

Palm Beach County HIV CARE Council
CARE Council Meeting
June 29, 2009
Minutes

Members Present

Rafael Abadia
David Begley
Kimberly Bradley
Rosalyn Collins
Kimberly Rommel-Enright
Mary Kannel
Chris LaCharite

Thomas McKissack
Larry Osband
Jennifer Piva
Mary Jane Reynolds
Lorenzo Robertson
Shirley Samples
Cecil Smith

Members Absent

Bobbie Cleveland*
Alice Holmes*
Glenn Krabec*
Linda Leary
Gilbert Owens
Raymond Philmore
Nicholas Potochny

CARE Council Staff

Sonja Swanson
Sarah Withrow

Patient Care/Network

Mitchell Durant
Anita Edwards

Grantee Staff

Gayle Corso
Sheron Hoo-Hing
Shoshana Ringer

Guests

Barry Smith
Orlando Carrasquillo
Gina Brown
Virginia Carter
Nicole Leidesdorf

Rik Pavlescak
Cindy Barnes
Leslie Scrivener
Don Hilliard
Rechee Huff

Don Yost
Zoa Z.
Ann Marie Groves
Marsha Germain

*Denotes an excused absence

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- I. The CARE Council Meeting was called to order at 3:00 pm by Chair, Mary Kannel at the Mayme Fredrick Building. Roll was taken; **a quorum was present.** Guests were introduced.
- II. A Moment of Reflection:
- Moment of Silence**
A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date
- III. **Motion** by Larry Osband, **second** by David Begley to accept excused absences. **Motion carried.**
- IV. **Motion** by David Begley, **second** by Larry Osband to accept the June 29, 2009 CARE Council Agenda as amended. **Motion carried.**

- V. **Motion** by Larry Osband, **second** by Rafael Abadia to accept the April 27, 2009 CARE Council Minutes as presented. **Motion carried.**
- VI. **Comments by the Chair:** Mary Kannel thanked everyone for coming and stated that there is a lot of work ahead of the Council and there is an especially heavy burden in the area of funding.
- VII. **Public Comments:** There were none
- VIII. **Educational Moment:** Rechee Huff presented and took questions and comments regarding the HOPWA Program. She recommended sharing housing ideas not only with HOPWA but also with mayors and commissioners to enact change. The Council discussed the possibility of reviewing the HOPWA waitlist, housing capacity and expenditures on a quarterly basis in addition to the current standing reports.
- IX. **Standing Reports & Updates:**
- A. Legislative Update:** David Begley updated the Council on the Sunset Clause of the Ryan White Modernization Act.
- B. RMAC Report:** Lorenzo Robertson reported to the Council on the following items:
1. There will be monthly meetings of the Minority Aids Network; please contact him for meeting information.
 2. Lorenzo's anthology of those living with HIV/AIDS in Palm Beach County has been released; please contact him if you would like a copy.
 3. Lorenzo is interested in doing an RMAC tour where he would come to local agencies and give an overview to staff of his role and responsibilities and talk about what areas he is available to provide assistance. Please contact him if you are interested in having him speak at your agency.
 4. A statewide black MSM media campaign launch is being planned.
 5. There is an upcoming local testing campaign and a press release is planned for August.
 6. There will be an SOS event October 23-25 in Belle Glade; please contact Lorenzo for more information.
 7. There will be a conference for black gay men September 25-27 which is open to anyone interested in attending.
 8. There will be a CDC-funded Defend Yourself training geared toward black MSMs in Jacksonville August 4-7; please contact Lorenzo for more information.
- C. Patient Care & 4BNW Reports:** Anita Edwards reviewed the documents and answered questions.
- D. Part A Report:** Gayle Corso presented the documents and Sheron Hoo-Hing gave a CARE Ware update: Palm Beach County is now in live production; however, please do not start to use the program yet as custom reports are still being created. An e-mail will be sent out to users for a refresher training course.
- E. Part B Report:** Kim Bradely presented the documents and discussed the difference between comprehensive and supportive case management.

- X. New Business:**
- A. Recognition of 2008 Officers & Committee Chairs:** Mary Kannel presented the plaques and certificates.
 - B. Ratification of 2009 Committee Chairs:** **Motion carried** to ratify Committee Chairs as listed. (Please see attached)
 - C. Committee Recommendations:** **Motion carried** to approve committee recommendations as presented (please see attached list).
 - D. Discussion:** Members were asked to think about the proposal to hold CARE Council meetings in the morning rather than the afternoon. The Council will address this topic at the next meeting.
- XI. Other Business:**
- A. General Announcements:** The Health Care District situation was discussed and attendees were informed of the upcoming HCD budget meetings.
- XI. Adjournment:** With no further business, the CARE Council Meeting was adjourned at 4:35 pm at the Mayme Fredrick Building, 1440 Martin Luther Blvd; Riviera Beach, FL.

Ratification of Committee Chairs – New Business “A”

1. Support Services Committee Chair: David Begley

Committee Motions Being Brought Forward for Approval – New Business “C”

Membership Committee

1. The Membership Committee recommends extending Alice Holmes’ leave of absence for one (1) additional month. The full leave of absence including the original three (3) months and additional one(1) month will end June 30, 2009.

Support Services Committee

1. The Support Services Committee recommends the approval of the adoption of the Standardized Financial Assessment Tool and accompanying instructions as presented (both attached) along with the recommendation that it should be completed at the following times:

1. For Case Managed Clients: At intake, annually and when clients request financial assistance
2. For Eligibility Clients: When clients request financial assistance

All motions carried as presented.