

BOARD OF COUNTY COMMISSIONERS

**BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

ADDITIONS, DELETIONS, & SUBSTITUTIONS

NOVEMBER 22, 2016

<u>PAGE</u>	<u>ITEM</u>	
48	5E-1	<u>ADD-ON:</u> Staff recommends motion to authorize: the Director of Facilities Development & Operations to approve purchase orders in any amount, for personal property associated with the BallPark of the Palm Beaches, which have been procured through a competitive or alternate source procurement pursuant to the Purchasing Ordinance, and have been requested by HW to be County procured with or without the payment of sales tax. SUMMARY: HW Spring Training Complex, LLC, (HW) has requested that the County procure, for the BallPark of the Palm Beaches, various items of personal property which were included in the project budget for the Facility in order for it to secure the most favorable pricing available through existing local, State and Federal contracts (commonly known as piggyback contracts). Purchase orders which contain personal property that is located or primarily used in areas not considered Public Use Improvements pursuant to the Sports Facility Use Agreement (R2015-1523), may include the payment of sales tax. The payment of sales tax at this time of purchase will: 1) protect the County for claims of any misuse of the County's tax exempt status for items used primarily or solely by a private entity, and 2) relieve the County of the administrative burden associated with ensuring that sales tax is paid in the future when an item purchased with a sales tax exemption is disposed of to a private property prior to the end of its useful life. HW concurs with the payment of sales tax on these certain items as it will allow HW to reduce a large portion of the administrative burden associated with the renewal/replacement monitoring and asset tracking pursuant to the Sports Facility Use Agreement. These purchases are to be initially funded from the Public Improvement Taxable Revenue Bond for Professional Sports Facility and will be ultimately allocated to HW's equity contribution to the project. There is no fiscal impact to this item as all purchase orders will be funded from the monies already contractually committed to HW. (FDO) <u>Countywide</u> (MWJ)
52	9F	<u>ADD-ON:</u> Request approval to present off-site, a Proclamation commemorating the life of George H. Wedgworth, Agricultural Leader. (Sponsored by Commissioner McKinlay)

NOTE: Items that were revised, added, deleted, or backup submitted and were not listed on the addition/deletion sheet distributed to the Board the prior day are noted with an asterisk (*).

**ORDER OF BUSINESS
BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

FINAL MEETING OF CURRENT BOARD

NOVEMBER 22, 2016

**TUESDAY
9:30 A.M.**

**COMMISSION
CHAMBERS**

- 1. CALL TO ORDER**
 - A. Roll Call
 - B. Invocation
 - C. Pledge of Allegiance

- 2. ADOPTION OF AGENDA**

- 3. CALL FOR UNFINISHED BUSINESS**

- 4. COMMENTS FROM COMMISSIONERS**

- 5. STAFF COMMENTS**

- 6. COMMENTS FROM THE PUBLIC**

- 7. ADJOURNMENT**

**ORDER OF BUSINESS
BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

REORGANIZATIONAL MEETING

NOVEMBER 22, 2016

**TUESDAY
9:30 A.M.**

**COMMISSION
CHAMBERS**

- 1. CALL TO ORDER**
(Sharon R. Bock, Clerk & Comptroller, presides)

- 2. OATH OF OFFICE TO NEWLY ELECTED COUNTY COMMISSIONERS**
(To be administered by Sharon R. Bock, Clerk & Comptroller)

- 3. ADOPTION OF AGENDA**

- 4. ELECTION OF MAYOR**

- 5. ELECTION OF VICE MAYOR**
(New Mayor, presides)

- 6. COMMENTS FROM COMMISSIONERS**

- 7. COMMENTS FROM THE PUBLIC**

- 8. ADJOURNMENT**

**ORDER OF BUSINESS
BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

NOVEMBER 22, 2016

**TUESDAY
9:30 A.M.**

**COMMISSION
CHAMBERS**

- 1. CALL TO ORDER**
 - A. Roll Call
- 2. AGENDA APPROVAL**
 - A. Additions, Deletions, Substitutions
 - B. Adoption
- 3. CONSENT AGENDA (Pages 9-42)**
- 4. PUBLIC HEARINGS – 9:30 A.M. (Pages 43-44)**
- 5. REGULAR AGENDA (Pages 45-48)**
- 6. BOARD OF COUNTY COMMISSIONERS SITTING AS THE CHILD CARE FACILITIES BOARD (Page 49)**
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BOARD OF COUNTY COMMISSIONERS SITTING AS THE CHILD CARE FACILITIES BOARD (Page 49)

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ADJOURNMENT (Page 52)

3. CONSENT AGENDA APPROVAL

A. ADMINISTRATION

1. **Staff recommends motion to approve:** a Contract with Palm Beach State College Small Business Development Center (SBDC) in the amount of \$94,000 to provide technical assistance and training to small businesses in Palm Beach County for the period of October 1, 2016, through September 30, 2017. **SUMMARY:** This Contract provides Palm Beach County’s Small Business Enterprise firms with technical assistance and training in the form of direct consulting services in the areas of finance, marketing, management, construction, human resources, business plans and international trade. In addition, SBDC provides local SBE’s with services that result in federal certifications, such as 8(a), HUBZone and Small Disadvantaged Business; identifies federal contract opportunities for local small businesses; and assists local businesses in submitting bids to local, state, and federal agencies. The total amount of this proposed contract for FY 2017 is \$94,000 and is being made retroactive to October 1, 2016. Countywide (HH)

2. **Staff recommends motion to approve:** an appointment to the Water Resources Task Force for the remainder of a full three year term commencing November 22, 2016 and ending September 30, 2018:

<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Seat Representative</u>	<u>Term Ending</u>
11	Melanie Peterson	Member	SFWMD	09/30/2018

SUMMARY: The Water Resources Task Force is comprised of 14 members: six City elected officials; one County Commissioner; one special independent district water and/or wastewater provider or utility water or wastewater provider representative; one Lake Worth Drainage District representative; one drainage/water control district representative; one South Florida Water Management District Governing Board member; one environmental representative; one land owner actively farming to represent agricultural interests; and one Indian Trail Improvement District representative. The resolution also requires designated alternates for each seat. There are currently 12 active members on the Task Force. The SFWMD member slot has been open for several years. A SFWMD Governing Board member has recently agreed to serve on the Task Force, bringing the active number of members to 13, leaving one League of Cities slot still open. Therefore, an appointee for Seat No. 11 is being submitted for approval by the Board of County Commissioners for the remainder of the current three year term ending September 30, 2018. The diversity of the current 12 Task Force members is as follows: one Caucasian female (8%) and eleven Caucasian males (92%). The proposed SFWMD member appointee is a Caucasian female. Staff is aware of the minimal amount of diversity on this Task Force and is actively seeking to bring more diversity to this Task Force. Countywide (MJ)

3. CONSENT AGENDA APPROVAL

B. CLERK & COMPTROLLER

1. **Staff recommends motion to receive and file:** Warrant List – Backup information can be viewed in the Clerk & Comptroller’s Office.
2. **Staff recommends motion to approve:** the following final minutes of the Board of County Commissioners’ meetings:

<u>Meeting Type</u>	<u>Meeting Date</u>
Budget Public Hearing	September 06, 2016
Child Care Facilities Board	September 13, 2016
Regular	September 13, 2016
Budget Public Hearing	September 19, 2016

3. **Staff recommends motion to approve:** Contracts (regular) and claim settlements list as submitted by various departments to the Clerk & Comptroller’s Office. Countywide

C. ENGINEERING & PUBLIC WORKS

1. **Staff recommends motion to approve:**

A) Work Order 2015053-11 utilizing Palm Beach County’s (County) annual asphalt milling and resurfacing contract R2016-0143 (Contract) with Ranger Construction Industries, Inc. (Ranger) in the amount of \$1,259,000 to mill and resurface Military Trail from PGA Boulevard to Donald Ross Road (Commission District 1); and

B) Work Order 2015053-12 utilizing the County’s Contract with Ranger in the amount of \$675,000 to mill and resurface Haverhill Road from Okeechobee Boulevard to Roebuck Road (Commission Districts 2 & 7).

SUMMARY: Approval of these two Work Orders will allow the contractual services necessary to construct all the improvements. Per County PPM CW-F-050, these Work Orders exceed the \$200,000 threshold relating to staff approvals of contracts, thus requiring approval from the Board of County Commissioners (Board). These Work Orders will be charged against Ranger’s \$8 million annual resurfacing contract (\$1.2m spent to date). The Small Business Enterprise (SBE) participation proposed by Ranger for these Work Orders is 15%. Approval of all work orders contained in the three Board items on the November 22, 2016 agenda (3-C-1, 3-C-2, 3-C-4) will result in a cumulative SBE participation of 13.6% for the work orders issued under this Contract. Districts 1, 2 & 7 (MRE)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

2. **Staff recommends motion to approve:** Work Order 2015053-13 (Work Order) in the amount of \$1,070,000 to mill and resurface Jog Road from south of Clint Moore Road to Linton Boulevard (Improvements) utilizing Palm Beach County's (County) annual asphalt milling and resurfacing contract R2016-0143 (Contract) with Ranger Construction Industries, Inc. (Ranger). **SUMMARY:** Approval of this Work Order will allow the contractual services necessary to construct the Improvements. Per County PPM CW-F-050, this Work Order exceeds the \$200,000 threshold relating to staff approvals of contracts, thus requiring approval from the Board of County Commissioners (Board). This Work Order will be charged against Ranger's \$8 million annual resurfacing contract (\$1.2M spent to date). The Improvements are identified and funded as a specific safety improvement and resurfacing line item project in the Five Year Road Program. The Small Business Enterprise (SBE) participation proposed by Ranger for this Work Order is 15%. Approval of all work orders contained in the three Board items on the November 22, 2016 agenda (3-C-1, 3-C-2, 3-C-4) will result in a cumulative SBE participation of 13.6% for the work orders issued under this Contract. Districts 4 & 5 (MRE)

3. **Staff recommends motion to approve:** a Task Order to the annual contract, R2014-0892, in the amount of \$135,136.71, with HSQ Group, Inc. (HSQ), for professional services for the Palm Beach Lakes Boulevard and North Robbins Drive intersection improvements (Project). **SUMMARY:** Approval of this Task Order will provide the professional services necessary for the preparation of design plans and construction bid documents for the Project. Improvements will include addition of a northeast bound through lane on Palm Beach Lakes Boulevard south of North Robbins Drive, and signal modifications at the intersection to accommodate the new lane configuration. The Small Business Enterprise (SBE) goal for the Project is 15%. HSQ committed to 80% SBE participation over the life of the annual contract and has achieved 88.03% to date. They propose 82.39% SBE participation for this Project. HSQ is a Palm Beach County based company and an SBE company. District 7 (MRE)

4. **Staff recommends motion to approve:** Work Order 2015053-10 (Work Order) in the amount of \$950,000 to mill and resurface Gun Club Road from Jog Road to Congress Avenue (Improvements) utilizing Palm Beach County's (County) annual asphalt milling and resurfacing contract R2016-0143 (Contract) with Ranger Construction Industries, Inc. (Ranger). **SUMMARY:** Approval of this Work Order will allow the contractual services necessary to construct the Improvements. Per County PPM CW-F-050, this Work Order exceeds the \$200,000 threshold relating to staff approvals of contracts, thus requiring approval from the Board of County Commissioners (Board). This Work Order will be charged against Ranger's \$8 million annual resurfacing contract (\$1.2M spent to date). The Small Business Enterprise (SBE) participation proposed by Ranger for this Work Order is 15%. Approval of all work orders contained in the three Board items on the November 22, 2016 agenda (3-C-1, 3-C-2, 3-C-4) will result in a cumulative SBE participation of 13.6% for the work orders issued under this Contract. District 2 (MRE)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

5. Staff recommends motion to adopt: a Resolution declaring the acquisition of property designated as parcel 133 as fee simple road right-of-way, and adjacent parcels 233 and 333 as an embankment easement and a temporary construction easement; respectively for the widening of Northlake Boulevard from east of Hall Boulevard to Coconut Boulevard (Project). **SUMMARY:** Adoption of this Resolution will initiate eminent domain proceedings for the three parcels which have a total appraised value of \$43,650. The property owner has not accepted the offer to purchase made by Palm Beach County (County) and attempts to negotiate the purchase have been unsuccessful. Eminent domain proceedings are necessary to acquire the parcels at this time in order to expedite construction of the Project, which is funded in the current Five Year Road Program. District 6 (PM)

6. Staff recommends motion to approve:

A) a blanket approval for appraisal and acquisition of the lands, rights-of-way, and easements for all projects in Fiscal Years 2016 and 2017 as identified in the mid year adjustment to the Five Year Road Program adopted on August 16, 2016; and

B) the employment of all experts, including but not limited to real estate appraisers, engineers, certified public accountants, business damage experts, and other experts, deemed necessary to appraise and acquire the before mentioned lands, rights-of-way, and easements.

