



Homeless and Housing Alliance
www.HHAPBC.org
Lighthouse for the Blind
1710 Tiffany Drive East
West Palm Beach, FL 33407
Sept. 27, 2012, 2:00 p.m.
CoC Minutes

Attendees:

Adopt-A-Family	Constantine, Matt	Mconstantine@AdoptAFamilyPBC.org	
Adopt-A-Family	Kieffer, Joan	Jkieffer@AdoptAFamily.org	561-253-1361 x 140
Adopt-A-Family	Tippett, Wendy	wtippett@adoptafamilypbc.org	566-253-1361 x 117
AVDA	Lockett, Angela	ablockett@yahoo.com Alockett@AVDA-FL.com	561-278-7922
AVDA	O'Brien, Pam	Pobrien@avda-fl.com	561-265-3797 x101
CARP	Herd, Kathleen	DCR@carpinc.org	561-844-6400 x228
CARP	Smith, Mandi	DTO@carpinc.org	C 561-315-7838 561-844-6400 x223
Center for Family Services	Ramos, Daniel	Dramos@CTRFam.org	561-514-0564
Children's Home Society	Sullivan-Lovell, Alma	Alma.SullivanLovell@CHSFL.org	561-598-4150
CMIS/211	Buza, Susan	SKBuza@211PBTC.org	561-383-1150
CMIS/211	Harris, Chris	Chris.Harris@211PBTC.org	561-383-1150
CMIS/211	Piontkowski, Nancy	nancy.piontkowski@211pbtc.org	561.383.2171
Coalition for Independent Living Options	Reyes-Coles, Maite	Maiter@Cilo.org	561-966-4288 x103
Families First of PBC	McNair, Sonya	SmcNair@FamiliesFirstPBC.org	561-518-0071
Family Promise of North Palm Beach County	Clinton, Rhonda	RBClinton@comcast.net	561-310-3750
Family Promise of North Palm Beach County	Reece, Charla	Creece@FamilyPromiseNPBC.or	561-318-8864
Family Promise of South Palm Beach County	Dinnan, Kokie	Kdinnan@FamilyPromiseSPBC.org	561-265-3370 x101
Family Promise South Palm Beach County	Prior, Linda	Linda_Prior@hotmail.com	561-330-0245
Found Care	Allen, Martha,	Mallen@Foundcare.org	561-762-9563

Gulfstream Goodwill	Carter, Michele	Carter@Gulfstreamgoodwill.com	561-848-7200 x2280
Housing Partnership	DiBartolo, Amy	Adibartolo@GoCpG.org	561-841-3500 x1011
Housing Partnership	Speranza, Tracy	Tfarrar@GoCpG.org	561-841-3500 x2239
PBC Department of Economic Stability	Grimm, Joyce	Jgrimm@PBCGov.com	561-233-3641
PBC Department of Economic Stability	Miller, Jo	EJMiller@PBCGov.com	561-233-3620
PBC Dept of Human &Vet Services	Jadala, Sandeep	SJadala@PBCgov.org	561-309-8180
PBC Dept of Human &Vet Services	Parnell, Meghan	Mparnell@PBCgov.org	
PBC Dept of Human &Vet Services	Williams, Keianna	Kwillia4@PBCgov.org	561-308-5144
PBC Homeless Coalition	Maier, Ryan	Rmaier@PBCGOV.org	561-355-4663
Salvation Army	Rydman, Greg	Greg_Rydman@USS.SalvationArmy.org	561-686-3530
Salvation Army	Scott, Cassandra	CassandraScott@USS.Salvationarmy.org	561-682-1118 x103
St. George's Center. Inc.	Becton, Cinthia	stgchrch@att.net	561-844-7713
Stand Down House, Faith, Hope, Love, Charity	Maddock, Josh	Jmaddock@standown.org	561-968-1612
Stand Down House, Faith, Hope, Love, Charity	Rainford, Marcia	fhlc@standown.org	561-968-1612
The Lord's Place	Hershorn, Michael		
The Lord's Place	Stanley, Diana	Dstanley@TheLordsPlace.org	
The Vets Place	Zane, Morris	Zane.Morris@BetsPlaceWPB.org	561-900-4519
Veterans Administration	Abbott, Karen	Karen.Abbott2@va.gov	561-248-7148
YWCA	Lawson, Zenita	Zlawson@ywcapbc.org	
*Area Agency on Aging	Shaw, Marva	Mshaw@YourAgingResourceCenter.org	561-684-5885
*Holy Ground Shelter for Homeless, Inc.	Kranich, Jan	HolyGroundShelter@msn.com	561-444-7710
*PBC HIV Care Council	Smith, Cecil		561-291-3973
*The Lewis Center	Kreig, Ezra	Ekreig@LewisCenterPBC.org	561-904-7901
*Westgate Tabernacle New	Holmes, Tora	WGTNEW@aol.com	561-471-9309

*non member agency



Homeless and Housing Alliance
www.HHAPBC.org
Lighthouse for the Blind
1710 Tiffany Drive East
West Palm Beach, FL 33407
Sept. 27, 2012, 2:00 p.m.
CoC Minutes

1. Call to order/roll call – Jo Miller opened the meeting. Attendees introduced themselves. Agency roll call was taken to establish a quorum.
2. Approve minutes - Minutes for the August meeting were unanimously approved.
3. Nominations for Executive Committee for VA and Family Categories – Kasha polled the eligible agencies to see who wants to be on the Executive Committee. Elections will be held at the October meeting.

