



Homeless and Housing Alliance
www.HHAPBC.org
Lighthouse for the Blind
1710 Tiffany Drive East
West Palm Beach, FL 33407
Feb. 23, 2012, 2:00 p.m.
Minutes

Agency	Name	E-Mail	Phone
Adopt-A-Family	Gorman, Emily	Egorman@AdoptAFamilyPBC.org	561-253-1361 x125
Adopt-A-Family	Tippett, Wendy	wtippett@adoptafamilypbc.org	566-253-1361 x117
AVDA	O'Brien, Pam	Pobrien@avda-fl.com	561-265-3797 x101
Center for Family Services	Leslie, Dorla	Dorla@CTRFam.org	561-616-1264
Center for Family Services	Ramos, Daniel	Dramos@CTRFam.org	
Children's Home Society	Sullivan-Lovell, Alma	Alma.SullivanLovell@CHSFL.org	561-598-4150
CMIS/211	Harris, Chris	Chris.Harris@211PBTC.org	561-383-1150
Coalition for Independent Living Options	Reyes-Coles, Maite	Maiter@Cilo.org	561-966-4288 x103
Families First of PBC	McNair, Sonya	SmcNair@FamiliesFirstPBC.org	561-518-0071
Family Promise of North Palm Beach County	Reece, Charla		561-310-3750
Family Promise of South Palm Beach County	Stevens, Alex	Astevens@FamilyPromiseSPBC.org	561-265-3370x100
Family Promise South Palm Beach County	Prior, Linda	Linda_Prior@hotmail.com	561-330-0245
FL Resource Center for Women & Children, inc.	Dawkins, Shandra	frewc@yahoo.com	561-848-8383
Gulfstream Goodwill	Spencer, Kathy	Spencer@Gulfstreamgoodwill.com	561-848-7200
Housing Partnership	DiBartolo, Amy	Adibartolo@GoCpG.org	561-841-3500 x1011
J.A.Y Outreach Ministries	Herd, Kathleen	Kherd@jayministry.org	561-842-4276

Agency	Name	E-Mail	Phone
PBC Dept of Human & Vet Services	Devine, Georgiana	Gdevine@PBCGov.org	561-355-4778
PBC Dept of Human & Vet Services	Parnett, Kim	Kparnett@PBCgov.org	
PBC Dept of Human & Vet Services	Tuck, Claudia	ctuck@pbcgov.org	561-603-3333.
PBC Dept. of Health	Boulon, Sandra	Sandra_Boulon@DOH.State.FL.US	561-514-5431
PBC Homeless Coalition	Kennedy, Yolanda	ykennedy@pbcgov.org	561-355-4663 561-713-0990
PBC Homeless Coalition	Maier, Ryan	Rmaier@PBCGOV.org	
PBC Homeless Coalition Homeless Advisory Board	Munoz, Marilyn	Mmunoz@PBCGov.org	561-355-4764
PBC Homeless Coalition	Murray, Darius	Dmurray@PBCGOV.or	
PBC School District	McInnes, Judith	.	561-868-5383
PMG Association, Inc	Gonot, Kathy	Kathy@PMGAECON.com	954-427-5010
Salvation Army	Scott, Cassandra	CassandraScott@USS.Salvationarmy.org	561-682-1118 x103
St. George's Center. Inc.	Becton, Cinthia	stgchrch@att.net	561-844-7713
Stand Down House, Faith, Hope, Love, Charity	Rainford, Marcia	FHLC@Fdn.com	561-967-1612
The Everglades Inn	Stechnij, Susan	SusanWPB@hotmail.com	
The Lord's Place	Hershorn, Michael		
The Lord's Place	Stanley, Diana		
The Vets Place	Reyes-Coles, Tomas	VetsPlaceWPB@Live.com	561-729-0388
Veterans Administration	Cabrera, Maria	Maria.Cabrera@va.gov	561-422-6870
Vita Nova	Nugent, Irvine	Inugent@vitaNovalnc.org	561-689-0035
YWCA	Cauthern, Mary	Mcauthern@YWCAPBC.org	561-640-0050 x139
*Faith Farm Ministries	Webb, Deen	Dwebb@FaithFarm.org	561-737-2259

