

BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA

ADDITIONS, DELETIONS, & SUBSTITUTIONS

SEPTEMBER 12, 2017

<u>PAGE</u>	<u>ITEM</u>	
9	2C-6	ADD-ON: Proclamation declaring October 28, 2017 as Caribbean-American for Community Involvement Day in Palm Beach County (Sponsored by Vice Mayor McKinlay)
13	3A-5	DELETED/FURTHER STAFF REVIEW: Staff recommends motion to approve: A) contract with Florida Outreach Center for the Blind, Inc. (FOCB) in an amount not to exceed \$5,000 to be used to purchase a laptop computer and office furniture. The laptop will be used to facilitate technology familiarization and classroom instruction using assistive technology for visually impaired instructors and students. The office furniture is needed for classroom instruction and program administration to provide optimum stability, support and positioning for persons with disabilities to safely work, learn and maneuver at learning stations and desktop viewing devices; and B) contract with Habilitation Center for the Handicapped, Inc. (HabCenter) in an amount not to exceed \$5,000 to be used to purchase and install an ADA compliant powered door at the main entrance. (Admin)
34	3H-1	DELETED/FURTHER STAFF REVIEW: Staff recommends motion to receive and file: Amendment No. 1 to the contract with Hedrick Brothers Construction Co., Inc. (R2016-0430) in the amount of \$1,054,017 for the Main Detention Center Chiller Replacement project, in West Palm Beach. (FDO)
38	3H-13	REVISED SUMMARY: The HOA holds title to a 25' x approximately 160' open space buffer (the "buffer strip") which runs between a 2.2 acre County owned civic site on White Feather Trail in Boynton Beach and an adjacent residential parcel. The County is under contract to purchase the residential parcel (R2017-1119), which will be used to accommodate retention and allow for development of the Fire Station on the civic site. The County will pay the HOA \$60,000 <u>for release of the buffer upon the County receiving consents from the HOA for all development approvals required to develop the Station and the HOA delivers a deed conveying the HOA's interest in the buffer strip. This Agreement will also allow the County to plant landscaping on the remainder of the HOA's open space buffer surrounding the residential parcel which will allow for greater utilization of the civic site and residential parcel. It is difficult to value the rights that County will be acquiring under this agreement. Staff is obtaining obtained an appraisal valuing the buffer strip at \$30,000 and the right to plant landscaping within the remaining open space buffer was valued at \$80,000. and will provide that information to the Board as soon as it is available. Regardless of value, this is the least amount the HOA was willing to accept. Without the buffer strip, the County would be unable to develop the Fire Station. This transaction must be approved by a super majority (five votes). (PREM) District 3 (HJF) (FDO)</u>
41	3I-3	DELETED/FURTHER STAFF REVIEW: Staff recommends motion to: A) receive and file various documents executed in connection with the Palm Beach County Intermediary Relending Program (IRP) funded by the U.S. Department of Agriculture (USDA) as follows:.... (DHES)

- 51 3N-1 **REVISED MOTION AND SUMMARY: Staff recommends motion to: A) approve** submittal of an Application to the Florida Department of State, Division of Library and Information Services, for State Aid to Libraries in an estimated amount of \$1,163,494 for FY 2018; **B) approve** the associated State Aid to Libraries Grant Agreement with The State of Florida, Department of State; and **C) authorize** the County Administrator or designee to execute any other necessary agreements, amendments, forms and certifications; and **D) authorize** the County Administrator or designee to apply for and execute any resulting agreements and documents required for the State Aid to Libraries Grant in future years. **SUMMARY:** The State provides an annual operating grant to eligible libraries based upon their annual operating expenditures from local funds. Estimated State Aid revenue has been included in the County Library's FY 2018 proposed budget. The term of the agreement begins upon execution by the State of Florida and continues until all the funds are expended. There is no match requirement for this grant. This State Aid to Libraries Grant is made available every year. Delegating authority to the County Administrator or designee to apply for and execute any resulting agreements and documents required in future years will help comply with timing for deadlines with the Grantor. Countywide (AH) (Library)
- 54 3U1* **DELETED/FURTHER STAFF REVIEW: Staff recommends motion to: A) rescind** Agreement for Information Technology (IT) services with Palm Beach County Law Enforcement Exchange, Incorporated (LEX) dated December 4, 2012 (R2012-1841); and **B)...** (ISS)
- 54 3U2* **DELETED/FURTHER STAFF REVIEW: Staff recommends motion to: A) rescind** Management Control Agreement (MCA) with Palm Beach Sheriff's Office and Palm Beach County Law Enforcement Exchange, Inc. (LEX); **B)...** (ISS)
- 54 3U-3* **DELETED/FURTHER STAFF REVIEW: Staff recommends motion to approve:** budget transfer in the amount of \$600,000 within the Information Technology Capital Improvements fund to re-allocate expenditure budgets among specific ISS Capital Projects. (ISS)
- 61 5A-2 **ADD-ON: Staff recommends: A)** authorization to demolish the existing building and re-use of 1.3-acres of County property formerly occupied by the Tax Collector for the development of small lot transitional housing units; **B)** authorization to develop a Request For Proposals for the development and development/operation of approximately 20 small lot homes; and **C)** staff develop an outreach program to municipalities about the small lot form of development and how it can assist municipalities in meeting their affordable housing and redevelopment objectives as well as not for profits and developers who are seeking opportunities to satisfy their affordable/workforce housing requirements. **SUMMARY:** Staff is recommending the use of the County-owned property which previously housed the Lake Worth Tax Collector's Office on Military Trail south of 10th Avenue North for development of approximately 20 transitional housing units as a test case for the viability of a small lot form of development to meet the needs of the low and moderate income population for housing units. (PREM) District 2 (HJF) (FDO)
- 5F1* **ADD-ON: Staff recommends motion to approve:** Resolution No. R2017-XXXX, a resolution of the Board of County Commissioners (BCC) of Palm Beach County, Florida, providing for the waiver of permit fees and expedited review fees, as set forth in Palm Beach County Code, Chapter 7, Article IIIA., Section 7-50 Exhibit A, that are necessary to repair or rebuild homes and businesses damaged as a result of Hurricane Irma; providing for severability; and providing for an effective date and term. **SUMMARY:** A Resolution of the BCC of Palm Beach County suspending (waiving) permit fees associated with expediting and issuing permits necessary to rebuild and repair homes and businesses damaged by Hurricane Irma for a time period not to exceed 6 months. Countywide (SF) (PZB)

- 5G1* **ADD-ON: Staff recommends motion to approve:** submittal of a Certification of Illegal Immigration Cooperation required by the Department of Justice COPS Office for additional grant consideration of a COPS grant submitted by the Palm Beach County Sheriff's Office. **SUMMARY:** The Palm Beach County Sheriff's Office (PBSO) submitted a grant application with the Department of Justice COPS Office for funding consideration. On September 7, 2017, the COPS Office notified PBSO that additional consideration to state, local, or tribal applicants that cooperate with federal law enforcement to address illegal immigration may be provided if the applicant agency completes a Certification of Illegal Immigration Cooperation. Both the Government Executive (highest ranking official within the jurisdiction) and the Law Enforcement Executive (highest ranking law enforcement official within the jurisdiction) must sign the Certification and submit it via email by the deadline of 5PM, September 29, 2017. The Sheriff has signed the Certification and through this Motion the Mayor's signature is requested to complete the Certification and thereby satisfy this request from the COPS Office. Countywide (LDC)
- 9G-1 **ADD-ON:** Request for Off-site Proclamation declaring October 2, 2017 as Thurgood Marshall Day in Palm Beach County (Sponsored by Commissioner Bernard)

NOTE: Items that were revised, added, deleted, or backup submitted and were not listed on the preliminary addition/deletion sheet distributed to the Board the prior day are noted with an asterisk (*).

**ORDER OF BUSINESS
BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

SEPTEMBER 12, 2017

**TUESDAY
9:30 A.M.**

**COMMISSION
CHAMBERS**

- 1. CALL TO ORDER**
 - A. Roll Call
 - B. Invocation
 - C. Pledge of Allegiance

- 2. AGENDA APPROVAL/SPECIAL PRESENTATIONS**
 - A. Additions, Deletions, Substitutions
 - B. Adoption
 - C. Special Presentations (Page 9)

- 3. CONSENT AGENDA (Pages 10-59)**

- 4. PUBLIC HEARINGS - 9:30 A.M. (Page 60)**

- 5. REGULAR AGENDA (Pages 61-70)**
TIME CERTAIN 11:00 A.M. (Sheriff/COPS Grant) (Page 71)

- 6. BOARD APPOINTMENTS (Page 71)**

- 7. MATTERS BY THE PUBLIC – 2:00 P.M. (Page 72)**

- 8. STAFF COMMENTS (Page 73)**

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- 10. ADJOURNMENT (Page 74)**

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- 2C-2 Infant Mortality Awareness Month
- 2C-3 Palm Beach Partners Business MatchMaker Conference and Expo Day
- 2C-4 Chiari Malformation Month
- 2C-5 Domestic Violence Awareness Month
- 2C-6 Caribbean-American for Community Involvement Day
- 2C-7 Professional Firefighters and Paramedics of Palm Beach County IAFF Local 2928 and Palm Beach County Fire Rescue Firefighter Appreciation Month
- 2C-8 Certificate of Appreciation presented to Power Evangelism Ministries
- 2C-9 Special Presentation by the United Way of Palm Beach County

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- 3A-2 Resolution changing the name of the Department of Economic Sustainability to the Department of Housing and Economic Sustainability

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- 3A-3 Contracts to implement the Office of Community Revitalization's Abundant Community Initiative Pilot Project for neighborhood development

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- 3A-4 Appointment to the Small Business Assistance Advisory Committee

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- 3A-6 Appointment to the Health Care District of Palm Beach County

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- 3C-1 Contract with Hardrives, Inc. for construction of Roebuck Road from Jog Road to Haverhill Road to widen the roads and add improvements
- 3C-2 Contract with Ranger Construction Industries, Inc. to widen Hood Road and provide additional improvements in the area

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- 3C-3 Contract with R&D Paving, LLC to widen the intersection of SW 18th Street and Lyons Road
- 3C-4 Contract with R&D Paving, LLC for construction of Sherwood Forest Boulevard over Lake Worth Drainage District L-8 Canal
- 3C-5 Contract with DP Development of the Treasure Coast, LLC for the construction of Purdy Land from Forest Hill Elementary to east of Major Drive
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- 3C-7 Contract with Kiewit Infrastructure South Co. for the rehabilitation of the Camino Real Road/Boca Club Bridge over the Intracoastal Waterway
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- 3C-9 Highway Maintenance Memorandum of Agreement with FDOT for construction of a shared use pathway along Palmetto Park Road from US 441 to NW 4th Avenue
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- 3E-9 Memorandum of Agreement with Children's Services Council and United Way to provide information and referrals to individuals and families in need
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3G-2 Negotiated settlement offer for full satisfaction of a Code Enforcement Lien

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3H-7 Term extension of the Land Lease Agreement with the Solid Waste Authority for operation of the fueling station at the North County Transfer Station in Jupiter

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3H-11 Contract with Collage Design & Construction group, Inc to construct improvements at Bert Winters Park in Juno Beach

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PUBLIC HEARINGS – 9:30 A.M.

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B. ENGINEERING & PUBLIC WORKS

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A. FACILITIES DEVELOPMENT & OPERATIONS

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2C. SPECIAL PRESENTATIONS – 9:30 A.M.

1. **REVISED:** Proclamation declaring September 30, 2017 as National Kidney Foundation of Florida Day in Palm Beach County (Sponsored by Commissioner Valeche)
2. Proclamation declaring September 2017 as Infant Mortality Awareness Month in Palm Beach County (Mayor Burdick)
3. **REVISED:** Proclamation declaring October 13, 2017 as Palm Beach Partners Business MatchMaker Conference and Expo Day in Palm Beach County (Mayor Burdick)
4. Proclamation declaring September 2017 as Chiari Malformation Month in Palm Beach County (Sponsored by Commissioner Berger)
5. Proclamation declaring October 2017 as Domestic Violence Awareness Month in Palm Beach County (Sponsored by Vice-Mayor McKinlay)
6. **ADD-ON: REVISED:** Proclamation declaring October 28, 2017 as Caribbean-American for Community Involvement Day in Palm Beach County (Sponsored by Vice Mayor McKinlay)
7. Proclamation declaring September 2017 as Professional Firefighters and Paramedics of Palm Beach County IAFF Local 2928 and Palm Beach County Fire Rescue Firefighter Appreciation Month in Palm Beach County (Sponsored by Commissioner Bernard)
8. Certificate of Appreciation presented to Power Evangelism Ministries (Sponsored by Commissioner Bernard)
9. Special Presentation by Laurie George, President and CEO, United Way of Palm Beach County

* * * * *

3. CONSENT AGENDA APPROVAL

A. ADMINISTRATION

1. Staff recommends motion to approve: reappointment of one individual to the Health Council of Southeast Florida, Inc. for a two year term beginning October 1, 2017 and ending September September 30, 2019:

<u>Reappoint</u>	<u>Seat No.</u>	<u>Seat Requirement</u>	<u>Nominated By</u>
Mary Poncy	9	Health Care Purchaser	Mayor Burdick Vice Mayor McKinlay Commissioner Abrams Commissioner Valeche

SUMMARY: The Health Council of Southeast Florida, Inc. (Council) is a not-for-profit corporation established pursuant to Section 408.033, Florida Statutes, for the purpose of providing and coordinating health planning activities within Palm Beach, Martin, St. Lucie, Indian River and Okeechobee Counties. The Council consists of twelve members: six representatives for Palm Beach County; two members appointed by Martin County; two members appointed by St. Lucie County; one member appointed by Indian River County; and one member appointed by Okeechobee County. The appointees must be representatives of health care providers, health care purchasers, and non-governmental health care consumers, not to exclude elected government officials. A memo dated July 26, 2017, was circulated to the Board of County Commissioners requesting support of Ms. Poncy's reappointment or requesting additional nominations. No additional nominations were received. With this reappointment, the diversity of the Palm Beach County representatives (6) include one Caucasian female, one African-American male, and four vacant positions (one health care provider, one health care purchaser and two health care consumers).
Countywide (HH)

2. Staff recommends motion to adopt: Resolution of the Board of County Commissioners of Palm Beach County, Florida, amending the County Administrative Code to change the name of the Department of Economic Sustainability to the Department of Housing and Economic Sustainability, and providing an effective date.
SUMMARY: Amendments to the County Administrative Code require a resolution approved by a majority of the members of the Board. The attached resolution amends the County Administrative Code to rename the Department of Economic Sustainability, the Department of Housing and Economic Sustainability. The renaming of this department will place more emphasis on housing as a priority of the Board of County Commissioners and more accurately describe the responsibilities of the department.
Countywide (PK)

3. CONSENT AGENDA APPROVAL

A. ADMINISTRATION (Cont'd)

3. Staff recommends a motion to approve: the following contracts each in an amount not to exceed \$6,000 to implement the Office of Community Revitalization's Abundant Community Initiative (ACI) Pilot Project:

A) Contract with Shannon Doughney for the implementation of the project in the Cabana Colony CCRT area;

B) Contract with Bill McDonald for the implementation of the project in the Plantation CCRT area; and

C) Contract with Bonnie Hodges Leech for the implementation of the project in the San Castle CCRT area.

SUMMARY: Funding for this pilot project was previously approved by the Board of County Commissioners (Board) on January 13, 2015, to contract with a resident as Neighborhood Coordinator in an amount not to exceed \$5,000 to spearhead the Abundant Community Initiative (ACI) Pilot Project in three selected CCRT pilot communities (Cabana Colony, Plantation, and San Castle). The purpose of the pilot project is to further engage and help empower residents for civic leadership, and demonstrate the viability and potential of the Asset Based Community Development (ABCD) initiative for neighborhood development in Palm Beach County by utilizing actual neighborhoods, their existing leadership structures and residents. The Neighborhood Coordinator is responsible for guiding the neighborhood organizing process, inventorying the dreams, desires and gifts within the neighborhood, and facilitating the formation of associations within the neighborhood. The Board approved the contract with the Neighborhood Connector for Cabana Colony on September 15, 2015; for Plantation on March 22, 2016; and San Castle on June 7, 2016. Staff is now requesting the Board to approve the new contracts for this upcoming fiscal year to continue the implementation of the project in the three pilot communities. The contracts will commence on October 1, 2017 and expire on September 30, 2018. The new contract amounts of \$6,000 reflect added tasks and deliverables. Funding for this project is available from the Abundant Community Initiative account. Districts 1, 2 & 7 (DW)

3. CONSENT AGENDA APPROVAL

A. ADMINISTRATION (Cont'd)

4. Staff recommends motion to approve: appointment of the following individuals to the Small Business Assistance (SBA) Advisory Committee to complete the term of former members due to their removal for lack of attendance, for the seats and terms listed below:

<u>NOMINEE</u>	<u>SEAT</u>	<u>DESIGNATION</u>	<u>TERM</u>	<u>NOMINATED BY</u>
Appoint				
Courtney McKenzie Newell	14	Black Chamber of Commerce	9/12/17 to 09/11/18	Mayor Burdick Vice Mayor McKinlay
Gabriel Goldstein	15	Professional Services Organization	9/12/17 to 09/11/20	Mayor Burdick Vice Mayor McKinlay

Summary: The SBA Advisory Committee is established pursuant to Section 2.80.32, of the Palm Beach County Code as amended on March 12, 2013. The committee consists of 15 members representing one black business owner certified as a small business by the County; one Hispanic business owner certified as a small business by the County; one woman business owner certified as a small business by the County; one white male business owner certified as a small business by the County; one business owner domiciled in Palm Beach County; one representative of a business incubator program; one representative of the Hispanic business organization; one representative of the National Association of Women in Construction; one representative of a Women’s Business Organization; one certified minority contractor; one representative of the Associated General Contractors of America; one representative of the Small Business Development Center; one representative of a financial institution that assists small businesses; one representative of the Black Chamber of Commerce; and one representative of a professional services organization. The SBA Advisory Committee supports the nominations to fill the vacancies created by the termination of the former members. A memo was sent to the Board of County Commissioners on August 1, 2017, requesting approval of the recommendations. No other nominations were received. The SBA Advisory Committee consists of 15 members and the terms of the seats are for three years. The SBA Advisory Committee reviews and evaluates the effectiveness of small business programs within County Government. The Committee currently consists of 13 members. The current diversity count is: Caucasian: 6 (46.1%), African American: 5 (38.4%), and Hispanic: 2 (15.3%). The gender ratio (female:male) is: 7:6. The nominee for appointment to seat 14 is an African American female and the nominee for appointment to seat 15 is a Caucasian male. Countywide (HH)

3. CONSENT AGENDA APPROVAL

A. ADMINISTRATION (Cont'd)

5. ~~DELETED: Staff recommends motion to approve:~~

~~A) contract with Florida Outreach Center for the Blind, Inc. (FOCB) in an amount not to exceed \$5,000 to be used to purchase a laptop computer and office furniture. The laptop will be used to facilitate technology familiarization and classroom instruction using assistive technology for visually impaired instructors and students. The office furniture is needed for classroom instruction and program administration to provide optimum stability, support and positioning for persons with disabilities to safely work, learn and maneuver at learning stations and desktop viewing devices; and~~

~~B) contract with Habilitation Center for the Handicapped, Inc. (HabCenter) in an amount not to exceed \$5,000 to be used to purchase and install an ADA compliant powered door at the main entrance.~~

~~**SUMMARY:** The grant funds were derived from fines collected from parking violations in designated parking spaces. The General Fund is the funding source as of October 1, 2017. William Lapp, a member of the County's Handicap Accessibility and Awareness Grant Review Committee, has disclosed that he serves on the Board of Directors for the non-profit Florida Outreach Center for the Blind, Inc., on which his wife is the executive director. Disclosure of these relationships are being provided in accordance with the provision of Sect. 2-443 of the Palm Beach Code of Ethics. Mr. Lapp requested an advisory opinion from the Palm Beach County Commission on Ethics (COE) regarding his eligibility to serve on the Committee. On September 14, 2011, the COE opined that Mr. Lapp is not prohibited from serving on the Committee, but must 1) disclose the nature of his conflict before the Committee discusses the issue; 2) abstain when the vote takes place and not personally participate in the matter; and 3) file a state voting conflict form. Mr. Lapp has agreed to and has complied with the COE direction. Countywide (DO)~~

6. Staff recommends motion to approve: appointment of one individual to the Health Care District of Palm Beach County to fill a seat vacated by Angeleta Gray for a four year term beginning October 1, 2017 and ending September 30, 2021.

