



**Homeless and Housing Alliance**  
**Lighthouse for the Blind**  
**1710 Tiffany Drive East**  
**West Palm Beach, FL 33407**  
**Phone: 561-586-5600**  
**June 23, 2011, 2:00 p.m.**  
**Minutes**

<b>Name</b>	<b>Agency</b>
Allen, Martha,	*Found Care, Inc.
Boulon, Sandra	PBC Dept. of Health, Homeless Program
Cabrera, Maria	VA
Carter, Michele	Gulfstream Goodwill
Clinton, Rhonda	Family Promise NPBC
Collins, Terris	Jerome Golden Center for Behavioral Health
Devine, Georgiana	PBC Division of Human Services
DiBartolo, Amy	Housing Partnership
Dinnan, Kokie	Family Promise of SPBC
Gibson, Daniel	The Lords Place
Giordano, Paula	Gulfstream Goodwill
Glucksman, Joe	McCurdy Sr. Housing: Quiet Waters
Gorman, Emily	Adopt-A-Family
Johnson, Michelle	Jerome Golden Center for Behavioral Health
McNair, Sonya	Families First of PBC
Miller, Jo	PBC Dept. Housing & Community Development
Munoz, Marilyn	PBC Division of Human Services
Nomikos, Michael	AVDA
Nugent, Irvine	Vita Nova
Olds, Wendy	PBC Dept. Human & Vet Services
Parnett, Kim	PBC Division of Human Services
Prior, Linda	Family Promise SPBC
Rainford, Marcia	Stand Down House, Faith, Hope, Love, Charity
Ramos, Daniel	Center for Family Services
Reyes-Coles, Maite	Coalition for Independent Living Options
Rydman, Greg	Salvation Army
Sherman, Paul	Jerome Golden Center for Behavioral Health
Spencer, Kathy	Gulfstream Goodwill
Stechnij, Susan	The Everglades Inn
Sullivan-Lovell, Alma	Children's Home Society
Woodruff, Glenn	Gulfstream Goodwill

\*Guests

1. Call to order/roll call

Chris Harris, Chair, opened the meeting and welcomed everyone. Attendees introduced themselves. Agency attendance was taken. A quorum was established.

2. Approve Minutes for the previous meeting  
A motion to approve the minutes from the May 26<sup>th</sup> meeting was made, seconded, and unanimously approved by all in attendance.
3. Sub Committee Reports: all HHA members are urged to be on at least one committee. Meeting Schedule of Sub Committees is located at <http://www.pbcgov.com/communityservices/programs/humanservices/pdf/HAB%202011%20Meeting%20Schedule.pdf>
  - a. CMIS – Chris Harris reported that there was no subcommittee meeting last month. They are planning to upgrade their ServicePoint software to version 5, and expect to begin user training in July. There will be two major changes:
    - i. Each user will be charged an annual license fee of \$100
    - ii. Households will be more easily managed.
  - b. Discharge Planning - Maite Reyes-Coles reported that the results of the homeless provider have been compiled. They are working on compiling the data from the discharge and hospital referral forms.
  - c. Emergency Response System and Homeless Prevention System – Georgiana Devine, no report.
  - d. Performance Measurements – Kokie Dinnan reported that they are collecting homeless measurements and writing definitions.
  - e. New Members – Rhonda Clinton reported that they are working on a new member packet and logo. This committee needs members.
  - f. Unmet Needs – Michele Carter reported that the committee continues to collect information and evaluating information for the various homeless populations. Marilyn Munoz is working on a final report from the HAB Program Planning committee in regards to unmet needs of homeless subpopulations. The report should be ready by August 2011.
4. Liaison Reports
  - a. Affordable Housing – Emily Gorman reported that the NSB is interested in purchasing homes in Lake Worth to sell at affordable prices. Information about an open house will follow. Program will restart after August.
  - b. Legislative Advocacy - Marilyn Munoz stated that although the 2011 Legislative Session just ended a month ago, Todd Bonlarron recently sent out a request to forward 2012 Legislative Requests to his office. Due to the redrawing of State and Congressional district lines, the legislature will be convening for session in January 2012, two months earlier than normal. Committee meetings have already started to meet to begin the reapportionment process. HHA members, if they have any ideas for action, should forward legislative request to Marilyn.
  - c. HAB/Homeless Resource Center Update: Marilyn Munoz reported that there have not been any responses to the RFP. After polling the interested parties, the County will continue to work on contracting with an operator for services at the HRC.
  - d. Other:
    - i. The HHA should look at their strategic plan to see if it aligns with the Ten-Year Plan.
    - ii. Two positions are open on the HAB – representative from a business and a faith based community. Nominations are open.

- iii. Homeless Coalition - Both the HAB and County have been working on a Memorandum of Agreement with the Homeless Coalition. The Coalition has approved the MOA and it will be forwarded to the Board of County Commissioners for their approval. This MOA provides direction on how to partner together to continue to implement the Ten-Year Plan. The Coalition will continue with its mission of providing advocacy, outreach and education. The Coalition office will move to 810 Datura and Marilyn will be the Executive Director.
5. Member Presentation - Children's Home Society gave an enlightening presentation. See their website for details. <http://www.chsfl.org/Home>
6. New Business
  - a. Elections for membership to the HHA Exec Committee will be in October. Member agencies are encouraged to become more involved with the operations of the HHA. Agencies are selected to represent the following categories: Funder; HAB Member; serve individuals; serve families; serve victim of domestic violence; faith based; serve vets; CMIS; Homeless or formerly homeless. More information will follow.
  - b. In order to apply for HUD grants, there is a legislative mandate that requires data to be entered into HMIS. Data integrity is a priority.
7. Old Business: - N/A
8. Announcements
  - CMIS will do the member presentation in July.
  - Faith Farms will do the guest presentation in July.

Adjourn

Next Meeting: July 28, 2011