



ADOPTED - REGULAR MEETING MINUTES

COMMITTEE: Citizens Advisory Committee on Health and Human Services (CAC/HHS)

MEETING DATE and TIME: March 10, 2022 at 9:00AM

MEETING LOCATION: Virtual & First Floor Conference Room – 2300 Vista Parkway, West Palm Beach, FL 33411

PERSON PRESIDING: Heather Tate-Boldt (Chair) (IP)

REGULAR MEMBERS IN ATTENDANCE: “Virtual” = (V) & “In-Person” = (IP): Dr. Christine Koehn (V), Dr. Merlene Ramnon (IP), Anne Caroline Valtin (V), Inger Harvey (IP)

EX-OFFICIO MEMBERS IN ATTENDANCE: Scot Kannel (IP)

OTHERS IN ATTENDANCE: Taruna Malhotra (IP), Meghan Parnell (IP), Stessy Cocerez (IP), John Dlugosz (IP), Adam Reback (V), Ann Koebe (V), Aruna Gilbert (V), Coryati Campbell (V), Cristobal Perez (V), Helene Hvizd (V), John Hulick (V), Karis Engle (V), Madison Schenk (V), Michael Wright (V), Rebecca Reinsburrow (V), Reginald Durandisse (V), Renee Constantino (V), Tequisha Myles (V), Wendy Sparapani (V), Nia Santana (IP), Inez Williams (IP)

DISCLOSURES: None

CHAIR & STAFF COMMENTS: Heather Tate-Boldt welcomed everyone and shared her gratitude towards the virtual meeting option as it allows for greater meeting attendance.

CONSENT ACTIONS OF MEETING

Agenda Item: *2.A/B. Additions, Deletions, Substitutions / Adoption of Agenda*

Discussion: None

Action Taken: Motion was made to approve the agenda by Dr. Merlene Ramnon. Second by Inger Harvey. Motion accepted and passed.

REGULAR BUSINESS - ACTIONS OF MEETING

Agenda Item: *3.A. Adoption of CAC Regular Committee Minutes from February 10, 2022*

Discussion: None

Action Taken: Motion was made to approve the minutes by Inger Harvey. Second by Dr. Merlene Ramnon. Motion accepted and passed.

REGULAR BUSINESS

Agenda Item: *3.B. PDIC Update - (Dr. Thomas Cleare and Randy Palo)*

- Stessy Cocerez provided an overview on what occurred at the February PDIC meeting – committee reviewed Index & Definitions document, the Health and Wellness domain was reviewed again with additional feedback from Behavioral Health and Ryan White subject matter experts (SMEs).
- Ms. Cocerez provided information on the next steps – CAC adopts the Health and Wellness domain and the introduction language, then the Element draft will be sent to Planning & Zoning staff.
- Ms. Cocerez gave a brief overview of the Element adoption timeline.

REGULAR BUSINESS

Agenda Item: 3.C. *Notice of Funding Opportunity (NOFO) Presentation - Updates (Meghan Parnell)*

- Meghan Parnell presented a PowerPoint outlining the following information for the Economic Stability and Self-Sufficiency (ESSS) NOFO and the Intellectual and Developmental Disabilities (IDD) subcategory –
 - Important dates, deadlines, and events
 - Priority areas and funding amounts
 - Reviewer training and the scoring process
 - The NOFO planning process
 - The CAC's role with NOFOs
 - Future NOFO-related presentations

REGULAR BUSINESS

Agenda Item: 3.D. *CAC Membership Matrix (Heather Tate-Boldt)*

- Heather Tate-Boldt announced that Alan Bottorff had resigned from his seat on the committee. Ms. Tate-Boldt expressed her gratitude to Alan Bottorff's for his time on the CAC.
- Ms. Tate-Boldt reviewed the membership matrix and asked CAC members to participate on the Membership Committee.
- Taruna Malhotra introduced a potential ex-officio applicant – Aruna Gilbert.
- There was general committee discussion on the lack of representation for the Intellectual and Developmental Disabilities population as well as for the area of Transportation.

OTHER BUSINESS

Agenda Item: 4.A. *Staff Information Updates*

- Taruna Malhotra shared that the Point-in-Time (PIT) count had been completed and staff is currently finalizing the data.
- Ms. Malhotra mentioned the Emergency Solution Grant (ESG) is expected to be released in the second week of April of 2022.
- Ms. Malhotra shared that the Emergency Rental Assistance program (ERAP) has invested \$60 million into the community and has helped over 16,000 families. There are less than \$23 million of these funds left to use so the spending has been paused while the County uses ESG funds; the utilization of ERAP funds is expected to restart around July.
- Ms. Malhotra announced the reopening of the senior centers – they should all be open by mid-April.
- Additional information on the Economic Summit will be provided soon.

OTHER BUSINESS

Agenda Item: 4.B. *Member Comments on Non-Agenda Items*

- Dr. Merlene Ramnon shared updated information on COVID-19 statistics –
 - Average = 104 cases per day
 - Over a 7-day average, the positivity rate is at 2.63%
 - The total vaccination rate is at 76%
- Dr. Ramnon also mentioned that the Department of Health is assisting contact tracers in acquiring other roles/positions as their current roles are expected to end soon.

OTHER BUSINESS

Agenda Item: 4.C. *Public Comments on Non-Agenda Items*

- Nia Santana from the Palm Beach County Department of Health discussed the efforts being made through the Tobacco Control Program to reduce Tobacco use and provide resources to assist those who wish to stop smoking.

- Inez Williams from the Palm Beach County Department of Health discussed the efforts being made through the Healthiest Weight FL program to encourage healthy eating habits and decrease obesity and diabetes.
- Adam Reback from the Palm Beach County Department of Health announced that the Palm Beach County Community Health Assessment has been released. Stessy Cocerez informed everyone that she would send it out after the CAC meeting.

OTHER BUSINESS

Agenda Item: 4.D. Good News Item(s)

- Taruna Malhotra announced that the Call Center for 24/7 Homeless Services launched in February 2022.
- Ms. Malhotra also mentioned the partnership between the Palm Beach County Library System and the Community Services Department to provide application assistance access points within various libraries throughout the County.

OTHER BUSINESS

Agenda Item: 4.E. Potential Agenda Items for Future Meetings

- Meghan Parnell announced that John Hulick from the Community Services Department would be presenting on the Behavioral Health System of Care at the next CAC meeting.

ACTIONS OF MEETING

Agenda Item: 5. Meeting Adjournment

Discussion: None

Action Taken: Motion was made to adjourn the meeting by Inger Harvey. Second by Dr. Merlene Ramnon. Motion accepted and passed.

Future Meetings: CAC/HHS Regular Meetings (9:00AM): April 14, 2022; May 12, 2022
CAC/HHS Executive Meetings (if needed – 8:15AM): April 12, 2022; May 14, 2022
PDIC Meetings (2:30PM): March 24, 2022; Additional meetings TBD

THESE MINUTES APPROVED AND ADOPTED by the CAC Regular Committee on April 14, 2022.

*Adopted by CAC on 4/14/2022
Reviewed by SC on 04/12/2022
Prepared by JD on 03/22/2022*