<u>Appoint</u>	<u>Seat No.</u>	<u>Seat Requirement</u>	<u>Nominated By</u>
Cory Neering	1	Elected Official	Commissioner Kerner Commissioner Berger Commissioner Bernard

SUMMARY: Per Chapter 2003-326, Laws of Florida, the Health Care District of Palm Beach County is comprised of seven members. The appointing authority shall consider the diverse geographic areas of Palm Beach County in selecting individuals to serve on the Health Care District of Palm Beach County, and at least one person, but not more than two shall reside in the Glades Area. The Governor shall appoint three members; the Board of County Commissioners shall appoint three members, one of which must be an elected official at the time of appointment; and one member shall be the Director of the Palm Beach County Health Department. Members may serve two, four-year terms. Seat No. 1 is currently occupied by Angeleta Gray. Ms. Gray's term expires on September 30, 2017 and she is not eligible for reappointment. The main requirement for the seat being vacated is that the individual must be an elected official. A memo dated August 11, 2017 was circulated to the Board of County Commissioners requesting support of Mr. Neering's appointment or requesting additional nominations. No additional nominations were received. With this appointment, the diversity of the Palm Beach County representatives include two Caucasian males and one African-American male. The diversity of the other members of the Health Care District include two Caucasian males, one Caucasian female and Hispanic female. Countywide (HH)

3. CONSENT AGENDA APPROVAL

B. CLERK & COMPTROLLER

1. **Staff recommends motion to receive and file:** Warrant List – Backup information can be viewed in the Clerk & Comptroller’s Office.
2. **Staff recommends motion to approve:** the following final minutes of the Board of County Commissioners’ meetings:

Meeting Type	Meeting Date
Regular	June 06, 2017
Environmental Control	June 20, 2017
Regular	June 20, 2017
Zoning	June 22, 2017
Workshop	July 18, 2017

3. **Staff recommends motion to approve:** Contracts (regular) and claim settlements list as submitted by various departments to the Clerk & Comptroller’s Office. Countywide
4. **Staff recommends motion to receive and file proof of publications:** “Unclaimed Monies” advertised by the Clerk & Comptroller of Palm Beach County. **SUMMARY:** Pursuant to F.S. 116.21, the Clerk advertised certain unclaimed monies held which are subject to forfeiture to Palm Beach County. Florida Statutes 116.21 requires that the proof of publication “shall be filed and recorded in the minutes of the County Commission of such county.”

C. ENGINEERING & PUBLIC WORKS

1. **Staff recommends motion to approve:** contract with Hardrives, Inc. (Hardrives) in the amount of \$5,025,814.20 for the construction of Roebuck Road from Jog Road to Haverhill Road, and Roebuck Road and Jog Road Intersection Improvements (Project). **SUMMARY:** Approval of this contract will allow Palm Beach County to issue a notice to proceed to Hardrives, a Palm Beach County based company, to begin construction of the project. The work consists of widening Roebuck Road from Jog Road to east of Haverhill Road from a two-lane roadway to a 4-lane divided roadway, and includes drainage improvements, the addition of bike lanes, reconstruction of sidewalks and traffic signal improvements at the intersection with Haverhill Road. The Jog Road and Roebuck Road intersection improvements will include modifications to the geometric alignment, asphalt resurfacing, and the addition of drainage inlets, a concrete shoulder barrier, and guardrail. The Small Business Enterprise (SBE) goal for all contracts is 15%. The lowest responsive, responsible bidder, Hardrives, committed to 16% SBE participation. Districts 2 & 7 (LBH)
2. **Staff recommends motion to approve:** contract with Ranger Construction Industries, Inc. (Ranger) in the amount of \$14,135,972.41 for the construction of Hood Road, east of Florida’s Turnpike to west of Central Boulevard, and Hood Road and Central Boulevard intersection improvements (Project). **SUMMARY:** Approval of this contract will allow Palm Beach County to issue a notice to proceed to Ranger, a Palm Beach County based company, to begin construction of the project. The work consists of widening Hood Road to provide a four-lane divided roadway from east of Florida’s Turnpike to west of Central Boulevard, including a new two-lane bridge over I-95, and the addition of a second northbound and southbound left turn lane and a northbound right turn lane at the intersection of Hood Road and Central Boulevard. The Small Business Enterprise (SBE) goal for all projects is 15%. The lowest responsive, responsible bidder, Ranger, committed to 16.7% SBE participation. District 1 (LBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

3. **Staff recommends motion to approve:** contract with R&D Paving, LLC (R&D) in the amount of \$1,612,166.88 for the construction of Lyons Road from Hillsboro Canal to SW 18th Street (Project). **SUMMARY:** Approval of this contract will allow Palm Beach County to issue a notice to proceed to R&D, a Palm Beach County based company, to begin construction of the project. The work consists of the construction of a third southbound thru lane, two right turn lanes, sidewalks, drainage and new mast arm traffic signals at the intersection of SW 18th Street and Lyons Road. The Small Business Enterprise (SBE) goal for all contracts is 15%. The lowest responsive, responsible bidder, R&D, committed to 34.5% SBE participation. District 5 (LBH)
4. **Staff recommends motion to approve:** contract with R&D Paving, LLC (R&D) in the amount of \$705,164.20 for the construction of Sherwood Forest Boulevard over Lake Worth Drainage District L-8 Canal (Project). **SUMMARY:** Approval of this contract will allow Palm Beach County to issue a notice to proceed to R&D, a Palm Beach County based company, to begin construction of the project. The work consists of the partial demolition and removal of existing concrete bridge pedestrian walkways over the Lake Worth Drainage District L-8 Canal on Sherwood Forest Boulevard. The existing traffic portions of the bridge will remain and new pedestrian walkways will be constructed. Paving improvements and minor drainage improvements are also included from south of Basil Drive to north of Nottingham Road (345 ft.). Utility relocations of an existing Village of Palm Springs water main and a private force main are included in the work. The Small Business Enterprise (SBE) goal for all contracts is 15%. The lowest responsive, responsible bidder, R&D, committed to 19.6% SBE participation. District 2 (LBH)
5. **Staff recommends motion to approve:** contract with DP Development of the Treasure Coast, LLC (DPD) in the amount of \$2,397,947.33 for the construction of Purdy Lane from Forest Hill Elementary to east of Major Drive (Project). **SUMMARY:** Approval of this contract will allow Palm Beach County to issue a notice to proceed to DPD, which has a Palm Beach County office, to begin construction of the Project. The Project will replace the bridge over the Lake Worth Drainage District E-3 Canal and includes sidewalk replacement, addition of shoulders, and improvements to the storm water drainage system. The Small Business Enterprise (SBE) goal for all projects is 15%. The lowest bidder, DPD, did not meet the SBE goal, with a proposed 1.76% participation. The second lowest bidder, Cone & Graham, Inc., met the SBE requirement, but fell outside the limit of ranking of responsive bidders. In order to be considered within the limit of ranking, the second lowest, responsive bidder cannot have a bid that is more than 10% higher than the low bid. District 2 (LBH)
6. **Staff recommends motion to approve:** contract with Johnson-Davis, Inc. (JDI) in the amount of \$849,298 for the construction of Kirk Road over Lake Worth Drainage District L-5 Canal (Project). **SUMMARY:** Approval of this contract will allow Palm Beach County to issue a notice to proceed to JDI, a Palm Beach County based company, to begin construction of the project. The work consists of the demolition and removal of an existing corrugated metal pipe crossing on Kirk Road at the Lake Worth Drainage District L-5 Canal. The existing crossing will be replaced with a reinforced concrete pipe culvert crossing. The project includes paving and pathway improvements on Kirk Road from south of the L-5 Canal to north of the L-5 Canal. Utility relocations and minor drainage improvements are also included. The Small Business Enterprise (SBE) goal for all contracts is 15%. The lowest responsive, responsible bidder, JDI, committed to 23.6% SBE participation. District 2 (LBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

7. **Staff recommends motion to approve:** contract with Kiewit Infrastructure South Co. (Kiewit) in the amount of \$8,891,974.50 for the rehabilitation of the Camino Real Road/Boca Club bridge over the Intracoastal Waterway (Project). **SUMMARY:** Approval of this contract will allow Palm Beach County to issue a notice to proceed to Kiewit, a Broward County based company, to begin construction of the project. The work consists of the rehabilitation of the Camino Real Road/Boca Club bridge over the Intracoastal Waterway. The work will include minor widening of the fixed and bascule bridge elements, relocation of the bridge tender house, renovating and replacing the fender system, new mechanical equipment for the bridge, reconstruction of the roadway approaches and sidewalks and minor drainage improvements. The Small Business Enterprise (SBE) goal for all contracts is 15%. The lowest responsive, responsible bidder, Kiewit, committed to 15.9% SBE participation. District 4 (LBH)
8. **Staff recommends motion to approve:** contract with D.S. Eakins Construction Corporation (Eakins) in the amount of \$1,207,343.65 for the construction of Kirk Road over Lake Worth Drainage District L-7 Canal from south of Lake Worth Drainage District L-7 Canal to Pot O Gold Street (Project). **SUMMARY:** Approval of this contract will allow Palm Beach County to issue a notice to proceed to Eakins, a Palm Beach County based company, to begin construction of the project. The work consists of the demolition and removal of an existing concrete bridge on Kirk Road at the Lake Worth Drainage District L-7 Canal. The bridge will be replaced with a reinforced concrete pipe culvert crossing. Paving improvements on Kirk Road extend south to just north of Forest Hill Boulevard, and minor drainage and pathway improvements are also included. The Small Business Enterprise (SBE) goal for all contracts is 15%. The lowest responsive, responsible bidder, Eakins, committed to 44.9% SBE participation. District 2 (LBH)
9. **Staff recommends motion to adopt:** Resolution approving a highway maintenance memorandum of agreement (HMMA) with the Florida Department of Transportation (FDOT) for the construction of a shared use pathway along Palmetto Park Road from US 441 (SR 7) to NW 4th Avenue (Project). **SUMMARY:** Adoption of this Resolution to approve the HMMA will allow FDOT to construct the project, which will provide a predominantly 10-foot wide shared use pathway (8-foot wide at some locations). The HMMA is required since the project is located within a Palm Beach County road right-of-way. Construction will be entirely funded by FDOT at an estimated cost of \$3,900,000. Districts 4 & 5 (LBH)
10. **Staff recommends motion to receive and file:** report of plat recordations from October 1, 2016 through March 31, 2017. **SUMMARY:** This report is a summary of subdivision plats recorded during the fiscal quarters since the previous report, as required by the Department of Engineering and Public Works PPM EL-O-2618, governing administrative approval of plats by the County Engineer. Countywide (LBH)
11. **Staff recommends motion to adopt:** Resolution to abandon all 784 feet of a 10-foot wide utility easement per the plat of Lantana Farms M.U.P.D., according to the plat recorded in Plat Book 112, Pages 10-11, public records of Palm Beach County, Florida. **SUMMARY:** Adoption of this Resolution will eliminate the utility easement that is in conflict with future plans for development by Home Dynamics Silverleaf, LLC. The petition site is located east of Florida's Turnpike and south of Lantana Road. District 3 (LBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

12. Staff recommends motion to approve: release of a drainage easement located on land to be platted as Bridges-Mizner PUD - Bridges South Plat One (Bridges South) by Boca Raton Associates VIII, LLLP (Developer). **SUMMARY:** This approval will release a Palm Beach County (County) drainage easement recorded in Official Record Book 21425, Page 1414, public records of Palm Beach County, Florida. The Developer is in the process of platting Bridges South and the existing easement is inconsistent with the proposed site plan. The Developer has requested that the existing easement be released with the understanding that Bridges South will be platted to provide a replacement easement and drainage system. In the event that the Developer fails to complete platting of Bridges South and construction of the new drainage system, the Developer has provided the County with a replacement drainage easement which will be used to re-establish the existing easement. This easement will be held in escrow pending the completion of Bridges South. District 5 (LBH)

13. Staff recommends motion to:
 - A) adopt** Resolution approving the Local Agency Program (LAP) agreement with the State of Florida Department of Transportation (FDOT) in the amount of \$591,941 towards the construction of overhead flashing school zone signs (Project); and

 - B) approve** budget amendment of \$591,941 in the Transportation Improvement Fund to recognize the LAP agreement with FDOT and a transfer of \$100,000 from FY 2016 mast arms as match and appropriate it to the project.

SUMMARY: Adoption of this Resolution approving this LAP agreement will allow Palm Beach County (County) to receive a grant of \$591,941 toward the project that will be constructed at six schools located throughout the County with a current estimated construction cost of \$898,940. This results in an estimated match of \$306,999 (34.15%). The required match is being funded through the annual allocation for mast arms. The County will be responsible for all costs above the grant amount. Districts 2, 3 & 7 (LBH)

14. Staff recommends motion to adopt: Resolution approving a memorandum of agreement (MOA) with the Florida Department of Transportation (FDOT) for the construction of intersection improvements at Glades Road and US 441 (SR 7) and Glades Road and North Dixie Highway (Project). **SUMMARY:** Adoption of this Resolution approving the MOA will allow FDOT to construct the project, which will consist of a third northbound and southbound left turn lane at Glades Road and US 441 (SR 7) and an extension of the northbound left turn lane at Glades Road and North Dixie Highway. The MOA is required since the project impacts Palm Beach County (County) road rights-of-way. Construction will be entirely funded by FDOT at an estimated cost of \$2,040,000. Districts 4 & 5 (LBH)

3. CONSENT AGENDA APPROVAL

D. COUNTY ATTORNEY

1. **Staff recommends motion to receive and file:** Three Internal Revenue Service (IRS) Power of Attorney and Declaration of Representative forms (Form 2848) as follows:

A) IRS Form 2848 for Florida Public Improvement Revenue Refunding Bonds (Convention Center Project), Series 2004, issued on February 25, 2004;

B) IRS Form 2848 for Florida General Obligation Refunding Bonds (Cultural and Recreational Facilities Program), Series 2005A, issued on May 11, 2005; and

C) IRS Form 2848 for Florida Revenue Improvement Bonds, Series 2011 (Ocean Avenue Lantana Bridge and Max Planck Florida Corporation Projects) issued on July 27, 2011.

SUMMARY: These three IRS Form 2848s, executed by the County Administrator, are attached. These Forms are required for the County’s bond counsel, Locke Lord, to represent the County in these IRS audits of County bonds. These Form 2848s should now be received and filed in the Minutes Department. Countywide (PFK)

E. COMMUNITY SERVICES

1. **Staff recommends motion to approve:** reappointments to the Community Action Advisory Board, effective October 1, 2017:

<u>Seat No.</u>	<u>Reappointment</u>	<u>Seat Requirement</u>	<u>Term Ending</u>	<u>Nominated By</u>
2	Kevin L. Jones	Public Sector Representative	09/30/20	Mayor Burdick Vice Mayor McKinlay
3	Michael A. Coleman	Public Sector Representative	09/30/20	Mayor Burdick Vice Mayor McKinlay

SUMMARY: The total membership for the Community Action Advisory Board (CAAB) shall be no more than 15 at-large members, per Resolution No. R2014-0588, comprised of one-third elected public officials or their representatives, one-third private sector members recommended by the CAAB and one-third low-income representatives selected by a democratic process in the target neighborhoods served. Members will fully participate in the planning, implementation, and evaluation of the Community Services Block Grant program to serve low-income communities. The Resolution requires that CAAB members solicit and recommend Public Sector member nominations for transmittal to the Board of County Commissioners (BCC). The BCC was notified by memo dated July 12, 2017, and requested to provide nominations for reappointments. Both Mr. Jones and Mr. Coleman meet all applicable guidelines and requirements outlined in the Resolution adopted by the BCC on May 6, 2014. The Board has 15 seats; 14 seats are currently filled with a diversity count of African-American: 12 (86%), Hispanic: 1 (7%), and Caucasian: 1 (7%). The gender ratio (female:male) is 9:5. Both nominees are African-American males. The Community Action Program Coordinator and staff conduct targeted outreach in an effort to proffer candidates for appointments that maintain a diverse composition of the Board. (Community Action Program) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

2. Staff recommends motion to approve:

A) Amendments to Contracts for Provision of Services with the agencies listed below, for the period October 1, 2017 through September 30, 2019, in an amount totaling \$7,768,628, to provide a variety of human services to homeless county residents:

1. Amendment No. 01 with Gulfstream Goodwill Industries, Inc. (R2016-1442), increasing funding by \$4,321,418 for a new total contract amount not to exceed \$6,482,127, for engagement, interim housing and rapid re-housing services to homeless individuals;

2. Amendment No. 01 with Adopt-A-Family of the Palm Beaches, Inc. (R2016-1443), increasing funding by \$3,038,198, for a new total contract amount not to exceed \$4,557,297, for engagement, interim housing, rapid re-housing and navigation services to homeless families; and

3. Amendment No. 01 Contract for Provision of Services with The Lord's Place, Inc. (R2016-1444), increasing funding by \$409,012, for a new total contract amount not to exceed \$613,518, for employment services to homeless individuals and families.

B) Contracts for Provision of Services with the agencies listed below, for the period of October 1, 2017 through September 30, 2018, in an amount totaling \$539,597:

1. The Jerome Golden Center for Behavioral Health, Inc., in an amount not to exceed \$73,318, for services to homeless individuals;

2. Gulfstream Goodwill Industries, Inc., in an amount not to exceed \$119,769, for supportive services to homeless individuals;

3. The Jerome Golden Center for Behavioral Health, Inc., in an amount not to exceed \$146,368, for housing services to homeless individuals;

4. The Lord's Place, Inc., in an amount not to exceed \$95,381, for housing services to homeless individuals; and

5. Adopt-A-Family of the Palm Beaches, Inc., in an amount not to exceed \$104,761, for rapid re-housing services to homeless families.

SUMMARY: The amendments and contracts being recommended in this item reflect dollar amounts included in the County Administrator's Proposed FY 2018 budget. The agencies listed will provide a variety of supportive services to homeless individuals and families, which include case management, navigation, employment counseling, engagement, interim housing and rapid re-housing and permanent supportive housing. A total of \$4,423,911 in County funds is in the Proposed FY 2018 budget and the remaining balance is subject to the Board of County Commissioners approval of the FY 2019 budget. The original contracts are for a five-year period with yearly renewals. Due to changes in contracting schedules, the contracts are now in a two- year schedule. Joshua Butler, an employee of Gulfstream Goodwill Industries, Inc. is a member of the Homeless Advisory Board. This board provides no regulation, oversight, management, or policy-setting recommendations regarding the agencies listed above. Disclosure of this contractual relationship at a duly noticed public meeting is being provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics. (Division of Human and Veteran Services) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

3. Staff recommends motion to:

A) approve

1. Amendment 005 to Standard Agreement No. IP015-9500 (R2015-1449) for Emergency Home Energy Assistance Program with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA), for the period April 1, 2017 through March 31, 2018, to revise, amend, and replace portions of the standard agreement, to provide home energy assistance for seniors;

2. Renewal Agreement No. IC015-9500 to Standard Agreement No. IC015-9500 (R2015-1447) for Community Care for the Elderly (CCE) with AAA, for the period July 1, 2017 through June 30, 2018, to amend, revise, and replace portions of the standard agreement in an amount not to exceed \$1,607,195, to assist seniors and caregivers by providing in-home services to help seniors live independently;

3. Renewal Agreement No. IH015-9500 to Standard Agreement No. IH015-9500 (R2015-1445) for Home Care for the Elderly (HCE) with AAA, for the period July 1, 2017 through June 30, 2018, to amend, revise, and replace portions of the standard agreement in an amount not to exceed \$107,095, to assist older adults and their caregivers with the provision of care in a family-type living arrangement as an alternative to institutional care;

4. Renewal Agreement No. IZ015-9500 to Standard Agreement No. IZ015-9500 (R2015-1448) for Alzheimer's Disease Initiative (ADI) with AAA, for the period July 1, 2017 through June 30, 2018, to amend, revise, and replace portions of the standard agreement in an amount not to exceed \$1,026,247, to assist seniors and caregivers by providing in-home services to help seniors live independently; and

5. Renewal Agreement No. IR015-9500 to Standard Agreement No. IR015-9500 (R2015-1446) for Respite for Elders Living in Everyday Families (RELIEF) with AAA, for the period of July 1, 2017 through June 30, 2018, to amend, revise, and replace portions of the standard agreement in an amount not to exceed \$142,200 and to decrease the contract amount by \$30,000 for the 2016-2017 funding period, to provide stipend volunteers to homebound seniors for in home respite to family/caregivers.

B) approve budget amendment of \$2,245,075 in the Division of Senior Services Administration Fund to align the budget to the actual grant award.

SUMMARY: Grant adjustments are made during the contract year to align services with need. The purpose of these renewals and amendment agreements is to outline funding allocation for the FY 2017-2018 agreement periods. Sufficient funding is included in the current budget to meet County obligations. No additional County funds are required for these renewals and amendment. DOSS is responsible for providing services north of Hypoluxo Rd. The areas of service include all of the districts, excluding portions of Districts 3, 4, 5 and 7 south of Hypoluxo Road. The Mae Volen Senior Center, Inc. is responsible for providing services in the areas south of Hypoluxo Road. (Division of Senior Services) Countywide, except for portions of Districts 3, 4, 5, & 7 south of Hypoluxo Road (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

4. Staff recommends motion to:

A) receive and file notice of funding allocation for Phase 34 of the Emergency Food and Shelter Program, for the period April 1, 2017 through January 31, 2018, in an amount of \$295,000, for the provision of shelter and rent/mortgage payments to assist individuals and families in crisis; and

B) approve budget amendment of \$295,000 in the Human Services Division General Fund to align the budget with the actual grant award.

