Contract Module – Agency Guide

Log on to https://pbcc.samis.io/

Use the username and password provided to log on

SAM	IS: PBCC
Login t	to get started
Login ID	
Password	
Remember Me	Forgot your password?
	Sign In
Having trou	ble? Contact Support
Not yet regis	tered? <u>Register Now</u>

Click on Contracts to see the contracts associated with your agency

Welcome Nadim!



Click on the row with the desired contract. Please note that each contract has a status assigned to it. Contracts requiring a signature have a pending status.

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	Requisiti	ion				Ξ	Requisition ID	Ξ	Status	Ξ	Date Agency Signe	Ξ	Date CSC Signed	Ξ
1	Gulfstrea	am Goo	dwill Indu	ustries: Hous	ing / Homelessness		1011		Pending Agency Sig	jn				
2	Rapid Re	esults In	stitute, Ir	nc. TEST: Ho	using / Homelessness		1052		Pending Agency Sig	jn				
3	Rapid Re	esults In	stitute, lr	nc. Test 5: Ho	ousing / Homelessness		1056		Executed		10/17/19 02:49 PM		10/17/19 02:51 PM	
4	Rapid Re	esults In	stitute, lr	nc. Test 6: Ho	ousing / Homelessness		1057		Executed		10/21/19 09:06 AM		10/21/19 09:08 AM	
Ę	Rapid Re	esults In	stitute, lr	nc. Test 7: Ho	ousing / Homelessness		1058		Pending Agency Sig	jn				

This is the contract screen. This screen shows the contract without its attachments/exhibits.

RAPID RESULTS INSTITUT	E, INC. TEST 7: HOUSING / HOMELESSNESS									
< Detail History	Data 🗘 ⊁ Sign									
1016 Rapid Result	s Institute, Inc. Test 7: Housing / Homelessness	1058	Pending Agency Si	ignature						
ID	Requisition	Requisition ID	Status	Date Age	ncy Signed Date CSC Signed	d				
— Contract Details				Files	Add Fi	File				
Requisition ID	1058									
Agency Signer Authorized Users	Nadim Matta									
RAPID RESULTS INSTITUT Detail History 1016 Rapid Result ID Image: Contract Details Requisition ID Requisition ID Agency Signer Authorized Users Users CSC Signer Authorized Users Image: Contract Content Image: Contract Content Image: Contract Content	Pedro Medina	Activity Log	Activity Log New Note							
User				10/24/19 11:22 / System - 10/24/1 Signer Authorized	M Pedro Medina: 9 Record Modified: FieldValueAgency I Users1343 <span< th=""><th>y</th></span<>	y				
 Contract Document 				10/22/19 02:00 F	2M Pedro Medina:					
Contract Content	FEDERAL CONTRACT FOR PRO This Contract is made as of day of	VISION OF SERVICES	een Palm Beach	system - 10/22/19 Record Modified: FieldValueStatusCreated <span class="diff-html-add</th></tr><tr><th></th><td>County, a Political Subdivision of the State of
Commissioners, hereinafter referred to as the COU
7, hereinafter referred to as the AGENCY, a no
business in the State of Florida, whose Federal Tax</td><td>Florida, by and throug
NTY, and Rapid Results Ir
t-for-profit corporation a
I.D. is 56-2609577.</td><td>yh its Board of
nstitute, Inc. Test
uthorized to do</td><td>10/22/19 02:00 F
System - 10/22/1
Signer Authorized</td><td>W Pedro Medina:
9 Record Modified: FieldValueAgency
I Users1343</td><td>y</td></tr><tr><th></th><th>Whereas, the COUNTY is the recipient and design
government funds being provided under the" ry:<br="">Act of 2009" and the U.S. Department of He Continuum of Care (CoC) Program; and					View All	
	Whereas, the AGENCY has proposed providing services to provider agencies serving persons with	g certain program quali HIV Spectrum Disease.	ty management							
	NOW, THEREFORE, in consideration of the mutua and the AGENCY acree as follows:	l promises contained here	in, the COUNTY							

