

**BOARD OF COUNTY COMMISSIONERS  
BOARD MEETING  
PALM BEACH COUNTY, FLORIDA**

**ADDITIONS, DELETIONS, & SUBSTITUTIONS**

**DECEMBER 2, 2014**

<u>PAGE</u>	<u>ITEM</u>	
28	5A-2	<p><b><u>ADD-ON:</u> Staff request Board direction:</b> to implement the actions necessary for Palm Beach County to terminate membership with Treasure Coast Regional Planning Council (TCRPC) and obtain membership with South Florida Regional Planning Council (SFRPC). <b>SUMMARY:</b> On October 7, 2014, the Board of County Commissioners (BCC) directed staff to continue moving forward with reviewing the process of terminating membership in Treasure Coast Regional Planning Council (Palm Beach, Martin, St. Lucie and Indian River) and joining South Florida Regional Planning Council (Miami-Dade, Monroe and Broward County). The Board discussed potential savings of \$318,345 (if fees remain constant) with the move to SFRPC and the numerous characteristics in common between Palm Beach County and members of SFRPC. Staff met with Michael Busha, Executive Director of TCRPC, Jim Murley, Executive Director of SFRPC, Ron Book, Executive Director of Florida Regional Planning Councils Association (FRPCA), Rana Brown of FRPCA and Richard Radcliff, Executive Director of the League of Cities to begin the dialogue on next steps for transition to SFRPC. At this meeting, staff was notified that the Board of Directors for the League of Cities voted unanimously to oppose moving from TCRPC to SFRPC. They stated a number of concerns should be addressed prior to a decision being made to transition to SFRPC (see attachment C to the Agenda Item). The Director of Florida Regional Planning Council Association thinks this change may have statewide implications for the Association and stated this may be an appropriate time to review boundaries of all Regional Planning Councils (RPCs) in the State. The boundaries of the RPCs have not been reviewed in several decades. If the Board directs staff to proceed with the transition, the Association is willing to assist us in the process. It is estimated to take approximately 18 months to complete the transition process, which would require receiving the approval of the TCRPC, a resolution from each Member Unit BOCC of TCRPC to terminate Palm Beach County as a member of TCRPC; approval by SFRPC through an amended Interlocal Agreement, approval by each of their Member Unit BCC and approval of changes to the RPC's boundaries by the Governor.</p> <p><u>Countywide</u> (RB) (Admin)</p>

**ADD-ON:** Staff recommends motion to ratify: the following Palm Beach County League of Cities (League) representatives to the Treasure Coast Regional Planning Council (TCRPC) for a beginning December 2, 2014, to November 30, 2015:

<b><u>Nominees</u></b>	<b><u>Seat No.</u></b>	<b><u>Representing</u></b>
<b><u>Regular appointments:</u></b>		
Anne Gerwig	4	Village of Wellington
John Szerdi	5	City of Lake Worth
Karen Golonka	6	Town of Jupiter
Marcie Tinsley	7	City of Palm Beach Gardens
James DuBois	8	Town of Lake Park
<b><u>Alternate appointments:</u></b>		
Jeff Hmara	4A	Village of Royal Palm Beach
VACANT	5A	N/A
Bruce Guyton	6A	City of Riviera Beach
VACANT	7A	N/A
David Norris	8A	Village of North Palm Beach

**SUMMARY:** In accordance with the TCRPC Rules of Order, the Board of County Commissioners (BCC) appointed its members and alternates for the coming year before the Council's annual meeting on December 12, 2014. The TCRPC Rules of Order also require the BCC ratify the League's members. The League appointed the above municipal representatives at their November 26, 2014 meeting. Countywide (RPB) (Admin)

**NOTE:** Items that were revised, added, deleted, or backup submitted and were not listed on the addition/deletion sheet distributed to the Board the prior day are noted with an asterisk (\*).

**ORDER OF BUSINESS  
BOARD OF COUNTY COMMISSIONERS  
BOARD MEETING  
PALM BEACH COUNTY, FLORIDA**

**DECEMBER 2, 2014**

**TUESDAY  
9:30 A.M.**

**COMMISSION  
CHAMBERS**

- 1. CALL TO ORDER**
  - A. Roll Call
  - B. Invocation
  - C. Pledge of Allegiance
  
- 2. AGENDA APPROVAL/SPECIAL PRESENTATIONS**
  - A. Additions, Deletions, Substitutions
  - B. Adoption
  - C. Special Presentations (Page 6)
  
- 3. CONSENT AGENDA (Pages 7 - 26)**
  
- 4. PUBLIC HEARINGS - 9:30 A.M. (Page 27)**
  
- 5. REGULAR AGENDA (Pages 28 - 30)**
  
- 6. BOARD APPOINTMENTS (Page 31)**
  
- 7. MATTERS BY THE PUBLIC – 2:00 P.M. (Page 32)**
  
- 8. STAFF COMMENTS (Page 33)**
  
- 9. COMMISSIONER COMMENTS (Page 34)**
  
- 10. ADJOURNMENT (Page 34)**

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**SPECIAL PRESENTATIONS - 9:30 A.M.**

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- 2C-1 2014 Audubon Florida Special Places Award
- 2C-2 World AIDS Week
- 2C-3 Boca Raton Bowl Day
- 2C-4 Deaf and Hearing Resources Day
- 2C-5 70<sup>th</sup> Anniversary of the South Florida Hospital and Healthcare Association

**CONSENT AGENDA**

**A. ADMINISTRATION** - None

**B. CLERK & COMPTROLLER**

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- 3B-1 Warrant list
- 3B-2 Minutes: None
- 3B-3 Contracts and claims settlements list

**C. ENGINEERING & PUBLIC WORKS**

Page 7

- 3C-1 Report of plat recordations (April 2014 – September 2014)
- 3C-2 Resolution to abandon a portion of a 10 foot wide utility easement (east side of Military Trail, north of Coconut Lane)
- 3C-3 Deleted
- 3C-4 Work Order No. 2013052-028 to mill and resurface East Camino Real Road (South Federal Highway to Intracoastal Waterway)
- 3C-5 Deleted
- 3C-6 Work Order No. 2013052-029 to mill and resurface Donald Ross Road (Alternate A1A to Prosperity Farms Road)

**D. COUNTY ATTORNEY**

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- 3D-1 Official transcript for the closing of the Industrial Development Revenue Bonds (Saint Andrew's School of Boca Raton, Inc. project)
- 3D-2 Official transcript for the closing of the Industrial Development Revenue Bonds (Gulfstream Goodwill Industries, Inc. project)
- 3D-3 Settlement of a Code Enforcement Order by Westchester Square LLC

**E. COMMUNITY SERVICES** - None

**F. AIRPORTS**

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- 3F-1 Joint Participation Agreement with the Florida Department of Transportation associated with the Federal Inspection Services Facility at PBI

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- 3F-2 Supplemental Joint Participation Agreement with the Florida Department of Transportation associated with the perimeter fence improvements at North Palm Beach County General Aviation Airport
- 3F-3 Supplemental Joint Participation Agreement No. 2 with the Florida Department of Transportation associated with construction of apron, taxilanes/taxiways and infrastructure improvements at PBI

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- 3F-4 Joint Participation Agreement with the Florida Department of Transportation to construct hangars at Palm Beach County Park Airport (Lantana)

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G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

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3G-1 Write-off of 197 uncollected non-sufficient funds checks

H. FACILITIES DEVELOPMENT & OPERATIONS

- Page 10  
3H-1 Water Service Agreement with the Town of Jupiter for water service to Burt Reynolds Park West Side Expansion project

- Page 11  
3H-2 Amendment No. 4 to six annual roofing contracts  
3H-3 First Amendment with the City of Pahokee to provide fuel management services to the City

- Page 12  
3H-4 Resolution conveying .21 acres of surplus property to the City of Greenacres  
3H-5 Work Authorization No. 6 with AT&T Corporation for purchase and installation of Video Visitation System units at the Main Detention Center

- Page 13  
3H-6 Interlocal Agreements with two municipalities associated with the P25 compliant radio system

I. ECONOMIC SUSTAINABILITY - None

J. PLANNING, ZONING & BUILDING - None

K. WATER UTILITIES - None

L. ENVIRONMENTAL RESOURCES MANAGEMENT

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3L-1 Deleted  
3L-2 Receive and file four Interlocal Agreements associated with manatee speed zone law enforcement services and one Project Agreement Amendment associated with the Fullerton Island Restoration project  
3L-3 Amendment No. 3 with the Florida Department of Environmental Protection associated with the South Lake Worth Inlet Management Plan Implementation

- Page 15  
3L-4 Easements, Work Order, and Amendment No. 2 relating to the Singer Island Shore Protection project

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3L-5 Amendment No. 4 to the Juno Beach Nourishment Grant Agreement with the Florida Department of Environmental Protection

M. PARKS & RECREATION

- Page 16  
3M-1 Receive and file one Independent Contractor Agreement and one First Amendment to Independent Contractor Agreement

N. LIBRARY - None

P. COOPERATIVE EXTENSION SERVICE - None

Q. CRIMINAL JUSTICE COMMISSION

- Page 17  
3Q-1 Ratify Mayor's signature on a grant proposal for the Edward Byrne Memorial Justice Assistance Grant Program Local Solicitation for countywide re-entry programs  
3Q-2 Ratify Mayor's signature on a three grant proposals for the Edward Byrne Memorial Justice Assistance Grant Program State Solicitation (Drug Court, Re-entry services, and LEX)