SUMMARY: These approvals will provide for the acquisitions necessary to accomplish the road goals as adopted in the mid year adjustment to the Five Year Road Program for Fiscal Year 2016 through Fiscal Year 2020. Countywide (MRE)

7. Staff recommends motion to:

A) approve funding in the amount of two hundred and thirty-one thousand dollars (\$231,000) as a not to exceed amount for reimbursing the Village of Palm Springs, (Village) for the designing, permitting and construction of paving and drainage improvements to Canal 11 Road, Erie Terrace, Lone Pine Way and Childs Street (Project);

B) authorize the County Administrator to execute an Interlocal Agreement with the Village for joint funding of the Project; and

C) approve a Budget Transfer of \$231,000 in the Unincorporated Improvement Fund from Reserves to Palm Springs Canal 11 Road, Erie Terrace, Lone Pine Way, and Child Street Improvements project.

SUMMARY: There is an existing Board policy to participate in the funding for roads that will be annexed into, and accepted for maintenance by, a municipality. These four roads meet the policy goals. Approval of the reimbursement funding will allow Palm Beach County (County) to participate in joint funding of the Project. The County and Village are currently working on an Interlocal Agreement to memorialize the terms of the joint funding for the Project. The estimated cost for designing, permitting and constructing the Project is estimated at \$700,000. The County's participation will be limited to a maximum amount of \$231,000, which represents 33% of the estimated Project costs. Authorization of the County Administrator to execute the Agreement after it has been executed by the Village will allow the Project to proceed. Funding exists in the Municipal Services Taxing Unit (MSTU) Program for this Project; MSTU funds have been the traditional funding source for these types of agreements. District 3 (PM)

3. CONSENT AGENDA APPROVAL

D. COUNTY ATTORNEY

1. Staff recommends motion to approve and file with the Clerk of the Circuit Court: the official bonds on the newly elected or re-elected Commissioners of Palm Beach County. **SUMMARY:** Immediately following the election newly elected or re-elected Commissioners must secure bonding for presentation to the Board of County Commissioners for approval pursuant to Section 137.01, Florida Statutes. Section 137.01 requires that such official bonds must be approved by the Board and then filed with the Clerk of the Circuit Court. Countywide (PFK)

E. COMMUNITY SERVICES

1. Staff recommends motion to approve:
 - A) Contract for Provision of Services with The Jerome Golden Center for Behavioral Health, Inc. (Jerome Golden), for the period January 1, 2017, through September 30, 2017, for the provision of homeless services to homeless individuals, in an amount not to exceed \$109,776; and
 - B) Contract for Provision of Services with The Lord's Place, Inc., (The Lord's Place), for the period October 1, 2016, through September 30, 2017, for the provision of supportive housing services to homeless individuals, in an amount not to exceed \$95,381; and
 - C) Contract for Provision of Services with Adopt-A-Family of the Palm Beaches, Inc., (AAF), for the period October 1, 2016, through September 30, 2017, for the provision of supportive services to homeless families, in an amount not to exceed \$104,761.

SUMMARY: In May 2016, the U.S. Department of Housing and Urban Development (HUD) announced that three currently funded Permanent Supportive Housing programs would not be renewed in Palm Beach County; Project Home IV (Jerome Golden), Joshua House (The Lord's Place) and A Place Called Home (AAF). The contracts being recommended for approval will offset the loss of HUD funds and mitigate the impact to homeless services and housing for individuals and families as a result of HUD's funding decision. The effective dates of service for The Lord's Place and AAF contracts submitted for approval are prior to this meeting date. The Jerome Golden Center contract will not begin until January 1, 2017, as their current HUD funding does not expire until December 2016. The dollar amounts for these contracts are included in the FY 2017 budget. Thomas McKissack, employee of The Jerome Golden Center for Behavioral Health, Inc. is a member of the HIV Care Council. Alan Bernstein, employee of The Lord's Place, Inc. is a member of the Homeless Advisory Board. These boards provide no regulation, oversight, management, or policy-setting recommendations regarding the agencies listed above. Disclosure of these contractual relationships at a duly noticed public meeting is being provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics. (DHS) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

2. Staff recommends motion to approve:

A) Memorandum of Understanding with CareerSource Palm Beach County, Inc. (CareerSource), effective November 22, 2016, with no expiration date, for delivery of workforce services to Palm Beach County residents; and

B) Employment and Training Opportunity Program (ETOP) Memorandum of Understanding with CareerSource Palm Beach County, Inc., effective November 22, 2016, with no expiration date, to provide on-the-job training for clients.

SUMMARY: The Memorandum of Understanding (MOU) with CareerSource establishes an organizational framework to integrate the delivery of workforce services into the Community Services Department's self-sufficiency programs. The ETOP MOU provides job seekers with the opportunity to gain non-paid, on-the-job training experience at the Community Services Department (CSD). **No County funds are required.** (CAP) Countywide (HH)

3. Staff recommends motion to approve: Amendments to Contract for Provision of Ryan White Part A HIV Health Support Services with below listed agencies, for the period March 1, 2016, through February 28, 2017 in an amount totaling \$116,767:

A) Amendment No. 1 with Treasure Coast Health Council, Inc. d/b/a Health Council of Southeast Florida (Treasure Coast) (R2016-0489), for the provision of improving health outcomes for clients; increasing funding by \$37,426 for a new total contract amount not to exceed \$436,779; and

B) Amendment No. 1 with FoundCare, Inc. (FoundCare) (R2016-0490), for the provision to increase funding for the Medical Case Management Minority Initiative (MAI), increasing funding by \$79,341 for a new total contract amount not to exceed \$3,688,923.

SUMMARY: These amendments are for services for HIV affected clients. They are necessary to allow for payment of services rendered during the grant year. These amendments adjust agency contracts to align funding with the final notice of grant award and represent a reallocation of existing funds (\$116,767). Reallocated funds for Treasure Coast comes from the existing Grantee Administrative Funds. Funding for FoundCare, Inc. comes from the additional funding received from the final notice of grant award. Quinton Dames and Lilia Perez, employees of FoundCare, Inc., are members of the HIV CARE Council. The HIV CARE Council provides no regulation, oversight, management, or policy-setting recommendations regarding the agency contract listed above. **No County funds are required.** (Ryan White) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

4. Staff recommends motion to:

A) approve:

1. Amendment 003 to Standard Agreement No. IH015-9500 (R2015-1445) for Home Care for the Elderly (HCE) with Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA), for the period July 1, 2016, through June 30, 2017, to revise and replace portions of the standard agreement to assist older adults and their caregivers with the provision of care in a family-type living arrangement as an alternative to institutional care; and
2. Amendment 004 to Standard Agreement No. IH015-9500 (R2015-1445) for HCE with AAA for the period July 1, 2015, through June 30, 2016, to amend, revise and replace portions of the standard agreement and increase the overall total funding by \$7,423.62 to assist older adults and their caregivers with the provision of care in a family-type living arrangement as an alternative to institutional care; and
3. Amendment 003 to Standard Agreement No. IC015-9500 (R2015-1447) for Community Care for the Elderly (CCE) with AAA, for the period July 1, 2016, through June 30, 2017, to revise and replace portions of the standard agreement to assist seniors and caregivers by providing in-home services to help seniors live independently; and
4. Amendment 004 to Standard Agreement No. IC015-9500 (R2015-1447) for CCE with AAA, for the period July 1, 2015, through June 30, 2016, to amend, revise and replace portions of the standard agreement and increase the overall total funding by \$23,686.93 to assist seniors and caregivers by providing in-home services to help seniors live independently; and
5. Amendment 002 to Standard Agreement No. IZ015-9500 (R2015-1448) for Alzheimer's Disease Initiative (ADI) with AAA, for the period July 1, 2016, through June 30, 2017, to revise and replace portions of the standard agreement to provide assistance to seniors and caregivers by ensuring that individuals afflicted with Alzheimer's disease and other forms of dementia are given essential services to help them live independently in their own homes; and
6. Amendment 003 to Standard Agreement No. IZ015-9500 (R2015-1448) for ADI with AAA, for the period July 1, 2015, through June 30, 2016, to amend, revise and replace portions of the standard agreement and increase overall total funding by \$35,750.82 to provide assistance to seniors and caregivers by ensuring that individuals afflicted with Alzheimer's disease and other forms of dementia are given essential services to help them live independently in their own homes; and

B) approve a Budget Amendment of \$19,768 in the FY 2016 Division of Senior Services Administration Fund to align the budget to the actual grant awards.

SUMMARY: Grant adjustments are made during the contract year to align services with need. These amendments are necessary to incorporate changes made to the standard agreements and allows reallocation of expenditures to the grant, reducing ad valorem dollars needed. Sufficient funding is included in the current budget to meet County obligations. **No additional County funds are required for these amendments.** (Division of Senior Services) Countywide except for portions of Districts 3, 4, 5, and 7 south of Hypoluxo Road (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

5. Staff recommends motion to approve: Amendments to Contracts for Provision of Financial Assistance with the below listed agencies for the period October 1, 2016, through September 30, 2017, in an amount totaling \$4,822,185:

A) Amendment No. 1 with The Children's Home Society of Florida, for the provision of homeless services to homeless individuals (R2015-1431), increasing funding by \$36,374 for a new total contract amount not to exceed \$72,210; and

B) Amendment No. 1 with The Children's Home Society of Florida, for the provision of long term residential services for battered and abused women (R2015-1426), increasing funding by \$92,450 for a new total contract amount not to exceed \$183,534; and

C) Amendment No. 1 with Gulfstream Goodwill Industries, Inc., for the provision of services to individuals that are hearing impaired (R2015-1430), increasing funding by \$46,348 for a new total contract amount not to exceed \$92,011; and

D) Amendment No. 1 with Gulfstream Goodwill Industries, Inc., for the provision of services to homeless individuals (R2015-1763), increasing funding by \$151,901 for a new total contract amount not to exceed \$301,556; and

E) Amendment No. 2 with The Jerome Golden Center for Behavioral Health, Inc., for the provision of services to homeless individuals (R2014-1695), increasing funding by \$1,191,142 for a new total contract amount not to exceed \$3,515,208; and

F) Amendment No. 2 with South County Mental Health Center, Inc., for the provision of crisis stabilization services for individuals with severe emotional and behavioral crisis (R2014-1681), increasing funding by \$1,539,312 for a new total contract amount not to exceed \$4,542,701; and

G) Amendment No. 2 with Jeff Industries, Inc., for the provision of employment services to individuals with severe and persistent mental illnesses (R2014-1691), increasing funding by \$162,544 for a new total contract amount not to exceed \$479,688; and

H) Amendment No. 3 with Drug Abuse Foundation of Palm Beach County, Inc., for the provision of medical detox and adult residential services (R2014-1692), increasing funding by \$1,093,642 for a new total contract amount not to exceed \$3,074,475; and

I) Amendment No. 3 with Drug Abuse Treatment Association, Inc., for the provision of substance abuse services for individuals (R2014-1688), increasing funding by \$266,108 for a new total contract amount not to exceed \$785,319; and

J) Amendment No. 2 with Adopt-A-Family of the Palm Beaches, Inc., for the provision of homeless services to homeless individuals (R2015-1436), increasing funding by \$242,364, for a new total contract amount not to exceed \$593,348.

SUMMARY: On August 16, 2016, the Board of County Commissioners (BCC) approved funding allocations for the Financially Assisted Agencies (FAA) Program. The amendments being recommended in this item reflect dollar amounts included in the FY 2017 budget. These amendments represent \$4,822,185 of the total FAA funding allocation of \$12,132,220. The effective dates of services for the above items submitted for approval are prior to this meeting date. Other contracts and amendments under these programs will be forthcoming upon receipt of all the required information. Alton Taylor, employee of Drug Abuse Foundation of Palm Beach County, Inc., is a member of the Public Safety Coordinating Council, Thomas McKissack, employee of The Jerome Golden Center for Behavioral Health, Inc., is a member of the HIV Care Council and Mary R. Wilkerson, employee of Drug Abuse Treatment Association, Inc., is a member of the Farmworker Program Advisory Board. These boards provide no regulation, oversight, management, or policy-setting recommendations regarding the agencies listed above. Disclosure of these contractual relationships at a duly noticed public meeting are being provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics. (FAA) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

6. Staff recommends motion to approve: Contract for Provision of Financial Assistance with Habilitation Center for the Handicapped, Inc., for the period October 1, 2016, through September 30, 2017, in an amount totaling \$20,000, for the provision of providing work opportunities for adults with developmental disabilities services under the Economic Stability/Poverty Program. **SUMMARY:** On August 16, 2016, the Board of County Commissioners (BCC) approved funding allocations for the Financially Assisted Agencies (FAA) Program. The contract being recommended in this item reflects dollar amounts included in the FY 2017 budget. This Contract represents \$20,000 of the total FAA funding allocation of \$12,132,220. The effective date of service for the above item submitted for approval is prior to this meeting date. Other contracts and amendments under these programs will be forthcoming upon receipt of all the required information. (FAA) Countywide (HH)

