes of the Board of County Commissioners' meetings:

Meeting Type	Meeting Date
Child Care Facilities Board	May 15, 2018
Environmental Control	June 05, 2018
Regular	June 05, 2018
Budget Workshop	June 12, 2018
Regular	June 19, 2018
Environmental Control	June 25, 2018
Zoning	June 25, 2018

3. Staff recommends motion to approve: Contracts (regular) and claim settlements list as submitted by various departments to the Clerk & Comptroller's Office. Countywide

4. Staff recommends motion to receive and file: two of Palm Beach County's annual financial reports for fiscal year ended September 30, 2017.

A) The Units of Local Government – Annual Financial Report (AFR); and

B) Annual Financial Audit Report (AFAR), including the Single Audit Report.

SUMMARY: The Units of Local Government Report is an Annual Financial Report which serves to generate input to the State. The Annual Financial Audit Report is a special annual financial report defined in Chapter 10.550 of the rules of the Auditor General. This report is required to be filed annually with the Auditor General in compliance with Section 11.45 Florida Statutes and includes the Single Audit Report. Countywide (DN)

5. Staff recommends motion to receive and file: list of Clerk & Comptroller Finance Department records which have met the revised required State retention schedule and are scheduled for destruction. **SUMMARY:** These records have met the required retention schedule of the Florida Division of Library and Information Services (§28.30, §28.31, §257.36 (6))

6. Staff recommends motion to approve: appointment of the following individual to replace one of the Citizen Members on the Value Adjustment Board (VAB), effective August 14, 2018:

Nominee:

Josh Smith

Nominated By:

Commissioner Dave Kerner

SUMMARY: Per Chapter 194.015, F.S., Laws of Florida, the BCC must appoint a citizen member of the VAB who owns homestead property in Palm Beach County. The appointed citizen member may not be a member or an employee of any taxing authority and may not represent a property owner in any administrative or judicial review of property taxes. Currently, the VAB is made up of five members: two County Commissioners; one School Board member, and two citizen members. The School Board is also required to appoint a citizen member who owns a business that occupies commercial space located within the School District of Palm Beach County. This person must, during the entire course of service, own a commercial enterprise, occupation, profession, or trade conducted from a commercial space located within the school district and need not be the sole owner.

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS

1. Staff recommends motion to receive and file: construction agreement, dated April 2, 2018, with the Florida Department of Transportation for the reconstruction and widening of Haverhill Road at the southern approach to the SR-710 intersection. **SUMMARY:** In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. The construction includes modifications to the southeast intersection island, milling and resurfacing in the eastbound lanes of SR-710, and replacement of the northbound traffic signal loop detectors. Districts 1 & 7 (LBH)
2. Staff recommends motion to approve: task authorization to the Civil Engineering Annual Contract R2016-0310 with Mock, Roos & Associates, Inc., (MRA) in the amount of \$154,044.04 for professional services for Happy Hollow Road from Smith Sundry Road to Lyons Road (project). **SUMMARY:** Approval of this task authorization will provide the professional services necessary for the preparation of design plans and construction bid documents for the project. The project will provide roadway and drainage improvements for Happy Hollow Road from Smith Sundry Road to the existing segment constructed by Happy Hollow Charter School west of Lyons Road. Work will include the construction of two 11 foot wide traffic lanes with five foot wide paved shoulders, curb and gutter and an eight foot wide sidewalk on the north side. Right-of-way will be acquired following completion of the roadway design and surveyor's analysis of title information. The Small Business Enterprise (SBE) goal for all contracts is 15%. The SBE participation committed by MRA for their Civil Annual Contract is 100%. MRA is a Palm Beach County based company and is a certified SBE company. District 5 (LBH)
3. Staff recommends motion to approve: release of a relocatable drainage easement for Hypoluxo Road (Relocatable Easement) within the Toscana Isles Planned Unit Development (PUD). **SUMMARY:** This approval will release a Palm Beach County Relocatable Easement recorded in Official Record Book 23193, Page 1174, public records of Palm Beach County, Florida. The developer is in the process of platting the remainder of the PUD and the Relocatable Easement is inconsistent with the approved site plan. The developer is requesting that the Relocatable Easement be released, and agrees to provide a replacement easement and drainage system on land to be platted as Toscana Isles PUD Plat II and Toscana Isles PUD Plat III. In the event the developer fails to plat Toscana Isles PUD Plats II and III and construct the new drainage system, the developer is providing the County with a fully executed drainage easement covering the County's drainage system, which will be held in escrow. The fully executed drainage easement will allow the County to maintain a drainage outfall for Hypoluxo Road. District 3 (LBH)
4. Staff recommends motion to approve: third amendment to the annual roadway pathway & minor construction contract R2016-0231, Project No. 2015056 (Federalized), dated March 1, 2016, with Wynn & Sons Environmental Construction Company, Incorporated to clarify the federal requirements of the contract. **SUMMARY:** Approval of this third amendment will remove all mention of the Small Business Enterprise program and remove the local tracking requirement, which are not allowed on projects utilizing federal funds. Countywide (LBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

5. Staff recommends motion to adopt: 11 resolutions to initiate eminent domain proceedings by declaring the acquisition of properties designated as parcels 107, 123, 124, 125, 126, 127, 128, 129, 130 and 131 as fee simple road right-of-way and parcels 307, 323, 324, 325, 326, 327, 329, 330, 331 and 334 as temporary construction easements necessary for the construction of roadway improvements on Silver Beach Road from east of Congress Avenue to east of Old Dixie Highway/President Barack Obama Highway (project). **SUMMARY:** Adoption of these resolutions will initiate eminent domain proceedings pursuant to Chapters 73, 74, 127, and Section 337.27, Florida Statutes as amended, against 20 parcels having a total appraised value of \$203,840. The parcels are necessary for the construction of a three lane roadway with new drainage, sidewalks, bike lanes and traffic signals on Silver Beach Road from east of Congress Avenue to east of Old Dixie Highway/President Barack Obama Highway. To date, the property owners have not accepted the offers to purchase made by Palm Beach County and attempts to negotiate the purchases have been unsuccessful. Eminent domain proceedings are necessary to acquire the parcels at this time in order to expedite construction of the project, which is funded in the current Five Year Road Program. District 7 (MAB)

6. **DELETED**

7. Staff recommends motion to approve: waiver allowing for the establishment of an impact fee credit, currently estimated to be \$88,200, for improvements to the intersection of Lantana Road and Military Trail. **SUMMARY:** Article 13 of the Unified Land Development Code details criteria for impact fee credits. Impact fee credits for roadway improvements that are not required for Palm Beach County's Traffic Performance Standards (TPS) require the Board of County Commissioners' (BCC) approval. These improvements relate to Development Order Amendment (DOA) approved by the BCC on May 24, 2018 for a gas station, convenience store and restaurant. As part of the DOA, conditions were included addressing intersection improvements. These improvements are not required to meet TPS. However, the TPS approval letter lists a number of improvements to the intersection impacted by this project. Currently, this location experiences congestion, queuing, and safety issues that are expected to deteriorate with the addition of traffic from this development. District 3 (LB)

8. Staff recommends motion to adopt: resolution abandoning any public interest in the five-foot wide utility easement lying within Lots 3 through 7, plat of Breezy Acres, as recorded in Plat Book 24, Page 48, Public Records of Palm Beach County. **SUMMARY:** Adoption of this resolution will eliminate the five-foot wide utility easement that is in conflict with future plans for development by Accelerated Investment, LLC (Owner). The petition site is located on the south side of Okeechobee Boulevard, approximately ½ mile west of Haverhill Road. District 2 (LBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

9. Staff recommends motion to approve: payment to Florida Power & Light Company (FPL) not to exceed \$396,000 (which includes 20% contingency), for the relocation of existing overhead transmission electric power lines as required for the construction of Linton Boulevard and Military Trail (project). **SUMMARY:** This payment will allow FPL to relocate existing overhead transmission electrical power lines to facilitate construction of the north and south approach right turn lanes at Linton Boulevard and Military Trail. The relocation costs are included in the budget for the project. Payment to FPL is required because the facilities are within an existing recorded utility easement. Districts 4 & 5 (LBH)
10. Staff recommends motion to approve: Change Order No. 3 with Community Asphalt Corp. (CAC) in the amount of \$16,721.74, including a time extension of 153 days, for the construction of the drainage system on Old Dixie Highway from Park Avenue to Northlake Boulevard, R2016-1316 (project). **SUMMARY:** Approval of Change Order No. 3 will allow CAC to construct the drainage system required for the project, and will include a time extension of 153 days due to unforeseen field conditions. Per PPM CW-F-050, this change order exceeds the 90-day threshold relating to staff approvals of change orders to contracts, and requires the Board of County Commissioners' approval. The Small Business Enterprise (SBE) goal for all contracts is 15%. CAC proposed 15.6% SBE participation. Their SBE participation for this change order is 0% and their cumulative SBE participation to date is 4.4%. However, CAC should be able to meet their SBE goal by the end of the contract. Districts 1 & 7 (LBH)
11. Staff recommends motion to approve: contract with Almazan Construction, LLC (Almazan) in the amount of \$203,895 for the construction of roadway and drainage improvements on Bishoff Road from the dead end to Jog Road (project). **SUMMARY:** Approval of this contract will allow Palm Beach County to issue a notice to proceed to Almazan, a Palm Beach County based company, to begin construction of the project. The Municipal Service Taxing Unit for the project was approved by the Board of County Commissioners on July 10, 2018. The project consists of approximately 600 linear feet of roadway and drainage improvements for Bishoff Road. The proposed drainage system consists of roadside swales with raised inlets that will be connected to the existing Jog Road storm sewer system. The work will include mobilization, clearing and grubbing, ditch work, maintenance of traffic, maintenance of pedestrian traffic, asphalt pavement, earthwork, drainage, record drawings, driveway repair and other work, as directed by the engineer. The Small Business Enterprise (SBE) goal for all projects is 15%. The lowest responsive, responsible bidder, Almazan committed to 15.8% SBE participation. Project funding will be from the Unincorporated Improvement Fund Reserves. Construction completion is expected in 2019. District 2 (LBH)
12. Staff recommends motion to receive and file: proportionate share agreement for \$212,896, Project Control Number 2005-0641, with Manheim Remarketing, Inc. and JMC-IV Real Estate Company LLC, dated June 7, 2018, for their proposed project located on Sansbury's Way. **SUMMARY:** In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. It was executed by the County Administrator on June 7, 2018. Resolution R2016-0125 delegates authority to the County Administrator or designee to enter into certain proportionate share agreements on behalf of the Board of County Commissioners. District 2 (LB)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

13. Staff recommends motion to approve: Work Order 2017055-49 in the amount of \$325,000 for minor roadway reconstruction improvements on Golf Road from Military Trail to Congress Avenue utilizing Palm Beach County's annual pathway and minor construction contract R2018-0012 with Wynn & Sons Environmental Construction Co. Inc. (Wynn). **SUMMARY:** Approval of this work order will allow the contractual services necessary to construct the improvements. The proposed work consists of removing a portion of the existing asphalt and improvement of the existing roadway base, root pruning the existing trees, and constructing a root barrier, all in advance of a forthcoming resurfacing project. Per County PPM CW-F-050, this work order exceeds the \$200,000 threshold for staff approvals of work orders to annual contracts, thus requiring approval from the Board of County Commissioners. Prior to this work order, approximately \$1 million of Wynn's \$4.8 million contract has been spent or encumbered. The Small Business Enterprise (SBE) goal for all contracts is 15%. The SBE participation proposed by Wynn for this work order is 78%. Approval of this work order will result in a cumulative SBE participation of 93% for all the work orders issued under the contract. **This project is funded through the infrastructure sales tax.** District 4 (LBH)

D. COUNTY ATTORNEY

1. Staff recommends motion to receive and file: Bond Transcript for the closing of \$12,748,276.09 in Palm Beach County, Florida Taxable Revenue Bonds (The Benjamin Private School, Inc. Project Series 2018 (the Bonds)). **SUMMARY:** In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. The attached Bond Transcript is the official transcript for the issuance of the Bonds. District 1 (DB)
2. Staff recommends motion to approve: Settlement Agreement, inclusive of attorney's fees and costs, in the total amount of \$100,000 in the personal injury action styled Jean Reed-Garry v. Palm Beach County, Case No. 502015CA000362XXXXMB AE. **SUMMARY:** On June 27, 2012, Plaintiff, Jean Reed-Garry, was a restrained passenger in a car that was rear-ended. Palm Beach County Fire Rescue responded and as they attempted to place her into the rescue vehicle, the stretcher tipped over and Plaintiff was allegedly injured. Countywide (SCL)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES

1. Staff recommends motion to:

A) receive and file funding allocation notification for Phase 35 of the Emergency Food and Shelter Program, for the period February 1, 2018 through January 31, 2019, in an amount not to exceed \$240,000, for the provision of rental payments to assist individuals and families in crisis; and

B) approve budget amendment of \$240,000 in the Human Services Division General Fund to align the budget with the actual grant award.

SUMMARY: The Emergency Food and Shelter Program (EFSP) is a restricted federal grant. On June 6, 2018, EFSP announced allocations for the Phase 35 award to Palm Beach County. The award is administered locally by the United Way of Palm Beach County, Inc. and consists of funding for rental assistance in the amount of \$240,000. On June 19, 2018, the Board of County Commissioners ratified the Mayor's signature on the Phase 35 EFSP application (R2018-0891). In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. The budget amendment is necessary to align the County budget with the actual grant award. **No County match is required.** (Division of Human and Veteran Services) Countywide (HH)

2. Staff recommends motion to:

A) ratify the signature of the Mayor on the 2018 U.S. Department of Health and Human Services (HHS) Youth Street Outreach Program Grant Application, for a three year period to be determined by the grantor, in the amount of \$150,000 annually, for the provision of engaging and linking unaccompanied homeless youth to housing and outreach services; and

B) delegate to the County Administrator or designee signatory authority on additional forms and any other necessary documents related to the HHS Youth Street Outreach Program Grant Application.

SUMMARY: Federal funding is available for a three year Youth Street Outreach Program that will assist in executing a coordinated community approach to assist unaccompanied homeless youth. The Youth Outreach Team will target unaccompanied youth between the ages of 18-24 years old, with a goal of identifying, engaging, and linking youth to housing and/or services. The Division of Human and Veteran Services, serving as the lead agency, is collaborating with the Palm Beach County Youth Services Department and Gulfstream Goodwill Industries, Inc. (Gulfstream Goodwill). A minimum 10% match amount is required per grant regulations and Gulfstream Goodwill will support the match requirement with in-kind services in the amount of \$61,050 annually for a three year period. The emergency signature process was utilized because there was insufficient time to submit this grant application through the regular agenda process. **No County match funds are required.** (Division of Human and Veteran Services) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

3. Staff recommends motion to:

A) receive and file Notice of Award Grant No. H89HA00034 from the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA), for the budget period March 1, 2018 through February 28, 2019, in an amount not to exceed \$7,425,449 for new and existing programs to continue improving health outcomes for clients living with HIV/AIDS; and

B) approve budget amendment in the amount of \$3,144,066 in the Ryan White Care Program fund to align the budget to the actual grant award.

