ATTACHMENT 10: ROMA LOGIC MODEL

COMMUNITY SERVICES DEPARTMENT
FY 20XX Financially Assisted Agencies (FAA)
ROMA Logic Model
All INFO MUST FIT ON THIS PAGE

Agency Name			**Program Name**				
Name of person completing this logic model:			**Email of person completing this logic model:**		**Phone # of person completing this logic model:**		
Identified Problem, Need, or Situation	**Service or Activity**	**Outcome** *General statement of results expected*	**Projected Indicator** *# to achieve/# to be served; %; time frame*	**Actual Indicator** *# achieved/# served; %; time frame*	**Measurement Tool**	**Data Procedures**	**Frequency** *Data Collection and Reporting*
					Output Tool:	**Who does it?:**	**Data Collection:**
					Outcome Tool:	**What is the process?:**	
						Where is the data stored?:	**Data Reporting:**
Mission Statement:							

ROMA Logic Model Checklist

- Was the mission of the organization or program identified? (foundation)
- Is the need statement clear? (not a "need for a service" but the identification of what is needed or lacking) (Column 1)
- Does the service or activity match the need? (Columns 1-2)
- Does the outcome (column 3) match the need (column 1)? Can the outcome be produced by the identified service? (column 2) Ensure the outcomes are the required outcomes listed in the guidance (column 3)?
- Is the outcome realistic, clear, and attainable? (Column 3) (does the outcome avoid words like "received" as this makes the statement appear to relate only to the receipt of a service and not an outcome – rather say what has changed)
- Does the projected indicator provide a way to measure the outcome? Are the indicators realistic, clear, and attainable/ SMART? (column 4)
- Does the projected indicator include number to achieve the outcome, number to be served, the percent that represents the relationship between these two numbers and a timeframe? (column 4)
- If this is a logic model created after services have been delivered, identify the actual indicator, including actual numbers who achieved, actual number who were served, the percent that represents the relationship between the actual numbers, and the time frame (column 5). (This section is usually left blank).
- Analysis guidance: Are the actual results consistent with the projected numbers? What is the agency's ability to target its performance? Note: this is the percent that represents the relationship between the number who actually achieved and the number projected to achieve.
- Was a specific measurement tool(s) identified? Were both output and outcome measurement tools identified? (Column 6)
- Are the data collection procedures and personnel specific? (Column 7)
- Is the frequency of data collection sufficient to support monitoring progress and outcomes? Are the intervals of reporting clearly identified? (Column 8)