- Page 18  
3Q-3 Five Grant Adjustment Notices and two First Amendments relating to the Office of Juvenile Justice and Delinquency Prevention Second Chance Act Grant

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**CONSENT AGENDA CONTINUED**

**R. HUMAN RESOURCES** - None

**S. FIRE RESCUE**

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3S-1 Receive and file one Business Associate Agreement with Dr. Steven Katz

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3S-2 Receive and file one License Agreement with the Town of Palm Beach for training at the Palm Beach County Fire Rescue Regional Training Center

3S-3 Professional Services Agreement with Kenneth A. Schepke, M.D., P.A., for medical direction services

**T. HEALTH DEPARTMENT** - None

**U. INFORMATION SYSTEMS SERVICES** - None

**V. METROPOLITAN PLANNING ORGANIZATION** - None

**W. PUBLIC AFFAIRS** - None

**X. PUBLIC SAFETY**

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3X-1 Receive and file Memorandum of Agreement with the City of Miami for equipment to enhance domestic security and emergency management operations

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3X-2 Receive and file Amendments to six contracts for continued drug treatment and testing services

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3X-3 Receive and file Second amendments to four contract for continued drug treatment and testing services

3X-4 Receive and file Federally-Funded Sub-grant Agreement with the Florida Division of Emergency Management for planning, training and exercise activities relating to emergency preparedness

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3X-5 Resolution relating to the FY 2014/2015 Annual Emergency Medical Services County Grant Application with the Florida Department of Health, Bureau of Emergency Medical Services

3X-6 Receive and file Emergency Medical Services Grant Interlocal Agreement with the City of Palm Beach Gardens associated with an Emergency Medical Services Training Workshop

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3X-7 Receive and file 2014/2015 Agreement with the Florida Office of the Attorney General for the Victims of Crime Act Grant

3X-8 Receive and file Third Amendment and Grant Adjustment Notices (14-23) relative to crisis intervention, counseling and advocacy to victims of sexual assault in domestic violence cases

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3X-9 Budget Transfer to the Capital Outlay Fund for construction of a Chickee Hut at Animal Care & Control

3X-10 Amendment No. 1 with Margaret H. Lindrose, D.V.M for relief veterinary services

**Y. PURCHASING** - None

**Z. RISK MANAGEMENT**

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3Z-1 Receive and file three Business Associate Agreements

3Z-2 Receive and file Memorandum of Understanding with the Clerk & Comptroller pertaining to PeopleSoft Benefits Administration

**AA. PALM TRAN** - None

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**CONSENT AGENDA CONTINUED**

**BB. YOUTH SERVICES**

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3BB-1 Receive and file Agreement with the Norton Museum of Art, Inc. relative to after school arts community education for at-risk youth attending the Highridge Family Center

**CC. SHERIFF**

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3CC-1 Budget Transfer from the Law Enforcement Trust Fund

**PUBLIC HEARINGS – 9:30 A.M.**

Page 27

4A Resolution to abandon public interest in that certain portion of 80 foot right-of-way dedication for Old Fairgrounds Road (Southern Boulevard to approx. 800 feet north)

4B Resolution to abandon public interest in the landlocked 30 foot by 35 foot portion of right-of-way lying within Lots A & B, Block 4 of the plat of Palm Beach Farms Company Plat No. 8

4C Emergency Medical Services Certificate of Public Convenience and Necessity for three vendors (American Medical Response, Medics Ambulance Service, and American Ambulance Service)

**REGULAR AGENDA**

**ADMINISTRATION**

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5A-1 Education and monitoring program regarding use of the plant substance kratom

**FIRE RESCUE**

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5B-1 Ordinance relating to the Florida Fire Prevention Code

**PUBLIC SAFETY**

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5C-1 Resolution establishing a schedule of Emergency Medical Services fees

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5C-2 Emergency Medical Services Advisory Council Appointment

**BOARD APPOINTMENTS** (Page 31)

**MATTERS BY THE PUBLIC – 2:00 P.M.** (Page 32)

**STAFF COMMENTS** (Page 33)

**COMMISSIONER COMMENTS** (Page 34)

**ADJOURNMENT** (Page 34)

**2C. SPECIAL PRESENTATIONS – 9:30 A.M.**

1. Proclamation honoring the Department of Environmental Resources Management for its 2014 Audubon Florida Special Places Award (Sponsored by Commissioner Valeche)
2. Proclamation declaring December 1 – 7, 2014 as “World AIDS Week” in Palm Beach County. (Sponsored by Mayor Vana)
3. Proclamation declaring December 23, 2014 as “Boca Raton Bowl Day” in Palm Beach County. (Sponsored by Commissioner Taylor)
4. Proclamation declaring December 5, 2014 as “Deaf and Hearing Resources Day” in Palm Beach County. (Sponsored by Commissioner Valeche)
5. Proclamation recognizing the 70<sup>th</sup> Anniversary of the South Florida Hospital and Healthcare Association. (Sponsored by Commissioner Taylor)

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3. CONSENT AGENDA APPROVAL

B. CLERK & COMPTROLLER

1. **Staff recommends motion to approve:** Warrant List.
2. **Staff recommends motion to approve:** the following final minutes of the Board of County Commissioners' meetings: None
3. **Staff recommends motion to approve:** Contracts (regular) and claim settlements list as submitted by various departments to the Clerk & Comptroller's Office. Countywide

C. ENGINEERING & PUBLIC WORKS

1. **Staff recommends motion to receive and file:** a report of plat recordations from April 1, 2014, through September 30, 2014. **SUMMARY:** This is a bi-annual summary of subdivision plats recorded during the past two fiscal quarters as required by the Department of Engineering and Public Works Policies and Procedures Manual Item No. EL-O-2618, governing administrative approval of plats by the County Engineer. Countywide (MRE)
2. **Staff recommends motion to adopt:** a Resolution to abandon a portion of that certain ten foot wide utility easement lying and being a portion of Tract "A", Coconut at Military, according to the plat thereof, as recorded in Plat Book 114, Page 108, all of the Public Records of Palm Beach County, Florida. **SUMMARY:** Adoption of this Resolution will enable the property owner to satisfy the condition to dedicate unencumbered right-of-way for a turn lane. The petition site is located on the east side of Military Trail, north of Coconut Lane. District 4 (MRE)
3. **DELETED**
4. **Staff recommends motion to approve:** Work Order No. 2013052-028 (Work Order) in the amount of \$333,000 to mill and resurface East Camino Real Road from South Federal Highway to the Intracoastal Waterway (Improvements) utilizing Palm Beach County's (County) annual asphalt milling and resurfacing contract R2013-0235 with Community Asphalt Corp. **SUMMARY:** Approval of this Work Order will allow the contractual services necessary to construct the Improvements. Per County PPM CW-F-050, this Work Order exceeds the threshold relating to staff approvals of contracts, thus requiring approval from the Board of County Commissioners. District 4 (MRE)
5. **DELETED**
6. **Staff recommends motion to approve:** Work Order No. 2013052-029 (Work Order) in the amount of \$480,000 to mill and resurface Donald Ross Road from Alternate A1A to Prosperity Farms Road (Improvements) utilizing Palm Beach County's (County) annual asphalt milling and resurfacing contract R2013-0235 with Community Asphalt Corp. **SUMMARY:** Approval of this Work Order will allow the contractual services necessary to construct the Improvements. Per County PPM CW-F-050, this Work Order exceeds the threshold relating to staff approvals of contracts, thus requiring approval from the Board of County Commissioners. District 1 (MRE)

3. CONSENT AGENDA APPROVAL

D. COUNTY ATTORNEY

1. Staff recommends motion to receive and file: the official transcript for the closing of the \$28,730,000 Industrial Development Revenue Bonds (Saint Andrew’s School of Boca Raton, Inc. Project), Series 2014 (the “Bonds”). **SUMMARY:** The official transcript for the Bonds has been provided. This transcript should now be received and filed in the Minutes Department. Countywide (PFK)
  
2. Staff recommends motion to receive and file: the official transcript for the closing of the Industrial Development Revenue Bonds (Gulfstream Goodwill Industries, Inc. Project), \$5,958,000 Tax-Exempt Series 2014A and \$575,000 Taxable Series 2014B (the “Bonds”). **SUMMARY:** The official transcript for the Bonds has been provided. This transcript should now be received and filed in the Minutes Department. Countywide (PFK)
  
3. Staff recommends motion to approve: a Settlement of a Code Enforcement Order and the appeal of that Order by Westchester Square LLC (Westchester) for code violations found at Westchester’s property located at 2800 North Military Trail in West Palm Beach. **SUMMARY:** This Settlement requires Westchester to execute a Restrictive Covenant prohibiting similar code violations in the future. The Restrictive Covenant will be recorded following Board approval of this Settlement. Westchester will then dismiss the pending appeal of the Code Enforcement Order and pay a reduced fine amount of \$75,000 to the County. An initial payment of \$25,000 will be due 15 days after Board approval of the settlement. The remaining \$50,000 will be due in annual \$10,000 payments beginning July 1, 2015, and each July 1<sup>st</sup> thereafter until the \$50,000 balance due is paid. The code enforcement lien will remain on the property until the entire \$75,000 settlement amount is paid in full. District 7 (PFK)

F. AIRPORTS

1. Staff recommends motion to:  
  

**A) adopt** a Resolution approving a Joint Participation Agreement (JPA) with the Florida Department of Transportation (FDOT) in the amount of \$1,600,000 for the Federal Inspection Services Facility at Palm Beach International Airport. The grant expiration date is January 31, 2017; and

**B) approve** a Budget Amendment of \$1,600,000 in the Airport Improvement and Development Fund to recognize the receipt of a grant from the FDOT; and increase the project cost by \$1,604,353; which includes a transfer from Reserves in the amount of \$4,353.

