

May 1, 2018 @ 9:30am

**BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

ADDITIONS, DELETIONS, & SUBSTITUTIONS

MAY 1, 2018

PAGE **ITEM**

NOTE: Items that were revised, added, deleted, or backup submitted and were not listed on the preliminary addition/deletion sheet distributed to the Board the prior day are noted with an asterisk (*).

**ORDER OF BUSINESS
BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

MAY 1, 2018

**TUESDAY
9:30 A.M.**

**COMMISSION
CHAMBERS**

- 1. CALL TO ORDER**
 - A. Roll Call
 - B. Invocation
 - C. Pledge of Allegiance

- 2. AGENDA APPROVAL/SPECIAL PRESENTATIONS/BCC AND STAFF COMMENTS**
 - A. Additions, Deletions, Substitutions
 - B. Adoption
 - C. Special Presentations (Page 6)
 - D. Staff Comments (Page 7)
 - E. Commissioner Comments (Page 8)

- 3. CONSENT AGENDA (Pages 9-31)**

- 4. REGULAR AGENDA (Pages 32-35)**
TIME CERTAIN: 10:45AM (Comprehensive Annual Financial Report) (Page 32)

- 5. BOARD APPOINTMENTS (Page 36)**

- 6. MATTERS BY THE PUBLIC – 2:00 P.M. (Page 37)**

- 7. ADJOURNMENT (Page 38)**

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- 2C-2 Clean Air Month
- 2C-3 Peace Officers Memorial Day
- 2C-4 Building Safety Month
- 2C-5 Beat the Heat, Spay-Neuter Week
- 2C-6 International Internal Audit Awareness Month
- 2C-7 Mental Health Awareness and Trauma Informed Care Month
- 2C-8 National Association of Letter Carriers' Stamp Out Hunger Day
- 2C-9 Going Native Plant Week
- 2C-10 Emergency Medical Services Week
- 2C-11 National Travel and Tourism Week
- 2C-12 Rickey Jackson Day
- 2C-13 Arts & Culture Month

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- 3B-2 Minutes

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- 3B-4 Records converted to electronic format

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- 3C-7 Amendment to the Infrastructure Surtax Project Plan advancing funds for the "Sections of Summit Boulevard" striping project
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REGULAR AGENDA

A. CLERK AND COMPTROLLER

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- 4A-1 Comprehensive Annual Financial Report presentation – **TIME CERTAIN 10:45AM**

B. INTERNAL AUDIT

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- 4B-1 Ordinance amending the Palm Beach County Internal Audit Committee Charter Ordinance

C. FIRE RESCUE

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E. FACILITIES DEVELOPMENT AND OPERATIONS

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F. ADMINISTRATION

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BOARD APPOINTMENTS (Page 36)

MATTERS BY THE PUBLIC – 2:00 P.M. (Page 37)

ADJOURNMENT (Page 38)

2C. SPECIAL PRESENTATIONS – 9:30 A.M.

1. Proclamation declaring May 6-12, 2018 as Mounts Botanical Garden of Palm Beach County Week (Sponsored by Vice-Mayor Bernard)
2. Proclamation declaring May 2018 as Clean Air Month in Palm Beach County (Sponsored by Commissioner Valeche)
3. Proclamation declaring May 15, 2018 as Peace Officers Memorial Day in Palm Beach County (Sponsored by Commissioner Kerner)
4. Proclamation declaring May 2018 as Building Safety Month in Palm Beach County (Sponsored by Commissioner Valeche)
5. Proclamation declaring May 21-25, 2018 as Beat the Heat, Spay – Neuter Week in Palm Beach County (Sponsored by Commissioner Kerner)
6. Proclamation declaring May 2018 as International Internal Audit Awareness Month in Palm Beach County (Sponsored by Commissioner Abrams)
7. Proclamation declaring May 2018 as Mental Health Awareness and Trauma Informed Care Month in Palm Beach County (Sponsored by Commissioner Burdick)
8. Proclamation declaring May 12, 2018 as National Association of Letter Carriers' Stamp Out Hunger Day in Palm Beach County (Sponsored by Commissioner Abrams)
9. Proclamation declaring May 14-20, 2018 as Going Native Plant Week in Palm Beach County (Sponsored by Commissioner Burdick)
10. Proclamation declaring May 20-26, 2018 as Emergency Medical Services Week in Palm Beach County (Sponsored by Mayor McKinlay)
11. Proclamation declaring May 6-12, 2018 as National Travel and Tourism Week in Palm Beach County (Sponsored by Commissioner Berger)
12. Proclamation declaring May 1, 2018 as Rickey Jackson Day in Palm Beach County (Sponsored by Mayor McKinlay)
13. Proclamation declaring May 2018 as Arts & Culture Month in Palm Beach County (Sponsored by Commissioner Berger)

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MAY 1, 2018

2D. STAFF COMMENTS

1. ADMINISTRATION COMMENTS

- A. **Staff recommends motion to receive and file:** The updated Board Directive Report dated from September 1, 2015 to May 1, 2018. **SUMMARY:** At the February 6, 2018 Board of County Commission Meeting, direction was given to the County Administrator to bring back as a receive and file once a month a status report of the board directives to date. Once presented at the March 13th BCC Meeting, additional direction was given to simply acknowledge the board directive report each month and its availability. The report continues to be updated on an on-going basis. Countywide (DN)

2. COUNTY ATTORNEY

MAY 1, 2018

2E. COMMISSIONER COMMENTS

District 1 – COMMISSIONER HAL R. VALECHE

1. Request for off-site presentation of Proclamation recognizing May 8, 2018 as the 10th Anniversary of the Jupiter Inlet Lighthouse Outstanding Natural Area Designation

District 2 – COMMISSIONER PAULETTE BURDICK

1. Request for off-site presentation of Certificate of Appreciation Presented to Donald James Alexander

District 3 – COMMISSIONER DAVE KERNER

District 4 – COMMISSIONER STEVEN L. ABRAMS

District 5 - COMMISSIONER MARY LOU BERGER

District 6 - COMMISSIONER MELISSA MCKINLAY, MAYOR

District 7 – COMMISSIONER MACK BERNARD, VICE MAYOR

1. Request for off-site presentation of Proclamation declaring May 4, 2018 as John H. Howard, Sr. Day in Palm Beach County
2. Request for off-site presentation of Proclamation declaring May 25, 2018 as Head Start Volunteers Day in Palm Beach County

3. CONSENT AGENDA APPROVAL

A. ADMINISTRATION

1. **Staff recommends motion to approve:** South Florida Water Management District (SFWMD) appointment to the Water Resources Task Force (WRTF) for the remainder of a full three year term commencing May 1, 2018 and ending September 30, 2019.

<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Seat Representative</u>	<u>Term Ending</u>
11	Jeremy McBryan	Alternate	SFWMD	09/30/19

SUMMARY: The Water Resources Task Force is comprised of 14 members: six City elected officials; one County Commissioner; one special independent district water and/or wastewater provider or utility water or wastewater provider representative; one Lake Worth Drainage District representative; one drainage/water control district representative; one South Florida Water Management District Governing Board member; one environmental representative; one land owner actively farming to represent agricultural interests; and one Indian Trail Improvement District (ITID) representative. The resolution also requires designated alternates for each seat. The alternate member for this SFWMD seat has opened up due to a resignation. This slot is a SFWMD selection. The SFWMD appointee for the Seat 11 alternate is for the remainder of the current three year term ending September 30, 2019. There are currently 13 members (the ITID member slot remains unfilled at this time) and eight alternate members on the WRTF. The diversity of the current 21 Task Force members and alternates is as follows: Caucasian: 20, African-American:1. The gender ratio (female:male) is 6:15. The proposed SFWMD alternate member appointee is a Caucasian male. (MJ)

2. **Staff recommends motion to approve:** contract with Florida Atlantic University Small Business Development Center (SBDC) in the amount of \$70,500 to provide technical assistance and training to small businesses in Palm Beach County for the period of March 1, 2018 through September 30, 2018. **SUMMARY:** This contract provides Palm Beach County’s Small Business Enterprise (SBE) firms with technical assistance and training in the form of direct consulting services in the areas of finance, marketing, management, construction, human resources, business plans and international trade. In addition, SBDC provides local SBE’s with services that result in federal certifications, such as 8(a), HUBZone and Small Disadvantaged Business; identifies federal contract opportunities for local small businesses; and assists local businesses in submitting bids to local, state, and federal agencies. The total amount of this proposed contract for FY 2018 is \$70,500. Carole Hart, an employee of the SBDC is a member of the Small Business Advisory Committee. This committee provides no regulation, oversight, management or policy setting recommendations for the Office of Small Business Assistance. The SBDC recently reached an agreement with Florida Atlantic University to become their regional host while also naming Mr. Rafael Cruz as the Regional Director for the SBDC in Palm Beach and Broward County. The relocation of the SBDC and the identification of a new regional director resulted in the delay of this item and therefore require that staff present the contract with a term retroactive to March 1, 2018. Countywide (HH)

B. CLERK & COMPTROLLER

1. **Staff recommends motion to receive and file:** Warrant List – Backup information can be viewed in the Clerk & Comptroller’s Office.
2. **Staff recommends motion to approve:** the following final minutes of the Board of County Commissioners’ meetings:

Meeting Type	Meeting Date
Regular	January 23, 2018
Workshop	February 27, 2018
Zoning	March 22, 2018

3. CONSENT AGENDA APPROVAL

B. CLERK & COMPTROLLER (Cont'd)

3. Staff recommends motion to approve: Contracts (regular) and claim settlements list as submitted by various departments to the Clerk & Comptroller's Office. Countywide
4. Staff recommends motion to receive and file: list of Clerk & Comptroller Finance Department records which have been converted to an electronic format. **SUMMARY:** These records have been converted from paper to an electronic format. The electronic records will be maintained according to their required retention schedule under the State of Florida's General Records Schedule GSI-SL for State and Local Government Agencies. (Ch. 119, Ch. 257)

C. ENGINEERING & PUBLIC WORKS

1. Staff recommends motion to approve: contract with Wantman Group, Inc. (WGI), in the amount of \$513,631.44 for professional engineering services for the Yamato Road from Lakeridge Boulevard to west of Florida's Turnpike project. **SUMMARY:** Approval of this contract will provide the professional services necessary for the preparation of design plans and construction bid documents for adding a through lane in both directions along Yamato Road from approximately 800 feet west of the Lakeridge Boulevard intersection east to the bridge over Florida's Turnpike. The project will achieve the ultimate six-lane, divided roadway for this segment of Yamato Road. WGI will also be integrating proposed drainage features into the existing drainage system and confirming that the existing system is adequate to receive increased capacity from the additional through lanes as well as upgrading all signalized intersections to mast arms or a steel strain system. The Small Business Enterprise (SBE) goal for all contracts is 15%. WGI committed to 41% SBE participation at the time they were selected for the project, and has proposed 41.03% SBE participation for this contract. WGI is a Palm Beach County based company. District 5 (LBH)
2. Staff recommends motion to approve: Supplement No. 3 in the amount of \$157,018.43 to the task order dated December 2, 2014, under the annual intersection improvements contract R2014-0892 with HSQ Group, Inc. (HSQ), for professional services for the Central Boulevard and University Boulevard Intersection Improvements project. **SUMMARY:** Approval of this supplement will provide the services necessary for HSQ to prepare engineering design plans and construction bid documents for the project. The project will replace the existing intersection and traffic signals with roundabouts at Central Boulevard and University Boulevard. This supplement with HSQ will amend "Section 5.2. Payments" and "Section 21 – Chapter 119, F.S. Public Records" and add "Section 22 – Additional Reporting" which have been changed since the original 2014 contract per Palm Beach County requirements. The Small Business Enterprise (SBE) goal for all contracts is 15%. HSQ committed to 80% SBE participation for the contract, and proposes 100% SBE participation for this supplement. To date, HSQ has achieved 94.56% SBE participation for this project. HSQ is a certified SBE and a Palm Beach County based company. District 1 (LBH)
3. Staff recommends motion to approve: contract with Stantec Consulting Services, Inc., (SCS) in the amount of \$957,788.23 for professional engineering services for the Northlake Boulevard from east of Hall Boulevard to Coconut Boulevard project. **SUMMARY:** Approval of this contract will provide the professional services necessary for the preparation of design plans and construction bid documents to widen Northlake Boulevard from its existing two lanes to a four-lane divided roadway from east of Hall Boulevard to Coconut Boulevard. The Small Business Enterprise (SBE) goal for all contracts is 15%. SCS committed to 35% SBE participation at the time they were selected for the project, and has proposed 35.67% for this contract. SCS is based in Miami-Dade County with an office in Palm Beach County. Districts 1 & 6 (LBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

4. **Staff recommends motion to approve:** contract with American Consulting Engineers of Florida, LLC, (ACE), in the amount of \$432,325.31 for professional engineering services for the Clint Moore Road from Oaks Club Drive to Long Lake Drive project. **SUMMARY:** Approval of this contract will provide the professional services necessary for the preparation of design plans and construction bid documents to widen the existing four-lane urban roadway section to six lanes from Oaks Club Drive to Long Lake Drive; along with associated intersection improvements. The Small Business Enterprise (SBE) goal for all contracts is 15%. ACE committed to 30.50% SBE participation at the time of selection for the project, and now proposes 30.95% SBE participation for this contract. ACE is based in Pasco County with an office located in Palm Beach County. District 5 (LBH)

5. **Staff recommends motion to adopt:** Resolution to support the submittal of a Local Initiatives Program (LIP) grant application through the Palm Beach Transportation Planning Agency (TPA) to the Florida Department of Transportation (FDOT) for funding to construct separated bike lanes on Lyons Road/Sansbury's Way between Forest Hill Boulevard/SR882 and Okeechobee Boulevard/SR704 (Project); and to commit to fund the local share of project delivery and the associated ongoing operation and maintenance expenses. **SUMMARY:** Adopting this Resolution will support Palm Beach County's LIP application submittal for funding to construct the project on both sides of Lyons Road/Sansbury's Way for an approximate 2.8 mile segment. If selected, the proposed project will be built within the existing road right-of-way and the County will enter into a grant reimbursement agreement with the FDOT. As part of the application process, the TPA requires this resolution to support the LIP application submittal, and the County's commitment to fund design, construction management, and operation and maintenance of the project. The LIP grant will fund 100% of the project's construction at an estimated cost of \$3,217,118.93. The County's local participation funding for the project's design and construction management is estimated at \$1,743,676.31. Districts 2 & 6 (LBH)

6. **Staff recommends motion to adopt:** Resolution to support the submittal of a Transportation Alternatives Program (TAP) grant application through the Palm Beach Transportation Planning Agency (TPA) to the Florida Department of Transportation (FDOT) for funding to construct 24 pedestrian activated flashers at existing pedestrian crossings on CR A1A/Ocean Drive from Indiantown Road to Donald Ross Road (Project); and to commit to fund the local share of project delivery and the associated ongoing operation and maintenance expenses. **SUMMARY:** Adopting this Resolution will support Palm Beach County's TAP application submittal for funding to construct the project on CR A1A/Ocean Drive along a 3.3 mile segment. If selected, the proposed project will be built within the existing road right-of-way and the County will enter into a grant reimbursement agreement with the FDOT. As part of the application process, the TPA requires this resolution to support the TAP application submittal, and the County's commitment to fund design, construction management, and operation and maintenance of the project. The TAP grant will fund 100% of the project's construction at an estimated cost of \$647,199.08. The County's local participation funding for the project's design and construction management is estimated at \$197,964.76. District 1 (LBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

7. Staff recommends motion to approve:

A) Amendment to the Infrastructure Surtax (IST) Project Plan approved by the Board of County Commissioners on April 4, 2017, to advance a portion of the “Sections of Summit Boulevard” striping project from FY2025 to FY2018; and

B) budget transfer of \$75,000 in the Infrastructure Sales Tax Fund reserves account to move project funds from 2025 to 2018.

SUMMARY: The purpose of this transfer is to advance a portion of the funding for the “Sections of Summit Boulevard” striping project from FY2025 to FY2018 to address a ‘life safety’ issue. The scope of the project involves replacing worn-out (faded) pavement markings within segments of Summit Boulevard. The project is currently funded in two separate years - \$50,000 in FY2020 and \$150,000 in FY2025. A portion of the funding is being advanced to meet a road re-striping need on Summit Boulevard from Congress Avenue to Parker Avenue. The funding for the entire project will remain at \$200,000; however, \$75,000 of the funding will be advanced (through the Engineering Department’s IST Reserve account) from FY2025 to FY2018. The budget transfer will implement the accounting changes for FY2018 funding. The Sales Tax Oversight Committee reviewed this request at their March 15, 2018 meeting and approved it unanimously. Countywide (LBH)

8. Staff recommends motion to approve:

A) first amendment to the annual intersection improvements contract with Network Engineering Services, Inc. d/b/a Bolton Perez & Associates, Inc. (BPA) R2017-0778, dated June 20, 2017, to extend the contract expiration date from June 19, 2018 to June 19, 2019, modify the fee schedule, and allow for other amendments to the contract; and

B) first amendment to the annual intersection improvements contract with HSQ Group, Inc. (HSQ) R2017-0779, dated June 20, 2017, to extend the contract expiration date from June 19, 2018 to June 19, 2019, modify the fee schedule, and allow for other amendments to the contract.