SUMMARY: A final notice of award was received on May 22, 2018 from the U.S. Department of Health and Human Services, HRSA, issuing the remaining funding for the current grant year in the amount of \$4,072,774. The total grant award for Grant Year (GY) 2018, including this grant award is \$7,425,449 representing a \$200,000 decrease in funding over GY 2017. On December 5, 2017, the Board of County Commissioners (BCC) ratified the Mayor's signature on the Ryan White Part A HIV Emergency Relief Grant Program application (R2017-1776). On April 10, 2018 and May 1, 2018, the first and second notices of awards went before the BCC and were received and filed. The grant will allow the Community Services Department to continue providing needed medical and support services to Palm Beach County clients living with HIV/AIDS. The Catalog of Federal Domestic Assistance number is 93.914. **No County match is required.** (Ryan White Program) Countywide (HH)

4. Staff recommends motion to:

A) ratify the signature of the Mayor on the 2018 U.S. Department of Justice (DOJ) Office of Juvenile Justice and Delinquency Prevention (OJJDP) Fiscal Year (FY) 2018 Opioid Affected Youth Initiative Grant Application, for the period October 1, 2018 through September 30, 2021, in an amount not to exceed \$996,869, for the development of a data-driven coordinated response that will identify and address challenges resulting from opioid abuse impacting children, youth, families and community safety; and

B) delegate to the County Administrator or designee signatory authority on additional forms and any other necessary documents related to the DOJ OJJDP FY 2018 Opioid Affected Youth Initiative Grant Application.

SUMMARY: Palm Beach County is eligible for federal funding to be used in developing a data-driven coordinated response to identify and address challenges resulting from opioid abuse that are impacting children, youth, families and community safety. The Community Services Department (CSD) is applying for the funds. The project will operate through a subaward to the Palm Beach County Substance Awareness Coalition (SAC) for the duration of the funding period. The SAC will be responsible for achieving grant goals, objectives, and mitigate the adverse impact experienced by children, youth, families and community safety related to the opioid epidemic in Palm Beach County. The SAC will work collaboratively with the CSD Substance Abuse Senior Program Manager and will oversee the project and monitor the grant activities. The emergency signature process was utilized because there was not sufficient time to submit the application through the regular BCC agenda process. **No County match funds are required.** (Community Services) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

5. Staff recommends motion to approve: contract for Consulting/Professional Services with the Legal Aid Society of Palm Beach County, Inc., for the period July 1, 2018 through June 30, 2021, for a total amount not to exceed \$20,000, for the provision of providing legal assistance services for senior clients. **SUMMARY:** As the Lead Agency for the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA), the Division of Senior Services (DOSS) is required by the Community Care for the Elderly (CCE) grant, through AAA and the Department of Elder Affairs, to provide an avenue for legal assistance to senior clients in need. The targeted categories of legal assistance specified include: nutrition/health, housing, utilities, abuse, neglect and exploitation and protective services. DOSS is collaborating with the Legal Aid Society of Palm Beach County, Inc., an entity that is best able to provide the targeted legal services. The total cost of legal assistance will be \$20,000 funded under the CCE grant in the amount of \$18,000 (90%) in federal funds and \$2,000 (10%) in County match funds. Kimberly Rommel-Enright and Vicki Tucci, employees of Legal Aid, serve on a County advisory board, the Palm Beach County HIV CARE Council (HIV CARE Council). The HIV CARE Council provides no regulation, oversight, management, or policy-setting recommendations regarding the agency listed above. Disclosure of these contractual relationships at a duly noticed public meeting are being provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics. DOSS is responsible for providing services north of Hypoluxo Road. The areas of service include all of the County, excluding portions of Districts 3, 4, 5 and 7 south of Hypoluxo Road. The Mae Volen Senior Center, Inc. is responsible for providing services in the areas south of Hypoluxo Road. Sufficient funding is included in the current budget to meet county obligations. (Division of Senior Services) Countywide, except for portions of Districts 3, 4, 5, & 7 south of Hypoluxo Road (HH)

6. Staff recommends motion to approve: Amendment No. 1 to Contract for Provision of Services with Adopt-A-Family of the Palm Beaches, Inc. (R2017-1545), for the period October 1, 2017 through September 30, 2018, increasing funding by \$12,497 for a new total contract amount not to exceed \$176,794, to provide Rapid Re-Housing for families experiencing homelessness. **SUMMARY:** The purpose of this amendment is to reallocate Emergency Solutions Grant (ESG) funds to Adopt-A-Family of the Palm Beaches, Inc. Children's Home Society of Florida no longer provides long-term residential care services and closed their ESG funded program on April 30, 2018. The Homeless and Housing Alliance Executive Committee, governing body for the Palm Beach County Homeless and Housing Alliance, voted to reallocate the remaining funds to Adopt-A-Family of the Palm Beaches, Inc. These reallocated dollars will allow additional clients to be served with Rapid Re-Housing Assistance. **No County funds are required.** (Division of Human and Veteran Services) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

7. **Staff recommends motion to approve:** new appointment to the Palm Beach County HIV Comprehensive AIDS Resources Emergency (CARE) Council for a term of three years, effective, August 14, 2018:

<u>Seat No.</u>	<u>Appointment</u>	<u>Term Expires</u>
11	Keisha Jackson	08/13/21

SUMMARY: The HIV CARE Council nominations process is an open process with publicized criteria and legislatively defined conflict of interest standards. Ms. Jackson has successfully completed the HIV CARE Council’s nomination process and the HIV CARE Council recommends her appointment. Ms. Jackson has disclosed that she is employed by Children’s Case Management Organization, Inc., which contracts with the County for services. The HIV CARE Council provides no regulation, oversight, management, or policy setting recommendations regarding contracts. Disclosure of this contractual relationship is being provided in accordance with the provisions of Section 2-443, of the Palm Beach Code of Ethics. The total membership for the HIV CARE Council shall be no more than 33 at-large members, per Resolution No. 2011-1560. The diversity count for the 19 seats that are currently filled is Caucasian: 8 (42%), African-American: 8 (42%), and Hispanic: 3 (16%). The gender ratio (female:male) is 9:10. Ms. Jackson is an African-American female. The Ryan White Program Manager and staff conduct targeted outreach in an effort to proffer candidates for appointments that will maintain a diverse composition of the Board. (Ryan White Program) Countywide (HH)

8. **Staff recommends motion to approve:** reappointment to the Homeless Advisory Board for a term of three years, effective August 14, 2018:

<u>Seat No.</u>	<u>Reappointment</u>	<u>Seat Requirement</u>	<u>Nominated By</u>	<u>Term Ending</u>
4	Wilbur C. Walker	Florida Department of Children & Families Representative	Florida Department of Children & Families	9/30/2021

SUMMARY: On May 1, 2007, the Board of County Commissioners (BCC) established the Homeless Advisory Board (HAB) to create a Ten-Year Plan to End Homelessness in Palm Beach County. Mr. Walker has successfully completed the HAB nomination process and the HAB recommends his reappointment. The total membership for the HAB shall be no more than 14 at-large members, per Resolution No. R2016-0038, comprised of members representing government, business providers, law enforcement, advocates, education, faith-based and the formerly homeless. Members representing the Palm Beach County Continuum of Care and the homeless community are essential to the work of this Board. The diversity count for the 12 seats that are currently filled is Caucasian: 6 (50%), African-American: 5 (42%) and Native-American: 1 (8%). The gender ratio (female:male) is 7:5. Mr. Walker is a Caucasian male. The Contracts-Grant Coordinator and staff conduct targeted outreach in an effort to proffer candidates for appointments that maintain a diverse composition of the Board. (Division of Human and Veteran Services) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

9. **Staff recommends motion to approve:** Amendment No. 1 to Contract for Provision of Ryan White Part A HIV Health Support Services with Treasure Coast Health Council, Inc. d/b/a Health Council of Southeast Florida (R2018-0222), for the period March 1, 2018 through February 28, 2021, increasing funding by \$240,000 for a new total contract amount not to exceed \$755,944, for the provision of improving health outcomes for clients living with HIV Spectrum Disease. **SUMMARY:** The purpose of the amendment is to align funding with service needs in the category of specialty medical care services. The amendment is needed in order to avoid interruption of client services. Marcia Hayden, employee of Treasure Coast Health Council, Inc. d/b/a Health Council of Southeast Florida is a member of the Planning Commission. The Planning Commission provides no regulation, oversight, management, or policy-setting recommendations regarding the agency contract listed above. Disclosure of this contractual relationship at duly noticed public meeting is being provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics. **No County funds are required.** (Ryan White Program) Countywide (HH)

F. AIRPORTS

1. **Staff recommends motion to receive and file:** two Consent to Sublease (Consent) documents for Jet Aviation Associates, Ltd. (Jet Aviation), for Palm Beach International Airport (PBI).
1. Consent for Jet Aviation and Premier Air Inc., dba Premier Private Jets, effective 4/1/2018; and
 2. Consent for Jet Aviation and Flying Lion Ltd., effective 5/1/2018.
- SUMMARY:** Jet Aviation provides fixed base operator services at PBI pursuant to a Lease Agreement (R-99-2239) with the County. The Lease Agreement provides for the sublease of space subject to the County's consent. Delegation of authority for execution of the standard County agreements above was approved by the Board of County Commissioners in R94-1453. Countywide (AH)
2. **Staff recommends motion to receive and file:** two Consent to Sublease (Consent) documents for Atlantic Aviation West Palm Beach LLC (Atlantic) for Palm Beach International Airport (PBI).
1. Consent for Atlantic and Dorado Aircraft Leasing LLC c/o The Dorado Group Jupiter LLC, effective 4/1/2018; and
 2. Consent for Atlantic and KEB Group Inc., effective 5/1/2018.
- SUMMARY:** Atlantic provides fixed base operator services at PBI pursuant to a Lease Agreement (R2000-1067) with the County, which assigned by Galaxy Aviation of Palm Beach, Inc., to Atlantic (R2014-0502). The Lease Agreement provides for the sublease of space subject to the County's consent. Delegation of authority for execution of the standard County agreements above was approved by the BCC in R94-1453. Countywide (AH)
3. **Staff recommends motion to receive and file:** Access Agreement (Agreement) with JAEE Environmental Services, Inc. (JAEE), at the Palm Beach International Airport (PBIA) at no cost. **SUMMARY:** JAEE was contracted by Florida Power & Light Company (FPL) to conduct limited groundwater sampling in connection with FPL's planned construction of a solar canopy at the travel plaza at PBIA. The Agreement allowed JAEE to access the property to complete sampling from May 30, 2018 to June 1, 2018. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

4. Staff recommends motion to:

A) receive and file Award Modification (Modification P00006) of Law Enforcement Officer (LEO) Reimbursement Program Other Transaction Agreement HSTS02-16-H-SLR765 with the Transportation Security Administration (TSA) in the amount of \$139,272.20 for law enforcement services at Palm Beach International Airport; and

B) approve budget amendment in the Airport's Operating Fund, for the receipt of \$139,273 of funding from the TSA; and an increase to Airport's Reserve in the amount of \$139,273.

SUMMARY: Delegation of authority for execution of the LEO Agreements was approved by the Board of County Commissioners on August 14, 2012 (R2012-1093). Countywide (AH)

5. Staff recommends motion to approve: Interlocal Agreement with the City of Belle Glade regarding airport zoning regulations. **SUMMARY:** This Interlocal Agreement with the City of Belle Glade allows for the adoption of consistent airport zoning ordinances regulating certain land development activity in the vicinity of Belle Glade State Municipal Airport, pursuant to Chapter 333 of the Florida Statutes. Countywide (LB)

6. Staff recommends motion to receive and file: Palm Beach International Airport Operating Permit with Swift Air, LLC, commencing June 18, 2018 and terminating June 22, 2018. **SUMMARY:** The Operating Permit allows airlines or charter operators to utilize the Palm Beach International Airport (PBI) terminal on a short term basis for specific flight operations. Delegation of authority for execution of the standard form Operating Permit was approved by the BCC in R2014-1709. Countywide (AH)

7. Staff recommends motion to approve: Change Order No. 4 to Amendment No. 5 (Task M-5) to the Construction Manager (CM) at Risk Contract with The Morganti Group, Inc. for a time extension of 484 Calendar Days and no increase in cost for Security Improvements – Phase 2 at Palm Beach International Airport (PBIA). **SUMMARY:** The Contract with The Morganti Group, Inc. for CM at Risk Services for Terminal Improvements at PBIA was approved by the Board on June 4, 2013 (R2013-0663). The Contract is for two years with three one year renewal options and is a task order based contract for CM at Risk Services at PBIA. The Morganti Group, Inc. is a Danbury, Connecticut, based firm; however, the work will be directly managed by their southeast regional office in Palm Beach County. Amendment No. 5 (Task M-5) in the amount of \$4,726,000 and 460 Calendar Days was approved by the Board on June 3, 2014 (R2014-0768). Change Orders No. 1-3 in the amount of \$238,182 and 270 Calendar Days were approved in accordance with the authority designated in County PPM CW-F-050. Approval of Change Order No. 4 will extend the contract time for substantial completion by 484 Calendar Days with no increase in cost to complete the Security Improvements – Phase 2 project at PBIA. The Disadvantaged Business Enterprise goal for this contract is 13%. The total to date participation for this contract is 16%. Countywide (AH)

3. CONSENT AGENDA APPROVAL

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

1. Staff recommends motion to:

A) approve request by Palm Beach County Tax Collector, Anne M. Gannon, for Board of County Commissioners to order the 2018 tax roll to be extended prior to completion of the Value Adjustment Board (VAB) hearings; and

B) direct the VAB to certify the assessment roll pursuant to F.S. § 193.122 and as otherwise required by applicable law.

SUMMARY: Approval of this request will avoid a delay in the issuance of tax notices beyond November 1, 2018, and will permit the collection of property taxes prior to completion of the VAB hearings. Countywide (DB)

2. Staff recommends motion to receive and file: various proposed budgets from Children's Services Council of Palm Beach County and various Community Development Districts. **SUMMARY:** The Children's Services Council of Palm Beach County, Osprey Oaks Community Development District, Old Palm Community Development District, Northern Riverwalk Community Development District, and Seminole Improvement District have submitted their respective proposed budgets. All will formally adopt their budgets as per Florida Statutes. Countywide (DB)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

1. Staff recommends motion to:

A) approve standard Public Safety Training Application and Permit form for training events sponsored by the Palm Beach County Sheriff's Office (PBSO) and Palm Beach County Fire Rescue (Fire Rescue);

B) authorize the County Administrator or designee to execute Public Safety Training Permits for use of County property and facilities; and

C) authorize the County Administrator or designee to execute license agreements prepared by federal agencies for training activities involving County property and facilities.