**SUMMARY:** The FDOT has issued a JPA reflecting their commitment of funding to the above referenced project in the amount of \$1,600,000 or 50% of the eligible project costs, whichever is less. The County’s local share will be \$1,600,000 of the project cost to provide the mandatory match. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

2. Staff recommends motion to:

**A) adopt** a Resolution approving Supplemental Joint Participation Agreement (SJPA) Number 1 with the Florida Department of Transportation (FDOT) increasing the original FDOT funding share by an additional \$400,000 and revising the total cost of the project for Perimeter Fence improvements at North Palm Beach County General Aviation Airport. The grant expiration date is January 31, 2016; and

**B) approve** a Budget Amendment of \$400,000 in the Airport Improvement and Development Fund to recognize the receipt of a grant from the FDOT; and increase the project cost by \$500,000; which includes a transfer from Reserves in the amount of \$100,000.

**SUMMARY:** On December 17, 2013, the Board of County Commissioners adopted a Resolution (R2013-1784 & R2013-1785) approving a Joint Participation Agreement with the FDOT in the amount of \$800,000 or 80% of the eligible project costs for Perimeter Fence improvements at North Palm Beach County General Aviation Airport under a multi-year funding plan. The FDOT has issued SJPA Number 1 as part of the second year funding, increasing the original funding share by an additional \$400,000 for a revised FDOT participation of \$1,200,000 bringing the revised total cost of the project to \$1,500,000. The County's current local share for this project is \$100,000 to provide the mandatory match. Countywide (AH)

3. Staff recommends motion to:

**A) adopt** a Resolution approving Supplemental Joint Participation Agreement (SJPA) Number 2 with the Florida Department of Transportation (FDOT) increasing the original FDOT funding share by an additional \$1,325,276 and revising the total cost of the project to construct apron, taxilanes/taxiways and infrastructure at Palm Beach International Airport (PBIA). The expiration date of this Agreement is December 31, 2015; and

**B) approve** a Budget Amendment of \$1,325,276 in the Airport Improvement and Development Fund to recognize the receipt of a grant from the FDOT; and increase the project cost by \$2,650,552; which includes a transfer from Reserves in the amount of \$1,325,276.

**SUMMARY:** On May 21, 2013, the Board of County Commissioners (BCC) adopted a Resolution (R2013-0607 & R2013-0608) approving a Joint Participation Agreement with the FDOT in the amount of \$1,000,000 or 50% of the eligible project costs to construct apron, taxilanes/taxiways and infrastructure at PBIA under a multi-year funding plan. On December 17, 2013, the BCC approved SJPA No. 1 (R2013-1793 & R2013-1794) as part of the second year of funding, increasing the original funding share by an additional \$1,250,000. The FDOT has issued SJPA Number 2 as part of the third year funding increasing the original funding share by an additional \$1,325,276 for a revised FDOT participation of \$3,575,276 bringing the revised total cost of the project to \$7,150,552. The County's current local share for this project is \$1,325,276 to provide the mandatory match. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

4. Staff recommends motion to:

**A) adopt** a Resolution approving a Joint Participation Agreement (JPA) with the Florida Department of Transportation (FDOT) in the amount of \$2,400,000 to Construct Hangars at Palm Beach County Park Airport (Lantana). The grant expiration date is January 31, 2017; and

**B) approve** a Budget Amendment of \$2,400,000 in the Airport Improvement and Development Fund to recognize the receipt of a grant from the FDOT; and increase the project cost by \$3,000,000; which includes a transfer from Reserves in the amount of \$600,000.

**SUMMARY:** The FDOT has issued a JPA reflecting their commitment of funding to the above referenced project in the amount of \$2,400,000 or 80% of the eligible project costs, whichever is less. The County's local share will be \$600,000 of the project cost to provide the mandatory match. Countywide (AH)

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

1. Staff recommends motion to approve: the write-off of 197 uncollected non-sufficient funds checks with a total face value of \$23,565.83 plus County added-service fees of \$5,564.59 for a cumulative total of \$29,130.42. **SUMMARY:** The Office of Financial Management and Budget's (OFMB) Collections Coordinator has reviewed the listings of uncollected non-sufficient funds checks received by the Finance Department during the fiscal years of 2010 through 2012 and has concluded that they should be written off the County's active accounts receivable ledger. All collections efforts to recover these funds have been exhausted. The write-off of these receivables to an uncollectible receivables database is not a forgiveness of the debt and if the opportunity to collect on any of these checks should arise, the County will take appropriate action to collect the amount due. Approval of this item will allow the Clerk & Comptroller's Office to remove these receivables from the active accounts receivable ledger and transfer them to an uncollectible debts database. Countywide (PM)

H. FACILITIES DEVELOPMENT & OPERATIONS

1. Staff recommends motion to approve: Water Service Agreement with the Town of Jupiter for water service to Burt Reynolds Park West Side Expansion. **SUMMARY:** The Water Service Agreement is a requirement of the Town of Jupiter Utilities Department to provide adequate water facilities and services to the Burt Reynolds Park West Side Expansion project which includes a new restroom. This type of agreement is typical for connection into Jupiter's water system and the Water Service Agreement has been reviewed by the County Attorney's Office. A fee of \$21,629.59 is due to the Town of Jupiter Utilities at the time of signing of the Agreement. This project is being funded by the Zone 1 Park Impact Fee Fund. (Capital Improvements Division) District 1 (JM)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

2. Staff recommends motion to approve: Amendments No. 4 to six annual roofing contracts:

<u>Contractor</u>	<u>Original Contract Resolution #</u>	<u>Status</u>	<u>Total Dollar in Work Orders to Date</u>	<u>Total SBE Participation to Date</u>
A) Advanced Roofing, Inc.	R2010-1994	Non SBE/ Broward	\$104,685.88	0%
B) Hi-Tech Roofing & Sheetmetal, Inc.	R2010-1993	SBE/Local	\$1,062,557.74	99.8%
C) Roofing Concepts Unlimited of Florida, Inc.	R2010-1997	Non SBE/ Broward	\$113,044.57	0%
D) Tecta America South Florida, Inc.	R2010-1995	Non SBE/ Broward	\$155,853.03	0%
E) Triple M Roofing Corporation	R2010-1999	Non SBE/ Broward	\$16,720.00	0%
F) Tri State Roofing & General Contractors, LLC	R2010-1996	SBE/Local	\$374,399.41	90.4%

**SUMMARY:** These six roofing contractors were prequalified to provide roof repairs, maintenance, and replacements with a maximum cumulative value of \$1,500,000 across all six contracts and the contracts were approved by the Board on December 7, 2010. Work is authorized through either an emergency work order or through competitive bidding when required during the term of this contract. The original contracts provided for an initial one year term with four one-year renewal options. Amendment No. 1 increased the maximum cumulative value to \$3,000,000. Amendment No. 4 will extend the contract for one year and provide for continued services for the fourth and final renewal period. These contracts have a Small Business Enterprise (SBE) participation goal of 15%. During the first four years of these contracts, the combined SBE participation has been 79.1%. (Capital Improvements Division) Countywide (JM)

3. Staff recommends motion to approve: a First Amendment to the Interlocal Agreement (R2009-2132) with the City of Pahokee (City) to provide fuel management services. **SUMMARY:** The Agreement under which the County provides fuel services to the City expires on December 14, 2014. The Agreement provides for one five-year renewal option. The City has approved a renewal to extend the term of the Agreement to December 14, 2019 and the renewal now requires Board approval. The First Amendment renews the term, and incorporates County Code Section 2-421 - 2-440 establishing the Office of the Inspector General. In addition, the First Amendment updates the Agreement by including standard provisions on third party beneficiaries, non-discrimination and independent contractors. Other than the changes set forth herein, all other terms remain the same. (Fleet) Countywide (JM)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

4. Staff recommends motion to:

**A) adopt** a Resolution authorizing the conveyance of the County's interest in .21 acres of surplus property to the City of Greenacres without charge and with reservation of mineral and petroleum rights, but without rights of entry and exploration pursuant to Florida Statutes Section 270.11; and

**B) approve** a County Deed in favor of the City of Greenacres.

**SUMMARY:** The City of Greenacres (City) has requested the conveyance of County owned unimproved surplus property located north of Melaleuca Lane and east of Empire Way. The property was acquired in February 2001 by Tax Deed, is located within the City's municipal boundaries and has an assessed value of \$270. This property is triangular in shape and is unbuildable. The property is being conveyed pursuant to Florida Statutes Section 197.592(3), which authorizes the conveyance of surplus property acquired by Tax Deed to the municipality in which it is located. This property has been declared surplus and serves no present or future County purpose. Conveyance to the City will relieve the County of maintenance responsibility and liability. The County will retain mineral and petroleum rights in accordance with Florida Statutes Section 270.11, without rights of entry and exploration. **This conveyance must be approved by a supermajority vote (5 Commissioners).** (PREM) District 2 (HJF)

5. **REVISED SUMMARY:** Staff recommends motion to approve: Work Authorization No. 6 to the Construction Master Agreement with AT&T Corporation (R2013-0889) in the amount of \$320,092.53 for the purchase and installation of Video Visitation System (VVS) units. **SUMMARY:** Work Authorization No. 6 is a result of a request by Palm Beach County Sheriff's Office (PBSO) Corrections to provide an additional 35 VVS units at the Main Detention Center, complementing the initial 105 VVS units purchased and installed pursuant to Work Authorization No. 2 (R2013-0891). These additional 35 units will complete the visitation system and further reduce internal transport within the Main Detention Center. There is 0% Small Business Enterprise participation associated with this work order. PBSO is fully funding this work from its budget. (Capital Improvements Division) Countywide (JM)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

6. Staff recommends motion to:

**A) approve** an Interlocal Agreement with the City of Boynton Beach a municipal corporation (City of Boynton) for the City of Boynton's P25 compliant radio system;

**B) approve** an Interlocal Agreement with the City of Delray Beach, a municipal corporation (City of Delray) for the City of Delray's P25 compliant radio system; and

**C) authorize** County Administrator or his designee to have the authority to execute all documents pertaining to the City Radio System after receiving City approval to execute the documents and after review for legal sufficiency.