SUMMARY: The Emergency Food and Shelter Program (EFSP) is a restricted federal grant. On July 26, 2017, EFSP announced allocations for the Phase 34 award to Palm Beach County. The award is administered locally by the United Way of Palm Beach County, Inc. and consists of funding for the following categories: Other Shelter in the amount of \$20,000, and Rent/Mortgage in the amount of \$275,000. On April 4, 2017, the Board of County Commissioners ratified the Mayor's signature on the Phase 34 EFSP application. This notice of funding allocation is being submitted in accordance with Countywide PPM No. CW-O-051 to allow the Clerk and Comptroller's Office to receive and file this item. **No County match funds are required.** (Human Services) Countywide (HH)

5. Staff recommends motion to receive and file:

A) Amendment No. 1 to Project Award Notification No. 760-4057B-7CFJ1 from the Florida Department of Education, for the period July 1, 2016 through June 30, 2017, to transfer funds between budget lines;

B) Amendment No. 2 to Project Award Notification No. 760-4057B-7CFJ1 from the Florida Department of Education, for the period July 1, 2016 through June 30, 2017, to transfer funds between budget lines;

C) Amendment No. 3 to Project Award Notification No. 760-4057B-7CFJ1 from the Florida Department of Education, for the period July 1, 2016 through June 30, 2017, to transfer funds between budget lines; and

D) Amendment No. 4 to Project Award Notification No. 760-4057B-7CFJ1 from the Florida Department of Education, to extend the end date from June 30, 2017 to September 30, 2017.

SUMMARY: Project Award Notifications were received from the Florida Department of Education. Amendment Nos. 1, 2 and 3 were technical amendments that transferred funds between budget lines. Amendment No. 4 extended the program period end date to September 30, 2017. These amendments did not affect the overall grant award of \$247,864. On April 4, 2017, the Board of County Commissioners approved the Florida Department of Education Application. These amendments are being submitted in accordance with Countywide PPM No. CW-O-051 to allow the Clerk and Comptroller's Office to receive and file them. (Farmworker Career Development Program) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

6. Staff recommends motion to approve: Use of Facility Agreement with the City of South Bay, for the period September 12, 2017 through September 11, 2018, with automatic renewals for two additional, consecutive terms of one year each with no renewal term extending beyond September 12, 2020, to provide a congregate meal site for the elderly at the City of South Bay Tanner Park Community Center. **SUMMARY:** The Division of Senior Services (DOSS) receives federal funds from the Older Americans Act (OAA) to provide congregate meal sites. This agreement enables DOSS to operate a congregate meal site for the elderly at no cost to the County for space or energy usage. The City of South Bay (the City) provides meals at the site to elderly participants who require meals. The City will recruit volunteers to operate the congregate meal site. DOSS will provide training for the volunteers. All meals and necessary food related services and supplies shall be furnished by the County through its designated food service vendor, subject to the availability of funds. The estimated total cost of the meals is \$10,503, and will be funded under the OAA grant in the amount of \$9,453 (90%) and \$1,050 (10%) in County match. Sufficient funding is included in the current and proposed FY 2018 budgets to meet County obligations. Funding for remaining two years will be subject to Board of County Commissioners approval and grant. The areas of service include all of the districts, excluding portions of Districts 3, 4, 5 and 7 south of Hypoluxo Road. The Mae Volen Senior Center, Inc. is responsible for providing services in the areas south of Hypoluxo Road. (Division of Senior Services) Countywide, except for portions of Districts 3, 4, 5, & 7 south of Hypoluxo Road (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

7. Staff recommends motion to:

A) approve

1. Amendment 001 to Agreement No. 2015-305-9500 (R2016-1332) for the Housing Finance Agency Hardest Hit Fund Elderly Mortgage Assistance (Elmore) Program with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA), for the period July 1, 2016 through June 30, 2018, to revise, amend, and replace portions of the standard agreement, to assist senior homeowners with collecting documents necessary to determine the homeowner's eligibility for the Elmore Program; and

2. Amendment 005 to Standard Agreement No. IZ015-9500 (R2015-1448) for Alzheimer's Disease Initiative (ADI) with the AAA, for the period of July 1, 2017 through June 30, 2018, to revise, amend, and replace portions of the standard agreement, to provide assistance to seniors and caregivers by ensuring that individuals affected with Alzheimer's disease and other forms of dementia are offered services to help them live independently in their own homes.

B) receive and file purchase order for the Senior Companion Program (SCP) with the State of Florida Department of Elder Affairs (DoEA), for the period July 1, 2017 through June 30, 2018, in an amount not to exceed \$1,200 for reimbursement of volunteer support expenses; and

C) approve budget amendment of \$800 in the DOSS Administration Fund to align the FY 2017 budget to the actual grant award.

SUMMARY: The Florida Housing Finance Agency (Florida Housing) has determined the senior homeowners targeted for assistance under the Elmore Program, in many instances, require special assistance and services in assembling and providing the documents and information needed in order to qualify and process their applications. The Division of Senior Services (DOSS) is the designated Lead Agency for the AAA Service Area A, and as such is qualified to provide such services. Amendment No. 001 revises, amends and replaces portions of the Standard Agreement. The ADI Amendment is necessary to incorporate changes made to the Standard Agreement. DoEA implements a Senior Companion Program purchase order, in place of a contract, to reimburse for volunteer support expenses. This purchase order is utilized to reimburse DOSS \$1,200 to pay for volunteer level II background checks, training, supplies and recognition. Stipends, meals and mileage is provided by DoEA. The purchase order was executed by the Community Services Department (CSD) Director in accordance with Agenda Item 3E-7, dated October 20, 2015, which delegated signatory authority to the CSD Director to execute purchase orders and other necessary documents related to SCP. This purchase order is being submitted in accordance with Countywide PPM NO. CW-O-051 to allow the Clerk and Comptroller's Office to receive and file the purchase order. Sufficient funding is included in the current budget to meet County obligations. DOSS is responsible for providing services north of Hypoluxo Road. The areas of service include all of the districts, excluding portions of Districts 3, 4, 5 and 7 south of Hypoluxo Road. The Mae Volen Senior Center, Inc. is responsible for providing services in the areas south of Hypoluxo Road. (DOSS) Countywide except for portions of Districts 3, 4, 5, & 7 south of Hypoluxo Road (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

8. [Staff recommends motion to approve:](#) amendments to the Contracts for Provision of Ryan White Part A HIV Health Support Services with the agencies listed below, for the period March 1, 2017 through February 28, 2018, in an amount not to exceed \$204,873, for the provision of improving health outcome services for persons living with HIV Spectrum Disease:

A) Amendment No. 1 with AIDS Healthcare Foundation, Inc. (AHF) (R2017-0863), to include a new service category for medical transportation services, for a total contract amount not to exceed \$191,585, to improve health outcome services for persons living with HIV Spectrum Disease;

B) Amendment No. 1 with the Florida Department of Health in Palm Beach County (FDHPBC) (R2017-0535), to include a new service category for non-medical case management/eligibility program services and to increase funding by \$75,873 for a total contract amount not to exceed \$695,226, to improve health outcome services for persons living with HIV Spectrum Disease; and

C) Amendment No. 1 with Compass, Inc. (R2017-0251), to increase funding by \$129,000 for a new total contract amount not to exceed \$994,908, to improve health outcome services for persons living with HIV Spectrum Disease.

SUMMARY: These amendments are for services for HIV affected clients. They are necessary to allow for payment of services rendered during the grant year. Amendment No. 1 with AHF includes a new service category: medical transportation services. The new service category will be funded by reallocating unspent funds from the outpatient medical services category. The total reimbursable not to exceed amount is \$3,000. Amendment No. 1 with FDHPBC increases funding by \$75,873 for the new non-medical case management/eligibility program category. Amendment No. 1 with Compass, Inc. increases funding by \$129,000 for the health insurance premium and cost sharing assistance category. Patricia Huntley, employee of Compass, Inc. is a member of the HIV CARE Council. This board provides no regulation, oversight, management, or policy setting recommendations regarding the agency contract listed above. Disclosure of this contractual relationship at a duly noticed public meeting is being provided in accordance with the provisions of Section. 2-443, of the Palm Beach County Code of Ethics. **No County funds are required.** (Ryan White Program) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

9. **Staff recommends motion to approve:** Memorandum of Agreement (MOA) with Children's Services Council of Palm Beach County and United Way of Palm Beach County, Inc., for the period October 1, 2017 through September 30, 2018, in an amount totaling \$478,996 of which \$162,457 is funded by Palm Beach County, to subcontract with 211 Palm Beach/Treasure Coast, Inc., which will provide help lines to serve as a source of information and referrals to Palm Beach County individuals and families in need. **SUMMARY:** On July 11, 2017, the Board of County Commissioners approved funding allocations for the Financially Assisted Agencies (FAA) Program. The MOA being recommended in this item reflects the dollar amount included in the proposed FY 2018 Budget. This is a three party MOA amongst Palm Beach County, Children's Services Council of Palm Beach County (CSC) and United Way of Palm Beach County, Inc. (United Way). United Way will subcontract with 211 Palm Beach/Treasure Coast, Inc. (211) as part of the collaboration to connect people to services 24 hours a day. 211 provides guidance and support to individuals and families in distress or in need of information about health and human service programs. United Way agrees to serve as a fiscal agent and will make payments on a monthly basis to 211 for the services rendered. The County will provide an advance one-time payment of \$162,457 to United Way, in accordance with Palm Beach County Administrative Code Rule 305.02. CSC will fund \$176,422 and United Way will fund \$140,117 of the entire MOA amount. All three agencies will be part of the program and fiscal monitoring of this MOA. United Way will be the responsible agent for verifying that the deliverables are completed by the MOA end date. (Financially Assisted Agencies) Countywide (HH)

10. **Staff recommends motion to approve:** Memorandum of Understanding (MOU) with Centro Campesino-Farmworker Center, Inc., with an expiration date of five years from date of last signature, to coordinate a system for referring recipients of the Emergency Home Energy Assistance Program (EHEAP) services to the Weatherization Assistance Program (WAP). **SUMMARY:** The purpose of this MOU is to refer EHEAP clients for WAP services, if needed. Centro Campesino-Farmworker Center, Inc. operates as the local agency for the Weatherization Assistance Program (WAP) for the Emergency Home Energy Assistance Program (EHEAP). Seniors who have received more than three EHEAP benefits in an 18-month time frame and are homeowners may be referred to a WAP provider. The MOU details cooperative efforts and describes the actions that will be taken by both parties to assure coordination and referrals for EHEAP clients. **No County funding required.** (Division of Senior Services) Countywide (HH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS

1. Staff recommends motion to receive and file: extension of time to the following Joint Participation Agreements (JPA) with the Florida Department of Transportation (FDOT):

A) Construct Hangars and associated infrastructure work at North Palm Beach County General Aviation Airport, Financial Project Number 422466-1-94-01 approved by the Board on August 16, 2011 (R2011-1157) and amended September 11, 2012 (R2012-1246), is hereby extended until June 30, 2018;

B) Rehabilitate Taxiway C at Palm Beach International Airport, Financial Project Number 425724-1-94-01 approved by the Board on December 17, 2013 (R2013-1786 and R2013-1787), is hereby extended until December 31, 2017; and

C) Master Plan Update at Palm Beach International Airport, Financial Project Number 425756-1-94-01 approved by the Board on March 11, 2014 (R2014-0257 and R2014-0258), is hereby extended until December 31, 2017.

SUMMARY: Delegation of authority for execution of the above extensions of time to the JPAs with the FDOT was approved by the Board of County Commissioners on October 18, 2011 (Agenda Item No. 3F-11). Countywide (AH)

2. Staff recommends motion to:

A) adopt resolution approving a Joint Participation Agreement (JPA) with the Florida Department of Transportation (FDOT) in the amount of \$425,000 for Roadway Access Improvements to Hotel Parcel – Phase 1 at Palm Beach International Airport (PBIA). This JPA will become effective upon final execution by the FDOT with an expiration date of December 31, 2019; and

B) approve a budget amendment of \$425,000 in the Airport's Improvement and Development Fund to recognize the receipt of a grant from the FDOT, and budget project cost of \$425,000. Local Airport Funds of \$425,000 are in current budget.

SUMMARY: The FDOT has issued a JPA reflecting their commitment of funding to the above referenced project in the amount of \$425,000 or 50% of the eligible project costs, whichever is less. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

3. Staff recommends motion to approve:

A) contract with H.L. Pruitt Corp. in the amount of \$1,031,572 for the Runway Signage and Marking Re-Designation project for Palm Beach County Department of Airports' General Aviation (GA) Airports: Palm Beach County Glades Airport (PHK), Palm Beach County Park Airport (LNA), and North Palm Beach County General Aviation Airport (F45); and

B) budget transfer of \$26,160 in the Airport's Improvement and Development Fund to provide budget for the H.L. Pruitt Corp. contract, including a transfer from Reserves of \$26,160.

SUMMARY: This project was advertised utilizing the County's competitive bid process. On June 8, 2017, one bid was received for the Runway Signage and Marking Re-Designation of the three GA Airports for Palm Beach County Department of Airports: PHK, LNA, and F45. Although only one bid was received for this work, staff recommends approval of this contract due to the critical nature of this effort regarding compliance with Federal Aviation Administration regulations to amend procedures at the airports, along with the recent availability of funding from the Florida Department of Transportation. H.L. Pruitt Corp., a Seminole County, Florida company has been identified as the lowest responsible/responsive bidder in the amount of \$1,031,572. The Disadvantaged Business Enterprise (DBE) Goal for this project was established at 9%. H.L. Pruitt Corp. has satisfied the DBE requirement by meeting the DBE participation goal. FDOT funds of \$804,289 and Airport Local funds of \$227,283 are being utilized to fund this project. Countywide (AH)

4. Staff recommends motion to receive and file: Palm Beach International Airport Nonconcessionaire Rental Car Operator Ground Transportation Permit (Permit) with North Palm Motors, LLC, d/b/a Napleton's Car Rental Center (Napleton), commencing October 1, 2016, terminating September 30, 2017, and automatically renewing on an October 1st to September 30th annual basis until canceled, providing for ground transportation services and the payment of Permit fee equal to eight percent (8%) of rental car gross revenues. **SUMMARY:** Delegation of authority for execution of the standard County agreement above was approved by the Board of County Commissioners in R2012-0629. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

5. Staff recommends motion to receive and file: 18 Consent to Sublease (Consent) documents for Galaxy Aviation of Lantana, Inc. (Galaxy) for Palm Beach County Park Airport (LNA).

1. Consent for Galaxy and Greg Diloreto, commencing 7/09/2015.
2. Consent for Galaxy and Endeavor Associates, Inc., commencing 4/01/2014.
3. Consent for Galaxy and Todd Schaufenbuel, commencing 4/01/2014.
4. Consent for Galaxy and Blake Barnett, commencing 4/01/2014.
5. Consent for Galaxy and AIM High, LLC, commencing 4/01/2014.
6. Consent for Galaxy and Alwyn Smith, commencing 4/01/2014.
7. Consent for Galaxy and Chip James, commencing 7/01/2014.
8. Consent for Galaxy and Aircraft Interior and Repair, LLC, commencing 10/01/2015.
9. Consent for Galaxy and Robert E. Frier, commencing 4/01/2014.
10. Consent for Galaxy and David Krakowsky, commencing 3/01/2016.
11. Consent for Galaxy and Palm Beach Aircraft Services, Inc. (#310), commencing 4/01/2014.
12. Consent for Galaxy and Palm Beach Aircraft Services, Inc. (#807), commencing 9/01/2014.
13. Consent for Galaxy and Strange Bird, Inc. (#404), commencing 4/01/2014.
14. Consent for Galaxy and Strange Bird, Inc. (#406), commencing 4/01/2014.
15. Consent for Galaxy and Mohawk Technologies LLC (#301), commencing 4/01/2014.
16. Consent for Galaxy and Mohawk Technologies LLC (#303), commencing 4/01/2015.
17. Consent for Galaxy and Christiano Castronova, commencing 7/01/2015.
18. Consent for Galaxy and Quality Star Auto Services Ltd., commencing 8/15/2014.

SUMMARY: Delegation of authority for execution of the standard County agreements above was approved by the Board of County Commissioners in R94-1453. Countywide (AH)

6. Staff recommends motion to receive and file: Notice requesting Engineering, Architectural, Planning, Construction Management, Environmental Assessment and Land Development Professional Services for the Palm Beach County Department of Airports. **SUMMARY:** In accordance with Board established procedures referencing the Consultant's Competitive Negotiation Act (CCNA), this notice is required to be processed as the initial step of the selection process to comply with Florida Statutes 287.055 (Public Announcement in a Uniform and Consistent Manner). The Department of Airports will execute an advertisement and selection process for these services. A Disadvantaged Business Enterprise Goal of 18% has been established. Countywide (AH)

7. Staff recommends motion to receive and file: Airline Service Incentive Program Participation Agreement (Incentive Agreement) with MN Airlines LLC, d/b/a Sun Country Airlines, a Minnesota Limited Liability Company (Sun Country), providing for the waiver of various fees and charges at the Palm Beach International Airport in connection with flights to Minneapolis-St. Paul, Minnesota (MSP), for the period of November 1, 2017 through October 31, 2018. **SUMMARY:** The Incentive Agreement provides a waiver of landing fees, per-use gate and ticket counter charges, joint use charges and aircraft parking fees, as well as terminal rental for one ticket counter in connection with Sun Country's non-stop flights to MSP during a twelve-month promotional period beginning November 1, 2017. Delegation of authority for execution of the standard form Incentive Agreement was approved by the Board of County Commissioners in R2014-0251. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

8. Staff recommends motion to receive and file: Six (6) Consent to Sublease (Consent) documents for Galaxy Aviation of Lantana, Inc. (Galaxy) for Palm Beach County Park Airport (LNA).

1. Consent for Galaxy and Aamro Aviation Corporation, commencing 11/15/2016.
2. Consent for Galaxy and Palm Beach Aircraft Services, Inc., commencing 5/1/2016.
3. Consent for Galaxy and Aamro Aviation Corporation, commencing 5/1/2017.
4. Consent for Galaxy and FlyWithAS, LLC, commencing 4/1/2017.
5. Consent for Galaxy and Application Dynamics, LLC, commencing 5/1/2017.
6. Consent for Galaxy and Kingtutt, LLC, commencing 4/1/2017.

SUMMARY: Delegation of authority for execution of the standard County agreements above was approved by the BCC in R94-1453. Countywide (AH)

9. Staff recommends motion to receive and file: 5 Consent to Sublease (Consent) documents for Atlantic Aviation West Palm Beach, LLC (Atlantic) for Palm Beach International Airport; and 4 Consent to Sublease (Consent) documents for Jet Aviation Associates, Ltd. (Jet Aviation) for Palm Beach International Airport.

1. Consent for Atlantic and Arrigo AP, commencing 1/1/2016.
2. Consent for Atlantic and Constant Aviation, commencing 10/1/2016.
3. Consent for Atlantic and New World Aviation, commencing 9/1/2015.
4. Consent for Atlantic and Tudor Investment Corporation, commencing 11/1/2015.
5. Consent for Atlantic and Executive Jet Management, Inc., commencing 1/1/2014.
6. Consent for Jet Aviation and Beach Capital Management LLC, commencing 1/1/2017.
7. Consent for Jet Aviation and FXC Nation Leasing LLC, commencing 3/1/2017.
8. Consent for Jet Aviation and NTS Development Company, commencing 2/1/2016.
9. Consent for Jet Aviation and Landtech Data Corporation, commencing 2/1/2016.

SUMMARY: Delegation of authority for execution of the standard County agreements above was approved by the Board of County Commissioners in R94-1453. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

10. Staff recommends motion to receive and file: 19 Consent to Sublease (Consent) documents for Piedmont Hawthorne Aviation LLC d/b/a Signature Flight Support (Signature) for the North Palm Beach County General Aviation Airport (F45).
1. Consent for Signature and Carey Beel, commencing 11/7/2014.
 2. Consent for Signature and Larry Carpenter, commencing 10/14/2014.
 3. Consent for Signature and Gregory Jones, commencing 10/25/2014.
 4. Consent for Signature and Morgan Hoffmann, commencing 10/21/2014.
 5. Consent for Signature and Terra Luna Transportation, commencing 10/1/2013.
 6. Consent for Signature and Franklin Air LLC, commencing 10/11/2013.
 7. Consent for Signature and Tail Wheel Flyers of South Florida, commencing 10/18/2013.
 8. Consent for Signature and QM Management, Inc., commencing 9/1/2013.
 9. Consent for Signature and Cerberus Ventures, Inc., commencing 11/11/2013.
 10. Consent for Signature and William B. Vaughan, commencing 12/13/2013.
 11. Consent for Signature and MTN Aviation LLC, commencing 12/13/2013.
 12. Consent for Signature and Angelbear LLC, commencing 2/1/2014.
 13. Consent for Signature and James Gray, commencing 7/1/2015.
 14. Consent for Signature and Kenneth Haley, commencing 4/6/2015.
 15. Consent for Signature and Arthur Jackson, commencing 6/3/2015.
 16. Consent for Signature and CubAir LLC, commencing 7/21/2015.
 17. Consent for Signature and Application Dynamics LLC, commencing 7/1/2015.
 18. Consent for Signature and SunQuest Air Maintenance, commencing 5/7/2015.
 19. Consent for Signature and SunQuest Aviation Services, LLC, commencing 5/7/2015.