SUMMARY: Approval of these first amendments will extend the expiration dates of the annual intersection improvements contracts with BPA and HSQ from June 19, 2018 to June 19, 2019; adjust their hourly rates as allowed in the original contract; and add “Section 22 – Additional Reporting” to the original contracts per Palm Beach County requirements. To date, tasks in the amount of \$0 have been authorized for BPA with 0% Small Business Enterprise (SBE) participation. BPA committed to 16% SBE participation. To date, tasks in the amount of \$0 have been authorized for HSQ with 0% SBE participation. HSQ committed to 75% SBE participation. BPA is a Miami based company but has an office in the County. HSQ is a Palm Beach County based company and is a certified SBE company. Seven intersection projects are currently scheduled to be authorized under these contracts. This is the first of two allowable renewals under these contracts. After the second renewal, the contracts will need to be re-solicited. Countywide (LBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

9. Staff recommends motion to approve: subordination of utility interests and agreement for reimbursement for additional facility relocations with Florida Power & Light Company (FPL) on a parcel of land located near the southeast corner of Okeechobee Boulevard and Haverhill Road. **SUMMARY:** Approval of the subordination agreement will subordinate interest in two FPL utility easements and allow Palm Beach County to accept a warranty deed for additional right-of-way. As part of the development conditions associated with a convenience store and gas station, the property owners are required to provide the County with 20.50 feet of additional right-of-way on the east side of Haverhill Road. This right-of-way is encumbered by two FPL utility easements. The subordination agreement requires FPL to relocate any facilities it may have from the dedicated right-of-way, when and if requested by the County, and requires the County to pay for reasonable relocation costs of said facilities. The property owners have provided \$23,000 to the County for those future costs. District 7 (LBH)

10. Staff recommends motion to adopt: four resolutions to declare the acquisition of properties designated as parcels 101, 102, 103 and 104 as fee simple road right-of-way and parcels 201 and 202 as temporary construction easements as necessary for the construction of a westbound right turn lane on Blue Heron Boulevard/SR708 at Congress Avenue (Project). **SUMMARY:** Adoption of these resolutions will initiate eminent domain proceedings pursuant to Chapters 73, 74, 127, and Section 337.27, Florida Statutes, as amended, against six parcels having a total appraised value of \$22,394. The parcels are necessary for the construction of intersection improvements at Blue Heron Boulevard and Congress Avenue. The property owners have not accepted the offers to purchase made by Palm Beach County and attempts to negotiate the purchases have been unsuccessful. Eminent domain proceedings are necessary to acquire the parcels at this time in order to expedite construction of the project, which is funded in the current Five Year Road Program. District 7 (MAB)

11. Staff recommends motion to adopt: resolution declaring the acquisition of properties designated as parcel 101 as fee simple road right-of-way and parcel 701 as a temporary construction easement that are necessary for the construction of an eastbound right turn lane on Blue Heron Boulevard/SR 708 at Australian Avenue (Project). **SUMMARY:** Adoption of this resolution will initiate eminent domain proceedings pursuant to Chapters 73, 74, 127, and Section 337.27, Florida Statutes, as amended, for two parcels that have a total appraised value of \$86,497. The parcels are necessary to construct an eastbound right turn lane on Blue Heron Boulevard at Australian Avenue. The property owner has not accepted the offer to purchase made by Palm Beach County and attempts to negotiate the purchase have been unsuccessful. Eminent domain proceedings are necessary to acquire the parcels at this time in order to expedite construction of the project, which is funded in the current Five Year Road Program. District 7 (MAB)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

12. Staff recommends motion to:

A) adopt resolution to authorize the conveyance of nine fee simple parcels and three easement parcels located along the north and south sides of Atlantic Avenue/SR 806 from west of Lyons Road to east of Starkey Road to the Florida Department of Transportation (FDOT); and

B) approve county deed to convey to FDOT the parcels located along the north and south sides of Atlantic Avenue/SR 806 from west of Lyons Road to east of Starkey Road.

SUMMARY: Adoption of this resolution will authorize a county deed to convey the parcels associated with the road widening improvements of Atlantic Avenue to the FDOT. Atlantic Avenue/SR 806 is a state road. FDOT has requested that the conveyance be free and clear of all encumbrances and rights of entry. In 2008, the County performed right-of-way acquisition with developer funding on Atlantic Avenue from west of Lyons Road to east of Starkey Road under the supervision of FDOT. Upon the project's completion, the property acquired on Atlantic Avenue by the County was to be transferred to FDOT. **In accordance with Palm Beach County ordinance (2009-052), a supermajority vote (5 votes) is required by the BCC for all transfers of fee simple real property that requires BCC approval.** District 5 (LBH)

13. Deleted

14. Staff recommends motion to approve: work order in the amount of \$250,002.60 to construct a mast arm traffic signal to replace the existing span wire structure at the intersection of Lantana Road and Bentbrook Boulevard/Gateview Terrace, Palm Beach County Intersection ID Number 40015 (Project), utilizing the County's amended annual traffic signal contract R2018-0208 with Gerelco Traffic Controls, Inc. (Gerelco). **SUMMARY:** Approval of this work order will allow Gerelco to construct the project. Per County PPM CW-F-050, this work order exceeds the threshold relating to staff approvals of work orders to annual contracts, thus requiring approval from the Board of County Commissioners. Prior to this work order, over \$631,461.70 of Gerelco's \$4,000,000 contract has been spent or encumbered. Gerelco is a Port St. Lucie based company with an office in Palm Beach County. The Small Business Enterprise (SBE) goal for all contracts is 15%. Gerelco's SBE participation proposed for this work order is 35.9%. Approval of this work order will result in a cumulative SBE participation of 17.7% for all work orders issued under the contract. District 3 (LBH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES

1. Staff recommends motion to receive and file: Notice of Award Grant No. H89HA00034 from the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA), for the budget period March 1, 2018, through February 28, 2019, in an amount of \$1,810,334, for a new total amount not to exceed \$3,352,675, for new and existing programs to continue improving health outcomes for clients with HIV/AIDS. **SUMMARY:** On December 5, 2017, the Board of County Commissioners (BCC) ratified the Mayor's signature on the Ryan White Part A HIV Emergency Relief Grant Program Application (R2017-1776). This amount represents approximately 45% of the anticipated final award. On April 10, 2018, the first notice of award went before the BCC and was received and filed. This is the second partial award received. The grant will allow the Community Services Department to continue providing needed medical and support services to Palm Beach County residents living with HIV/AIDS. **No County match is required.** The budget will be amended once the final notice of award is received. (Ryan White Program) Countywide (HH)

2. Staff recommends motion to:

A) ratify the signature of the Mayor on Modification No. 1 to the Florida Department of Economic Opportunity Federal Fiscal Year (FFY) 2017 Community Service Block Grant (CSBG) Program Federally Funded Subgrant Agreement No. 17SB-0D-10-60-01-121 (R2017-0625) with the State of Florida, Department of Economic Opportunity, for the period October 1, 2016 through September 30, 2020, to increase the funding by \$1,411,923 for an amount not to exceed \$3,037,891 to provide self-sufficiency trainings to low-income individuals and families;

B) ratify the signature of the Mayor on Modification No. 2 to the Florida Department of Economic Opportunity FFY 2017 Low-Income Home Energy Assistance Program (LIHEAP) Federally Funded Subgrant Agreement No. 17EA-0F-10-60-01-023 (R2017-0996) with the State of Florida, Department of Economic Opportunity, for the period April 1, 2017 through September 30, 2020, to increase the funding by \$63,825 for an amount not to exceed \$3,413,790, to provide energy payment assistance to over 7,000 low-income clients residing in Palm Beach County; and

C) delegate to the County Administrator, or designee, signature authority on additional exhibits, service coordination and referral documents, and other necessary documents related to CSBG and LIHEAP requirements.

SUMMARY: Modification No.1 to the FFY 2017 CSBG Federally Funded Subgrant Agreement No. 17SB-0D-10-60-01-121 will increase the number of clients served. These funds are used to assist clients toward economic stability by providing employment skills training and job placement services, resume training, financial management training, rental assistance, utility assistance and case management services. Modification No. 2 to the FFY 2017 LIHEAP Federally Funded Subgrant Agreement No. 17EA-0F-10-60-01-023 enables the Community Action Program to provide assistance to approximately 7,000 low-income households with energy bills and crisis assistance to prevent service disconnection and to restore utility services. The emergency signature process was utilized because there was insufficient time to submit these agreements through the regular agenda process. **No County funds are required.** (Community Action Program) Countywide (HH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS

1. **Staff recommends motion to receive and file:** Extension of Time to the Joint Participation Agreement (JPA) with the Florida Department of Transportation (FDOT) for the Master Plan Update at Palm Beach International Airport, Financial Project Number 425756-1-94-01 approved by the Board on March 11, 2014 (R2014-0257 and R2014-0258), until September 30, 2018. **SUMMARY:** Delegation of authority for execution of the above Extension of Time to the JPA with the FDOT was approved by the Board on October 18, 2011 (Agenda Item No. 3F11). Countywide (AH)
2. **Staff recommends motion to receive and file:** Hotel Courtesy Shuttle Operator Permit with KPC Lakeview Development LLC, d/b/a Hyatt Place West Palm Beach, commencing March 19, 2018, and terminating September 30, 2018, with automatic October 1st to September 30th annual term renewals unless canceled. **SUMMARY:** Delegation of authority for execution of the standard County Hotel Courtesy Shuttle Operator Permit was approved by the BCC in R2017-1020. Countywide (AH)
3. **Staff recommends motion to:**
 - A) receive and file** Award Modification (Modification P00005) of Law Enforcement Officer (LEO) Reimbursement Program Other Transaction Agreement (OTA) HSTS02-16-H-SLR765 with the Transportation Security Administration (TSA) in the amount of \$94,164.73 for law enforcement services at Palm Beach International Airport (PBIA); and
 - B) approve** budget amendment in the Airport's Operating Fund, for the receipt of \$94,165 of funding from the TSA; and an increase to Airport's Reserve in the amount of \$94,165.