7. Staff recommends motion to approve: Memorandum of Agreement (MOU) with United Way of Palm Beach County, Inc. (United Way of PBC), for the period October 1, 2016, through September 30, 2017, in an amount not to exceed \$60,000 to support the Hunger Relief Plan. **SUMMARY:** The Hunger Relief Plan for Palm Beach County was approved by the Board of County Commissioners on October 6, 2015. This MOU will provide funding to support the Plan and the position of a Hunger Relief Executive. The Hunger Relief Executive is an employee of United Way of PBC and reports to their Chief Executive Officer. This individual will work with the County, community partners and stakeholders to evaluate and implement plan recommendations to the extent practical, in accordance with the goals and objectives of the parties and plan participants. County staff will participate in all hunger relief task force steering committee and stakeholder meetings and assist with overall plan implementation. County staff will also share hunger relief task force outreach and public information responsibilities with United Way of PBC. The effective dates of service for the above item submitted for approval is prior to this meeting date. The MOU being recommended in this item reflects dollar amounts included in the FY 2017 budget. Matching funds are being provided by United Way of PBC. (Financially Assisted Agencies) Countywide (HH)

8. Staff recommends motion to ratify: the signature of the Mayor on the Ryan White Part A HIV Emergency Relief Grant Program application with the United States Department of Health and Human Services, Health Resources Services Administration, for the period March 1, 2017, through February 28, 2018, in an amount of \$8,275,068. **SUMMARY:** The Ryan White Part A HIV Emergency Relief Grant Program application in the amount of \$8,275,068 was submitted to the United States Department of Health and Human Services, Health Resources Services Administration on October 14, 2016. This grant highlights the need for new programs, maintaining all existing programs, increasing funding for medical case management and early intervention services, as well as funding for a new medical nutrition therapy program. This grant will allow Community Services to continue providing needed medical and support services to Palm Beach County residents living with HIV/AIDS. The emergency signature process was utilized because there was insufficient time to meet the application deadline under the regular agenda process. **No County match is required.** (Ryan White) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

9. Staff recommends motion to approve:

A) Humana American Eldercare, Inc. (AEC) Facility/Subcontractor Application – Renewal, to provide case management services to AEC members under the revised AEC service code; and

B) Coventry Health Care of Florida, Inc. (Coventry) Managed Long Term Services and Supports (MLTSS) Non-Traditional Provider Credentialing Application to verify Division of Senior Services (DOSS) credentials for long-term care managed programs, to provide in-home and community-based services to their members; and

C) Sunshine Health Long Term Care Credentialing/Recredentialing Application to verify DOSS credentials for long-term care managed programs, to provide in-home and community-based services to their members.

SUMMARY: DOSS is a service provider and currently has standard agreements with AEC (R2013-0861), Coventry (R2013-0862), and Sunshine Health (R2013-0863), which are Florida Statewide Medicaid Long Term Care Managed Care Plans (LTCMCP). DOSS provides case management and adult day care services to their members. LTCMCP credential verification requires ongoing monitoring and maintenance of providers' records to ensure that information is accurate and up-to-date as required by the Florida Agency for Health Care Administration (AHCA) and in accordance with applicable state law. DOSS will continue to provide long-term managed care, in-home care, and community-based services as a service provider. Reimbursement rates remain the same. (Division of Senior Services) Countywide (HH)

10. Staff recommends motion to approve: Memorandum of Understanding (MOU) with Palm Beach State College, for the period November 22, 2016, through November 21, 2017, to provide student interns with work training experience. **SUMMARY:** This MOU will facilitate the utilization of student interns with an unpaid internship. The participants do not displace regular employees, but work with employees under close supervision to increase their employability skills. As a result of the MOU, the County will use these volunteers to provide various program tasks. Student interns will be primarily placed in the Division of Senior Services Adult Day Care and Senior Centers and other Community Services programs. **There is no cost to the County to participate in the program.** (Community Services Department) Countywide (HH)

11. Staff recommends motion to approve: Memorandum of Agreement (MOA) with Children's Services Council of Palm Beach County and United Way of Palm Beach County, Inc., for the period October 1, 2016, through September 30, 2017, in an amount totaling \$411,494 of which \$152,457 is funded by Palm Beach County. **SUMMARY:** On August 16, 2016, the Board of County Commissioners (BCC) approved funding allocations for the Financially Assisted Agencies (FAA) Program. The MOA being recommended in this item reflects the dollar amount included in the FY 2017 budget. The effective date of service for the above item submitted for approval is prior to this meeting date. This is a three party MOA amongst Palm Beach County, Children's Services Council of Palm Beach County (CSC) and United Way of Palm Beach County, Inc. (United Way). United Way will subcontract with 211 Palm Beach/Treasure Coast, Inc. (211) as part of the collaboration to connect people to services 24 hours a day. United Way agrees to serve as a fiscal agent and will make payments on a monthly basis to 211 for the services rendered. The County will provide an advance one-time payment of \$152,457 to United Way, in accordance with Palm Beach County Administrative Code Rule 305.02. CSC will fund \$126,422 and United Way will fund \$132,615 of the entire MOA amount. All three agencies will be part of the program and fiscal monitoring of this MOA. United Way will be the responsible agent for verifying that the deliverables are completed by the MOA end date. (Financially Assisted Agencies) Countywide (HH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS

1. **Staff recommends motion to receive and file:** License Agreement with Enterprise Leasing Company of Florida, LLC, commencing October 1, 2016, terminating October 31, 2016, and automatically renewing on a month-to-month basis thereafter but not beyond September 30, 2019, providing for the use of approximately 185,850 square feet of paved parking on 5th Street located north of Belvedere Road at the Palm Beach International Airport and the payment of license fees in the amount of \$10,841.25 per month. **SUMMARY:** Delegation of authority for execution of the standard County agreements above was approved by the Board of County Commissioners in R2007-2070. Countywide (AH)

2. **Staff recommends motion to receive and file:** a summary of adjustments to rental rates within the County's Airport System effective October 1, 2016, pursuant to Resolution 2007-1291. **SUMMARY:** The majority of leases for properties within the County's Airports System (Airport Properties) provide for adjustment to rental rates every three years based on the fair market rental value of the property as determined by appraisal, a percentage change in the Consumer Price Index or a combination of both. Although the majority of the lease agreements for Airport Properties specifically provide the method for adjusting rental rates, some older lease agreements require a resolution or other action of the Board prior to the new rental rates becoming effective. Resolution 2007-1291 authorized the County Administrator or his designee to approve rental rate adjustments in accordance with applicable provisions of any lease agreement approved by the Board or executed by the County Administrator or his designee pursuant to a delegation of signature authority. Countywide (AH)

3. **Staff recommends motion to approve:**
 - A)** a Contract with Ranger Construction Industries, Inc. in the amount of \$2,149,892.64 for the Runway 10R-28L Rehabilitation project at Palm Beach International Airport (PBIA); and

 - B)** a Budget Transfer of \$291,181 in the Airport's Improvement and Development Fund to provide for the Ranger contract. This includes a transfer from Reserves of \$291,181.

SUMMARY: This project was advertised utilizing the County's competitive bid process. On August 2, 2016, two bids were received for the Runway 10R-28L Rehabilitation at PBIA. Of the two bids, Ranger Construction Industries, Inc., a Palm Beach County company has been identified as the lowest responsible/responsive bidder in the amount of \$2,149,892.64. The Disadvantaged Business Enterprise (DBE) goal for this project was established at 14% for the Base Bid and 10% for the Additive Bid. Ranger Construction Industries, Inc. has been determined to be responsive to the DBE requirements. Federal Aviation Administration (FAA) grant funding of \$873,545; Passenger Facility Charge (PFC) funds of \$985,166 and Airport Local funds of \$291,181 are being utilized to fund this project. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

4. Staff recommends motion to receive and file: an Extension of Time to the following Joint Participation Agreements (JPA) with the Florida Department of Transportation (FDOT):

A) Construct Apron, Taxilanes/Taxiways and Infrastructure (Taxiway W) at Palm Beach International Airport, Financial Project Number 418178-1-94-01 approved by the Board on May 21, 2013 (R2013-0607 and R2013-0608), and amended December 17, 2013 (R2013-1793 and 2013-1794) and December 2, 2014 (R2014-1811 & R2014-1812), is hereby extended until May 31, 2017;

B) Baggage System Improvements at Palm Beach International Airport, Financial Project Number 420374-1-94-01 approved by the Board on August 16, 2011 (R2011-1153), is hereby extended until March 31, 2017;

C) Security Improvements at Palm Beach County Park Airport, Financial Project Number 425723-1-94-01 approved by the Board on December 17, 2013 (R2013-1788 and R2013-1789), is hereby extended until December 31, 2017;

D) Rehabilitate Taxiway C at Palm Beach International Airport, Financial Project Number 425724-1-94-01 approved by the Board on December 17, 2013 (R2013-1786 and R2013-1787), is hereby extended until June 30, 2017;

E) Master Plan Update at Palm Beach International Airport, Financial Project Number 425756-1-94-01 approved by the Board on March 11, 2014 (R2014-0257 and R2014-0258), is hereby extended until June 30, 2017;

F) Golfview Apron, Taxilanes/Taxiways and Infrastructure at Palm Beach International Airport, Financial Project Number 427902-1-94-01 approved by the Board on September 11, 2012 (R2012-1245), is hereby extended until June 30, 2017;

G) Security Enhancements and Improvements at Palm Beach International Airport, Financial Project Number 427911-1-94-01 approved by the Board on June 29, 2010 (R2010-1013 and R2010-1014), is hereby extended until March 31, 2017; and

H) Perimeter Fence Improvements at North Palm Beach County General Aviation Airport, Financial Project Number 430950-1-94-01 approved by the Board on December 17, 2013 (R2013-1784 and R2013-1785), and amended on December 2, 2014 (R2014-1809 and R2014-1810), is hereby extended until December 31, 2017.

SUMMARY: Delegation of authority for execution of the above Extensions of Time to the JPAs with the FDOT was approved by the Board on October 18, 2011 (Agenda Item No. 3F11). Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

5. Staff recommends motion to adopt: a Resolution establishing a standard form Advanced Cleanup Application (Application) and a standard form Advanced Cleanup Program Agreement (Agreement) with the Florida Department of Environmental Protection (FDEP); authorizing the County Administrator or his or her designee to execute the standard form Application and Agreement; providing for maximum cost-sharing commitment; providing for severability; and providing for an effective date. **SUMMARY:** The Resolution establishes a new standard form Application and Agreement for use with FDEP's Advanced Cleanup (AC) Program for environmental remediation on County-owned property. The Application and Agreement are FDEP standard forms, and are required for FDEP to consider a proposal to share in the cost of expedited site rehabilitation pursuant to the AC Program. The maximum cost-share for any individual Application or Agreement provided for under the Resolution shall be \$250,000. Countywide (AH)

6. Staff recommends motion to receive and file: Addendum to Airline Agreement with Spirit Airlines, Inc., commencing September 15, 2016, and terminating on the date the Non-Signatory Airline Agreement with Spirit Airlines, Inc. (R2016-0157), either expires or is canceled, providing for changes in leased facilities on a short-term basis due to seasonal demands at the Palm Beach International Airport. **SUMMARY:** Delegation of authority for execution of the standard County agreement above was approved by the Board of County Commissioners in R2016-0976. Countywide (AH)

7. Staff recommends motion to approve: Memorandum of Lease, Estoppel Certificate, and Non-Disturbance Agreement (Memorandum of Lease) with Galaxy Aviation of Lantana, Inc., (Galaxy) and Professional Bank (Lender). **SUMMARY:** Galaxy provides fixed based operator services at the Palm Beach County Park Airport (Lantana Airport) pursuant to an Amended and Restated Fixed Base Operator Lease Agreement dated June 21, 2016 (R2016-0759) (Lease). Galaxy is in the process of obtaining a leasehold mortgage for the construction of leasehold improvements at the Lantana Airport. The purpose of the Memorandum of Lease is to place the public on notice as to specific terms and conditions of the Lease, verify the status of the parties' obligations under the Lease and to confirm that the County will not disturb the Lender's possession of the leasehold property in the event of a foreclosure, provided that there are no defaults of the tenant's obligations under the Lease. Countywide (HJF)

8. Staff recommends motion to receive and file: In-Flight Catering Permit with Sky Chefs, Inc., commencing January 1, 2016, terminating on September 30, 2016, and automatically renewing on an October 1st to September 30th annual basis until canceled, providing for in-flight catering services for commercial air carriers operating at the Palm Beach International Airport and the payment of a Permit Fee in the amount of seven percent (7%) of all gross revenues. **SUMMARY:** Delegation of authority for execution of the standard County agreements above was approved by the Board of County Commissioners in R2012-1523. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

9. **Staff recommends motion to approve:** a Budget Transfer of \$7,738,658 in the Airports Improvement and Development Fund to provide funding for the Palm Beach International Airport (PBIA) Baggage Handling System Operation and Maintenance Contract with ERMIC IV, L.P. This includes a Transfer from Reserves of \$7,738,658. **SUMMARY:** Pursuant to County RFP No. 16-013R/LJ, ERMIC IV, L.P. was selected for a five year term to provide for the Operation and Maintenance of the PBIA Baggage Handling Systems at a total, not to exceed price of \$9,738,657.16. Approval of the ERMIC IV, L.P. contract is a companion item presented under the Purchasing Department's Contracts List. The Department has previously established budget for this contract in the amount of \$2,000,000; the attached budget transfer will fully fund the contract's not to exceed amount. **All costs are funded by Airport revenues collected from user airlines; no ad valorem funding is used.** Countywide (AH)

10. **Staff recommends motion to:**
 - A) receive and file** an Award Modification (Modification P00001) of Law Enforcement Officer (LEO) Reimbursement Program Other Transaction Agreement (OTA) HSTS02-16-H-SLR765 with the Transportation Security Administration (TSA) in the amount of \$132,101.40 for law enforcement services at Palm Beach International Airport (PBIA); and

 - B) approve** a Budget Amendment in the Airport's Operating Fund, for the receipt of \$132,101 of funding from the TSA; and an increase to Airport's Reserve in the amount of \$132,101.