SUMMARY: Delegation of authority for execution of the standard County agreements above was approved by the Board of County Commissioners in R94-1453. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

11. Staff recommends motion to:

A) approve Second Amendment (Amendment) to Hotel Development Site Lease Agreement (Lease) (R2017-0356) with CVH PBIA, LLC (CVH PBIA), a Florida Limited Liability Company, updating legal description, roadway access and inspection provisions and providing for delivery of an Owner's Affidavit and Estoppel Certificate;

B) approve Memorandum of Lease with CVH PBIA to be recorded in the public records, providing notice as to the specific provisions of the Lease; and

C) authorize Director of the Department of Airports or designee to execute, on behalf of County, the Owner's Affidavit and Estoppel Certificate in the form attached to the Amendment.

SUMMARY: The Amendment updates the legal description of the leasehold premises based on the final site plan as required by the Lease. A small portion of the leasehold premises is located within an area subject to an Access Agreement with the Florida Department of Environmental Protection (FDEP) (R2017-0405) for remediation of a petroleum discharge that occurred in 1987. The Amendment modifies the inspection provision to require CVH PBIA to provide access to FDEP and its contractors to the remediation area and provides that the FDEP will be responsible for any damage to the leasehold premises as a result of the remediation and for the extension of the date of beneficial occupancy if the remediation delays issuance of the certificate of occupancy. If FDEP fails to repair any damage resulting from the remediation, the Amendment provides that the County will be responsible for the repairs. The Amendment also clarifies CVH PBIA's access rights from the airport roadways during and after construction. CVH PBIA has requested a Memorandum of Lease, Owner's Affidavit and Estoppel Certificate for title insurance and financing purposes. In order to provide the necessary documents within the timeframes required CVH PBIA, the Department is requesting a delegation of authority to the Department Director or designee to execute the documents on behalf of the County. Countywide (HF)

12. Staff recommends motion to approve: Easement Agreement with QxC Communications Inc. (QxC) for service to 1624 Perimeter Road in West Palm Beach at Palm Beach International Airport (PBIA). **SUMMARY:** The Easement Agreement will allow QxC to install underground coax cable and fiber-optic cabling to CSC Applied Technologies, LLC, a tenant at PBIA located at 1624 Perimeter Road. Countywide (HJF)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

13. Staff recommends motion to approve: contract with Environmental Science Associates (ESA) in the amount of \$88,789 for the preparation of an Environmental Assessment (EA) for the proposed extension of Runway 13-31 at North Palm Beach County General Aviation Airport (F45). **SUMMARY:** In accordance with Florida Statutes 287.055 and the Federal Aviation Administration's (FAA) Advisory Circular 150/5100-14 (current edition), ESA was competitively selected to provide these services. This contract, in the amount of \$88,789, is the first phase of a potential multi-phase contract to provide the Department of Airports (Department) with the following initial elements of the EA - validation of the runway requirements, development of an aviation activity forecast, coordination with the FAA, and development of the Purpose and Need for submittal to the FAA. After successful completion of these first steps, the Department will develop an additional scope of services necessary to complete the Federally-required environmental review of the project, which will be brought to the Board for approval at a future date. The Department has been in the preliminary stages of a proposal to expand the crosswind runway, Runway 13-31, at F45, in an effort to accommodate the growing number of light- and mid-size business jet aircraft expected to utilize the airport in the near future. This future airfield improvement at F45 is not driven by the number of landings and takeoffs but is the result of the use of the airport as it relates to runway length requirements to provide for aircraft loads and destinations, thereby allowing aircraft with larger wingspans and higher approach speeds to utilize the airfield. Any changes made to the runway length are not anticipated to result in a significant increase in operations at the airport, nor are they expected to change the airspace or routes into and out of the airport. This effort must follow strict Federal guidelines related to environmental review in order to gain Federal approval for construction. ESA is a San Francisco, CA based firm; however, the majority of the work to be completed in this contract will be completed and/or managed out of their Southeast Regional Office in Orlando, Florida in conjunction with several Palm Beach County-based subconsultant firms. A Disadvantaged Business Enterprise (DBE) goal of 13% was set for this contract. ESA committed to 15% in their proposal. This initial phase of the contract includes 13.6% participation. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

14. Staff recommends motion to approve: Amendment No. 10 to the General Consulting contract with AECOM Technical Services, Inc. for Consulting/Professional Services in the amount of \$2,007,669 for the continued performance of professional planning and design services related to the approved Palm Beach County Airports' Capital Improvement Program. **SUMMARY:** The Consulting contract (R2014-0031) with AECOM Technical Services, Inc. for general airport planning and design was approved on January 14, 2014, in the amount of \$1,641,372, in order to carry out the approved Capital Improvement Programs for the County's Airports. Approval of Amendment No. 10 will provide an additional \$2,007,669 to complete the following: Task I Services – Specific Projects: Palm Beach International Airport (PBIA) Domestic Water Distribution Modifications: Construction Administration Services; PBIA Concourse B Holdroom and Lobby Seating Design Services; Annual Airports Facilities Inspection Report 2017; PBIA Building 1475 Roof Improvements Construction Administration Services; PBIA Taxiway C Rehabilitation: Additional Construction Management and Administration Services; PBIA Repair Damaged Parapet Wall Construction Administration Services; North Palm Beach County General Aviation Airport (F45) Wetland Wildlife Hazard Mitigation Phases 3A, 3B and 4: Construction Management and Administration Services; Palm Beach County Park Airport (LNA) Southside Redevelopment Program Phases 1 and 2: Construction Management Services; LNA Part 1542 Security Study; F45 Existing Ditch Relocation Construction Management and Administration Services; Airport Concession Disadvantaged Business Enterprise (ACDBE) Disadvantaged Business Enterprise (DBE) Program Outreach Services; and Task III Services – Miscellaneous Planning and Engineering Services. Work to be completed under these Task III Services will be issued per the level of authority contained in PPM CW-F-050, by way of a separate proposal or task authorization. AECOM Technical Services, Inc. is a Los Angeles, California based firm; however, the majority of the work to be completed in this contract will be completed and/or managed through their West Palm Beach and Tampa, Florida offices in conjunction with several Palm Beach County-based sub-consultants and firms. A Disadvantaged Business Enterprise (DBE) goal of 15% was set for this contract. AECOM Technical Services, Inc. has committed to 21% DBE participation for this contract. The total proposed DBE participation in this amendment is 32%. The current paid to date DBE participation is approximately 13%. Approval of this Amendment No. 10 is anticipated to increase the overall DBE participation to 19%. Countywide (AH)

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

1. Staff recommends motion to approve: negotiated settlement offer in the amount of \$5,302 for the full satisfaction of a Code Enforcement Lien that was entered against Michael G. Lincoln on August 3, 2016. **SUMMARY:** The Code Enforcement Special Magistrate (CESM) entered an Order on May 4, 2016, on property owned by Michael G. Lincoln (Mr. Lincoln) giving him until July 3, 2016, to bring the property located at 1242 Highland Road in Lake Worth into full Code Compliance. The property had been cited for replacing a water heater without the required building permit. Compliance with the CESM's Order was not achieved by the ordered compliance date and a fine in the amount of \$50 per day was imposed. The CESM then entered a claim of lien against Mr. Lincoln on August 3, 2016. Code Enforcement issued an Affidavit of Compliance for the property on June 30, 2017, stating that as of June 22, 2017, the cited code violation had been fully corrected. The total accrued lien amount on August 1, 2017, the date on which settlement discussions began, totaled \$21,206.85, of which Mr. Lincoln has agreed to pay Palm Beach County \$5,302 (25%) for full settlement of his outstanding Code Enforcement Lien. District 7 (SF)

3. CONSENT AGENDA APPROVAL

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET (Cont'd)

2. Staff recommends motion to approve: negotiated settlement offer in the amount of \$68,868 for the full satisfaction of a Code Enforcement Lien that was entered against Congress Pointe, Inc. on May 6, 2015. **SUMMARY:** The Code Enforcement Special Magistrate (CESM) entered an Order on October 1, 2014, on property owned by Congress Pointe, Inc. giving them until December 30, 2014, to bring the shopping center property located at 4455 S. Congress Avenue in Lake Worth into full Code Compliance. The property had been cited for several building, property maintenance and use code violations. Compliance with the CESM's Order was not achieved by the ordered compliance date and a fine in the amount of \$350 per day was imposed. The CESM then entered a claim of lien against Congress Pointe, Inc. on May 6, 2015. Code Enforcement issued an Affidavit of Compliance for the property on February 10, 2016, stating that as of January 26, 2016, the cited code violations had been fully corrected. The total accrued lien amount on April 7, 2017, the date on which settlement discussions began, totaled \$172,169.23, of which Congress Pointe, Inc. has agreed to pay Palm Beach County \$68,868 (40%) for full settlement of their outstanding Code Enforcement Lien. District 3 (SF)

H. FACILITIES DEVELOPMENT & OPERATIONS

1. ~~**DELETED: Staff recommends motion to receive and file:** Amendment No. 1 to the contract with Hedrick Brothers Construction Co., Inc. (R2016-0430) in the amount of \$1,054,017 for the Main Detention Center Chiller Replacement project, in West Palm Beach. **SUMMARY:** On April 4, 2017, the Board of County Commissioners (Board) approved a resolution, which provided authority for the County Administrator or designee to execute a Guaranteed Maximum Price Amendment to the contract with Hedrick Brothers for the Main Detention Center Chiller Replacement project. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The Amendment has been fully executed on behalf of the Board by the County Administrator's designee. This executed amendment is now being submitted to the Board to receive and file. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. The SBE participation for this Amendment is 75%. The cumulative SBE participation for this contract is 68%. (Capital Improvements Division) Countywide/District 2 (LDC)~~

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

2. Staff recommends motion to approve: Amendments No. 1 to the Contracts for Environmental Assessments services on a continuing contract basis:

- 1) AECOM Technical Services, Inc. (R2015-1253), Non-SBE/Local, 15.1% SBE participation to date;
- 2) Terracon Consultants, Inc. (R2015-1254), Non-SBE/Local, 39.2% SBE participation to date; and
- 3) Eco Advisors, LLC. (R2015-1255), SBE/Local, 85.6% SBE participation to date.

SUMMARY: Amendments No. 1 extends the term of three contracts for environmental assessment services for one year through September 21, 2018. The Board of County Commissioners approved annual contracts on September 22, 2015, and the original Contracts provided for an initial two-year term with three renewal options each for a period of one year. Amendments No. 1 will provide services during the first renewal period from September 22, 2017 through September 21, 2018. During the first two years of these contracts, AECOM Technical Services, Inc. was awarded \$38,389, Terracon Consultants, Inc. was awarded \$169,533 and Eco Advisors, LLC. was awarded \$54,210 in Consultant Services Authorizations. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. The contract with AECOM Technical Services, Inc. committed to an SBE participation goal of 19%, the contract with Terracon Consultants, Inc. committed to an SBE participation goal of 15% and the contract with Eco Advisors, LLC. committed to an SBE participation goal of 93%. (Capital Improvements Division) Countywide (LDC)

3. Staff recommends motion to approve: Change Order No. 6 to contract with Motorola Solutions Inc. (R2015-1673) for a 366-day time extension for the P25 Trunked Simulcast County wide Public Radio System Project. **SUMMARY:** Change Order No. 6 provides for modifications to the contract requirements for granting final system acceptance. This change is necessary, due to certain extenuating circumstances beyond the control of the contractor that prevented completion of all tasks for "Substantial Completion #3" as required by the contract. The incomplete tasks are that all system users are cutover from the existing system to the new and that all interoperability connections are established, tested, and demonstrated. These requirements were unachievable due to the County not having its radio subscriber units purchased, installed and/or reprogrammed. The incomplete tasks, as well as all remaining completion requirement tasks, will be incorporated within a newly created contract requirement which included "Substantial Completion #4", "conditional system acceptance", a revised "final system acceptance" requirement, and a revised payment schedule. This change order extends the completion date to June 30, 2018, due to additional time being necessary, primarily for County user agency's to prepare and cutover all remaining users, as well as time needed for the systematic shutdown and removal of the existing system equipment. There is no SBE participation requirements for this Contract and participation was not a requirement of the request for proposal due to a lack of available vendors who can perform this specialty work. (Capital Improvements) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

4. **Staff recommends motion to approve:** Interlocal Agreement with the Town of Ocean Ridge (Town) allowing for direct access to the County's Public Safety Radio System (System). **SUMMARY:** This Interlocal Agreement (Agreement) provides the terms and conditions under which the Town can directly access the System. The terms of this Agreement are standard and have been offered to all municipalities and local branches of State/Federal agencies where connection through an established municipal hub is not technically feasible. Since 2005, the Town has been interoperable with the County's System. This Agreement requires that the Town pay a one-time \$3,234.00/unit access or capacity charge as well as annual fees of \$211.42/unit towards the renewal and replacement fund and \$226.00/unit towards maintenance and operation of the system infrastructure. The annual fees are consistent with those being charged to the County departments. The Town is required to pay all costs associated with Town's subscriber units and to comply with the established operating procedures for the System. The Town will assign representatives to participate in user committee meetings to discuss system maintenance and administration issues. The term of the Agreement is for four years and there are two renewal options, each for a term of four years. The Agreement may be terminated by either party, with or without cause on October 1st of any year, with a minimum of six-months notice. (ESS) Countywide (LDC)

5. **Staff recommends motion to approve:** Second Amendment to Interlocal Agreement (R2014-0594) (Agreement) with the Town of Ocean Ridge (Town) to extend the term of the Agreement for radio maintenance services through October 31, 2021. **SUMMARY:** The Agreement, which provides the terms and conditions under which the Town receives radio equipment maintenance services from the County, expires on October 31, 2017. The Agreement provides for one renewal option for a period of four years. The Town has approved a renewal to extend the term of the Agreement to October 31, 2021, and the renewal now requires Board approval. The terms of the Agreement are standard and the maintenance rates are consistent with those being charged to County Departments. Services will be provided on an as-needed basis and billed to the Town. In the event that the County must out-source the labor, a separate labor rate is provided to cover the cost of the contract labor. The rates may be adjusted annually with notification by June 1st (effective the following October 1st) at the County's sole discretion, but in no event shall the Town's fee schedule exceed the fee schedule applied to County departments. The Agreement may be terminated by either party, with or without cause, with a minimum of three-months notice. This First Amendment renews the term, updates the provision regarding the County's standard nondiscrimination. Other than the changes set forth herein, all other terms remain the same. (ESS) Countywide (LDC)

6. **Staff recommends motion to approve:** Amendment No. 2 to the contract with Trillium Construction Inc. (R2016-0764) in the amount of \$1,843,000 for the Water Utilities Department Water Treatment Plant (WTP) No. 11 Storage Building project, in Belle Glade, establishing a Guaranteed Maximum Price (GMP). **SUMMARY:** Approval of Amendment No. 2 will add a 2,400 sq. ft. two-story storage building to the WTP No. 11, which includes a 600 sq. ft. mezzanine, office and restroom and miscellaneous restoration work. Amendment No. 2 establishes a GMP of \$1,843,000 and 213 days for completion. The GMP includes the cost of the work, the construction manager's fee and contractor contingency. Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. Trillium Construction Inc.'s SBE participation for this Amendment is 33.1%. Funding for this work is from the Water Utilities Department Capital Improvement Fund. Trillium Construction Inc. is a Palm Beach County business and is using local subcontractors for 93.3% of the work which includes 10.2% for Glades subcontractors. (Capital Improvements Division) District 6 (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

7. **Staff recommends motion to approve:** exercise of the fourth option to extend the term of the Land Lease Agreement (R97-2119-D) dated December 16, 1997, with Solid Waste Authority (SWA) for operation of the fueling station within the SWA's North County Transfer Station located in Jupiter at an annual rate of \$10. **SUMMARY:** The County currently leases approximately 10,000 SF within the SWA North County Transfer Station at 1485 North Military in Jupiter, for a County vehicle fueling station. The initial term of the Land Lease Agreement was for five years ending on December 15, 2002, with four extension options, each for a period of five years. The current term of the Land Lease Agreement is due to expire December 15, 2017. Exercise of this fourth option will extend the term of the Land Lease Agreement for five years, from December 16, 2017 through December 15, 2022. The annual rent for this extension period is \$10. Property and Real Estate Management will continue to have administrative responsibility for this Land Lease Agreement. (PREM) District 1 (HJF)
8. **Staff recommends motion to receive and file:** exercise of the second option to extend the License Agreement with the School Board of Palm Beach County dated February 9, 2016 (R2016-0183) for the continued use of the School Board property for the County's Water Utilities Department's temporary customer service and maintenance facility in West County. **SUMMARY:** On March 14, 2017, the Board granted the County Administrator, or designee, authority to exercise the second option to extend the term of the License Agreement (R2017-0294). On May 5, 2017, the Director of Facilities Development and Operations exercised said second option on behalf of the County Administrator and in accordance with R2017-0294. The exercise of second option is now being submitted to the Board of County Commissioners to receive and file. (PREM) District 6 (HJF)
9. **Staff recommends motion to adopt:** Resolution requesting that the State of Florida Department of Transportation (FDOT) release a 0.10 acre strip of FDOT-owned surplus right-of-way located on State Road 7 in unincorporated Boca Raton, without charge and without reservation of mineral and petroleum rights. **SUMMARY:** The County owns a 1.26 acre property located at 10050 Judge Winikoff Road in unincorporated Boca Raton upon which the County constructed Fire Station #51. Subsequently, FDOT required additional right-of-way for State Road 7, which was dedicated by resolution. Parking spaces and a fence located on the east property line encroach into the State Road 7 road right-of-way, and were not removed pending FDOT moving forward with the widening of State Road 7. FDOT has determined that it no longer needs the expanded right-of-way and has agreed to release it. FDOT requires the County to adopt a resolution requesting that FDOT convey the 0.10 acre strip of land without charge and without reservation of mineral and petroleum rights. FDOT will convey to the County the surplus parcel by deed in a form acceptable to the County Attorney's Office. (PREM) District 5 (HJF)
10. **Staff recommends motion to approve:** Contract with Kurisu, LLC in the amount of \$673,776 to provide consulting, design, and maintenance at the Morikami Museum and Japanese Gardens (Gardens). **SUMMARY:** This contract is to provide continuous services necessary to properly design and manage the Morikami Japanese Gardens and to provide authentic Japanese style trimming, pruning, and training of shrubs and trees at the Gardens. This contract is for a three-year period with two, one-year renewal options. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. Kurisu, LLC SBE participation for the contract is 100%. This contract is fully funded approximately 55% by the County ad valorem and 45% by Morikami, Inc., the County not for profit partner. Kurisu, LLC is a national business with a Palm Beach County Office and is using a landscape architect subconsultant from Palm Beach County. (Capital Improvements Division) District 5 (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

11. **Staff recommends motion to approve:** Contract with Collage Design & Construction Group, Inc. dba The Collage Companies (Collage) in the amount of \$1,892,000 to construct Bert Winters Park Improvements located in Juno Beach. **SUMMARY:** This contract consists of three new boat ramps with floating docks, new boat trailer parking, a 500 sq. ft. restroom building and associated site lighting, paving, drainage, irrigation and landscaping. This work was competitively bid with Collage submitting the lowest responsive, responsible bid. Funding for this contract is from the 2006 \$50 Million Waterfront Access Bond, Park Improvement Fund (FIND Grant) and Park Impact Fees Zone 1. The total construction duration is 330 calendar days. Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. Collage's SBE participation for the contract is 15.9%. Collage is a Seminole County business. (Capital Improvements Division) District 1 (LDC)

12. **Staff recommends motion to approve:** Release of Phosphate, Minerals, Metals, and Petroleum Reservations from 5.45 acres of Village of Royal Palm Beach (Village) owned property located on Okeechobee Boulevard in Royal Palm Beach. **SUMMARY:** The Village acquired a 5.45 acre civic site within the Portosol PUD which was developed by Minto Communities, LLC (Minto). The property was previously conveyed to Minto as part of a larger exchange of property with the County. The County reserved mineral rights in the conveyance to Minto and the Village has requested that the County release those reservations. The Village is under contract to sell the civic site to Hunt Midwest Real Estate Development (Hunt) for development of a Senior Housing/Memory Care Facility. Hunt is requiring the mineral reservations be released as a condition of closing. Staff has no reason to believe that there are any minerals of significant market value. (PREM) District 6 (HJF)

13. **REVISED: Staff recommends motion to approve:** Agreement with Palm Shores at Gables End Association, Inc., a Florida not for profit corporation (HOA) to release the HOA's interest in a 25' strip of land for development of Fire Rescue Station 41N. **SUMMARY:** The HOA holds title to a 25' x approximately 160' open space buffer (the "buffer strip") which runs between a 2.2 acre County owned civic site on White Feather Trail in Boynton Beach and an adjacent residential parcel. The County is under contract to purchase the residential parcel (R2017-1119), which will be used to accommodate retention and allow for development of the Fire Station on the civic site. The County will pay the HOA \$60,000 for release of the buffer upon the County receiving consents from the HOA for all development approvals required to develop the Station and the HOA delivers a deed conveying the HOA's interest in the buffer strip. This Agreement will also allow the County to plant landscaping on the remainder of the HOA's open space buffer surrounding the residential parcel which will allow for greater utilization of the civic site and residential parcel. It is difficult to value the rights that County will be acquiring under this agreement. Staff obtained an appraisal valuing the buffer strip at \$30,000 and the right to plant landscaping within the remaining open space buffer was valued at \$80,000. Regardless of value, this is the least amount the HOA was willing to accept. Without the buffer strip, the County would be unable to develop the Fire Station. **This transaction must be approved by a super majority (five votes).** (PREM) District 3 (HJF)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC SUSTAINABILITY