SUMMARY: Delegation of authority for execution of the LEO Agreements was approved by the BCC on August 14, 2012 (R2012-1093). Countywide (AH)
4. **Staff recommends motion to adopt:** resolution approving a Supplemental Joint Participation Agreement (SJPA) with the Florida Department of Transportation (FDOT) amending Exhibits B & D of the original agreement to Construct a Fuel Farm and Wash Rack at Palm Beach County Park Airport. The grant expiration date is December 31, 2019. **SUMMARY:** On June 6, 2017, the Board adopted Resolutions (R2017-0721 and R2017-0722) approving a Joint Participation Agreement (JPA) with the FDOT in the amount of \$800,000 or 80% of the eligible project costs, whichever is less to Construct a Fuel Farm and Wash Rack at Palm Beach County Park Airport. The FDOT has issued SJPA Number 1 amending Exhibits B & D of the original JPA with Attachment "A" to correct the distribution of funds previously awarded. This SJPA does not change the project scope or total funding but will allow funds to be tracked appropriately. The County's current local share for this project is \$200,000 to provide the mandatory match for a total project cost of \$1,000,000. Countywide (AH)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

1. Staff recommends motion to receive and file:

A) Standard License Agreement for Use of County-Owned Property dated March 8, 2018, with USNSCC Region 6-5, Inc., (Eagle Academy) and;

B) Standard License Agreement for Use of County-Owned Property dated March 2, 2018, with Sun Fest of Palm Beach County, Inc. (Judicial Center parking garage and surface lot, Governmental Center parking garage and 4th Street parking lot).

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached standard Agreements have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator, or designee. The Standard License Agreements were approved in accordance with R2010-0333, as amended and approved by the Board on October 1, 2013. These executed documents are now being submitted to the Board to receive and file. (FDO Admin) Countywide (LDC)

2. Staff recommends motion to approve: Amendment No. 2 with four annual Flooring contracts extending the term though June 1, 2019 for services on a continuing contract basis.

<u>Contractor</u>	<u>Status</u>	<u>Total dollars in Work Orders to-date</u>	<u>Total SBE Participation To-date</u>
A) Andrea Construction, Inc.	Local / SBE	\$75,577	78.1%
B) Brian’s Carpet & Commercial Flooring, Inc.	Local / SBE	\$142,344	98.3%
C) Joe Schmidt Construction, Inc.	Local / SBE	\$13,460	8.4%
D) One Call Florida, Inc.	Local / SBE	\$0	0.0%

SUMMARY: Amendment No. 2 extends the term of the Contracts for flooring services for one year through June 1, 2019. The original Contracts which were approved under the Facilities Development & Operations Director’s authority, provided for an initial term of two years with three renewal options each for a period of one year each. On June 20, 2017, the Board approved increasing the capacity to a cumulative \$1,199,999. During the first two years of the Contracts, the County awarded \$252,305 in work orders. Projects are bid among the pre-qualified participants. Firms may become pre-qualified and join the bidding pool at any time during the term or renewals. All four contractors are Palm Beach County businesses. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%.The cumulative SBE participation for all work orders to-date is 79%. (Capital Improvements) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

3. Staff recommends motion to approve: Assignment Assumption and Consent Agreement of the Annual Contract for Flooring and Minor Construction from One Call Property Services, Inc. to One Call Florida, Inc. **SUMMARY:** The agreements to be assigned are : 1) the Annual Contract for Flooring between Palm Beach County and One Call Property Services Inc dated June 2, 2016 which was approved under the Facilities Development & Operations Director's authority, as amended by the County on June 20, 2017 (R2017-0807), together with Work Orders issued pursuant thereto, and 2) the Annual Contract for Minor Construction between Palm Beach County and One Call Property Services, Inc. dated March 14, 2017 (R2017-0302) as amended on January 23, 2018 (R2018-0065), together with Work Orders issued pursuant thereto. Approval of this Assignment Assumption and Consent Agreement will assign these Contracts from One Call Property Services, Inc. to One Call Florida, Inc. One Call Property Services, Inc. has consented to assign their Contract and Work Orders to One Call Florida, Inc. for the completion of any work. (Capital Improvements) Countywide (LDC)
4. Staff recommends motion to approve: Agreement with Titan International Security Services, Inc., a corporation licensed to do business in the State of Florida (Participant) allowing for interoperable communications through the countywide and EMS common talk groups of the County's 800 MHz Radio System. **SUMMARY:** This Agreement (Agreement) provides the terms and conditions under which the Participant can program into its radios and utilize the countywide and EMS common talk groups for certain inter-agency communications. The terms of the Agreement are standard and have been offered to all municipalities and local branches of State/Federal agencies and ambulance service providers with 800 MHz trunked radio capabilities. There are no charges associated with this Agreement, but the Participant is required to pay all costs associated with Participant's subscriber units and to comply with the established operating procedures for the System. The Agreement may be terminated by either party, with or without cause. The term of the Agreement is for three years and there are three renewal options, each for a term of three years. (ESS) Countywide (LDC)
5. Staff recommends motion to approve: Amendment No. 2 to the contract with Hedrick Brothers Construction Co., Inc. (R2016-0430) in the amount of \$7,928,506.00 for the Main Detention Center Electronics Repair and Replacement (MDC ER&R) establishing a Guaranteed Maximum Price for construction services. **SUMMARY:** The replacement of the electronic infrastructure and systems (locking control, access control, intercom, CCTV, nurse call and fire alarm) in the Main Detention Center has been identified as a high priority due to its declining serviceability due to age which, if not addressed, can compromise the security and operation of the facility. This project will replace those antiquated electronic systems to maintain security and functional standards. This Amendment authorizes replacement of electronic systems throughout the South Tower. The South Tower will remain occupied during construction except for the immediate area of work. As such, the duration of construction is 560 days. The replacement of the electronic systems in the East and West towers will be authorized at a later date, concurrent with the non-electronic renewal/ replacement work, when those towers are vacated for general facilities renewal/replacement work. The Small Business Enterprise (SBE) goal established by the SBE Ordinance for this contract is 15%. Hedrick Brothers Construction Co., Inc.'s SBE participation for this Amendment is 58.7% and including this Amendment, Hedrick Brothers Construction Co., Inc.'s overall SBE participation is 59.2%. **This Amendment will be funded from Infrastructure Sales Tax.** Hedrick Brothers Construction Co., Inc. is a Palm Beach County business and it is anticipated that 74% of the work will be performed by Palm Beach County businesses. (Capital Improvements Division) Countywide/District 2 (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

6. Staff recommends motion to approve:

A) budget transfer in the amount of \$10,204 from bond fund reserves to an expenditure line; and

B) Consultant Services Authorization (CSA) No. 7 with Leo A. Daly Company (R2015-1459) to provide construction administration services for Main Detention Center Electronics Systems Repair and Replacement in the amount of \$434,075.

SUMMARY: This CSA authorizes construction administration services during performance of the construction/installation work for the Electronics Systems Repair and Replacement at the Main Detention Center. These services include attending the construction meetings, inspection work to ensure compliance with the contract documents and responding to requests for information, submittals and change orders. Leo A. Daly is a national business with a Palm Beach County office and will be using Palm Beach County subconsultants for a majority of the work. The Small Business Enterprise goal established by the SBE Ordinance is 15%. SBE participation under this CSA is 0%. Overall SBE participation on this contract is 14.6%. Funding for this project is from the 176.5 M NAV 08 CTF, Jail Expansion/Public Building Fund **and Infrastructure Sales Tax**. (Capital Improvements Division) Countywide/District 2 (LDC)

7. Staff recommends motion to approve: Amendment No. 3 to the contract with Hedrick Brothers Construction Co., Inc. (R2016-0430) in the amount of \$7,553,277.00 for the Detention Facilities Renewal/Replacement – West Detention Center Pods A & B establishing a Guaranteed Maximum Price for construction management services.

SUMMARY: The first area of work in the Detention Facilities Renewal/ Replacement project will occur at the West Detention Center Pods A&B which were constructed over 20 years ago. This Amendment authorizes replacement of the roof, doors, windows, hot water heaters, generators and epoxy flooring, exterior patching and painting, and the creation of a control room to back up Central Control and installation of back-up generator. Additionally, part of the work is replacement of 60 older light fixtures in the dormitory area with new, energy efficient LED fixtures. Completion of this work will allow for maximum occupancy of this facility when the next phase of work at the Main Detention Center requires relocation of inmates. The duration of construction is 378 days. The Small Business Enterprise (SBE) goal established by the SBE Ordinance for this contract is 15%. Hedrick Brothers Construction Co., Inc.'s SBE participation for this Amendment is 68% and including this Amendment, Hedrick Brothers Construction Co., Inc.'s overall SBE participation is 63.5%. **This Amendment will be funded from Infrastructure Sales Tax**. Hedrick Brothers Construction Co., Inc. is a Palm Beach County business and it is anticipated that 84% of the work will be performed by Palm Beach County businesses. (Capital Improvements Division) Countywide/District 6 (LDC)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC SUSTAINABILITY