SUMMARY: Public safety agencies (including federal, state, and local agencies and the military) continually seek to use County-owned facilities or vacant property to conduct live safety training, which serves to improve the quality of their training and response capability. Based upon feedback from such agencies and to increase operational efficiencies of the approval process, Staff is presenting a revised standard form Public Safety Training Application and Permit for approval. This short form Application and Permit will only be used when: 1) PBSO or Fire Rescue is the lead applicant taking overall responsibility for the training exercise, 2) sworn, on duty personnel are the only participants, and 3) other public safety agencies participating in the training have pre-existing training agreements with either PBSO or Fire Rescue. This short-form Application and Permit establishes the standard terms and conditions under which PBSO or Fire Rescue (Applicant) may use County-owned facilities and/or vacant property for public safety training exercises. Based on the type of training and the location requested, special use conditions or modifications to the standard terms will be attached to the Permit. The standard Public Safety License Agreement previously approved by the Board on August 16, 2005 will be used for all other training requests where PBSO or Fire Rescue is not the lead Applicant. Since the determination of the special conditions are within the Director's authority, the requested delegated authority is solely to execute the short-form Public Safety Training Permit on behalf of the County. Staff also seeks delegated authority for the County Administrator or designee to sign standard form license agreements prepared by federal agencies for federal agencies to use County property/facilities for training purposes. Often federal agencies (such as the ATF, FBI, DoD) request use of County property/facilities for training, but on some occasions a federal agency requires use of its own standard form license agreement rather than the County's standard form and therefore, delegated authority to sign license agreements prepared by federal agencies is requested after the County Attorney's Office has reviewed and approved the federal form for legal sufficiency. (FDO Admin) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

2. Staff recommends motion to approve: continuing services contract for Construction Management Services for various capital improvement projects with Lebolo Construction Management, Inc. **SUMMARY:** This contract provides for Construction Management Services associated with the design and construction of various capital projects throughout Palm Beach County that are funded in whole or in part with federal funds which may include new construction, additions, or renovations where the value of the individual project does not exceed \$2,000,000. There is no cumulative cap on Guaranteed Maximum Price (GMP) issued. The total amount of work issued against this contract is only limited by the funding available in the five-year capital improvement program. Once a project is assigned, a task authorization for preconstruction services will be authorized. Once the architect completes the design phase, a GMP will be prepared for the construction phase. The GMP will include the cost of work required by the construction documents and the construction manager's fee associated with project construction per RFP Exhibit B Pricing Information. Individual GMP's will be implemented as amendments or work orders to the annual contract and will be presented to the appropriate approval authority. The contract is for a period of two years, with one two year renewal option. The firm is a Palm Beach County business with an office in Boynton Beach. SBE does not apply to federally funded contracts. DBE requirements will be established in the project task/work orders if required by the federal funding source. Lebolo Construction Management, Inc. is a State of Florida recognized DBE Construction Management firm. (Capital Improvements Division) Countywide (LDC)

3. Staff recommends motion to approve: continuing services contract for Construction Management Services for various capital improvement projects with All-Site Construction Inc. **SUMMARY:** This contract provides for Construction Management Services associated with the design and construction of various capital projects which are associated with Palm Beach County's Emergency Operations Center, Four Points Facility, and Supervisor of Elections Facility which may include new construction, additions, or renovation projects where the value of the individual project does not exceed \$2,000,000. There is no cumulative cap on Guaranteed Maximum Price (GMP) issued. The total amount of work issued against this contract is only limited by the funding available in the five-year capital improvement program. Once a project is assigned, a task authorization for preconstruction services will be authorized. Once the architect completes the design phase, a GMP will be prepared for the construction phase. The GMP will include the cost of work required by the construction documents and the construction manager's fee associated with project construction. Individual GMP's will be implemented as amendments or work orders to the annual contract and will be presented to the appropriate approval authority. The contract is for a period of three years, with one two year renewal option. The firm is a Palm Beach County business. The Small Business Enterprise (SBE) goal established by the SBE ordinance is 15%. All-Site Construction Inc. is located in West Palm Beach Florida and they are an SBE firm. (Capital Improvements Division) District 2 (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

4. Staff recommends motion to approve: continuing services contract for Construction Management Services for various capital improvement projects with Asset Builders, LLC DBA Messam Construction. **SUMMARY:** This contract provides for Construction Management Services associated with the design and construction of various capital projects located in the "Glades" geographical area, to be determined later, which may include new construction, additions, or renovation projects where the value of the individual project does not exceed \$2,000,000. There is no cumulative cap on Guaranteed Maximum Price (GMP) issued. The total amount of work issued against this contract is only limited by the funding available in the five-year capital improvement program. Once a project is assigned, a task authorization for preconstruction services will be authorized. Once the architect completes the design phase, a GMP will be prepared for the construction phase. The GMP will include the cost of work required by the construction documents and the construction manager's fee associated with project construction. Individual GMP's will be implemented as amendments or work orders to the annual contract and will be presented to the appropriate approval authority. The contract is for a period of three years, with one two year renewal option. The firm is a Palm Beach County business. The Small Business Enterprise (SBE) goal established by the SBE ordinance is 15%. Asset Builders, LLC DBA Messam Construction has an office in South Bay, Florida and is an SBE firm. (Capital Improvements Division) District 6 (LDC)
5. Staff recommends motion to approve: Change Order No. 8 to the contract with Trillium Construction Inc. (R2016-0619) for a 75 day time extension for the Water Utilities Department Western Region Operations Center (WUD WROC) Phase 2A & 3 for relocation and startup of existing generator project. **SUMMARY:** The WUD WROC project included the installation and startup of an existing generator being relocated at WTP No. 11. However, the generator at WTP No. 11 could not be released until the WTP No. 11 project was completed. Change Order No. 8 will grant a 75 day time extension to the WUD WROC project for delay caused in relocation and startup of the existing generator to the new WUD WROC Generator Building and subsequent inability to obtain a Certificate of Occupancy from the Building Department. An additional 75 day time extension is now needed for the WUD WROC project to relocate the generator from WTP No. 11. The primary cause of the delay at WTP No. 11 was WUD's request, during construction, to change the Urea System day tank storage ultimately to an above ground seven day storage capacity which required the re-design and fabrication of the new generator at WTP No. 11 for a total of 90 day extension to the WTP No. 11 project. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% for this contract and Trillium has achieved 32%. Trillium's SBE participation for this change order is 0%, as this change is for a time extension only. (Capital Improvements Division) District 6 (LDC)
6. Staff recommends motion to approve: annual contract for Low Voltage on an as-needed basis with Securitas Electronic Security, Inc. **SUMMARY:** This continuing contract has an initial term for two years and three renewals each for a period of one year, and is an indefinite-quantity contract with a cumulative maximum value of \$2,600,000 across all prequalified contractors. With approval of this contract, this contractor will join the list of 18 previously prequalified contractors for a total of 19. The work consists of low voltage construction services associated with repairs, improvements and renovations to County properties. Work is to be awarded as work orders on a lump-sum, competitively quoted basis among the pool of pre-qualified contractors. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. Securitas Electronic Security, Inc. is a non-local business. SBE actual participation will be identified on each work order, and will be tracked cumulatively for each work order issued. During the first two years of these Contracts, the County awarded \$579,107 in work orders. Current cumulative SBE participation for all work orders to-date and among all 18 contractors is 44.99%. (Capital Improvements) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

7. Staff recommends motion to approve: Work Order No. 18-020 with E.C. Stokes Mechanical Contractor, Inc., in the amount of \$219,612 for the replacement of air handler units No. 10 and No. 27 at the Palm Beach County Sheriff's Office (PBSO) Administration Building on Gun Club Road. **SUMMARY:** The work consists of the replacement of two air handler units at the PBSO Administration Building. The existing equipment is more than 20 years old, requires frequent repairs and is increasingly difficult to ensure continued operation. The new equipment will be of the latest technology, will increase the overall building energy efficiency and will reduce long term operational and maintenance cost. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. E.C. Stokes Mechanical Contractor, Inc. is an SBE and participation for this work order is 100%. E.C. Stokes Mechanical Contractor, Inc. is a Palm Beach County business. The funding source for this work is from the Public Building Improvement Fund. The total construction duration is 120 days. (Capital Improvements Division) District 2 (LDC)
8. Staff recommends motion to approve: first amendment to Interlocal Agreement (R2013-1013) with the Town of Palm Beach, (Town) to extend the term of the Agreement for interoperable communications through the countywide common groups of the County's Public Safety Radio System to August 12, 2023. **SUMMARY:** The Agreement, which provides the terms and conditions under which the Town can program its radios and utilize the countywide common talk groups for certain inter-agency communications expired on August 12, 2018. The Agreement provided for three renewal options, each for a period of five years. The Town has approved a renewal to extend the term of the Agreement to August 12, 2023, and the renewal now requires Board approval. The terms of the Agreement are standard and have been offered to all municipalities and local branches of State/Federal agencies with 800 MHz trunked radio capabilities. There are no charges associated with the Agreement. The Town is required to pay all costs associated with its subscriber units and to comply with established operating procedures for the System. The Agreement may be terminated by either party, with or without cause, with 10 days notice. This First Amendment renews the term; updates the attachment and the notices; modifies the provisions on preventative maintenance and equipment requirements; and adds standard County nondiscrimination, assignment, annual budgetary funding, severability and waiver of jury trial provisions. Other than the changes set forth herein, all other terms remain the same. (ESS) Countywide (LDC)
9. Staff recommends motion to approve: first amendment to the Agreement (R2015-1018) with Atlantic/Palm Beach Ambulance Inc., a corporation licensed to do business in the State of Florida, d/b/a AMR. (Participant), allowing for interoperable radio communications through the countywide and EMS common talk groups of the County's 800 MHz Radio System. **SUMMARY:** The Agreement provides the terms and conditions under which the Participant can program its radios and utilize the countywide and EMS common talk groups for certain inter-agency communications. The terms of the Agreement are standard and have been offered to all municipalities and local branches of State/Federal agencies and ambulance service providers with 800 MHz trunked radio capabilities. There are no charges associated with this Agreement, but the Participant is required to pay all costs associated with Participant's subscriber units and to comply with the established operating procedures for the System. The Agreement may be terminated by either party, with or without cause. This First Amendment renews the term; updates the attachment; modifies the provisions on preventative maintenance and equipment requirements; and adds the County's standard nondiscrimination provision. The term of the Agreement is renewed beginning on August 16, 2018 and continuing through August 17, 2021, pursuant to the exercise of the first of three renewal options for three years. Other than the changes set forth herein, all other terms remain the same. (ESS) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

10. Staff recommends motion to approve: first amendment to Interlocal Agreement (R2013-1014) with the Town of Juno Beach, (Town) to extend the term of the Agreement for interoperable communications through the countywide common groups of the County's Public Safety Radio System to August 12, 2023. **SUMMARY:** The Agreement, which provides the terms and conditions under which the Town can program its radios and utilize the countywide common talk groups for certain inter-agency communications expired on August 12, 2018. The Agreement provided for three renewal options, each for a period of five years. The Town has approved a renewal to extend the term of the Agreement to August 12, 2023, and the renewal now requires Board approval. The terms of the Agreement are standard and have been offered to all municipalities and local branches of State/Federal agencies with 800 MHz trunked radio capabilities. There are no charges associated with the Agreement. The Town is required to pay all costs associated with its subscriber units and to comply with established operating procedures for the System. The Agreement may be terminated by either party, with or without cause, with 10 days notice. This first amendment renews the term; updates the attachment and the notices; modifies the provisions on preventative maintenance and equipment requirements; and adds standard County nondiscrimination, assignment, annual budgetary funding, severability and waiver of jury trial provisions. Other than the changes set forth herein, all other terms remain the same. (ESS) Countywide (LDC)

11. Staff recommends motion to approve: contract with All-Site Construction, Inc., in the amount of \$397,481 for the weatherproofing of Water Utilities Department (WUD) Water Treatment Plant No. 9 and Waste Water Pump Station, Waste Water Pump Station No. 9 North and Mecca Farms Pump Station. **SUMMARY:** The work consists of pressure washing, sealing and painting of all facilities located at the three separate WUD sites. The exterior finishes at all three sites are more than 10 years old, have faded and are in need of weatherproofing and refinishing. The work specified in this contract will remove all deteriorated finishes, repair any cracks and provide a new weather-tight finish to provide years of protection from the elements. This work was competitively bid with All-Site Construction, Inc. submitting the lowest responsive bid. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. All-Site Construction, Inc. is an SBE business and participation for this contract is 32%. All-Site Construction, Inc. is a Palm Beach County business. Funding for this work is WUD User Fees (WUD). The total construction duration is 210 days. (Capital Improvements Division) Districts 1 & 5 (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

12. Staff recommends motion to approve: contracts with three firms to provide property development evaluation services on a continuing contract basis for the Facilities Development & Operations Department:

A) Gentile Glas Holloway O'Mahoney & Associates, Inc., Landscape Architects, Planners, Environmental Consultants - SBE/Local.

B) Jon E. Schmidt & Associates, Inc. d/b/a Schmidt Nichols - SBE/Local.

C) Urban Design Studio, LLC d/b/a Urban Design Kilday Studios SBE/Local.

SUMMARY: The purpose of these contracts is to have consultants under contract to provide planning, engineering, and related consulting services for Facilities Development & Operations Department efforts to evaluate the developability of existing County-owned property and potential land acquisition parcels. Consultant fees will be negotiated on an individual basis for the identified project. The contracts will be for two years with two one year renewal options. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. Gentile Glas Holloway O'Mahoney & Associates, Inc. anticipates 97% SBE participation. Jon E. Schmidt & Associates, Inc. d/b/a Schmidt Nichols anticipates 98% SBE participation. Urban Design Studio, LLC d/b/a Urban Design Kilday Studios anticipates 98% SBE participation. All three firms and all subconsultants are local businesses. (Capital Improvements Division) Countywide (LDC)

13. Staff recommends motion to approve: Amendment Number Eight to Lease Agreement (R97-2126D) dated December 16, 1997, with GC Skees Industrial, LLC, for the County's continued use of 6,000 SF of office and warehouse space for the Palm Beach County Sheriff's Office at an annual rate of \$75,480 (\$6,290/month). **SUMMARY:** Since January 1, 1998, the County, on behalf of the Palm Beach County Sheriff's Office, has leased office and warehouse space located at 1438 Skees Road in West Palm Beach. The current term of the Lease Agreement expires December 31, 2018. This Amendment Number Eight extends the term for one year, from January 1, 2019 to December 31, 2019, provides for two additional one year extension options and updates various standard County provisions. The extension options shall be automatically exercised each year unless the County provides 90 days prior written notice that it does not wish to exercise the then current option. Effective January 1, 2019, the annual rent will increase by 4.1% to \$75,480/yr. (\$12.58/sf), with subsequent annual rent adjustments of two percent (2%). All other terms of the Lease Agreement remain unchanged. This lease will no longer be required upon completion of the Infrastructure Sales Tax funded project which is underway and estimated to be completed in 2021. PREM will continue to have administrative responsibility of the Lease Agreement. (PREM) District 2 (HJF)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

14. **Staff recommends motion to approve:** notice of exercise of the second of two one year extension options under the Lease Agreement (R2013-0404) with Alzheimer's Community Care, Inc. (ACC), a Florida for profit corporation, for 1,080 square feet of space located at the Mid-County Senior Service Center (Senior Center) at 3680 Lake Worth Road, at an annual rent of \$13,332. **SUMMARY:** On April 2, 2013, the Board approved a Lease Agreement with ACC for the provision of an adult day care dementia specific unit, in partnership with the Division of Senior Services (DOSS). On April 21, 2015, the Board approved a Restated and Amended Lease (Restated Lease) (R2015-~~0497~~0479) extending the term to September 30, 2017, increasing the annual rent, expanding the days of authorized use from County business days to include mutually agreed weekday holidays, and authorizing the ACC staff to remain at the Senior Center past County business hours. On August 15, 2017, the first of two one-year options was exercised (R2017-1037) and extended the term to September 30, 2018. Exercising this second of two one-year option extends the term to September 30, 2019. After this extension, there remains no extension options available to ACC. The annual rental rate is \$13,332 and is without annual increases. Pursuant to the Restated Lease, ACC has the right to exercise its option and the Board has no discretionary authority to deny the exercise of the option. DOSS supports this extension and will continue to have administrative responsibility for this Lease Agreement. (PREM) District 3 (HJF)

15. **Staff recommends motion to receive and file:** notice of exercise of the second two year extension option under the Concessionaire Service Agreement (R2013-1018) dated August 13, 2013, with Hawkhaven d/b/a Lazy Loggerhead Café (Hawkhaven) for the continued operation of approximately 1,300 SF concession building at Carlin Park in Jupiter for \$80,597.89/annually. **SUMMARY:** Hawkhaven manages and operates the Lazy Loggerhead Café in the Carlin Park concession building pursuant to Concessionaire Service Agreement (R2013-1018). The Concessionaire Service Agreement currently expires on August 31, 2018. Hawkhaven's exercise of this second option extends the term from September 1, 2018 through August 31, 2020. The guaranteed annual rent for the first year of this two year extension period will increase by two percent (2%) to \$80,597.89 (\$6,716.49/monthly). Hawkhaven will also pay percentage rent of 8% of the annual gross revenues derived from the operation of the concession in excess of the guaranteed annual rent. The Board may terminate the Concessionaire Service Agreement upon 90 days written notice. All other terms of the Concessionaire Service Agreement will remain in full force and effect. Parks will continue to have administrative responsibility for this Concessionaire Service Agreement. (PREM) District 1 (HJF)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

16. Staff recommends motion to approve: Amendment No. 1 with 17 annual low voltage contracts extending the term through September 12, 2019 for services on a continuing contract basis.