1. Staff recommends motion to receive and file: correspondence from 29 municipalities confirming the renewal of Inter-Local Agreements with the County. **SUMMARY:** In order to receive Federal funding from the United States Department of Housing and Urban Development under the Community Development Block Grant Program, the Home Investments Partnership Program, and the Emergency Solutions Grant Program, the County joined with 29 municipalities to form the Palm Beach County Urban County Jurisdiction for Fiscal Years 2015-2017. The Inter-Local Agreements that formalized this partnership provide for automatic renewal every three years unless the municipality opts to terminate the agreement. The Department of Housing and Economic Sustainability recently completed the Urban County Qualification Process for Fiscal Years 2018-2020, and all 29 municipalities have agreed to the automatic renewal of their agreements as approved by the Board of County Commissioners (Board) on August 19, 2014. The renewed agreements are as follows:

Municipality	Document #	Municipality	Document #
City of Atlantis	R2014-1144	Town of Lantana	R2014-1159
City of Belle Glade	R2014-1145	Town of Loxahatchee Grove	R2014-1160
Town of Briny Breezes	R2014-1146	Town of Manalapan	R2014-1161
Town of Cloud Lake	R2014-1147	Town of Mangonia Park	R2014-1162
Village of Golf	R2014-1148	Village of North Palm Beach	R2014-1163
City of Greenacres	R2014-1149	City of Pahokee	R2014-1164
Town of Glen Ridge	R2014-1150	Town of Palm Beach	R2014-1165
Town of Gulfstream	R2014-1151	Town of Palm Beach Shores	R2014-1166
Town of Haverhill	R2014-1152	Village of Palm Springs	R2014-1167
Town of Hypoluxo	R2014-1153	City of Riviera Beach	R2014-1168
Town of Juno Beach	R2014-1154	Village of Royal Palm Beach	R2014-1169
Town of Jupiter Inlet Colony	R2014-1155	City of South Bay	R2014-1170
Town of Lake Clarke Shores	R2014-1156	Town of South Palm Beach	R2014-1171
Town of Lake Park	R2014-1157	Village of Tequesta	R2014-1172
City of Lake Worth	R2014-1158		

The attached correspondence confirms the 29 municipalities' consent to the automatic renewal of their Inter-Local Agreements, and is now submitted to the Board to receive and file. **No local matching funds are required.** Countywide (JB)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC SUSTAINABILITY (Cont'd)

2. Staff recommends motion to receive and file:

A) Loan Agreement with Portofino Associates, Ltd., under the State Housing Initiatives Partnership Program (SHIP);

B) Amendment No. 006 to the Loan Agreement (R2014-1921) with Community Land Trust of Palm Beach County, Inc. (CLT), under the HOME Investment Partnerships Program (HOME); and

C) Amendment No. 005 to the Agreement (R2013-0384) with Palm Beach County Housing Authority (PBCHA) under the Neighborhood Stabilization Program (NSP).

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached documents have been executed on behalf of the Board of County Commissioners (BCC) by the County Administrator in accordance with Resolution(s)/Agenda Item(s) 3I-1, 3I-4 and R2011-0082 as approved by the BCC on November 1, 2016, October 21, 2014, and January 11, 2011, respectively. The Loan Agreement with Portofino Associates, Ltd., provides \$494,000 in SHIP funds for the rehabilitation of 270 rental units. Amendment No. 006 with CLT amends the Loan Agreement which provides \$1,747,743 in HOME funds for the construction of 22 affordable housing units. Amendment No. 005 with PBCHA amends the Agreement which provides \$1,797,163 in NSP funds for the acquisition of 65 rental units and the rehabilitation of 16 of these units. These executed documents are now being submitted to the BCC to receive and file. **The SHIP NSP programs do not require a local match and the HOME Program matching requirement is met from SHIP funds.** Districts 3 & 6 (JB)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC SUSTAINABILITY (Cont'd)

3. **DELETED: Staff recommends motion to:**

~~A) receive and file~~ various documents executed in connection with the Palm Beach County Intermediary Relending Program (IRP) funded by the U.S. Department of Agriculture (USDA) as follows:

- ~~1. USDA Rural Business Cooperative Service Intermediary Relending Program Loan Agreement in the amount of \$1,000,000;~~
- ~~2. USDA Rural Business Cooperative Service Intermediary Relending Program Promissory Note in the amount of \$1,000,000;~~
- ~~3. USDA Rural Business Cooperative Service Security Agreement;~~
- ~~4. USDA Equal Opportunity Agreement;~~
- ~~5. Assurance Agreement;~~
- ~~6. Memorandum of Understanding with USDA Rural Development;~~
- ~~7. Applicant Certification Federal Collection Policies for Consumer or Commercial Debts; and~~

~~B) approve~~ budget amendment of \$1,000,000 in the USDA Rural Development Intermediary Relending Program fund to recognize the loan revenue and to establish the loan appropriation budget.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached documents have been executed on behalf of the Board of County Commissioners (BCC) by the County Administrator, or designee, in accordance with Resolution R2014-0355 approved by the BCC on March 11, 2014. These executed documents are now being submitted to the BCC to receive and file. **These are Federal loan funds which require no local match. District 6 (JB)**

3. CONSENT AGENDA APPROVAL

J. PLANNING, ZONING & BUILDING

1. Staff recommends motion to approve: appointment of one new member to the Construction Board of Adjustments and Appeals (CBAA).

<u>Appoint</u>	<u>Seat</u>	<u>Requirement</u>	<u>Term</u>
Milton Grey	2	Division 1 Contractor	9/12/17 – 9/11/20

SUMMARY: Milton Grey has submitted an application to serve a three-year term as a Division 1 Contractor on the Construction Board of Adjustment and Appeals (the Board). The term of office for Board members is three years, with a limit of three consecutive three-year terms. The Board has 11 seats, 9 currently filled and a diversity count of Caucasian: 8 (89%) and Hispanic: 1 (11%). The gender ratio (female: male) is 1:8. The applicant is an African-American male. Staff has addressed the need to increase diversity within our boards and will continue to encourage this in an effort to expand the Board’s diversity. Countywide (SF)

2. Staff recommends motion to approve: reappointment of two members to the Building Code Advisory Board (BCAB).

<u>Reappoint</u>	<u>Seat No.</u>	<u>Requirement</u>	<u>Nominated By</u>	<u>Term</u>
Joseph R. Byrne	9	Roofer / Roofing Contractor	Palm Beach County Roofing & Sheet Metal Contractors Association	9/12/17–9/11/20
Donald G. Sharkey	13	Electrical Contractor	International Association of Electrical Contractors	9/12/17–9/11/20

SUMMARY: The Building Code Advisory Board (BCAB) was established by a Special Act of the Florida Legislature in 1974, and amended in 2017. The term of office for Board members is three years with no limit to the number of terms a member may serve. The Board is comprised of sixteen members: one registered architect appointed from nominees submitted by the Palm Beach Chapter of the American Institute of Architects (AIA); one professional engineer appointed from nominees submitted by the Palm Beach Chapter of the Florida Engineering Society; seven members appointed from nominees submitted by any recognized regional industry trade association; and seven Building Officials, one from each commission district appointed from nominees submitted by the Building Officials Association of Palm Beach County. The Palm Beach County Roofing & Sheet Metal Contractors Association has nominated Joseph R. Byrne to be reappointed as the Roofer/Roofing Contractor in Seat 9. The International Association of Electrical Inspectors has nominated Donald G. Sharkey to be reappointed as the Electrical Contractor in Seat 13. This Advisory Board has 16 seats, 14 currently filled and 2 vacancies, and a diversity count of Caucasian: 12 (86%), African-American: 1 (7%) and Asian-American: 1 (7%). The gender ratio (male: female) is 13:1. The two nominees are Caucasian males. Countywide (SF)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES

1. Staff recommends motion to receive and file: executed Agreements received during the months of May and June 2017.

A) Standard Potable Water and Wastewater Development Agreement with Pioneer Estates by Luxcom, LLC, #01-01245-000 (District 6), recorded in OR BK 29132 PG 0197-0204;

B) Standard Potable Water and Wastewater Development Agreement with Buena Vista Homes of the Palm Beaches, Inc., #02-01150-000 (District 2), recorded in OR BK 29132 PG 0188-0196; and

C) Standard Potable Water and Wastewater Development Agreement with K. Hovnanian Cypress Key, LLC, #13-01026-000 (District 6), recorded in OR BK 29132 PG 0206-0214.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants/ procurement items must be submitted by the initiating Department as a receive and file agenda item and are attached unless the documents have been recorded in the Public Records of Palm Beach County. The documents have been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of the Water Utilities Department in accordance with Resolutions R93-1619, R96-0228, and R2003-0539 and are now being submitted to the BCC to receive and file. (MJ)

2. Staff recommends motion to approve: Consultant Services Authorization (CSA) No. 1 with Kimley-Horn and Associates, Inc., (R2017-0903) for Water Treatment Plant 11 (WTP 11) Production Well 11 Well and Well Head Project in the amount of \$138,402.12. **SUMMARY:** On July 11, 2017, the Board of County Commissioners (BCC) approved the Contract for Consulting/Professional Services Water Treatment and Water Resources Engineering Services (Contract) with Kimley-Horn and Associates, Inc., (R2017-0903) to obtain engineering/professional services for utility related projects. CSA No. 1 will provide for construction services related to the Water Treatment Plant 11 Production Well 11 (PW-11) Well and Wellhead Project. PW-11 will provide an additional 900 gallons per minute of raw water to WTP 11 and result in improved wellfield management practices. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract with Kimley-Horn and Associates, Inc., provides for SBE participation of 28% overall and Minority/Women Business Enterprise (M/WBE) participation of 7%. CSA No. 1 includes an overall SBE and M/WBE participation of 68.47% and 16.04% respectively. The cumulative SBE participation, including CSA No. 1 is 68.47% overall. Kimley-Horn and Associates, Inc., is a Palm Beach County company. The Project is included in the FY17 Capital Improvement Plan adopted by the BCC. (WUD Project No. 15-058) District 6 (MJ)
3. Staff recommends motion to approve: Contract with Hinterland Group, Inc., (Contract) for the Lift Station Rehabilitation Project A; Bid Package 1 (Project) in the amount of \$5,051,500. **SUMMARY:** On May 10, 2017, five bids were received for the rehabilitation of 30 lift stations located throughout the Water Utilities Department (WUD) service area. The Project will provide for the lift station upgrades required to meet current WUD standards. The required work involves upgrading the mechanical, electrical, and civil components, including discharge piping, pumps, control panel, slabs, wet well, valve vaults, and putting all stations on the WUD Supervisory Control and Data Acquisition system. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract provides for SBE participation of 95% overall. Hinterland Group, Inc., is a Palm Beach County company. The Project is included in the FY 17-18 Capital Improvement Plan adopted by the Board of County Commissioners. (WUD Project No. 15-096) Districts 2, 5, 6 & 7 (MJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (Cont'd)

4. **Staff recommends motion to approve:** Work Authorization (WA) No. 3 for the Gator Boulevard, Water Main Extension; East Sugar House Road to Duda Road with Hinterland Group Inc., in the amount of \$792,003.03. **SUMMARY:** On January 10, 2017, the Board of County Commissioners (BCC) approved the Pipeline Continuing Construction Contract (Contract) with Hinterland Group Inc., (R2017-0072). WA No. 3 provides for the replacement of approximately 4,200 linear feet of an existing 8-inch water main with a new 12-inch water main along the south side of Gator Boulevard, from East Sugar House Road to Duda Road in the City of Belle Glade. The installation of the new main will replace an existing problem water main and increase water flow to the communities on the east area of the City of Belle Glade along Gator Boulevard. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract with Hinterland Group Inc., provides for SBE participation of 15%. WA No. 3 includes 100% overall participation. The cumulative SBE participation, including WA No. 3 is 100% overall. Hinterland Group Inc., is a Palm Beach County company. The Project is included in the FY17 Capital Improvement Plan adopted by the BCC. (WUD Project No. 16-037) District 6 (MJ)

5. **Staff recommends motion to approve:** Contract with Kirlin Florida, LLC., for the TR08 Southern Region Water Reclamation Facility (SRWRF) Headworks Screenings and Effluent Pumping Improvements Project in the amount of \$7,046,000. **SUMMARY:** On June 21, 2017, three bids were received for the Project to construct improvements to the screenings and grit systems at the Pre-Treatment Building and at the effluent pump station located at the SRWRF. Kirlin Florida, LLC., was found to be the lowest responsive, responsible bidder in the amount of \$7,046,000. With the recent surge in the use of disposal sanitary wipes, the risks of equipment failure due to equipment fouling has increased substantially. The improvements at SRWRF will improve operational efficiency by protecting equipment from fouling by increasing the removal efficiency rags and refuse and replacing aging infrastructure that is reaching the end of its serviceable life. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract with Kirlin Florida, LLC., provides for SBE participation of 26% overall. Kirlin Florida, LCC., is a Palm Beach County company. The Project is included in the FY17 Capital Improvement Plan adopted by the Board of County Commissioners. (WUD Project No. 15-095) District 5 (MJ)

6. **Staff recommends motion to approve:** Contract with Electron Corp. of South Florida, for the TR07 Water Treatment Plant 11 (WTP 11) Smart Wellfield Improvements Project (Project) in the amount of \$682,383. **SUMMARY:** On June 7, 2017, two bids were received for the Project to construct the WTP 11 Smart Wellfield Improvements. Electron Corp. of South Florida was determined to be the lowest responsive, responsible bidder in the amount of \$682,383. The Project will provide variable frequency drives, instrumentation and controls necessary to implement a smart wellfield strategy that will reduce energy costs and increase wellfield sustainability. In addition, the Project will provide a more reliable and secure radio system for the wells and remote utility water storage sites. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract with Electron Corp. of South Florida provides for SBE participation of 95% overall. Electron Corp. of South Florida is a Palm Beach County company. The Project is included in the FY17 Capital Improvement Plan adopted by the Board of County Commissioners. (WUD Project No. 16-030) District 6 (MJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (Cont'd)

7. **Staff recommends motion to approve:** Work Authorization (WA) No. 12 for the Water Distribution System Improvements Phase 1: Ponderosa Drive (Project) with Johnson-Davis, Incorporated in the amount of \$960,537.78. **SUMMARY:** On July 12, 2016, the Board of County Commissioners (BCC) approved the Water Utilities Department (WUD) Pipeline Continuing Construction Contract (R2016-0902) with Johnson-Davis, Incorporated. WA No. 12 provides for the construction of approximately 6,000 linear feet of 16-inch water main and associated appurtenances including site restoration on Ponderosa Drive. The Project provides for the replacement of an existing 12-inch water main located within the right-of-way of Ponderosa Drive from Glades Road south to Palmetto Park Road. The project also includes establishing new service connections for the approximately 14 connections to the existing water main that provide water to the adjacent residential communities. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract with Johnson-Davis Incorporated provides for SBE participation of 3.28%. WA No. 12 includes 14.09% overall participation. The cumulative SBE participation to date, including WA No. 12, is 12.46% overall. Johnson-Davis Incorporated is a Palm Beach County company. The Project is included in the FY17 Capital Improvement Plan adopted by the BCC. (WUD Project No. 15-102) District 5 (MJ)

8. **Staff recommends motion to approve:** Work Authorization (WA) No. 6 for the Priority Aerial Canal Crossing Improvements Project (Project) with Hinterland Group, Inc., in the amount of \$765,220.20. **SUMMARY:** On January 10, 2017, the Board of County Commissioners (BCC) approved the Water Utilities Department (WUD) Pipeline Continuing Construction Contract (Contract) with Hinterland Group, Inc. (R2017-0072). WA No. 6 provides for the rehabilitation of four aerial canal crossings. The Scope of Services includes, but is not limited to, furnished material, labor supervision, equipment, supplies, fees, expertise, and services necessary to fully complete work in accordance with the construction documents and governing regulations. The number, pipe size, and location of each canal crossing follows: two crossings, 12-inch water main and 20-inch wastewater force main at Lake Worth Drainage District (LWDD) L14 Canal and Ohio Road, two crossings, 8-inch water main and 10-inch wastewater force main at LWDD L-10 Canal and Sherwood Forest Boulevard, two crossings at LWDD L14 Canal and Military Trail, and one crossing at LWDD L2 Canal and Bridgeman Drive. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract with Hinterland Group, Inc., provides for SBE participation of 15%. WA No. 6 includes 100% overall participation. The cumulative SBE participation, including WA No. 6 is 100% overall. Hinterland Group, Inc., is a Palm Beach County company. The Project is included in the FY17 Capital Improvement Plan adopted by the BCC. (WUD Project No. 16-067) District 2 (MJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (Cont'd)

9. **Staff recommends motion to approve:** Amendment No. 1 to the Contract with Holtz Consulting Engineers, Inc., for Consulting/Professional Services for the Lift Station Rehabilitation Project A (R2016-0899) in the amount not to exceed \$257,723.80. **SUMMARY:** On July 12, 2016, the Board of County Commissioners (BCC) approved the Water Utilities Department (WUD) Consulting/Professional Services Contract (Contract) with Holtz Consulting Engineers, Inc., for design and bidding services required to rehabilitate 60 lift stations for a term of five years. Amendment No. 1 to the Contract updates the Scope of Work to provide engineering services during construction for 30 lift stations to be rehabilitated under Lift Station Rehabilitation Project A; Bid Package 1 (WUD Project No. 15-096). These services shall include coordination meetings, construction inspection, shop drawing review, responding to requests for information, review of Operation and Maintenance Manuals, assistance with issuance of Substantial and Final Completion, and record drawings review. No time extension will be provided to the Contract as part of this amendment. The Small Business Enterprise (SBE) participation established by the SBE Ordinance is 15% overall. The Contract with Holtz Consulting Engineers, Inc., provides for SBE participation of 99% overall. Amendment No. 1 has 100% of SBE participation. The cumulative SBE participation, including Amendment No. 1, is 98.29% overall. Holtz Consulting Engineers, Inc. is a Palm Beach County company. The Project is included in the FY17 Capital Improvement plan adopted by the BCC. (WUD Project No. 15-096) Countywide (MJ)
10. **Staff recommends motion to approve:** “Utility Work by Highway Contractor Agreement (At Utility Expense)” (UWHCA) with the Florida Department of Transportation (FDOT) in the amount of \$922,433.92. **SUMMARY:** FDOT is proposing improvements to State Road 80 (Southern Boulevard) at Lyons Road/Sansbury’s Way. These improvements include the widening of the existing bridge located on Lyons Road over the C-51 Canal, road widening, and drainage installations. Consequently, the existing 16-inch water main as well as the existing 30-inch force main attached on the west and east sides of the bridge will need to be relocated. The proposed improvements will also require the relocation of an existing fire hydrant, the deflection of the water and sewer facilities at several locations and the replacement/adjustment of ten water/sewer valve boxes to final grade. In order to include the adjustment and relocation of those facilities owned and maintained by the Water Utilities Department (WUD) within the road improvement project, FDOT requires WUD to enter into a UWHCA to reimburse FDOT for the work. The relocation plan is prepared by FDOT’s Consultant and the Engineer’s cost estimate is \$922,433.92. (WUD Project No.16-028) Districts 2 & 6 (MJ)
11. **Staff recommends motion to adopt:** Resolution in support of an application to obtain a utility easement (Application) from the Trustees of the Internal Improvement Trust Fund of the State of Florida (TIITF) on property located south of Hooker Highway, east of State Road 715 in the City of Belle Glade. **SUMMARY:** The Water Utilities Department (WUD) is constructing wastewater infrastructure to serve future development to the former Glades Correctional Institute (GCI) site. WUD requires a 10-foot wide easement across the TIITF property to provide for the operation and maintenance of a future 8” wastewater force main and has coordinated with the Division of State Lands to identify the property needed for the easement. The force main will replace an existing force main from State Road 715 to a future lift station inside the GCI property. Per the terms of the Application, the Board of County Commissioners is required to adopt a resolution in support of the Application for it to be considered by the TIITF. WUD has additionally secured consent for the easement from the City of Belle Glade and PRIDE Enterprises, who are management entities regarding the parcel. As a local government, the County will not be required to pay any fees for the application or proposed Easement. District 6 (MJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (Cont'd)

