



REGULAR MEETING MINUTES

COMMITTEE: Veteran Services Advisory Board (VSAB)

MEETING DATE and TIME: January 31, 2024 at 11:00 AM

MEETING LOCATION: Virtual & Basement Conference Room – 810 Datura Street, West Palm Beach, FL 33401.

PERSON PRESIDING: Rohn Hultgren (VSO) (IP).

REGULAR MEMBERS IN ATTENDANCE: “Virtual” = (V) & “In-Person” = (IP): Richard Bryan (IP), Michael Durkee (IP), Steven Farnsworth (IP), Melva Harris-Rozier (IP), Evan Fried (IP), Julia Dattalo (IP), Raul Leon (IP), Justin Callahan (V).

EX-OFFICIO MEMBERS IN ATTENDANCE: None

OTHERS IN ATTENDANCE: Helene Hvizd (IP), Tammy Fields (IP), Dr. James Green (IP), Taruna Malhotra (IP), Faith Manfra (IP), Tammy Lampi (IP), Rohn Hultgren (IP), Michelle Macea (IP), Jason St. John (IP), Thomas Schubart (IP), Alnita Coleman (IP), Michelle Jones (IP), Adam Lobrutto (IP), Eddie Celaya (IP), Emily Soricelli (IP), Jon Oakley (IP), Seth Bernstein (IP), Randy Paul (IP), Brian Edwards (IP), Angela Choice (V).

DISCLOSURES: None.

CHAIR & STAFF COMMENTS: Rohn Hultgren welcomed everyone in attendance and conducted brief introductions of board members and others in attendance.

AGENDA APPROVAL:

Agenda Item: *2.A/B. Additions, Deletion, Substitutions / Adoption of Agenda*

Discussion: None.

Action Taken: Motion was made to adopt the agenda by Melva Harris-Rozier. Second by Michael Durkee. All in favor. Motion passed.

REGULAR BUSINESS

Agenda Item: *3.A. Dr. James Green / Director of Community Services*

Discussion: Dr. Green spoke about the importance of helping the veterans within Palm Beach County. He is looking forward to the VSAB combating issues that may arise within the community.

Action Taken: None

REGULAR BUSINESS

Agenda Item: *3.B. Resolution presentation / presented by Rohn Hultgren*

Discussion: Rohn Hultgren went over the roles and responsibilities that each member will have within the Veteran Services Advisory Board (VSAB). Furthermore, providing the purpose and general provisions as outlined in the resolution.

REGULAR BUSINESS

Agenda Item: 3.C. Sunshine Law / Conflict of Interest Training (Helene Hvizd)

Discussion: Helene Hvizd presented on the rules and regulations within the Sunshine Law. When and how to discuss meetings with fellow board members, since it is open to the public. Roberts Rules of Order were also addressed during her presentation.

REGULAR BUSINESS

Agenda Item: 3.D. VSAB Member vote for Chair / Vice Chair

Discussion: Rohn Hultgren asked the board if anyone would like to be appointed to Chair/Vice Chair. Julia Dattolo nominated Richard Bryan for Chair. Richard Bryan second the nomination. The Chair then asked for nominations for Vice Chair. Michael Durkee nominated himself and Julia Dattolo second the nomination.

Action Taken: Voice Vote was made to Nominate Richard Bryan as Chair and Michael Durkee as Vice Chair of the VSAB.

OTHER BUSINESS

Agenda Item: 4.A. Staff Information Updates

- Rohn Hultgren gave update on Palm Beach County Veteran Services, informing members and others in attendance that there is an open job position with Veteran Services. He later added that there is a new Veteran Service Officer (VSO) location in the Jupiter area.

OTHER BUSINESS

Agenda Item: 4.B. Member Comments on Non-Agenda Items

- Michael Durkee asked questions about how other Veteran organizations, not on the VSAB, can have the opportunity to speak at future board meetings. Dr. James Green responded by saying that the board can put the organizations on the agenda and have them speak at future board meetings.

OTHER BUSINESS

Agenda Item: 4.C. Public Comments on Non-Agenda Items

- Justin Callahan (V) gave a brief bio of his prior service and showed his eagerness to collaborate with the board to help Veterans within the community.

ACTIONS OF MEETING

Agenda Item: 5. Meeting Adjournment

Discussion: None.

Action Taken: Motion was made to adjourn the meeting by Richard Bryan

Date of next VSAB meeting: April 30, 2024