**SUMMARY:** These two identical Interlocal Agreements establish the terms and conditions pursuant to which the County will facilitate the migration of each City to a P25 compliant radio system by: 1) working with County's consultant to develop a design criteria package for the City's Radio System, 2) including the specifications for the City Radio System in the County's Request for Proposals (RFP) for a new P25 compliant radio system, and 3) utilizing the County's selected contractor to implement a City Radio System. To initiate the work, each City will make a City Design Criteria Package Election indicating that the City concurs with the scope of the consultant's services and simultaneously transferring 110% of the funds for the work (10% being for contingency). The City's Design Criteria Package will be included in the County's RFP for the P25 Migration Project. Contractors responding to the County's RFP will include separate pricing for each City's scope of work. After the Board has directed staff to commence negotiations with the selected contractor, each City will advise County as to whether it wants County to negotiate a Statement of Work (SOW) on the City's behalf with the selected contractor. If the City does not desire the County to commence negotiations with the selected contractor, the City will terminate the Interlocal Agreement and may conduct its own RFP. If a City chooses to have the County negotiate a final SOW, it will advise the County accordingly. After the City has reviewed the final negotiated SOW, the City can issue a Radio System Election accepting the SOW and transferring 110% of the costs for implementation of the City Radio System. Each City is responsible for all costs associated with the City's Radio System. County is solely responsible for all services associated with County staff and project management services for the City's Radio System project. 100% of any City funds remaining at the conclusion of the City Radio System project will be returned to the City. The term of the Agreements is three years or until the completion of the City Radio System, whichever is longer. Until the time the Radio System Election is made, the Agreements can be terminated by either party by providing written notice to the other party. (FDO Admin) Countywide (JM)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT

1. DELETED

2. Staff recommends motion to receive and file:

A) Interlocal Agreement with the Town of Lantana for manatee speed zone law enforcement services from August 25, 2014 to March 31, 2018;

B) Interlocal Agreement with the Village of Tequesta for manatee speed zone law enforcement services from November 15, 2014 to March 31, 2018;

C) Interlocal Agreement with the City of Boynton Beach for manatee speed zone law enforcement services from November 15, 2014 to March 31, 2018;

D) Interlocal Agreement with the City of Boca Raton for manatee speed zone law enforcement services from November 15, 2014 to March 31, 2015; and

E) Project Agreement Amendment to Project Agreement PB-12-163 Fullerton Island Restoration Project with the Florida Inland Navigation District (FIND) which extends the project completion period one year from September 1, 2014 to September 1, 2015.

**SUMMARY:** On August 19, 2014, the Board of County Commissioners approved a standard form Interlocal Agreement (R2014-1193) with law enforcement agencies for the enforcement of manatee speed zone laws within the estuarine waters of Palm Beach County. Delegation of authority to execute these standard form agreements was approved at that time pursuant to PPM No. CW-O-051. On May 15, 2012, the Board of County Commissioners (BCC) approved the FIND Waterways Assistance Program Grant Application (R2012-0722 thru R2012-0727) for the Fullerton Island Restoration Project. Delegation of authority to serve as Liaison Agent to act on behalf of the BCC relative to the provisions of the Agreement was approved at that time pursuant to PPM No. CW-O-051. Districts 1, 3, 4 & 7 (SF)

3. Staff recommends motion to approve:

A) Amendment No. 3 to Grant Agreement No. 11PB1 (R2011-0930) with the Florida Department of Environmental Protection (FDEP) for the South Lake Worth Inlet Management Plan (SLWIMP) implementation, extending the Agreement to March 31, 2016, authorizing additional tasks, reducing the Grant amount by \$472,644, and adding administrative provisions; and

B) Budget Amendment in the South Lake Worth Inlet Fund to recognize the reduction of \$472,644.

**SUMMARY:** Amendment No. 3 of Agreement No. 11PB1 extends the termination date from December 24, 2014 to March 31, 2016; authorizes additional tasks for design and construction of seagrass mitigation, and biological, physical, and environmental monitoring; reduces the Grant amount by \$472,644, and includes additional local sponsor requirements for Grant administration. Under the terms of the Agreement, up to 75% of the eligible construction costs or \$1,890,837 will be reimbursed by the State. Palm Beach County is responsible for the local match requirement of 25% or \$630,285 in the South Lake Worth Inlet Fund. This is an inlet management project. Districts 1 & 4 (SF)



3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT (Cont'd)

4. Staff recommends motion to approve:

**A)** an Easement Agreement for construction access with the Oceans Edge Condominium Owners Association;

**B)** an Easement Agreement for dune restoration with the Oceans Edge Condominium Owners Association;

**C)** an Easement Agreement for dune restoration with Beach Front at Singer Island Condominium Owners Association;

**D)** Work Order No. 1825-03 to the Palm Beach County Annual Dune & Wetlands Restoration Project No. 2013ERM01 Contract (R2013-1825) with Eastman Aggregate Enterprises, LLC (Eastman) not-to-exceed \$1,308,591.42 to provide dune restoration services for the Singer Island Dune Restoration Project;

**E)** Amendment No. 2 to Interlocal Agreement (R2012-1597) with the City of Riviera Beach (City) for dune restoration. The City has executed Resolution 121-14 to increase the City's annual 20% cost share from \$200,000 to a maximum of \$500,000; and

**F)** Budget Amendment of \$261,600 in the Beach Improvement Fund to recognize the City's cost share.

**SUMMARY:** The Singer Island Shore Protection Project includes dune restoration in an area designated by the Florida Department of Environmental Protection (FDEP) as "critically eroded". Dune restoration reconstructs past dune profiles and stabilizes the sand with native dune vegetation. Easement agreements that include public access are required for dune restoration and construction access to the beach and dune areas within the project limits. These easement agreements are for a fifty-year term beginning on the date of execution of the document and incur no cost to the County. The Board of County Commissioners (BCC) approved a contract with Eastman for the Annual Dune & Wetlands Restoration Project No. 2013ERM01 (R2013-1825) on December 17, 2013. Work Order No. 1825-03 authorizes Eastman to truck haul sand to the beach for the Singer Island Dune Restoration Project. SBE participation will achieve 53.4% with this Work Order.

An Interlocal Agreement with the City was approved by the BCC on October 16, 2012 (R2012-1597) which established a 20% cost-share of eligible project costs, not to exceed \$200,000 in any fiscal year. Amendment No. 1 was approved by the BCC on May 21, 2013 (R2013-0618) and was a one-time increase in the City's cost-share cap to \$339,000 to cover project costs associated with Hurricane Sandy. FDEP funding agreements 14PB5 and 06PB2 authorize a respective 50% and 40% cost share for Singer Island dune construction (\$602,160 total state share). The City cost share of this restoration work will be \$261,600. The remaining cost of \$444,831 is provided from the Beach Improvement Fund. District 1 (SF)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT (Cont'd)

5. Staff recommends motion to:

**A) approve** Amendment No. 4 to the Juno Beach Nourishment Grant Agreement No. 08PB4 (R2010-1322) with the Florida Department of Environmental Protection (FDEP) to revert \$483,775 in over-allocated State construction funding, reallocate grant funds for permit required monitoring and extend the expiration date one year to December 31, 2015; and

**B) authorize** a Budget Amendment of \$19,366 in the Beach Improvement Fund to realign the budget to recognize the reversion and for authorized tasks which were previously postponed.

**SUMMARY:** Amendment No. 4 to Grant Agreement No. 08PB4 includes a reversion of \$483,775 in State funds from Task 3.2 for Future Construction and transfers \$19,366 from Task 4.2 to 4.3 for Year Five Post-Construction Monitoring. The total revised award amount is reduced from \$4,733,994 to \$4,250,219. District 1 (SF)

M. PARKS & RECREATION

1. Staff recommends motion to receive and file: the following original executed Independent Contractor Agreement and First Amendment to Independent Contractor Agreement:

**A)** JKF Goju Kai Florida, Inc., Karate Instructor, West Jupiter Recreation Center, for the period October 1, 2014, through September 30, 2015; and

**B)** Marya Willis Glowka, US Diving Coach, North County Aquatic Complex, for the period November 1, 2014, through December 31, 2014.