12. **Staff recommends motion to adopt:** Resolution in support of an application to obtain a utility easement (Application) from the Internal Improvement Trust Fund of the State of Florida (TIITF) on property located south of Hooker Highway, west of State Road 15 (Main St.) in the City of Belle Glade. **SUMMARY:** The Water Utilities Department (WUD) is constructing wastewater infrastructure to rehabilitate the collection system serving Runyon Village in the City of Belle Glade. WUD requires a 15-foot wide easement across the TIITF property for the installation and maintenance of a new wastewater force main to interconnect Runyon Village to an existing wastewater force main south of Hooker Highway and Main Street near the Lakeside Medical Center. WUD staff has coordinated with the Division of State Lands to identify the property needed for the easement. Per the terms of the Application, the Board of County Commissioners is required to adopt a resolution in support of the Application for it to be considered by the TIITF. WUD has additionally secured consent for the easement from the City of Belle Glade as the management entity regarding the parcel. As a local government, the County will not be required to pay any fees for the application or proposed Easement. (WUD Project No. 14-037) District 6 (MJ)

13. **Staff recommends motion to approve:** Contract with Lanzo Trenchless Technologies, Inc. - South (Lanzo) for the Glades Priority 1 Collection System Rehab & Sanitary Sewer Evaluation Survey (SSES) Project in the amount of \$2,465,282. **SUMMARY:** On June 8, 2017, five bids were received for the Glades Priority 1 Collection System Rehab & SSES Project (Project). Lanzo was determined to be the lowest, responsive bid and is being recommended for contract award. The Project provides for the rehabilitation of approximately 22,000 linear feet of gravity wastewater pipe and 300 manholes in 14 lift stations in the Glades Region. The Project will result in the rehabilitation of the existing wastewater collection system and will improve the levels of wastewater service in the Glades Region while reducing infiltration in the wastewater system. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract with Lanzo provides for SBE participation of 3.28% overall, as confirmed by the Office of Small Business Assistance. The second low bidder met the SBE goal for this project, but was outside the range of ranking for responsive bidders as established by Section 2-80.25 of the Palm Beach County Code, as the second low bid exceeded the low bid by greater than ten percent. Lanzo is not a local Palm Beach County company. The Project is included in the FY17 Capital Improvement Plan adopted by the Board of County Commissioners. (WUD Project No. 15-024) District 6 (MJ)

L. ENVIRONMENTAL RESOURCES MANAGEMENT

1. **Staff recommends motion to receive and file:** Task Assignment No. 1, to Contract No. GC913 (R2017-0838) with the Florida Department of Environmental Protection (FDEP) providing for routine compliance inspections at 803 petroleum storage tank facilities within Palm Beach, Martin and St. Lucie Counties and funding in the amount of \$520,511.02 with a performance period of July 1, 2017 through June 30, 2018. **SUMMARY:** On June 20, 2017, the Board of County Commissioners approved Contract No. GC913 (R2017-0838) with the FDEP and delegated authority to sign all future time extensions, task assignments, certifications and other forms associated with the Contract. Countywide (AH)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT (Cont'd)

2. Staff recommends motion to approve: one new appointment, one appointment to complete the term of Palm Beach County Parks and Recreation Department staff (Mr. Eric Call), and two reappointments of at-large members to the Natural Areas Management Advisory Committee (NAMAC). Seats No. 1, No. 2, and No. 4 are for a term of three years beginning October 1, 2017 through September 30, 2020; Seat No 5 is for a term of one year per Resolution R2013-1328:

<u>Nominee</u>	<u>Seat No.</u>	<u>Representing</u>	<u>Nominated by</u>
Reappoint			
Steven P Coughlin	1	Management of Natural Areas	Comm. Abrams Mayor Burdick Vice Mayor McKinlay Comm. Valeche Comm. Berger
Richard L. Moyroud	2	Biological Scientist	Comm. Abrams Mayor Burdick Vice Mayor McKinlay Comm. Valeche Comm. Berger
Appoint			
Michelle L. Thompson	4	Municipal Parks & Recreation Program	Comm. Abrams Comm. Bernard Mayor Burdick Comm. Kerner Vice Mayor McKinlay Comm. Valeche Comm. Berger
To Complete Term			
Jennifer E. Cirillo	5	Palm Beach County Parks & Recreation	Comm. Abrams Comm. Bernard Mayor Burdick Comm. Kerner Vice Mayor McKinlay Comm. Valeche Comm. Berger

SUMMARY: Resolution No. R2013-1328 provides for a seven-member NAMAC. Membership consists of one member with experience in the management of natural areas, one biological scientist, one professional educator with knowledge of South Florida ecosystems, one representative of a local municipal government parks and recreation program, one member of the Palm Beach County Parks and Recreation Department staff, and two citizens having an interest in preservation and conservation of natural areas. The Board has 7 seats, 5 seats currently filled, and diversity count of Caucasian: 3 (60%), African American: 1 (20%) and Hispanic: 1 (20%). The gender ratio (female: male) 3:2. The nominees are: 2 Caucasian females and 2 Caucasian males. Countywide (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION

1. **Staff recommends motion to approve:** Resolution revising the standard Entertainment Contractor Agreement form. **SUMMARY:** On June 17, 2008, the Board of County Commissioners approved Resolution 2008-1109, as amended by Resolutions 2010-0644 and 2014-0168, delegating authority to execute a standard Entertainment Contractor Agreement form for the provision of dancers, musicians and specialty performers at County facilities on behalf of the County to the County Administrator and the Director and Assistant Director of Parks and Recreation. The use of contractual entertainment has been a standard industry practice in the field of Parks and Recreation for a number of years. Where applicable, staff will issue a request for services in order to secure the services of the most qualified entertainer. Such qualifications include, but are not limited to experience in their area of professional expertise and recent professional references. This Resolution amends Resolution 2014-0168, by revising the standard Entertainment Contractor Agreement form to further clarify responsibilities of the contractor, modifying terms of payment and to include updated exhibits. Countywide (AH)

2. **Staff recommends motion to approve:** Resolution revising the standard Sound and Light Production Services Agreement form. **SUMMARY:** On April 7, 2009, the Board of County Commissioners approved Resolution 2009-0592, as amended by Resolutions 2010-0645 and 2014-0167 delegating authority to execute a standard Sound and Light Production Services Contractor Agreement form for the provision of sound and light production for entertainment at County facilities on behalf of the County to the County Administrator and the Director and Assistant Director of Parks and Recreation. The Parks and Recreation Department regularly hosts special events at its facilities that include entertainment in the form of dancers, musicians and specialty performers. Each form of entertainment requires a varying degree of unique production services. The use of contractual sound and light production services has been a standard industry practice in the field of Parks and Recreation for a number of years. Where applicable, staff will issue a request for services in order to secure the services of the most qualified contractor for sound and light production. Such qualifications include, but are not limited to, experience in their area of professional expertise and recent professional references. This Resolution amends Resolution 2014-0167, by revising the standard Sound and Light Production Services Contractor Agreement form to further clarify responsibilities of the contractor, to add an additional exhibit for fees and charges, and to include updated exhibits. Countywide (AH)

3. **Staff recommends motion to receive and file:** the following original executed Sponsorship Agreement:

Veterinary Investments Inc. d/b/a Animal Eye Specialty Clinic, cash sponsorship of two payments of \$7,500 each for a total of \$15,000 for two years of Lake Woof Dog Park at John Prince Park, for the period June 1, 2017 through June 1, 2019.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a Receive and File agenda item. The Sponsorship Agreement has been fully executed on behalf of the Board of County Commissioners (Board) by the Director of the Parks and Recreation Department in accordance with Resolution 2008-0442, amended by Resolution 2017-0102, and is now being submitted to the Board to receive and file. District 3 (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION (Cont'd)

4. Staff recommends motion to receive and file: the following original executed Entertainment Contractor Agreement:

Zambelli Fireworks Manufacturer Co., Tenth Annual July 4th Celebration, Sunset Cove Amphitheater, on July 4, 2017.

SUMMARY: The Parks and Recreation Department produces cultural activities to promote the quality of life in the communities it serves. The Tenth Annual July 4th Celebration was attended by an estimated 7,000 people and generated positive support and goodwill for the County. In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a Receive and File agenda item. This Entertainment Contractor Agreement has been fully executed on behalf of the Board of County Commissioners (Board), by the County Administrator, in accordance with Resolution 2008-1109, amended by Resolutions 2010-0644 and 2014-0168, and is now being submitted to the Board to receive and file. District 5 (AH)

5. Staff recommends motion to receive and file: the following original executed Tee Time Advertising and Sales Agreement:

Can-Am Golf Group, LLC, for the period August 1, 2017 through July 31, 2018.

SUMMARY: In accordance with County PPM CW-O-051, all delegated agreements must be submitted by the initiating department as a Receive and File agenda item. This Tee Time Advertising and Sales Agreement has been fully executed on behalf of the Board of County Commissioners (Board), by the Director of Parks and Recreation, in accordance with Resolution 2013-1607, and is now being submitted to the Board to receive and file. This Agreement helps to sell tee times at non-peak times that would otherwise not be sold. This agreement is for 12 months. Countywide (AH)

6. Staff recommends motion to receive and file: the following original executed Amphitheater Rental Agreements:

A) AEG Presents SE, LLC, Slightly Stoopid concert, Sunset Cove Amphitheater, for the period June 24, 2017 through June 25, 2017;

B) AEG Presents SE, LLC, Rebelution concert, Sunset Cove Amphitheater, for the period July 29, 2017 through July 30, 2017; and

C) AEG Presents SE, LLC, 311 concert, Sunset Cove Amphitheater, for the period August 1, 2017 through August 2, 2017.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a Receive and File agenda item. The Amphitheater Rental Agreements have been fully executed on behalf of the Board of County Commissioners (Board), by the Director of the Parks and Recreation Department, in accordance with Resolution 2011-1960, and are now being submitted to the Board to receive and file. These events helped to offer a balanced schedule of events which promote the quality of life in the communities we serve. An estimated 11,000 people attended the events produced under these Amphitheater Rental Agreements. District 5 (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION (Cont'd)

7. Staff recommends motion to:

A) approve and execute Florida Inland Navigation District (FIND) Declaration of Restrictive Covenant dedicating a portion of Burt Reynolds Park for public use for 25 years from the date of completion of the construction of the boating facilities; and

B) approve and execute Florida Fish and Wildlife Conservation Commission (FFWCC) Notice of Limitation of Use/Site Dedication Burt Reynolds Park dedicating a portion of Burt Reynolds Park for public use for 20 years from the date of recordation in public records.

SUMMARY: The County was awarded Florida Inland Navigation District (FIND) and Florida Fish and Wildlife Conservation Commission (FFWCC) grants to fund a portion of the construction costs associated with the redevelopment of the west side of Burt Reynolds Park. FIND's Waterway Assistance Program (WAP) grants require a Declaration of Restrictive Covenant be recorded in Public Records dedicating the site primarily for use as a public boating facility for a period of 25 years from the date of completion of construction. The FFWCC's Florida Boating Improvement Program (FBIP) grant requires a Notice of Limitation of Use/Site Dedication form be recorded in Public Records dedicating the site as a boating access facility for the use and benefit of the general public for a minimum of 20 years from the date of recordation in public records. The Property and Real Estate Management Division has approved both the Declaration of Restrictive Covenant and Notice of Limitation of Use agreements. District 1 (AH)

N. LIBRARY

1. Staff recommends motion to:

A) approve submittal of an Application to the Florida Department of State, Division of Library and Information Services, for State Aid to Libraries in an estimated amount of \$1,163,494 for FY 2018;

B) approve associated State Aid to Libraries Grant Agreement with The State of Florida, Department of State; and

C) authorize County Administrator or designee to execute any other necessary agreements, amendments, forms and certifications.

D) authorize the County Administrator or designee to apply for and execute any resulting agreements and documents required for the State Aid to Libraries Grant in future years.

SUMMARY: The State provides an annual operating grant to eligible libraries based upon their annual operating expenditures from local funds. Estimated State Aid revenue has been included in the County Library's FY 2018 proposed budget. The term of the agreement begins upon execution by the State of Florida and continues until all the funds are expended. There is no match requirement for this grant. This State Aid to Libraries Grant is made available every year. Delegating authority to the County Administrator or designee to apply for and execute any resulting agreements and documents required in future years will help comply with timing for deadlines with the Grantor. Countywide (AH)

3. CONSENT AGENDA APPROVAL

P. COOPERATIVE EXTENSION SERVICE

1. Staff recommends motion to approve: Agreement with the Friends of Mounts Botanical Garden, Inc. (FMBG) from October 1, 2017 through September 30, 2018 for continued funding of a gardener position to assist in the care and maintenance of The Mounts Botanical Garden of Palm Beach County (Garden). **SUMMARY:** FMBG will continue to provide funding to the County in an amount not to exceed \$41,183 (\$21,665 for salary and \$19,518 for fringe benefits) to support 60% of an existing gardener position beginning October 1, 2017 and ending on September 30, 2018. Palm Beach County will be funding the remaining \$27,456 (\$14,444 for salary and \$13,012 for fringe benefits) at a funding level of 40% for a total of \$68,639. The position will continue to support the Garden. District 7 (AH)
2. Staff recommends motion to approve: Agreement with the Friends of Mounts Botanical Garden, Inc. (FMBG) from October 1, 2017 through September 30, 2018 for continued funding of a horticulturist position to assist in the care and maintenance of The Mounts Botanical Garden of Palm Beach County (Garden). **SUMMARY:** FMBG will continue to provide funding to the County in an amount not to exceed \$57,103 (\$33,414 for salary and \$23,689 for fringe benefits) to support 65.5% of an existing horticulturist position beginning October 1, 2017 and ending on September 30, 2018. Palm Beach County will be funding the remaining \$30,076 (\$17,599 for salary and \$12,477 for fringe benefits) at a funding level of 34.5% for a total of \$87,179. The position will continue to support the Garden. District 7 (AH)

R. HUMAN RESOURCES

1. Staff recommends motion to authorize: County Administrator or designee to execute any and all documents relating to the County's role as Plan Administrator with Nationwide Retirement Solutions, (Nationwide) for the County's deferred compensation programs. **SUMMARY:** Nationwide, in partnership with NACo, has provided a voluntary deferred compensation program to eligible County employees for many years. The program provides a tax-favored retirement savings program under the provisions of IRC 457, 401a, and 501a. A formal delegation of authority is being sought in order to update plan records relating to the County's authorized executors for plan-related documents. Countywide (DO)

S. FIRE RESCUE

1. Staff recommends motion to approve and select: Michael McCurdy for appointment by the Town of Lantana, as Trustee, on the Lantana Firefighters' Pension Fund Board to fill a vacancy for an unexpired term ending on September 28, 2018. **SUMMARY:** Pursuant to the Interlocal Agreement (R97-1252D) Renewing Pension Agreement Relating to Firefighters' Pension Plan (R2010-0215) with the Town of Lantana (Town), the Town is requesting the County's approval of its selection to appoint Michael McCurdy, a Town resident, to fill a vacancy left by the resignation of Timothy Daley. Mr. Daley's term was set to expire on September 28, 2018. Under the Interlocal Agreement, the Town retained the power and responsibility to make appointments to the Fund's Board of Trustees for its Chapter 175 plan. Any Trustee to be appointed by the Town first must be approved by the County. The Board consists of five members, with four seats currently filled and a diversity count of Caucasian: 4 (100%). The current gender ratio (male:female) is 4:0. Mr. McCurdy is a Caucasian male. District 7 (SB)

3. CONSENT AGENDA APPROVAL

S. FIRE RESCUE (Cont'd)

2. Staff recommends motion to approve:

A) Memorandum of Agreement with the Children's Services Council of Palm Beach County providing funding of up to \$100,000 for the Drowning Prevention Coalition for the period October 1, 2017 through September 30, 2018; and

B) Budget Amendment of \$50,000 within the Fire/Rescue MSTU Fund for FY 2018 to recognize additional funding from the Children's Services Council of Palm Beach County.

SUMMARY: The Drowning Prevention Coalition program is managed by Palm Beach County Fire-Rescue. It is funded by multiple sources, including the Children's Services Council (CSC) of Palm Beach County and the County's General Fund. This Memorandum of Agreement provides the terms and conditions of the Children's Services Council of Palm Beach County's commitment to the County to provide funding of up to \$100,000 in FY 2018 for the Drowning Prevention Coalition program, inclusive of funding of up to \$50,000 to specifically fund vouchers issued for swimming lessons. This grant funding does not require a County match. Countywide (PK)

3. Staff recommends motion to approve: Agreement Relating to Clinical Field Experience with Palm Beach State College (PBSC) effective July 13, 2017 through July 12, 2022. **SUMMARY:** The current Clinical Field Experience Agreement expired on July 12, 2017. The retroactive effective date of July 13, 2017 allows Palm Beach County Fire Rescue to provide continuous clinical field experience to Paramedic and EMT students of PBSC. Paramedic and EMT students respond with County paramedics to observe and assist in delivering emergency medical care under actual emergency conditions. This clinical field experience is a component of the Paramedic and EMT training required for State certification, and enhances the available job pool of qualified personnel. PBSC's written non-discrimination policy is consistent with the County's policy with minor discrepancies. PBSC's written policy fails to specifically express ancestry; sex; familial status; or gender identity and expression; however, it does specifically include creed; ethnicity; gender; veteran status, and assures its compliance with all state and federal laws. Countywide (SB)

4. Staff recommends motion to approve: reappointment of one individual to Seat No. 6 to the Fire Code Board of Appeals and Adjustments Committee beginning October 1, 2017 through September 30, 2020.

Reappoint:

<u>Nominee</u>	<u>Category</u>	<u>Seat No.</u>	<u>Nominated By</u>
Roy Pollack	Fire Alarm Contractor	6	Vice Mayor McKinlay Commissioner Valeche

SUMMARY: The Fire Code Board of Appeals and Adjustments is maintained in accordance with the Palm Beach County Local Amendments to the Florida Fire Prevention Code (Ordinance 2014-002). On July 21, 2017, a memo was distributed to the Commissioners requesting nominations to this eight member board (At-Large). This board is appointed by the Board of County Commissioners and members serve no more than three consecutive three year terms. No other nominations were received. The Board consists of 8 members, with 7 seats currently filled and a diversity count of Caucasian: 6 (86%), African-American: 1 (14%). The current gender ratio (male:female) is 7:0. Countywide (PK)

3. CONSENT AGENDA APPROVAL

U. INFORMATION SYSTEMS SERVICES

1. **DELETED: Staff recommends motion to:**

~~A) rescind Agreement for Information Technology (IT) services with Palm Beach County Law Enforcement Exchange, Incorporated (LEX) dated December 4, 2012 (R2012-1841); and~~

~~B) approve Agreement for IT services to be provided by the County ISS Department to LEX, which will generate an estimated \$110,500 in FY 2018 revenue, for an initial term of one year with automatic one year renewals unless notice is given by either party.~~

~~SUMMARY: LEX is a non-profit organization established for the purpose of sharing data among the law enforcement agencies in Palm Beach County. The LEX organization originally entered into an Agreement for IT Services provided by ISS on December 4, 2012 (R2012-1841). That agreement is hereby rescinded and replaced with a new Agreement for IT Services. Countywide (PFK)~~

2. **DELETED: Staff recommends motion to:**

~~A) rescind Management Control Agreement (MCA) with Palm Beach Sheriff's Office and Palm Beach County Law Enforcement Exchange, Inc. (LEX);~~

~~B) approve Management Control Agreement with Office of State Attorney, 15th Judicial Circuit (SAO), and LEX required by the Federal Bureau of Investigation (FBI) Criminal Justice Information Systems (CJIS) Security Policy; and~~

~~C) approve Third party agreement with LEX, SAO and ISS for Information Technology (IT) services.~~

~~SUMMARY: Since 2004, Information Systems Services (ISS) has provided project management and technical support for the LEX program, which facilitates the sharing of criminal justice information between numerous criminal justice agencies, including the SAO and many law enforcement agencies throughout the County. The LEX equipment was housed at the Palm Beach Sheriff's Office and will be moved to the State Attorney's Office by September 30, 2017. ISS will provide IT services to support the LEX system. The CJIS Security Policy requires a formal MCA be entered into with any non-criminal justice agency (such as ISS) having access to the Florida State CNet network. Countywide (PFK)~~

3. **DELETED: Staff recommends motion to approve:** budget transfer in the amount of \$600,000 within the Information Technology Capital Improvements fund to re-allocate expenditure budgets among specific ISS Capital Projects. **SUMMARY:** ISS manages 37 active Capital Improvement projects related to Information Technology (IT) for Palm Beach County. Two of the projects, Microsoft Office Suite Upgrade (Unit I342) and Advantage Performance Budgeting System (Unit I344), can be completed without expending their entire adopted budget. Conversely, two other projects, Network Equipment & Vendor Support (I345) and WINTEL/UNIX Storage Consolidation (Unit I351), will require additional funding to be completed. A total of \$600,000 will be transferred from the two completed projects to the two incomplete projects referenced above. These transfers will have no fiscal impact on the FY 2017 budget. Countywide (PFK)

3. CONSENT AGENDA APPROVAL

U. INFORMATION SYSTEMS SERVICES (Cont'd)

4. Staff recommends motion to approve: budget transfer of \$325,000 within the 10.0M NAV 13 CP, ISS VOIP fund to re-allocate expenditure budget from Reserves to Operating to complete the Countywide Unified Communication (UC) Project. **SUMMARY:** The Countywide UC Project requires funding from the Reserves Unit of the 10.0M NAV 13 CP, ISS VOIP fund to be transferred to the Operating Unit of the same fund in order to complete the final phases of this project. A reserve balance has accumulated since the inception of this fund from interest earnings on the fund balance. Countywide (PFK)

