



## PBC BEHAVIORAL HEALTH, SUBSTANCE USE AND CO-OCCURRING DISORDERS – ADVISORY COMMITTEE MEETING MINUTES

Date: 2/13/2025 | Time: 2:00 pm

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### I. Call to Order 2:01

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#### A. Roll Call

Members:

Sharon Burns-Carter, Ariana Ciano, William Freeman, Brent Schillinger, MD., Rae Whitely, Austin Wright, Jon Van Arnham, Daniel Oria, Natalie Kenton, Lissa Franklin, Sandra Sisson, Patrick McNamara

Absent: John Makris, Cheo Reid, Charles Coyle, Angela Burns

Staff and PBC Representatives:

Dr James Green, John Hulick, Jill Singer, Helene Hvizd, Tammy Fields,

#### B. Member and Staff Introductions

#### C. Chairperson Comments (Reserved until end of meeting)

##### 1. Public Comments:

Mark Bonta shared that his organization is ready and willing to help businesses become Recovery Friendly Workplaces.

Charles Ridley spoke about the opportunity he was given to be mentored through the entire process of preparing and submitting a proposal for a new, grass-roots organization and praised the trust placed in him to be ushered, taught and shown the “back office” where the planning, budgets and development of proposals take place and inquired whether the BHSUD NOFO would open similar opportunities to smaller organizations; stating that many are tasked with the work but not involved in the process and therefore aren’t able to learn the skills needed to be successful. Discussions with both community members and BHSCOD members evolved into a fruitful conversation that embraced Ridley’s suggestions. He also pointed out the need to include environmental factors specific to communities that are often underserved or not served at all.

Sheila Gaines, COO Trinity Counseling, also spoke to being inclusive of all communities and using members of grass-roots organizations to reach and engage intended participants in traditionally underserved and marginalized communities.

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### Quorum

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Yes

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### II. Agenda Approval

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#### A. Additions, Deletions, Substitutions

None

- B. Adoption Motion: Lissa Franklin, Second William Freeman. Motion passed unanimously.**

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### **III. Regular Business**

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**A. Adoption of Regular Committee Meeting Minutes (12-12-24)**

**Motion: Lissa Franklin, Second William Freeman. Motion passed unanimously.**

**B. Nominations Committee Report (Natalie Kenton)**

Natalie Kenton reported on Nominating Committee's process and recommendations for Chair, Vice-Chair and the 2 vacant seats (Seat 12 and Seat 16) which needed to be filled for terms ending on October 31, 2025. Kenton presented the committee's recommendations: Pastor Rae Whitely as Chair of the BHSUCOD Advisory Committee; Lissa Franklin as Vice Chair; Dr. Suzanne Spencer to fill vacant member seat # 12 and Catherine Doe to fill vacant member seat # 16.

Sandra Sisson Seconded the Nominating Committee's Motion to have Pastor Rae serve as Chair. Vote taken and Motion passed unanimously.

William Freeman Seconded the Nominating Committee's Motion to have Lissa Franklin serve as Vice Chair. Vote taken and Motion passed unanimously.

The recommendations for the 2 vacant seats (12 – Dr. Spencer; 16- Catherine Doe) will go to the BCC.

**C. BHSUCD Operational Guidelines Amendment**

Standing committee on the Addiction Stabilization Unit has been removed and any concerns can be folded into Treatment and Recovery.

**Adoption Motion: Patrick McNamara, Second Jon Van Arnam. Motion passes unanimously.**

**D. BHSUCOD Resolution Presentation**

**E. Sunshine Law, Roberts Rules Review Presentation**

**F. NOFO Review Presentation**

**G. Subcommittee Reports**

1. Prevention & Education, Treatment and Recovery, Public Policy, Justice System & Public Safety, Faith-based: Jill Singer provided highlights, including that attendance has been waning, leaving some subcommittees with no attendees. Emphasized that committee members should complete the interests questionnaire and that it is important that we have at least one committee member available to lead each subcommittee.
2. ASU – James Green presented highlights from the After Action Report, focusing on recommendations.

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### **III. Other Business**

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A. Staff Updates – None

B. Member Updates and Non-agenda Items – FL Health launched a new dashboard, Overcome Overdose.

- C. Public Comment – JFK N ER is still offering warm hand-offs to the Clinic across the parking lot run by the Health Care District. Charles Ridley mentioned that the mentoring he had mentioned at the beginning of the meeting should be tied to money that would go to the organization being mentored.

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#### **IV. Adjournment**

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**Motion to adjourn the meeting by Ariana Ciano, Second by Jon VanArman**

The meeting adjourned at 4:40 pm

DRAFT