**SUMMARY:** In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a Receive and File Agenda Item. These Independent Contractor Agreements have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator/Director/Assistant Director of the Parks and Recreation Department in accordance with Resolution 94-422, amended by Resolutions 2002-2103, 2007-0409, and 2012-0168, and are now being submitted to the Board to receive and file. District 1 (AH)

3. CONSENT AGENDA APPROVAL

Q. CRIMINAL JUSTICE COMMISSION

1. Staff recommends motion to:

**A) ratify** the signature of the Mayor for the submittal of a grant proposal for the “Edward Byrne Memorial Justice Assistance Grant (JAG) Program” Local Solicitation, for Countywide Reentry programs totaling \$164,802 for the period from October 1, 2013, through September 30, 2017; and

**B) authorize** the County Administrator or his designee to execute all applications, documents and contracts for all Department of Justice (DOJ) grants that do not require matching dollars. This includes submitting applications electronically and executing all necessary sub recipient grant agreements and amendments associated with DOJ programs.

**SUMMARY:** Palm Beach County has been allocated \$164,802 in Federal FY 2014 funds as part of the JAG Program. The Criminal Justice Commission approved recommendations made by the Finance Committee for FY 2015 to allocate funds totaling \$164,802 to Countywide Reentry Programs. The emergency procedure was used because of the limited time for submission of the grant application following the funding announcement. **No local match is required for the JAG program.** Countywide (DW)

2. Staff recommends motion to ratify: the signature of the Mayor for the submittal of three grant proposals for the “Edward Byrne Memorial Justice Assistance Grant (JAG) Program” State Solicitation for the period October 1, 2014, through September 30, 2015:

**A)** Palm Beach County Drug Court Treatment (Drug Court) for \$181,003;

**B)** Countywide Reentry Services for \$110,224; and

**C)** Law Enforcement Exchange (LEX) for \$50,000.

**SUMMARY:** Palm Beach County has been allocated \$341,227 in Federal FY 2014 funds as part of the JAG Program. The Criminal Justice Commission has approved the above recommendations made by the Finance Committee for funding totaling \$341,227. The allocated amounts are for application purposes and total contract amounts will be finalized upon official receipt of the award. The emergency procedure was used because of the limited time for submission of the grant application following the funding announcement. **No local match is required for the JAG programs.** Countywide (DW)

3. CONSENT AGENDA APPROVAL

Q. CRIMINAL JUSTICE COMMISSION (Cont')

3. Staff recommends motion to receive and file the following:

A) Five Grant Adjustment Notices:

1. GAN 006- Hold Funds;
2. GAN 007-Release Funds;
3. GAN 008- Extend the project period to September 30, 2015;
4. GAN 009- Amend the project scope; and
5. GAN 010- Modify the budget for the Office of Juvenile Justice and Delinquency Prevention (OJJDP) Second Chance Act Grant;

B) First Amendment to Contract with Gulfstream Goodwill, Inc. (R2014-0471, filed April 1, 2014), extending the expiration date, modifying the scope of work, and increasing the contract amount by \$101,669 for a total not to exceed \$319,319; and

C) First Amendment to Contract with Choice to Change, Inc. (R2014-0469, filed April 1, 2014), extending the expiration date, modifying the scope of work and increasing the contract amount by \$27,009 for a total not to exceed \$98,709.

**SUMMARY:** These documents have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator/Executive Director of the Criminal Justice Commission in accordance with R2013-1668 that was approved by the Board on November 19, 2013, and are now being submitted to the Board to receive and file. On October 1, 2013, Palm Beach County was awarded a \$750,000 grant from the OJJDP to implement reentry services for juveniles until September 30, 2014. The award provides juveniles with pre and post release services to assist in their transition back into the community. The Grant Adjustment Notices and Contract Amendments do not change the original award amount of \$750,000. On August 19, 2014, the OJJDP granted the Criminal Justice Commission a no cost extension, allowing the project to be extended to September 30, 2015. The Amended contracts, executed on September 30, 2014, extend the expiration date to reflect the extended grant period (to September 30, 2015), modify the scope of work and budget, and increase the total contract amounts to provide juvenile reentry services in Palm Beach County. There is no cost to the County. Countywide (DW)

S. FIRE RESCUE

1. Staff recommends motion to receive and file: one original Business Associate Agreement with Dr. Steven Katz effective October 15, 2014. **SUMMARY:** The current Professional Services Agreement with Dr. Thomas Matese, Jr., for the provision of Fire Department Medical Director Services (R2011-1413, as amended by R2014-1209) requires Dr. Matese contract for the professional services of an Associate Medical Director for the term of the agreement at no cost to the County. Dr. Katz, the current Associate Medical Director, has entered into a Business Associate Agreement executed by the Assistant County Administrator, pursuant to authority delegated by the Board of County Commissioners in Resolution Number 2003-0554. Pursuant to Countywide PPM CW-O-051, one standard Business Associate Agreement that has been executed by the Assistant County Administrator is being submitted as a receive and file agenda item for the Clerk's Office to note and receive. Countywide (SGB)

3. CONSENT AGENDA APPROVAL

S. FIRE RESCUE (Cont'd)

2. Staff recommends motion to receive and file: one fully executed License Agreement with the Town of Palm Beach, for training at the Palm Beach County Fire Rescue Regional Training Center, for the period November 12, 2014, through November 11, 2019. **SUMMARY:** On July 22, 2014, the Board adopted Resolution No. R2014-1065, which authorized the County Administrator, or his designee (Fire Rescue Administrator) to execute a standard license agreement for up to a five year term, with outside fire rescue/public safety agencies and other authorized entities, providing them with access to the Regional Training Center to conduct training activities and events for public safety personnel. The Licensee is responsible for the payment of applicable user fees. Pursuant to Countywide PPM CW-O-051, one license agreement fully executed by the Fire Rescue Administrator and the Town Manager for the Town of Palm Beach, is being submitted as a receive and file agenda item for the Clerk's Office to note and receive. Countywide (SGB)
  
3. Staff recommends motion to approve: a Professional Services Agreement with Kenneth A. Schepcke, M.D., P.A., for medical direction services for a three-year period (January 1, 2015 – December 31, 2017) in the total contract amount not to exceed \$594,900. **SUMMARY:** Pursuant to State law, Palm Beach County Fire-Rescue, as an Emergency Medical Services Provider, must employ or contract with a medical director who is a licensed physician and meets the criteria set out in Chapter 401, Florida Statutes, and the Rules of the Department of Health, Chapter 64J-1, F.A.C. On October 3, 2014, the County issued a Request for Proposal (RFP) for Fire Rescue Department Medical Director Services. Six proposals were received in response to the RFP. A five member selection Committee evaluated each proposal and selected Dr. Schepcke based on a total points scoring system. This Professional Services Agreement is for a three-year period and provides for two additional one-year periods by written agreement of the parties. This Professional Services Agreement also requires the Medical Director to contract with two physicians to serve as Associate Medical Director in order to provide increased training classes provided to the Paramedics and EMTs, an increased level of time spent in the field for supervision/observation of skill levels, and availability of twenty-four hour emergency consultation. Countywide (SGB)

X. PUBLIC SAFETY

1. Staff recommends motion to receive and file: the executed Memorandum of Agreement with the City of Miami, a municipal corporation of the State of Florida, as a fiscal agent for the Miami Urban Area Security Initiative (UASI) to accept equipment from the City of Miami, acquired through the regional UASI grant, with a value of \$51,262.26. **SUMMARY:** The Miami UASI provides an annual federal grant to the Division of Emergency Management which is used to enhance domestic security and emergency management operations in the County. The City of Miami was granted \$9,356,839 in funding for the Miami Urban Area in 2011. The UASI 2011 grant was used to purchase equipment valued at \$51,262.26 which was transferred to Palm Beach County at no cost. The equipment consists of two portable power distribution panels, sixteen 50-amp electrical distribution kits, and two portable distribution stands. These portable power distribution kits will enhance the capabilities of Palm Beach County to respond to, recover from, and mitigate domestic security and emergency management related issues. R2013-0622; dated May 21, 2013, authorizes the County Administrator or his designee to execute all UASI sub-grant contracts on behalf of the Board of County Commissioners, for the UASI Grant Program in any given year. **No County matching funds are required.** Countywide (PGE)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (Cont'd)

2. Staff recommends motion to receive and file: Amendments to the following contracts for drug treatment and testing services for individuals referred by the Adult Drug Court and Delinquency Drug Court for the period October 1, 2012, through September 30, 2015:

**A)** First Amendment to Contract for Services with the Center for Family Services of Palm Beach County, Inc. (R2012-1740) increasing funding by \$6,000 for a new total not to exceed amount of \$156,000; and

**B)** First Amendment to Contract for Services with Comprehensive Alcoholism Rehabilitation Programs, Inc. (R2012-1741) decreasing funding by \$34,000 for a new total not to exceed amount of \$95,000; and

**C)** First Amendment to Contract for Services with Counseling Services of Lake Worth, Inc. (R2012-1742) decreasing funding by \$64,000 for a new total not to exceed amount of \$137,000; and

**D)** First Amendment to Contract for Services with Drug Abuse Foundation of Palm Beach County, Inc. (R2012-1744) increasing funding by \$10,000 for a new total not to exceed amount of \$193,000; and

**E)** First Amendment to Contract for Services with Drug Testing and Counseling Services, Inc. (R2012-1745) increasing funding by \$38,172 for a new total not to exceed amount of \$571,817; and

**F)** First Amendment to Contract for Services with South County Mental Health Center, Inc. (R2012-1746) increasing funding by \$26,000 for a new total not to exceed amount of \$71,000.