W. PUBLIC AFFAIRS

1. Staff recommends motion to approve: First Amendment to the Interlocal Agreement with the Solid Waste Authority (SWA) for Palm Beach County Channel 20 to continue to provide SWA with technical, recording, broadcasting, editing, and other services. Total annual billings to the SWA shall not exceed \$29,000 annually. **SUMMARY:** Palm Beach County and SWA entered into the Interlocal Agreement on August 17, 2004 (R2004-1775). The First Amendment updates the required production staff and rates for services, and also provides for the County to continue to provide SWA with technical, recording, broadcasting, editing, and other services on an on-going basis until terminated by either party. Billings are based on actual payroll hours multiplied by a predetermined rate. Countywide (MJ)

X. PUBLIC SAFETY

1. Staff recommends motion to receive and file: the following executed agreements with the Fifteenth Judicial Circuit for the period of July 5, 2017 through June 30, 2019:
 1. Agreement for Psychological or Expert Witness Professional Services in Adult and Juvenile Criminal Matters; and
 2. Agreement for Expert Psychological or Professional Services in Guardianship/Examining Committee Matters.**SUMMARY:** The Court has contracted with the Division of Justice Services to provide court ordered forensic evaluations and testimony through Justice Services' Court Psychology Office. Seniors, adults, teens, and children throughout the county are directed to the Court Psychology office with the appropriate court order, outlining which specific evaluation is required. The scope of services provided in each agreement includes competency and psychological evaluations for adult and juvenile criminal matters, psychological evaluations for child welfare and family court cases, and appointment as an examining committee member relating to guardianship matters. These agreements compensate the County Court Psychology office for the contractual services provided to the Fifteenth Judicial Circuit. R2005-0792 authorizes the County Administrator or designee to sign agreements to provide psychological services to the Fifteenth Judicial Circuit Court. Countywide (LDC)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (Cont'd)

2. Staff recommends motion to approve: contract for professional services with the Legal Aid Society of Palm Beach County, Inc. to provide legal services to the indigent citizens of Palm Beach County in the areas of Family Law, Elder Law, Juvenile Advocacy, Public Guardianship and Domestic Violence Victim Representation in the amount not to exceed \$1,104,275 from October 1, 2017 through September 30, 2018. **SUMMARY:** The Legal Aid Society of Palm Beach County, Inc. has historically provided these services. This contract will ensure the seamless continuation of legal aid services to indigent citizens of Palm Beach County. The contract with the Legal Aid Society of Palm Beach County, Inc. consists of the State Required program (\$836,932), the Public Guardianship program (\$154,530), and the Domestic Violence Representation program (\$112,813). The \$65 Court Fee generates \$256,950 for the State Required program and partially offsets the costs of these programs. Two staff members of the Legal Aid Society of Palm Beach County, Inc. serve on a County Advisory Board. Vicki A. Krusel and Kimberly Rommel-Enright serve on the HIV Care Council. This Board provides no regulation, oversight, management, or policy-setting recommendations regarding the Legal Aid Society of Palm Beach County, Inc. contract. Disclosure of the contractual relationship at a duly noticed public meeting is being provided in accordance with the provision of Section 2-443 of the Palm Beach County Code of Ethics. On October 3, 2006, R2006-2132 authorizes the County Administrator or designee to execute contracts with the Legal Aid Society of Palm Beach County, Inc. Countywide (LDC)

3. Staff recommends motion to:

A) approve the following contracts/interlocal agreement with agencies to provide ex-offender reentry services for the period October 1, 2017 through September 30, 2018:

1. The Lord's Place, Inc. in the amount of \$343,502;
2. Gulfstream Goodwill Industries, Inc. in the amount of \$238,494; and
3. City of Riviera Beach in the amount of \$238,499.

B) approve contract with Gulfstream Goodwill Industries, Inc. for the period October 1, 2017 through September 30, 2018 in the amount of \$374,745 to provide juvenile ex-offender reentry services; and

C) authorize County Administrator, or designee, to execute amendments and administrative documents associated with the above contracts/interlocal agreement, on behalf of the Board of County Commissioners, after approval of legal sufficiency by the County Attorney's Office, and within budgeted allocations.

SUMMARY: Palm Beach County Division of Justice Services subcontracts with three providers to coordinate adult and juvenile reentry services to those returning to Palm Beach County from incarceration. Reentry services are customized to each individual's unique needs. These subcontracts were awarded through a competitive process and will ensure that the county will continue to meet the needs of those returning from incarceration. These subcontracts are funded through ad valorem and grants. The grants are pending final approval. Staff received notification from the grant agencies of the approved funding allocations, however due to delays in the federal government, the grant awards will not be executed until October 2017. A receive and file agenda item will be presented to the Board of County Commissioners at that time. Countywide (LDC)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (Cont'd)

4. Staff recommends motion to approve: Memorandum of Agreement with CareerSource Palm Beach County, Inc. to facilitate ex-offender reentry services for the period September 12, 2017 through September 11, 2020, at no cost to the County. **SUMMARY:** This Memorandum of Agreement establishes the general conditions and joint processes that will enable Palm Beach County and CareerSource Palm Beach County to effectively collaborate as partners in regard to the employment of individuals with criminal histories. Countywide (LDC)

5. Staff recommends motion to:
 - A) **approve** standard interlocal agreement template for governmental agencies to provide temporary medical staff to disaster shelters located in their municipal boundaries for the duration of the shelters' activation; and
 - B) **authorize** County Administrator or designee to execute these standard interlocal agreements and make minor administrative changes when needed between the County and the various governmental agencies on behalf of the Board of County Commissioners, after approval of legal sufficiency by the County Attorney's Office.**SUMMARY:** The County operates disaster shelters all across the area. Recent activations have shown the need for emergency medical services (EMS) to be present at all times at all disaster shelter locations. Currently, there are 15 emergency shelters, eight of which are located in the unincorporated areas of the County, and the remaining seven are located within municipal jurisdictions. This Interlocal Agreement will allow the municipal fire departments to staff and assign EMS prior to a disaster to ensure that the shelter has emergency medical services present at all times. The County will reimburse governmental agencies for eligible costs and request reimbursement from the Federal Emergency Management Agency. Countywide (LDC)

BB. YOUTH SERVICES

1. Staff recommends motion to approve: three Community Based Agency Contracts with the following agencies, for the term October 1, 2017 through September 30, 2018, with two one-year options for renewal, totaling \$545,000:
 - A) City of Belle Glade in an amount not to exceed \$180,000 for the Youth Empowerment Center program;
 - B) City of Riviera Beach in an amount not to exceed \$180,000 for the Youth Empowerment Center program;
 - C) For the Children, Inc. in an amount not to exceed \$185,000 for the Lake Worth Youth Empowerment Center program; AND
 - D) Budget Transfer of \$30,000 in the General Fund from the Head Start Match reallocation (Unit 1451) for evidence-based/promising programming to the Lake Worth Youth Empowerment Center (YEC) program (Unit 7683) to provide partial funding associated with this Contract.**SUMMARY:** The Contracts authorize continued funding to support YECs in Belle Glade, Riviera Beach, and Lake Worth. YECs are a key component of the Youth Violence Prevention project approved and budgeted for by the Board of County Commissioners. For the Children, Inc. is a non-profit organization contracted to operate the City of Lake Worth's YEC. Additionally, funding is recommended for the Lake Worth YEC in order to provide salaries to summer interns consistent with the programs already in place in Belle Glade and Riviera Beach. The cities provide in-kind support and supplemental funding. Districts 3, 6 & 7 (HH)

3. CONSENT AGENDA APPROVAL

BB. YOUTH SERVICES (Cont'd)

2. **Staff recommends motion to approve:** Community Based Agency Contract with Prime Time Palm Beach County, Inc., (Prime Time) for the period beginning October 1, 2017 through September 30, 2018, with two one-year options to renew at the County's sole discretion, in an amount not to exceed \$275,984, to provide afterschool programs throughout Palm Beach County schools. **SUMMARY:** Since 2015, the Board has contracted with Prime Time for middle school out-of-school programs. This Contract will enable Prime Time to continue to provide services to practitioners and youth at 17 sites throughout the County. Prime Time will also provide additional learning and enhanced professional development to practitioners through the ACHIEVE Out-of-School Time, a tiered incentive award program to practitioners with a middle school population. Prime Time will contract with Palm Beach Zoo to serve 150 additional youth for a middle school specific summer camp, focusing on STEM related careers (environmental science, biology, veterinary medicine, mathematics and computer science). The trainings will continue using an outcome-driven approach. Countywide (HH)

CC. SHERIFF

1. **Staff recommends motion to:**
 - A) receive and file** Grant Modification 2, dated July 28, 2017, from the City of Miami to provide an additional \$31,480 in grant funds through the FY15 Urban Area Security Initiative (UASI) Grant, and extending the current grant period from August 31, 2017 to October 15, 2017; and
 - B) approve** budget amendment of \$31,480 in the Sheriff's Grant Fund.

SUMMARY: The Board of County Commissioners accepted this grant award for \$708,908 on June 7, 2016 (R2016-0713). The Board of County Commissioners received and filed a Grant Modification 1 to extend the grant award period from June 30, 2017 through August 31, 2017 on June 20, 2017 (R2017-0825). This Grant Modification will provide an additional \$31,480 in reimbursable funding to support our EFF Team, and to provide a time extension through October 15, 2017 in order to purchase the equipment. There is **no match requirement** associated with this award. Countywide (LDC)
2. **Staff recommends motion to:**
 - A) accept** on behalf of the Palm Beach County Sheriff's Office the Second, Third and Fourth Quarterly Payments for the Financial Assistance Agreement between the Florida Department of Law Enforcement and the Palm Beach County Sheriff's Office in the amount of \$313,375.03;
 - B) approve** budget amendment of \$13,375 in the Sheriff's Grant Fund.

SUMMARY: The Florida Department of Law Enforcement (FDLE) provides state financial assistance to five locally-funded laboratories in the State of Florida, including Palm Beach County. The Palm Beach County Sheriff's Office (PBSO) operates the Palm Beach County Crime Laboratory. This budget amendment reconciles the current modified budget with the final grant award amount of \$412,014. There is no match requirement associated with this award. Countywide (DC)

3. CONSENT AGENDA APPROVAL

DD. INTERNAL AUDIT

1. **Staff recommends motion to approve:** Amendment No. 10 to the contract (R2004-1796) with Joseph Bergeron, Internal Auditor; extending said contract for four additional years ending on September 30, 2021, and revising the compensation package as recommended by the Audit Committee with no increase in total compensation. **SUMMARY:** At its August 9, 2017 meeting, the Internal Audit Committee unanimously approved recommending a four-year extension of the Internal Auditor's contract. The Committee recommended revising the Internal Auditor's compensation package to convert his County funded deferred compensation allowance into base salary. After the conversion of the deferred compensation allowance, the Internal Auditor's salary will be \$180,335.84. The Internal Auditor's total compensation will remain unchanged. The new contract expiration date is September 30, 2021. Countywide (PFK)

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4. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

A. PLANNING, ZONING AND BUILDING

1. Staff recommends a motion to adopt: Ordinance of the Board of County Commissioners (BCC) of Palm Beach County, Florida, amending Chapter 7, Article IV, Section 7-52 of the Palm Beach County Code (Ordinance 2015-028), pertaining to the Palm Beach County Amendments to the Florida Building Code (FBC), 5th Edition (2014), Chapter 1, "Administration" (FBC-Building); amending Section 104.10.1 of the Palm Beach County Code (Flood Hazard Areas); Providing for Repeal of Laws in Conflict; Providing for Inclusion in the Code of Laws and Ordinances; Providing for a Savings Clause; Providing for Severability; and Providing for an Effective Date. **SUMMARY:** A conflict has been identified between Section 104.10.1 of the Palm Beach County Amendments to the Florida Building Code, Chapter 1 (Chapter 1) and pending revisions to Article 18 of the Unified Land Development Code (ULDC), Flood Damage Prevention. These changes were recommended by the Florida Division of Emergency Management and required by the Federal Emergency Management Agency (FEMA) as part of the National Flood Insurance Program Flood Insurance Rate Map update process for Palm Beach County. Section 104.10.1 of Chapter 1 establishes criteria for granting a variance from the local floodplain management regulations. These criteria are not consistent with the conditions for granting a variance from the floodplain management requirements set forth in pending changes to Article 18 of the ULDC. This amendment is necessary to make Section 104.10.1 of Chapter 1 consistent with Article 18 of the ULDC as revised. On August 15, 2017, the BCC held a preliminary reading of this ordinance and authorized advertising for public hearing. Unincorporated (AH)

B. ENGINEERING & PUBLIC WORKS

1. Staff recommends motion to:
 - A) **adopt** Resolution confirming the Municipal Service Taxing Unit (MSTU) special assessment process for paving and drainage improvements of Myrtle Drive and 47th Way South (Project); and
 - B) **approve** budget transfer from the Unincorporated Improvement Fund Reserves in the amount of \$201,500 and appropriate it to the project.

SUMMARY: In accordance with Section 26-30.3 of the MSTU Ordinance, a public hearing is required and one was held on July 11, 2017. Questions raised at the hearing prompted the Board of County Commissioners (BCC) to grant a continuance until September 12, 2017, in order to provide additional information to the benefitting properties. Adoption of this Resolution will allow Palm Beach County (County) to assess 50% (\$150,750) of the total project cost (\$301,500) to the 11 benefitting property owners. On April 2, 2013, the BCC approved the allocation of \$100,000 to the project for design. Approval of the budget transfer will allocate the remaining required balance of \$201,500 to the project. The project includes construction of roadway pavement, driveway reconstruction and drainage improvements. In accordance with Section 26-24 of the MSTU Special Assessment Ordinance (Ordinance) in effect prior to May 1, 2013, projects accepted into the MSTU program were assessed 50% of the total cost. To recoup the \$150,750, each lot will be assessed \$13,705. The assessments will be payable in 20 equal annual installments at an interest rate of five and one half percent (5.5%) per annum. District 2 (LBH)

5. REGULAR AGENDA

A. FACILITIES DEVELOPMENT & OPERATIONS

1. Staff requests Board direction: regarding the status of Governmental Center Lease Agreement with LJL Food Management, Inc. (R2002-0829) for the lease of restaurant space within the Governmental Center Parking Garage. **SUMMARY:** LJL Food Management, Inc., d/b/a Tina's Café, has been the food service provider operating in Suite 110 of the Governmental Center Parking Garage since 2005. Tina's Café has a long history of delinquent rental payments notwithstanding a low/reduced rental rate (\$6.50/s.f.). As of August 2017, Tina's Café is eight months in arrears (January to August) totaling \$11,067.36, not including sales tax or late payment interest. Staff has sent numerous default letters and has received no response. Tina's Cafe' also has an unpaid balance of \$24,630.40 in tax liens that is owed to the Department of Revenue and a judgment in the amount of \$12,873.00 owed to Cheney Bros, Inc. Staff is recommending that the Board pursue legal action for non-payment of rent including termination of the Lease. There are several County Departments, including Public Affairs/Channel 20 that have needs for additional office space in the Government Center. Staff is also reviewing alternatives for provision of convenience food services, including high quality vending machines and food trucks. (PREM) Countywide (HJF)

2. **ADD-ON:** Staff recommends:

A) authorization to demolish the existing building and re-use of 1.3-acres of County property formerly occupied by the Tax Collector for the development of small lot transitional housing units;

B) authorization to develop a Request For Proposals for the development and development/operation of approximately 20 small lot homes; and

C) staff develop an outreach program to municipalities about the small lot form of development and how it can assist municipalities in meeting their affordable housing and redevelopment objectives as well as not for profits and developers who are seeking opportunities to satisfy their affordable/workforce housing requirements.

SUMMARY: Staff is recommending the use of the County-owned property which previously housed the Lake Worth Tax Collector's Office on Military Trail south of 10th Avenue North for development of approximately 20 transitional housing units as a test case for the viability of a small lot form of development to meet the needs of the low and moderate income population for housing units. (PREM) District 2 (HJF)

B. HOUSING AND ECONOMIC SUSTAINABILITY

1. Staff recommends motion to approve:

A) Amendment No. 002 to a Loan Agreement (R2015-1264) with Silver Palm Place Associates, Ltd. (SPPA), to extend the construction completion and project occupancy date; and

B) First Mortgage Modification Agreement with SPPA to accomplish the same.

SUMMARY: On September 22, 2015, the County entered into a Loan Agreement (R2015-1264) with the SPPA to provide a loan of \$115,000 in State Housing Initiatives Partnership (SHIP) Program funds for the construction of 120 affordable rental housing units to be known as Silver Palm Place. The development includes a club room, exercise room, pool, tot lot, Energy Star appliances, and washer-dryer in each unit. The project is located between North Tamarind Avenue and Division Avenue just north of 15th Street in West Palm Beach. All 120 affordable rental units will be rented to households whose incomes are at or below 60% of the area median income. The project, with a total cost of \$27.7 Million, is presently under construction. Additional time is required due to delays resulting from changes in the planned sequencing of installing the water lines and the fire safety system as mandated by the City of West Palm Beach. Amendment No. 002 extends the construction completion and project occupancy deadline by six months from September 30, 2017 to March 31, 2018. The First Mortgage Modification Agreement provides for the same time extension in the mortgage securing the County's loan. **These are SHIP grant funds which require no local match.** District 7 (JB)

5. REGULAR AGENDA

B. HOUSING AND ECONOMIC SUSTAINABILITY (Cont'd)

2. Staff recommends motion to:

A) approve Impact Fee Affordable Housing Assistance Program (IFAHAP) funding award in the total amount of \$52,799.28 to Habitat for Humanity of South Palm Beach County, Inc. (Habitat South) for construction of seven single-family homes in Boynton Beach and Lantana;

B) authorize Mayor to execute seven Certificates of Award to be released to the recipient pursuant to the IFAHAP Guidelines;

C) approve budget transfer of \$50,964 in Impact Fee Assistance Program - Roads Zone 4 to appropriate funds for Habitat South;

D) approve budget transfer of \$618 in Impact Fee Assistance Program - Parks Zone 3 to appropriate funds for Habitat South; and

E) approve budget transfer of \$1,219 in Impact Fee Assistance Program - Public Buildings to appropriate funds for Habitat South.

SUMMARY: On April 16 and 19, 2017, the Department of Housing & Economic Sustainability issued a Notice of Funding Availability (NOFA) making \$1,194,948 in IFAHAP funding available from Palm Beach County's Fiscal Year 2016 funding cycle. Habitat South submitted a request for assistance in response to the NOFA on June 21, 2017. Staff recommends that up to \$52,799.28 be provided as a reimbursement/credit of impact fees associated with seven affordable single-family homes in Boynton Beach and Lantana. According to IFAHAP requirements, all homes will be sold to households with incomes no greater than 140% of Area Median Income (AMI). The assisted units will be deed-restricted to remain affordable for no less than 15 years. **These funds are from interest earned by the Impact Fee Fund. District 7 (JB)**

5. REGULAR AGENDA

B. HOUSING AND ECONOMIC SUSTAINABILITY (Cont'd)

3. Staff recommends motion to approve: Allocation of \$460,000 for use as the required local government contribution under the Florida Housing Finance Corporation's (FHFC) Housing Tax Credit Program. **SUMMARY:** FHFC administers the State of Florida's Housing Tax Credit Program and annually solicits applications from affordable multi-family rental housing developers who require Housing Tax Credits for the financing of projects which provide housing opportunities to lower income households. The Housing Tax Credit Program requires local government contributions in order for developer applications to receive full scoring during the application review process. Palm Beach County, through the Department of Housing and Economic Sustainability (DHES), has historically provided the required local government contribution in the form of low-interest loans to affordable housing developers who apply to FHFC for Housing Tax Credits. DHES is seeking authorization to provide up to \$460,000 or \$115,000 in loan commitments to each of up to four local affordable housing developers, for use as the required local government contribution at the time they apply to FHFC under the Housing Tax Credit Program. According to FHFC selection guidelines, only one application from a Palm Beach County Housing Tax Credit Program developer will be selected. DHES will advertise a Notice of Funding Availability seeking Letters of Interest from affordable multi-family housing developers. Should the \$460,000 allocated hereby not be fully committed to the four affordable multi-family housing developers as anticipated above, the balance of uncommitted funds may be committed to developers in conjunction with FHFC's State Apartment Incentive Loan Program. A County Loan Agreement with the developer who is awarded funding by FHFC under the Housing Tax Credit Program will be submitted to the Board of County Commissioners for final approval. The County's funding of \$115,000 per project will be provided in the form of a 1% interest only loan which balloons in 30 years. These funds will remain available for use by a developer provided that the project closes within 24 months from the date FHFC approves the project. The County's loan documents will impose a 30 year affordability period and require the developer to pay an annual \$1,000 monitoring fee. This \$460,000 allocation is derived from State Housing Initiatives Program (SHIP) program income. Any funding not obligated to a successful Housing Tax Credit project will be reallocated by DHES to other eligible affordable housing activities. **These are State Housing Initiative Partnership (SHIP) Program grant funds, which require no local match.** Countywide (JB)

5. REGULAR AGENDA

B. HOUSING AND ECONOMIC SUSTAINABILITY (Cont'd)

4. Staff recommends motion to:

A) approve Amendment No. 001 to a Conditional Grant Agreement (R2015-0746) with Amelia Estates, LLC, to extend the construction completion and project occupancy dates; and

B) authorize County Administrator, or designee, to execute Amendment No. 002 to the above stated Agreement to extend the construction completion and project occupancy dates for an additional three months period.