SUMMARY: Delegation of authority for execution of the LEO Agreements was approved by the Board of County Commissioners on August 14, 2012 (R2012-1093). Countywide (AH)

3. CONSENT AGENDA APPROVAL

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

1. Staff recommends motion to approve: the following FY 2016 Year-End Budget Amendments and Transfers:

A) Budget Transfer of \$501,755 in the General Fund to reallocate budget between departments;

B) Budget Amendment of \$343 in 14.6M NAV 06 DS Fund 2040 to increase recurring issue costs;

C) Budget Amendment of \$100 in the 94.2M NAV 08-2 DS Fund 2067 to increase the paying agent services cost;

D) Budget Amendment of \$268 in the 30.6M NAV 11 DS Fund 2069 to increase the Arbitrage costs;

E) Budget Amendment of \$220 in the 147M NAV 12 DS Fund 2529 to increase the paying agent services cost;

F) Budget Amendment of \$1,762 in the 72.4M NAV 14A DS Fund 2533 to increase the paying agent services cost;

G) Budget Amendment of \$856 in the 63.64M Public Improvement Revenue Refunding Bonds, Series 2015 Fund 2534 to increase paying agent services costs; and

H) Budget Amendment of \$220 in the 93.3M NAV 04, Public Improvement Fund 3018 to increase transfer to Fund 2529 to close out fund.

SUMMARY: The transfer and amendments are necessary to properly allocate budget for FY 2016. **A)** The reallocation of \$501,755 is primarily necessary to cover Medical Examiner personnel costs and increased General Government communications services costs. There is sufficient funding in the Security and Access Division of Facilities Development and Operations and General Government Unemployment line to cover these transfers. **B, C, D, E, F, G, H)** These amendments all relate to adjustments in debt service funds or capital projects funds. For funds in which the debt matured, remaining balances were transferred to close out the funds. Countywide (PFK)

H. FACILITIES DEVELOPMENT & OPERATIONS

1. Staff recommends motion to receive and file: Termination of Contract (R2015-0053) with Kimley-Horn and Associates, Inc. to provide planning and engineering services associated with electronics and security systems replacement projects. **SUMMARY:** On January 13, 2015, the Board of County Commissioners (BCC) approved a contract with Kimley-Horn Associates, Inc. (KHA) to provide planning and engineering services for electronics and security systems replacement projects. Also on January 13, 2015, the BCC approved Consultant Service Authorization No. 1 in the amount of \$147,926 which authorized KHA to provide a recommendation on upgrading or replacing the security electronic and fire alarm system at the Main Courthouse. These services have been completed and both parties wish to terminate this contract. KHA has agreed to the termination. A contract with a different engineering firm has been scheduled for Board approval. (Capital Improvements Division) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

2. Staff recommends motion to approve: Contract with TLC Engineering for Architecture, Inc., in the amount of \$1,176,921, to provide planning and engineering/robust services associated with electronics and security systems replacement project. **SUMMARY:** The purpose of this Contract is to have a consultant provide professional design services for the renewal/replacement of security electronic systems, a life safety study, and the command center expansion, as well as for construction phase administration services. The Main County Courthouse (MCCH) has a complex security electronic and fire alarm system which provides for the safety of the judges, staff and public, supports the movement of inmates for Court activities, and protects the County's property, as well as evidence and records stored within the facility. These systems have been in place since 1993 (except the fire system which had a partial upgrade in 2009). Since these systems must be operational 100% of the time, downtime is becoming an issue due to lack of availability of parts and/or contracted service personnel familiar with the operating system and/or logic controls. Under a previous contract, another consultant completed a Current System and User needs assessment report, and also a Technology Enhancements Recommendations Summary Report. These reports confirmed the end of life need to replace the integrating/controlling structure and each of the seven subsystems, and made recommendations for the replacement of each system. Additionally, the MCCH's command center (which also houses the security electronics) will need to be expanded for: 1) the additional equipment; and 2) reconfiguration of workstations to accommodate added and enlarged monitors. This Contract also includes a life safety evacuation study including the identification of any architectural and structural changes required to secure a letter of equivalency from the Fire Marshall. The letter of equivalency is needed to allow for the additional security features desired by the court which are not consistent with original design assumptions of the building. The renewal/replacement project is expected to take place over 3 – 5 years depending on ability to physically perform this work without disruption to operations. TLC Engineering for Architecture, Inc. is a national business with offices throughout Florida to support this project and will be utilizing Palm Beach County sub-consultants for approximately 19% of the work. This Contract includes a Small Business Enterprise (SBE) participation of 12.7%. **Funding for project is from previous years Public Building Improvement Fund.** (Capital Improvements Division) Countywide (LDC)

3. Staff recommends motion to approve: Amendment No. 1 to the contract with The Weitz Company, LLC (R2016-0763) in the amount of \$346,395 for the North County Government Center Hearing Room 2706 and Secured Corridors project in Palm Beach Gardens establishing a Guaranteed Maximum Price (GMP). **SUMMARY:** This Amendment authorizes conversion of Hearing Room 2706 to a courtroom and providing improvements to the judicial corridors which will be converted from public access to secured access only. This Amendment is necessary due to an increase in demand for courtrooms, to segregate the Judge's work areas from the public, and to enhance security for the Judges. The duration of construction is 99 days. The Small Business Enterprise (SBE) goal for this contract is 15%. The Weitz Company, LLC's SBE participation for this Amendment is 36.2%. **This project was fully funded from the Public Building Improvement Fund in FY16.** The Weitz Company, LLC is a Palm Beach County business and it is anticipated that 85% of the work will be performed by Palm Beach County contractors. (Capital Improvements Division) District 1 (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

4. **Staff recommends motion to approve:** Contract with Republic Construction Corp. in the amount of \$519,700 for the Kreusler Park Restroom Replacement project located in Palm Beach. **SUMMARY:** This project consists of construction of a new single story 1,356 sq. ft. restroom/lifeguard replacement building including sidewalks and pathways, and expansion of the existing entrance drive. The building includes a shower and locker room for lifeguards and a storage room. Due to age, use and exposure to harsh marine environment, the restroom has outlived its life expectancy. This work was competitively bid with Republic Construction Corp. submitting the lowest responsive, responsible bid. Funding for this contract is from the \$25 million 2005 General Obligation Recreational and Cultural Facilities Bond and Park Improvement Fund. The total construction duration is 240 calendar days. The goal for Small Business Enterprises (SBE) participation is 15% and Republic Construction Corp.'s SBE participation for this Contract is 24.9%. Republic Construction Corp. is a Palm Beach County business who became the lowest responsible, responsive bidder after application of the preference provision of the County's Local Preference Ordinance. (Capital Improvements Division) District 7 (LDC)

5. **Staff recommends motion to approve:** Contract with Advanced Roofing, Inc. d/b/a Advanced Air Systems in the amount of \$209,599 for the Palm Beach Sheriff's Office (PBSO) District 7 – Heating Ventilation and Air Conditioning (HVAC) Replacement Project. **SUMMARY:** The work consists of the replacement of the existing air conditioning system with new air handlers, condensing units, high and low voltage upgrades, new duct heaters and one new mini-split DX HVAC system. The existing equipment is more than 15 years old and at the end of its useful life. It has become expensive to maintain and increasingly difficult to ensure continued operations. The new equipment will increase efficiency as well. This project is budgeted in FY15 as part of the Five Year Countywide Repair, Replacement and Renovation program. This work was competitively bid with Advanced Roofing, Inc. d/b/a Advanced Air Systems submitting the lowest responsive, responsible bid. The SBE participation in this Contract is 6.9%. The total construction duration is 120 days. Advanced Roofing, Inc. d/b/a Advanced Air Systems is a Broward County business. (Capital Improvements Division) District 5 (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

6. Staff recommends motion to:

A) adopt a Resolution authorizing the conveyance of the County's interest in a 0.07 acre vacant parcel of County-owned land located at 4375 Carver Street located east of Military Trail and south of 10th Avenue North in unincorporated Lake Worth to Southwind Homes, LLC for \$10,600 with reservation of mineral and petroleum rights, but without rights of entry and exploration pursuant to Florida Statutes Section 270.11;

B) approve a Deposit Receipt and Contract for Sale and Purchase Agreement with Southwind Homes, LLC for the sale of 0.07 acres of County surplus property; and

C) approve a County Deed in favor of Southwind Homes, LLC.

SUMMARY: Palm Beach County acquired a 0.07 acre parcel located at 4375 Carver Street, east of Military Trail and south of 10th Avenue North in unincorporated Lake Worth, by Tax Deed in March 2000. This property is unbuildable, serves no present or future County purpose and has remained on the surplus property list since it was acquired. The Property Appraiser has assessed the parcel at \$5,026 for 2016. Pursuant to Florida Statutes Section 125.35(2), the Board may effect a private sale of the parcel upon a finding that the value of a parcel is \$15,000 or less, and when due to its size, shape, location, and value it is of use to only one or more adjacent property owners. In November 2015, PREM was contacted by two adjacent property owners expressing an interest in the parcel. In accordance with Florida Statutes Section 125.35(2), notice of the County's intent to sell this parcel was sent to all adjacent property owners of the County parcel. Three responses of interest were received. On August 18, 2016, Staff provided each party notice and afforded them the opportunity to submit a bid. One bid was received from Southwind Homes, LLC in the amount of \$10,600. Staff recommends a finding by the Board that due to the parcel's size, shape, location, and value it is of use to only one or more adjacent property owners, and that the Board sell this parcel to the sole bidder, Southwind Homes, LLC. Southwind Homes, LLC will pay documentary stamps and recording costs, and will accept the property in "AS IS" condition. The County will retain mineral rights in accordance with Florida Statutes Section 270.11, but will not retain rights of entry and exploration. Closing is anticipated to occur within thirty days of Board approval. **This conveyance must be approved by a supermajority vote (5 Commissioners).** (PREM) District 3 (HJF)

I. ECONOMIC SUSTAINABILITY

1. Staff recommends motion to approve: Amendment 003 to a Subgrant Agreement (R2015-0745) with the City of South Bay. **SUMMARY:** On June 2, 2015, the County entered into a Subgrant Agreement (R2015-0745) with City of the South Bay to provide \$200,000 in U.S. Environmental Protection Agency (EPA) funds under the Brownfields Revolving Loan Fund (BRLF) Program. The Funds were provided to clean up a site located at 480 U.S. Highway 27 North in South Bay. The City has requested additional time to meet the Florida Environmental Protection Agency's monitoring requirements. This amendment provides 18 additional months to the term of the Subgrant Agreement to enable completion of the monitoring requirements. These are Federal EPA funds which require a 20% local match which will be provided by the City of South Bay. **No County local match is required.** District 6 (JB)

3. CONSENT AGENDA APPROVAL

I. ECONOMIC SUSTAINABILITY (Cont'd)

2. Staff recommends motion to:

A) receive and file a revised Application Form SF-424 as required by the U.S. Department of Housing and Urban Development (HUD) under the Fiscal Year 2016-2017 HOME Investment Partnership (HOME) Program; and

B) approve a Budget Amendment of \$8,736 to the HOME Program FY 2016-2017 budget to recognize the funding increase.

SUMMARY: On July 12, 2016, the Board of County Commissioners (Board) approved application form SF-424 (R2016-0931) under the HOME Program as part of the FY 2016-2017 Action Plan (R2016-0928). Recently, HUD revised the County's HOME Program entitlement amount from \$1,637,604 to \$1,646,340, necessitating a revision to the form to reflect the funding increase. The form has been signed by the Mayor and resubmitted to HUD for approval. The additional funds of \$8,736 will be proportionally distributed among BCC-approved HOME Program activities. **The HOME required local match will be provided from the State Housing Initiatives Partnership Program.** Countywide (JB)

3. Staff recommends motion to approve: three Agreements with the U.S. Department of Housing and Urban Development (HUD) for the funding period October 1, 2016, through September 30, 2017, as follows:

A) Funding Approval/Agreement for the Community Development Block Grant (CDBG) Program in the amount of \$5,765,423;

B) Funding Approval and HOME Investment Partnerships Agreement for the HOME Investment Partnerships (HOME) Program in the amount of \$1,646,340; and

C) Grant Agreement for the Emergency Solutions Grant (ESG) Program in the amount of \$517,694.