1. Staff recommends motion to receive and file: Bond Transcript for the closing of \$8,755,000 in Palm Beach County, Florida Taxable Revenue Bonds (Tuscan Gardens of Delray Beach Project) Series 2017 (the Bonds). **SUMMARY:** In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. The attached document to the agenda item has been executed on behalf of the Board of County Commissioners (BCC) by the Mayor in accordance with Resolution R2017-1859 as adopted by the BCC on December 5, 2017. The Bond Transcript is the official transcript for the issuance of the Bonds as prepared by bond counsel, and it contains all offering documents, legal documents, resolutions and certificates, and legal opinions as well as other miscellaneous documents, all deemed necessary to all parties to the transaction as the issuance and sale of the Bonds would not have occurred without the execution and/or delivery of such documents. At the closing in December 2017, \$8,775,000 in Florida Taxable Revenue Bonds were issued to support the Tuscan Gardens senior living facility in Delray Beach. This Bond Transcript is now being submitted to the BCC to receive and file. District 5 (DB)

2. Staff recommends motion to receive and file: following documents:

A) Amendment 004 to a Subgrant Agreement (R2015-0745) with the City of South Bay under the Brownfields Revolving Loan Fund (BRLF) Program; and

B) Loan Agreement with Housing Partnership, Inc., under the State Housing Initiatives Partnership Program (SHIP)

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached documents to the agenda item have been executed on behalf of the Board of County Commissioners (BCC) by the Mayor or the County Administrator in accordance with Agenda Items 3I-10 and 5B-2 as approved by the BCC on October 16, 2012, and April 4, 2017, respectively. Amendment 004 with the City of South Bay provides 12 additional months to the term of the U.S. Environmental Protection Agency (EPA) funded Subgrant Agreement to enable completion of the site monitoring requirements as established by the Florida Department of Environmental Protection (FDEP). The Loan Agreement with Housing Partnership, Inc., provides \$160,000 in SHIP funds for the rehabilitation of four apartments. These executed documents are now being submitted to the BCC to receive and file. **BRLF Program funds are Federal EPA funds which require a 20% local match which will be provided by the City of South Bay. SHIP grant funds are State funds that do not require a local match.** Districts 3 & 6 (JB)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC SUSTAINABILITY (Cont'd)

3. Staff recommends motion to approve:

A) budget transfer of \$1,270,369 in the Housing and Community Development Fund, and

B) budget amendment of \$1,270,369 in the Park Improvement Fund to recognize the transfer.

SUMMARY: On July 11, 2017, the Board of County Commissioners (BCC) approved the County's Fiscal Year 2017-2018 Action Plan (R2017-0940) which included an allocation in Federal Community Development Block Grant (CDBG) funds for the Glades Pioneer Park, Kenwood Estates Park and Crossroads Depot RV Park renovations. The 6th Amendment to the Fiscal Year 2016-2017 Action Plan allocated funds for the Therapeutic Recreation Center Building renovation project and the 10th and 12th Amendments to the Fiscal Year 2015-2016 Action Plan allocated additional funds for the Canal Point Parks renovation project. The Parks and Recreation Department (Parks) and Facilities Development and Operations Department (FDO) are the implementing agencies for these public facility projects. The Memorandums of Understanding between the Department of Housing and Economic Sustainability, Parks and FDO require that an interdepartmental budget transfer be established to reimburse Parks for eligible project cost for the Glades Pioneer project for \$295,000, the Kenwood Estates project for \$90,000, the Crossroads Depot RV project for \$161,000, the Therapeutic Recreation Center project for \$585,000 and the Canal Point project for \$139,369 for a total of \$1,270,369. This budget transfer and amendment is necessary to appropriate budget to process the interdepartmental transfers. **These are CDBG grant funds which require no local match. Districts 2, 3, & 6 (JB)**

J. PLANNING, ZONING & BUILDING

1. Staff recommends motion to:

A) adopt resolution of the Board of County Commissioners (BCC) of Palm Beach County, Florida, granting a County tax exemption for the historic rehabilitation of the property located at 226 South L Street, Lake Worth, (Residential); and

B) approve restrictive covenant for 226 South L Street, Lake Worth, (Residential) requiring the qualifying improvements be maintained during the period that the tax exemption is granted.

SUMMARY: The resolution will authorize a County tax exemption for the following historic property located within the City of Lake Worth: 226 South L Street, (property is privately owned for residential use). If granted, the tax exemption shall take effect January 1, 2018, and shall remain in effect for 10 years, or until December 31, 2027. The exemption shall apply to 100 percent of the assessed value of all improvements to the historic property, which resulted from restoration, renovation, or rehabilitation of the property. The estimated total tax exempted for the 10 years ending December 31, 2027, is \$5,259. Actual exemption amounts will be based upon the Countywide Millage rate on a yearly basis. It is estimated that approximately \$525.97 tax dollars will be exempted annually based on the 2018 Countywide Millage Rate. Accompanying each resolution is a restrictive covenant, which requires the qualifying improvements be maintained during the period that each tax exemption is granted. For fiscal year 2017-2018, the BCC has approved a total of 6 exemptions totaling \$36,583. Cumulatively, this would total \$365,844.14 over the 10 year period. District 3 (RPB)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES

1. **Staff recommends motion to approve:** utility easement granted by the Trustees of the Internal Improvement Trust Fund of the State of Florida (TIITF), to Palm Beach County (County) on properties located south of Hooker Highway, between State Road 715 and State Road 15 (Main Street) in the City of Belle Glade. **SUMMARY:** On September 12, 2017, the Board of County Commissioners adopted two resolutions in support of applications to obtain easements from TIITF (R2017-1363 and R2017-1364) on two properties located south of Hooker Highway between State Road 715 and State Road 15. One easement will allow the Water Utilities Department (WUD) to access the TIITF properties to install new wastewater force main to interconnect Runyon Village. Second easement will provide access to an existing force main serving an industrial park on the former site of Glades Correctional Institution (GCI). WUD has secured consent for the easement from the City of Belle Glade and PRIDE Enterprises, who are management entities regarding the parcel. (WUD Project No. 14-037) District 6 (MJ)
2. **Staff recommends motion to approve:** release of utility easement over property owned by Pine Trail Square, LLC. **SUMMARY:** The Water Utilities Department (WUD) is seeking the release of the County's interest in a utility easement recorded in the Official Records of Palm Beach County, ORB 05897, Page 1361. During the redevelopment of the site, the property owner granted a new utility easement to Palm Beach County as recorded in the Official Records of Palm Beach County, ORB 29241, Page 0279. As a result, the existing utility easement is no longer required. WUD staff has determined that the release of easement will not affect existing or new water and wastewater facilities and recommends the release. District 7 (MJ)
3. **Staff recommends motion to approve:** Work Authorization No. 2 to Hinterland Group, Inc., for the Sanitary Sewer Lining Project Wellfield System 9 (Project) in the amount of \$1,880,369.37. **SUMMARY:** On December 5, 2017, the Board of County Commissioners (BCC) approved the Water Utilities Department (WUD) Continuing Contract for Wastewater Gravity Lines & Manhole Rehabilitation (R2017-1819) with Hinterland Group, Inc. Work Authorization No. 2 provides for the rehabilitation of approximately 40,000 linear feet of existing wastewater gravity pipelines and 220 manholes around the wellfield for Water Treatment Plant No. 9, at lift stations 979 and 981 and at other locations within Palm Beach County. The required work will include cleaning of the gravity sewer pipelines and manholes, video inspection and rehabilitation of the pipelines and manholes where necessary. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract with Hinterland Group, Inc., provides for SBE participation of 94.9%. Work Authorization No. 2 includes 100% participation. The cumulative SBE participation to date, including Work Authorization No. 2 is 100%. Hinterland Group, Inc., is a Palm Beach County company. This project is included in the WUD FY 18 Budget. (WUD Project No. 18-018) Districts 1, 2, 3, 5 & 6 (MJ)
4. **Staff recommends motion to approve:** release of a utility easement over property owned by School Property Development West Boca, LLC. **SUMMARY:** The document will release the County's interest in a utility easement recorded in the Official Records of Palm Beach County, ORB 06581, Page 1928. During the redevelopment of the site it was determined the existing utility easement is no longer required for the public water and wastewater facilities that are being relocated as part of the redevelopment of the property. The Water Utilities Department has determined that the release of easement will not affect existing or new water facilities and therefore, recommends the release. District 5 (MJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (Cont'd)

5. **Staff recommends motion to approve:** Consultant Services Authorization (CSA) No. 5 for the Water Treatment Plant No. 11 (WTP11) Membrane Replacement Pilot Study (Project) with Kimley-Horn and Associates, Inc., in the amount not to exceed \$185,745. **SUMMARY:** On July 11, 2017, the Board of County Commissioners approved the Water Utilities Department (WUD) Contract for Consulting/Professional Services Water Treatment and Water Resources Engineering Services with Kimley-Horn and Associates, Inc., (R2017-0903). CSA No. 5 provides for professional engineering services to support the WTP11 Project. The reverse osmosis (RO) membranes at WTP11 are over ten years old and need replacing. CSA No. 5 will pilot the latest RO membranes and select suitable replacement RO membranes and antiscalant. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract with Kimley-Horn and Associates, Inc., provides for SBE participation of 28% overall and Minority/Women Business Enterprise (M/WBE) participation of 7%. CSA No. 5 includes an overall SBE and M/WBE participation of 0% and 0% respectively. The cumulative SBE and M/WBE participation including CSA No. 5 is 37.98% and 3.68% overall. Kimley-Horn and Associates, Inc., is headquartered in Raleigh, North Carolina but maintains an office in Palm Beach County from which the majority of the work under CSA No. 5 will be undertaken. The Project is in the WUD FY18 Budget. (WUD Project No. 18-025) District 6 (MJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (Cont'd)

6. Staff recommends motion to approve:

A) Consultant Services Authorization (CSA) No. 6 to the Contract for Engineering and Construction Services Owner's Advisor with Stantec Consulting Services Inc., for a fixed price of \$3,393,019.28 for a period of 365 calendar days, and;

B) Amendment No. 2 to the Contract for Engineering and Construction Services Owner's Advisor with Stantec Consulting Services Inc., providing for the renewal of the contract for one year, starting August 20, 2018.