SUMMARY: On June 2, 2015, the County entered into a Conditional Grant Agreement (R2015-0746) with the Amelia Estates, LLC, for the construction of 30 affordable rental housing units to be known as Amelia Estates. The project is located on SW 16th Street north of Avenue G in Belle Glade. All 30 units will be rented to households whose incomes are at or below 120% of the area median income for a period of 20 years. The project is presently under construction. Additional time is required due to delays resulting from code changes requiring the engineering of the sprinkler system and the need to re-publish required notices for the project. Amendment No. 001 extends the construction completion deadline from August 28, 2017 to February 28, 2018, and the project full occupancy deadline from February 28, 2018 to August 28, 2018. Delegation of authority to the County Administrator, or designee, is requested in order to expedite Amendment No. 002 to the Conditional Grant Agreement in case the project encounters unforeseen delays that would justify an additional three month time extension as determined by the County. District 6 (JB)

5. Staff recommends motion to:

A) approve Impact Fee Affordable Housing Assistance Program (IFAHAP) funding award in the amount of \$55,999.90 to Community Land Trust of Palm Beach County, Inc. (CLT) for the Davis Landings West project;

B) authorize Mayor to execute a Certificate of Award to be released to the recipient pursuant to IFAHAP Guidelines;

C) approve budget transfer of \$37,610 in Impact Fee Assistance Program – Roads Zone 4 to appropriate funds for CLT;

D) approve budget transfer of \$17,989 in Impact Fee Assistance program – Parks Zone 2 to appropriate funds for CLT; and

E) approve budget transfer of \$402 in Impact Fee Assistance Program – Public Building to appropriate funds for CLT.

SUMMARY: On April 16 and 19, 2017, the Department of Housing and Economic Sustainability issued a Notice of Funding Availability (NOFA) making \$1,194,948 in IFAHAP funding available from Palm Beach County's Fiscal Year 2016 funding cycle. The CLT submitted a request for assistance in response to the NOFA on April 18, 2017. Staff recommends that up to \$55,999.90 be provided as a reimbursement of impact fees associated with the Davis Landings West project. The CLT will be reimbursed for payments made for Zone 4 Roads Impact Fees (\$37,609.52), Zone 2 Parks Impact Fees (\$17,988.88) and Public Buildings Impact Fees (\$401.50) for the construction of Davis Landings West. CLT will pay any of the Impact Fees amount above \$55,999.90. The project will have 16 single family homes and eight townhomes. According to IFAHAP requirements, all homes will be sold to households with incomes no greater than 140% of Area Median Income (AMI). The assisted units will be deed-restricted to remain affordable for no less than 15 years. The project is located at 3522 Davis Landing Circle in unincorporated Palm Beach County. **These funds are from interest earned by the Impact Fee Fund.** District 3 (JB)

5. REGULAR AGENDA

B. HOUSING AND ECONOMIC SUSTAINABILITY (Cont'd)

6. Staff recommends motion to:

A) approve Impact Fee Affordable Housing Assistance Program (IFAHAP) funding award in the amount of \$13,890.85 to Neighborhood Renaissance, Inc. (NRI) for the Art Lofts at West Village project;

B) authorize Mayor to execute a Certificate of Award to be released to the recipient pursuant to IFAHAP Guidelines;

C) approve budget transfer of \$10,522 in Impact Fee Assistance Program – Roads Zone 2 to appropriate funds for NRI;

D) approve budget transfer of \$2,557 in Impact Fee Assistance program – Parks Zone 2 to appropriate funds for NRI; and

E) approve budget transfer of \$814 in Impact Fee Assistance Program – Public Building to appropriate funds for NRI.

SUMMARY: On April 16 and 19, 2017, the Department of Housing & Economic Sustainability issued a Notice of Funding Availability (NOFA) making \$1,194,948 in IFAHAP funding available from Palm Beach County's Fiscal Year 2016 funding cycle. NRI submitted a request for assistance in response to the NOFA on April 19, 2017. Staff recommends that up to \$13,890.85 be provided as a reimbursement of impact fees associated with the Art Lofts at West Village project. NRI will be reimbursed for payments made for Zone 2 Roads Impact Fees (\$10,521.44), Zone 2 Parks Impact Fees (\$2,556.16) and Public Buildings Impact Fees (\$813.25) for the construction of Art Lofts at West Village. The NRI will pay any of the Impact Fees amount above \$13,890.85. The project will have eight affordable townhome units and a shared garden area. According to IFAHAP requirements, all homes will be sold to households with incomes no greater than 140% of Area Median Income (AMI). The assisted units will be deed-restricted to remain affordable for no less than 15 years. The project is located at 110 North F Street in Lake Worth. **These funds are from interest earned by the Impact Fee Fund. District 3 (JB)**

5. REGULAR AGENDA

B. HOUSING AND ECONOMIC SUSTAINABILITY (Cont'd)

7. Staff recommends motion to approve: Allocation of \$345,000 for use as the required local government contribution under the Florida Housing Finance Corporation's (FHFC) State Apartment Incentive Loan (SAIL) Program. **SUMMARY:** FHFC administers the State of Florida's SAIL Program and annually solicits applications from affordable multi-family rental housing developers who require low-interest loans for the financing of projects which provide housing opportunities to lower income households. The SAIL Program requires local government contributions in order for developer applications to receive full scoring during the application review process. Palm Beach County, through the Department of Housing and Economic Sustainability (DHES), has historically provided the required local government contribution in the form of low-interest loans to affordable housing developers who apply to the FHFC for low-interest loans under the SAIL Program. DHES is seeking authorization to provide up to \$345,000 or \$115,000 in loan commitments to each of up to three local affordable housing developers, for use as the required local government contribution at the time they apply to FHFC under the SAIL Program. DHES will advertise a Notice of Funding Availability seeking Letters of Interest from affordable multi-family housing developers. Should the \$345,000 allocated hereby not be fully committed to the three affordable multi-family housing developers as anticipated above, then the balance of uncommitted funds may be committed to developers in conjunction with FHFC's Housing Tax Credit Program. County Loan Agreements with developers who are awarded funding by FHFC under the SAIL Program will be submitted to the Board of County Commissioners for final approval. The County's funding of \$115,000 per project will be provided in the form of a 1% interest only loan which balloons in 30 years. These funds will remain available for use by a developer provided that the project closes within 24 months from the date FHFC approves the project. The County's loan documents will impose a 30 year affordability period and require the developer to pay an annual \$1,000 monitoring fee. This \$345,000 allocation is derived from State Housing Initiatives Program (SHIP) program income. Any funding not obligated to successful SAIL projects will be reallocated by DHES to other eligible affordable housing activities. **These are State Housing Initiative Partnership (SHIP) Program grant funds, which require no local match.** Countywide (JB)

8. Staff recommends motion to approve:

A) Amendment No. 007 to the Loan Agreement (R2014-1921) with Community Land Trust of Palm Beach County, Inc. (CLT) to extend the construction completion and project occupancy dates; and

B) First Amendment to Mortgage and Security Agreement and Modification of Promissory Note with CLT to accomplish the same.

SUMMARY: On October 27, 2014, the County entered into a Loan Agreement (R2014-1921), as amended, with the CLT to provide a loan of \$1,747,743 in Home Investment Partnership Program (HOME) funds for the construction of 22 affordable housing units at the Davis Landings West project located at 4938 Davis Road in unincorporated Palm Beach County. All 22 affordable housing units will be sold to households whose incomes are at or below 80% of the area median income. The Project is presently under construction. Additional time is required due to construction delays while building code requirements were being met. Amendment No. 007 to the Loan Agreement and the First Amendment to Mortgage and Security Agreement and Modification of Promissory Note both extend the construction completion deadline from September 30, 2017 to March 30, 2018, and the project occupancy deadline to December 28, 2018. Amendment No. 007 also modifies the section of the loan agreement pertaining to sale of the units in order to clarify homebuyer purchase assistance requirements. **HOME Program matching requirement is met from State SHIP funds.** District 3 (JB)

5. REGULAR AGENDA

B. HOUSING AND ECONOMIC SUSTAINABILITY (Cont'd)

9. Staff recommends motion to:

A) adopt Resolution authorizing the conveyance of a County owned residential property to Habitat for Humanity of Palm Beach County, Inc. (Habitat), a Florida not-for-profit corporation, at no charge, pursuant to Florida Statutes Section 125.38, and with reservation of mineral and petroleum rights, but without rights of entry and exploration; and

B) approve County Deed in favor of Habitat conveying the residential property at 18507 Limestone Creek Road in unincorporated Palm Beach County.

SUMMARY: On July 28, 2017, Habitat requested the conveyance of a 0.46-acre vacant residential parcel of land located in the Limestone Creek neighborhood (Palm Gardens 1st Addition, Lots 230 & 231). The property escheated to the County on March 30, 2015, pursuant to Section 197.502(8), Florida Statutes. Habitat is a valued and longstanding partner of the County, and has successfully completed the construction and renovation of over 200 affordable homes in Palm Beach County. Habitat will develop the property with two single-family detached homes that will be deed-restricted to remain affordable for no less than 30 years. The appraised value of the property is \$125,000. The Property Review Committee was not required to review the conveyance in accordance with PPM CW-L-023 since the appraised value is less than \$250,000. Mineral and petroleum rights on the property will be retained by the County in accordance with Florida Statutes Section 270.11, without rights of entry and exploration. **Pursuant to PPM CW-L-023, the conveyance must be approved by a Supermajority Vote of five Commissioners. District 1 (JB)**

C. COUNTY ATTORNEY

1. Staff recommends motion to approve: Agreement for Legal Services (Agreement) with Kaplan, Kirsch and Rockwell, LLP with a not-to-exceed contract amount of \$200,000 for expert aviation legal services and \$22,500 for reimbursable out-of-pocket expenses, for a total not-to-exceed contract amount of \$222,500 with an initial term of 2 years, beginning September 12, 2017. **SUMMARY:** This Agreement provides for expert aviation legal services to be provided by Kaplan, Kirsch and Rockwell, LLP to the County Attorney on various legal matters, including the defense of County in a 14 Code of Federal Regulations, Part 16 complaint concerning jet restrictions at Palm Beach County Park Airport (Lantana Airport). The Agreement commences September 12, 2017, and is limited to an amount not-to-exceed \$222,500, which includes reimbursable out-of-pocket expenses. As a cost-savings measure, the Agreement provides that the County Attorney's Office will perform all routine legal services not requiring expertise in aviation law, such as drafting discovery, defending/taking depositions. Countywide (AH)

2. Staff recommends motion to approve: Contract for Professional Legal Services by and between Palm Beach County and Saul Ewing Arnstein & Lehr, LLP, for legal services in connection with eminent domain and condemnation litigation for the Airports Department in an amount not to exceed \$100,000, including costs. **SUMMARY:** The property is needed to better secure and define the airport's boundary and convert the land to aeronautical use. The agreement would commence upon approval of the Board of County Commissioners and would be an amount not to exceed \$100,000, including costs. Countywide (DO)

5. REGULAR AGENDA

C. COUNTY ATTORNEY (Cont'd)

3. Staff recommends motion to adopt: Resolution of the Board of Commissioners of the Palm Beach County, Florida, Urging the Pro Football Writers Association of America (PFWAA) to give favorable consideration to "O.J." Anderson for selection to the Pro Football Hall of Fame. **SUMMARY:** Ottis Jerome "O.J." Anderson is a West Palm Beach native and a member of the Palm Beach County Sports Hall of Fame. After dominating high school football as a player at Forest Hill High School, he earned an athletic scholarship to the University of Miami. There, he established himself as a First Team All-American and the premier Running Back in college football. As such, the St. Louis Cardinals drafted Anderson in the first round of the 1979 NFL Draft. As a Cardinal, he excelled and earned numerous accolades including NFL Offensive Rookie of the Year, All Pro and Pro Bowl selections before a trade to the New York Giants in 1986. As a New York Giant, the accolades grew and included two Super Bowl championships, a Super Bowl MVP, and the Comeback player of the year. More importantly, Anderson's career achievements stacks up favorably to many current inductees in the Pro Football Hall of Fame, making him a very worthy and deserving candidate for Hall of Fame selection. District 4 (DO)

5. REGULAR AGENDA

D. PUBLIC SAFETY

1. [Staff recommends motion to approve on preliminary reading and advertise for public hearing on October 17, 2017, at 9:30 a.m.:](#) Ordinance of the Board of County Commissioners of Palm Beach County, Florida, repealing Palm Beach County Code, Chapter 13, Article ii, (Ordinance No. 2006-040 as amended by Ordinance No. 2010-056) and adopting a new Palm Beach County Ordinance for emergency medical services; providing for title; providing for authority and purpose; providing for definitions; providing for territorial applicability; providing for COPCN and endorsements required; providing for exclusions from COPCN and/or permit requirement; providing for application for COPCN; providing for review and assessment of application; providing for Board approval required for a COPCN; providing for rights and duties granted by COPCN; providing for vehicle permits; providing for assignability of COPCN; providing for provision of patient outcome data; providing for rules and regulations; providing emergency powers; providing for complaint procedures; providing for general prohibitions; providing for enforcement; providing for civil infraction processing; providing for COPCN revocation, modification, and suspension; providing for appeal; providing for repeal of laws in conflict; providing a savings clause; providing severability; providing inclusion in the code of laws and ordinances; providing captions; and providing for an effective date. **SUMMARY:** The Emergency Medical Services (EMS) Ordinance establishes standards for issuing certificates of public convenience and necessity (COPCNs) for advanced life support transportation and services and by providing for the adoption of rules and regulations governing the areas, and operation of service in unincorporated and incorporated Palm Beach County. During an EMS Council meeting on September 17, 2015, a subcommittee was established to review and make recommendations to the Ordinance, since its last significant update was in 2010. The major revisions to the Ordinance were broken into four different categories: 1) various sections of the ordinance were clarified, reorganized, and terms were simplified to improve readability and comprehension; 2) the COPCN application process was updated and simplified to include current relevant information; 3) enforcement methods were expanded to include remedial action plans for response time and vehicle non-compliance violations; and 4) changes to Advance Life Support (ALS) Vehicle requirements were made. Due to the significant organizational changes, this Ordinance will repeal and replace the prior ordinance. The basic ordinance requirements have not changed: COPCNs are required to provide Primary, Secondary, Air Ambulance and Special Secondary EMS services and ALS Vehicles must be inspected and permitted. The EMS Council has reviewed and approved the Ordinance revisions at the March 16, 2017 EMS Council meeting. This proposed amendment to the Emergency Medical Services Ordinance was presented to the League of Cities on July 26, 2017, and was unanimously approved. Countywide (LDC)

5. REGULAR AGENDA

D. PUBLIC SAFETY (Cont'd)

2. [Staff recommends motion to approve on preliminary reading and advertise for public hearing on October 17, 2017 at 9:30am:](#) Ordinance of the Board of County Commissioners of Palm Beach County, Florida, amending Chapter 19, Article ix (Ordinance No. 2008-43) as amended relating to vehicles for hire; amending section 19-213 (definitions); amending Section 19-214 (compliance with article required); amending Section 19-217 (reciprocity); amending Section 19-219 (records required); amending Section 19-223 (vehicle safety and appearance requirements); amending Section 19-226 (commercial automobile liability insurance); amending Section 19-227 (driver requirements; failure to comply); providing for repeal of laws in conflict; providing for a savings clause; providing for severability; providing for inclusion in the code of laws and ordinances; providing for captions; and providing an effective date. **SUMMARY:** CS/HB 221 passed by the Florida Legislature and approved by the Governor on May 9, 2017, became effective on July 1, 2017. This legislation preempts Transportation Network Company (TNC) regulation to the State. To comply with this new law, the Vehicle for Hire Ordinance must be revised to remove reference to TNCs. The Division of Consumer Affairs (DCA) will continue existing regulation which enables vehicle for hire companies to utilize: 1) vehicle trade dress or DCA issued decal; 2) alternative identification (i.e. digital platform) or an ID badge to be issued by the DCA; and 3) conduct their own comprehensive nationwide background checks through an accredited agency or the DCA can conduct a Level 2 background check for any driver. There will be a reduction of approximately \$400,000 in annual fees paid by TNCs. In addition, the current ordinance requires automobile liability insurance in accordance with Florida Law. In order to clarify existing requirements, the ordinance was revised to include pre-existing minimum insurance limits of \$125,000/\$250,000 for bodily injury and \$50,000 for property damage. This is the minimum insurance amount the DCA recommends for all vehicles for hire (including taxicabs and limousines) operating in the County. This proposed amendment to the Vehicle for Hire Ordinance was presented to the League of Cities on July 26, 2017, and was unanimously approved. Countywide (LDC)

E. LIBRARY

1. [Staff recommends motion to approve:](#) The County Library's Long-Range Plan for FY 2018 through FY 2020. **SUMMARY:** This Plan represents the Library's mission statement, goals and objectives, and strategic plan for FY 2018 through FY 2020. This process of strategic planning is done in conjunction with the State's requirements for libraries receiving State Aid funds and with the County's budget process. The Library anticipates receipt of \$1,163,494 in State Aid to Public Libraries during FY 2018. The Library Advisory Board has endorsed this Plan with Resolution 17-01, dated July 17, 2017.

Highlights of the Plan for FY 2018 include:

- Increasing the number of library cardholders by 1% to 621,096;
- Enhancing the role of the library in the community through community research opportunities with non-profit and government agencies in Palm Beach County;
- Offering public technology instructional activities to meet the digital literacy needs of adults and children;
- Continuing emphasis on children's classes and activities and on family learning opportunities;
- Providing activities that allow the community to learn and develop new skills, including increasing the number of adults participating in cultural enrichment activities by 5% to 52,138. Countywide (AH)

5. REGULAR AGENDA

F. PLANNING, ZONING & BUILDING

1. **ADD-ON:** Staff recommends motion to adopt: Resolution No. R2017-XXXX, a resolution of the Board of County Commissioners (BCC) of Palm Beach County, Florida, providing for the waiver of permit fees and expedited review fees, as set forth in Palm Beach County Code, Chapter 7, Article IIIA., Section 7-50 Exhibit A, that are necessary to repair or rebuild homes and businesses damaged as a result of Hurricane Irma; providing for severability; and providing for an effective date and term. **SUMMARY:** A Resolution of the BCC of Palm Beach County suspending (waiving) permit fees associated with expediting and issuing permits necessary to rebuild and repair homes and businesses damaged by Hurricane Irma for a time period not to exceed six months. Countywide (SF)

G. SHERIFF

1. **ADD-ON:** Staff recommends motion to approve: submittal of a Certification of Illegal Immigration Cooperation required by the Department of Justice COPS Office for additional grant consideration of a COPS grant submitted by the Palm Beach County Sheriff's Office. **SUMMARY:** The Palm Beach County Sheriff's Office (PBSO) submitted a grant application with the Department of Justice COPS Office for funding consideration. On September 7, 2017, the COPS Office notified PBSO that additional consideration to state, local, or tribal applicants that cooperate with federal law enforcement to address illegal immigration may be provided if the applicant agency completes a Certification of Illegal Immigration Cooperation. Both the Government Executive (highest ranking official within the jurisdiction) and the Law Enforcement Executive (highest ranking law enforcement official within the jurisdiction) must sign the Certification and submit it via email by the deadline of 5PM, September 29, 2017. The Sheriff has signed the Certification and through this Motion the Mayor's signature is requested to complete the Certification and thereby satisfy this request from the COPS Office. Countywide (LDC)

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SEPTEMBER 12, 2017

6. BOARD APPOINTMENTS

A. COMMISSION DISTRICT APPOINTMENTS

SEPTEMBER 12, 2017

7. MATTERS BY THE PUBLIC – 2:00 P.M.

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SEPTEMBER 12, 2017

8. STAFF COMMENTS

A. ADMINISTRATION COMMENTS

B. COUNTY ATTORNEY

9. COMMISSIONER COMMENTS

A. District 1 – COMMISSIONER HAL R. VALECHE

B. District 2 – COMMISSIONER PAULETTE BURDICK, MAYOR

C. District 3 – COMMISSIONER DAVE KERNER

D. District 4 – COMMISSIONER STEVEN L. ABRAMS

E. District 5 - COMMISSIONER MARY LOU BERGER

F. District 6 - COMMISSIONER MELISSA MCKINLAY, VICE MAYOR

G. District 7 – COMMISSIONER MACK BERNARD

1. Request for Off-site Proclamation declaring October 2, 2017 as Thurgood Marshall Day in Palm Beach County (Sponsored by Commissioner Bernard)

10. ADJOURNMENT

"If a person decides to appeal any decision made by this Commission with respect to any matter considered at this meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."