**SUMMARY:** The contract amendments change the individual contract amounts while the total of all contracts is reduced by \$17,828 for a total not to exceed \$1,329,904. Due to changes in the number of services provided by each provider, it was necessary to adjust the contracted service amounts. R2012-1740 thru R2012-1746, approved on November 20, 2012, authorized the County Administrator or his designee to execute amendments to these contracts on behalf of the Board of County Commissioners to adjust the not-to-exceed amount as long as the cumulative total does not exceed \$1,347,732. **There is no ad valorem funding required for these contracts.** Countywide (PGE)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (Cont'd)

3. Staff recommends motion to receive and file: Amendments to the following contracts for drug treatment and testing services for individuals referred by the Adult Drug Court and Delinquency Drug Court for the period October 1, 2012, through September 30, 2015:

**A)** Second Amendment to Contract for Services with Comprehensive Alcoholism Rehabilitation Programs, Inc. (R2012-1741) decreasing funding by \$4,000 for a new total not to exceed amount of \$91,000; and

**B)** Second Amendment to Contract for Services with Drug Abuse Foundation of Palm Beach County, Inc. (R2012-1744) decreasing funding by \$6,000 for a new total not to exceed amount of \$187,000; and

**C)** Second Amendment to Contract for Services with Drug Testing and Counseling Services, Inc. (R2012-1745) increasing funding by \$10,000 for a new total not to exceed amount of \$581,817; and

**D)** Second Amendment to Contract for Services with South County Mental Health Center, Inc. (R2012-1746) decreasing funding by \$6,000 for a new total not to exceed amount of \$65,000.

**SUMMARY:** The contract amendments change the individual contract amounts while the total of all contracts is reduced by \$6,000 for a total not to exceed \$1,323,904. Due to changes in the number of services provided by each provider, it was necessary to adjust the contracted service amounts. The Second Amendments being filed reflect the service costs actually paid for fiscal year 2014. R2012-1740 thru R2012-1746, approved on November 20, 2012, authorized the County Administrator or his designee to execute amendments to these contracts on behalf of the Board of County Commissioners to adjust the not-to-exceed amount as long as the cumulative total does not exceed \$1,347,732. **There is no ad valorem funding required for these contracts.** Countywide (PGE)

4. Staff recommends motion to:

**A) receive and file** the executed Federally-Funded Sub-grant Agreement (14-DS-L5-10-60-01-450) with the State of Florida, Division of Emergency Management (FDEM) to receive \$34,435 from the State Homeland Security Grant Program (SHSGP) to conduct planning, training and exercise activities for the period beginning October 28, 2014, through July 31, 2015; and

**B) approve** a Budget Amendment of \$34,435 in the Emergency Management Fund to recognize the actual grant award.

**SUMMARY:** This is an annual federal grant from FDEM to conduct planning, training and exercise activities in order to develop, and enhance emergency preparedness capabilities. R2012-1731 gave the authority to the County Administrator, or his designee, to execute these agreements on behalf of the Board of County Commissioners. **No County matching funds are required.** Countywide (TKF)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (Cont'd)

5. Staff recommends motion to:

**A) adopt** a Resolution of the Board of County Commissioners of Palm Beach County, Florida authorizing the County Administrator or his designee to sign the FY 2014-2015 annual Emergency Medical Services (EMS) County Grant Application and Request for Grant Fund Distribution forms in the amount of \$223,371 and forward same to the State of Florida Department of Health, Bureau of Emergency Medical Services (FL-EMS), and authorizing the County Administrator or his designee to sign EMS Grant Program Change Request forms after approval of the application is obtained from FL-EMS; and

**B) approve** a downward Budget Amendment of \$31,766 in the EMS Grant Fund to adjust the budget to reflect the actual grant award of \$223,371.

**SUMMARY:** The EMS County Grant is an annual grant provided to Palm Beach County from the FL-EMS to improve and expand the EMS system. The funds are used to purchase EMS equipment which is distributed to EMS providers and other agencies that are eligible for EMS grant funding. The grant period is to be determined by the State once the application has been approved. **No County matching funds are required for this grant.** Countywide (TKF)

6. Staff recommends motion to receive and file: an Emergency Medical Services Grant Interlocal Agreement with the City of Palm Beach Gardens for reimbursement in an amount not to exceed \$3,500 for an Emergency Medical Services (EMS) Training Workshop from EMS grant funding. **SUMMARY:** The County was awarded \$255,137 for FY 2013-14 from the State of Florida Department of Health, Bureau of Emergency Medical Services to improve and expand the EMS systems. The County through its Public Safety Department agreed to reimburse the City of Palm Beach Gardens \$3,500 for the purchase of an EMS Training Workshop. The remaining EMS grant funding will be used to purchase EMS equipment for the County and municipal agencies eligible for EMS grant funding. On August 13, 2013, the County Administrator or his designee was authorized to execute these standard agreements between the County and various governmental and non-governmental/private entities and make non-substantive and ministerial changes on behalf of the Board of County Commissioners, after approval of legal sufficiency by the County Attorney's Office, and within budgeted allocations. There is no ad valorem funding required. Countywide (TKF)



3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (Cont'd)

7. Staff recommends motion to:

**A) receive and file** the executed 2014/2015 Agreement with the State of Florida, Office of the Attorney General (Grant No. V110014I49) to receive \$139,378 to fund support services for crime victims for the period of October 1, 2014, through September 30, 2015; and

**B) approve** a Budget Amendment of \$10,000 in the Public Safety Grants Fund to reconcile the budget to the actual grant award.

**SUMMARY:** The State of Florida, Office of the Attorney General is the pass through agency for the Victims of Crime Act (VOCA). The VOCA grant provides services to victims of crime in Palm Beach County such as free crisis counseling, criminal justice support, assistance with applying for Victim Compensation, emergency legal advocacy, and crisis intervention. R2006-009 authorizes the County Administrator or his designee to execute operational agreements with the State of Florida, Office of the Attorney General, Bureau of Advocacy and Grants Management on behalf of the Palm Beach County Board of County Commissioners. **This grant requires a 20% in-kind match, (\$34,845) that is included in the FY 2015 budget. Countywide (PGE)**

8. Staff recommends motion to receive and file:

**A)** the executed Third Amendment to Contract for Professional Services with Aid to Victims of Domestic Abuse, Inc. (AVDA), which increases the total contract amount from \$116,051 to \$119,051 to continue to provide crisis intervention, supportive counseling and advocacy to victims of sexual assault in domestic violence cases; and

**B)** Grant Adjustment Notices 14 through 23 from the U.S. Department of Justice, Office on Violence Against Women, Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program (2011-WE-AX-0027), which reallocated program costs and authorized expenditure requests.

**SUMMARY:** On April 16, 2012, a contract was executed with AVDA to hire a specialized domestic violence Victim Advocate to provide crisis intervention, supportive counseling and advocacy to victims of sexual assault in domestic violence cases. On January 15, 2013, the First Amendment to the contract replaced Exhibit B, Schedule for Payment. On November 7, 2013, the Second Amendment to the contract increased the total amount from \$100,293 to \$116,051. This Third Amendment to the contract increases the amount from \$116,051 to \$119,051. R2012-0183 authorized the County Administrator or his designee to execute contracts and amendments utilizing funding from the Department of Justice, Office on Violence Against Women on behalf of the Board of County Commissioners. In addition, there were several Grant Adjustment Notices reallocating program costs and authorizing expenditure requests. The total grant and scope of work remained the same. Countywide (TKF)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (Cont'd)

9. Staff recommends motion to approve:

**A)** a Budget Transfer of \$20,799 from the General Fund – Animal Care and Control (ACC) Donations to the Capital Outlay Fund for the construction of a Chickee Hut at ACC; and

**B)** a Budget Amendment of \$20,799 in the Capital Outlay Fund to recognize the transfer from the General Fund.

**SUMMARY:** ACC receives various donations made by citizens that are used for the improvement in the quality of life for animals at the shelter or operational enhancements. In particular, after the untimely passing of animal advocate Lisa Rogers, family and friends donated funds to be used by ACC for a memorial that would offer a useful purpose and directly benefit the animals at ACC. These funds will be used to build a Chickee Hut for potential adopters to spend time with the shelter dogs prior to adoption. Countywide (SF)

10. Staff recommends motion to:

**A) approve** Amendment No. 1 to the Contract for Consulting/Professional Services with Margaret H. Lindrose, D.V.M. for relief veterinary services at the main shelter in an amount not to exceed \$100,000 for the period December 3, 2014, through December 2, 2015;

**B) authorize** the County Administrator or his designee to sign all future renewals, task assignments, and necessary minor amendments that do not change the scope of work or terms and conditions of the Contract; and

**C) appoint** the Director of Public Safety as the County Administrator's designee with regard to signing all future renewals, task assignments, and necessary minor amendments that do not change the scope of work or terms and conditions of the Contract.