RAPID) RESULTS INSTITUT	'E, INC. TEST 7: HOUSING / HOMELESSNESS				
<	Detail History	Data 🚱 🍾 Sign				
1016	Rapid Result	s Institute, Inc. Test 7: Housing / Homelessness	1058	Pending Agency Signat	ture	
ID		Requisition	Requisition ID	Status	Date Agency Signed	Date CSC Signed
— Contr	ract Details				Files	Add File
	Requisition ID	1058				
Indext details Indext details Indext details Indext details Indext details Requisition ID Status Date Agency Signature Indext details Indext details Files Activity Log Agency Signer Authorized Users Nadim Matta Indext details Indext details CSC Signer Authorized Users Pedro Medina Indext details Indext details						
CSC	Signer Authorized User	Pedro Medina			Activity Log 10/24/19 11:22 AM Pedro Medi	New Note

Click on the Sign button to sign contract and view it in its entirety including its attachments/exhibits.

Prior to submitting signature, you must enter your name, title, sign within the signature box, and check the box confirming that you understand your signature will be applied to the contract and its attachments/exhibits where applicable. You may scroll through the pages before submitting signature.

RAPID RESULTS INSTITUTE, INC. TEST 7:	IOUSING / HOMELESSNESS
Detail History Data ≁ Sign	1
Enter Your Name and Sign below	
Name *	
Title *	
Signature *	Clear
Terms	The signer acknowledges that his/her signature will be applied to the contract and its exhibits where applicable.
×	By checking this box and signing this document, you agree to the terms listed above
	Sign Document Cancel

After submitting signature, the status will be shown as "Pending CSC Signature". This means that the Department of Community Services Director or individual with delegated signature authority for the Department still needs to sign the contract.

RAPID RESULTS INSTITU	TE, INC. TEST 7: HOUSING / HOMELESSNESS				
< Detail History	Data 🚱				
1016 Rapid Resu	Its Institute, Inc. Test 7: Housing / Homelessness	1058	Pending CSC Signature	10/24/19 02:45 PM	
ID	Requisition	Requisition ID	Status	Date Agency Signed	Date CSC Signed
- Contract Details				Files	Add File
Requisition ID	1058 N	otice	×		
Agency Signer Authorized Users	Nadim Matta	ontract Signed		Activity Log	New Nata
CSC Signer Authorized User	Pedro Medina			10/24/19 02:45 PM Nadim Matt System - 10/24/19 Record Modi SignatureNew Value <img src="healthcignature/sign E52/E5</img 	ra: fied: FieldValueAgency
 Contract Document 				sic- /vauksighature/sig_c024c.	00104007E1E0A10A02
Contract Content	FEDERAL CONTRACT FOR PROV This Contract is made as of day of County, a Political Subdivision of the State of F	'ISION OF SERVICES , 20, by and betwee Florida, by and through	en Palm Beach its Board of	10/24/19 11:22 AM Pedro Medi System - 10/24/19 Record Modi Signer Authorized Users1343 <s< td=""><td>na: fied: FieldValueAgency pan</td></s<>	na: fied: FieldValueAgency pan
	 Commissioners, nereinatter referred to as the COUN 7, hereinafter referred to as the AGENCY, a not-f business in the State of Florida, whose Federal Tax I.C 	or-profit corporation aut 0. is 56-2609577.	thorized to do	10/24/19 02:45 PM Nadim Matt System - 10/24/19 Contract Ser	a: It to CSC for
	Whereas, the COUNTY is the recipient and designate government funds being provided under the "Ryan Act of 2009" and the U.S. Department of Hou Continuum of Care (CoC) Program; and	ed RECIPIENT ADMINIST White HIV/AIDS Treatm sing and Urban Develo	RATOR of U.S. nent Extension opment (HUD)	Signature151.132.206.250 - Mo 10.0; Win64; x64) AppleWebKit Gecko) Chrome/78.0.3904.70 S	izilia/5.0 (vvindows N1 /537.36 (KHTML, like afari/537.36
	Whereas, the AGENCY has proposed providing services to provider agencies serving persons with H	certain program quality IV Spectrum Disease.	management	View All	

The status will show as Executed when the contract has been signed by both parties. Please note that the contract will not be fully executed until it has been signed by the Palm Beach County Board of County Commissioners.

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1	Gulfstrear	n Good	will Indus	tries: Housi	ing / Ho	melessne	ss	1011		Pending Agency	/ Sign			
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