The Palm Beach County Community Services Department is seeking public or non-profit entities that can provide trainings to low income participants. Services are needed in the following areas:

<table>
<thead>
<tr>
<th>Type of Training</th>
<th>Scope of Services</th>
</tr>
</thead>
</table>
| Class “G” Security     | • Class “G” License Security Training  
                           • First Aide/CPR  
                           • Firearms rental  
                           • Crimes record search  
                           • Agency pays the license fee  
                           • Fingerprinting  
                           • Pictures                                 |
| Class “D” Security     | • Class “D” License Security Training  
                           • First Aide/CPR  
                           • Firearms rental  
                           • Crimes record search  
                           • Agency pays the license fee  
                           • Fingerprinting  
                           • Pictures                                 |
| Home Health Aide       | • 75 hours of Home Health Aide Certification  
                           • Admissions test to assess the potential participants ability to successfully complete the program  
                           • Conduct a level two background screening to eligible participants.  
                           • CPR/First Aide  
                           • Blood borne Pathogens  
                           • OSHA  
                           • PBCCS will not compensate the agency for participants who fail the background screening  
                           • complete a health physical  
                           • Inform PBCCS of students’ progress  
                           • copy of all training certificates to PBCCS upon completion of the program  
                           • State License                                  |
| Certified Nursing Assistant | • 40 hours Nursing Assistant certification  
                           • Admissions test to assess the potential participants ability to successfully complete the program |
| Phlebotomy                  | Phlebotomy Certification  
|                           | Admissions test to assess the potential participants ability to successfully complete the program  
|                           | Conduct a level two background screening to eligible participants.  
|                           | PBCCS will not compensate the agency for participants who fail the background screening  
|                           | complete a health physical  
|                           | obtain insurance  
|                           | Inform PBCCS of students’ progress  
|                           | copy of all training certificates to PBCCS upon completion of the program  
|                           | State License  

| EKG                        | EKG certification  
|                           | Admissions test to assess the potential participants ability to successfully complete the program  
|                           | Conduct a level two background screening to eligible participants.  
|                           | PBCCS will not compensate the agency for participants who fail the background screening  
|                           | complete a health physical  
|                           | obtain insurance  
|                           | Inform PBCCS of students’ progress  
|                           | copy of all training certificates to PBCCS upon completion of the program  
|                           | State License  

| Entrepreneur               | Business Plan  
|                           | Website  
|                           | Entrepreneur  
|                           | Business cards  
|                           | Incorporate business  
|                           | Counseling  

| Childcare                  | 40 hour entry level training  
|                           | Admissions test to assess the potential participants ability to successfully complete the program  

<table>
<thead>
<tr>
<th>Program</th>
<th>Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conduct a level two background screening to eligible participants.</td>
<td>CPR/First Aide, Blood borne Pathogens, OSHA</td>
</tr>
<tr>
<td>PBCCS will not compensate the agency for participants who fail the background screening</td>
<td>complete a health physical, obtain insurance, Inform PBCCS of students’ progress, copy of all training certificates to PBCCS upon completion of the program</td>
</tr>
<tr>
<td>State License</td>
<td></td>
</tr>
<tr>
<td>Food Prep</td>
<td>Food Prep certification, OSHA</td>
</tr>
<tr>
<td>Massage Therapy</td>
<td>Massage Therapy, Admissions test to assess the potential participants ability to successfully complete the program, CPR/First Aide, Blood borne Pathogens, OSHA, complete a health physical, obtain insurance, Inform PBCCS of students’ progress, copy of all training certificates to PBCCS upon completion of the program, State License</td>
</tr>
<tr>
<td>Facials</td>
<td>Facial, Admission test to assess the potential participants ability to successfully complete the program, Conduc a level two background screening to eligible participants, CPR/First Aide, Blood borne Pathogens, OSHA, PBCCS will not compensate the agency for participants who fail the background screening, complete a health physical, obtain insurance, Inform PBCCS of students’ progress, copy of all training certificates to PBCCS upon completion of the program, State License</td>
</tr>
<tr>
<td>Cosmetology (braiding)</td>
<td>HIV/AIDS Prevention, OSHA, Braiding Certification</td>
</tr>
<tr>
<td>Nail Tech</td>
<td>Nail Tech Certification, Admission test to assess the potential participants ability to successfully complete</td>
</tr>
</tbody>
</table>
Inform PBCCS of students’ progress
- copy of all training certificates to PBCCS upon completion of the program
- State License

<table>
<thead>
<tr>
<th>Personal Trainer</th>
<th>Personal Training Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDL</td>
<td>Commercial Drivers License A and B</td>
</tr>
<tr>
<td>Fork Lift Operator</td>
<td>Fork lift operator certification</td>
</tr>
<tr>
<td>Computer Skills</td>
<td>Microsoft office (Excel, Word, PowerPoint and Outlook)</td>
</tr>
<tr>
<td>GED</td>
<td>Tabe testing</td>
</tr>
</tbody>
</table>

**Health and Wellness Trainings**
- Obesity
- Hypertension
- Diabetes
- Cancer
- Heart disease

**Diet and Nutrition**
- How to read labels
- OHS

**Work Readiness**
- Work Readiness Assessment
- Drug testing
- Education aptitude
- Resume and Cover letter Prep
- Interviewing
- physical abilities assessment
- Job Search

**Financial Management**
- Fundamentals of money management
- Comprehensive Financial Assessment
- Budgeting

Agencies that provide job placement services will be given highest priority. Please submit your intent to participate by completing the attached form (Exhibit A) and submitting it Attention James Green: 810 Datura Street WPB, FL 33401 by 5:00pm on Friday March 8, 2013. Agencies may contact James Green at 561-313-1146 with questions or concerns regarding this request.