SUMMARY: On August 19, 2014, the Board of County Commissioners approved the Water Utilities Department (WUD) Contract for Engineering and Construction Services Owner's Advisor (Contract) with Stantec Consulting Services Inc., (R2014-1188). The Contract provides for program management services to support the administration and expedite delivery of planning and design activities and execution of numerous capital construction contracts within WUD's Capital Improvement Program (CIP). The goal of the CIP is the implementation of over \$400 million worth of projects over a five year period. CSA No. 6 provides for the resources and personnel necessary to support the delivery of CIP projects utilizing tools and methods developed under previous CSAs. In addition to providing staff to expedite planning and design activities, the CSA provides for additional staff augmentation to support the capital construction projects identified through the expedited planning and design process. CSA No. 6 will allow WUD to further reduce replacement and refurbishment work necessitated by deterioration of existing infrastructure. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract provides for SBE participation of 23.7%. CSA No. 6 includes 29.29% overall participation. The cumulative SBE participation including CSA No. 6 is 24.28%. The entirety of the SBE participation is being undertaken by M/WBE certified firms. Stantec Consulting Services Inc., is a New York registered US company whose parent company is domiciled in Canada. The Stantec Consulting Services Inc., project team is co-located with Palm Beach County Water Utilities Department staff at the Central Region Operations Center from which the majority of the work required by CSA No. 6 will be undertaken. Section 1.1.4 of the Contract provided for a term of three years with the option of two one-year renewals. Amendment No. 2 to the Contract provides for the second of the optional renewals that will provide continuity and the continued effective and efficient implementation of the WUD program implementation process. The renewal will authorize Stantec Consulting Services Inc., to continue the program implementation process through August 19, 2019. (WUD Project No. 14-054) Countywide (MJ)

7. Staff recommends motion to receive and file: executed Agreements received during the month of November 2017.

A) Standard Potable Water and Wastewater Development Renewal Agreement with BRP SENIOR HOUSING, LLC, SDA #05-01123-000 (District 3), Recorded in OR BK 29614 PG 0747.

B) Reclaimed Water Service Agreement – Lake Discharge Irrigation System with HCRI 10301 HAGEN RANCH PROPERTIES II, LLC, SDA #0501124-000 (District 5), Recorded in OR BK 29614 PG 0738.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants/ procurement items must be submitted by the initiating Department as a receive and file agenda item and are attached unless the documents have been recorded in the Public Records of Palm Beach County. The documents have been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of the Water Utilities Department in accordance with Resolutions R93-1619, R96-0228, and R2003-0539 and are now being submitted to the BCC to receive and file. (MJ)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT

1. Staff recommends motion to:

A) approve State of Florida Department of Environmental Protection Standard Grant Agreement No. 18PB4 (Agreement) with the State of Florida, Department of Environmental Protection for 2017 post-construction sea turtle monitoring of the Ocean Ridge Shore Protection Project (Project) for an amount not to exceed \$100,000 beginning retroactively on January 1, 2017 and expiring September 1, 2020;

B) approve budget amendment of \$100,000 in the Beach Improvement Fund for the Ocean Ridge Shore Protection Project; and

C) authorize the County Administrator, or designee, to sign all future time extensions, task assignments, certifications, and other forms associated with this Agreement and other necessary minor amendments that do not significantly change the scope of work, terms, or conditions of this Agreement.

SUMMARY: The Agreement reimburses the County up to \$24,587.22 for completed permit-required third year (2017) post-construction sea turtle monitoring which was not included in the previous Agreement No. 15PB3. The new Agreement also includes \$75,412.78 in funding for future unspecified monitoring tasks for the next Ocean Ridge nourishment event. A local match of up to \$100,000 is required (100% match), which is available in the Beach Improvement Fund from tourist development taxes. District 4 (AH)

2. Staff recommends motion to:

A) authorize Work Order No. 0649-5 to the Palm Beach County Artificial Reef & Breakwater Annual Contract, Project No. 2015ERM01 (R2015-0649) with The Vance Construction Co. (Vance) at a cost not to exceed \$872,837.50, for a term of 210 days; and

B) authorize the County Administrator, or designee, to sign Work Order No.0649-5.

SUMMARY: On May 19, 2015, the Board of County Commissioners approved the Contract with Vance, a Palm Beach County Small Business Enterprise (SBE). Work Order No. 0649-5 will authorize the construction of mangrove island revetments at Tarpon Cove. The SBE participation goal established is 15% overall. Vance committed to an overall 54.94% SBE, but will achieve 89.48% SBE participation including this Work Order. Project costs are shared by Florida Department of Environmental Protection (FDEP) 49% and the County 51%. Funds will come from the Natural Areas Fund and FDEP Agreement No. LP50202 (R2017-0082). Districts 2 & 7 (DC)

M. PARKS & RECREATION

1. Staff recommends motion to approve: budget transfer of \$350,000 within the Park Improvement Fund from the Boat Ramp Renovation to the Okeeheelee Park Ski Lake Dock Replacement project. **SUMMARY:** This budget transfer is necessary to fully fund the replacement of the wood/composite docks servicing the ski lake at Okeeheelee Park with new aluminum floating docks. The wooden docks have exceeded their life expectancy, and replacement of the existing structures with new, more durable materials, will allow for continued public use of the ski lake system at Okeeheelee Park. Replacement of the fixed docks with a floating dock system will also address mooring issues associated with fluctuating water levels. Total project costs are estimated not to exceed \$350,000. Funding for this budget transfer is from the Park Improvement Fund. District 2 (AH)

3. CONSENT AGENDA APPROVAL

P. COOPERATIVE EXTENSION SERVICE

1. Staff recommends motion to approve: Agricultural Land Management Interlocal Agreement with the Palm Beach Soil and Water Conservation District (PBSWCD), for a period of three years from July 1, 2018 through June 30, 2021, which continues their management of County property within the Ag Reserve that has been purchased by Palm Beach County and leased out for agricultural uses, for a fee of \$58,951 per year to be paid from funds generated by the lease program. **SUMMARY:** PBSWCD will manage agricultural lands under the Agricultural Land Management Interlocal Agreement (Agreement) purchased by the County with funds from the March 1999 Conservation Lands Bond Referendum. Management fees will be paid from agricultural leased properties owned by Palm Beach County during the period of this Agreement. This Agreement is for a three-year period commencing on July 1, 2018 for an annual fee of \$58,951. The total amount for the three year contract is \$176,853. PBSWCD is including in the Agreement, at no additional cost, the development and management of Florida Department of Agriculture's Best Management Practices for the McMurrin parcel leased to Pero Family Farms, Inc., once 100% ownership interest and management responsibility are transferred to the County from South Florida Water Management. Districts 3 & 5 (AH)

S. FIRE RESCUE

1. Staff recommends motion to receive and file: fully executed standard Interlocal Agreements for Swimming Lessons for FY 2018 with:
 - A) City of Palm Beach Gardens; and
 - B) City of Riviera Beach.

SUMMARY: On September 27, 2005, the Board adopted Resolution Number R2005-1906 authorizing the County Administrator, or designee (the Fire Rescue Administrator), to execute standard agreements with municipalities and independent contractors to provide swimming lessons to members of the public through the Palm Beach County Drowning Prevention Coalition's Learn to Swim Program. These standard Interlocal Agreements have been fully executed by the Fire Rescue Administrator, and are now being submitted to the Board as a receive and file agenda item in accordance with Countywide PPM CW-O-051 for the Clerk and Comptroller's Office to receive and file. Countywide (SB)
2. Staff recommends motion to receive and file: fully executed standard Independent Contractor Agreement for Swimming Lessons for FY 2018 with Small Fish Big Fish Swim School, LLC. **SUMMARY:** On September 27, 2005, the Board adopted Resolution Number R2005-1906 authorizing the County Administrator, or designee (the Fire Rescue Administrator), to execute standard agreements with municipalities and independent contractors to provide swimming lessons to members of the public through the Palm Beach County Drowning Prevention Coalition's Learn to Swim Program. This standard Independent Contractor Agreement has been fully executed by the Fire Rescue Administrator, and is now being submitted to the Board as a receive and file agenda item in accordance with Countywide PPM CW-O-051 for the Clerk and Comptroller's Office to receive and file. Countywide (SB)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY

1. [Staff recommends motion to receive and file:](#) following Project Budget Adjustments for ex-offender reentry services:

1. Second Project Adjustment, Contract #R2017-1386 (The Lord's Place Inc.- Adult Reentry);
2. Third Project Adjustment, Contract #R2017-1387 (Gulfstream Goodwill Industries Inc. - Adult Reentry);
3. Second Project Adjustment, Contract # R2017-1388 (City of Riviera Beach - Adult Reentry); and
4. Third Project Adjustment, Contract #R2017-1389 (Gulfstream Goodwill Industries Inc. - Juvenile Reentry).