	<u>Contractor</u>	<u>Status</u>	<u>Total dollars in Work Orders to-date</u>	<u>Total SBE Participation to-date</u>
A)	Active Alarms, Inc.	Local / Non-SBE	\$-	0.00%
B)	Audio Video Systems, Inc.	Local / SBE	\$24,254	100.00%
C)	FastDish, Inc.	Non-Local/Non-SBE	\$-	0.00%
D)	Fire and Security Solutions, Inc.	Local / Non-SBE	\$118,899	63.02%
E)	Gator Electric and Communications, Inc.	Local / Non-SBE	\$243,509	0.00%
F)	GNM Hough, Inc.	Non-Local/Non-SBE	\$-	0.00%
G)	Protect Video, Inc.	Local / SBE	\$166,888	81.37%
H)	Security & Sound Systems, Inc.	Local / SBE	\$-	0.00%
I)	Johnson Controls Fire Protection LP (fka SimplexGrinnel, LP)	Local / Non-SBE	\$-	0.00%
J)	Universal Cabling Systems, Inc.	Local / SBE	\$25,557	100.00%
K)	Audio Fidelity Communications Corp dba Whitlock	Non-Local/Non-SBE	\$-	0.00%
L)	Audio Visual Innovations, Inc.	Local / Non-SBE	\$-	0.00%
M)	AVI Integrators, Inc. dba Security 101	Local / Non-SBE	\$-	0.00%
N)	Integrated Security Solutions Systems, Inc.	Non-Local/Non-SBE	\$-	0.00%
O)	Red Hawk Fire & Security, LLC	Local / Non-SBE	\$-	0.00%
P)	Siemens Industry, Inc.	Non-Local/Non-SBE	\$-	0.00%
Q)	Triad Security Group, Inc.	Non-Local/Non-SBE	\$-	0.00%

SUMMARY: Amendment No. 1 extends the term of the contracts for low voltage services for one year through September 12, 2019. The Board originally approved the annual Contracts on September 13, 2016 with an original term of two years with three one year renewal options. On May 15, 2018, the Board approved increasing the capacity to a cumulative of \$2,600,000. During the first two years of the contracts, the County awarded \$579,107 in work orders. Projects are bid among the pre-qualified participants. Firms may become pre-qualified and join the bidding pool at any time during the term or renewals. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. The cumulative SBE participation for all work orders to-date is 44.99%. (Capital Improvements) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC SUSTAINABILITY

1. Staff recommends motion to approve: nomination of Patrick Franklin as Chairperson of the Housing Finance Authority of Palm Beach County, Florida (Authority) for the term of June 2018 through May 2019. **SUMMARY:** At their regular meeting of June 8, 2018, the Authority Board nominated Patrick Franklin as its Chairperson to serve a second term of one year in accordance with Ordinance No. 2002-022, as amended. This Ordinance requires the nomination of the Chairperson to be submitted to the Board of County Commissioners for approval. Countywide (DB)

2. Staff recommends motion to receive and file: the following documents:

A) Amendment 001 to an Agreement (R2018-0071) with the City of Riviera Beach under the Community Development Block Grant (CDBG) Program;

B) Amendment 001 to an Agreement (R2018-0168) with the Village of Palm Springs under the CDBG Program;

C) Amendment 001 to a Loan Agreement (R2017-1809) with Neighborhood Renaissance, Inc., under the HOME Investment Partnerships (HOME) Program; and

D) Controlling Entity Agreement with CIDC-Palm Beach County Community Development Entity, LLC, and the Bank of Belle Glade under the New Markets Tax Credits (NMTC) Program.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached documents have been executed on behalf of the Board of County Commissioners (BCC) by the County Administrator and the Director of the Department of Housing and Economic Sustainability (HES) in accordance with Agenda Items 5D-1, 3I-3, 3I-3 and Resolution R2018-0607, as approved by the Board of County Commissioners (BCC) on July 11, 2017, January 23, 2018, February 6, 2018, and April 10, 2018, respectively. Amendment 001 with the City of Riviera Beach revised the project scope and the monthly performance requirements for design and construction of roadway improvements along Avenue O. Amendment 001 with the Village of Palm Springs provided an additional nine months for completion of playground improvements at its Municipal Park Complex. Amendment 001 with Neighborhood Renaissance, Inc., swapped the designation of a HOME assisted unit with that of a non-HOME assisted unit. The Controlling Entity Agreement with CIDC-Palm Beach County Community Development Entity, LLC, and the Bank of Belle Glade established the County as the controlling entity to facilitate NMTC Program applications to the United States Department of the Treasury Community Development Financial Institutions Fund. **Federal CDBG and NMTC Program funds do not require a local match and HOME grant funds are Federal funds which require a 25% local match provided by State SHIP funds.** Districts 3, 7 & Countywide (JB)

3. CONSENT AGENDA APPROVAL

J. PLANNING, ZONING & BUILDING

1. Staff recommends motion to adopt: resolution of the Board of County Commissioners of Palm Beach County, Florida, changing the street name of Escondido Way W to Ara Drive, located in Timbers of Boca (Community) Plat Book 37 pages 156 – 158. **SUMMARY:** Ms. Jeanette Kamciyan, a homeowner in the Community has requested a name change from Escondido Way W to Ara Drive in honor of her late son. Upon receiving a copy of the approved resolution, Planning, Zoning and Building (PZ&B) staff will implement the name change by notifying appropriate parties and agencies. District 5 (RPB)
2. Staff recommends motion to adopt: resolution of the Board of County Commissioners of Palm Beach County, Florida, changing the street name of W Sugar House Rd to George Wedgworth Way. **SUMMARY:** Mr. C. David Goodlett, of the Sugar Cane Growers Cooperative of Florida, requested the Board of County Commissioners rename W Sugar House Rd to George Wedgworth Way. The request is made to honor Mr. George H. Wedgworth who was instrumental in the development of agriculture in the Glades area. Upon receiving a copy of the approved resolution, Planning, Zoning and Building staff will implement the name change by notifying appropriate parties and agencies. District 6 (RPB)

K. WATER UTILITIES

1. Staff recommends motion to receive and file: executed Agreements received during the month of March and April 2018.
 - A) Standard Potable Water and Wastewater Development Agreement with SFD Lyons, LLC, SDA #09-01080-001 (District 5), Recorded in OR BK 29754 PG 1857;
 - B) Standard Potable Water and Wastewater Development Agreement with Cobblestone Plaza at Boynton, LLC, SDA #05-01117-000 (District 5), Recorded in OR BK 29718 PG 0506;
 - C) Standard Potable Water and Wastewater Development Agreement with Kennedy Homes, LLC, SDA# 01-01248-000 (District 2), Recorded in OR BK 29718 PG 0496;
 - D) Standard Potable Water and Wastewater Development Agreement with Azola West Palm Beach, LP, SDA# 01-01253-000 (District 2), Recorded in OR BK 29800 PG 0663;
 - E) Standard Potable Water and Wastewater Development Agreement with G.L. Homes of Boca Raton Associates V, LTD., SDA# 09-01085-000 (District 5), Recorded in OR BK 29800 PG 0684.; and
 - F) Change Order No. 6 for the Water Treatment Plant No. 8 Anion Exchange System (WUD Project No. 13-022) with R. J. Sullivan Corp.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants/ procurement items must be submitted by the initiating Department as a receive and file agenda item and are attached unless the documents have been recorded in the Public Records of Palm Beach County. The documents have been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of the Water Utilities Department in accordance with Resolutions R93-1619, R96-0228, and R2003-0539 and are now being submitted to the BCC to receive and file. (MJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (Cont'd)

2. **Staff recommends motion to approve:** Change Order No. 7 with R. J. Sullivan Corp., for the Water Treatment Plant (WTP) No. 8 Anion Exchange System Project (Project) in the amount of \$122,492 with a 60-day time extension to the final completion date. **SUMMARY:** On March 22, 2016, the Board of County Commissioners (BCC) approved the Contract for the WTP No. 8 Project (R2016-0372) with R.J. Sullivan Corp. Change Order No. 7 provides for additional water quality analyzers, an increase of \$122,492 and 60 calendar days for final completion of the Project. The Anion Exchange System at WTP No. 8 removes both color and organics and construction was substantially complete on January 11, 2018. The free chlorine disinfection process has been moved from pre-filtration to post anion exchange to reduce disinfection byproducts. The Palm Beach County Health Department required additional analyzers for the Water Utilities Department's (WUD) voluntary compliance with the EPA groundwater disinfection rule. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract provides for SBE participation of 62.98%. Change Order No. 7 provide 66% SBE participation. The cumulative SBE participation including Change Order No. 7 is 63%. R.J. Sullivan Corp., maintains an office in Boca Raton from which the majority of the work will be undertaken. This Project is included in the WUD FY 18 Budget. (WUD Project No. 13-022) District 2 (MJ)
3. **Staff recommends motion to approve:** Work Authorization (WA) No. 20 for the CD03 Water Distribution System Improvements Phase 2: Knotty Pines (Project) with Johnson-Davis Incorporated in the amount of \$1,130,280.16. **SUMMARY:** On July 12, 2016, the Board of County Commissioners (BCC) approved the Water Utilities Department (WUD) Pipeline Continuing Construction Contract (R2016-0902) with Johnson-Davis Incorporated. WA No. 20 provides for the construction of approximately 6,000 linear feet of eight-inch water main and associated appurtenances, including site restoration within the Knotty Pines subdivision. The Project involves the replacement and relocation of the existing asbestos cement water main from the rear lot of the residential properties to the front, within the existing County right of way. The Project also includes installation of new fire hydrants and the replacement and relocation of approximately 88 water services within the Knotty Pines community. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract with Johnson-Davis Incorporated provides for SBE participation of 3.28%. WA No. 20 includes 4.12% participation. The cumulative SBE participation to date, including WA No. 20, is 11.07%. Johnson-Davis Incorporated is a Palm Beach County company. This project is included in the WUD FY18 Budget. (WUD Project No. 15-102) District 7 (MJ)
4. **Staff recommends motion to approve:** partial release of a utility easement over property owned by Okee Property East, LLC (Property Owner). **SUMMARY:** The Property Owner is seeking the release of the County's interest in a portion of a utility easement recorded in the Official Records of Palm Beach County, ORB 22441, Page 0274. During the redevelopment of the site, the Property Owner granted a new utility easement to Palm Beach County recorded in the Official Records of Palm Beach County, ORB 29239, Page 0382. As a result, a portion of the existing utility easement is no longer required. The Water Utilities Department has determined that the partial release of easement will not affect existing or new water and wastewater facilities and therefore recommends the release. District 7 (MJ)
5. **Staff recommends motion to approve:** partial release of a utility easement over property owned by PBM Place, LLC (Property Owner). **SUMMARY:** The Property Owner seeks the release of the County's interest in a portion of a utility easement recorded in the Official Records of Palm Beach County, ORB 22473, Page 1549, originally owned by PBM Associates, LTD. During the redevelopment of the site, the Property Owner granted a new utility easement to Palm Beach County as recorded in the Official Records of Palm Beach County, ORB 29239, Page 0387. As a result, a portion of the existing utility easement is no longer required. The Water Utilities Department has determined that the partial release of easement will not affect existing or new water and wastewater facilities and therefore recommends the release. District 7 (MJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (Cont'd)

6. **Staff recommends motion to authorize:** increase in previously authorized amount for a “Utility Work by Highway Contractor Agreement (At Utility Expense)” (UWHCA) with the Florida Department of Transportation (FDOT) in the amount of \$227,445.44. **SUMMARY:** FDOT is proposing improvements to State Road 80 (Southern Blvd.) at Lyons Road/Sansbury’s Way. These improvements include the widening of the existing bridge located on Lyons Road over the C-51 Canal, road widening, and drainage installations. Consequently, the existing 16-inch water main as well as the existing 30-inch force main attached on the west and east sides of the bridge will need to be relocated. The proposed improvements will also require the relocation of an existing fire hydrant, the deflection of the water and sewer facilities at several locations and the replacement/adjustment of 10 water/sewer valve boxes to final grade. On September 26, 2017, the Board of County Commissioners approved an UWHCA to reimburse FDOT for the adjustment and relocation of those facilities owned and maintained by the Water Utilities Department (WUD) within the road improvement project in the amount of \$922,433.92 (R2017-1362). The preliminary cost for the utility relocation project was based on an Engineer’s cost estimate prepared by FDOT’s Consultant. Subsequently, FDOT received bids for the overall road project that resulted in a final cost for utility relocation in the amount of \$1,149,879.36. Based on the bids received, the budget for the project will need to be increased by \$227,445.44. (WUD Project No.16-028) Districts 2 & 6 (MJ)

7. **Staff recommends motion to adopt:** resolution of the Board of County Commissioners of Palm Beach County (BCC) amending Resolution No. R2017-1943 pertaining to the Special Assessment process for the 52nd Court North Water Main Extension (project), reducing the individual assessment from \$11,990.76 to \$10,248.63 per parcel. **SUMMARY:** On December 19, 2017, the BCC adopted Resolution R2017-1943 authorizing the project. Pursuant to Section 9 of Ordinance No. 2001-0010, property owners are entitled to a reduction in their individual assessment if the final cost of the project falls below the original estimate. The assessment adopted by the BCC was based upon an estimated assessable cost of \$143,889.12 before construction. The actual assessable cost is \$122,983.56 after completion of construction. The individual cost to the property owners decreased from \$11,990.76 to \$10,248.63 per parcel. The project is based on the assessment of 12 residential properties. (WUD Project No. 17-012) District 6 (MJ)

