



**Homeless and Housing Alliance**  
**Lighthouse for the Blind**  
**1710 Tiffany Drive East**  
**West Palm Beach, FL 33407**  
**Phone: 561-586-5600**  
**April 28, 2011, 2:00 p.m.**  
**Minutes**

<b>Name</b>	<b>Agency</b>
Adams, Ilene	CARP
Boulon, Sandra	PBC Dept. of Health
Carter, Michele	Gulfstream Goodwill
Devine, Georgiana	PBC Division of Human Services
DiBartolo, Amy	Housing Partnership
Dinnan, Kokie	Family Promise of SPBC
Donalds, Ruth	Pat Reeves Village
Giordano, Paula	Gulfstream Goodwill
Glucksman, Joe	McCurdy Sr. Housing: Quiet Waters
Herd, Kathleen	J.A.Y Outreach Ministries
Herslorn, Michael	The Lord's Place
Johnson, Michelle	Oakwood Center
Mann, Marion	Homes With Assistance
Mann, Priscilla	
Mayer, Stephen	HCD PBC
McNair, Sonya	Families First of PBC
Miller, Jo	PBC Dept. Housing & Community Development
Munoz, Marilyn	PBC Division of Human Services
Nauman, Gibbie	CROS Ministries
Nomikos, Michael	AVDA
Nugent, Irvine	Vita Nova
Prior, Linda	Family Promise SPBC
Reyes-Coles, Maite	Coalition for Independent Living Options
Sherman, Paul	Oakwood Center
Smith, Mandi	CARP
Stechnij, Susan	The Everglades Inn
Sullivan-Lovell, Alma	Children's Home Society
VanBiesen, Charisse	DCF SAMH
Weatherspoon, Shayene	Adopt-A-Family
Yount, Katie	Center for Family Services

1. Call to order/roll call  
Chris Harris, Chair, opened the meeting and welcomed everyone. Attendees introduced themselves. Agency attendance was taken. A quorum was established.
2. Approve Minutes for the previous meeting  
The minutes from the March 24<sup>th</sup> meeting were reviewed. A motion to approve the minutes was made, seconded, and unanimously approved by all

in attendance. Chris advised the group that they are trying to make the HHA more "green sensitive" and in future would like all attendee's to bring their own copies of the agenda to reduce the amount of copies usually made.

3. Sub Committee Reports: all HHA members are urged to be on at least one committee. Meeting Schedule of Sub Committees is located at <http://www.pbcgov.com/communityservices/programs/humanservices/pdf/HAB%202011%20Meeting%20Schedule.pdf>
  - a. CMIS – Chris Harris reported that there was no subcommittee meeting last month. We are planning to upgrade our ServicePoint software to version 5, and expect to begin user retraining in July.
  - b. Discharge Planning – Maite Reyes-Coles urged all agencies to complete homeless provider survey on SurveyMonkey so that results can be collated. Revised discharge and hospital referral forms have been sent to hospital administrators for their review and feedback.
  - c. Emergency Response System and Homeless Prevention System – Georgiana Devine reported that they are working on a universal application for homeless applicants. They are also working on new methods to track hotel/motel length of stay and the staff required for case management of these individuals/families as well as the staff need to provide homeless prevention.
  - d. Performance Measurements – Kokie Dinnan asked Irvine (Vita Nova) to report. They are gathering homeless measurements from other COC locations, federal requirements, and the The Columbus Model for Performance Measurement & Evaluation.
  - e. New Members – Rhonda Clinton was unable to attend. Chris reported that they are working on a new member packet and logo. This committee needs members.
  - f. Unmet Needs – Tomas Reyes-Coles was unable to attend. Michele Carter reported that the committee is revising its direction and research services that are needed and are not available. Tomas will establish measurements for unmet needs.
4. Liaison Reports
  - a. Affordable Housing – Matt Constantine, Suzanne Cabrera - tabled
  - b. Legislative Advocacy - Marilyn Munoz, see attached report
  - c. HAB/Homeless Resource Center Update: Marilyn Munoz  
Marilyn reported construction on the HRC is going well and the RFP will be released soon. Additionally she gave an update on the next Project Connect – free resources and information for those who are homeless or at risk of being homeless, Saturday, June 4, 10:00 a.m. to 4:00 p.m. at the Dan Calloway "Tate" Recreational Center, 1420 W. 10<sup>th</sup> Street, Riviera Beach, Phone 561-478-5361, mmunoz@pbcgov.org

5. Member Presentation – Center for Family Services. <http://www.ctrfam.org/>  
Katie presented. They focus on three areas:
  - a. Counseling - mental health counseling, drug screenings, and background checks for individuals and families. Other services include sessions with Credibility, homework assistance provided by certified schoolteachers of the Palm Beach County School District. Also serve victims of abuse or violence, including sexual abuse, and alcohol.
  - b. Childhood Education - In our HIPPO and Parenting Smart Babies programs, parents are empowered to be their children's first teachers and create an educational environment.
  - c. Homeless Intervention - Pat Reeves Village assists families who may be on the brink of homelessness with mortgage, rent and utility payments, transportation passes and food vouchers. They also have a shelter program which serves homeless families in Palm Beach County, and when they are at capacity, they place families in hotels.
  - d. Travelers Aid program which help families and individuals return home to loved ones out of state via Greyhound.

(NEXT MONTH: Children's Home Society)

6. New Business –
  - HHA website is available.  
<http://www.pbcgov.com/communityservices/programs/humanservices/ha.htm>
  - HHA By-Laws:  
<http://www.pbcgov.com/communityservices/programs/humanservices/pdf/HHABylaws.pdf>
7. Old Business: - N/A
8. Announcements
  - Children's Home Society Transitions Home has two openings for homeless youth between the ages 13 – 19 who is either pregnant or have a baby younger than 1 year old. The numbers to call
9. Adjourn

Next Meeting: May 26, 2011