**SUMMARY:** The Animal Care and Control Division is required to provide appropriate and necessary veterinary services for sheltered animals. This relief veterinarian will enable staff to maintain an acceptable number of veterinarians to handle the volume of animals processed throughout the year, especially during periods of high influx. This contract will only be used on an as needed basis and during absences or shortages of staff veterinarians from the shelter in order to continue coverage. This is the first renewal of the contract entered into on December 3, 2013 (R2013-1744) to renew the contract for an additional term. Countywide (SF)

3. CONSENT AGENDA APPROVAL

Z. RISK MANAGEMENT

1. Staff recommends motion to receive and file:

A) Business Associate Agreement with Healthcare Horizons Consulting Group, Inc.; and

B) Business Associate Agreement with Valery Insurance Agency; and

C) Business Associate Agreement with Cigna HealthCare, received during the month of September.

**SUMMARY:** Resolution R2003-0554 authorized the County Administrator or designee to execute Business Associate Agreements as required by the Health Insurance Portability Act of 1996 (HIPAA). The HIPAA Omnibus Final Rule was published in the Federal Register at 78 Fed. Reg. 5,566 on January 25, 2013. The Final Rule amended the language required to be contained in Business Associate Agreements. Covered Entities under HIPAA were required to ensure new and existing Business Associate Agreements contain compliant language upon renewal of their contracts, or no later than September 24, 2014. Countywide (TKF)

2. Staff recommends motion to receive and file: a Memorandum of Understanding by and between the Clerk & Comptroller and Palm Beach County Board of County Commissioners, pertaining to PeopleSoft Benefits Administration. **SUMMARY:** Resolution R2014-0698 authorized the County Administrator or his designee to execute a Memo of Understanding with the Clerk and Comptroller or her designee for the services provided by the Clerk to the County for the use of the PeopleSoft Benefits Administration System. The system will integrate county employee benefits data into PeopleSoft, and will allow for a best practice and cost effective solution with a market leader in benefits administration. Countywide (TKF)

BB. YOUTH SERVICES

1. Staff recommends motion to receive and file: an Agreement with the Norton Museum of Art, Inc., utilizing the Norton Progressive After School Arts Community Education (PACE) Agreement Form for the period October 1, 2014, through September 30, 2015, to provide after school arts community education for at-risk youth attending the Highridge Family Center at no cost to the County. **SUMMARY:** Highridge Family Center has been selected by the Norton Museum of Art as one of four sites to participate in the PACE program for the FY 2014-2015. The PACE program provides free weekly art classes to at-risk youth by a local professional artist. In exchange for art classes conducted at Highridge, County staff must assist with the annual assessment of the program and the instruction artist, as well as be responsible for the general maintenance and cleaning of the meeting room. There are no costs associated with this Agreement. Resolution Number R2013-0309 authorizes the County Administrator or his designee to execute any Agreements, or amendments with the Norton Museum of Art for educational art classes or programs at the Highridge Family Center on behalf of the Board of County Commissioners. Countywide (TKF)

3. CONSENT AGENDA APPROVAL

CC. SHERIFF

1. **Staff recommends motion to approve:** a Budget Transfer of \$103,106 from the Law Enforcement Trust Fund (LETF) to the Palm Beach County Sheriff’s Office (PBSO). **SUMMARY:** Florida Statute 932.7055(5) provides that the seizing agency shall use Forfeiture proceeds for school resource officer, crime prevention, safe neighborhood, drug abuse education and prevention programs, or for other law enforcement purposes, which include defraying the cost of protracted or complex investigations, providing additional equipment or expertise, purchasing automated external defibrillators, and providing matching grant funds. F.S. 932.7055(5) also requires that no less than 15% of the LETF’s previous year’s revenues be used for the support or operation of drug treatment, drug abuse education, drug prevention, crime prevention, safe neighborhood and school resource officer programs of various non-profit organizations. The PBSO’s FY 2015 estimated donation requirement is \$ \$107,158. The PBSO’s support of these programs exemplifies its strong commitment to the prevention and reduction of crime throughout the communities it serves and its desire to put money back into these communities to support organizations that provide such services. The year-to-date transfer for all donations to outside organizations after approval of this item is \$103,106. The funds are requested here are to aid PBSO and qualified organizations that meet the requirements set forth in F.S. 932.7055. Use of LETF requires approval by the Board, upon request of the Sheriff. The current State LETF balance is \$1,170,897. Approval of this request will reduce the adopted State Law Enforcement Trust Fund balance to \$1,067,791. The PBSO certifies that the use of these funds is in accordance with F.S. 932.7055. Below is a table indicating the organizations the PBSO seeks to fund and the corresponding amount of funding proposed per respective organization or agency. No new positions are needed and no additional County funds are required. Countywide (PGE)

<u>ORGANIZATION</u>	<u>AMOUNT</u>
Faith Hope Love Charity	\$25,000
Gulf Stream Council of the Boy Scouts of America	\$10,000
Palm Beach County Fishing Foundation	\$3,585
Palm Beach County PAL - Youth Summit	\$9,742
Palm Beach County Substance Abuse Coalition	\$2,802
Royal Palm Beach Rotary Club	\$1,977
Wounded Warriors of South Florida	\$25,000
FSU Foundation - College of Criminology & Criminal Justice	\$25,000
<b>Total Amount</b>	<b>\$103,106</b>

\* \* \* \* \*

4. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

A. **Staff recommends motion to adopt:** a Resolution to abandon any public interest in that certain portion of the 80 foot right-of-way dedication for Old Fairgrounds Road, from Southern Boulevard to approximately 800 feet north, being a parcel of land for road right-of-way purposes lying in Tracts 13, 18 and 19, Block 8 of Palm Beach Farms Company Plat No. 3, as recorded in Plat Book 2, Pages 45-54, Public Records of Palm Beach County, Florida, also being a portion of the lands described in Official Record Book 2749, Page 1880 of said Public Records. **SUMMARY:** Adoption of this Resolution will allow Palm Beach County (County) to vacate its interest in that certain portion of 80 foot right-of-way for Old Fairgrounds Road from Southern Boulevard north approximately 800 feet that is in excess of County right-of-way requirements. The petition site is located on the north side of Southern Boulevard between Sansbury's Way and State Road 7. District 2 (MRE)

B. **Staff recommends motion to adopt:** a Resolution to abandon any public interest in the landlocked 30 foot by 35 foot portion of right-of-way lying within Lots A & B, Block 4, of the plat of Palm Beach Farms Company Plat No. 8, as recorded in Plat Book 5, Page 73, Public Records of Palm Beach County, Florida. **SUMMARY:** Adoption of this Resolution will allow release of this public dedication on the petitioner's site. District 4 (MRE)

C. **Staff recommends motion to approve:**

1) the Emergency Medical Services (EMS) Council's recommendation to renew the Secondary Service Provider's six-year EMS Certificate of Public Convenience and Necessity (COPCN's) for American Medical Response (AMR) and Medics Ambulance Service from January 1, 2015 to December 31, 2020; and

2) a new six-year COPCN to American Ambulance Service from January 1, 2015 to December 31, 2020.

**SUMMARY:** During the past fourteen years, AMR and Medics Ambulance Service have been the recipient of the COPCNs in Palm Beach County for Advanced Life Support/Basic Life Support (ALS/BLS), Secondary Service Provider for inter-hospital, non-emergency transport services, and ALS/BLS back-up emergency services. These COPCN licenses will expire on December 31, 2014. Currently, AMR and Medics Ambulance Service are owned by the same parent company, Envision Healthcare, and their base stations are co-located. Pursuant to Palm Beach County Ordinance 2010-056, any agency providing, or desiring to provide emergency medical services in Palm Beach County, must submit an application and meet the requirements for issuance of a COPCN. On September 15, 2014, a Public Notice was advertised in our local newspaper for the acceptance of COPCN applications. Three applications were received and reviewed by staff to determine if they met all of the legal requirements of our EMS Ordinance and were subsequently submitted to the EMS Council for their review and recommendations. On November 13, 2014, the EMS Advisory Council reviewed all three applications and their required documents. The Council voted to forward all three COPCN applications to the Board of County Commissioners for approval. Out of the fourteen members present, the vote was as follows: Eleven yes, two abstentions, and one no vote. Countywide (TKF)

\* \* \* \* \*

5. REGULAR AGENDA

A. ADMINISTRATION

1. Staff recommends motion to:

**A) approve** an education and monitoring program regarding use of the plant substance kratom, also known as *Mitragyna speciosa*, including dietary supplements containing kratom; and

**B) defer** consideration of the enactment of regulations regarding use or sale of kratom pending further review and study by State and Federal regulatory agencies; and

**C) approve** a Budget Transfer up to \$25,000 from General Fund Contingency Reserve, to be processed administratively by the Office of Financial Management and Budget based upon the final cost of the program.