8. **Staff recommends motion to approve:** contract with D. B. E. Management, Inc., dba DBE Utility Services (D. B. E. Management, Inc.), for the Water Treatment Plant No.11 (WTP 11) Production Well 11 Raw Water Main (project) in the amount of \$464,220.25. **SUMMARY:** On April 18, 2018, six bids were received for the project to construct the raw water main for Production Well 11. The low bidder, D. B. E. Management, Inc., is the lowest responsive, responsible bidder in the amount of \$464,220.25. The new raw water main will connect Production Well 11 to WTP 11. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract with D. B. E. Management, Inc., provides for SBE participation of 87.8% overall. D. B. E. Management, Inc., is a Palm Beach County Company. The Project is in the FY18 Water Utilities Department (WUD) budget. (WUD Project No. 15-059) District 6 (MJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (Cont'd)

9. **Staff recommends motion to approve:** Supplement No. 8 to Work Authorization (WA) No. 6 for Water Treatment Plant No. 11 (WTP 11) Odor Control Improvements Project with Globaltech, Inc., in the amount of \$354,457.36 and for an additional 180 calendar days project time extension. **SUMMARY:** On March 10, 2015, the Board of County Commissioners (BCC) approved the Water Utilities Department (WUD) Contract for Optimization and Improvements Design-Build with Globaltech, Inc. (R2015-0315). WA No. 6 provided for the replacement of existing wet-chemical odor scrubber at WTP 11 with a more efficient biological odor scrubber system to significantly reduce odor and chemical costs. During commissioning and subsequent operation of the biological odor scrubber, the waste stream is more acidic than anticipated. Hence, a corrosion resistant pump station needs to be installed to dispose of the waste stream into the deep injection well at WTP 11. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The contract provides for SBE participation of 75.00%. Supplement No. 8 to WA No. 6 includes 99.85% overall SBE participation. The cumulative SBE participation, including Supplement No. 8 to WA No. 6, is 95.63% overall. Globaltech, Inc., is a Palm Beach County Company. The Project is in the FY18 Capital Improvement Plan adopted by the BCC. (WUD Project No. 16-057) District 6 (MJ)

10. **Staff recommends motion to approve:** partial release of a utility easement over property owned by Lantana Charter, LLC (Property Owner). **SUMMARY:** The Property Owner has requested the release of the County's interest in a portion of a utility easement recorded in the Official Records of Palm Beach County, ORB 25381, Page 1302. During the redevelopment of the site, portions of the existing public water facilities were found to be no longer required. As a result, a portion of the existing utility easement is no longer required. The Water Utilities Department has determined that the partial release of easement will not affect existing or new water and wastewater facilities and therefore recommends the release. District 3 (MJ)

L. ENVIRONMENTAL RESOURCES MANAGEMENT

1. **Staff recommends motion to receive and file:** Task Assignment No. GC896-03 to the State of Florida, Department of Environmental Protection (FDEP) Contract No. GC896 (R2016-0787) providing for ongoing site management activities for cleanup of petroleum contamination sites for an amount not to exceed \$498,163. The task performance period is from July 1, 2018 through June 30, 2019. **SUMMARY:** On June 21, 2016, the Board of County Commissioners approved FDEP Contract No. GC896 (R2016-0787), to administer the Petroleum Restoration Program through the Department of Environmental Resources Management. Delegated authority to sign all future time extensions, task assignments, certifications, and other forms associated with this Contract was approved at that time. Task Assignment No. GC896-01 (R2016-1603) was approved November 1, 2016, and Task Assignment No. GC896-02 (R2017-1592) was approved October 17, 2017. Countywide (AH)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT (Cont'd)

2. Staff recommends motion to receive and file:

A) Task Assignment Change Order No. 2 to Task Assignment No. GC913-1 (R2017-1366), State of Florida, Department of Environmental Protection (FDEP) Contract No. GC913 (R2017-0838), providing for a reduction of funding for variable inspections of petroleum storage tank compliance of \$13,000 decreasing the contract total from \$525,712.06 to \$512,712.06; and

B) Amended and Restated Contract No. GC913 (R2017-0838) with the FDEP to facilitate the processing of updates to the Contract Guidance Documents.

SUMMARY: Petroleum storage tank compliance services under a series of contracts with the FDEP has been in effect since 1988. On June 20, 2017, the Board of County Commissioners approved Contract No. GC913 (R2017-0838) with the FDEP. Delegated authority to sign all future time extensions, task assignments, certifications, and other forms associated with this Contract was approved at that time. Task Assignment No. GC913-1, (R2017-1366) was approved on September 12, 2017. Task Assignment Change Order No. 1 (R2017-1828), approved on December 5, 2017, increased the contract total by \$5,201.04 from \$520,511.02 to \$525,712.06. This Task Assignment Change Order No. 2 decreases the contract total by \$13,000, due to the total number of variable inspections scheduled with the Department of Environmental Resources Management, by petroleum contractors, being less than FDEP estimates. Countywide (AH)

3. Staff recommends motion to receive and file:

A) Interlocal Agreement with the Palm Beach County Sheriff's Office for manatee speed zone law enforcement services from November 15, 2018 to March 31, 2023;

B) Interlocal Agreement with the Village of North Palm Beach Police Department for manatee speed zone law enforcement services from November 15, 2018 to March 31, 2023; and

C) Interlocal Agreement with the Lantana Police Department for manatee speed zone law enforcement services from November 15, 2018 to March 31, 2023.

SUMMARY: On August 19, 2014, the Board of County Commissioners approved a standard form Interlocal Agreement (R2014-1193) (Agreement) with law enforcement agencies for manatee protection and public education. Delegated authority to sign all future time extensions, task assignments, certifications, and other forms associated with this Agreement was approved at that time. Districts 1, 2, 3, 4 & 7 (AH)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT (Cont'd)

4. ~~Staff recommends motion to:~~

~~A) approve contract for consulting/professional services between Palm Beach County and Inwater Research Group (IRG) for sea turtle monitoring in an amount not to exceed \$26,801.60, commencing upon execution and expiring September 30, 2019; and~~

~~B) authorize the County Administrator or designee to sign all future time extensions, task assignments, certifications, and other forms associated with the Contract, and any necessary minor amendments that do not significantly change the scope of work, terms, or conditions of the contract.~~

~~SUMMARY: This contract provides for a continuation of monitoring and assessment of sea turtle populations in the Lake Worth Lagoon (LWL), and Jupiter Inlet by IRG, a not for profit corporation based in Martin County. Annual surveys began in 2005, to assess populations in the central LWL and efforts were added at Jupiter Inlet in 2017, based on data indicating that these populations were expanding into habitats adjacent to LWL. The LWL Management Plan recommends assessing sea turtle populations as a means of evaluating the success of environmental restoration efforts and lagoon health. District 1 (AH)~~

5. Staff recommends motion to:

A) approve Agreement No. 19PB3 (Agreement) with the State of Florida, Department of Environmental Protection (FDEP) for the Ocean Ridge Shore Protection Project (project) for an amount not to exceed \$102,600 beginning on July 1, 2018 and expiring December 15, 2020;

B) approve budget amendment of \$102,600 in the Beach Improvement Fund for the Project; and

C) authorize the County Administrator or designee to sign all future time extensions, task assignments, certifications, and other forms associated with this Agreement, and any necessary minor amendments that do not significantly change the scope of work, terms, or conditions of this Agreement.

SUMMARY: Under the terms of the Agreement, the total cost of design work is \$400,000. The estimated Federal cost-share is \$194,800. The non-Federal share is \$205,200. The Agreement reimburses the County up to \$102,600 of the non-Federal share, with a required local match of up to \$102,600 (100%), available in the Beach Improvement Fund from tourist development taxes. The Agreement provides reimbursement for permitting, engineering and design costs associated with the County's next renourishment of the project, which is scheduled for construction in FY2021. The Federal cost-share is anticipated in a future Project Partnership Agreement between the U.S. Army Corps of Engineers and the County. District 4 (AH)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT (Cont'd)

6. Staff recommends motion to:

A) approve Agreement No. 19PB11 (Agreement) with the State of Florida, Department of Environmental Protection (FDEP) for the South Lake Worth Inlet Management Plan Implementation (project) for an amount not to exceed \$80,000 beginning on July 1, 2018 and expiring October 1, 2020;

B) approve budget amendment of \$80,000 in the Beach Improvement Fund for the project; and

C) authorize the County Administrator or designee to sign all future time extensions, task assignments, certifications, and other forms associated with this Agreement, and any necessary minor amendments that do not significantly change the scope of work, terms, or conditions of this Agreement.

SUMMARY: The Agreement reimburses the County up to \$80,000 for any remaining costs from 2018 physical monitoring (e.g. beach profile surveys and aerial photography) and for permit-required 2019 sea turtle monitoring and 2019 physical monitoring. A local match of up to \$80,000 is required (100% match), which is available in the Beach Improvement Fund from tourist development taxes. District 4 (AH)

7. Staff recommends motion to adopt: resolution requesting the State of Florida, Department of Environmental Protection (FDEP) support funding for Palm Beach County's shoreline restoration projects within FDEP's Fiscal Year 2019/2020 Beach Management Funding Assistance Program. **SUMMARY:** The County is requesting FDEP appropriates \$7,602,552 for eight shoreline restoration projects in Fiscal Year 2019/2020. If the state legislature approves funding for all of the projects, the County's matching share would be \$5,198,334 with the balance of \$2,404,218 requested from the municipalities. Any funds to be provided by a municipality would require execution of an interlocal agreement. The amount of \$500,000 is requested for the Coral Cove Park Dune Restoration Project, \$100,000 for Segment 1 of the North County Comprehensive Shore Protection Project (NCCSPP), \$83,293 for Segment 2 of the NCCSPP, \$287,500 for Segment 3 of the NCCSPP, \$647,109 for the Singer Island Shore Protection Project, \$5,625,000 for the Southern Palm Beach Island Comprehensive Shore Stabilization Project, \$234,000 for the South Lake Worth Inlet Management Plan, and \$125,650 for the Ocean Ridge Shore Protection Project. Districts 1, 4 & 7 (AH)

M. PARKS & RECREATION

1. Staff recommends motion to receive and file: executed Amphitheater Rental Agreement with AEG Presents SE, LLC, Rebelution Concert, Sunset Cove Amphitheater, for the period June 23, 2018 through June 24, 2018. **SUMMARY:** In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a receive and file agenda item. This Amphitheater Rental Agreement has been fully executed on behalf of the Board of County Commissioners (Board) by the Director of the Parks and Recreation Department in accordance with Resolution 2009-0335, amended by Resolutions 2009-1807, 2012-1715, and 2014-0166. This program is part of a balanced schedule of events, which promote the quality of life in the communities we serve. District 5 (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION (Cont'd)

2. **Staff recommends motion to receive and file:** executed Sound and Light Production Services Contractor Agreement with Blackwood Productions, LLC, Rebelution Concert, Sunset Cove Amphitheater, for the period June 23, 2018 through June 24, 2018. **SUMMARY:** In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a receive and file agenda item. The Sound and Light Production Services Contractor Agreement has been fully executed on behalf of the Board of County Commissioners (Board) by the Director of the Parks and Recreation Department in accordance with Resolution 2009-0592, amended by Resolutions 2010-0645, 2014-0167, 2017-1368 and 2018-0179, and is now being submitted to the Board to receive and file. District 5 (AH)

3. **Staff recommends motion to receive and file:** following first amendments to the Independent Contractor Agreements:
 - A) Mary Lou Putnam Water Aerobics Program, North County Aquatic Complex, to increase the fees and charges from \$4 per day and \$30 for a 10 class pass to \$5 per day and \$45 for a 10 class pass for the period June 1, 2018 through September 30, 2018; and

 - B) Steve Vancoppenolle Water Aerobics Program, North County Aquatic Complex, to increase the fees and charges from \$4 per day and \$30 for a 10 class pass to \$5 per day and \$45 for a 10 class pass for the period June 1, 2018 through September 30, 2018.**SUMMARY:** In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a receive and file agenda item. These Independent Contractor Agreements have been fully executed on behalf of the Board of County Commissioners (Board) by the Director/Assistant Director of the Parks and Recreation Department in accordance with Resolution 94-422, amended by Resolutions 2002-2103, 2007-0409, 2012-0168 and 2017-0822, and is now being submitted by the Board to receive and file. District 1 (AH)

4. **Staff recommends motion to execute:** Amendment No. 1 to the Florida Fish and Wildlife Conservation Commission (FFWCC) Florida Boating Improvement Program (FBIP) Agreement Number 16061 for the Bert Winters redevelopment and expansion project extending the project completion date for six months from June 30, 2018 to December 31, 2018, and provides a reduction in matching funds from 85.71% to 80%. **SUMMARY:** On April 19, 2016, the Board authorized submission of a \$200,000 Florida Boating Improvement Program (FBIP) grant application (R2016-0513) to fund a portion of the construction costs associated with the redevelopment and expansion of the boating facilities at Bert Winters Park. The grant was awarded and submitted to the Board for receive and file on October 3, 2017 (R2017-1493). This Amendment provides for a six month time extension and a reduction in the County's matching funds from \$1.4 million to \$1 million. The grant contract was for the period from July 21, 2017 through June 30, 2018 and required 85.71% in matching funds. Amendment No. 1 to the Agreement changes the grant period to July 21, 2017, through December 31, 2018 and provides for a reduction of matching funds from 85.71 to 80%. The County applied to FFWCC for a time extension and reduction in matching funds in February 2018. The Amendment was received in June and placed on the first available Board Agenda. The renovation project is now complete and open to the public. District 1 (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION (Cont'd)

5. Staff recommends motion to receive and file: original executed Professional Services Agreement with Elite Medical Specialists, LLC, to provide medical director services for the Parks and Recreation Department's Ocean Rescue Section from June 1, 2018 to May 31, 2021, in a total contract amount not to exceed \$45,000. **SUMMARY:** Pursuant to Florida Statute 401.265 and Chapter 64J-1 of the Florida Administrative Code, a basic life support transportation service or advanced life support service is required to employ or contract with a medical doctor duly authorized and licensed to practice medicine in the State of Florida and qualified to be the Medical Director of a basic life support and advanced life support provider. The Medical Director is directly responsible for the medical performance of all Emergency Medical Technicians (EMTs) and Emergency Medical Responders (EMRs) operating for the Parks and Recreation Department. Prior to executing this agreement, the Parks and Recreation Department initiated a Memorandum of Understanding with the Fire Rescue Department to utilize their Medical Director to oversee Lifeguard EMT performance and to ensure we were compliant with Chapter 64J-1. Because of the difference in duties and responsibilities between Ocean Rescue personnel and those of a Firefighter, the Medical Director determined a separate agreement specific to Ocean Rescue Lifeguards is required. The term of this agreement is from June 1, 2018 to May 31, 2021, with two optional one year periods of renewal. In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a receive and file agenda item. This Professional Services Agreement has been fully executed on behalf of the Board of County Commissioners (Board) by the Director of Purchasing in accordance with section 2.53(e) of the Purchasing Code, and is now being submitted to the Board to receive and file. Countywide (AH)

P. COOPERATIVE EXTENSION SERVICE

1. Staff recommends motion to:
 - A) accept** donation of \$35,040 from the Friends of the Mounts Botanical Garden, Inc. (Friends) to fund the costs associated with the exhibit known as "Stickwork", created by Patrick Dougherty; and
 - B) approve** budget amendment in the Cooperative Extension Revenue Fund (Fund 1482) in the amount of \$35,040.