SUMMARY: On July 12, 2016, The Board of County Commissioners adopted a Resolution (R2016-0928) approving the County's Fiscal Year 2016-2017 Action Plan. This Plan establishes the County's priorities for implementation of the CDBG, HOME, and ESG Programs. Subsequently, HUD increased the County's HOME Program entitlement amount from \$1,637,604 to \$1,646,340. The additional funds of \$8,736 were distributed proportionally among BCC-approved HOME Program activities. HUD has approved the Action Plan and now requires County execution of these Agreements which will make Federal funds totaling \$7,929,457 available to the County. The grant periods began October 1, 2016 and continue until all funds are expended. **No local match is required to implement the CDBG program. The ESG Program requires a 100% local match (\$517,694) that will be met through cash or in-kind contributions by each agency receiving funding. The HOME Program requires a 25% match (\$349,847) that will be met through activities funded under the State Housing Initiatives Partnership (SHIP) Program.** Countywide (JB)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES

1. [Staff recommends motion to receive and file:](#) executed Agreements received during the months of June, August, and September 2016:

A) Utility Concurrency Reservation Agreement with Greenacres Construction and Development, LLC, No. 02-01147-000 (District 2);

B) Unilateral Termination and Partial Release of Standard Water and Wastewater Development Agreement Due to Non-Renewal with Spots, Inc., No. 01-01198-000 (District 2) (OR BK 28522 PG 0785-0787);

C) Unilateral Termination and Partial Release of Standard Water and Wastewater Development Agreement with Tidal Wave Management Corp. and Tidal Wave Development Corp., No. 01-01196-000 (District 2) (OR BK 28522 PG 0779-0784);

D) Unilateral Termination and Partial Release of Standard Water and Wastewater Development Agreement with Tidal Wave Management Corp. and Tidal Wave Development Corp., No. 01-01207-000 (District 2) (OR BK 28522 PG 0756-0761);

E) Unilateral Termination and Partial Release of Standard Water and Wastewater Development Agreement Due to Non-Renewal with Tidal Wave Investment Corporation, Inc. No. 01-01073-000 (District 2) (OR BK 28522 PG 0776-0778);

F) Unilateral Termination and Partial Release of Standard Water and Wastewater Development Agreement Due to Non-Renewal with Tidal Wave Investment Corporation, Inc. No. 01-01073-001 (District 2) (OR BK 28557 PG 0031-0033);

G) Standard Potable Water and Wastewater Development Renewal Agreement with Mission Lakes I LLC and Mission Lakes II LLC, No. 02-01127-000 (District 3) (OR BK 28522 PG 0762-0767);

H) Standard Potable Water and Wastewater Development Agreement with Columbia/Wegman Lake Worth, LLC, No. 02-01142-000 (District 3) (OR BK 28522 PG 0768-0775);

I) Standard Potable Water and Wastewater Development Agreement with Divine Savior Lutheran Church and Academy – Delray, Inc., No. 09-01081-000 (District 5) (OR BK 28531 PG 1404-1412);

J) Standard Potable Water and Wastewater Development Agreement with Standard Pacific of Florida GP, Inc. No. 05-01119-000 (District 5) (OR BK 28522 PG 0788-0795);

K) Change Order No. 4 for Southwest Belle Glade Water Main and Water Services Replacement with B&B Underground Contractors, Inc. (District 2);

L) Change Order No. 7 for Water Treatment Plant No. 2 Filter Replacement with MWH Constructors, Inc. (District 2); and

M) Indemnity Agreement with Atlantic Land Investments, LLC. (District 6) (OR BK 28526 PG 0885-889).

SUMMARY: In accordance with County PPM CW-0-051, all delegated contracts/agreements/grants/procurement items must be submitted by the initiating Department as a receive and file agenda item and are attached to the Agenda Item unless the documents have been recorded in the Public Records of Palm Beach County. The documents have been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of the Water Utilities Department (WUD) in accordance with Resolutions R93-1619, R96-0228, and R2003-0539 and are now being submitted to the BCC to receive and file. In accordance with County PPM CW-F-050, any item(s) that cause the cumulative time limit to exceed one hundred twenty days shall be presented to the Board of County Commissioners as a Receive and File item. Change Orders Nos. 4 and 7 have exceeded the threshold and are for receive and file. Districts 2, 3, 5 & 6 (MJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (Cont'd)

2. Staff recommends motion to approve:

A) Acceptance of an XP Grant Agreement with the United States Environmental Protection Agency (EPA) in the amount of \$485,000 for the construction of PW-11 in the Glades Region;

B) an Easement Agreement with the Palm Beach County School District (School District) for the easement areas and license area necessary to construct and maintain PW-11 at the West Technical Education Center (West Tech) site in the amount of \$19,246 and

C) a Budget Amendment of \$485,000 in the Water Utilities Department Capital Improvement Fund (Fund 4011) to recognize the \$485,000 grant revenue from the agreement and transfer \$485,000 in expenditures to the grant budget expense line from Water Utilities budget expense line.

SUMMARY: The Water Utilities Department (WUD) has identified the need for the construction of an additional public water supply well (PW-11) in the Western Region of the WUD service area (Project) to provide additional efficiency in the operation of Water Treatment Plant (WTP) 11. A grant in the amount of \$485,000 is available through EPA for the construction of infrastructure that benefits and improves WTP 11 pursuant to funds that were Congressionally appropriated in 2009. The acceptance of the XP Grant agreement will provide for the application of the available monies to the construction of PW-11. The budget period from the grant began on March 1, 2016 and will end on April 1, 2018. The estimated overall cost for the construction of PW-11 is \$1,806,182 and the Project will be procured in the near future to conform with EPA requirements upon acceptance of the grant funds. WUD anticipates completion of the project within the current fiscal year. WUD determined that the most effective placement of PW-11 is in a location on the West Tech site that was dedicated to the Palm Beach County School District by the State of Florida. Construction and maintenance of PW-11 requires the execution of the Easement Agreement to provide for several easement areas and a license area, as well as the modification of the dedication of state lands to the School District. Exhibit A to the Easement Agreement provides for a permanent easement for the construction and maintenance of the raw water well PW-11. Exhibit B provides for a permanent easement for the construction and maintenance of the pipeline required to connect PW-11 to WTP 11. Exhibit C provides for a buffer easement for the protection of PW-11 after construction. Exhibit D provides for a temporary construction easement for the storage and utilization of areas for construction of the well and associated water main. Exhibit E provides for a permanent easement for an access road off the School District property to the well location for maintenance purposes. Exhibit F provides for a license area for routine operations access through the School District site. WUD has agreed to pay \$19,246 to the School District in consideration for the easement areas. The School Board approved a modification of the dedication of state lands to the School District to allow for utilization of the site for public water supply purposes as well as the Easement Agreement at its meeting on September 20, 2016. (WUD Project No. 15-058) District 6 (MJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (Cont'd)

3. **Staff recommends motion to approve:** Consultant Services Authorization (CSA) No. 25 for Southern Region Water Reclamation Facility (SRWRF) Electrical Master Plan Project (Project) with Smith Engineering Consultants, Inc. in the amount of \$179,694.96. **SUMMARY:** On June 3, 2014, the Board of County Commissioners (BCC) approved the Water Utilities Department (WUD) Engineering/Professional Services Contract (Contract) with Smith Engineering Consultants, Inc. (R2014-0828). CSA No. 25 provides for a comprehensive electrical master plan study for the SRWRF. The SRWRF is 25 years old and is nearing the renewal cycle for major electrical equipment and electrical cabling. The Project is necessary to maintain the SRWRF at peak performance, improve safety, and is part of the WUD asset management plan. The Project will assess the condition of the electrical equipment and cables and determine the need for future capital improvements and necessary funding requirements. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance (R2002-0064) is 15% overall. The Contract provides for SBE participation of 100%. CSA No. 25 includes 100% overall participation. The cumulative SBE participation is 100% overall. Smith Engineering Consultants, Inc. is a Palm Beach County company. The Project is included in the FY17 Capital Improvement Plan adopted by the BCC. (WUD Project No. 16-050) District 5 (MJ)

L. ENVIRONMENTAL RESOURCES MANAGEMENT

1. **Staff recommends motion to approve:** Amendment No. 2 to the Palm Beach County Artificial Reef & Breakwater Annual Contract, Project No. 2015ERM01 (R2015-0650) with Coston Marine Services, Inc. (Coston) revises the Small Business Enterprise (SBE) participation. **SUMMARY:** On May 19, 2015, the Board of County Commissioners approved an annual construction contract for the Palm Beach County Artificial Reef & Breakwater, Project No. 2015ERM01 with Coston (R2015-0650), a Palm Beach County SBE Company. Amendment No. 2 to the Contract revises the overall percentage of SBE participation agreed to in the master contract from 100% to 86.28%. The SBE participation goal established by the SBE Ordinance (R2002-0064) is 15% overall. Coston has achieved 83.82% SBE participation. The term of the Contract remains effective through May 18, 2017, and the total Contract amount of \$2,830,392.76 remains unchanged. Countywide (LDC)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT (Cont'd)

2. Staff recommends motion to:

A) approve a Contract with Kelly Brothers, Inc., in an amount not to exceed \$1,154,957.12 for the construction of the Pahokee Marina Re-Configuration and Fisheries Enhancement Project No. 2016ERM02 for a period of one hundred and eighty-five calendar days;

B) adopt a Resolution authorizing the Clerk of the Board to disburse \$154,958 from the Vessel Registration Fee Trust Fund to cover a portion of the project costs; and

C) approve a Budget Transfer of \$154,958 in the Environmental Enhancement Freshwater Fund (1223) from reserves for a total of \$1,154,958 in project funding.

SUMMARY: This project will re-configure the Pahokee Marina entrance to provide wave attenuation and improve fisheries habitat with the installation of a new breakwater and placement of armor and bedding stone. Five bids were received for this project located in Lake Okeechobee, City of Pahokee. Kelly Brothers, Inc., a Lee County company, was the lowest responsive, responsible bidder. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance (R2002-0064) is 15% overall. Florida Statute 255.0991 provides that a competitive solicitation for construction services in which 50% or more of the cost will be paid from state-appropriated funds cannot include a local ordinance that provides a preference based on a contractor's maintaining an office or place of business within a particular local jurisdiction. The County's SBE Ordinance (R2002-0064 as amended) includes such a requirement. Because 87% of this project is funded by a grant from the Department of Economic Opportunity (R2016-1000), an SBE goal could not be part of the competitive solicitation. District 6 (LDC)

3. Staff recommends motion to:

A) approve a Contract for Consulting/Professional Services (Contract) with the Florida Fish & Wildlife Conservation Commission (FWC) for an amount not-to-exceed \$291,000 providing for oyster and fisheries monitoring (Project) in Lake Worth Lagoon (LWL) for a term beginning upon execution, expiring May 30, 2019;

B) authorize the County Administrator, or designee, to sign all future time extensions, task assignments, certifications, and other forms associated with the Contract, and necessary minor amendments that do not significantly change the scope of work, or terms and conditions of the Contract;

C) adopt a Resolution authorizing the Clerk of the Board to disburse Vessel Registration Fees Trust Fund in the amount of \$291,000 to provide funding for the Project; and

D) approve a Budget Transfer of \$291,000 from the Environmental Enhancement Saltwater Fund (1224) reserves to the Project.

SUMMARY: The Contract authorizes FWC to monitor oyster reefs and fisheries sites as part of monitoring efforts described in the LWL Management Plan. The monitoring project is funded by Vessel Registration Fees. Countywide (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION

1. **Staff recommends motion to approve:** First Amendment with the Palm Beach County Officials Association, Inc. to provide softball officials to officiate softball programs at County recreation facilities for the residents of Palm Beach County on a Countywide basis renewing the contract for one year to begin January 1, 2017, and to expire December 31, 2017. **SUMMARY:** The current Agreement (R2013-1836) with Palm Beach County Officials Association, Inc. for providing sports officiating services for softball expires on December 31, 2016. The Agreement provided an initial three year term, which expires on December 31, 2016, with two one-year renewal options. This First Amendment renews the Agreement for the first option period of January 1, 2017, through December 31, 2017. Article 21-Non Discrimination and Article 31-Public Records, are also amended to update it with the current required language. All other terms of the Agreement remain the same. Countywide (AH)

2. **Staff recommends motion to receive and file:** the following original executed Independent Contractor Agreements:
 - A) Caroline Ann Karolinko, US Synchronized Swimming Coach, Aqua Crest Pool, for the period of October 1, 2016, through September 30, 2017;
 - B) East Coast Aquatic Club, LLC, USA Swimming Coach, Aqua Crest Pool, for the period of October 1, 2016, through September 30, 2017;
 - C) LB2 Enterprises, Inc., d/b/a Palm Beach Masters, US Masters Swimming Coach, Aqua Crest Pool, for the period of October 1, 2016, through September 30, 2017;
 - D) Patricia Ann Fisher, Water Exercise Instructor, Aqua Crest Pool, for the period of October 1, 2016, through September 30, 2017;
 - E) Gordon Andrews, USA Swimming Coach, Lake Lytal Pool, for the period of October 1, 2016, through September 30, 2017;
 - F) LB2 Enterprises, Inc., d/b/a Palm Beach Masters, US Masters Swimming Coach, Lake Lytal Pool, for the period of October 1, 2016, through September 30, 2017;
 - G) Derek Jones, US Diving Coach, North County Aquatic Complex, for the period of October 1, 2016, through September 30, 2017;
 - H) Kiril Zahariev, USA Swimming Coach, North County Aquatic Complex, for the period of October 1, 2016, through September 30, 2017;
 - I) LB2 Enterprises, Inc., d/b/a Palm Beach Masters, US Masters Swimming Coach, North County Aquatic Complex, for the period of October 1, 2016, through September 30, 2017;
 - J) Mary Lou Putnam, Water Exercise Instructor, North County Aquatic Complex, for the period of October 1, 2016, through September 30, 2017;
 - K) Stephen VanCoppennolle, Water Exercise Instructor, North County Aquatic Complex, for the period of October 1, 2016, through September 30, 2017;