SUMMARY: Palm Beach County Division of Justice Services subcontracts with three reentry providers to coordinate adult and juvenile reentry services to those returning to Palm Beach County from incarceration. Reentry services are customized to each individual's unique needs. On September 12, 2017, the Board of County Commissioners authorized the County Administrator, or designee, to execute amendments and administrative documents associated with contracts R2017-1386 (The Lord's Place), R2017-1387 (Gulfstream Goodwill-Adult), R2017-1388 (City of Riviera Beach) and R2017-1389 (Gulfstream Goodwill-Juvenile) on behalf of the Board of County Commissioners after approval of legal sufficiency by the County Attorney's Office, and within budgeted allocations. Project budget adjustments were executed by the County Administrator on February 13, 2018. All adjustments are revenue neutral and adjust the budgets within approved line items. Countywide (LDC)

2. [Staff recommends motion to receive and file:](#) following Interlocal Agreements with governmental agencies to provide temporary medical staff at disaster shelters located in their municipal boundaries for the duration of the shelters activation:

1. City of Palm Beach Gardens;
2. City of Greenacres;
3. City of Boca Raton;
4. City of Boynton Beach; and
5. City of West Palm Beach.

SUMMARY: The County operates disaster shelters all across the area. Recent activations have shown the need for emergency medical services (EMS) to be present at all times at all disaster shelter locations. Currently, there are 15 emergency shelters, eight of which are located in the unincorporated areas of the County, while the remaining seven are located within municipal jurisdictions. These interlocal Agreements will allow the municipal fire departments to staff and assign EMS prior to a disaster to ensure that the shelter has medical staff present at all times. There are still two agreements outstanding waiting for municipal approval. On September 12, 2017, the Board of County Commissioners approved the County Administrator, or designee, to execute these standard interlocal agreements and make minor administrative changes when needed between the County and the various governmental agencies on behalf of the Board of County Commissioners, after approval of legal sufficiency by the County Attorney's Office. The County will reimburse governmental agencies for eligible costs and request reimbursement from the Federal Emergency Management Agency. Countywide (LDC)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (Cont'd)

3. Staff recommends motion to:

A) ratify the Mayors signature of approval for the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Offender Reentry Program Grant Application for \$2,125,000 from October 1, 2018 through September 30, 2023, to facilitate the reduction of recidivism in Palm Beach County; and

B) authorize the County Administrator, or designee, to execute the grant award and amendments and to submit electronic reports after approval of legal sufficiency by the County Attorney's Office and within budget allocations.

SUMMARY: Palm Beach County facilitates the successful reintegration of ex-offenders as they return to Palm Beach County. This application, if funded, would enhance the existing reentry program by expanding treatment programs for adults diagnosed with co-occurring substance abuse and mental disorders. **No County matching funds are required for this grant.** Countywide (LDC)

4. Staff recommends motion to approve: one "At Large" appointment to the Emergency Medical Services Advisory Council (EMS Council) for the term from May 1, 2018 to September 30, 2021.

<u>Nominee</u>	<u>Seat No.</u>	<u>Designation</u>	<u>Nominated by</u>
Brooke Liddle	3	Private Ambulance	American Medical Response

SUMMARY: Per Resolution R2014-0100, the Board of County Commissioners approved a representative make-up of the EMS Council to include 20 members. Thirteen members are representatives of the various components of the EMS system with specific requirements and seven members are Commission District Consumer appointments. A letter was sent to American Medical Response and Medics Ambulance Service seeking a nomination for the above at-large seat. The only nomination received was for AMR. This seat has been inactive due to a conflict with the County Emergency Medical Services (EMS) Ordinance. The County EMS Ordinance has since been revised and the conflict has been resolved. Brooke Liddle was the committee member prior to the seat being inactive. The EMS Council has 20 seats, 17 are currently filled. The diversity of the current board members is as follows: Caucasians: 14 (82%); African American: 3 (18%). The gender ratio (female: male) is 8:9. Countywide (LDC)

3. CONSENT AGENDA APPROVAL

BB. YOUTH SERVICES

1. Staff recommends motion to approve:

A) Community Based Agency Contract with Big Brothers Big Sisters of Palm Beach and Martin Counties, Inc. for the period May 1, 2018 through September 30, 2018, in an amount not to exceed \$55,263 for the School to Work Program; and

B) budget transfer of \$55,263 in the General Fund from the Head Start Match reallocation (Unit 1451) for new evidence-based/promising programming to fund the cost associated with this Contract.

SUMMARY: Big Brothers Big Sisters of Palm Beach and Martin Counties, Inc. (BBBS) will implement its School to Work Program (Program) for up to 24 youth. The Program is a unique mentoring program where BBBS will coordinate: college readiness training, employment training, and business internships for youth from high schools with low graduation rates. Each youth participant will be matched with a business mentor, participate in 11 guided curriculum training sessions to enhance their knowledge of career readiness, explore college and secondary school options, and be placed in a summer job internship while earning a stipend. Each youth will be celebrated at a culminating event and present their portfolio of accomplishments. Last summer, the School to Work pilot program showed 100% of the registered students successfully completed the training program. Countywide (HH)

2. Staff recommends motion to:

A) approve Data Provision and Confidentiality Agreement with The Early Learning Coalition of Palm Beach County, Inc. (ELC), effective from May 1, 2018, to improve service delivery to youth and young adults, at no cost to the County; and

B) authorize the County Administrator, or designee, to execute any future data provision and confidentiality agreements/minor amendments with ELC.

SUMMARY: The County provides funding for summer camp scholarships for eligible children to attend day camp during the summer months. ELC provides funding to ensure that eligible children have access to high quality, affordable learning programs. This Agreement will allow the Youth Services Department and the ELC to receive and share information to ensure that there is no duplication of funding so that the maximum number of children can be served. Countywide (HH)

3. CONSENT AGENDA APPROVAL

CC. INTERNAL AUDITOR

1. Staff recommends motion to appoint: following individual to the Internal Audit Committee:

Seat #	Nominee	Seat Requirement	Term
3	Rhonda Rogers	Not seat specific	Expires 9/30/21

All members of the Internal Audit Committee are required to be citizens of the County, independent of County operations and officials, with experience in business or finance; government accounting, auditing, operations or financial management; or other relevant experience. **SUMMARY:** Ms. Rogers is currently serving as the alternate member on the Internal Audit Committee (Committee). At its March 21, 2018 meeting, the Committee unanimously recommended the appointment Ms. Rogers to fill the vacancy in Seat 3. If appointed, Ms. Rogers will serve the balance of the current three-year term ending September 30, 2018. The Committee also recommended Ms. Rogers serve an additional full three-year term ending September 30, 2021. The audit committee has five full member seats and one alternate member seat. Following Ms. Rogers' appointment, the five full member seats will be filled and the alternate member seat will be vacant. Diversity count will be: Caucasian: 2 (40%), Asian American: 1 (20%), African American: 1 (20%), and Hispanic: 1 (20%). The gender ratio (male: female) will be 3:2. The nominee is an African American female. Countywide (DB)

2. Staff recommends motion to receive and file:

- A. Audit report reviewed by the Audit Committee at its March 21, 2018 meeting as follows:

1. 18-03 Library Department – Information Technology Management

SUMMARY: Ordinance 2012-011 requires the Internal Audit Committee (the Committee) to review audit reports prior to issuance. Ordinance 2012-012 requires the County Internal Auditor to send those reports to the Board of County Commissioners. At its meeting on March 21, 2018, the Committee reviewed and authorized distribution of the attached audit. We are submitting this report to the Board of County Commissioners as required by the Ordinance. Countywide (DB)

3. CONSENT AGENDA APPROVAL

DD. SHERIFF

1. Staff recommends motion to:

A) accept on behalf of the Palm Beach County Sheriff's Office a SubRecipient Agreement For Federal Grant Funding Assistance between the Florida Department of Law Enforcement and the Palm Beach County Sheriff's Office through a FY17 Paul Coverdell Forensic Sciences Improvement Act Formula Grant in the amount of \$33,936, for the period of January 1, 2018 through December 31, 2018; and

B) approve budget amendment of \$33,936 in the Sheriff's Grant Fund.

SUMMARY: The National Institute of Justice awarded these funds to the Florida Department of Law Enforcement for the "FY16 Paul Coverdell National Forensic Sciences Improvement Grant". On February 9, 2018, the Palm Beach County Sheriff's Office was awarded funds to improve the quality of forensic services. Funds provided will be used for overtime, travel, and training costs. **There is no match requirement associated with this award.** Countywide (LDC)

2. Staff recommends motion to:

A) accept on behalf of the Palm Beach County Sheriff's Office, a Federally-Funded Subgrant Agreement for a FY18 State Homeland Security Grant in the amount of \$23,776, for the period of March 22, 2018 through August 15, 2018; and

B) approve budget amendment in the amount of \$23,776 in the Sheriff's Grant Fund.