SUMMARY: The Friends have made a donation of \$35,040 to the County for the design, fabrication, installation, required insurance coverage and for County Public Art Administrator's role in Brushwork, LLC contract management which will oversee the sculpture design, development and siting, in compliance with Palm Beach County Risk Management for the Stickwork exhibit at the Mounts Botanical Garden of Palm Beach County (Garden). The Cooperative Extension Department is working with Palm Beach County's Art in Public Places Administrator and Palm Beach County Risk Management for this exhibit. The exhibit will reinforce the Garden's mission to inspire and educate through nature. Countywide (AH)

3. CONSENT AGENDA APPROVAL

Q. CRIMINAL JUSTICE COMMISSION

1. Staff recommends motion to:

A) receive and file award letter from the U.S. Department of Justice (DOJ), Edward Byrne Memorial, Justice Assistance Grant (JAG), Local Solicitation, grant number 2017-DJ-BX-0640 in the amount of \$146,506 to fund the Palm Beach County Reentry Program for the period October 1, 2017 through September 30, 2018;

B) approve downward budget amendment of \$13,644 in the Criminal Justice Grant Fund to adjust the budget to the actual grant award and decrease the transfer to the Justice Service Grant Fund; and

C) approve downward budget amendment of \$13,644 in the Justice Service Grant Fund to recognize the transfer from the Criminal Justice Grant Fund.

SUMMARY: Palm Beach County was allocated \$146,506 in Federal FY17 (County FY18) funds as part of the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. These JAG funds were recently released after being held since October 1, 2017 due to national litigation related to new requirements made on grantees by DOJ. The Criminal Justice Commission (CJC) approved recommendations made by the CJC's Finance Committee to allocate these funds to the existing Reentry Program operating under the County's Public Safety Department. The award amount was projected for the FY18 county budget as the award amount is announced after the budget process is well underway. The budget amendment and transfer adjust the FY18 budget to reflect the actual award amount. This program provides transitional services to juveniles and adults reentering society from jail and prison. At the October 17, 2017 Board Meeting, the Mayor's signature was ratified on the grant application (R2017-1600). Grant 2017-DJ-BX-0640 was awarded on June 26, 2018 and accepted on July 3, 2018 by Kristina Henson, Executive Director of the CJC, in accordance with approval granted on October 17, 2017 (2017-1601). **No local match is required for this grant.** Countywide (DC)

3. CONSENT AGENDA APPROVAL

Q. CRIMINAL JUSTICE COMMISSION (Cont'd)

2. Staff recommends motion to:

A) approve Interlocal Agreement with Florida Atlantic University Board of Trustees (FAU), in the amount of \$128,257 for the period of contract execution to August 13, 2020 to conduct a process and outcome evaluation and cost-benefit analysis of the Frequent Users Systems Engagement (PalmFUSE) 25-person pilot program; and

B) authorize the County Administrator or designee to execute any amendments relating to this agreement on behalf of the Board of County Commissioners, after approval of legal sufficiency by the County Attorney's Office, and within budgeted allocations.

SUMMARY: The Palm Beach County Frequent Users Systems Engagement (PalmFUSE) is one of five strategies of the John D. and Catherine T. MacArthur Foundation's Safety and Justice Challenge (SJC) Grant Program. Palm Beach County was awarded \$2,000,000 from MacArthur on October 2, 2017 to reduce the county's jail population of 2,210 by 16.7% by September 30, 2019, through five strategies identified by the McArthur Core Team of stakeholders. PalmFUSE is a funding collaborative involving County Crime Prevention Trust Funds, MacArthur SJC grant dollars, City of West Palm Beach, The Lord's Place, and commitment from the Quantum Foundation in the future. The Program seeks to break the cycle of incarceration and homelessness for individuals with behavioral health issues by providing permanent supportive housing with wrap-around services. This contract funds a process and outcome evaluation and cost-benefit analysis that will: 1) examine the fidelity of PalmFUSE and to what extent the program is implemented and operated as designed; 2) examine the intended and unintended effects of the Program on participants, institutional involvement, community safety, and resource allocation; and 3) analyze potential cost offsets that can be used to reduce public expenditures associated with chronic users persistently cycling through existing public service providers. **Revenue from the County's Crime Prevention Trust Fund will fund this contract.** Countywide (DC)

3. Staff recommends motion to:

A) approve grant application to the United States Department of Justice (DOJ), Edward Byrne Memorial Justice Assistance Formula Grant (JAG) Program for \$147,611 beginning October 1, 2018 through September 30, 2019 to fund the Palm Beach County Reentry Program; and

B) authorize the County Administrator or designee to execute the grant award, amendments, documents, and electronic grant reporting forms, related to this grant, on behalf of the Board of County Commissioners, after approval of legal sufficiency by the County Attorney's Office, and within budget allocations.

SUMMARY: Palm Beach County was allocated \$147,611 in Federal FY 2018 (County FY19) funds as part of the Edward Byrne Memorial Justice Assistance Grant (JAG) Direct Program (CFDA # 16.738) for expenditure through FY19. The Criminal Justice Commission (CJC) approved recommendations made by the CJC's Finance Committee to allocate these funds to the existing Palm Beach County Reentry Program created by the CJC and now operated by the Public Safety Department, Justice Services Division. The program provides transitional services to juveniles and adults reentering society from jail and prison. A competitive Request for Applications (RFA) was distributed and multiple agencies responded. The Lord's Place, Inc. was selected as the provider for this grant based on contracting, eligibility, project scope, budget, experience, administration/organizational capacity and references. This grant application is due August 22, 2018. **No local match is required for this grant.** Countywide (DC)

3. CONSENT AGENDA APPROVAL

S. FIRE RESCUE

1. Staff recommends motion to approve: reappointment to the Fire Code Board of Appeals and Adjustments Committee beginning October 1, 2018 through September 30, 2021.

Reappoint:

<u>Nominee</u>	<u>Category</u>	<u>Seat No.</u>	<u>Nominated By</u>
Steven Soderlund	Architect	4	Mayor McKinlay Commissioner Abrams Commissioner Burdick <u>Vice Mayor Bernard</u>

SUMMARY: The Fire Code Board of Appeals and Adjustments is maintained in accordance with the Palm Beach County Local Amendments to the Florida Fire Prevention Code (Ordinance 2017-043). On June 14, 2018, a memo was distributed to the Commissioners requesting nominations to this eight member board. This board is appointed by the Board of County Commissioners and members serve no more than three consecutive three year terms. No other nominations were received. The Board consists of eight members, with five seats currently filled and a diversity count of Caucasian: 4 (80%), and African-American: 1 (20%). The current gender ratio (male:female) is 5:0. Countywide (SB)

2. Staff recommends motion to authorize the Mayor to execute:

A) Certificate to Non-Ad Valorem Assessment Roll (DR-408A) forms certifying the non-ad valorem assessment roll for the Municipal Service Benefit Unit (MSBU) for Fire Hydrant Maintenance and Rental-Riviera Beach and the non-ad valorem assessment roll for the MSBU for Fire Hydrant Maintenance and Rental-Boca Raton; and

B) Certificate to Special Assessment Roll (PBCFR-408A) form certifying the special assessment roll for the Assessment Area legally described in Section 26-110, Palm Beach County Code.

SUMMARY: MSBUs for fire hydrant maintenance and rental for Riviera Beach and Boca Raton were established in February of 1993, as set out in Chapter 26, Article III of the Palm Beach County Code. The current rates as established by resolutions are \$52.86 per parcel for Riviera Beach (R98-1023) and \$23 per parcel for Boca Raton (R2008-0239). Every year the assessment roll must be certified by the Mayor of the Board of County Commissioners, and the State Department of Revenue (DOR) form DR-408A must be signed by the Mayor for each MSBU in order for the assessment to be included on the property's annual tax bill. These forms and the tape of the assessment rolls must be submitted to the Tax Collector no later than September 15 of each year. In June 2018, Section 26-110, Palm Beach County Code, was established by Ordinance 2018-010 to provide for a special assessment for 141 properties in a certain unincorporated area (Assessment Area) that had not been previously included in the MSBU-Riviera Beach but were receiving the same special benefit from the Riviera Beach hydrants. Since the Property Appraiser's deadline had passed to process these additional parcels for the 2018 tax bill, the levy and collection process is as set forth in Section 26-110, including adoption and certification of the assessment roll and direct billing the affected properties, until such time that the properties are added to the tax roll as part of the MSBU-Riviera Beach. The special assessment rate in the Assessment Area is also \$52.86 per parcel (R2018-1056). Districts 4, 5 & 7 (SB)

3. CONSENT AGENDA APPROVAL

T. HEALTH DEPARTMENT

1. Staff recommends motion to adopt: resolution of the Board of County Commissioners of Palm Beach County, Florida, adopting the FY 2018/2019 budget for the Air Pollution Control Program. **SUMMARY:** This resolution is required by the August 21, 1984, agreement between the Board of County Commissioners and the Department of Health Palm Beach County (DOHPBC) to establish the annual budget for the expenditure of fees deposited into the Air Pollution Control Trust Fund. This Program is solely supported by motor vehicle license registration fees. **The proposed FY 2018/2019 budget for the Air Pollution Control Program from this funding source is \$1,001,777 which is a 13.84% decrease from the current year budget. The decrease in budget is primarily due to the reduction in capital expenses.** This budget can be accommodated by future revenues and a surplus in the Air Pollution Control Trust Fund. Countywide (HH)

U. INFORMATION SYSTEMS SERVICES

1. Staff recommends motion to:
 - A) **rescind** Interlocal Agreement R2009-0247, dated 2/3/2009;
 - B) **approve** replacement Interlocal Agreement for network services with the Village of Wellington for an annual revenue of \$4,500; and
 - C) **authorize** the County Administrator or designee to approve and execute Task Orders associated with these services, up to a maximum dollar value of \$50,000 per Task Order.

SUMMARY: The Village of Wellington has an existing Interlocal Agreement with Palm Beach County (R2009-0247) for network services; however, no services were ever activated under this agreement. The County recommends rescinding that agreement and replacing it with a new agreement for an initial term of one year with automatic one-year renewals unless notice is given by either party. This revised agreement includes updated contract terms to provide network services and internet access to the Village of Wellington Village Hall location and will generate \$4,500 in annual revenues to the County. The Florida LambdaRail LLC has approved connection of the Village to the Florida LambdaRail network. District 6 (DB)
2. Staff recommends motion to approve: Addendum to Pricing Schedule FL17-1431-04 and to Pricing Schedule FL12-0530-04, R2012-1850, to include the AT&T ECaTS Emergency Call Tracking System (ECaTS), for a one-time cost of \$36,440 and a revised recurring annual cost of \$126,816. **SUMMARY:** The Addendum to Pricing Schedule FL17-1431-04 will enable the County's Public Safety Department, 911 Division, to continue to modernize and enhance the ECaTS system through additional functionality with new staffing level analysis capability, dashboard and text messaging modules. The ECaTS system will be used to analyze statistics of emergency calls made to NG911 network Public Safety Answering Points (PSAPs) to better serve the citizens of Palm Beach County. These agreements will be appended to the existing AT&T Master Agreement, #133405UA, approved by the Board of County Commissioners on June 30, 2009, R2009-1055. Countywide (DB)

3. CONSENT AGENDA APPROVAL

U. INFORMATION SYSTEMS SERVICES (Cont'd)

3. Staff recommends motion to approve: Amendment No. 24 to the Professional/Maintenance Services and Proprietary Software License Agreement with CGI Technologies and Solutions Inc. (CGI), dated September 30, 2002 (R2002-1782) to add additional Third Party Products, upgrade existing Third Party Products, and add associated maintenance services for these additional Third Party Products at no additional cost to the County. **SUMMARY:** Amendment No. 24 provides for the addition of CGI Advantage 1099 Reporting and for cancellation of 1099 Convey Desktop Edition (Third Party Products). Also, Exhibit C (Proprietary Software Maintenance Agreement) of the contract is replaced in its entirety. Advantage Financial is the enterprise financial system for Palm Beach County and maintains accounting, budgeting, procurement, grant and fixed asset information for all agencies serving under the Board of County Commissioners. Countywide (DB)

X. PUBLIC SAFETY

1. Staff recommends motion to approve: contract for consulting/professional services with NMS Management Services, Inc. for the period of August 14, 2018 through September 30, 2019, to provide drug-testing services to indigent defendants on pretrial supervised release, court ordered for random drug testing for a total not-to-exceed amount of \$58,000. **SUMMARY:** As part of the MacArthur Safety and Justice Challenge grant program, funding was allocated to the Public Safety Department's Pretrial Services Office for drug testing services to be provided to indigent defendants. In January 2018, the Pretrial Services Office solicited proposals to provide drug testing services to approximately 15-20 indigent pretrial individuals per week on supervision that have been court ordered for random drug testing. Three proposals were submitted and reviewed by a Selection Committee appointed by the John D. and Catherine T. MacArthur pretrial subcommittee. A final selection was made on April 19, 2018, ranking NMS Management Services Inc. as the recommended award for the contract. Currently all defendants on pretrial supervised release that have been court ordered for drug testing are required to pay for their drug testing which ranges from \$20 to \$65 per test. Indigent defendants, which make up 85% of the pretrial population, could not afford to pay for the drug tests and their case would result in a violation of pretrial release with a warrant for their re-arrest. Having this contract in place will provide for funding for approximately 960 indigent defendants' drug testing services at 14 testing locations throughout the county annually. Countywide (LDC)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (Cont'd)

2. Staff recommends motion to receive and file: five Grant Adjustment Notices (GAN) #8D: Personnel Change; #009: Alternate Point of Contact; #010: Public Service Announcement; #011: Public Service Announcement; and #012: Public Service Announcement; and Training Materials; with the US Department of Justice (DOJ), Office on Violence Against Women (OVW), Grants to Improve Criminal Justice Response Program (ICJR) (2017-WE-AX-0034), which facilitated administrative filing and approvals through May 31, 2018. **SUMMARY:** As per grant guidelines, certain expenditures and work product require approval from the OVW ICJR grant manager. The approval process is facilitated by drafting a GAN and submitting it through the OVW's Grant Management web portal. GAN #8D denied the request of personnel change for the Grant Coordinator position. The GAN was denied because it was not necessary; the initial budget reflected the change. GAN #009 approved the request to add local Grant Coordinator as an alternate point of contact. GAN #010 approved a public service announcement to increase awareness and accessibility of victim services to the Haitian and Hispanic communities. GAN #011 approved a public service announcement to increase awareness and accessibility of victim services to lesbian, gay, bisexual or transgendered individuals. GAN#012 approved the Clergy Toolkit and a public service announcement to increase awareness and accessibility to victim services to African-Americans. R2014-1633 authorized the County Administrator or designee to execute future awards, contract, sub-recipient agreements and sub contracts and amendments/modifications utilizing funding from the DOJ, OVW on behalf of the Board of County Commissioners. Countywide (LDC)

3. Staff recommends motion to approve: one "At Large" Appointment to the Emergency Medical Services Advisory Council (EMS Council) for the term from August 14, 2018, to September 30, 2019.