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a Receive and File Agenda Item. These Independent Contractor Agreements have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator/Director/Assistant Director of the Parks and Recreation Department in accordance with Resolution 94-422, amended by Resolutions 2002-2103, 2007-0409, and 2012-0168, and are now being submitted by the Board to receive and file. Districts 1, 2 & 4 (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION (Cont'd)

3. Staff recommends motion to approve: a non-standard Amphitheater Rental Agreement with Hanart Culture, LLC, for a Chinese Lantern Festival from January 10, 2017, through April 21, 2017, at Sunset Cove Amphitheater and its adjacent grounds within Burt Aaronson South County Regional Park. **SUMMARY:** The Hanart Chinese Lantern Festival is an eight week festival highlighting large scale lighted Chinese lanterns. The festival operates at night illuminating the festival grounds in color. The theme of the festival will be world continents with lanterns depicting themes from around the world, inclusive of 30ft dragons, the Eiffel Tower, pandas and the Statue of Liberty. This festival has been successfully presented in Texas, North Carolina, Massachusetts, and Virginia. The Parks and Recreation Department (Department) utilizes a standard Amphitheater Rental Agreement which is executed at the Department level. However, non-standard Amphitheater Rental Agreements are sometimes required to satisfy the specific terms of a given renter. Hanart Culture, LLC and the Department request modifications to the approved standard Amphitheater Rental Agreement language which requires Board approval. The modifications clarify the responsibilities and expectations of the County and Hanart Culture, LLC for issues such as settlement of payment by week rather than by event day or conclusion of event, revenue percentage, deposit amounts and termination language. County revenues generated from the Lantern Festival are estimated at \$100,000 or greater. If successful in 2017, Hanart Culture, LLC would like to enter into a longer term agreement for subsequent years. This Agreement allows for Hanart Culture, LLC to set up for the event beginning January 10, 2017. The exhibit will be held February 17, 2017, through April 9, 2017, Wednesday through Sunday from 5:00 p.m. to 10:30 p.m. District 5 (AH)

P. COOPERATIVE EXTENSION SERVICE

1. Staff recommends motion to approve:
 - A) a Budget Transfer in the General Fund from County Cooperative Extension Service to increase the transfer to the Cooperative Extension Revenue Fund in the amount of \$6,903 for expenses that exceeded the budgeted amount for the Friends of Mounts Botanical Garden (FMBG) partially funded Horticulturalist position; and
 - B) a Budget Amendment in the amount of \$6,903 in the Cooperative Extension Revenue Fund to recognize the transfer and appropriate it to the unit.

SUMMARY: The budget amendment and budget transfer are being submitted because the expenses for this position have exceeded the budgeted amount by \$6,902.32. This Horticulturalist position continues to support Mounts Botanical Garden. The additional funds are provided from existing salary budgeted for a currently vacant position and will be used to cover an increase in the cost of group insurance benefits. District 7 (AH)

3. CONSENT AGENDA APPROVAL

Q. CRIMINAL JUSTICE COMMISSION

1. Staff recommends motion to:

A) receive and file an award letter from the U.S. Department of Justice (DOJ), Edward Byrne Memorial, Justice Assistance Grant (JAG), Local Solicitation, grant number 2016-DJ-BX-0889 in the amount of \$160,148 to fund the Juvenile Reentry Program;

B) receive and file three Grant Adjustment Notices (GAN) for the JAG Grant 2016-DJ-BX-0889;

C) approve a Budget Amendment of \$15,929 in the Criminal Justice Grant Fund to recognize the actual grant award and increase the transfer to the Justice Services Grant Fund; and

D) approve a Budget Amendment of \$15,929 in the Justice Service Grant Fund to recognize the transfer from the Criminal Justice Grant Fund.

SUMMARY: Palm Beach County was allocated \$160,148 in federal funds as part of the U.S. Department of Justice, Edward Byrne Memorial JAG Local Solicitation Formula Grant Program. On May 23, 2016, the Criminal Justice Commission (CJC) approved recommendations made by the CJC's Finance Committee to allocate these funds to the existing Juvenile Reentry Program operating under the County's Public Safety Department. This program provides transitional services to juveniles reentering society from jail and prison. At the August 16, 2016, Board Meeting, the Mayor's signature was ratified on the grant application (R2016-1027). Grant 2016-DJ-BX-0889 was awarded on September 14, 2016 and accepted on September 26, 2016 by Kristina Henson, Executive Director of the CJC, in accordance with R2016-1027. GAN 1 and GAN 2 were originated by the DOJ Grant Management System (GMS) due to a technical glitch. Though the grant was awarded on September 14, 2016 to coincide with County FY17, it has a federal start date of October 1, 2015 because this funding was allocated by Congress in Federal FY16. Accordingly, when the grant award was entered into the GMS by the DOJ with a start date of October 1, 2015, the GMS created false delinquent financial report statements for FY16, freezing funds until County staff entered zero on the financial reports for this time period (GAN 1). Once County staff completed the financial reports in GMS, the DOJ released funds (GAN 2). GAN 3 reallocates \$68,392.00 in funding to Gulfstream Goodwill Industries by: (1) decreasing the salary/benefits for a Program Director; (2) increasing the salary/benefits for a Program Coordinator; (3) eliminating funding for an event supervisor; and (4) providing mileage reimbursement to program staff. GAN 3 was executed on October 11, 2016 in accordance with R2016-1027. Countywide (JB)

3. CONSENT AGENDA APPROVAL

Q. CRIMINAL JUSTICE COMMISSION (Cont'd)

2. Staff recommends motion to:

A) approve a Contract with Alliance for Hope International for professional services to provide specialized domestic violence training for first responders and criminal justice personnel in the amount of \$20,000 for the period December 1, 2016, through June 30, 2017;

B) approve a Budget Transfer of \$20,000 from the Domestic Violence Trust Fund to the General Fund to provide funds for training;

C) approve a Budget Amendment of \$20,000 in the General Fund to recognize the transfer from the Domestic Violence Trust Fund and establish the training budget; and

D) authorize the County Administrator, or designee, to execute any amendments relating to this contract on behalf of the Board of County Commissioners, after approval of legal sufficiency by the County Attorney's Office, and within budgeted allocations.

SUMMARY: This item approves a contract with the non-profit organization, the Alliance for Hope International, to provide a specialized strangulation domestic violence training for first responders, prosecutors, defenders, victim advocates and hospital personnel. The Criminal Justice Commission (CJC) recognized the need for this specialized training, and then sought, and received support from the Law Enforcement Planning Council, the Palm Beach County Domestic Violence Council, and the Circuit Office of the Florida Department of Children and Families. As a result, the CJC issued a Request for Proposals (RFP) on January 27, 2015 for this training. On March 23, 2015, the CJC voted to recommend that the Board award this contract to the Alliance for Hope International. The Alliance for Hope International's Training Institute on Strangulation Prevention is a nationally recognized program of the National Family Justice Center Alliance and was launched with support from the U.S. Department of Justice, Office on Violence Against Women. After working with the Alliance on a budget and details of the training, the CJC on September 28, 2015 voted to recommend that the Board utilize Domestic Violence Trust Funds for this project. The Board has asked that the CJC oversee this Trust Fund and provide recommendations to the Board on its use. This recommended allocation of Trust Fund dollars is consistent with the allowable purpose areas for this fund. The training dates are set for April 19 and 20, 2017. Countywide (JB)

3. CONSENT AGENDA APPROVAL

Q. CRIMINAL JUSTICE COMMISSION (Cont'd)

3. Staff recommends motion to:

A) ratify the signature of the Executive Director of the Criminal Justice Commission (CJC), as delegated by the County Administrator, on an application to the John Jay College of Criminal Justice to participate in their Research Network on Misdemeanor Justice;

B) authorize the County Administrator, or designee, to execute the award and amendments; and

C) authorize the County Administrator, or designee, to execute a contract with Florida Atlantic University School of Criminology and Criminal Justice in an amount not to exceed \$220,000 for three years for services provided in the application, on behalf of the Board of County Commissioners, after approval of legal sufficiency by the County Attorney's Office, and within budgeted allocations.

SUMMARY: On September 26, 2016 the CJC voted unanimously to submit an application in response to the John Jay College of Criminal Justice's Solicitation for the Research Network on Misdemeanor Justice. The Research Network supports and enhances two ongoing CJC initiatives: 1) the John D. and Catherine T. MacArthur Safety and Justice Challenge grant which seeks to reduce the jail and racial disparities in that population; and 2) the CJC's Community Engagement Task Force which seeks to empower residents to enhance public safety through transparent partnerships with the criminal justice system. The product of this Research Network will be reports with data showing enforcement trends by age, gender, race/ethnicity, charge types, disposition types, sentence types, and use of citations in lieu of custodial arrests. This data will inform both of these CJC initiatives, as well as, serve as the foundation for discussion around needed reforms. The CJC has received support from all 23 municipal police chiefs and the Sheriff for this project. The Director of the Florida Atlantic University School of Criminology and Criminal Justice has agreed to serve as the research partner for this project. Countywide (JB)

S. FIRE RESCUE

1. Staff recommends motion to approve: an Interlocal Agreement for Specified Fire Prevention Services with the Town of Palm Beach Shores (Town) effective October 1, 2016, through September 30, 2019. **SUMMARY:** This Agreement provides for the provision of certain specified services, including fire inspections and new construction plan review and inspections, on applicable buildings and structures located within the incorporated boundaries of the Town in accordance with the Florida Fire Prevention Code. The County will invoice the Town on a monthly basis for the services within the terms of this Agreement. Fees will be calculated in accordance with the County's fee schedule in effect at the time of service. These same specified services were included in an Interlocal Agreement (R2013-1594) that expired on September 30, 2016. The retroactive effective date is a result of the Town's delay in the delivery of the signed agreement. The proposed Agreement is for a three year period through September 30, 2019. District 1 (PFK)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY

1. Staff recommends motion to receive and file: the executed Contract for Emergency Crisis Phone Counseling Services with 211 Palm Beach/Treasure Coast, Inc. in an amount not to exceed \$50,000 for the period October 1, 2016, through September 30, 2017. The contract will automatically renew, providing that funding is available, for increments of one year terms through September 30, 2021. **SUMMARY:** 211 Palm Beach/Treasure Coast, Inc. provides immediate telephone sexual assault crisis intervention services twenty-four hour per day, seven days per week through the Violent Crime Sexual Assault Helpline. \$3,600 from the Florida Council against Sexual Violence Rape Crisis Program grant will be used to off-set the cost of the sexual assault helpline. R2011-0937 authorized the County Administrator or designee to exercise the option to renew future agreements provided that funding is available and the County Attorney signs for legal sufficiency. Countywide (LDC)

2. Staff recommends motion to receive and file: the executed Contract for Professional Services with the Child Protection Team of Palm Beach, Inc. (CPT) to provide medical evaluations for children who are alleged victims of abuse, neglect and/or abandonment, excluding sexual abuse, and are referred to CPT by law enforcement, Department of Children and Families (DCF), and/or the courts for the period October 1, 2016, through September 30, 2019 for a not-to-exceed contract amount of \$656,250. **SUMMARY:** This Contract provides funding for medical evaluations for up to 875 children, per fiscal year, who reside in Palm Beach County and are referred to CPT by law enforcement, DCF, and/or the courts. This service will be based on a rate of \$250 per exam for a not-to-exceed amount of \$218,750 per fiscal year. A medical evaluation is defined as a complete history and physical examination of a child. Medical evaluations for children who are alleged victims of sexual abuse are excluded from this Contract as those exams are funded by the Office of the Attorney General. R2013-1230 authorizes the County Administrator, or designee, to execute contracts and amendments/modifications with Child Protection Team of Palm Beach, Inc. on behalf of the Board of County Commissioners. Countywide (LDC)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (Cont'd)

3. Staff recommends motion to receive and file:

A) First Amendment to the Contract for Consulting/Professional Services (R2015-0094), with Aid to Victims of Domestic Abuse, Inc. (AVDA) increasing funding by \$2,500 for a new total not to exceed contract amount of \$146,906.77;

B) First Amendment to the Contract for Consulting/Professional Services (R2015-0095), with Destiny By Choice, Inc. (DBC) increasing funding by \$400 for a new total not to exceed contract amount of \$36,900;

C) First Amendment to the Contract for Consulting/Professional Services (R2015-0096), with Coalition for Independent Living Options, Inc. (CILO) increasing funding by \$5,400 for a new total not to exceed contract amount of \$14,900;

D) First Amendment to the Interlocal Agreement for Investigative Services (R2015-0340), with the Office of the State Attorney-Fifteenth Judicial Circuit (SAO) increasing funding by \$500 for a new not to exceed contract amount of \$30,500; and

E) Contract for Professional Services with Legal Aid Society of Palm Beach County, Inc. (Legal Aid) for a not to exceed contract amount of \$25,000.

