



Homeless and Housing Alliance
www.HHAPBC.org
Lighthouse for the Blind
1710 East Tiffany Drive
West Palm Beach, FL 33407
October 24, 2013 at 2:00 pm

Meeting Minutes

- 1. Call to order at 2:03pm /roll call/introductions** – Pam O'Brien (Chair) opened the meeting. Introductions conducted and agency roll call was taken to establish a quorum.
- 2. Approval of Minutes** – Pam O'Brien (Chair), *motion was made by: Alex Stevens to accept the September 2013 minutes and second by: E. Jo Miller, Motion carried unanimously.* **Corrections** made to comments under new business by Alex of Catholic Charities (Alex did not commend Daniel Gibson) and spelling of Terris Collins name was corrected.
- 3. Executive Board Nominations-** Pam O'Brien, announced to the CoC there is executive board seat currently available for a homeless service provider representing Individuals up for nominations:

Agency Presentation:

- *Center for Independent Living Options (CILO)* - Presented by Maite Reyes-Cole, brochures provided to CoC members.
- *Jerome Golden Center-* No one from agency showed for presentation, so Georgiana Devine provided a brief overview.

CILO was announced as the winner and welcomed to the Palm Beach County HHA Executive Committee by Pam O'Brien (Chair). She also provided an update of the current representation on the HHA Executive Committee.

Note: All votes were counted by Georgiana Devine and E. Jo Miller

4. **CoC Governance**-Kasha Owers presented and provided handouts.

Kasha provided update on meeting held and facilitated by Tom Sheehan regarding creating one body with several parts. Kasha further reported the following:

- ✓ CoC structure in its entirety
- ✓ Strategic Planning Committee
- ✓ Questions as to what and how others around the country are handling governance
- ✓ Brainstorm and outline governance fragmentation
- ✓ Identify the most effective method to maintain provider representation
- ✓ How many stakeholders should be at the table
- ✓ What will nuances look like
- ✓ Determine if there are best practices in place from other communities to possibly benchmark
- ✓ Not looking for another 501(3)c
- ✓ Time available to voice concerns and ideas

5. **Sub-Committee Reports** –

HMIS Oversight- Nancy Piontkowski reported the sub-committee met on 10/21/13; provided committee HUD performance reports & data quality reports for first quarter. The reports are now provided on a monthly basis to each provider & quarterly to the Committee.

Performance Measures- Nancy Piontkowski reported all HUD funded agencies received performance reports and were able to review prior to HMIS committee received them. These reports will be provided every quarter. Nancy asked members to review & correct the reports in the system. The next sub-committee meeting will be held on November 19, 2013.

New Members-Sonya McNair reported the sub-committee met last week for New Members' Orientation and had 8 attendees. A Save the Date will be sent out in January 2014 to RSVP for a networking social event.

Standards Policy and Procedures- Georgiana Devine, provided update sub-committee report regarding the SPDAT & upcoming training being scheduled.

HIC- Georgiana Devine and Nancy Piontkowski reported the sub-committee is currently working on cleaning up the CMIS and updating services provided by agencies, service activities and clarifying what is in the CMIS.

Executive Committee- Pam O'Brien reported the Executive Committee voted on October 21, 2013 to split the reallocated SHP funds between the Lord's Place and Goodwill Industries.

6. Liaison Reports:

Homeless Coalition /HAB – Marylyn Munoz

- Project Homeless Connect
- Legislative delegation agenda for the year
- Human Service Coalition meeting
 - Trust funds will be used for housing
 - Homeless service funding bill
 - Dedicated funding requires statutory change to include health & human services
 - Support Homeless Florida Grant
 - One million dollar increase

Marylyn Munoz requested the CoC's permission to go before the board to present a show of support on behalf of the CoC. Matt motioned to give the Homeless Coalition permission to represent the CoC to show collective support for proposal at the upcoming October 25th meeting. The motion was then second by Ezra.

- Provided flyers for Homeless Awareness Month activities
- Proclamation scheduled on November 5, 2013
- Lewis Center Anniversary update

Lewis Center - Ezra Krieg

- The transition of Dual navigation call system has gone really well. The number is 561-904-7900 and live operators will be answering from 8:00 am to 8:00 pm/ 7 days a week. Also a 1-800 number is available and or you may contact the Lewis Center by e-mail

- Update on stats will be provided at next month's HHA meeting
- Please RSVP for Breakfast at the Lewis Center

7. Network Sharing Old Business: No scenarios shared by CoC members.

8. Old Business- No Report

9. New Business- No Report

10. Announcement-

11. Meeting Adjourned @ 3:23 pm

November meeting dates

- a. Next Exec Committee –November 18, 2013 at Good Will, Industries (45th St.)
- b. Next HHA-CoC – November 21, 2013 due to Thanksgiving Holiday at Lighthouse for the Blind