<u>Nominee</u>	<u>Seat</u>	<u>Designation</u>	<u>Nominated by</u>
Drew Reyburn	17	PBC Council Firefighters	Professional Firefighters of PBC

SUMMARY: Per Resolution R2014-0100, the Board of County Commissioners approved a representative make-up of the EMS Council to include 20 members. 13 members are representatives of the various components of the EMS system with specific requirements and seven members are Commission District Consumer appointments. The previous nominee for this seat has resigned and a letter was sent to the Professional Firefighters of Palm Beach County for a new nominee who will complete the former nominee's Council term. The one nominee is a Caucasian male. With the appointment to this seat, the EMS Council will have 19 seats filled. The EMS Council will have a diversity count as follows: African-American: 3 (16%) and Caucasian: 16 (84%). The gender ratio (male: female) will be 8:11. Countywide (LDC)

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN

1. Staff recommends motion to:

A) ratify Palm Tran's Grant & Capital Analyst's July 6, 2018, electronic execution of a Grant Agreement with the Federal Transit Administration (FTA) pertaining to FTA Federal Award Identification Number (FAIN) FL-2018-042-00, in the amount of \$5,241,130, and FTA Grant Application Project Number FL-90-X881-01 approved by the Board of County Commissioners for filing with the FTA on June 21, 2016; and

B) receive and file electronically executed Federal Transit Administration (FTA) Award 1098-2018-1 for \$5,241,130 (R-2016-0823); and

C) approve upward budget amendment of \$238,881 in Palm Tran's Grants Fund 1341 to recognize the actual grant award amount.

SUMMARY: On June 21, 2016, the application for FY2015 Section 5307 funds for \$5,241,131 was approved by the Board of County Commissioners (BCC) (R2016-0823). The application (FL-90-X881-01) requested funds for Replacement of Fixed Route buses that have reached their useful life \$1,218,287, Palm Tran's South County facility expansion/renovation \$3,022,844, and bus shelter expansion project \$1,000,000. The funds have been awarded under the new FTA Transit Award Management System (TrAMS), and assigned Federal Award Identification Number (FAIN) FL-2018-042-00. In accordance with County PPM CW-O-051, all delegated contracts/ agreements/grants must be submitted by the initiating Department as a Receive and File agenda item. The executed document is now being submitted to the BCC to allow the Clerk's Office to receive and file. Countywide (DR)

2. Staff recommends motion to:

A) receive and file executed grant agreement with the Florida Commission for the Transportation Disadvantaged (CTD), effective from July 1, 2018 to June 30, 2019, in the amount of \$4,271,633 for the Trip & Equipment Grant Program (CSFA 55.001) to provide Palm Tran Connection Service (Connection) trips and discounted daily and monthly fixed route passes; and

B) approve budget amendment of \$4,132,806 in Palm Tran's Operations Fund 1340 to recognize the actual grant award amount;

SUMMARY: On July 10, 2018, the grant application, standard assurances and grant agreement for the Trip and Equipment Grant was approved by the Board of County Commissioners (BCC). The agreement has been approved and fully executed by the CTD. The executed document is now being submitted to the BCC to allow the Clerk's Office to receive and file it in accordance with County PPM CW-O-051. Since June 1999, the BCC has received annual funding from the State of Florida through the CTD to provide opportunities for non-sponsored transportation disadvantaged citizens, not covered under ADA regulations. These funds help transportation disadvantaged to obtain access to transportation for daily living needs when they are not sponsored for that need by any other available federal, state or local funding source. Palm Tran Connection and Palm Tran Fixed Route provide these services. It is estimated over 2,500 county residents will utilize this program by taking 136,000 annual trips on Connection. Additionally, 2,700 county residents will utilize this program on fixed route service using monthly passes. For FY2018-19, the County has been awarded \$3,844,470, which requires a local match of 10% or \$427,163 for a total grant agreement of \$4,271,633. The total anticipated cost to provide TD Service is \$5,922,395, which requires the County to overmatch \$1,650,762 in order to maintain the program at its current level. Countywide (DR)

3. CONSENT AGENDA APPROVAL

BB. YOUTH SERVICES

1. **Staff recommends motion to receive and file:** Amendment No. 1 to the Behavioral Health Cooperative Agreement (Amendment No. 1) (R2017-1608) with the School Board of Palm Beach County, Florida (School District) to provide school based therapeutic services to students and families attending schools in Palm Beach County to extend the term for an additional year to June 30, 2019, at no additional cost to the County. **SUMMARY:** On October 17, 2017, the Board received and filed the Behavioral Health Cooperative Agreement and Contract/Agreement Addendum (Agreement) that allows the Youth Services Department's Residential Treatment and Family Counseling Division to provide on-campus individual, family and/or psycho-educational group therapy services to students and their families based on referrals received from School District personnel at 16 schools identified by the School District and the County. This Amendment No. 1 extends the term of the Agreement for one year for the period June 1, 2018 through June 30, 2019. On June 5, 2001, Agenda Item No. 3X-2 authorized the County Administrator or designee to execute future standard Cooperative Agreements with the School District on behalf of the Board of County Commissioners, after approval of legal sufficiency by the County Attorney's Office, and within budgeted allocations. Countywide (HH)

2. **Staff recommends motion to approve:**

A) contract for Consulting/Professional Services with United Way of Palm Beach County, Inc. (United Way) for the period August 14, 2018 through September 30, 2019, in an amount of \$78,100, for Achieve Palm Beach County; and

B) budget transfer of \$78,100 in the General Fund from the Head Start Match reallocation (Unit 1451) for new evidence-based/promising programming to fund the cost associated with this Contract.

SUMMARY: The Free Application for Federal Student Aid (FAFSA) completion rate at high schools in Palm Beach County varies from 35 to 70 percent of graduating seniors, with students attending Title 1 schools lagging behind other schools. Achieve Palm Beach County, through the United Way, seeks to change these statistics by providing mobile FAFSA labs through the purchase of 60 tablets, and by also training and engaging key communicators, parents and other community representatives to host FAFSA support sessions. This project is designed to address equitable access to information and provide the tools necessary for successful FAFSA completion. In addition, a Student Urgent Relief Fund (SURF) to provide emergency relief for students to address crises that may interfere with college persistence, plus Mentor Center mini-grants will be available to organizations that work primarily with students on college access, preparation and/or overall school success. As an exception to Palm Beach County Administrative Code Rule 305.02 and County policy, approval of this contract will allow the County to provide an advance one-time payment of \$10,000 to establish the SURF fund so that funds would be available for the upcoming fall college term. Countywide (HH)

3. CONSENT AGENDA APPROVAL

CC. INTERNAL AUDIT

1. Staff recommends motion to receive and file:

A) Audit reports reviewed by the Audit Committee at its June 20, 2018 meeting as follows:

1. 18-04 Public Safety Department Animal Care & Control Division – *Internal Controls Review*
2. 18-05 Administration/Multiple Departments – *Infrastructure Sales Surtax Program Review of Internal Controls*

B) Audit Recommendation Status Follow-up Report as of May 15, 2018.

SUMMARY: County Code Section 2-260.16 requires the Internal Audit Committee to review audit reports prior to issuance. County Code Section 2-463 requires the County Internal Auditor to send those reports to the Board of County Commissioners. At its meeting on June 20, 2018, the Committee reviewed and authorized distribution of the audit reports, as well as the Audit Recommendation Status Follow-up Report as of May 15, 2018. We are submitting these reports to the Board of County Commissioners as required by the County Code. Countywide (DB)

2. Staff recommends motion to appoint: the following individuals to the Internal Audit Committee:

Seat No.	Nominee	Seat Requirement	Term
4	Nam Nguyen	Not seat specific	Expires 9/30/21
Alternate	Adair Barton	Not seat specific	Expires 9/30/20

All members of the Internal Audit Committee (Committee) are required to be citizens of the County, independent of County operations and officials, with experience in business or finance; government accounting, auditing, operations or financial management; or other relevant experience. **SUMMARY:** At its June 20, 2018 meeting, the Committee unanimously recommended the reappointment of Mr. Nguyen to Seat 4 and the appointment of Mr. Barton to fill the vacancy in the Alternate Seat. If reappointed, Mr. Nguyen will serve a three-year term ending September 30, 2021. If appointed, Mr. Barton will serve the balance of the current three-year term ending September 30, 2020. The audit committee has five full member seats and one alternate member seat. Following Mr. Nguyen’s reappointment and Mr. Barton’s appointment, the five full member seats and the alternate member seat will be filled. Diversity count will be: Caucasian: 3 (50%), Asian American: 1 (16%), African American: 1 (16%), and Hispanic: 1 (16%). The gender ratio (male: female) will be 4:2. Mr. Nguyen is Asian American; Mr. Barton is a Caucasian male. Countywide (DB)

3. CONSENT AGENDA APPROVAL

DD. SHERIFF

1. **Staff recommends motion to approve:** budget transfer of \$365,880 from the Law Enforcement Trust Fund (LETf) to the Palm Beach County Sheriff's Office (PBSO). **SUMMARY:** Florida Statute 932.7055(5) provides that the seizing agency shall use forfeiture proceeds for school resource officer, crime prevention, safe neighborhood, drug abuse education and prevention programs, or for other law enforcement purposes, which include defraying the cost of protracted or complex investigations, providing additional equipment or expertise, purchasing automated external defibrillators, and providing matching grant funds. F.S. 932.7055(5) also requires that no less than 25% of the LETf's previous year's revenues be used for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood and school resource officer programs of various non-profit organizations. The PBSO's FY 2018 donation requirement is \$302,934. The PBSO's support of these programs exemplifies its strong commitment to the prevention and reduction of crime throughout the communities it serves and its desire to put money back into these communities to support organizations that provide such services. The year-to-date transfer for all donations to outside organizations after approval of this item is \$977,380. The funds requested are to aid PBSO and qualified organizations that meet the requirements set forth in F.S. 932.7055. Use of LETf requires approval by the Board, upon request of the Sheriff. The current State LETf balance is \$1,319,355. Approval of this request will reduce the State Law Enforcement Trust Fund balance to \$953,475. The PBSO certifies that the use of these funds is in accordance with F.S. 932.7055. Below is a table indicating the organizations the PBSO seeks to fund and the corresponding amount of funding proposed per respective organization or agency. No new positions are needed and no additional County funds are required. Countywide (DC)

ORGANIZATION	AMOUNT
2-1-1 Palm Beach Treasure Coast, Inc.	\$30,000
A Child Is Missing, Inc.	\$5,000
Alzheimer's Community Care, Inc.	\$5,000
Big Dog Ranch Rescue, Inc.	\$25,000
Boys & Girls Clubs of Palm Beach County, Inc. (Neil Hirsch Family - Wellington)	\$5,000
Boys & Girls Clubs of Palm Beach County, Inc. (Teen Center - Belle Glade)	\$15,000
Center For Child Counseling, Inc.	\$5,000
Child Rescue Coalition, Inc.	\$15,000
Clinics Can Help, Inc.	\$10,000
Crime Stoppers of Palm Beach County, Inc.	\$25,000
Cultural Council of Palm Beach County, Inc.	\$5,000
Florida Crime Prevention Association, Inc.	\$7,000
Florida Fishing Academy, Inc.	\$5,000
Girls Scouts of Southeast Florida, Inc.	\$10,000
HACER Ministry, Inc.	\$20,000
Palm Beach County Fishing Foundation, Inc.	\$3,880
Palm Beach County Sheriff's Foundation, Inc. (Shop with a Cop)	\$45,000
Urban League of Palm Beach County, Inc.	\$100,000
West Palm Beach Library Foundation, Inc.	\$25,000
Zoological Society of the Palm Beaches, Inc.	\$5,000
Total Amount	\$365,880

3. CONSENT AGENDA APPROVAL

DD. SHERIFF

2. Staff recommends motion to:

A) receive and file Grant Modification 5, dated July 5, 2018, with the Office of National Drug Control Policy to provide an additional \$38,620 in grant funds for the Palm Beach County Narcotics Task Force; and

B) approve budget amendment of \$38,620 in the Sheriff's Grant Fund.

SUMMARY: The Board of County Commissioners (BCC) accepted this grant award for \$90,354 on March 14, 2017(R2017-0355). On August 15, 2017, the BCC accepted Grant Modification #1, which provided an additional \$67,331 in reimbursable funding to support additional overtime expenses and equipment costs (R2017-1089). On October 17, 2017, the BCC accepted Grant Modifications #2 and Grant Modification #3, which combined provided an additional \$50,000 in reimbursable funding to support operating expenses. On April 10, 2018, the BCC accepted Grant Modification #4 which provided an additional \$36,619 in reimbursable funding (R2018-0592). This Grant Modification #5 will provide an additional \$38,620 in reimbursable funding for equipment costs. There is **no match requirement** associated with this award. Countywide (LDC)

EE. MEDICAL EXAMINER

1. Staff recommends motion to:

A) receive and file subrecipient agreement for Federal grant funding assistance through Florida's administering agency: the Florida Department of Law Enforcement (FDLE) in the amount of \$2,547 to purchase 2x objective microscope lenses for the period March 30, 2018 through December 31, 2018; and

B) approve downward budget amendment of \$453 in the general fund to adjust the budget to reflect the actual grant award of \$2,547.

SUMMARY: The United States Department of Justice, Office of Justice Programs, National Institute of Justice has awarded the FY2017 Paul Coverdell Forensic Sciences Improvement Act Formula Grant Program, CFDA No. 16.742; Federal grant award number 2017-CD-BX-0010, to the Palm Beach County Medical Examiner's Office, through the FDLE. The grant funding will be used to purchase 2x objective microscope lenses used in histologic examination of human tissue. Presently, four of the microscopes do not have a 2x objective which is critical in making pathologic diagnosis. On June 4, 2013 (R2013-0704), the County Administrator or designee was authorized to execute future grant agreements, amendments, and modifications with the FDLE. No County match is required for this grant. Countywide (LDC)

3. CONSENT AGENDA APPROVAL

EE. MEDICAL EXAMINER (Cont'd)

2. Staff recommends motion to:

A) receive and file Purchase Order (B31712) from the Florida Department of Health for the Florida Enhanced State Opioid Overdose Surveillance (FL-ESOOS) Program to provide comprehensive and specialized toxicology testing services for the period May 11, 2018 through August 31, 2018 in the amount of \$31,485; and

B) approve budget amendment of \$31,485 the general fund to recognize the supplemental grant funding.

SUMMARY: The Center for Disease Control and Prevention (CDC) established the FL-ESOOS to enable states to develop and adapt surveillance systems to address the rising rate of overdoses attributable to opioids. Florida is among the states funded in 2017. The County was awarded \$31,485 from the FL-ESOOS program supplement (CFDA # 93.136). The PBC Medical Examiner’s Office will provide pertinent surveillance data specific to the opioid crisis to the Florida Department of Health, toxicology testing. This information will include the results from comprehensive primary, enhanced and specialized toxicology testing services, over and above normal operating levels, for all suspected opioid-involved overdose deaths within Florida’s Medical Examiner District 15. The statistical data provided will help in the development of a surveillance system to address the rising rate of overdoses attributable to opioids and provide supplemental funding to the Medical Examiner’s Office which offsets some of the increased toxicology costs. No County match is required for this grant. Countywide (LDC)

FF. TOURIST DEVELOPMENT COUNCIL

1. Staff recommends motion to appoint: member “At-Large” to the Tourist Development Council to complete the one-month remainder of the term left vacant by West Palm Beach Commissioner Sylvia Moffett and appoint Commissioner James to a full four-year term.