SUMMARY: On March 22, 2018, the Palm Beach County Sheriff's Office received a FY18 State Homeland Security Grant award from the State of Florida, Division of Emergency Management. These funds will be used to upgrade the State Emergency Deployable Interoperable Communication System/Emergency Deployable Wide Area Remote Data System. **There is no match associated with this award.** Countywide (LDC)

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4. REGULAR AGENDA

A. CLERK AND COMPTROLLER

TIME CERTAIN: 10:45AM

1. **Staff recommends motion to receive and file:** Presentation of the Palm Beach County Comprehensive Annual Financial Report for fiscal year ending September 30, 2017. **SUMMARY:** The Clerk & Comptroller's office will provide a year-end financial review based on the Palm Beach County Comprehensive Annual Financial Report for FY 2017. (Time: 30 min.) Countywide (DN)

B. INTERNAL AUDITOR

1. **Staff recommends motion to approve on preliminary reading and advertise for a Public Hearing on May 15, 2018 at 9:30 a.m.:** ordinance of the Board of County Commissioners of Palm Beach County, Florida, amending Ordinance 2017-020; providing for title; providing for the establishment, purpose, authority, composition, meetings and responsibilities of the Palm Beach County Internal Audit Committee; providing for repeal of laws in conflict; providing for severability; providing for inclusion in the code of laws and ordinances; and providing for an effective date. **SUMMARY:** The Internal Audit Committee (Committee) conducted a review of the duties and responsibilities of the Committee as established in Ordinance 2017-020, known as the Palm Beach County Internal Audit Committee Charter Ordinance, and has identified several revisions it believes are necessary. The revisions are recommended to align the attendance requirements of the Ordinance with County policy, align the ethics requirements of the Ordinance with the County Code of Ethics, to remove obsolete language, to allow a committee member to serve more than one two-year non-consecutive term as Committee chair; and to clarify the duties and responsibilities of the alternate member. Countywide (DB)

C. FIRE RESCUE

1. **Staff recommends motion to approve:**

A) increase to the Fire Rescue personnel complement by one Fire Rescue Equal Employment Specialist position (pay grade 40) for an estimated cost of \$25,731 (prorated for the last three months of FY 2018) to the Fire/Rescue MSTU; and

B) budget transfer of \$25,731 from the Fire/Rescue MSTU Contingency Reserves to Fire Rescue's Human Resources unit to appropriate funding for this position.

SUMMARY: The Fire Rescue Department has grown to 1,521 positions, and this new position is needed to ensure the department maintains a fair and equitable workplace. This position will be responsible for educating and training staff to ensure that every member of Fire Rescue is fully fluent in fair employment laws. This position will also be responsible for handling the Department's compliance with all related policies, training, and laws, as well as handling investigations and identifying potential areas of conflicts. The position will coordinate with the County's Fair Employment division of the Human Resources Department as case specifics require. Countywide (SB)

4. REGULAR AGENDA

D. COUNTY ATTORNEY

1. [Staff recommends motion to approve on preliminary reading and to advertise for public hearing May 15, 2018, at 9:30 a.m.:](#) Ordinance of the Board of County Commissioners of Palm Beach County, Florida, allowing for opioid cost recovery and declaring the effects of opioid abuse on the County a public nuisance; providing for purpose and intent; providing for definitions; providing for cost recovery; providing for effect of criminal or civil proceedings on cost recovery; providing for declaration of public nuisance; providing for retroactive application; providing for repeal of laws in conflict; providing for severability; providing for inclusion in the code of laws and ordinances; providing captions; and providing for an effective date. **SUMMARY:** The large scale sale, distribution, and prescription of opioids in Palm Beach County has created a public health and safety hazard, affecting many residents, and requiring Palm Beach County to incur great expense associated with this widespread epidemic. The purpose of this Ordinance is to provide a mechanism for Palm Beach County to recover taxpayer's costs incurred as a result of this epidemic, and to declare the opioid crisis in Palm Beach County a public nuisance. Countywide (LB)

4. REGULAR AGENDA

E. FACILITIES DEVELOPMENT AND OPERATIONS

1. Staff recommends motion to approve:

A) budget transfer of \$6,984,225 within the 68M Public Imp Rev Bond 15A CP, Conv Ctr Garage & Airport Ct Fund;

B) budget amendment of \$3,064,105 in the 65M NAV 15 DS, Pub Imp Rev Bd, Conv Ctr Gar & Airport Ctr Fund (Debt Service) to i) recognize the transfer from the 68M Public Imp Rev Bond 15A CP, Conv Ctr Garage & Airport Ct Fund; ii) decrease debt service revenue from TDC 1st Cent fund; and iii) reimburse TDC 1st for prior year debt service costs;

C) budget amendment of \$3,064,105 in the TDC 1st Cent Fund to: i) recognize the increase in funds from the 68M NAV 15 DS, Public Imp Rev Bd , Conv Ctr Garage & Airport Ct Fund; ii) recognize the decrease in the debt service expense; and iii) increase the expense to the TDC Bldg Renewal and Replacement Fund; and

D) budget amendment in the amount of \$6,984,225 in the TDC Bldg Renewal & Replacement Fund to recognize increased transfer from the TDC 1st Cent Fund and allocate budget to Convention Center (R/R) Projects; Convention Center Expansion Project; and Roger Dean (R/R) Projects.

SUMMARY: On April 7, 2015, the Board approved a bond entitled “68M Public Imp Rev Bond 15A CP, Conv Ctr Garage & Airport Ct” providing proceeds for the Airport Center Building II renovations and the Convention Center Parking Garage. The Airport Center Building II project is complete, with no significant funds remaining. However, the Convention Center Parking Garage account is projected to have approximately \$9,300,000 remaining at the completion of the project. The amount of the funding remaining is primarily due to the garage being 90 spaces less than originally planned, value engineering and sales tax savings, and not having to use as much of the project contingency as originally planned. Since the remaining proceeds can only be used for the Parking Garage, Staff is recommending that \$6,984,225 of the remaining proceeds be used to fund debt service and bond interest expenses with the equivalent amount of 1st Cent Bed Tax used to fund other 1st Cent projects. Bond counsel has approved the use of the proceeds to fund debt service. The \$6,984,225 in TDC 1st Cent funding will be allocated to two projects: Convention Center Renewal/Replacement in the amount of \$2,873,000 and Convention Center Expansion in the amount of \$4,111,225. The difference between the remaining funds and the \$6,984,225 is anticipated to be sufficient to fund the Convention Center Parking Garage R/R throughout the life of the facility. The remaining action items transfer monies from; 1) the 1st and 4th Cent Special Reserves to the Convention Center Expansion Project (\$913,974) and Roger Dean R/R (\$618,274) projects, and 2) Convention Center Parking Garage R/R to Convention Center Expansion (\$5,000,000). These amendments and transfers essentially reconstitute the “pool” R/R funding approach of the Special Reserve approved by the Board on 3/17/09 to a project specific approach which will better serve the TDC into the future by strategically allocating available proceeds amongst forecast projects and expenses. When the Special Reserve was first established, it was thought to be sufficient for the R/R expenses at the Convention Center and Roger Dean through 2014. Through proper management of these two facilities, the Special Reserve and the proceeds from the Convention Center and Convention Center Parking Garage construction projects; the County has not only funded the R/R for the two original projects through 2020, but also now has sufficient funding to establish the Convention Center Expansion project account with a starting balance of \$10,025,199. (FDO Administration) (Countywide/District 7) (DB)

4. REGULAR AGENDA

F. ADMINISTRATION

1. Staff recommends motion to approve:

A) waiver of the competitive solicitation process for professional services (consulting services) based on Franklin M. Lee, Esq.'s extensive experience in disparity study review and analysis, and prior experience with the Palm Beach County Disparity Study Request for Proposal (RFP), the third-party review and analysis of the Palm Beach County Draft Disparity Study: and providing an outline of policy recommendations narrowly tailored to the Study's findings and recommendations;

B) contract with Tydings & Rosenberg, LLP, in an amount not to exceed \$55,000, for the period of May 1, 2018 through December 31, 2018 to provide consulting services, to provide policy deliberation phase priorities, to address disparity study findings, and to identify priorities for partial changes to policy and/or administrative practices; and

C) budget transfer in the general fund from contingency reserves.

SUMMARY: Palm Beach County seeks to enter into a contract with Tydings & Rosenberg, LLP, and more specifically Mr. Franklin M. Lee, a Partner in that firm and an accomplished attorney in the area of disparity study review, policy, Small/Minority/Women Business Enterprise (S/M/WBE). Deliverables will include two phases which will encompass the development of a timetable for meeting with Palm Beach County staff (Construction/Procurement) and stakeholders to obtain and present feedback on policy options; present Policy Option Matrix to counsel and executive staff summarizing menu of legally defensible policy options that are best practices for amending the SBE program, identifying factual support/justification in study for each policy option; amendments to SBE eligibility requirements, certification standards and procedures; drafting of proposed M/WBE program policy and ordinance, and presentation of draft S/M/WBE Policy to the BCC for review and approval. Countywide (HH)

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MAY 1, 2018

5. BOARD APPOINTMENTS

A. COMMISSION DISTRICT APPOINTMENTS

MAY 1, 2018

6. MATTERS BY THE PUBLIC – 2:00 P.M.

MAY 1, 2018

7. ADJOURNMENT

"If a person decides to appeal any decision made by this Commission with respect to any matter considered at this meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."