1. Call to order/roll call – Chris Harris opened the meeting in the absence of the Chair. Attendees introduced themselves. Agency roll call was taken to establish a quorum.
2. Approve minutes from previous meeting – Minutes from the Jan. 26th meeting were received with two changes in the attendance record.
3. Emergency Solution Grant (ESG) – Georgiana Devine and Claudia Tuck
 - a. A motion was made for the HHA to prioritize funding recommendations and to appoint a non-conflict committee to review grant requests for 2012-2013. The HHA Exec Committee will define skill/experience requirements for this review committee. The motion was seconded and unanimously approved.
 - b. The implementation plan will be presented at the March CoC meeting.
 - c. Administration costs associated with the ESG will be considered.
4. Sub Committee Reports – Michele Carter
 - a. HMIS Oversight – Irvine Nugent
 - i. Committee divided into two groups:
 - Group 1 – Assigned the development of CMIS Policies and Procedures Manual and MOA's between CoC Lead and the HHA and HMIS Lead and HHA. Review of draft Policies & Procedures Manual is half way completed.
 - Group 2 - Assigned the development of CMIS User Agreement, CMIS Agency Agreement, CMIS Administrator Agreement, CMIS Release of Information
 - ii. Group 2 will be joining Group 1 until the Policies & Procedures Manual is completed as this will define information to be included in the above mentioned Agreements.
 - iii. Eventually the Oversight Committee will gather and report on data and performance measurements results
 - b. Discharge Planning – Maite Reyes-Coles
 - i. Memorandum of Agreement (MOA) has been completed for Hospitals and Mental Health Centers and will be shared with the Homeless Resource Center Vendor.
 - ii. Memorandum of Agreement (MOA) for jails and prisons is next step
 - c. Performance Measures – Kokie Dinnan - No Report
 - d. New Members – Rhonda Clinton, Charla Reece reported that the new member packet is almost complete.
 - e. Unmet Needs – Kathleen Herd reported that a survey will be sent to providers and funders to identify the top three unmet needs.
 - f. Housing Inventory Chart – Wendy Tippet asked providers to submit their surveys regarding the number of available beds at the designated point-in-time. Wendy also encouraged members to join this committee.
5. Liaison Reports
 - a. Homeless Coalition/HAB - Marilyn Munoz introduced two new Vista interns. Check out websites <http://thehomelessplan.org/> and www.homelesscoalitionpbc.org Project Connect will be on March 16, Pompey Park, Delray Beach. Marilyn shared a handout developed by the Homeless Coalition outlining local, state and federal statistics.
 - b. Homeless Resource Center (HRC) – Marilyn Munoz

Marilyn reported on an upcoming fundraising event to honor Senator Lewis and any funds raised will be in support of the HRC. Marilyn provided Save the Date info on the fundraiser scheduled for March 27th.

- c. HAB Housing – Emily Gordon – no report
6. Member Presentation – Shandra Dawkins; Florida Resource Center for Women & Children, Inc. serves as advocates for battered women and children in Palm Beach County. For more information, see web site <http://www.frcwc.com/aboutus.html>
7. New Business: No discussion took place.
8. Old Business: No discussion took place.
9. Announcements: Family Promise of North/Central Palm Beach County advised they had several openings.
10. Adjourn

Next Meeting:

Exec Committee – March 12

CoC – March 22, 2012

Directions:

From I-95, Exit at 45th Street and go east.

Cross Congress Ave, ¼ mile to Tiffany Drive and make a right.

Make a right at the stop sign, Tiffany Drive East.

The Lighthouse for the Blind is the 1st building on the left.