SUMMARY: Amendments to the Interlocal Agreement and contracts are needed to facilitate achievement of the goals of the Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program (GTEA) (2014-WE-AX-0011) grant close date of September 30, 2017. The amendments to the contracts with AVDA and DBC provide additional funding for mileage with no change to the scope of work. The amendment to the contract with CILO increases the number of education and training service hours from 360 to 560 for the delivery of training to first responders on serving the disabled community. The amendment to the Interlocal Agreement with the SAO increases the contract amount by \$500 and reduces the number of investigative service hours from 1,058 to 177 to purchase essential computer equipment to support prosecution efforts and victim advocacy services. The contract with the Legal Aid Society of Palm Beach County, Inc. provides up to 297.61 hours of legal services to victims of domestic violence, dating violence, stalking, and sexual assault who are in crisis. Two staff members of the Legal Aid Society of Palm Beach County, Inc., Vicki A. Tucci and Kimberly Rommel-Enright, serve on the Palm Beach County HIV Care Council. This Board provides no regulation, oversight, management, or policy-setting recommendations regarding the Legal Aid Society of Palm Beach County, Inc. contract. Disclosure of the contractual relationship at a duly noticed public meeting is being provided in accordance with the provision of Section 2-443 of the Palm Beach County Code of Ethics. These agreements were executed by the County Administrator's designee in accordance to approval granted on October 21, 2014, (R2014-1633) to execute future applications, awards, contracts and amendments / modifications utilizing funding from the Department of Justice, Office on Violence Against Women on behalf of the Board of County Commissioners. **No County matching funds are required.** Countywide (LDC)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (Cont'd)

4. **Staff recommends motion to approve:** an Agreement with Peggy Adams Animal Rescue League of the Palm Beaches, Inc. (PAARL) for spaying/neutering at risk dogs and cats as part of the Countdown to Zero (C2Z) initiative in an amount not to exceed \$600,000 for a period retroactive to October 1, 2016 through September 30, 2019. **SUMMARY:** On May 19, 2015, the County entered into a one year agreement (R2015-0689) with PAARL for the provision of spay/neuter services for at-risk dogs and cats. Under this new Agreement, Animal Care and Control (ACC) transfers or refers to PAARL selected at risk cats and dogs for spaying/neutering, microchipping, vaccinating against rabies and ear tipping (for cats only). Once at risk cats are sterilized, microchipped, vaccinated, and ear tipped they are returned to the field by ACC, PAARL or volunteers. At-risk dogs are collected by their owners after they are sterilized, microchipped, and vaccinated. PAARL is paid \$50 for the services provided to each cat and \$100 for the services provided to each dog. From June 2015 through September 2016 - 5,126 spay/neuter surgeries were performed on cats by PAARL. This Agreement will provide \$600,000 to PAARL to enable PAARL to provide spay/neuter services for an additional three year period. Countywide (SF)

5. **DELETED**

6. **Staff recommends motion to approve:** Amendment No. 002 to Contract No. COHJ3 with the State of Florida, Department of Health (FL DOH) to comply with recent amendments to Chapter 119 of the Florida Statutes. **SUMMARY:** FL DOH is amending contracts to add required public records language to comply with the amendments to Chapter 119 of the Florida Statutes. The Division of Victim Services has a contract (COHJ3) with FL DOH to receive grant funds to implement the Green Dot Strategy for sexual violence prevention. This contract is impacted by the amendments to Chapter 119 of the Florida Statutes prompting the need to delete the Public Records Section of the COHJ3 Standard Contract and replace it with the language identified in COHJ3 Amendment No. 002. Countywide (LDC)

7. **Staff recommends motion to approve:** a Contract for Professional Services with the Children's Home Society of Florida for a not to exceed amount of \$18,000 to provide services in the area of Family Drug Court/Dependency proceedings. The term of the contract is retroactive to October 1, 2016, through September 30, 2017. **SUMMARY:** The Division of Justices Services, in conjunction with the Fifteenth Judicial Circuit and other collaborators has operated the Family Drug Court program since 2010. The Family Drug Court program is a rehabilitation program designed to identify, case manage, drug test, and provide outpatient and inpatient substance abuse treatment services to substance abusing parents of abused and neglected children. The Children's Home Society of Florida contract provides case management services to the participants in the Family Drug Court program. Countywide (LDC)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (Cont'd)

8. Staff recommends motion to receive and file: the First Amendment to Contract with Gulfstream Goodwill Industries, Inc. (R2016-0287) amending the budget without increasing or decreasing the total not to exceed \$95,246. **SUMMARY:** Palm Beach County Division of Justice Services subcontracts with Gulfstream Goodwill Industries, Inc. to coordinate reentry services to those returning to Palm Beach County from incarceration. Reentry services are customized to each individual's unique needs, which are hard to anticipate at the beginning of the contract year. The amendment modifies the budget to ensure that the county continues to meet the needs of those returning from incarceration. The amendment reallocates funding between existing line items. The document has been fully executed on behalf of the Board of County Commissioners (Board) in accordance with R2016-0287. Countywide (LDC)

AA. PALM TRAN

1. Staff recommends motion to:

A) adopt a Resolution of the Board of County Commissioners of Palm Beach County, Florida (BCC), approving Supplemental Joint Participation Agreement (JPA) Number 2 (JPA) (FM No. 407184-2) with the State of Florida Department of Transportation (FDOT), in the amount of \$625,756 to provide funding assistance for FY 2017 to offset the operating costs of providing fixed route services to the public in the non-urbanized (Lake Region) areas of Palm Beach County; establishing an effective date;

B) approve a Budget Amendment of \$5,343 in Palm Tran's Grants Fund 1341 to reconcile the budget to the actual grant award; and

C) approve a Budget Amendment of \$5,343 in Palm Tran's Operating Fund 1340 to reconcile to the transfer from the Palm Tran Grants Fund 1341.

SUMMARY: On December 16, 2014, the BCC approved a five year JPA FM No. 407184-2 (R2014-1973) that provided funds for fixed route services in the non-urbanized (Lake Region) areas of Palm Beach County in Fiscal Year 2015. FDOT has issued annual subsequent Supplemental JPAs to provide Palm Beach County its annual allocation of the Rural Grant Program. Palm Tran will be utilizing the funds exclusively for operational expenses of fixed route service in the Lake Region (Routes 40, 47 and 48). This Supplemental JPA in the amount of \$625,756 will provide operating funding in the amount of \$312,878 for year three of the grant agreement, which requires a match of \$312,878. The match is included in Palm Tran's FY 2017 budget, funded from the local option gas tax. District 6 (DR)

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN (Cont'd)

2. Staff recommends motion to:

A) adopt a Resolution of the Board of County Commissioners (BCC), of Palm Beach County, Florida, approving Supplemental Joint Participation Agreement (JPA) Number 2 (FM No. 407188-2) with the State of Florida Department of Transportation (FDOT), in the amount of \$10,050,354 to provide funding assistance for FY 2017 to offset the operating costs of providing fixed route services to the public in Palm Beach County; establishing an effective date;

B) approve a downward Budget Amendment of \$2,307 in Palm Tran Grants Fund 1341 to reconcile the budget to the actual grant award; and

C) approve a downward Budget Amendment of \$2,307 in Palm Tran Operating Fund 1340 to reconcile to the transfer from the Palm Tran Grants Fund 1341.

SUMMARY: On December 16, 2014, the BCC approved a five year JPA FM No. 407188-2 (R2014-1975) that provided funds for Fixed Route Service in Palm Beach County in Fiscal Year 2015. FDOT has issued annual subsequent Supplemental JPAs to provide Palm Beach County its annual allocation of the Public Transit Block Grant Program. Palm Tran will be utilizing the funds exclusively to help offset the operating costs of providing fixed route service in the County; all routes are benefited by this grant. This supplemental JPA in the amount of \$10,050,354 for FY 2017 will provide operating funding in the amount of \$5,025,177 for year three of the grant agreement, which requires a match of \$5,025,177. The match is included in Palm Tran's FY 2017 budget, funded from the local option gas tax. Countywide (DR)

3. Staff recommends motion to:

A) receive and file the electronically executed Federal Transit Administration (FTA) Application FL-2016-035-00 for \$6,637,601 (R2016-0821), and

B) approve a Budget Amendment of \$6,637,601 in Palm Tran's Grants Fund 1341 to recognize the grant award.

SUMMARY: On June 21, 2016, the application for Section 5339 funds for \$6,637,601 was approved by the Board of County Commissioners (BCC) (R2016-0821). The application requested funds for planning, engineering, permitting and a portion of the construction for the expansion of Palm Tran's South County administrative and maintenance facility. The document has been fully executed on behalf of the BCC by the Palm Tran Director of Support Services through the County Administrator in accordance with R2016-0821, which delegated authority to execute, on behalf of the BCC, and to transmit electronically the BCC's approval of the grant application, award and resulting grant agreement. In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a Receive and File agenda item. The executed document is now being submitted to the BCC to allow the Clerk's Office to receive and file it. Countywide (DR)

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN (Cont'd)

4. Staff recommends motion to adopt: a Resolution of the Board of County Commissioners of Palm Beach County, Florida, approving the 2016 update to the Title VI Program for Palm Tran public transportation services; establishing an effective date. **SUMMARY:** Palm Beach County is a recipient of Federal Transit Administration (FTA) grants to operate the County's public transportation services, and is obligated to demonstrate compliance with the requirements outlined in Title VI of the Civil Rights Act of 1964 which prohibits discrimination on the basis of race, color or national origin. As such, the County submits a formal Title VI Program to the FTA every three years incorporating necessary updates to fulfill all Federal obligations. The last update was submitted in 2013. The 2016 update includes all of the requirements outlined in FTA Circular 4702.1B, which was published on October 12, 2012, and identifies the policies and procedures that will be taken to ensure that Palm Tran provides services without excluding or discriminating on the grounds of race, color or national origin, or without creating additional barriers to accessing services and activities. The update must be approved by the Board of County Commissioners prior to submittal to FTA. The County's current Title VI Program expires on November 30, 2016. Countywide (DR)

CC. SHERIFF

1. Staff recommends motion to:
 - A) **accept** on behalf of the Palm Beach County Sheriff's Office, a National Institute of Justice Award Letter for a FY 2016 DNA Capacity Enhancement and Backlog Reduction Program Grant in the amount of \$389,757 for the period January 1, 2017, through December 31, 2018; and
 - B) **approve** a Budget Amendment of \$389,757 in the Sheriff's Grants Fund.

SUMMARY: On August 26, 2016, the Palm Beach County Sheriff's Office (PBSO) received an award for the DNA Capacity Enhancement and Backlog Reduction Program. The Forensic Biology Unit in the Crime Laboratory of PBSO services over 28 municipalities, the school systems and assists state and local federal agencies as needed. These funds will be used to fund the salary and benefits of two full time Forensic Scientists, training, travel, and contractual services that will increase the efficiency of the crime lab. **There is no match requirement associated with this award.** Countywide (LDC)

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4. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

A. ENGINEERING & PUBLIC WORKS

Continued from October 18, 2016

1. Staff recommends motion to cancel: the Public Hearing previously advertised and continued to November 22, 2016 at 9:30 a.m. regarding the Revised Alignment 1A for the segment of Congress Avenue from Northlake Boulevard to Park Lane. **SUMMARY:** This item was continued from the October 18, 2016 BCC meeting. While there has been one meeting with interested residents on October 25th, staff and the residents have been unable to meet with the District Commissioner. Staff recommends cancelling this proposed alignment consideration at this time. Staff will work with the District Commissioner and interested residents over the next few weeks/months. We anticipate the Board will see an item relating to the alignment in early 2017. District 1 (MRE)

B. FIRE RESCUE

1. Staff recommends motion to adopt: an Ordinance of the Board of County Commissioners of Palm Beach County, Florida, amending Section 26-51, Subsection (b), of Chapter 26, Article II, Division 3, of the Palm Beach County Code; amending the boundaries of the Fire/Rescue MSTU (Municipal Service Taxing Unit) to include the City of Westlake; providing for implementation dates; providing for opt-out procedures; providing for repeal of laws in conflict; providing for severability; providing for inclusion in the Code of Laws and Ordinances; providing for captions; providing for an effective date. **SUMMARY:** The Fire/Rescue MSTU encompasses the unincorporated areas of Palm Beach County plus the incorporated areas within municipalities that have opted to join the MSTU. The City of Westlake (City) was incorporated on June 20, 2016. The area within the municipal boundaries of the City was, prior to the City's incorporation, included within the Fire/Rescue MSTU as part of the unincorporated area of the County. The City Charter authorizes the Fire/Rescue MSTU to continue within the boundaries of the City until the City adopts an ordinance to the contrary. On November 14, 2016, the City adopted City Ordinance No. 2016-04 to formalize its consent, in accordance with Section 125.01(1)(q), Florida Statutes, to be included in the Fire/Rescue MSTU for County fire-rescue and related services within the City. This ordinance will amend the boundaries of the Fire/Rescue MSTU to formally include the properties within the municipal boundaries of the City. Countywide (SB)

4. PUBLIC HEARINGS CONTINUED

C. COUNTY ATTORNEY

1. **REVISED SUMMARY:** Staff recommends motion to adopt: an Ordinance of the Board of County Commissioners of Palm Beach County, Florida, amending Chapter 11, Article VII, of the Palm Beach County Code, known as the Palm Beach County Regional Hazardous Materials Response Ordinance of 1998 (codifying Ordinance 98-13, as amended); amending section 11-130 of the Palm Beach County Code, relating to the Oversight Committee; incorporating uniform policies and procedures for County advisory boards; amending Section 11-132 of the Palm Beach County Code relating to cost recovery; providing for repeal of laws in conflict; providing for severability; providing for inclusion in the code of laws and ordinances; providing for captions; and providing for an effective date. **SUMMARY:** The Palm Beach County Regional Hazardous Materials Response Ordinance of 1998 (Ordinance No. 98-13) as amended, provides for regional hazardous materials response teams comprised of fire departments within Palm Beach County. The Ordinance also provides for an Hazardous Materials Oversight Committee. The Board adopted Resolution No. 2013-0193, imposing specific requirements on County advisory boards, such as the County Hazardous Materials Oversight Committee. This Ordinance is being revised to provide that the uniform policies and procedures in Resolution No. 2013-0193 will apply to the County Hazardous Materials Oversight Committee. The Ordinance is also being revised to clarify cost recovery provisions. Countywide (PFK)

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5. REGULAR AGENDA

A. ADMINISTRATION

1. Staff recommends motion to approve:

A) an Economic Development Incentive Agreement with Cancer Treatment Centers of America Global, Inc. (Company), for an incentive in the form of an \$157,500 local match paid according to the State's schedule for the Qualified Target Industry Program, and an incentive with the Company in the amount not to exceed \$200,000 paid over a five year period from the State Quick Action Closing Fund;

B) a Budget Transfer of \$357,500 from the General Fund Contingency Reserves to the Department of Economic Sustainability Fund Economic Incentive Growth Program; and

C) a Budget Amendment of \$357,500 in the Department of Economic Sustainability Fund to recognize the funds from the General Fund.