<u>Appointment</u>	<u>Seat #</u>	<u>Term</u>	<u>Nominated by</u>
Commissioner Keith James	At-Large	8/14/18-9/30/22	City of WPB

SUMMARY: The Tourist Development Council (TDC) was established by Resolution No. R-81-275, adopted March 3, 1981; Chapter 125.0104 F.S. “The Levy of a Tourist Development Tax pursuant to the “LOCAL OPTION TOURIST DEVELOPMENT ACT,” Palm Beach County Code 117-111. This Code sets up the nine member Tourist Development Council. One member shall be the Chair of the BCC or designee who shall serve as the Chair of the Council. Of the remaining eight members appointed by the BCC; two members shall be elected municipal officials, one of whom shall be from the most populous municipality in Palm Beach County. Keith James is a current commissioner of the City of West Palm Beach, the most populous municipality in Palm Beach County. Commissioner Keith James represents District 4 in West Palm Beach and has been selected to serve on the Tourist Development Council and represent the City of West Palm Beach to complete Sylvia Moffett’s term expiring on 9/30/18 and to an additional four-year term expiring 9/30/22. The TDC has eight member seats currently filled and a diversity count of Caucasian: 6 (75%) and African-American 2 (25%). The gender ratio (male/female) is 5:3. TDC Countywide (DW)

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4. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

A. ENGINEERING & PUBLIC WORKS

Item 4A-1 Continued from June 18, 2018 BCC meeting

1. Staff recommends motion to:

A) approve utility easement for Florida Power & Light Company (FPL) over a portion of the northern half of the right-of-way for Canary Palm Drive (Abandonment Site), as shown on the plat of Golf Vista PUD, Plat Book 31, Page 6, Public Records, Palm Beach County (County);

B) approve utility easement for AT&T Florida (AT&T) over the abandonment site;

C) approve utility easement for Comcast of Florida/Georgia/Pennsylvania, L.P. (Comcast) over the abandonment site;

D) approve utility easement for the City of Boca Raton (City) over the abandonment site; and

E) adopt resolution abandoning any public interest in the abandonment site.

SUMMARY: Approval of the utility easements and adoption of the resolution will allow the County to vacate its interest in the abandonment site, a 24-foot wide portion of the Canary Palm Drive right-of-way, from Golf Vista Way southeasterly approximately 605 feet to Palm D'Oro Road. It is located west of Military Trail, southwest of Camino Del Mar and approximately 800 feet north of SW 18th Street. District 4 (LBH)

2. Staff recommends motion to adopt: resolution to abandon any public interest in the east one-foot portion of a 12-foot wide drainage easement lying within Lot 19, Block 2 as shown on Plat No. 2 Meadowbrook, Plat Book 26, Page 169, Public Records of Palm Beach County. **SUMMARY:** Adoption of this resolution will eliminate the public interest in a one-foot portion of the existing drainage easement where an error in construction caused an encroachment. The remaining 11-feet under the drainage easement is sufficient for the public drainage needs. The petition site is located north of Belvedere Road and east of Jog Road. District 2 (LBH)

4. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

B. PLANNING, ZONING & BUILDING

1. Staff recommends motion to adopt: ordinance of the Board of County Commissioners (BCC) of Palm Beach County, Florida, amending Chapter 14 of the Palm Beach County Code (Ordinances 2003-051, 2005-061, 2009-009, and 2012-008) pertaining to property maintenance; amending Section 14-3 (Duties and Powers of the Code Official); amending Section 14-22 (General Definitions); amending Section 14-31 (General); amending Section 14-32 (Exterior Property Areas); amending Section 14-36 (Extermination); amending Section 14-61 (Definitions); amending Section 14-62 (Nuisances Declared); amending Section 14-63 (Nuisance To Be Abated); amending Section 14-64 (Procedure For Enforcement); amending Section 14-67 (Notice Of Assessment); providing for savings clause; providing for repeal of laws in conflict; providing for severability; providing for inclusion in the Code of Laws and Ordinances; providing for enforcement; providing for penalty; providing for captions; and providing for an effective date. **SUMMARY:** This ordinance revises provisions in the Property Maintenance Code (PMC) to improve public safety and welfare, provide for definitions consistent with recent Unified Land Development Code (ULDC) changes, ensure that developed and vacant properties and abandoned golf courses meet minimum maintenance requirements, update swimming pool barrier requirements, require owners of multiple occupancy structures to provide for extermination within the structure and make changes recommended by the County Attorney's Office. Based on multiple discussions with the BCC with regard to abandoned golf courses, this Ordinance requires grass, weeds and low-growing vegetation on abandoned or inactive golf courses to be mowed to seven inches on the first 25 feet from the property line and 18 inches on the remainder of the property. On July 10, 2018, the BCC held a preliminary reading of this ordinance and authorized advertising for public hearing. Unincorporated (SF)

4. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

C. PALM TRAN

1. Staff recommends motion to adopt: resolution of the Board of County Commissioners (BCC) of Palm Beach County, Florida, approving the Title VI Service and Fare equity analyses required by the Federal Transit Administration showing that the major service changes to the Palm Tran Network have no disparate impact to either minority or low-income populations and approving the recommended major service changes proposed by the Route Performance Maximization initiative with an effective date of September 30, 2018. **SUMMARY:** In order to better serve Palm Beach County, Palm Tran has undertaken the Route Performance Maximization (RPM) initiative that will result in a more direct, efficient and usable system in Palm Beach County. The new network proposal, using existing resources, will provide Palm Beach County residents with more convenient and faster service to key employment, educational and economic centers throughout the county. The Palm Tran team has been working diligently for more than two years to develop a new fixed route bus network based on feedback that we have received through customer concerns over the years and more recently, through a robust outreach/input effort that has taken place since April 2018. Palm Tran kicked off Phase 1 of RPM in May 2017 and completed it in November 2017. Phase 2 of RPM consisted of bus network modifications, schedule and bus stop location adjustments, and public outreach. Phase 2 public outreach incorporated the feedback as part of the new route network, including a public hearing at the Palm Tran Service Board (PTSB) on June 28, 2018 where the proposed changes were unanimously approved by the board. Additional outreach and customer education of the bus route changes will occur from August 2018 through November 2018 (Adams Consulting Group handled the public outreach and Tindale Oliver consulted on the technical components of the project). In accordance with Federal Transit Administration guidelines, all grant recipients are required to adopt a Title VI program. Palm Tran's Title VI program update, which was approved by the BCC on September 24, 2013, requires an equity analysis to be conducted in conjunction with all major service changes. Tindale Oliver conducted the analysis and there is no disparate impact to low-income or minority populations. The Title VI analysis was presented to the PTSB on July 26, 2018 and was unanimously approved by the board. Countywide (DR)

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5. REGULAR AGENDA

A. COUNTY ATTORNEY

1. **Staff recommends motion to adopt:** resolution calling for a referendum to be held on November 6, 2018 for the purpose of submitting to the duly qualified electors of Palm Beach County, Florida a question regarding the School Board of Palm Beach County, Florida's authority to levy 1.00 mills for operational purposes of non-charter district schools for the next four fiscal years beginning July 1, 2019 and ending June 30, 2023; providing for notice of election; providing for an official ballot; providing for absentee voting and early voting; providing for referendum results; providing for severability and providing an effective date. **SUMMARY:** On July 18, 2018, the School Board of Palm Beach County (School Board) adopted a resolution directing the Board of County Commissioners to call an election where voters may grant the School Board the authority to levy 1.00 mills of ad valorem millage for non-charter district school operational purposes from July 1, 2019 to June 30, 2023. Adoption of this resolution is statutorily required for the referendum to be held. Countywide (DB)
2. **Staff recommends motion to adopt:** resolution of the Board of County Commissioners of Palm Beach County, Florida, instructing the Tax Collector of Palm Beach County (Tax Collector) not to mail notices to any taxpayer when the amount shown on the tax notice is less than 15 dollars and instructing the Palm Beach County Property Appraiser not to make an extension on the tax roll for any parcel for which the tax will amount to less than 15 dollars; repealing and replacing Resolution No. R78-663. **SUMMARY:** Pursuant to Section 197.212, Florida Statutes, the county Tax Collector is authorized to recommend to the Board of County Commissioners (BCC) adoption of a resolution instructing the Tax Collector not to mail tax notices to a taxpayer if the amount of taxes shown on the tax notice is less than an amount up to 30 dollars. The Tax Collector has made such recommendation to the County, requesting the minimum bill amount to be increased from the present amount of five dollars to 15 dollars. In addition, the above referenced statute requires the resolution to instruct the Property Appraiser that he or she may not make an extension on the tax roll for any parcel for which the tax would amount to less than that recommended by the Tax Collector, not to exceed 30 dollars. Countywide (JB)
3. **Staff recommends motion to approve:** Interlocal Agreement (Agreement) with the Town of Loxahatchee Groves (Town) allowing for the Town, through the Loxahatchee Groves Water Control District (District), to continue to provide water control, drainage, and road maintenance services (Services) to real property located in unincorporated Palm Beach County and to collect the costs of providing the Services. **SUMMARY:** The District was an independent special district that provided Services and levied special assessments for all properties within its jurisdictional boundaries, which included several properties in unincorporated Palm Beach County. On June 25, 2018, the owners of the properties within the District voted to convert the District to a dependent district of the Town. As a result, the District's jurisdictional limits became that of the Town. The properties located in unincorporated Palm Beach County, within the former boundaries of the District, continue to be connected to the District's Services. The Agreement permits the Town, through the District, to continue to provide Services to those properties and to collect the costs of such Services as permitted by law, including through special assessments. District 6 (DB)

5. REGULAR AGENDA

B. ADMINISTRATION

1. Staff recommends motion to:

A) adopt resolution by the Board of County Commissioners of Palm Beach County, Florida, recommending approval of Project Mercury, a company authorized to do business in the State of Florida, as a Qualified Target Industry (QTI) business pursuant to s.288.106, Florida Statutes; providing for local financial support for the Qualified Target Industry Tax Refund Program not to exceed \$45,000 over a six year period; providing for severability; and providing for an effective date; and

B) conceptually approve Economic Development Incentive for Project Mercury in the form of a cash incentive over six years, in an amount not to exceed \$45,000.

SUMMARY: Project Mercury, a provider of emergency response systems, is contemplating expanding their facility in Palm Beach County or moving to Alabama. The project will invest \$3.6 Million to improve and equip an existing facility and create 150 new jobs over a three year period at an annualized average wage of \$53,298. The project also will retain 198 existing jobs. The estimated five year local economic impact is \$295 Million. The business qualifies for the Qualified Target Industry (QTI) Tax Refund program which continues to be funded by the Florida Legislature. The Company is being offered a \$450,000 incentive. Of this amount, \$360,000 is from the State of Florida and \$90,000 is a required match from local government entities. Palm Beach County and the City of Boca Raton will equally share the required local match. Palm Beach County's portion of the local match will be provided as a cash grant in an amount not to exceed \$45,000. The incentive will be provided over a period of six years provided the project meets the State of Florida requirements. Palm Beach County's grant will be paid according to the State's QTI Refund Schedule, and will be secured by a letter of credit or cash bond. The Company will be required to enter into a formal agreement memorializing their commitments and establishing terms under which the local match will be disbursed. The company name will be disclosed at such time. District 4 (JB)

5. REGULAR AGENDA

C. HOUSING AND ECONOMIC SUSTAINABILITY

1. Staff recommends motion to:

A) adopt ordinance of the Board of County Commissioners of Palm Beach County, Florida, revoking the Ad Valorem Tax Exemption granted to Sikorsky Aircraft Corporation by Ordinance No. 2016-033; providing for title; providing for enactment authority; providing for revocation of exemption/recovery of funds; providing for repeal of laws in conflict; providing for severability; providing for inclusion in the Code of Laws and Ordinances; providing for captions and providing for an effective date; and

B) receive and file termination of an Economic Development Incentive Agreement (R2015-0950) with Sikorsky Aircraft Corporation.

SUMMARY: On July 21, 2015, the Board of County Commissioners (Board) approved an Economic Development Incentive Agreement (EDI Agreement) with Sikorsky Aircraft Corporation (Sikorsky) (R2015-0950). The EDI Agreement provided an Ad Valorem Tax Exemption of up to \$128,575 over a three year period as well as an \$18,200 cash incentive. Per the Economic Development Ad Valorem Tax Exemption Ordinance of Palm Beach County (Ordinance 2013-022), Sikorsky filed an application with the Palm Beach County Property Appraiser for an Ad Valorem Tax Exemption. On June 21, 2016, the Board approved the application and approved Ordinance 2016-033, granting and establishing an exemption from Ad Valorem taxation of 100% of the assessed value of the net increase in qualifying tangible personal property acquired and added improvements to real property by Sikorsky. Although Sikorsky met the Agreement's job creation and maintenance requirements, it was not able to document compliance with the job advertising requirements. Rather than request a waiver from the requirement, Sikorsky intends to return all incentives provided to date. On July 26, 2018, Sikorsky formally requested from the State withdrawal from the Qualified Target Industry Program and Agreement. This necessitates the revocation of the approved exemption, termination of the EDI Agreement, and the recovery of any taxes waived pursuant to Ordinance 2013-022 and Ordinance 2016-033. No cash incentives were paid to Sikorsky. District 1 (JB)

D. OFFICE OF FINANCIAL MANAGEMENT AND BUDGET

1. Staff recommends motion to adopt: resolution of the Board of County Commissioners of Palm Beach County, Florida, amending Resolution No. R2017-0359, approving revisions to the Investment Policy, and providing for an effective date. **SUMMARY:** On June 26, 2018, the County Investment Policy Committee recommended that the County amend its Investment Policy to increase the cap on potential investment in bonds, notes, or instruments backed by the full faith and credit of the government of Israel from 3% to 5%. The recommended revision is on page 11 of Exhibit A to the proposed Resolution of this agenda item. Countywide (DB)

5. REGULAR AGENDA

E. LIBRARY

1. **Staff recommends motion to approve:** request to submit a letter of participation to support Florida Atlantic University on its grant proposal to the National Institute of Health titled *“Increasing Research Participation in Alzheimer Disease Clinical Studies.”*
SUMMARY: Florida Atlantic University is proposing as part of this grant proposal to test a novel, strategic health-literacy social messaging campaign. In collaboration with public library systems in Palm Beach and Broward Counties, they will disseminate evidence-based, tailored public health messages and health education resources regarding brain health participation in clinical research in Years 1-2 and disseminating to a national sample of libraries in Year 3. Should the National Institute of Health fund the grant proposal, the Palm Beach County Library System will make available librarians for an inter-professional training program. This training will include didactic content, case studies, and role-playing simulation cases. The librarians would be raising awareness in the community about brain health and Alzheimer’s disease and providing tools and consumer health resources. For this part, the Library will be compensated at \$25,000 per year for the entire three-year duration of the grant. In addition, a librarian from Palm Beach County Library System’s Consumer Health Information Service will serve as an active member of the research team. This research effort will be compensated at \$15,000 per year for each of the three years of the grant. Librarians will not be recruiting older adults into research projects nor will they be substituting for medical judgment or decision-making. If the grant is awarded, the Library Department will come back to the Board to present an agreement with FAU laying out all of the terms and conditions. Countywide (AH)

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AUGUST 14, 2018

6. BOARD APPOINTMENTS

A. COMMISSION DISTRICT APPOINTMENTS

AUGUST 14, 2018

7. ADJOURNMENT

"If a person decides to appeal any decision made by this Commission with respect to any matter considered at this meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."