**SUMMARY:** Staff was directed to collect and evaluate information related to the use of kratom and to recommend local regulatory actions or programming, if warranted, to address concerns regarding possible harmful effects of the substance. Staff has completed the review and is recommending an education and monitoring program in partnership with the Palm Beach County Substance Awareness Coalition and the Palm Beach County Sheriff's Office. The cost of the program is anticipated to be \$25,000 or less on an annual basis for materials, advertising and staff time. Staff is not, at this time, recommending enactment of regulations regarding use and sale of the substance. Countywide (TKF)

2. **ADD-ON: Staff request Board direction:** to implement the actions necessary for Palm Beach County to terminate membership with Treasure Coast Regional Planning Council (TCRPC) and obtain membership with South Florida Regional Planning Council (SFRPC). **SUMMARY:** On October 7, 2014, the Board of County Commissioners (BCC) directed staff to continue moving forward with reviewing the process of terminating membership in Treasure Coast Regional Planning Council (Palm Beach, Martin, St. Lucie and Indian River) and joining South Florida Regional Planning Council (Miami-Dade, Monroe and Broward County). The Board discussed potential savings of \$318,345 (if fees remain constant) with the move to SFRPC and the numerous characteristics in common between Palm Beach County and members of SFRPC. Staff met with Michael Busha, Executive Director of TCRPC, Jim Murley, Executive Director of SFRPC, Ron Book, Executive Director of Florida Regional Planning Councils Association (FRPCA), Rana Brown of FRPCA and Richard Radcliff, Executive Director of the League of Cities to begin the dialogue on next steps for transition to SFRPC. At this meeting, staff was notified that the Board of Directors for the League of Cities voted unanimously to oppose moving from TCRPC to SFRPC. They stated a number of concerns should be addressed prior to a decision being made to transition to SFRPC (see attachment C to the Agenda Item). The Director of Florida Regional Planning Council Association thinks this change may have statewide implications for the Association and stated this may be an appropriate time to review boundaries of all Regional Planning Councils (RPCs) in the State. The boundaries of the RPCs have not been reviewed in several decades. If the Board directs staff to proceed with the transition, the Association is willing to assist us in the process. It is estimated to take approximately 18 months to complete the transition process, which would require receiving the approval of the TCRPC, a resolution from each Member Unit BOCC of TCRPC to terminate Palm Beach County as a member of TCRPC; approval by SFRPC through an amended Interlocal Agreement, approval by each of their Member Unit BCC and approval of changes to the RPC's boundaries by the Governor. Countywide (RB)

5. REGULAR AGENDA

B. FIRE RESCUE

1. [Staff recommends motion to approve on preliminary reading and advertise for Public Hearing on December 16, 2014 at 9:30 a.m.:](#) an Ordinance of the Board of County Commissioners of Palm Beach County, Florida, providing that the updated Florida Fire Prevention Code shall be deemed adopted; providing for local amendments to the Florida Fire Prevention Code; repealing and replacing Chapter 12, Article IV of the Palm Beach County Code (codifying Ordinance 2011-038) in its entirety; providing for legislative findings; providing for applicability; providing for repeal of laws in conflict; providing for a savings clause; providing for severability; providing for inclusion in the code; and providing for an effective date. **SUMMARY:** Pursuant to Chapter 633, Florida Statutes, the State Fire Marshal has adopted an updated statewide minimum fire safety code, known as the Florida Fire Prevention Code, in Rule Chapter 69A-60 of the Florida Administrative Code. This updated Florida Fire Prevention Code will become effective on December 31, 2014, and is based on updated Florida editions of the National Fire Protection Association's Fire Code (NFPA 1) and Life Safety Code (NFPA 101). The local amendments to the Code were recommended by the Fire Code Board for approval by the Board of County Commissioners, including an increase in plan review and firework permit fees. Effective December 31, 2014, the County will enforce the updated Florida Fire Prevention Code with the Palm Beach County Local Amendments adopted by this Ordinance. Countywide (PFK)

C. PUBLIC SAFETY

1. [Staff recommends motion to adopt:](#) a Resolution of the Board of County Commissioners of Palm Beach County, Florida, establishing a schedule of Emergency Medical Services (EMS) fees relating to the EMS Ordinance of Palm Beach County, Florida, as codified in the Palm Beach County Code of Ordinances. **SUMMARY:** This Resolution implements an application fee of \$500 for all applicants requesting a Certificate of Public Convenience and Necessity (COPCN). It implements an annual vehicle permit (decal) fee of \$150 per vehicle for all secondary and special secondary providers (non-government, private). It also implements an annual vehicle permit (decal) fee of \$50 for all primary providers (government), effective October 1, 2015. The permit fees charged will include an annual vehicle inspection provided by the Public Safety Department's Division of Emergency Management. All fees implemented by the Resolution are non-refundable. Countywide (DW)

5. REGULAR AGENDA

C. PUBLIC SAFETY (Cont'd)

2. Staff recommends motion to approve: an “At-Large” appointment of one Medical Doctor/ER physician to fill the vacant Seat No. 7 to the Emergency Medical Services Advisory Council (EMS) for the term of December 2, 2014 through September 30, 2017:

Nominee	Employed By	Seat Requirement	Recommended by
Dr. Craig Kushnir <i>*Board member from 4/20/12 through 9/30/14*</i>	Bethesda Memorial Hospital (Independent)	Medical Doctor/ER Physician	Self
<b>OR</b>			
Dr. Aryeh Pessah	Boca Raton Regional Hospital (Independent)	Medical Doctor/ER Physician	Self
<b>OR</b>			
Dr. James Rodriguez	Delray Medical Center (Tenet)	Medical Doctor/ER Physician	Commissioner Burdick
<b>OR</b>			
Dr. Richard Paley	St. Mary's Medical Center (Tenet)	Medical Doctor/ER Physician	Self
<b>OR</b>			
Dr. Scott McFarland	Palm Beach Gardens Medical Center (Tenet)	Medical Doctor/ER Physician	Commissioner Valeche
<b>OR</b>			
Dr. George Gurdock	Good Samaritan Medical Center (Tenet)	Medical Doctor/ER Physician	Self

**SUMMARY:** Per Resolution (R2014-0100), the Board of County Commissioners approved a representative make-up of the Emergency Medical Services Council to include twenty members. Thirteen members are representatives of the various components of the EMS system with specific requirements and seven members are Commission District Consumer appointments. Memos were sent to all Board members on August 26, 2014 seeking nominations for the Medical Doctor/ER Physician at-large seat. Six MD/ER Physicians submitted requests to be appointed to the EMS Council. The Board deferred making an appointment at the October 21, 2014 meeting and requested staff to prepare a report showing the EMS Council current hospital member representation. See Attachment 3 to the Agenda Item. Countywide (TKF)

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6. BOARD APPOINTMENTS

A. ADMINISTRATION  
(Treasure Coast Regional Planning Council)

1. Staff requests Board direction: as it relates to the Board of County Commissioners (BCC) appointments to the Treasure Coast Regional Planning Council for a one year term beginning December 2, 2014, to November 30, 2015. Current representatives are shown below:

	<u>Seat No.</u>	<u>Requirement</u>
<b><u>Regular Seats:</u></b>		
Commissioner Hal R. Valeche	1	Palm Beach County Official
Commissioner Paulette Burdick	2	Palm Beach County Official
Commissioner Priscilla A. Taylor	3	Palm Beach County Official
<b><u>Alternate Seats:</u></b>		
Vacant	1	Palm Beach County Official
Commissioner Steven L. Abrams	2	Palm Beach County Official
Commissioner Shelley Vana	3	Palm Beach County Official

**SUMMARY:** In accordance with the Treasure Coast Regional Planning Council (TCRPC) Rules of Order, the Board of County Commissioners (BCC) is requested to appoint their members and alternates for the coming year before the Council’s Annual meeting on December 12, 2014. The BCC will also need to ratify the Palm Beach County League of Cities (League) members under a separate board appointment item. The League is scheduled to make their selections at their November 26, 2014 Meeting. Countywide (RPB)

2. ADD-ON: Staff recommends motion to ratify: the following Palm Beach County League of Cities (League) representatives to the Treasure Coast Regional Planning Council (TCRPC) for a beginning December 2, 2014, to November 30, 2015:

<u>Nominees</u>	<u>Seat No.</u>	<u>Representing</u>
<b><u>Regular appointments:</u></b>		
Anne Gerwig	4	Village of Wellington
John Szerdi	5	City of Lake Worth
Karen Golonka	6	Town of Jupiter
Marcie Tinsley	7	City of Palm Beach Gardens
James DuBois	8	Town of Lake Park
<b><u>Alternate appointments:</u></b>		
Jeff Hmara	4A	Village of Royal Palm Beach
VACANT	5A	N/A
Bruce Guyton	6A	City of Riviera Beach
VACANT	7A	N/A
David Norris	8A	Village of North Palm Beach

**SUMMARY:** In accordance with the TCRPC Rules of Order, the Board of County Commissioners (BCC) appointed its members and alternates for the coming year before the Council’s annual meeting on December 12, 2014. The TCRPC Rules of Order also require the BCC ratify the League’s members. The League appointed the above municipal representatives at their November 26, 2014 meeting. Countywide (RPB)

B. COMMISSION DISTRICT APPOINTMENTS

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DECEMBER 2, 2014

7. MATTERS BY THE PUBLIC – 2:00 P.M.

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**DECEMBER 2, 2014**

**8. STAFF COMMENTS**

**A. ADMINISTRATION COMMENTS**

**B. COUNTY ATTORNEY**

**DECEMBER 2, 2014**

**9. COMMISSIONER COMMENTS**

**A. District 1 – COMMISSIONER HAL R. VALECHE**

**B. District 2 – COMMISSIONER PAULETTE BURDICK**

**C. District 3 - COMMISSIONER SHELLEY VANA, MAYOR**

**D. District 4 – COMMISSIONER STEVEN L. ABRAMS**

**E. District 5 - COMMISSIONER MARY LOU BERGER, VICE MAYOR**

**F. District 6 - COMMISSIONER MELISSA MCKINLAY**

**G. District 7 - COMMISSIONER PRISCILLA A. TAYLOR**

**10. ADJOURNMENT**

"If a person decides to appeal any decision made by this Commission with respect to any matter considered at this meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."