



Homeless and Housing Alliance Meeting Minutes

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Palm Beach County Division of Human Services

Lighthouse for the Blind 1710 Tiffany Drive East West Palm Beach, FL 33407

Chair: Pam O'Brien, AVDA
 Date: November 29, 2012
 Present / Absent: See Attached Attendance Log

TOPIC / AGENDA ITEM	PRESENTER	DISCUSSION/RECOMMENDATION/ACTION	FOLLOW-UP /
Call to order	Pam O'Brien	Meeting began at 2:10 pm. Quorum established.	
Roll call	Pam		Attached Attendance Sheet
Minutes	Pam	Irvine Nugent motioned to approve HHA October meeting minutes; Seconded by Josh Maddock; Motion adopted unanimously	
CMIS	Susan Buza	Nancy Piontkowski reported for Susan: Working on licenses, AHAR, and compiling / filing other reports	Attached Monthly Report
HMIS Oversight	Irvine Nugent	Completed compliance documents; brainstorming HUD performance expectations; overseeing HUD renewal app reviews and ranking; Discussing MOUs with 211 / Lead Agency	Next meeting December 3, 2012 @ 9
HUD Renewal Review Panel	Georgiana Devine	Announced Panel: Rhonda, Josh, Daniel R., Joe, Maite, Kasha	See HHA website
HUD Reallocation of TH Funds	Cassandra Scott	Distributed memo re: response needed for HUD application; Subcommittee developed by sign-up sheet circulated	Handout / Cassandra will convene interested members – date / time TBA
Discharge Planning	Michele Carter	Committee Temporarily Suspended / No report	
New Membership	Rhonda Clinton	Monthly meeting will be replaced with Quarterly Orientation to be held at Holy Spirit Church 1003 Allendale Road WPB	January 16, 2013 at 9:00 am – new members (and members) welcome
Housing Inventory Chart	Wendy Tippett	Kasha Owens reported for Wendy: Have completed tasks	Report to follow soon - TBA
Policy and Procedures	Georgiana	Drafting evaluation tool(s) for determining vulnerability for prioritizing client services – Checking best practices	Tool to be presented when ready / next meeting: Dec 6 @ 3 pm – 810 Datura 2 nd floor WPB
Homeless Coalition/HAB	Marilyn Munoz	Absent – No Report	
Lewis Center (HRC)	Ezra Kreig	Summarized October stats; increase in law enforcement aid; members invited to Wednesday @ 9 am Resource Meetings; Discussion re: assessment process and residency requirements;	See Attached Report- Lewis Center will make special presentation regarding process at January HHA meeting
Point – in – Time	Georgiana	Encouraged participants to register on-line; discussed process	
HEART- agency presentation	Judith Mcinnes	Role of PBC School District in recruiting and serving homeless families and students	Developing School District's role in HHA
Other Business	Pam	Thanked Daniel Gibson / past Chair; announced new Executive Committee Officers (see HHA website)	Will give summary of Exec Committee mtgs at HHA meetings
1. Thanks / 2013 Officers			
2. Introduction	Grace Richardson	Rebecca Marcus- Dir of Supportive Housing at Housing Partnership	
3. New HUD Project	Georgiana	Application posted and announced – Due Dec 10 @ 12 noon	See HHA website
Next Meeting	Pam	January 31, 2013 @ 2pm – moved due to PIT in January	
Adjournment	3:20 pm		

Respectfully submitted, Cassandra L. Scott Secretary
 November 30, 2012