SUMMARY: On January 14, 2014, the Board of County Commissioners conceptually approved (R2014-0094) an economic development incentive for the Company totaling \$357,500. This Agreement discloses the name of the Company, Cancer Treatment Centers of America Global, Inc., previously referred to as Project Emblem. The Agreement requires the Company to make a minimum \$14.5 Million capital investment to purchase and renovate an existing facility in Boca Raton for its corporate headquarters, create 225 new full time jobs over a five year period, at an average annualized wage of \$90,000 excluding benefits. The Company will maintain the new jobs for a period of five years following the job creation period. Cancer Treatment Centers of America Global, Inc. is a family-owned management and marketing company supporting a group of hospitals, with a primary mission to treat patients suffering from advanced and complex cancer. The State of Florida is providing the Company \$1,575,000 in the form of a Qualified Target Industry (QTI) Tax Refund which includes a required 20% local match of \$315,000 which will be split equally between the County (\$157,500) and the City of Boca Raton (\$157,500). Additionally, Enterprise Florida is providing \$400,000 from the Quick Action Closing Fund (QACF). The County and City of Boca Raton are also providing a 100% local QACF match incentive to the State in the amount of \$400,000 which will be split equally between the County (\$200,000) and the City of Boca Raton (\$200,000). The State has entered into agreements with the Company for both incentives. This project is expected to have a five year economic impact of \$216 Million. The Company shall, without risk of violating any laws, make best efforts to develop and implement hiring policies that provide Palm Beach County residents preference in the hiring process. This Economic Development Incentive Grant will be secured by a Letter of Credit, Bond, Corporate Guarantee, or equivalent security. District 4 (JB)

5. REGULAR AGENDA

B. COMMUNITY SERVICES

1. Staff recommends motion to:

A) receive and file U.S. Department of Housing and Urban Development (HUD) FY 2015 Continuum of Care (CoC) Program Grant Agreement No. FL0595L4D051500, for a grant period of twelve months upon receipt of funding; and

B) approve one full-time equivalent (FTE) grant funded position for a Program Evaluator (Pay Grade 34), for the Human Services Division; and

C) approve a Budget Transfer in the amount of \$23,249 from the General Fund, Contingency Reserves to HUD - Housing and Urban Development Fund; and

D) approve a Budget Amendment in the amount of \$116,246 in the HUD - Housing and Urban Development Fund.

SUMMARY: Since 2006, the Division of Human and Veteran Services (DHS) has served as the lead agency for the Palm Beach County Homeless Continuum of Care (CoC) Program. HUD has expanded CoC evaluation requirements for system and project performance monitoring for local, state and federal funding outcomes to ensure accurate reporting and compliance. As a result, this grant agreement will fund one full-time equivalent (FTE) position for a Program Evaluator and will provide additional funding for the coordination of activities related to ending homelessness. A 25% cash match of \$40,438 is required to be provided by the County. The grant-funded position will be approved for the length of the grant and will be eliminated if funding is discontinued. The required match of \$17,189 is included in the department's FY 2017 budget. The budget transfer in the amount of \$23,249, being requested through this item, represents the remainder of the required match. This grant agreement was executed by delegated authority. On January 26, 2016, the BCC authorized the County Administrator, or designee to execute contracts for this purpose. This grant agreement is being submitted in accordance with Countywide PPM No. CW-O-051 to allow the Clerk's Office to note and receive this item. (DHS) Countywide (HH)

C. PALM TRAN

1. Staff recommends motion to approve: The ten-year Transit Development Plan (TDP) Major Update prepared by Tindale Oliver, a consultant for Palm Tran. **SUMMARY:** The TDP is a strategic document that provides an analysis of existing conditions and trends; develops community sensitive goals, objectives and strategies; establishes guidelines for service improvements and development; creates a ten-year capital and operating analysis; and recommends actions to enhance public transportation effectiveness and efficiency. A major TDP update is required every five years and an annual update/progress report is required all other years. This is the Five Year Update (Major Update). The Florida Department of Transportation (FDOT) requires a TDP in order for Palm Tran to maintain eligibility for state block grant funding (the current FDOT funding is over \$5 million annually). Countywide (DR)

5. REGULAR AGENDA

D. PUBLIC SAFETY

1. Staff recommends motion to:

A) receive and file Victim of Crime Act (VOCA) FY2016/2017 Grant Agreement o-00371 with the State of Florida, Department of Legal Affairs, Office of the Attorney General for the period of October 1, 2016, through September 30, 2017 to receive grant funding in the amount of \$322,408.20 to provide victim advocacy services;

B) approve the addition of two full-time Victim Advocate positions (pay grade 25) to the Victim Services complement; and

C) approve a Budget Amendment of \$183,031 in the Public Safety Grants Fund to adjust the budget to the actual grant award.

SUMMARY: The VOCA Grant Agreement provides funding for five Victim Advocates, which is an increase of two positions from previous grant awards. The Victim Advocates assist Palm Beach County victims of crime with advocacy services such as crisis counseling, personal advocacy, court accompaniment, assistance with applying for Victims Compensation, information and referral, emergency legal advocacy, and safety planning. The additional two positions will address high case volumes and increase services to the Spanish speaking community. If VOCA grant funding ceases, the five positions will be deleted from the Victim Services complement. R2006-0099 authorized the County Administrator or designee to execute operational agreements with the State of Florida, Office of the Attorney General, Bureau of Advocacy and Grant Management on behalf of the Palm Beach County Board of County Commissioners. **This grant requires a 20% cash match (\$80,602.05) that is included in the FY 2017 budget.** Countywide (LDC)

5. REGULAR AGENDA

D. PUBLIC SAFETY (Cont'd)

2. Staff recommends motion to:

A) ratify the Mayor’s signature on Cooperative Agreement 2016-XV-GX-K018 with the U.S. Department of Justice, Office of Justice Programs, for the period of October 1, 2016, through September 30, 2019, to receive grant funding in the amount of \$579,965 to develop and institutionalize a multidisciplinary approach to responding to families of complex homicide cases involving Driving Under the Influence (DUI) or Impaired Driving;

B) approve the addition of one full-time Victim Advocate (pay grade 25) and one MRFCCHC Project Coordinator (pay grade 26) to the Victim Services complement;

C) approve a Budget Amendment of \$579,965 in the Public Safety Grants Fund to recognize the grant award.

SUMMARY: The County was selected as a demonstration site to develop and institutionalize a multi-disciplinary coordinated approach to responding to deaths involving DUI or Impaired Driving and meeting the needs of survivors/victims through trauma-informed and victim-centered approaches. The award includes funding for Florida State University to serve as the project research partner, Mother’s Against Drunk Driving, to assist with Death Notification Training, and two County positions. The Multidisciplinary Response to Families and Communities in Complex Homicide Cases Project Coordinator will be responsible for organizing and coordinating the implementation of the multi-disciplinary response team, ensuring site and agency performance of, compliance with and fidelity to the team, and coordinating the work and products of partner organizations. The Victim Advocate will provide direct services to survivors/victims of homicide to include crisis intervention, supportive counseling, accompaniment, and other advocacy assistance. If grant funding ceases, the positions will be deleted from the Victims Services complement. The emergency signature process was utilized to execute the Agreement because there was not sufficient time to submit the Agreement through the regular agenda item process and adhere to the project timeline. **No County matching funds are required.** Countywide (LDC)

E. FACILITIES DEVELOPMENT & OPERATIONS

1. **ADD-ON: Staff recommends motion to authorize:** the Director of Facilities Development & Operations to approve purchase orders in any amount, for personal property associated with the BallPark of the Palm Beaches, which have been procured through a competitive or alternate source procurement pursuant to the Purchasing Ordinance, and have been requested by HW to be County procured with or without the payment of sales tax. **SUMMARY:** HW Spring Training Complex, LLC, (HW) has requested that the County procure, for the BallPark of the Palm Beaches, various items of personal property which were included in the project budget for the Facility in order for it to secure the most favorable pricing available through existing local, State and Federal contracts (commonly known as piggyback contracts). Purchase orders which contain personal property that is located or primarily used in areas not considered Public Use Improvements pursuant to the Sports Facility Use Agreement (R2015-1523), may include the payment of sales tax. The payment of sales tax at this time of purchase will: 1) protect the County for claims of any misuse of the County’s tax exempt status for items used primarily or solely by a private entity, and 2) relieve the County of the administrative burden associated with ensuring that sales tax is paid in the future when an item purchased with a sales tax exemption is disposed of to a private property prior to the end of its useful life. HW concurs with the payment of sales tax on these certain items as it will allow HW to reduce a large portion of the administrative burden associated with the renewal/replacement monitoring and asset tracking pursuant to the Sports Facility Use Agreement. These purchases are to be initially funded from the Public Improvement Taxable Revenue Bond for Professional Sports Facility and will be ultimately allocated to HW’s equity contribution to the project. There is no fiscal impact to this item as all purchase orders will be funded from the monies already contractually committed to HW. (FDO) Countywide (MWJ)

RECESS AS THE BOARD OF COUNTY COMMISSIONERS

CONVENE AS THE CHILD CARE FACILITIES BOARD

6. BOARD OF COUNTY COMMISSIONERS SITTING AS THE CHILD CARE FACILITIES BOARD

A. HEALTH DEPARTMENT

- 1. **Staff recommends motion to approve:** appointment of one member to the Child Care Advisory Council to fill the position vacated by Eugene Reavis, manager of the Palm Beach County Consumer Affairs Division, through September 30, 2017:

<u>Nominee:</u>	<u>Seat No.:</u>	<u>Requirement:</u>	<u>Nominated By:</u>
Terry D. Newton	4	Consumer Protection Enforcement Official	Staff

SUMMARY: The Child Care Advisory Council is comprised of seven members who serve at the pleasure of the Board of County Commissioners. Members must consist of two members who represent and operate private child care facilities in Palm Beach County one of whom operates a family day care home or large family child care home; one member who represents and operates a parochial child care facility in Palm Beach County; one consumer protection enforcement official; one member for fire protection, engineering or technology; and one member who, at the time of appointment, was the parent of a child attending a child care facility in Palm Beach County; and one representative from the Florida Department of Children and Families. The applicant, Terry Newton, is an investigator with the Palm Beach County Division of Consumer Affairs. He is an African-American male. With this approval the Council will consist of five members: one African-American male (20%); and four Caucasian females (80%). Countywide (HH)

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ADJOURN AS THE CHILD CARE FACILITIES BOARD

RECOVENE AS THE BOARD OF COUNTY COMMISSIONERS

NOVEMBER 22, 2016

7. BOARD APPOINTMENTS

A. COMMISSION DISTRICT APPOINTMENTS

NOVEMBER 22, 2016

8. STAFF COMMENTS

A. ADMINISTRATION COMMENTS

B. COUNTY ATTORNEY

9. COMMISSIONER COMMENTS

A. District 1 - COMMISSIONER HAL R. VALECHE

B. District 2 – COMMISSIONER PAULETTE BURDICK

C. District 3 - COMMISSIONER DAVE KERNER

D. District 4 – COMMISSIONER STEVEN L. ABRAMS

E. District 5 - COMMISSIONER MARY LOU BERGER

F. District 6 - COMMISSIONER MELISSA MCKINLAY

ADD-ON: Request approval to present off-site, a Proclamation commemorating the life of George H. Wedgworth, Agricultural Leader.

G. District 7 - COMMISSIONER MACK BERNARD

10. ADJOURNMENT

"If a person decides to appeal any decision made by this Commission with respect to any matter considered at this meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."