HHa Member Agencies	Serve Families	Serve Vets
Center for Family Services	Yes	
Coalition for Independent Living Options	Yes	
Families First of PBC	Yes	
Family Promise of North/Central Palm Beach County, Inc	Yes	
Housing Partnership	No	
Salvation Army		Yes
Stand Down (Faith-Hope-Love-Charity)	No	Yes
The Vets Place		
VA Homeless Outreach		
YWCA-Harmony House	Yes	

4. Sub Committee Reports – Michele Carter
 - a. HMIS Oversight – The process of the HMIS Oversight Committee relating to CMIS, Performance Measures, and the HHA is being defined.
 - b. CMIS – Susan Buza highlighted items in her report. See attached report. She thanked Chris Harris who is retiring for his dedicated service.
 - c. Discharge Planning for prison re-entry – Michele Carter reported that the flowchart for Discharge Planning from prisons has been completed.
 - d. Performance Measures – Kokie Dinnan reported that the process for Performance Measures relating to CMIS and the HMIS Oversight Committee is being defined.
 - e. New Members – Rhonda Clinton reported that there will be a meeting for new and perspective HHA members on 10/17.

- f. Unmet Needs – Michele announced that the Unmet Needs Committee is merging with Housing Inventory Chart (HIC).
 - g. Housing Inventory Chart (HIC) – Wendy Tippet announced that there will be a meeting at Vita Nova on 10/3 from 2:30-4:00.
 - h. Policy and Procedures – Wendy announced that there will be a meeting and new committee members are invited.
5. By-law Changes – Pam O’Brien announced that HUD requires the Executive Committee to have an odd number of members. A motion was made, seconded, and unanimously approved to modify the By-Laws as stated:
- a. Article 5, SECTION 1 - NOMINATION OF EXECUTIVE COMMITTEE MEMBERS: Officers shall be elected in October of each year and shall be comprised of an uneven number of officers, at least seven (7) or no more than nine (9), members. HHA members shall submit names of individuals for consideration for each office during the month of September. At the October general membership meeting, officers will be elected.
 - b. Article 6, SECTION 1 - EXECUTIVE COMMITTEE MEMBERS: The voting members of the Executive Committee of the HHA shall be the Chair, Vice-Chair, Chair-Elect, Secretary, Sub-Committee Chair Coordinator and four At-Large positions. These positions shall be elected from the following categories: two (2) funders, one (1) a member of the Homeless Advisory Board, one (1) Homeless Service Provider serving individuals and one (1) Homeless Service Provider serving families, one (1) Homeless Service Provider serving victims of domestic violence, one (1) Faith-Based Organization, one (1) HMIS/CMIS Oversight Committee Chair, and one (1) Veteran’s Organization. One of the Executive Committee members will be a homeless/formerly homeless individual. An agency may not have more than one seat on the Executive Committee. The Collaborative Applicant and the HMIS Lead Entity will serve as ex-officio non-voting members of the committee. At least one At Large member preferably shall not have served the previous year.
6. Liaison Reports
- a. Homeless Coalition/HAB – Ryan Maier highlighted items in his report. Hunger and Homeless Awareness Week is Nov. 10-18. See attached report.
 - b. Homeless Resource Center (HRC) – Ezra Kreig reported that the HRC had more than 200 single men and women come to the Center seeking help. Of those, over 100 were housed outside the Center while 8 found interim housing in the Lewis Center. Call Lewis Center for more info. 561-904-7900
 - c. Ezra reported that there are “Community Resource Meetings” every Wednesday from 10 AM to Noon, where agencies are introduced to case managers and try to find ways to work effectively together HHA members are invited to participate. If interested, they should call or email Ezra to get scheduled. ekrieg@lewiscenterpbc.org
7. PIT - Meghan Parnell reported that registration for PIT workers will be web-based. Duties and locations will be on the registration form. Web site will be available mid - October.

8. Palm Beach County Counts – Greta Von Unruh demonstrated the website, www.pbccounts.org, a free online tool that collects, stores, and displays data. Review the website to see if it meets the needs of your community.
9. Member Presentation – Mandi Smith talked about the services provided by The Comprehensive Alcoholism Rehabilitation Programs, Inc. (CARP), <http://www.carpinc.org> for adults and adolescence. For more information call (561) 844-6400, Ext. 101
10. New Business
11. Old Business:
12. Announcements - Send announcements to Georgiana Devine, gdevine@pbcgov.org for distribution.

Next Exec Meeting: October 15

Next CoC Meeting: October 25

Directions:

From I-95, Exit at 45th Street and go east.

Cross Congress Ave, ¼ mile to Tiffany Drive and make a right.

Make a right at the stop sign, Tiffany Drive East.

The Lighthouse for the Blind is the 1st building on the left.